

CITY OF COSTA MESA, CALIFORNIA

PRELIMINARY OPERATING & CAPITAL IMPROVEMENT BUDGET



FISCAL YEAR
2013-2014

CITY OF COSTA MESA, CALIFORNIA
PRELIMINARY OPERATING AND
CAPITAL IMPROVEMENT BUDGET
FISCAL YEAR 2013-2014

CITY COUNCIL

James M. Righeimer
Mayor

Stephen M. Mensinger
Mayor Pro Tem

Sandra L. Genis
Council Member

Wendy B. Leece
Council Member

Gary C. Monahan
Council Member

Thomas R. Hatch
Chief Executive Officer

Prepared by the Finance and
Information Technology Department

Bobby R. Young
Director of Finance and
Information Technology



City Council



Stephen Mensinger
Mayor Pro Tem



Wendy B. Leece
Council Member



James M. Righeimer
Mayor



Sandra L. Genis
Council Member



Gary C. Monahan
Council Member

*California Society of
Municipal Finance Officers*

Certificate of Award

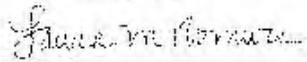
*Operating Budget Excellence Award
Fiscal Year 2012-2013*

Presented to the

City of Costa Mesa

For meeting the criteria established to achieve the Operating Budget Excellence Award.

February 6, 2013



*Laura Nomura
CSMFO President*



*Scott Catlett, Chair
Professional Standards and
Recognition Committee*



Dedicated Excellence in Municipal Financial Reporting



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Costa Mesa
California**

For the Fiscal Year Beginning

July 1, 2012

Christopher P. Morill *Jeffrey R. Emer*

President

Executive Director



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LISTING OF PUBLIC OFFICIALS

FISCAL YEAR 2013-2014

Thomas R. Hatch
Chief Executive Officer

Richard L. Francis
Assistant Chief Executive Officer

Peter Naghavi
Economic and Development Director/
Deputy Chief Executive Officer

Thomas Duarte
City Attorney (Contract)

Thomas E. Arnold
Interim Fire Chief

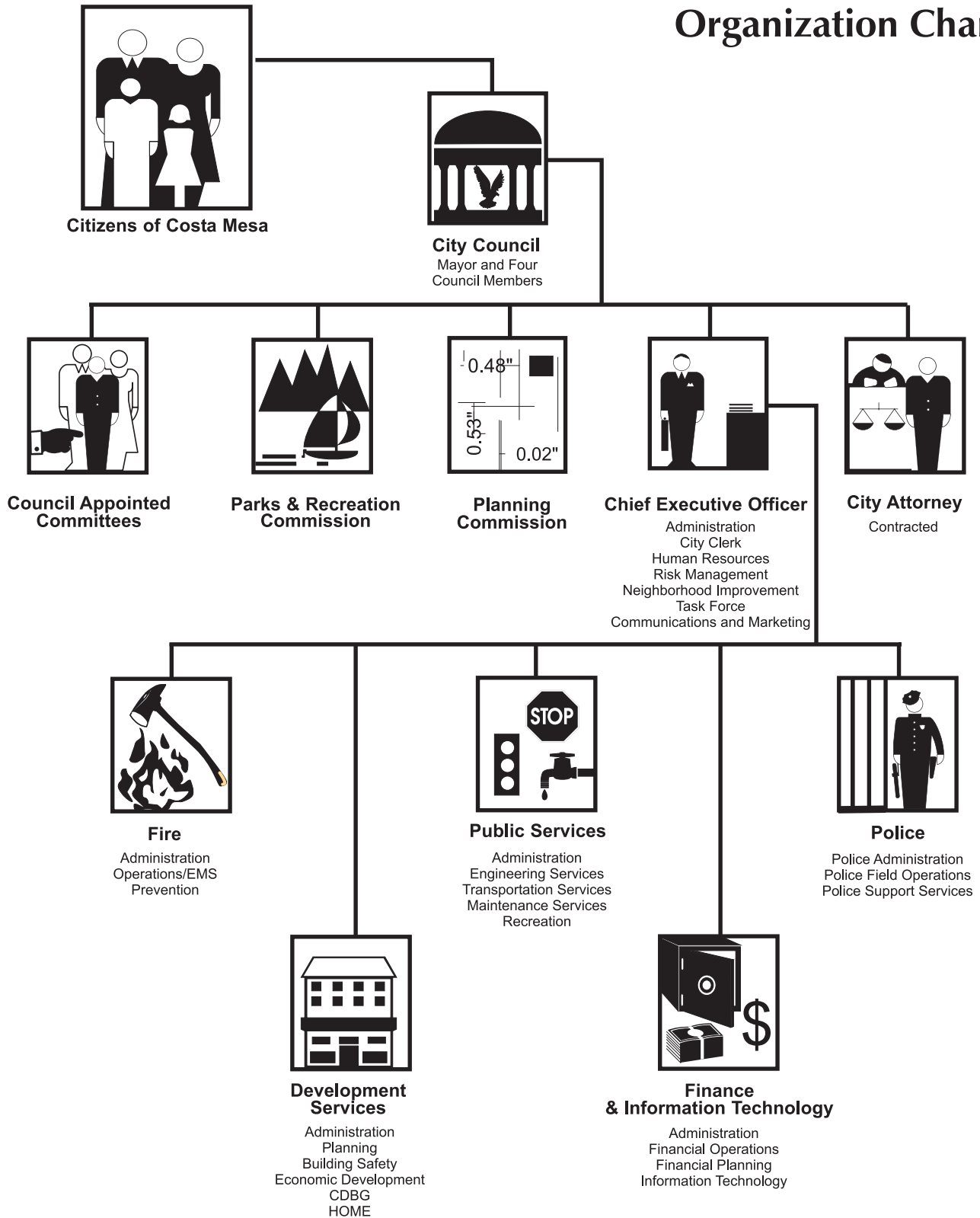
Thomas E. Gazsi
Police Chief

Ernesto Munoz
Public Services Director

Bobby R. Young
Director of Finance and Information Technology

City of Costa Mesa, California

Organization Chart



Visit our Web site at www.costamesaca.gov

BUDGET GUIDE

The purpose of the City of Costa Mesa's budget is to serve as a "blueprint" for providing City services and as a working financial plan for the fiscal year. It also represents the official organizational plan by which, City policies, priorities, and programs are implemented. It provides the means to communicate to the residents, businesses, and employees how the City's financial sources are used to provide services to the community. The budget includes both the operating costs to manage the City and the capital improvement projects that the City plans to undertake during the fiscal year.

The budget is organized by fund, by department, by division, by program, and by account. A fund is defined as a fiscal accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and balances, which are segregated for the purpose of carrying on specific activities in accordance with special regulations, restrictions, or limitations. A department (e.g., Police Department) is an organizational unit with divisions (e.g., Police Support Services) and within each division is a specific program (e.g., Crime Investigation). "Line" accounts provide the details of the type of expenditure that each department/division/program spends – e.g., salaries, benefits, supplies, and so forth.

After the proposed budget is submitted by the Chief Executive Officer to the City Council in May, a budget study session is held on the second Tuesday in June followed by community hearings and employee orientation. The intent is to adopt the budget by the second Council meeting in June.

Budget Message: This section includes the Chief Executive Officer's transmittal letter to the City Council and describes what is in the budget, including budget issues and policies that lead to the development of the budget.

Budget Overview: This section provides a summarized narrative of the budget highlights; explanation on variances both on revenues and expenditures; and other pertinent data about the budget.

General Information: This section includes the Budget Guide; describes the budget process; and provides the description of each fund. The funds are listed by fund type: Governmental Funds (include the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds); and Proprietary Funds (include the Internal Service Funds).

Summaries of Financial Data: This section provides a variety of financial analyses such as the beginning and ending fund balances; pie charts of resources and appropriations; multi-year budget comparisons by fund/by expenditure/by category/by program; revenue details/narratives with historical trends; summary of personnel changes by department; a listing of approved fixed assets, new and replacement vehicles, and building modifications and maintenance projects for the fiscal year.

Departmental Details: This section divides the document by department. It starts with the City Council. The reader will find an organization chart; multi-year personnel summary; a narrative of the department describing each division and each program within that department. This section also provides the financial data of each department including multi-year comparisons of expenditures sorted in many ways – by division, by expenditure category, by funding source, by account, and by program. The last department is the "Non-Departmental" which is not an actual department with staff. It is merely a cost center to house expenditures such as debt service payments and transfers outs, which are not attributed to a specific department.

Capital Improvement Program: This section provides a summary of the capital improvement projects planned for the year including their descriptions, funding sources, and the estimated cost of each project. The reader will also find what is called a Capital Improvement Project form, which provides details about each project.

Five Year Financial Forecast: This section provides a comprehensive five year financial forecast and is intended as a tool to help project future years' budgets and demonstrate how decisions in the current year may impact the financial future of the city.

Appendix: This is the final section of the budget document which includes a brief history of the City; miscellaneous statistics (such as date of incorporation, form of government, population, etc.); community profile (provides demographics information, among other things); financial policies; a glossary of budget terms; a listing of acronyms used throughout the budget document; various statistical data about the City's debt obligations; and a per capita expenditure comparison with other jurisdictions contiguous to Costa Mesa.

BUDGET PROCESS

The City's budget process begins in December with a kick-off meeting between Finance and departmental budget liaisons. The Chief Executive Officer outlines the goals and directives for the development of the coming year's budget. Finance distributes the budget calendar, instructions, forms, and budget worksheets to the departments. Maintenance Services coordinates the departmental building modification and vehicle replacement requests. Engineering coordinates the capital improvement project requests.

After the departments have input their budget requests, Finance compiles the data and calculates the total amount requested including estimated revenues and projected fund balances. The Chief Executive Officer holds departmental budget hearings. Subsequently, the Chief Executive Officer makes his recommendations and Finance, along with Central Services, prepares the proposed budget document. The Chief Executive Officer submits the proposed budget to City Council. The Council conducts a budget study session; sets a public hearing; and, adopts the budget prior to the beginning of the fiscal year.

After the budget is adopted, staff integrates the budgetary data into the City's accounting system and reconciles the labor distribution for actual payroll charges during the year. Staff issues the adopted budget document and submits it for both the national and the state budget awards program. Month-end reports are distributed to the departments to monitor budget performance throughout the year.

Capital Improvement Projects Budget Process: The City maintains a rolling Seven-Year Capital Improvement Program (CIP). In October-November each year, the Public Services Department solicits proposals from the other City departments for inclusion in the coming year's capital improvement projects budget. Around the same time, the Finance Department provides Public Services the estimated fund balances available for appropriation for CIP. These fund balances usually come from Special Revenues Funds and Capital Projects Funds. Both these fund types are earmarked for specific uses. If and when the General Fund provides funding for CIP, cash is transferred to the Capital Outlay Fund, where the project will reside.

Public Services staff then prepares the Capital Improvement Project form, which provides detailed information about the proposed capital improvement project. Typically, a project costing \$30,000 or more (with some exceptions depending on the type of project) is categorized as a capital improvement project. Others, costing less, could be included in what the City calls Building Modification projects. These are the routine maintenance and/or repairs of City buildings and facilities.

During the departmental budget hearings, the Chief Executive Officer and staff conduct a "walkthrough" of the various proposed projects. After the Chief Executive Officer's evaluation of what will be included in the proposed budget, the CIP is submitted to the Planning Commission to determine if the projects conform to the General Plan. The proposed CIPs relating to parks is also submitted to the Parks & Recreation Commission for comments and recommendations.

User Fees & Charges: As part of the budget cycle, the City updates its fees and charges, usually, after the budget is adopted. The City uses, to some extent, a cost allocation method for administrative and overhead charges as part of the calculation. Administrative costs are based on staff's salaries and benefits which are allocated on a pro-rata basis; overhead charges are for maintenance and operations costs which are also allocated in the same manner. Both these charges are added to the cost of personnel who are directly involved in the activity for which a fee is charged, which is determined by the time spent on that activity multiplied by the hourly rate for salaries and benefits. The City Council conducts a public hearing before adopting the new fees.

Budget amendments: Supplemental appropriations, when required during the fiscal year, require approval by the City Council. Budget changes within each department or between accounts are approved by the Chief Executive Officer.

Basis of budgeting: The City uses the modified accrual basis in budgeting governmental funds. This means that obligations of the City, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures.

BUDGET PROCESS

The City does not have an enterprise fund. However, the City utilizes the internal service funds for its fleet services operations and for its self-insurance program. Under the internal service funds, the budget is prepared on a full accrual basis. This means expenses are recognized when incurred and revenues are recognized when due the City. Depreciation expense is not included in budgeting for internal service funds but the full purchase price of equipment is included in the budget.

Basis of accounting: The City uses the modified accrual basis of accounting for governmental funds. Revenues are recorded when measurable and available to fund current expenditures. Expenditures are recorded when the services are substantially performed or the goods have been received and the liabilities have been incurred. The City's internal service funds use the full accrual basis of accounting; revenues are recorded when earned and expenses are recorded when incurred.

Budgetary control is maintained at the department level within each fund. The City also maintains an encumbrance accounting system budgetary control. Estimated purchase amounts are encumbered prior to the release of purchase orders to vendors. At fiscal year end, all operating budget appropriations lapse, except for ongoing grant projects. Open encumbrances are reported as reservations of fund balances at fiscal year-end.

Budgetary data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles, except for the following funds for which no expenditure budget is proposed for FY 13-14.

Special Revenue Funds:

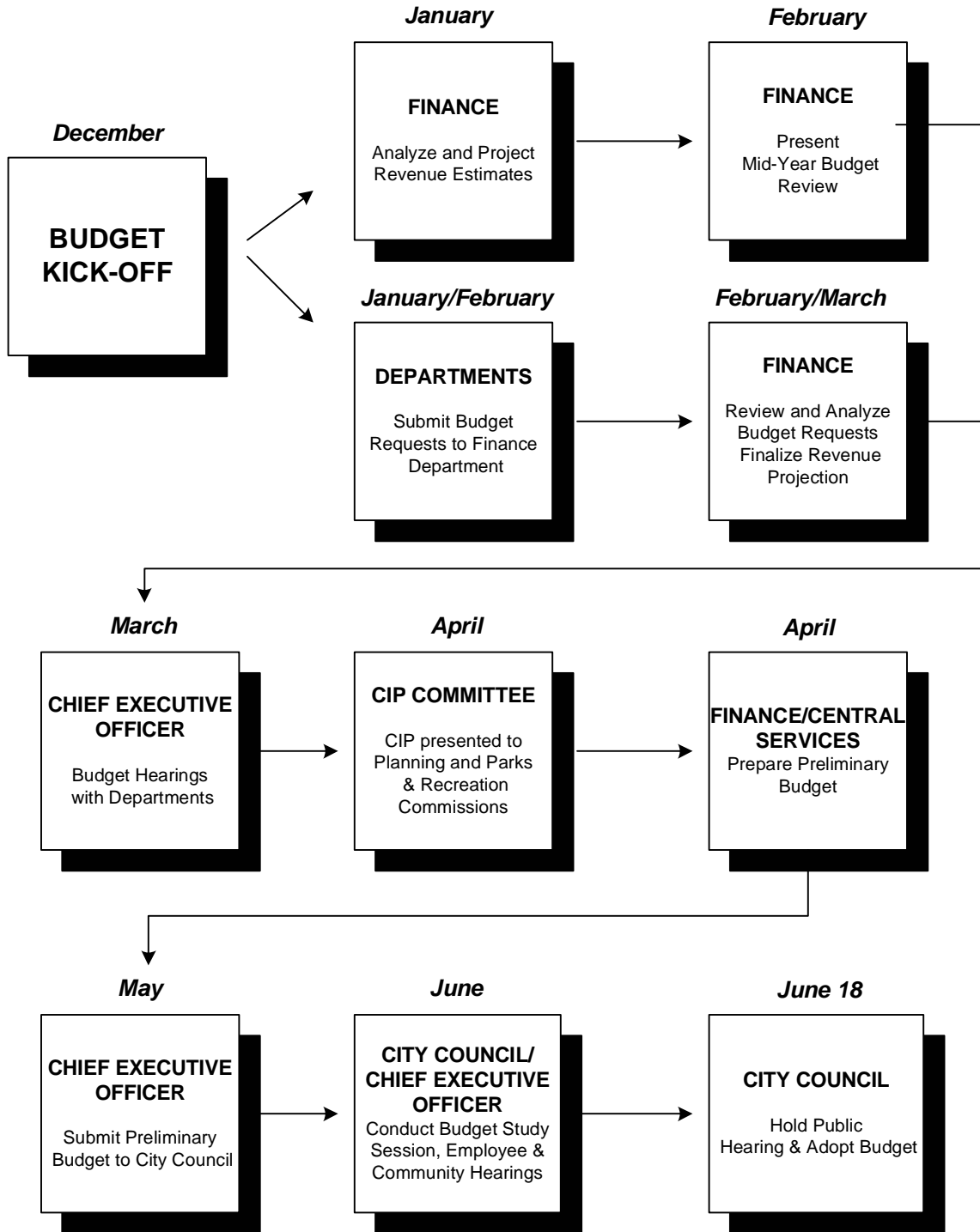
- Fire System Development Fees Fund
- Traffic Impact Fees Fund

Capital Projects Funds:

- Measure "M" Turnback Fund
- Vehicle Parking District 1 Fund
- Vehicle Parking District 2 Fund

The following Flow Chart describes the City's annual budget process.

**CITY OF COSTA MESA
BUDGET PROCESS
FLOW CHART
FISCAL YEAR 2013-2014**



DESCRIPTION OF FUNDS & FUND TYPES

GOVERNMENTAL FUNDS

Governmental funds are used to account for most, if not all, of a government's tax-supported activities. The general fund, special revenues funds, debt service funds, and capital projects funds are considered governmental funds.

GENERAL FUND

GENERAL FUND - 101: The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

AIR QUALITY IMPROVEMENT FUND (AQMD) - 203: Established to account for the City's share of funds received under Health & Safety Code Section 44223 (AB 2766) to finance mobile source air pollution reduction programs consistent with the California Clean Air Act of 1988.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG) - 207: This fund accounts for revenues received from the Department of Housing and Urban Development. These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight, benefit low and moderate income persons, or to meet certain urgent community development needs.

DRAINAGE FEES FUND - 209: Established to account for the construction and maintenance of the City's drainage system. Financing is provided by fees charged to residential and commercial developers.

FIRE SYSTEM DEVELOPMENT FEES FUND - 218: Established to account for the receipt and disbursement of the development impact fees established by Ordinance No 89-1 for future construction of fire protection facilities and equipment for north Costa Mesa.

GAS TAX FUND - 201: Established to account for the receipt and disbursement of funds used for construction and maintenance of the road network system of the City. Financing is provided by the City's share of State gasoline taxes.

HOMELESSNESS PREVENTION FUND – 221: Established to account for the receipt and disbursement of funds received under the American Recovery and Reinvestment Act of 2009, and is administered by the Federal Department of Housing and Urban Development. Funds for this program are to be used to provide homelessness prevention assistance to households who would otherwise become homeless as well as to provide assistance to rapidly re-house persons who have recently become homeless.

HOME PROGRAM FUND - 205: Established to account for the receipt and disbursement of funds received under the Federal Home Investment Partnership Program of the Department of Housing and Urban Development. These revenues must be expended for acquisition, rehabilitation, and new construction of rental housing.

LOCAL LAW ENFORCEMENT BLOCK GRANT FUND (LLEBG) - 219: Established to account for Federal grant monies provided by the 1998 Appropriations Act, Public Law 105-119. Funds are restricted for projects utilized to reduce crime and improve public safety.

NARCOTICS FORFEITURE FUND - 217: Established to account for receipt and disbursement of narcotic forfeitures received from County, State and Federal agencies pursuant to Section 11470 of State Health and Safety Code and Federal Statute 21USC Section 881.

DESCRIPTION OF FUNDS & FUND TYPES

OFFICE OF TRAFFIC SAFETY FUND – 220: Established to account for the receipt and disbursement of State monies received from the Office of Traffic Safety. Funds are restricted for projects utilized to enhance traffic safety and to reduce drunk driving within the City.

PARK DEVELOPMENT FEES FUND - 208: Established to account for the development of new park site and playground facilities. Financing is provided by fees charged to residential and commercial developers.

PROPOSITION 172 FUND - 202: Established to account for the receipt and disbursement of voter-approved one-half cent permanent increase in the State sales tax in November 1993. These revenues must be expended for public safety purposes.

RENTAL REHABILITATION PROGRAM FUND - 216: Established to account for revenues received from the Department of Housing and Urban Development under Section 17 of the U.S. Housing Act of 1937. These revenues must be expended to provide assistance to rehabilitate primarily privately-owned residential rental property.

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (SLESF) - 213: Established to account for the receipt and disbursement of funds received under the State Citizen's Option for Public Safety (COPS) program allocated pursuant to Government Code Section 30061 enacted by AB 3229, Chapter 134 of the 1996 Statutes. These COPS/SLESF funds are allocated based on population and can only be spent for "front line municipal police services" as per Government Code Section 30061 (c) (2).

TRAFFIC IMPACT FEES FUND - 214: Established to account for the receipt and disbursement of funds for off-site transportation improvements Citywide. Financing is provided by fees charged to residential and commercial developers.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for accumulation of resources for, and the payment of, general long-term debt including principal and interest.

FINANCING AUTHORITY DEBT SERVICE FUND - 380: To accumulate monies for payment of the Lease Revenue Bonds, the 1991 Local Agency Revenue Bonds and the 2003 Refunding Revenue Bonds of the Corporation. The 1990 Lease Revenue Bonds provided for the construction of a fire station and senior center, and the reconstruction of Victoria Street. The 1991 Local Agency Revenue Bonds provided monies for the purchase of the Costa Mesa Community Facilities 1991 Special Tax Bond. The 2003 Refunding Revenue Bonds provided for the refunding of the Costa Mesa City Hall and Public Safety Facilities, Inc. 1966 and 1988 Lease Revenue Bond issues.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

CAPITAL OUTLAY FUND - 401: Established to account for the construction of capital facilities financed by the City's General Fund and any grant not accounted for in a special revenue fund.

GOLF COURSE IMPROVEMENT FUND – 413: Established to account for the Costa Mesa Country Club capital expenditures. The City receives two and one-half percent of the monthly gross receipts of green and tournament fees to finance capital improvements.

MEASURE "M" CONSTRUCTION FUND - 403: Established to account for competitive regional grant monies provided by the April 1991 voter-approved one-half percent sales tax for local transportation improvements.

MEASURE "M" TURNBACK FUND - 414: Established to account for the expenditure of the April 1991 voter-approved one-half percent sales tax for local transportation improvements.

DESCRIPTION OF FUNDS & FUND TYPES

MEASURE "M" 2 FUND - 415: Established to account for expenditure of Measure M2 funds allocated based on "competitive" basis in accordance with the November 2006 voter-approved one-half percent sales tax for local transportation improvements.

MEASURE "M" 2 FAIRSHARE FUND - 416: Established to account for expenditure of Measure M2 funds allocated based on "Fairshare" basis in accordance with the November 2006 voter-approved one-half percent sales tax for local transportation improvements.

VEHICLE PARKING DISTRICTS FUND - 409/410: Established under the Vehicle Parking District Law of 1943 to provide vehicle facilities in the downtown area. Financing is provided through specific property tax levies.

PROPRIETARY FUNDS

Proprietary funds are used to account for a government's business-type activities. Enterprise funds and internal service funds are considered proprietary funds. The City does not have an enterprise fund.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

EQUIPMENT REPLACEMENT FUND - 601: Established to account for all motorized equipment used by City departments.

SELF-INSURANCE FUND - 602: Established to account for the receipt and disbursement of funds used to pay workers' compensation, general liability, and unemployment claims filed against the City.

THE CITY'S FLOW OF FUNDS STRUCTURE

REVENUE SOURCES:

Property Tax
Sales Tax
Transient Occupancy Tax
Other Taxes
Licenses & Permits
Fines & Forfeitures
Use of Money & Property
Fees & Charges
Revenues from Other Agencies

Gasoline Tax
Measure "M"
Park Development Fees
Drainage Assessment Fees
Traffic Impact Fees
Fire Protection System Dev. Fees
Grants

Internal Rent Charges
Workers' Compensation Charges
General Liability Charges
Unemployment Charges

CITY'S GENERAL FUND

CAPITAL FUNDS

OTHER FUNDS

USES OF FUNDS:

General Operating Expenditures
(including debt service obligations)

Infrastructure
Repairs/Maintenance/Improvements
Permanent facilities
Environmental facilities

Maintenance & replacement of City's fleet
Payments for workers' compensation,
general liability and unemployment claims
against the City



Costa Mesa

SUMMARIES OF FINANCIAL DATA

SUMMARIES OF FINANCIAL DATA

FISCAL YEAR 2013-2014

CALCULATION OF PROJECTED FUND BALANCES
for the Fiscal Year Ending June 30, 2014

| Fund Description | Projected Balances 07/01/13 | Estimated Revenues FY 13-14 | Preliminary Operating Budget FY 13-14 |
|---|-----------------------------------|-----------------------------------|--|
| General Fund* | \$ 8,666,269 | \$ 102,973,810 | \$ 98,950,221 |
| Gas Tax Fund | 2,687,276 | 3,514,500 | 510,750 |
| Proposition 172 Fund | 611,293 | 953,600 | 1,240,820 |
| Air Quality Management District Fund (AQMD) | 298,318 | 145,900 | 15,000 |
| HOME Program Fund | - | 467,950 | 467,950 |
| Community Development Block Grant Fund (CDBG) | - | 1,785,194 | 772,694 |
| Park Development Fees Fund | 453,016 | 64,500 | - |
| Drainage Fees Fund | 521,651 | 212,000 | - |
| Supplemental Law Enforcement Services Fund | 16,227 | 175,000 | 215,785 |
| Traffic Impact Fees Fund | 2,499,676 | 188,500 | - |
| Narcotics Forfeiture Fund | 3,309,834 | 421,500 | 557,513 |
| Fire System Development Fees Fund | 744,859 | 7,300 | - |
| Subtotal Special Revenue Funds | \$ 11,142,150 | \$ 7,935,944 | \$ 3,780,512 |
| Capital Improvement Fund | \$ 69,200 | \$ 2,381,446 | \$ - |
| Measure "M" Construction Fund | 1,017,377 | 46,000 | - |
| Measure "M" Turnback Fund | 5,000 | 24,000 | - |
| Measure "M2" Regional Fund | 126,719 | - | 126,719 |
| Measure "M2" Fairshare Fund | 4,086,335 | 2,298,500 | 513,235 |
| Vehicle Parking District 1&2 Funds | 9,395 | 957 | - |
| Subtotal Capital Projects Funds | \$ 5,314,026 | \$ 4,750,903 | \$ 639,954 |
| Total Governmental Funds | \$ 25,122,445 | \$ 115,660,657 | \$ 103,370,687 |
| Equipment Replacement Fund | \$ 7,023,959 | \$ 3,402,096 | \$ 2,080,016 |
| Self Insurance Fund | 6,601,612 | 3,634,805 | 4,048,743 |
| Total Internal Service Funds | \$ 13,625,571 | \$ 7,036,901 | \$ 6,128,759 |
| GRAND TOTAL | \$ 38,748,016 | \$ 122,697,558 | \$ 109,499,446 |

* Calculated projected balance 7/1/13 using: total unassigned fund balance from FY 11-12 CAFR, then added estimated surplus amount as presented at the February 12, 2013 budget review.

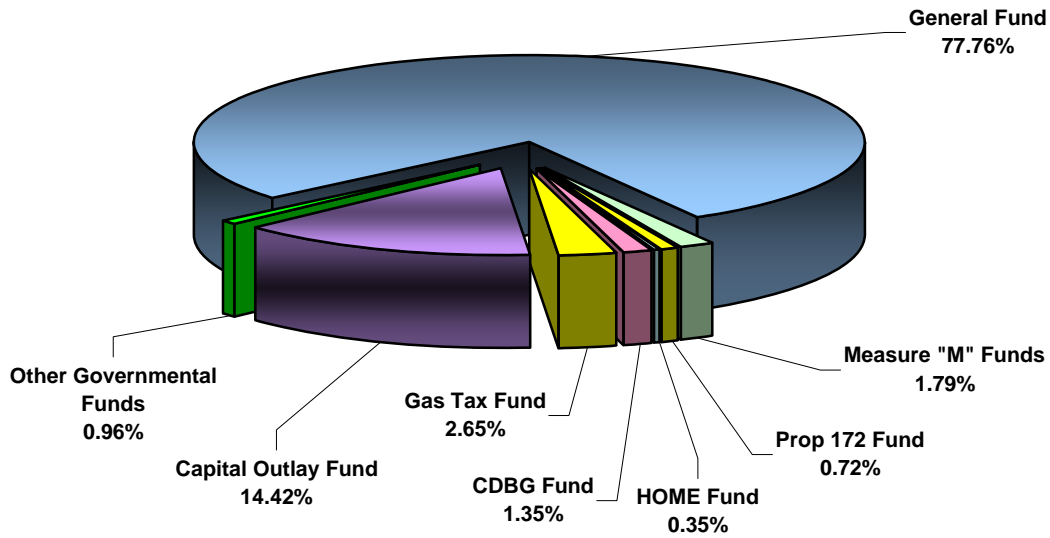
CITY OF COSTA MESA, CALIFORNIA

| Preliminary Capital Budget FY 13-14 | Total Preliminary Budget FY 13-14 | Estimated Revenues Over (Under) Adopted Budget | Transfers In | Transfers Out | Projected Balances 06/30/14 |
|--|--|---|----------------------|----------------------|--|
| \$ - | \$ 98,950,221 | \$ 4,023,589 | \$ - | \$ 16,771,790 | \$ (4,081,932) |
| 3,250,000 | 3,760,750 | (246,250) | - | - | 2,441,026 |
| - | 1,240,820 | (287,220) | - | - | 324,073 |
| 74,851 | 89,851 | 56,049 | - | - | 354,367 |
| - | 467,950 | - | - | - | - |
| 1,012,500 | 1,785,194 | - | - | - | - |
| 475,000 | 475,000 | (410,500) | - | - | 42,516 |
| 500,000 | 500,000 | (288,000) | - | - | 233,651 |
| - | 215,785 | (40,785) | 50,000 | - | 25,442 |
| - | - | 188,500 | - | - | 2,688,176 |
| - | 557,513 | (136,013) | - | - | 3,173,821 |
| - | - | 7,300 | - | - | 752,159 |
| \$ 5,312,351 | \$ 9,092,863 | \$ (1,156,919) | \$ 50,000 | \$ - | \$ 10,035,231 |
| \$ 19,172,436 | \$ 19,172,436 | \$ (16,790,990) | \$ 16,721,790 | \$ - | \$ - |
| 800,000 | 800,000 | (754,000) | - | - | 263,377 |
| - | - | 24,000 | - | - | 29,000 |
| - | 126,719 | (126,719) | - | - | - |
| 5,871,600 | 6,384,835 | (4,086,335) | - | - | - |
| - | - | 957 | - | - | 10,352 |
| \$ 25,844,036 | \$ 26,483,990 | \$ (21,733,087) | \$ 16,721,790 | \$ - | \$ 302,729 |
| \$ 31,156,387 | \$ 134,527,074 | \$ (18,866,417) | \$ 16,771,790 | \$ 16,771,790 | \$ 6,256,028 |
| \$ - | \$ 2,080,016 | \$ 1,322,080 | \$ - | \$ - | \$ 8,346,039 |
| - | 4,048,743 | (413,938) | - | - | 6,187,674 |
| \$ - | \$ 6,128,759 | \$ 908,142 | \$ - | \$ - | \$ 14,533,713 |
| \$ 31,156,387 | \$ 140,655,833 | \$ (17,958,275) | \$ 16,771,790 | \$ 16,771,790 | \$ 20,789,741 |

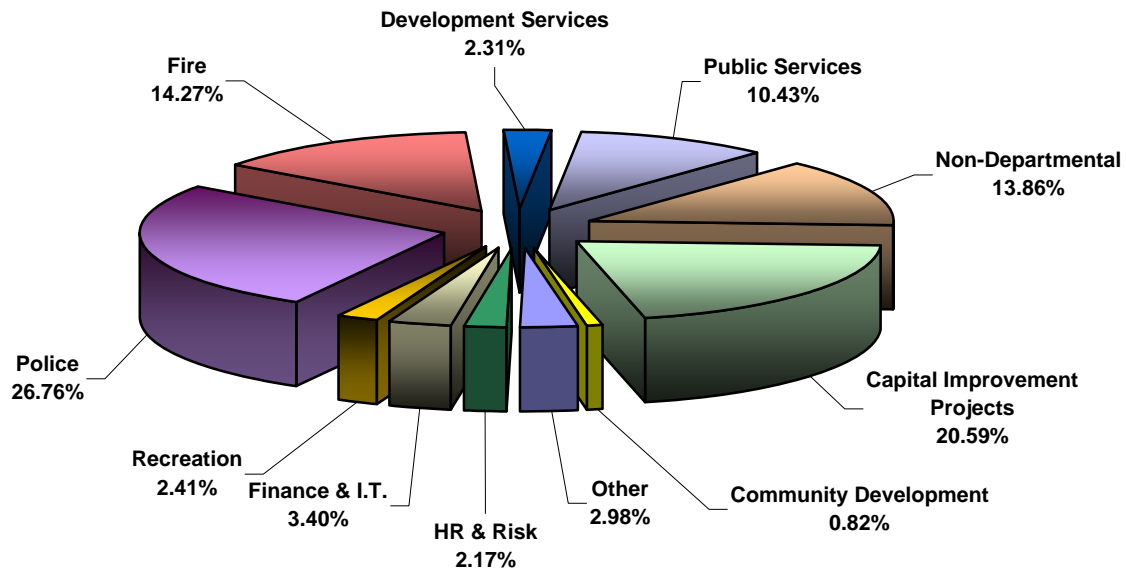
TOTAL RESOURCES & APPROPRIATIONS - ALL GOVERNMENTAL FUNDS

FISCAL YEAR 2013-2014

TOTAL RESOURCES - \$132,432,447
 (Where Monies Come From)
 (Including Transfers In, Does not include Funds 601 or 602)



TOTAL APPROPRIATIONS - \$151,298,864
 (Where Monies Go)
 (Including Transfers Out, Does not include Funds 601 or 602)



SCHEDULE OF INTERFUND TRANSFERS

FISCAL YEAR 2013-2014

| <u>FUND</u> | <u>TRANSFERS IN</u> | <u>TRANSFERS OUT</u> |
|---|-------------------------|------------------------------|
| General Fund - 101 | \$ - | \$ 16,771,790 ^{1 2} |
| Supplemental Law Enforcement Fund - 213 | 50,000 ¹ | - |
| Capital Improvement Fund - 401 | 16,721,790 ² | - |
| Total | <u>\$ 16,771,790</u> | <u>\$ 16,771,790</u> |

¹ Funding of \$50,000 for support of salaries in the Supplemental Law Enforcement Fund.

² Funding of \$16,721,790 for support of projects in the Capital Improvement Fund.



REVENUE SUMMARIES

FISCAL YEAR 2013-2014

CITY OF COSTA MESA, CALIFORNIA

REVENUE & OTHER FINANCING SOURCES
 FROM FISCAL YEAR 2010-2011 THROUGH FISCAL YEAR 2013-2014

| FUND/ACCT DESCRIPTION | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 12-13 Revised | FY 13-14 Preliminary |
|--------------------------------------|----------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------------|
| Fund 101 - General Fund | | | | | |
| Property Tax - Secured | \$ 18,989,472 | \$ 19,117,808 | \$ 20,000,000 | \$ 20,000,000 | \$ 20,600,000 |
| Property Tax - Unsecured | 793,106 | 779,644 | 800,000 | 800,000 | 850,000 |
| Property Tax - Supplemental | 199,957 | 101,030 | 100,000 | 160,000 | 200,000 |
| Property Tax - Homeowners | 170,547 | 166,412 | 170,000 | 170,000 | 170,000 |
| Delinquent Tax - Penalties/Int | 149,698 | 99,430 | 100,000 | 100,000 | 100,000 |
| Property Transfer Tax | 446,217 | 327,474 | 300,000 | 300,000 | 300,000 |
| Sales & Use Tax | 30,332,996 | 31,716,203 | 33,300,000 | 34,000,000 | 36,000,000 |
| Sales Tax In-Lieu | 9,840,719 | 10,518,104 | 11,000,000 | 11,000,000 | 12,450,000 |
| Transient Occupancy Tax | 5,344,968 | 6,524,510 | 6,500,000 | 6,700,000 | 7,200,000 |
| Electric Franchise Fee | 1,223,537 | 1,210,977 | 1,300,000 | 1,200,000 | 1,200,000 |
| Cable TV Franchise Fee | 1,100,430 | 1,154,628 | 1,100,000 | 1,100,000 | 1,100,000 |
| PEG Cable Franchise Fee | 59,261 | 75,159 | 200,000 | 100,000 | 100,000 |
| Gas Franchise Fee | 256,285 | 256,448 | 300,000 | 300,000 | 300,000 |
| Solid Waste Hauler Franchise Fee | 1,600,742 | 1,774,113 | 1,500,000 | 850,000 | 875,000 |
| Business License | 866,442 | 888,967 | 850,000 | 1,700,000 | 1,900,000 |
| Total Taxes | \$ 71,374,377 | \$ 74,710,907 | \$ 77,520,000 | \$ 78,480,000 | \$ 83,345,000 |
| Dog License | \$ 87,939 | \$ 96,149 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| Fire Permits | 119,011 | 97,362 | 100,000 | 100,000 | 100,000 |
| Building Permits | 676,247 | 931,682 | 850,000 | 850,000 | 700,000 |
| Electrical Permits | 107,624 | 133,005 | 100,000 | 100,000 | 100,000 |
| Plumbing/Mechanical Permits | 99,592 | 144,602 | 90,000 | 125,000 | 100,000 |
| Street Permits | 135,390 | 168,790 | 125,000 | 125,000 | 125,000 |
| Special Business Permits | 860 | 675 | 500 | 500 | 500 |
| Home Occupation Permits | 16,000 | 12,550 | 15,000 | 15,000 | 15,000 |
| Operator's Permits | 3,225 | 4,125 | 2,500 | 2,500 | 2,500 |
| Other Permits | 46,908 | 41,961 | 75,000 | 40,000 | 40,000 |
| Total Licenses & Permits | \$ 1,292,796 | \$ 1,630,901 | \$ 1,458,000 | \$ 1,458,000 | \$ 1,283,000 |
| Municipal Code Violations | \$ 130,702 | \$ 144,076 | \$ 125,000 | \$ 125,000 | \$ 125,000 |
| Vehicle Code Violations | 705,879 | 614,517 | 700,000 | 600,000 | 500,000 |
| Parking Citations | 764,779 | 730,770 | 800,000 | 750,000 | 750,000 |
| Red Light Camera Violations | 140,978 | 54,972 | 50,000 | 50,000 | 50,000 |
| Total Fines & Forfeitures | \$ 1,743,742 | \$ 1,544,335 | \$ 1,675,000 | \$ 1,525,000 | \$ 1,425,000 |

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2010-2011 THROUGH FISCAL YEAR 2013-2014

| FUND/ACCT DESCRIPTION | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 12-13 Revised | FY 13-14 Preliminary |
|--|----------------------|---------------------|----------------------|----------------------|-------------------------|
| Fund 101 - General Fund (continued) | | | | | |
| Investment Earnings | \$ 250,932 | \$ 300,113 | \$ 150,000 | \$ 150,000 | \$ 75,000 |
| GASB 31 Adjustment | 246,944 | (570,231) | - | - | - |
| Interest Earned - CMRA Note | 857,206 | 821,806 | 783,500 | 783,500 | - |
| Other Interest | 243,833 | - | 75,000 | 75,000 | 75,000 |
| Buildings/Grounds, Rental | 206,288 | 196,912 | 200,000 | 200,000 | 200,000 |
| Rental - Downtown Comm. Center | 16,479 | 13,445 | 11,000 | 11,000 | 11,000 |
| Rental - Balearic Center | 20,961 | 14,651 | 20,000 | 10,000 | 10,000 |
| Rental - Neighborhood Comm. Ctr. | 156,722 | 173,637 | 160,000 | 160,000 | 160,000 |
| Rental - Fields | 129,195 | 116,295 | 125,000 | 100,000 | 100,000 |
| Rental - Tennis | 34,352 | 40,900 | 28,500 | 28,500 | 28,500 |
| Rental - Golf Course Operations | 2,132,499 | 2,197,259 | 2,200,000 | 2,200,000 | 2,200,000 |
| Rental - Bus Shelter Ads | 104,561 | 108,110 | 100,000 | 100,000 | 100,000 |
| Total Use of Money & Property | \$ 4,399,972 | \$ 3,412,897 | \$ 3,853,000 | \$ 3,818,000 | \$ 2,959,500 |
| Motor Vehicle In-Lieu Tax | \$ 532,734 | \$ 57,971 | \$ - | \$ 60,000 | \$ 50,000 |
| Vehicle License Fee Swap - Property Tax | 8,579,266 | 8,536,307 | 9,000,000 | 8,900,000 | 9,000,000 |
| Other Federal Grants | 265,094 | 524,868 | 558,810 | 558,810 | 558,810 |
| POST Reimbursements | 34,822 | 53,943 | 40,000 | 40,000 | 40,000 |
| Beverage Container Program | - | 60,622 | 30,850 | 30,850 | 30,850 |
| SB 90 - State Mandated Costs | 74,799 | 50,454 | 50,000 | 50,000 | 50,000 |
| Other State Grants | 32,927 | 20,000 | - | - | - |
| OCTA - SAAV | 45,839 | 51,549 | 40,000 | 40,000 | 20,000 |
| Other County Grants | 83,053 | 72,790 | 80,000 | 80,000 | 80,000 |
| Reimbursement - ABLE | 418,986 | 131,753 | 2,400,000 | 2,500,000 | - |
| Reimb. - Oth Governmental Agencies | 15,000 | 7,426 | 7,425 | 7,425 | 7,500 |
| Total Other Govt. Agencies | \$ 10,082,520 | \$ 9,567,683 | \$ 12,207,085 | \$ 12,267,085 | \$ 9,837,160 |
| Zoning/Variance/CUP Fees | \$ 116,850 | \$ 112,575 | \$ 85,000 | \$ 100,000 | \$ 90,000 |
| Subdivision Map Fees | 11,830 | 20,130 | 9,000 | 15,000 | 10,000 |
| Environmental Impact Fees | - | 13,986 | 2,000 | 2,000 | 2,000 |
| Plan Checking Fee | 265,001 | 272,458 | 315,000 | 275,000 | 250,000 |
| Vacation/Abandonment of ROW | 150 | 300 | 500 | 500 | 500 |
| Source Reduction/Recycling | \$ 6,100 | \$ 14,030 | \$ 8,700 | \$ 11,000 | \$ 10,000 |
| Special Policing Fees | 492,307 | 491,305 | 400,000 | 475,000 | 400,000 |
| Vehicle Storage/Impound Fees | 262,940 | 248,860 | 325,000 | 250,000 | 250,000 |
| Repo Vehicle Release Fee | 2,565 | 2,390 | 2,000 | 2,000 | 2,000 |

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2010-2011 THROUGH FISCAL YEAR 2013-2014

| FUND/ACCT DESCRIPTION | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 12-13 Revised | FY 13-14 Preliminary |
|---|----------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------------|
| <u>Fund 101 - General Fund (continued)</u> | | | | | |
| DUI/Emergency Response | (8,249) | 34,830 | 50,000 | 50,000 | 50,000 |
| Jail Booking Fees - City | 76,772 | 133,259 | 150,000 | 150,000 | 150,000 |
| Police False Alarms | 237,179 | 193,371 | 150,000 | 150,000 | 150,000 |
| Fingerprinting | 38,128 | 39,658 | 40,000 | 40,000 | 40,000 |
| Animal Pound Fees | 25 | - | 100 | 100 | 100 |
| Fire Inspections | 5,190 | 3,310 | 5,000 | 5,000 | 5,000 |
| Hazmat Disclosure Fee | 86,001 | 98,212 | 100,000 | 100,000 | 100,000 |
| EMS - First Responder Fee | 195,543 | 253,104 | 200,000 | 200,000 | 200,000 |
| Paramedic Fee - Advanced | 195,490 | 299,981 | 150,000 | 150,000 | 150,000 |
| Medical Supply Reimbursement | 97,302 | 100,678 | 100,000 | 100,000 | 100,000 |
| Fire False Alarms | 20,939 | 12,150 | 30,000 | 20,000 | 20,000 |
| Accident Cost Recovery | 76,519 | 42,573 | 60,000 | 40,000 | 40,000 |
| Dispatch/Phone Svc. in 911 Center | 9,188 | 7,350 | 7,400 | 7,400 | 7,400 |
| Park Permits | 42,375 | 38,330 | 35,000 | 35,000 | 35,000 |
| Park Improvements | 5,614 | 2,863 | 2,500 | 2,500 | 2,500 |
| Youth Sports - Basketball & Football | 605 | - | - | - | - |
| Recreation - Aquatics | 82,375 | 71,544 | 85,000 | 85,000 | 85,000 |
| Recreation - Day Camp | 147,141 | 144,903 | 170,000 | 170,000 | 170,000 |
| Playgrounds | 9,618 | 173,075 | 117,500 | 117,500 | 117,500 |
| Special Events | 32,693 | 19,360 | 25,000 | 25,000 | 25,000 |
| Recreation - Early Childhood | 128,523 | 131,506 | 120,000 | 120,000 | 120,000 |
| Instructional Classes | 552,582 | 497,857 | 600,000 | 600,000 | 600,000 |
| Recreation - Basketball | 40,624 | 34,865 | 45,000 | 45,000 | 45,000 |
| Adult Open Gym | 6,414 | 3,800 | 2,000 | 2,000 | 2,000 |
| Recreation - Softball | 134,315 | 120,128 | 130,000 | 130,000 | 130,000 |
| Teen Camp | 25,438 | 20,657 | 29,000 | 29,000 | 29,000 |
| Other Adult Sports | - | - | 26,300 | 26,300 | 26,300 |
| Photocopies | 3,286 | 2,432 | 2,500 | 2,500 | 2,500 |
| Police Reports | 21,899 | 24,271 | 33,000 | 33,000 | 33,000 |
| Police Clearance Letters | 3,780 | 4,205 | 3,000 | 3,000 | 3,000 |
| Sale - Maps & Publications | 13,640 | 7,030 | 12,500 | 7,500 | 12,500 |
| Sale - Miscellaneous Supplies | 1,147 | 726 | 750 | 750 | 750 |
| Central Services Reimb | 73,512 | 87,750 | 100,000 | 75,000 | 25,000 |
| Charges for Other Services | 8,927 | 15,194 | 15,000 | 15,000 | 15,000 |
| Special Assessments | 20,378 | 28,252 | 15,000 | 15,000 | 15,000 |
| Total Fees & Charges | \$ 3,542,656 | \$ 3,823,258 | \$ 3,758,750 | \$ 3,682,050 | \$ 3,521,050 |

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2010-2011 THROUGH FISCAL YEAR 2013-2014

| FUND/ACCT DESCRIPTION | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 12-13 Revised | FY 13-14 Preliminary |
|---|----------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------------|
| <u>Fund 101 - General Fund (continued)</u> | | | | | |
| Contributions | \$ 2,750 | \$ - | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| Sponsorship Naming Rights | 34,585 | 34,585 | 33,000 | 33,000 | 33,000 |
| Reimb. - Const. Permit Insp. Fees | 18,280 | 47,360 | 20,000 | 35,000 | 20,000 |
| Reimb. - Overtime Construction | - | 6,316 | 2,600 | 2,600 | 2,600 |
| Damage to City Property | (15,765) | 27,304 | 30,000 | 30,000 | 30,000 |
| Civil Subpoena Costs | 10,970 | 12,597 | 10,000 | 10,000 | 10,000 |
| Other Reimbursements | 223,905 | 286,627 | 300,000 | 300,000 | 100,000 |
| Sale - Other Equipment | 2,149 | 620 | 5,000 | 5,000 | 5,000 |
| Other | 528,774 | 557,538 | 300,000 | 300,000 | 400,000 |
| Total Other Revenues | \$ 805,648 | \$ 972,947 | \$ 703,100 | \$ 718,100 | \$ 603,100 |
| Total Revenues | \$ 93,241,711 | \$ 95,662,928 | \$ 101,174,935 | \$ 101,948,235 | \$ 102,973,810 |
| Operating Transfers In | \$ 2,011,580 | \$ 7,060 | \$ - | \$ - | \$ - |
| Total Other Financing Sources | \$ 2,011,580 | \$ 7,060 | \$ - | \$ - | \$ - |
| Total Fund 101 | \$ 95,253,291 | \$ 95,669,988 | \$ 101,174,935 | \$ 101,948,235 | \$ 102,973,810 |
| <u>Fund 201 - Gas Tax</u> | | | | | |
| Investment Earnings | \$ 192,948 | \$ 182,538 | \$ 75,000 | \$ 75,000 | \$ 125,000 |
| Gas Tax - 2103 | 1,006,668 | 1,561,144 | 1,272,000 | 1,272,000 | 1,650,000 |
| Gas Tax - 2105 | 581,319 | 538,714 | 566,000 | 566,000 | 547,000 |
| Gas Tax - 2106 | 366,285 | 371,672 | 384,000 | 384,000 | 367,500 |
| Gas Tax - 2107.1 | 775,030 | 795,513 | 813,000 | 813,000 | 815,000 |
| Gas Tax - 2107.5 | 4,844 | 10,000 | 10,000 | 10,000 | 10,000 |
| Other Governmental Agencies | - | 7,000 | - | - | - |
| Total Revenues | \$ 2,927,094 | \$ 3,466,581 | \$ 3,120,000 | \$ 3,120,000 | \$ 3,514,500 |
| Operating Transfers In | - | 250,000 | - | - | - |
| Total Other Financing Sources | \$ - | \$ 250,000 | \$ - | \$ - | \$ - |
| Total Fund 201 | \$ 2,927,094 | \$ 3,716,581 | \$ 3,120,000 | \$ 3,120,000 | \$ 3,514,500 |
| <u>Fund 202 - Prop 172</u> | | | | | |
| Investment Earnings | \$ 4,179 | \$ 4,909 | \$ 1,000 | \$ 1,000 | \$ 3,600 |
| Sales Tax - Public Safety | 779,510 | 843,542 | 860,000 | 860,000 | 950,000 |
| Total Fund 202 | \$ 783,689 | \$ 848,451 | \$ 861,000 | \$ 861,000 | \$ 953,600 |

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2010-2011 THROUGH FISCAL YEAR 2013-2014

| FUND/ACCT DESCRIPTION | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 12-13 Revised | FY 13-14 Preliminary |
|--|----------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------------|
| <u>Fund 203 - Air Quality</u> | | | | | |
| Investment Earnings | \$ 11,405 | \$ 8,350 | \$ 4,000 | \$ 4,000 | \$ 5,900 |
| AB 2766 - AQMD | 128,967 | 138,167 | 140,000 | 140,000 | 140,000 |
| Other Reimbursements | 33,740 | 12,178 | - | - | |
| Total Fund 203 | \$ 174,112 | \$ 158,695 | \$ 144,000 | \$ 144,000 | \$ 145,900 |
| <u>Fund 205 - HOME</u> | | | | | |
| Investment Earnings | \$ - | \$ 450 | \$ - | \$ - | \$ - |
| Lien/Loan Repayment | \$ 40,164 | 123,988 | - | - | - |
| HOME Invest/Partnership Grant | 326,481 | 599,391 | 665,085 | 665,085 | 467,950 |
| Total Fund 205 | \$ 366,645 | \$ 723,829 | \$ 665,085 | \$ 665,085 | \$ 467,950 |
| <u>Fund 207 - CDBG</u> | | | | | |
| Investment Earnings | \$ 5,004 | \$ 67 | \$ - | \$ - | \$ - |
| Lien/Loan Repayment | 10,000 | 10,555 | - | - | - |
| Community Dev. Block Grant | 1,641,542 | 1,364,808 | 1,230,892 | 1,230,892 | 1,785,194 |
| Other Reimbursements | - | 19,978 | - | - | - |
| Total Revenues | \$ 1,656,546 | \$ 1,395,408 | \$ 1,230,892 | \$ 1,230,892 | \$ 1,785,194 |
| Operating Transfers In | 88,991 | - | - | - | - |
| Total Other Financing Sources | \$ 88,991 | \$ - | \$ - | \$ - | \$ - |
| Total Fund 207 | \$ 1,745,537 | \$ 1,395,408 | \$ 1,230,892 | \$ 1,230,892 | \$ 1,785,194 |
| <u>Fund 208 - Park Development</u> | | | | | |
| Investment Earnings | \$ 31,715 | \$ 21,498 | \$ 15,000 | \$ 15,000 | \$ 14,500 |
| Park Development Fees | 69,145 | 27,894 | - | - | 50,000 |
| Total Fund 208 | \$ 100,860 | \$ 49,392 | \$ 15,000 | \$ 15,000 | \$ 64,500 |
| <u>Fund 209 - Drainage Fees</u> | | | | | |
| Investment Earnings | \$ 13,594 | \$ 15,732 | \$ 7,500 | \$ 7,500 | \$ 12,000 |
| Drainage Assessment Fees | 222,721 | 352,222 | 200,000 | 200,000 | 200,000 |
| Total Fund 209 | \$ 236,315 | \$ 367,954 | \$ 207,500 | \$ 207,500 | \$ 212,000 |
| <u>Fund 213 - SLESF</u> | | | | | |
| Investment Earnings | \$ 40 | \$ - | \$ - | \$ - | \$ - |
| Citizens' Option for Public Safety (COPS) | 114,921 | 182,481 | 125,000 | 125,000 | 175,000 |
| Total Revenues | \$ 114,961 | \$ 182,481 | \$ 125,000 | \$ 125,000 | \$ 175,000 |
| Operating Transfers In | 100,000 | 33,226 | 50,000 | 50,000 | 50,000 |
| Total Other Financing Sources | \$ 100,000 | \$ 33,226 | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| Total Fund 213 | \$ 214,961 | \$ 215,707 | \$ 175,000 | \$ 175,000 | \$ 225,000 |

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2010-2011 THROUGH FISCAL YEAR 2013-2014

| FUND/ACCT DESCRIPTION | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 12-13 Revised | FY 13-14 Preliminary |
|---|----------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------------|
| <u>Fund 214 - Traffic Impact Fees</u> | | | | | |
| Investment Earnings | \$ 63,899 | \$ 55,896 | \$ 30,000 | \$ 30,000 | \$ 38,500 |
| Traffic Impact Fees | 122,572 | 98,097 | 150,000 | 150,000 | 150,000 |
| Total Fund 214 | \$ 186,471 | \$ 153,993 | \$ 180,000 | \$ 180,000 | \$ 188,500 |
| <u>Fund 216 - Rental Rehab</u> | | | | | |
| Other Reimbursements | \$ 40,000 | \$ 578 | \$ - | \$ - | \$ - |
| Total Fund 216 | \$ 40,000 | \$ 578 | \$ - | \$ - | \$ - |
| <u>Fund 217 - Narcotic Seizure</u> | | | | | |
| Asset Forfeiture - US Treasury | \$ 57,601 | \$ - | \$ - | \$ - | |
| Asset Forfeiture - DOJ | 196,051 | 1,968,924 | 400,000 | 400,000 | 400,000 |
| Asset Forfeiture - County/Other | 107,421 | 1,803 | 75,000 | 75,000 | - |
| Investment Earnings | 2,120 | 21,575 | 7,250 | 7,250 | 21,500 |
| High Intensity Drug Trafficking | - | - | - | - | - |
| Other Reimbursements | 13,934 | 24,871 | - | - | - |
| Total Fund 217 | \$ 377,127 | \$ 2,017,173 | \$ 482,250 | \$ 482,250 | \$ 421,500 |
| <u>Fund 218 - Fire System Dev.</u> | | | | | |
| Investment Earnings | \$ 13,023 | \$ 10,834 | \$ 7,500 | \$ 7,500 | \$ 7,300 |
| Fire Protection System Dev. Fees | 264,210 | - | - | - | - |
| Total Fund 218 | \$ 277,233 | \$ 10,834 | \$ 7,500 | \$ 7,500 | \$ 7,300 |
| <u>Fund 219 - LLEBG</u> | | | | | |
| Investment Earnings | \$ 96 | \$ 506 | \$ - | \$ - | \$ - |
| Local Law Enforcement Block Grant | 119,472 | 1,565 | - | - | - |
| Total Fund 219 | \$ 119,568 | \$ 2,071 | \$ - | \$ - | \$ - |
| <u>Fund 220 - Office of Traffic Safety</u> | | | | | |
| Other Federal Grants | \$ 2,196 | \$ - | \$ - | \$ - | \$ - |
| OTS Grant | 329,434 | 199,357 | - | - | - |
| Other State Grants | 16,574 | - | - | - | - |
| Other Governmental Agencies | 1,098 | - | - | - | - |
| Total Revenues | \$ 349,302 | \$ 199,357 | \$ - | \$ - | \$ - |
| Operating Transfers In | 975 | - | - | - | - |
| Total Other Financing Sources | \$ 975 | \$ - | \$ - | \$ - | \$ - |
| Total Fund 220 | \$ 350,277 | \$ 199,357 | \$ - | \$ - | \$ - |
| <u>Fund 221 - Homelessness Prevention</u> | | | | | |
| Other Federal Grants | \$ 282,176 | \$ 173,200 | \$ - | \$ - | \$ - |
| Total Fund 221 | \$ 282,176 | \$ 173,200 | \$ - | \$ - | \$ - |

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2010-2011 THROUGH FISCAL YEAR 2013-2014

| FUND/ACCT DESCRIPTION | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 12-13 Revised | FY 13-14 Preliminary |
|---|----------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------------|
| <u>Fund 401 - Capital Outlay</u> | | | | | |
| Lien/Loan Repayment | \$ 26,000 | \$ - | \$ - | \$ - | \$ - |
| Investment Earnings | 24,687 | 10,609 | 3,000 | 3,000 | 6,700 |
| Other Federal Grants | 1,850,146 | 1,440,632 | 2,350,700 | 2,350,700 | 1,538,787 |
| Other State Grants | 496,940 | 266,445 | 1,836,250 | 1,836,250 | - |
| Contributions | 100,000 | 120,000 | - | - | - |
| Other Reimbursements | - | 35,000 | - | - | 835,959 |
| Other | 6,715 | 6,180 | - | - | - |
| Total Revenues | \$ 2,504,488 | \$ 1,878,866 | \$ 4,189,950 | \$ 4,189,950 | \$ 2,381,446 |
| Operating Transfers In | - | - | 2,590,000 | 2,590,000 | 16,721,790 |
| Total Other Financing Sources | \$ - | \$ - | \$ 2,590,000 | \$ 2,590,000 | \$ 16,721,790 |
| Total Fund 401 | \$ 2,504,488 | \$ 1,878,866 | \$ 6,779,950 | \$ 6,779,950 | \$ 19,103,236 |
| <u>Fund 403 - Measure M Regional</u> | | | | | |
| Investment Earnings | \$ 54,919 | \$ 73,292 | \$ - | \$ - | \$ 46,000 |
| Measure "M" Regional Grant | 2,190,787 | 186,134 | - | - | - |
| Other County Grants | - | 85,000 | - | - | - |
| Other | 1,948 | 37,865 | - | - | - |
| Total Fund 403 | \$ 2,247,654 | \$ 382,291 | \$ - | \$ - | \$ 46,000 |
| <u>Fund 414 - Measure M Turnback</u> | | | | | |
| Investment Earnings | \$ 58,520 | \$ 37,235 | \$ 5,000 | \$ 5,000 | \$ 24,000 |
| Other Interest | - | (1,414) | - | - | - |
| State & Local Partnership Grant | 265,964 | - | - | - | - |
| Measure "M" Turnback | 1,429,396 | - | - | - | - |
| Total Revenues | \$ 1,753,880 | \$ 35,821 | \$ 5,000 | \$ 5,000 | \$ 24,000 |
| Operating Transfers In | 381,898 | - | - | - | - |
| Total Other Financing Sources | \$ 381,898 | \$ - | \$ - | \$ - | \$ - |
| Total Fund 414 | \$ 2,135,778 | \$ 35,821 | \$ 5,000 | \$ 5,000 | \$ 24,000 |
| <u>Fund 415 - Measure M2 Competitive</u> | | | | | |
| Investment Earnings | \$ - | \$ - | \$ 2,500 | \$ 2,500 | \$ - |
| Measure "M2" Regional Grant | - | 441,628 | 2,725,050 | 2,725,050 | - |
| Total Fund 415 | \$ - | \$ 441,628 | \$ 2,727,550 | \$ 2,727,550 | \$ - |
| Total Other Financing Sources | - | - | - | - | - |
| Total Fund 415 | \$ - | \$ 441,628 | \$ 2,727,550 | \$ 2,727,550 | \$ - |

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2010-2011 THROUGH FISCAL YEAR 2013-2014

| FUND/ACCT DESCRIPTION | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 12-13 Revised | FY 13-14 Preliminary |
|--|----------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------------|
| <u>Fund 416 - Measure M2 Fairshare</u> | | | | | |
| Investment Earnings | \$ - | \$ 12,013 | \$ 15,000 | \$ 15,000 | \$ 18,500 |
| Measure "M2" Fairshare | - | 2,015,225 | 2,120,000 | 2,120,000 | 2,280,000 |
| Total Fund 416 | \$ - | \$ 2,027,238 | \$ 2,135,000 | \$ 2,135,000 | \$ 2,298,500 |
| <u>Fund 409 - Veh Prkg Dist. 1</u> | | | | | |
| Property Tax - Secured | \$ 405 | \$ 1,564 | \$ 435 | \$ 435 | \$ 450 |
| Property Tax - Unsecured | 16 | 16 | 25 | 25 | 20 |
| Property Tax - Supplemental | 4 | 2 | 5 | 5 | 3 |
| Property Tax - Homeowners | 4 | 3 | 3 | 3 | 3 |
| Delinquent Tax - Penalties/Int | 3 | 2 | 3 | 3 | 3 |
| Investment Earnings | 36 | 37 | 25 | 25 | 27 |
| Total Fund 409 | \$ 468 | \$ 1,624 | \$ 496 | \$ 496 | \$ 506 |
| <u>Fund 410 - Veh Prkg Dist. 2</u> | | | | | |
| Property Tax - Secured | \$ 336 | \$ 2,577 | \$ 385 | \$ 385 | \$ 400 |
| Property Tax - Unsecured | 14 | 13 | 25 | 25 | 15 |
| Property Tax - Supplemental | 4 | 2 | 5 | 5 | 3 |
| Property Tax - Homeowners | 3 | 3 | 3 | 3 | 3 |
| Delinquent Tax - Penalties/Int | 2 | 2 | 3 | 3 | 3 |
| Investment Earnings | 33 | 34 | 25 | 25 | 27 |
| Total Fund 410 | \$ 392 | \$ 2,631 | \$ 446 | \$ 446 | \$ 451 |
| <u>Fund 601 - Equipment Replacement</u> | | | | | |
| Investment Earnings | \$ 107,541 | \$ 91,497 | \$ 95,000 | \$ 95,000 | \$ 67,000 |
| Rental of Automotive Equip | - | 3,137,837 | 2,812,369 | 2,812,369 | 3,325,096 |
| Damage to City Property | 8,876 | 10,604 | - | - | - |
| Sale of Automotive Equipment | 16,358 | 18,303 | 10,000 | 10,000 | 10,000 |
| Other | 24,038 | 18,467 | - | - | - |
| Total Fund 601 | \$ 156,813 | \$ 3,276,708 | \$ 2,917,369 | \$ 2,917,369 | \$ 3,402,096 |

REVENUE & OTHER FINANCING SOURCES
 FROM FISCAL YEAR 2010-2011 THROUGH FISCAL YEAR 2013-2014

| FUND/ACCT DESCRIPTION | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 12-13 Revised | FY 13-14 Preliminary |
|---|----------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------------|
| <u>Fund 602 - Self Insurance</u> | | | | | |
| Investment Earnings | \$ 108,066 | \$ 96,544 | \$ 110,000 | \$ 110,000 | \$ 65,000 |
| General Liability Premiums | 1,169,540 | 1,112,381 | 1,534,900 | 1,534,900 | 1,387,971 |
| Workers' Comp. Premiums | 2,001,356 | 1,940,484 | 2,339,900 | 2,339,900 | 2,134,800 |
| Unemployment Premiums | 46,453 | 41,018 | 40,700 | 40,700 | 47,034 |
| Other Reimbursements | 327,463 | 54,580 | - | - | - |
| Total Fund 602 | \$ 3,652,878 | \$ 3,245,007 | \$ 4,025,500 | \$ 4,025,500 | \$ 3,634,805 |
| TOTAL REVENUES | \$ 111,550,383 | \$ 116,704,739 | \$ 124,214,473 | \$ 124,987,773 | \$ 122,697,558 |
| TOTAL OTHER SOURCES | \$ 2,583,444 | \$ 290,286 | \$ 2,640,000 | \$ 2,640,000 | \$ 16,771,790 |
| GRAND TOTAL ALL FUNDS | \$ 114,133,827 | \$ 116,995,025 | \$ 126,854,473 | \$ 127,627,773 | \$ 139,469,348 |

SALES & USE TAX

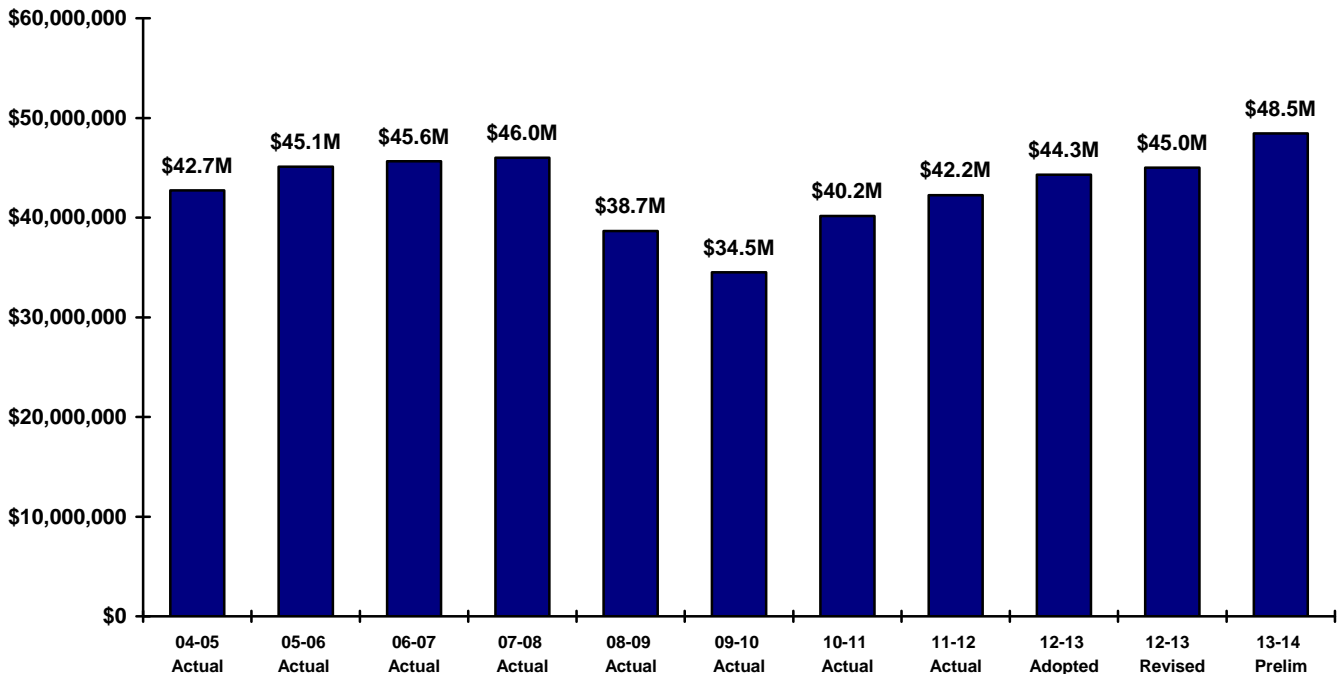
Sales Tax is imposed on retailers selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for Orange County is 8.00% and is broken down as follows:

| | |
|--|--------------|
| State General Fund | 5.25% |
| City/County Local Tax | 1.00% |
| Countywide Transportation Tax | 0.25% |
| County Mental Health | 0.50% |
| Public Safety Augmentation Fund (Prop 172) | 0.50% |
| County Transactions Tax (Measure M) | <u>0.50%</u> |
| Total Rate | <u>8.00%</u> |

Sales & Use Tax represents Costa Mesa's single largest revenue source and is estimated at \$48.5 million or 47.05% of the total General Fund revenues estimated for FY 13-14. This amount represents an increase of \$3.5 million or 7.66% from the revised adopted estimate in FY 12-13. This change in revenue is directly attributed to a continued increase in sales activity. The City has been experiencing increases in Sales Tax revenues since the winter of 2009. This activity does represent continued "slow, low growth" for the City, consistent with the statewide and national economy.

Also, included as part of the \$48.5 million estimate is \$12.5 million backfill from the State in the form of property taxes (accounted for as Sales Tax In-Lieu). This backfill from the State is the result of the "triple flip", which was approved by the voters in 2004 under Proposition 57 to finance the State's Fiscal Recovery Bonds. Under this Proposition, the State took one fourth of the local agencies' sales tax and backfilled it with a like amount in property taxes from the Educational Revenue Augmentation Fund (ERAF). The State estimates the "triple flip" to continue for 13 years or until the bonds are paid off.

The State Board of Equalization administers sales taxes and remits funds to local governments: 30% for the first month of each quarter, another 30% the following month, and 40% at the end of the quarter with a "clean-up" payment. The "triple flip" portion is remitted only twice a year, in January and May. Costa Mesa's sales tax base remains strong with South Coast Plaza; the Harbor Boulevard of Cars; a host of other retailers throughout the City; a variety of restaurants and hotels; and major businesses and industries located within the City.

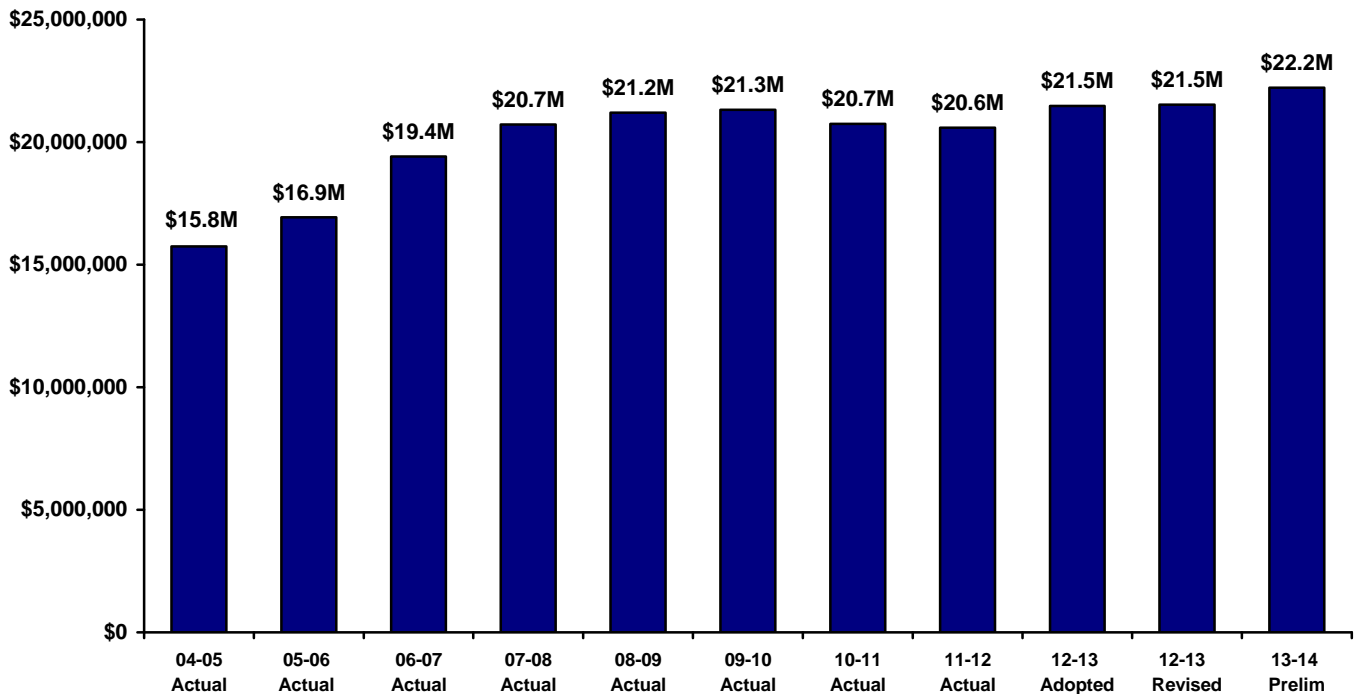


PROPERTY TAX

Property Tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) located within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax). Article XIII A of the State Constitution limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. The City of Costa Mesa's share of the 1% is equivalent to 15 cents for every \$1.00 collected by the County for property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% CPI increase each year when the CPI index exceeds 2%.

Costa Mesa's property tax base is made up of both residential and industrial properties. Many residential homes were built during the 1960's and 1970's, and include a large portion of long time residents. Because of this dynamic and the Prop 13 restriction to assessed values, the assessed value of many properties is still far less than market value. During the economic recession in FY 10-11 and FY 11-12, market values declined causing a reduction in the property tax revenues. However recently, the City has benefited from positive Prop 13 CPI adjustment factors to properties where the assessed value was still lower than the market value. These positive adjustments have balanced most reductions to properties previously assessed higher than the current market value. For FY 13-14, the CPI adjustment factor is a positive 2.0%, the maximum allow under Prop 13.

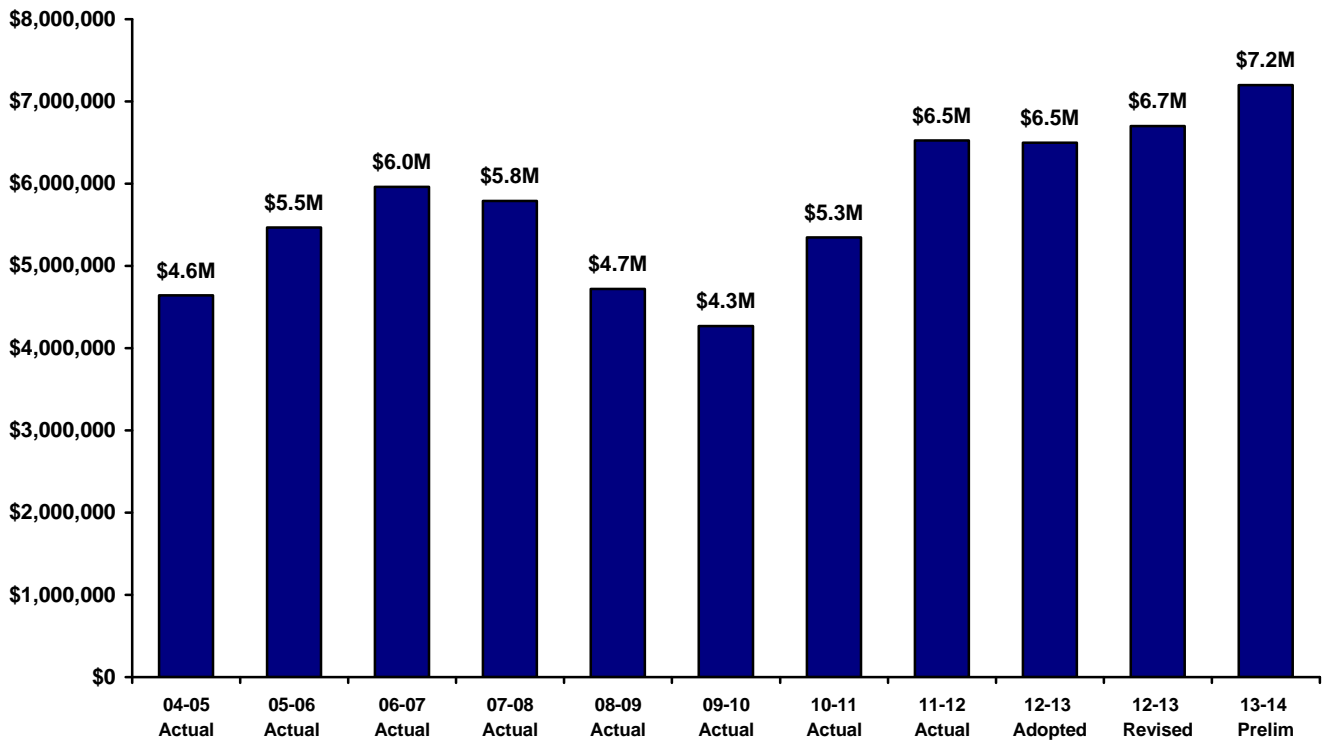
For FY 13-14, estimated revenue from Property Taxes is \$22.2 million, which represents 21.58% of the total General Fund revenue. This estimate is an increase of \$690,000 or 3.20% over the revised adopted revenue in FY 12-13. The City is expecting an increase in revenue due to: property values increasing over the prior year, and with the dissolution of the Costa Mesa Redevelopment Agency. Included in the estimates are Secured Property Tax at \$20.6 million, Unsecured Taxes at \$850,000, Supplemental Taxes at \$200,000; Homeowner's Exemption (\$7,000 of assessed value is exempt from property tax, which is made up by State subvention) at \$170,000, Delinquent Taxes at \$100,000; and \$300,000 derived from Property Transfers (assessed at 55 cents for every \$500 of market value at the time of transfer – half of this amount or 27.5 cents goes to the County).



TRANSIENT OCCUPANCY TAX

Transient Occupancy Tax (TOT) is imposed on persons staying 30 days or less in a hotel, inn, motel, tourist home or other lodging facilities. In November 2010, the voter's of Costa Mesa approved a measure to increase the City's rate from 6% to 8%. The Business Improvement Area (BIA), comprised of ten hotels within the City, imposes an additional 3%. The amount collected from the additional 3% is remitted to the Costa Mesa Conference and Visitor's Bureau to promote travel and tourism throughout the City. Thirty-two hotels/lodging facilities are located within the City.

TOT is the City's fourth largest revenue source. For FY 13-14, estimated revenue from TOT is \$7.2 million, which represents 6.99% of the total General Fund revenue. The projected amount reflects an increase of \$500,000 or 7.46% from the revised adopted revenue in FY 12-13. Since the 2010, the City has seen a continued increase in TOT revenue when compared to the prior year.



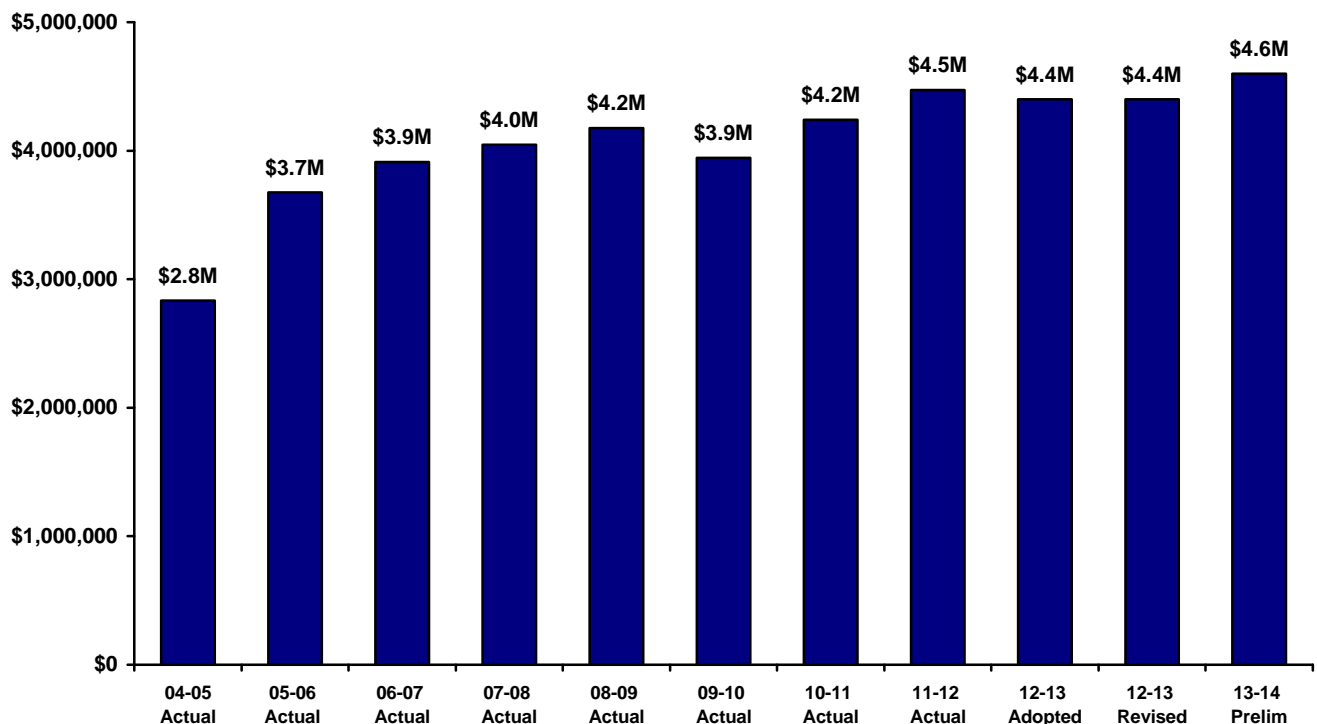
FRANCHISE FEES

The City grants a franchise to utility companies for the use of City streets and rights-of-way. Currently, the City collects electric franchise fees from Southern California Edison and gas franchise fees from Southern California Gas Company at the rate of 2% of gross receipts arising from use, operation or possession of the franchise; and, cable franchise fees from Time Warner at the rate of 5% of receipts, net of bad debt. The electric and gas franchise fees are paid annually while the cable franchise fees are paid on a quarterly basis. By authority of the Public Utility Commission (PUC), electric and gas franchise fees are limited to 2% and cable franchise fees are limited to 5% of gross receipts. Any growth in franchise revenues would be as a result of utility rate increases imposed by the electric, gas, and cable companies.

On November 15, 2004, the City Council adopted an ordinance to implement a Solid Waste Hauler's Franchise Fee to be effective January 1, 2005. So far, the City has granted non-exclusive franchises to 25 waste haulers. Currently, eleven franchise holders fall into Class "A" – those pay a \$10,000 minimum franchise fee; while fourteen franchisees fall into Class "B" – those pay a \$1,500 minimum franchise fee. The current franchise rate is 16% of gross receipts payable quarterly to the City.

For FY 13-14, preliminary estimated revenue from all Franchise Fees is \$4.6 million, which represents 4.47% of total General Fund revenues. The projected amounts reflect an increase of \$200,000 or 4.55% from the revised adopted revenue in FY 12-13.

The City also receives approximately \$100,000 from a PEG (Public, Education and Government) fee paid by the cable franchisee. This amount is received in the General Fund to support the operating costs for cable television services provided by the City.

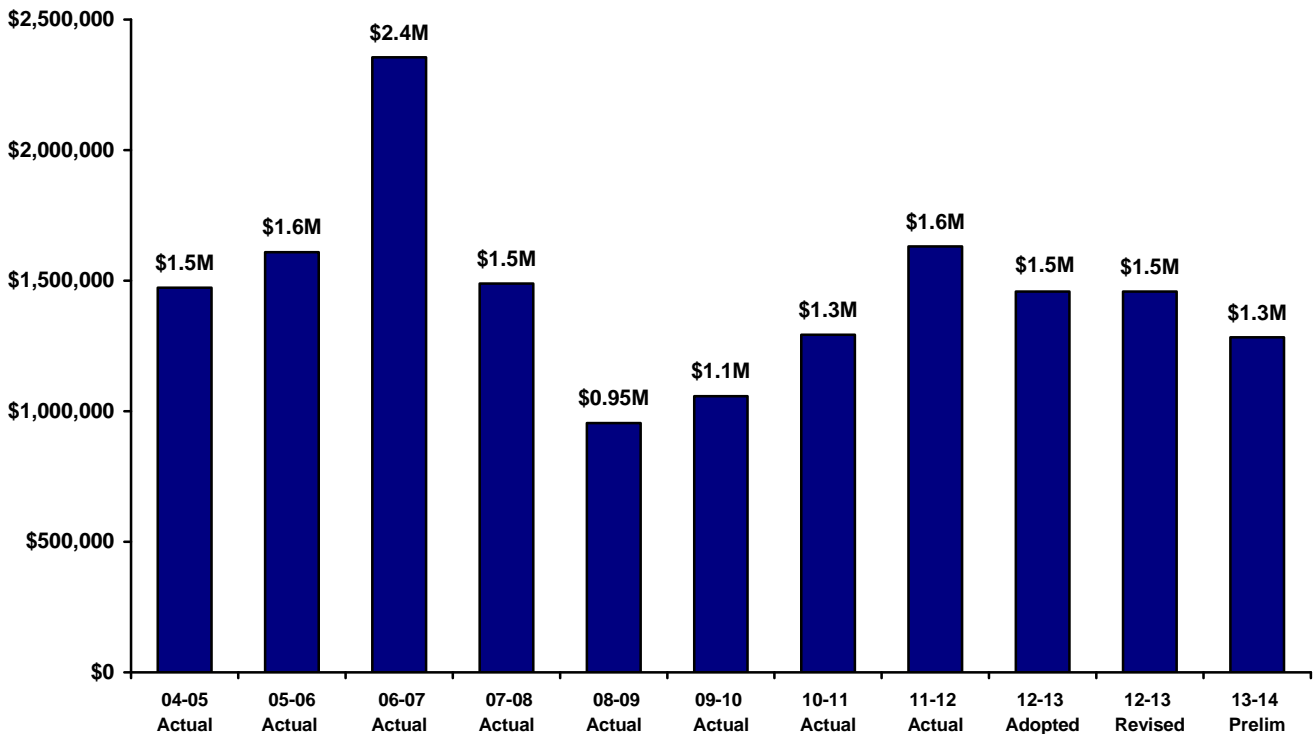


LICENSES & PERMITS

Licenses or permits are issued for either regulatory or cost recovery purposes, to applicants who conduct business activities within the City. This regulatory authority provides cities the means to protect the overall community interests.

Examples of licenses issued are animal and bicycle licenses. The types of permits issued include: temporary vendor permits; permits for signs and home occupation; and various building permits including electrical, plumbing, and mechanical. Building permits are set by the Uniform Building Code (UBC); electrical permits are set by the National Electrical Code (NEC); plumbing permits are set by the Uniform Plumbing Code (UPC); and the mechanical permits are set by the Uniform Mechanical Code (UMC).

For FY 13-14, estimated revenue from Licenses & Permits is \$1.3 million, which represents 1.25% of total General Fund revenues. This estimate reflects a decrease of \$175,000 or -12.00% from the revised adopted revenue in FY 12-13. The largest component for this revenue source comes from building permits projected at \$700,000. The City estimates a slightly decreased activity from building permits. However, if larger developments occur than building, electrical and plumbing permit revenue could increase above estimates.

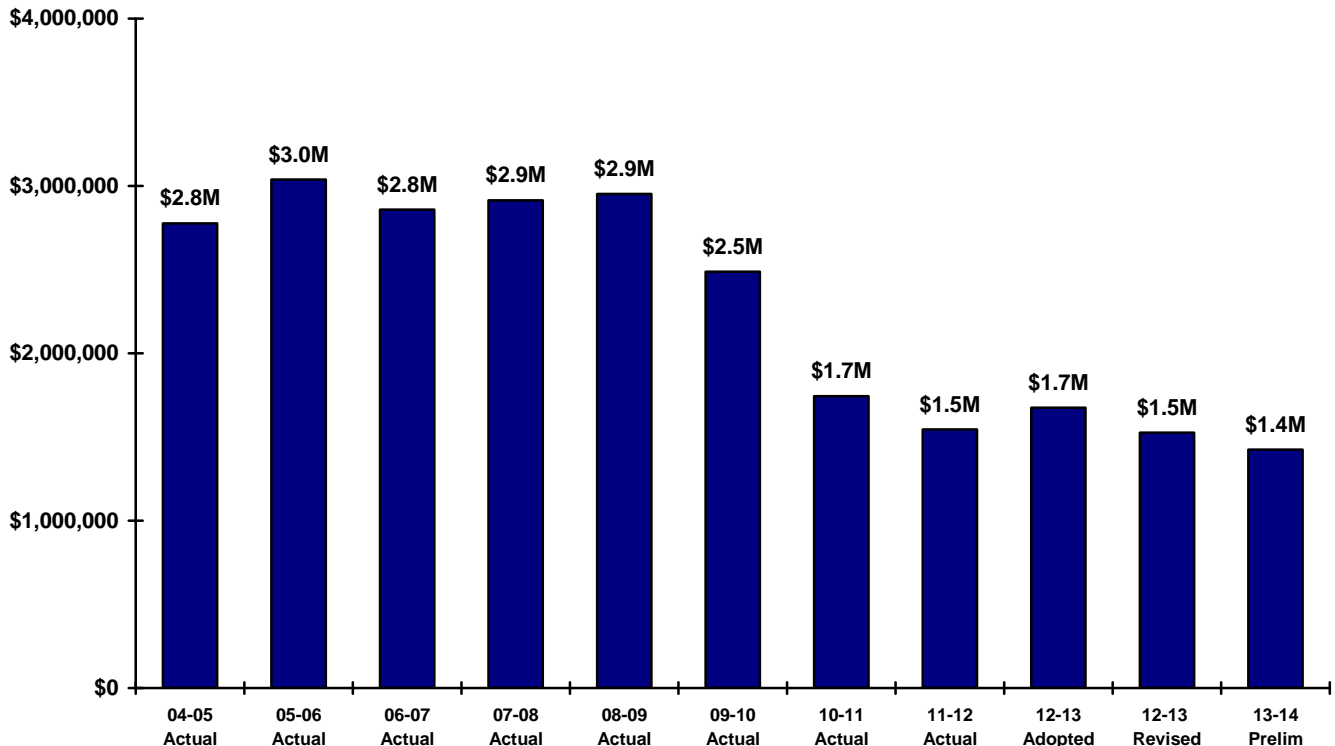


FINES & FORFEITURES

Fines & Forfeitures come from municipal code violations, motor vehicle code violations, parking fines and bail monies forfeited upon conviction of a misdemeanor or municipal infraction. Amounts paid by a defendant include the fine and various penalties, assessments, and restitution. Cities share the revenue from fines and forfeitures with the State and the County.

In 1993, the Legislature decriminalized parking violations and gave the responsibility for administering and collecting parking fines to cities and agencies that issue parking citations. Parking violations are generally violations of “no parking” ordinances. Fines vary depending on the type of violation.

For FY 13-14, estimated revenue from Fines & Forfeitures is \$1.4 million, which represents 1.38% of the total General Fund revenue. The preliminary estimated amount reflects a decrease of \$100,000 or -6.56% from the revised adopted revenue in FY 12-13. The decrease is primarily attributed to the less projected revenue from Vehicle Code Violations. There has been an increase in the base percentage collected for the County Courts as mandated by State law, which is reducing the revenue collected for cities – including Costa Mesa.



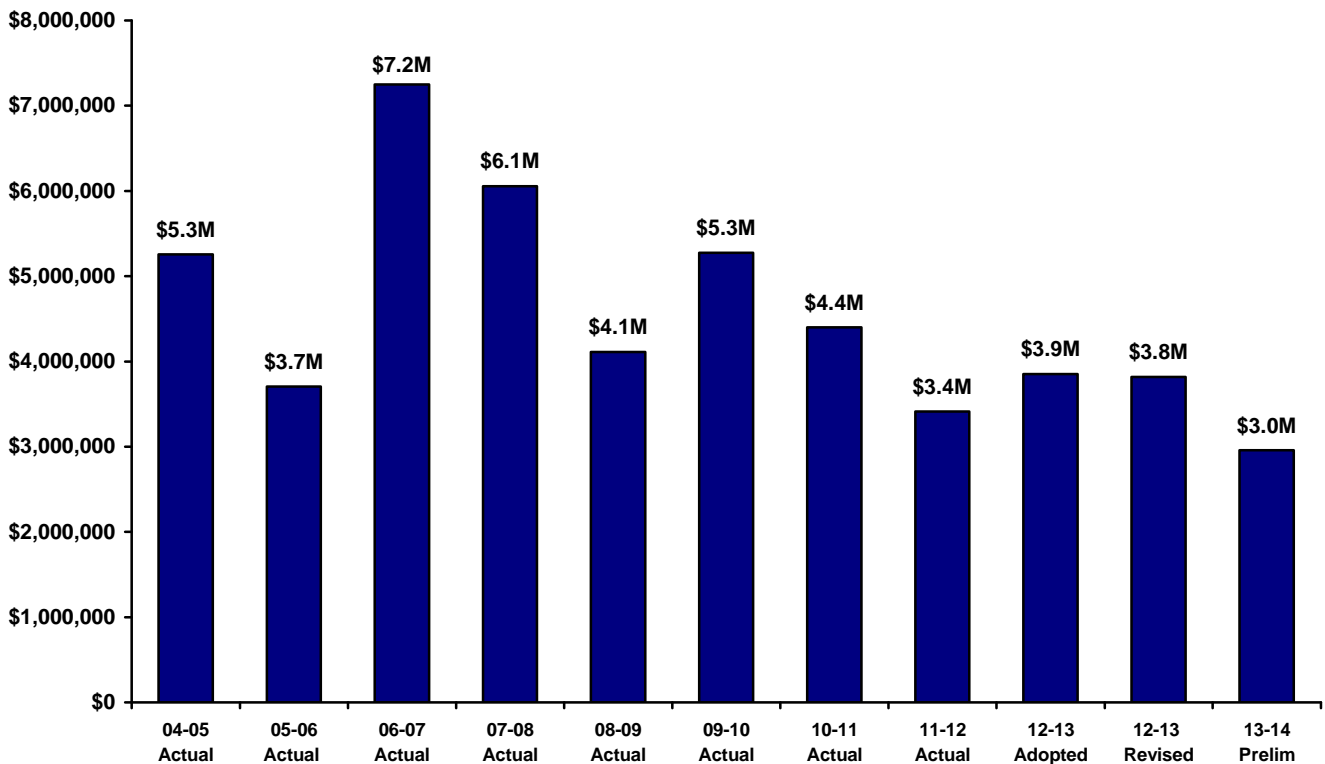
USE OF MONEY & PROPERTY

Revenues derived from the Use of Money & Property come from interest earned from investing the City's cash; interest on loans by the City to the Costa Mesa Redevelopment Agency; and rental from the golf course operations and other City facilities such as the Balearic Center, the Downtown Recreation Center, the Neighborhood Community Center, and the Placentia Street Fire Training Facility.

For FY 13-14, preliminary estimated revenue from Use of Money & Property is \$3.0 million or 2.87% of the total General Fund revenue. The estimated revenue reflects a decrease of \$858,500 or -22.49% from the revised adopted amount in FY 12-13. The estimate includes projected investment earnings based on a weighted average rate of return (ROR) of 1.00% (same as prior year). The ROR reflects the continued reduction in the Federal Funds rate throughout the past year in an effort to continue to stabilize the economy. This rate reduces the rate of return on investment vehicles the City can purchase based on the City Investment Policy. Also, in recent years, the City's General Fund had utilized more Fund Balance to make up for declines in revenues. By doing so, the amount of available cash to invest has decreased, thereby decreasing overall investment earnings revenue.

Also included in the Use of Money & Property prior year actuals, is the Governmental Accounting Standards Board (GASB) 31 Adjustment. This requirement set forth by GASB is to adjust the City's investments from book value to market value at the end of the year. The City does not budget for this adjustment as it is difficult to estimate what the market value will be at the end of the year.

A private company manages the golf course operations on behalf of the City; in return, the City receives between 6% - 35% of gross receipts on green fees, food and beverages, banquet facilities and the pro shop. Rental revenue from golf course operations is projected at \$2.2 million.



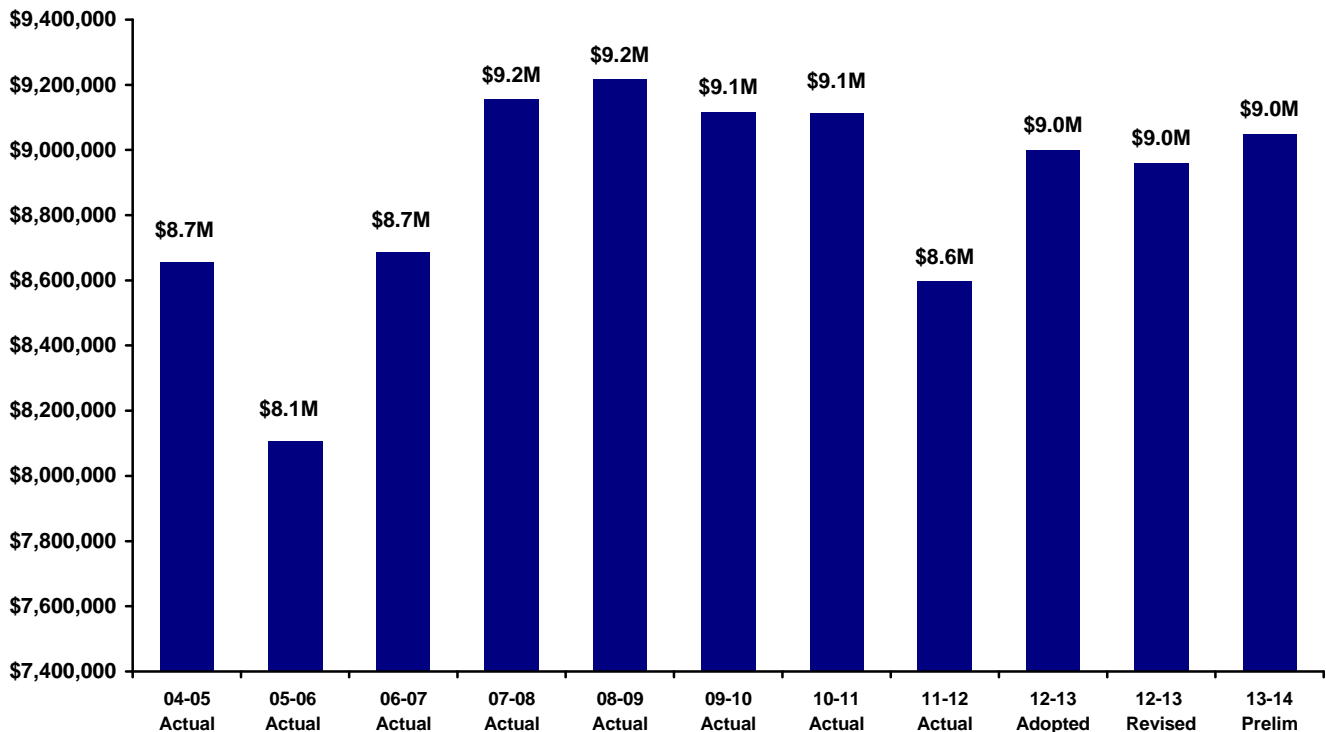
MOTOR VEHICLE LICENSE FEES

The Motor Vehicle License Fee (VLF) is a fee charged for operating the vehicle on public streets. This fee is collected by the State Department of Motor Vehicles and disbursed to governmental agencies by the State Controller. VLF is based on a fee equivalent to 2% of the market value (based on an 11-year depreciation schedule) of motor vehicles. Cities and counties received 81.25% of this revenue based on population.

In 1998, legislation was passed to reduce the VLF paid by the taxpayers by 25% and again by 35% in 2002. (Subsequently, the VLF rate was permanently reduced to its current rate of 0.65%.) As a result of these reductions, cities and counties would have experienced a significant revenue loss. However, when Proposition 1A was passed in November 2004, the League of California Cities and the Governor reached an agreement that the backfill amount will be replaced with a like amount in the form of property taxes but still classified as VLF revenue. This backfill is tied directly to the growth or declines in property values.

Most recently the State legislature passed Senate Bill 89, which eliminates VLF revenue allocated to cities. Passage of this bill is being challenged by California cities, however most cities are not expecting to receive any amounts to VLF revenue. However, this bill didn't alter the allocation of the backfill amount

For FY 13-14, preliminary estimated revenue from VLF is \$9.0 million, which represents 8.79% of the total General Fund revenue. This estimate reflects an increase of \$90,000 or 1.00% from the revised adopted revenue in FY 12-13. The increase is due to the estimate from the VLF Swap which includes an increase of \$100,000 because of the increases in assessed property values.



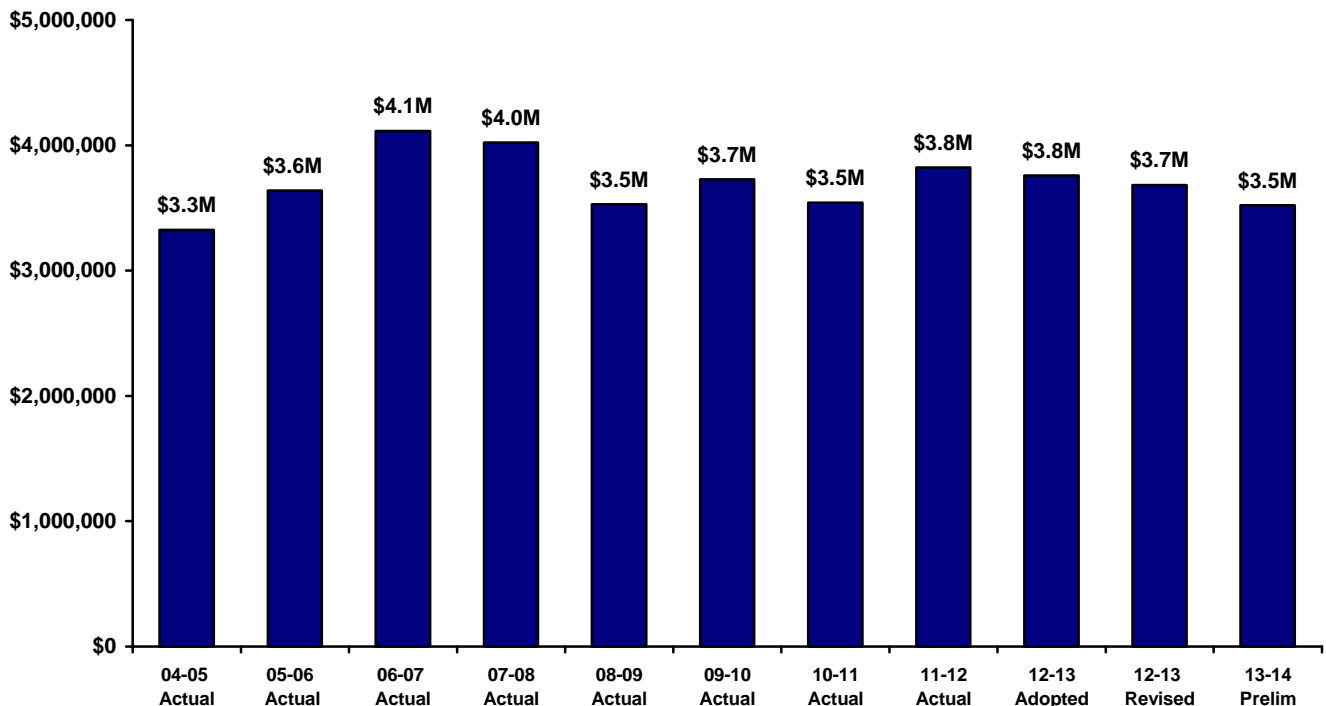
FEES & CHARGES FOR SERVICES

Cities have the general authority to impose fees or charges for services. Fees & Charges are distinguished from taxes in two principle ways: 1) that the amount of the fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged; and 2) that the service or facility for which the fee is charged bears a relationship to the person or entity paying the fee.

Costa Mesa's Fees & Charges include: user fees charged to a person or entity participating in the various Recreation classes offered by the City; plan check fees and other services provided by the Planning Division related to zoning and conditional use permits; fingerprinting, false alarms, police reports, jail booking fees for the Police Department; and, fire inspection, false alarms, paramedic, and hazardous materials disclosure fees for the Fire Department.

When the City reviews its user fees and charges, it submits any changes for Council approval. User fees and charges were revised effective January 1, 2009. For classes offered by the Recreation Division, fee changes are also reviewed and approved by the Parks & Recreation Commission.

For FY 13-14, estimated revenue from Fees & Charges for Services is \$3.5 million, which represents 3.42% of the total General Fund revenue. The FY 13-14 preliminary estimated revenue amount reflects a decrease of \$161,000 or -4.37% over the revised revenue in FY 12-13. The most notable decreases are in the Special Policing Fees and Plan Checking Fees.





APPROPRIATIONS SUMMARIES
ALL FUNDS

FISCAL YEAR 2013-2014



BUDGET COMPARISON BY FUND/BY DEPARTMENT

| <u>Fund/Department</u> | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|
| <u>General Fund (101)</u> | | | | |
| City Council | \$ 190,685 | \$ 222,285 | \$ 313,010 | \$ 315,799 |
| Chief Executive Officer's Office | 1,445,606 | 2,188,547 | 5,873,780 | 6,670,032 |
| City Attorney's Office | 853,861 | 955,916 | 803,000 | 803,000 |
| Finance & IT | 2,067,667 | 2,255,918 | 4,706,284 | 5,140,492 |
| Administrative Services | 12,543,389 | 12,801,899 | - | - |
| Police | 33,609,649 | 32,691,370 | 39,085,419 | 38,527,664 |
| Fire | 19,258,130 | 19,727,686 | 20,425,313 | 21,537,702 |
| Development Services | 2,674,959 | 2,807,265 | 3,393,256 | 3,495,999 |
| Public Services | 12,659,146 | 13,514,229 | 18,187,957 | 18,268,385 |
| Non-Departmental | 5,939,692 | 5,406,580 | 8,281,691 | 20,962,938 |
| Subtotal Fund 101 | \$ 91,242,785 | \$ 92,571,695 | \$ 101,069,710 | \$ 115,722,011 |
| <u>Gas Tax Fund (201)</u> | | | | |
| Capital Improvement Projects | \$ 1,128,646 | \$ 2,304,112 | \$ 3,860,000 | \$ 3,250,000 |
| Public Services | - | 186,991 | 502,844 | 510,750 |
| Subtotal Fund 201 | \$ 1,128,646 | \$ 2,491,103 | \$ 4,362,844 | \$ 3,760,750 |
| <u>Prop 172 Fund (202)</u> | | | | |
| Police | \$ 700,377 | \$ 965,897 | \$ 824,723 | \$ 1,182,606 |
| Fire | 3,090 | - | 57,634 | 58,214 |
| Subtotal Fund 202 | \$ 703,467 | \$ 965,897 | \$ 882,357 | \$ 1,240,820 |
| <u>AQMD Fund (203)</u> | | | | |
| Capital Improvement Projects | \$ 174,442 | \$ 151,044 | \$ 352,200 | \$ 74,851 |
| Public Services | 5,057 | 3,816 | 15,000 | 15,000 |
| Subtotal Fund 203 | \$ 179,499 | \$ 154,860 | \$ 367,200 | \$ 89,851 |
| <u>HOME Fund (205)</u> | | | | |
| Chief Executive Officer's Office | \$ 423,809 | \$ 544,252 | \$ - | \$ - |
| Development Services | - | - | 461,320 | 467,950 |
| Subtotal Fund 205 | \$ 423,809 | \$ 544,252 | \$ 461,320 | \$ 467,950 |
| <u>CDBG Fund (207)</u> | | | | |
| Chief Executive Officer's Office | \$ 580,152 | \$ 631,191 | \$ - | \$ - |
| Development Services | 351,990 | 242,395 | 774,664 | 772,694 |
| Public Services | 16,963 | 1,237 | - | - |
| Capital Improvement Projects | 824,521 | 483,349 | 570,000 | 1,012,500 |
| Subtotal Fund 207 | \$ 1,773,627 | \$ 1,358,172 | \$ 1,344,664 | \$ 1,785,194 |
| <u>Park Dev Fees Fund (208)</u> | | | | |
| Capital Improvement Projects | \$ 99,782 | \$ 50,155 | \$ 624,250 | \$ 475,000 |
| Non-Departmental | 243,832 | 228,832 | - | - |
| Subtotal Fund 208 | \$ 343,614 | \$ 278,987 | \$ 624,250 | \$ 475,000 |

BUDGET COMPARISON BY FUND/BY DEPARTMENT

| <u>Fund/Department</u> | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|
| <u>Drainage Fees Fund (209)</u> | | | | |
| Capital Improvement Projects | \$ 44,300 | \$ 47,423 | \$ 500,000 | \$ 500,000 |
| Subtotal Fund 209 | \$ 44,300 | \$ 47,423 | \$ 500,000 | \$ 500,000 |
| <u>SLESF Fund (213)</u> | | | | |
| Police | \$ 212,888 | \$ 220,802 | \$ 212,615 | \$ 215,785 |
| Subtotal Fund 213 | \$ 212,888 | \$ 220,802 | \$ 212,615 | \$ 215,785 |
| <u>Traffic Impact Fees Fund (214)</u> | | | | |
| Capital Improvement Projects | \$ - | \$ 42,312 | \$ 1,353,150 | \$ - |
| Subtotal Fund 214 | \$ - | \$ 42,312 | \$ 1,353,150 | \$ - |
| <u>Narcotics Forfeiture Fund (217)</u> | | | | |
| Police | \$ 352,943 | \$ 699,408 | \$ 513,300 | \$ 557,513 |
| Non-Departmental | - | - | 50,000 | - |
| Subtotal Fund 217 | \$ 352,943 | \$ 699,408 | \$ 563,300 | \$ 557,513 |
| <u>Capital Outlay Fund (401)</u> | | | | |
| Capital Improvement Projects | \$ 3,271,211 | \$ 2,077,232 | \$ 7,321,950 | \$ 19,172,436 |
| Public Services | 8,037 | 2,124 | - | - |
| Non-Departmental | - | 250,000 | - | - |
| Subtotal Fund 401 | \$ 3,279,248 | \$ 2,329,356 | \$ 7,321,950 | \$ 19,172,436 |
| <u>Measure M Fund (403)</u> | | | | |
| Capital Improvement Projects | \$ 1,017,051 | \$ 153,596 | \$ 3,000,000 | \$ 800,000 |
| Public Services | 21,407 | 51,265 | 413,027 | - |
| Subtotal 403 Fund | \$ 1,038,458 | \$ 204,861 | \$ 3,413,027 | \$ 800,000 |
| <u>Vehicle Prk Dist 1 Fund (409)</u> | | | | |
| Non-Departmental | \$ 36 | \$ 36 | \$ - | \$ - |
| Subtotal Fund 409 | \$ 36 | \$ 36 | \$ - | \$ - |
| <u>Vehicle Prk Dist 2 Fund (410)</u> | | | | |
| Non-Departmental | \$ 34 | \$ 33 | \$ - | \$ - |
| Subtotal Fund 410 | \$ 34 | \$ 33 | \$ - | \$ - |
| <u>Police Depart Exp Fund (412)</u> | | | | |
| Non-Departmental | \$ 1,583,005 | \$ - | \$ - | \$ - |
| Subtotal Fund 412 | \$ 1,583,005 | \$ - | \$ - | \$ - |
| <u>Golf Course Improvement Fund (413)</u> | | | | |
| Non-Departmental | \$ 190,000 | \$ - | \$ - | \$ - |
| Subtotal Fund 413 | \$ 190,000 | \$ - | \$ - | \$ - |
| <u>Measure M Turnback Fund (414)</u> | | | | |
| Capital Improvement Projects | \$ 382,968 | \$ 1,279,392 | \$ - | \$ - |
| Public Services | 47,603 | 351,824 | - | - |
| Subtotal Fund 414 | \$ 430,571 | \$ 1,631,216 | \$ - | \$ - |

**BUDGET COMPARISON
BY FUND/BY DEPARTMENT**

| Fund/Department | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|----------------------|----------------------|----------------------|-------------------------|
| <u>Measure M 2 (415)</u> | | | | |
| Capital Improvement Projects | \$ 843 | \$ 1,806,511 | \$ 2,625,386 | \$ - |
| Public Services | - | 12,322 | 99,664 | 126,719 |
| Subtotal Fund 415 | \$ 843 | \$ 1,818,833 | \$ 2,725,050 | \$ 126,719 |
| <u>Measure M 2 Fair Share (416)</u> | | | | |
| Capital Improvement Projects | \$ - | \$ - | \$ 500,000 | \$ 5,871,600 |
| Public Services | - | - | 92,333 | 513,235 |
| Subtotal Fund 416 | \$ - | \$ - | \$ 592,333 | \$ 6,384,835 |
| <u>Vehicle Repl Fund (601)</u> | | | | |
| Public Services | \$ 2,595,855 | \$ 2,443,718 | \$ 2,458,092 | \$ 1,860,378 |
| Non-Departmental | 122,429 | 37,454 | 219,642 | 219,638 |
| Subtotal Fund 601 | \$ 2,718,284 | \$ 2,481,172 | \$ 2,677,734 | \$ 2,080,016 |
| <u>Self-Insurance Fund (602)</u> | | | | |
| Chief Executive Officer's Office | \$ - | \$ - | \$ 4,104,795 | \$ 4,048,743 |
| Administrative Services | 3,224,806 | 3,885,862 | - | - |
| Non-Departmental | 116,076 | - | - | - |
| Subtotal Fund 602 | \$ 3,340,882 | \$ 3,885,862 | \$ 4,104,795 | \$ 4,048,743 |
| Grand Total | \$108,986,939 | \$111,726,281 | \$132,576,299 | \$157,427,624 |

**SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS**

| Description | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|----------------------------|----------------------------|-----------------------------|---------------------------------|
| Regular Salaries - Sworn | \$ 22,585,383 | \$ 21,198,356 | \$ 22,548,870 | \$ 22,186,611 |
| Regular Salaries - Non-Sworn | 18,004,224 | 16,495,049 | 16,544,354 | 16,683,320 |
| Regular Salaries - Part-Time | 1,714,994 | 2,544,691 | 2,485,326 | 3,112,136 |
| Overtime | 5,149,944 | 5,680,297 | 4,540,499 | 4,639,036 |
| Accrual Payoff - Excess Max. | 265,958 | 254,603 | 229,293 | 224,844 |
| Vacation/Comp. Time Cash Out | 356,215 | 218,022 | 135,069 | 134,069 |
| Holiday Allowance | 610,030 | 490,842 | 457,884 | 448,884 |
| Separation Pay-Off | 843,057 | 312,144 | 2,490 | - |
| Other Compensation | 2,420,620 | 2,419,957 | 2,690,704 | 2,571,802 |
| Cafeteria Plan | 3,958,001 | 3,727,678 | 4,145,486 | 4,160,264 |
| Medicare | 673,593 | 659,131 | 694,956 | 712,809 |
| Retirement | 14,122,469 | 14,270,580 | 16,658,485 | 18,782,870 |
| Longevity | 2,052 | 2,268 | 2,304 | 2,268 |
| Professional Development | 195,300 | 232,051 | 334,471 | 377,992 |
| Auto Allowance | 21,823 | 22,951 | 10,800 | 10,800 |
| Unemployment | 411,458 | 183,056 | 290,700 | 297,034 |
| Workers' Compensation | 3,764,132 | 3,291,930 | 4,378,053 | 3,990,600 |
| Employer Contr.Retirees' Med. | 1,800,412 | 1,760,388 | 1,921,600 | 1,829,312 |
| Salaries & Benefits | \$ 76,899,665 | \$ 73,763,995 | \$ 78,071,345 | \$ 80,164,651 |
| Stationery and Office | \$ 113,743 | \$ 135,962 | \$ 154,132 | \$ 164,882 |
| Multi-Media, Promos, Subscript. | 151,350 | 162,041 | 268,456 | 293,106 |
| Small Tools and Equipment | 208,899 | 381,337 | 445,299 | 488,340 |
| Uniforms and Clothing | 249,634 | 257,510 | 306,110 | 313,560 |
| Safety and Health | 299,277 | 341,599 | 365,020 | 367,420 |
| Maintenance and Construction | 772,905 | 807,058 | 679,930 | 690,930 |
| Agriculture | 55,198 | 84,992 | 139,000 | 139,000 |
| Fuel | 622,182 | 713,472 | 700,200 | 700,200 |
| Electricity - Buildings & Fac. | 545,233 | 498,174 | 556,300 | 507,300 |
| Electricity - Power | 214,996 | 224,872 | 215,000 | 220,000 |
| Electricity - Street Lights | 1,039,671 | 1,018,412 | 1,100,000 | 1,100,000 |
| Gas | 47,950 | 39,010 | 47,300 | 40,000 |
| Water - Domestic | 55,660 | 101,522 | 92,400 | 98,800 |
| Water - Parks and Parkways | 495,336 | 533,091 | 590,000 | 565,000 |
| Waste Disposal | 153,669 | 149,974 | 204,458 | 170,000 |
| Janitorial and Housekeeping | 296,362 | 343,325 | 345,900 | 364,084 |
| Postage | 81,849 | 90,606 | 98,240 | 99,040 |
| Legal Advertising/Filing Fees | 230,874 | 216,898 | 269,600 | 272,600 |
| Advertising and Public Info. | 6,590 | 18,804 | 13,875 | 13,875 |
| Telephone/Radio/Communications | 216,864 | 194,583 | 298,100 | 237,050 |
| Meetings and Conferences | 493 | - | - | - |
| Mileage Reimbursement | 2,011 | 2,006 | 4,295 | 4,495 |
| Board Member Fees | 27,990 | 28,030 | 27,000 | 30,000 |
| Buildings and Structures | 104,350 | 351,179 | 595,475 | 89,725 |
| Landscaping and Sprinklers | 875,858 | 1,084,714 | 1,366,600 | 1,422,200 |
| Underground Lines | 70,865 | 17,380 | 5,000 | 5,000 |
| Automotive Equipment | 175,908 | 140,147 | 125,000 | 125,000 |
| Subtotal Maint. & Operations | \$ 7,115,716 | \$ 7,936,698 | \$ 9,012,690 | \$ 8,521,607 |

**SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS**

| Description | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary |
|-------------------------------------|----------------------|----------------------|----------------------|-------------------------|
| Office Furniture | \$ 250 | \$ 195 | \$ 2,350 | \$ 2,350 |
| Office Equipment | 661,232 | 811,778 | 919,416 | 984,040 |
| Other Equipment | 741,960 | 817,688 | 921,656 | 958,167 |
| Streets, Alleys and Sidewalks | 64,152 | 204,917 | 276,500 | 276,500 |
| Employment | 68,443 | 258,139 | 25,500 | 50,500 |
| Consulting | 1,471,154 | 2,161,974 | 2,347,085 | 2,497,875 |
| Legal | 363,086 | 324,271 | 415,500 | 290,500 |
| Engineering and Architectural | 199,882 | 357,154 | 602,120 | 607,120 |
| Financial & Information Svcs. | 88,255 | 158,700 | 175,400 | 271,300 |
| Medical and Health Inspection | 131,176 | 143,423 | 187,147 | 187,147 |
| Law Enforcement | 842,049 | 493,262 | 530,272 | 538,050 |
| Recreation | 468,132 | 440,588 | 511,820 | 511,820 |
| Principal Payments | 3,760,904 | 3,870,739 | 4,061,179 | 2,646,335 |
| Interest Payments | 1,939,748 | 1,768,324 | 1,450,154 | 1,314,451 |
| External Rent | 527,972 | 613,862 | 673,532 | 648,362 |
| Grants, Loans and Subsidies | 762,598 | 840,941 | 679,591 | 679,591 |
| Depreciation | 757,294 | 664,795 | - | - |
| Central Services | 70,722 | 85,289 | 109,750 | 109,750 |
| Internal Rent - Maint. Charges | - | 1,417,959 | 1,792,590 | 1,864,882 |
| Internal Rent - Repl.Cost | - | 1,719,878 | 1,000,000 | 1,557,502 |
| General Liability | 1,891,198 | 3,329,380 | 2,598,978 | 2,549,114 |
| Special Liability | 14,298 | 10,583 | 12,000 | - |
| Buildings & Personal Property | 274,257 | 284,080 | 355,049 | 450,000 |
| Faithful Performance Bonds | - | 12,868 | 7,800 | 7,800 |
| Taxes and Assessments | 152,291 | 127,488 | 83,975 | 97,235 |
| Contingency | - | (155,155) | 1,000,000 | 1,000,000 |
| Other Costs | 4,002 | 4,080 | 100,000 | 100,000 |
| Acquisition Costs | - | - | 500,000 | 500,000 |
| Operating Transfers Out | 2,494,452 | 283,872 | 2,640,000 | 16,771,790 |
| Maintenance & Operations | \$ 24,865,221 | \$ 28,987,769 | \$ 32,992,054 | \$ 45,993,788 |
| Automotive Equipment | \$ - | \$ - | \$ 643,000 | \$ - |
| Office Furniture | 8,826 | - | - | - |
| Office Equipment | - | - | 12,150 | - |
| Other Equipment | 269,463 | 579,391 | 150,814 | 112,798 |
| Fixed Assets | \$ 278,289 | \$ 579,391 | \$ 805,964 | \$ 112,798 |
| Total Operating | \$102,043,175 | \$103,331,155 | \$111,869,363 | \$126,271,237 |
| Capital Improvements | \$ 6,943,764 | \$ 8,395,126 | \$ 20,706,936 | \$ 31,156,387 |
| Total Appropriations | \$108,986,939 | \$111,726,281 | \$132,576,299 | \$157,427,624 |

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**PROTECTION OF PERSONS AND PROPERTY****ALL FUNDS (Excludes CIP)**

GOAL: To promote an environment in which the citizens of Costa Mesa can safely live and feel reasonably secure that they and their properties are protected from harm.

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|----------------------------------|----------------------------------|-----------------------------------|---------------------------------------|
| Police Protection | | | | |
| Police Administration - 50001 | \$ 2,992,964 | \$ 2,812,551 | \$ 3,332,669 | \$ 3,036,746 |
| Field Area Policing - 10111 | 16,727,821 | 17,272,625 | 16,743,641 | 16,382,516 |
| Helicopter Patrol - 10112 | 1,287,463 | 412,533 | 300,000 | 300,000 |
| Traffic Enforcement - 10113 | 3,145,762 | 3,269,300 | 3,372,047 | 3,351,169 |
| Contract & Special Event Policing - 10114 | 615,702 | 661,931 | 721,599 | 654,725 |
| Crime Investigation - 10120 | 3,387,554 | 3,517,975 | 3,487,255 | 3,710,558 |
| Special Investigation Unit - 10127 | - | - | 1,684,358 | 2,012,121 |
| Records / Information Systems - 10131 | 1,962,546 | 1,880,652 | 2,091,417 | 2,191,750 |
| Crime Scene Inv./Photographic Svcs - 10132 | 400,515 | 435,030 | 567,375 | 594,348 |
| Training - 10133 | 686,633 | 625,929 | 564,010 | 595,834 |
| Community Services - 10134 | 12,980 | 359 | - | - |
| Youth Crime Intervention - 10135 | 1,571,958 | 1,620,117 | 1,651,650 | 1,535,335 |
| Property and Evidence - 10136 | 286,944 | 301,786 | 337,300 | 379,085 |
| Jail - 10137 | 1,362,275 | 1,319,706 | 1,275,156 | 1,440,209 |
| Equipment Maintenance - 10138 | 20,113 | 31,267 | 45,894 | 21,846 |
| Animal Control - 10139 | 404,002 | 349,793 | 349,389 | 364,337 |
| RAID - 10143 | 10,725 | 65,955 | 42,620 | 66,603 |
| Total Police Protection | \$ 34,875,957 | \$ 34,577,510 | \$ 36,566,382 | \$ 36,637,182 |
| Fire Protection | | | | |
| Fire Administration - 50001 | \$ 1,347,890 | \$ 1,214,771 | \$ 1,523,738 | \$ 1,395,278 |
| Response and Control - 10210 | 16,170,338 | 17,131,450 | 17,652,212 | 18,708,081 |
| Fire Prevention - 10220 | 441,326 | 379,405 | 445,722 | 585,140 |
| Emergency Medical Aid - 10230 | 1,301,666 | 1,002,060 | 861,275 | 907,416 |
| Total Fire Protection | \$ 19,261,220 | \$ 19,727,686 | \$ 20,482,947 | \$ 21,595,916 |
| Other Public Safety Services | | | | |
| Building Safety - 20410 | \$ 1,058,320 | \$ 1,089,257 | \$ 1,116,912 | \$ 1,218,309 |
| Total Other Public Safety Services | \$ 1,058,320 | \$ 1,089,257 | \$ 1,116,912 | \$ 1,218,309 |
| Total Protection of Persons and Property | \$ 55,195,497 | \$ 55,394,453 | \$ 58,166,242 | \$ 59,451,407 |

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**COMMUNITY HEALTH AND ENVIRONMENT****ALL FUNDS (Excludes CIP)**

GOAL: To promote, preserve and develop Costa Mesa's physical and social features in order to have a clean and attractive environment in which the citizens of Costa Mesa can live, work, and play.

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|----------------------------|----------------------------|-----------------------------|---------------------------------|
| Beautification | | | | |
| Parkway and Median Maintenance - 20111 | \$ 785,471 | \$ 895,828 | \$ 1,068,204 | \$ 1,110,825 |
| Street Cleaning - 20120 | 348,619 | 491,562 | 566,507 | 590,369 |
| Graffiti Abatement - 20130 | 198,087 | 239,022 | 231,577 | 247,608 |
| Park Maintenance - 40111 | 2,446,506 | 3,072,798 | 3,444,619 | 3,598,082 |
| Park Development - 40112 | 289,750 | 299,566 | 306,519 | 342,838 |
| Total Beautification | \$ 4,068,434 | \$ 4,998,777 | \$ 5,617,426 | \$ 5,889,722 |
| Sanitation | | | | |
| Recycling - 20230 | \$ 33,703 | \$ 35,134 | \$ 39,000 | \$ 39,500 |
| Water Quality - 20510 | 438,601 | 413,996 | 478,698 | 409,775 |
| Total Sanitation | \$ 472,303 | \$ 449,130 | \$ 517,698 | \$ 449,275 |
| Planning | | | | |
| Development Services Admin. - 50001 | \$ 502,251 | \$ 474,896 | \$ 639,304 | \$ 559,544 |
| Advance Planning - 20310 | 1,200 | - | - | - |
| Current Planning - 20320 | 803,995 | 807,957 | 919,971 | 1,157,429 |
| Code Enforcement - 20350 | 637,385 | 653,635 | 642,468 | 536,116 |
| Planning Commission - 20360 | 23,798 | 23,915 | 24,600 | 24,600 |
| Economic Development - 20370 | - | - | 50,000 | - |
| Total Planning | \$ 1,968,628 | \$ 1,960,403 | \$ 2,276,343 | \$ 2,277,690 |
| Housing and Community Development | | | | |
| Code Enforcement - 20350 | \$ 13,474 | \$ 23,139 | \$ 320,734 | \$ 309,756 |
| Public Service Programs - 20421 | 218,699 | 243,741 | 157,502 | 157,502 |
| Single Family Housing Rehabilitation - 20422 | 213,002 | 247,546 | 100,000 | 100,000 |
| Neighborhood Improvement Program - 20425 | 166,940 | 253,277 | 170,990 | 176,251 |
| Neighbors for Neighbors - 20426 | 90,550 | 74,151 | 82,926 | 82,879 |
| CDBG Administration - 20427 | 255,048 | 288,599 | 210,003 | 219,057 |
| CDBG Tool Rental Program - 20430 | 625 | 1,561 | 3,500 | 3,500 |
| HOME Program -20440 | 43,867 | 43,429 | 136,132 | 137,502 |
| HOME Projects -20445 | - | - | 54,198 | 54,198 |
| Total Housing & Community Dev | \$ 1,003,961 | \$ 1,175,443 | \$ 1,235,984 | \$ 1,240,644 |
| Total Community Health & Environment | \$ 7,513,327 | \$ 8,583,753 | \$ 9,647,452 | \$ 9,857,331 |

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**TRANSPORTATION
ALL FUNDS (Excludes CIP)**

GOAL: To promote the safe, expeditious, and convenient movement of people and goods for the residents and businesses of Costa Mesa.

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary |
|----------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|
| Administration | | | | |
| Development - 30310 | \$ 92,093 | \$ 103,949 | \$ 100,947 | \$ 155,661 |
| Real Estate - 30320 | 97,208 | 106,537 | 111,484 | 32,149 |
| Public Services Admin. - 50001 | 1,122,268 | 1,099,442 | 1,524,014 | 1,430,284 |
| Construction Management - 50002 | 654,555 | 268,225 | 728,006 | 819,078 |
| Total Administration | \$ 1,966,124 | \$ 1,578,152 | \$ 2,464,451 | \$ 2,437,173 |
| Traveled Ways | | | | |
| Street Maintenance - 30111 | \$ 840,136 | \$ 1,005,958 | \$ 841,620 | \$ 900,646 |
| Street Improvements - 30112 | 419,674 | 812,150 | 461,137 | 553,529 |
| Storm Drain Maintenance - 30121 | 157,374 | 174,846 | 96,982 | 121,788 |
| Storm Drain Improvements - 30122 | 207,165 | 105,924 | 197,867 | 224,819 |
| Total Traveled Ways | \$ 1,624,350 | \$ 2,098,878 | \$ 1,597,606 | \$ 1,800,781 |
| Traffic Safety | | | | |
| Traffic Planning - 30210 | \$ 307,997 | \$ 334,616 | \$ 405,945 | \$ 411,360 |
| Traffic Operations - 30241 | 1,988,638 | 1,953,843 | 2,078,841 | 2,062,337 |
| Signs and Markings - 30243 | 252,700 | 410,544 | 508,265 | 557,672 |
| Total Traffic Safety | \$ 2,549,335 | \$ 2,699,002 | \$ 2,993,052 | \$ 3,031,369 |
| Total Transportation | \$ 6,139,809 | \$ 6,376,033 | \$ 7,055,109 | \$ 7,269,323 |

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**LEISURE AND COMMUNITY SERVICES****ALL FUNDS (Excludes CIP)**

GOAL: To provide the citizens of Costa Mesa with a variety of year-round recreational activities and facilities for enjoyment, health, relaxation, and cultural enrichment.

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|
| Community Facilities | | | | |
| Downtown Recreation Center - 40121 | \$ 208,589 | \$ 146,759 | \$ 186,964 | \$ 187,380 |
| Balearic Community Center - 40122 | 56,845 | 65,894 | 189,606 | 158,161 |
| Neighborhood Community Center - 40123 | 281,009 | 287,406 | 281,691 | 284,372 |
| Total Community Facilities | \$ 546,442 | \$ 500,058 | \$ 658,261 | \$ 629,913 |
| Community Programs | | | | |
| Recreation Administration - 50001 | \$ 396,009 | \$ 407,134 | \$ 566,188 | \$ 607,177 |
| Aquatics - 40212 | 201,794 | 134,419 | 130,276 | 139,553 |
| Tennis - 40213 | 23,929 | 26,611 | 25,525 | 25,525 |
| Adult Sports Basketball and Volleyball - 40214 | 56,344 | 41,263 | 43,924 | 45,230 |
| Adult Sports Softball - 40215 | 85,191 | 66,326 | 75,012 | 76,319 |
| Adult Sports Misc/Field Ambassadors - 40216 | 319,594 | 347,752 | 355,792 | 373,011 |
| Youth Sports Basketball/Cheerleading - 40218 | 9,126 | - | - | - |
| Youth Sports Football/Cheer/Soccer- 40219 | 10,127 | 494 | - | - |
| Senior Citizens - 40231 | 315,281 | 330,648 | 348,395 | 348,230 |
| Day Camp - 40232 | 162,345 | 151,598 | 170,953 | 187,157 |
| Playgrounds - 40233 | 223,371 | 329,215 | 340,204 | 456,591 |
| Teen Programs - 40236 | 87,059 | 95,419 | 105,332 | 106,863 |
| Concert Programs - 40237 | 9,983 | 13,274 | 5,900 | 5,900 |
| Early Childhood - 40241 | 104,813 | 133,349 | 133,577 | 139,136 |
| Adult Instructional Classes - 40242 | 87,238 | 104,354 | 113,886 | 113,615 |
| Youth Instructional Classes - 40243 | 317,860 | 314,241 | 395,374 | 392,743 |
| Special Recreation Events - 40244 | - | - | - | 211 |
| Mobile Recreation - 40245 | 115 | - | - | - |
| Total Community Programs | \$ 2,410,180 | \$ 2,496,095 | \$ 2,810,337 | \$ 3,017,260 |
| Total Leisure and Community Services | \$ 2,956,623 | \$ 2,996,153 | \$ 3,468,597 | \$ 3,647,173 |

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**GENERAL GOVERNMENT SUPPORT****ALL FUNDS (Excludes CIP)**

GOAL: To formulate City policies and provide effective and efficient administrative support to all City programs.

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|----------------------------|----------------------------|-----------------------------|---------------------------------|
| Representation | | | | |
| City Council - 50110 | \$ 235,409 | \$ 286,034 | \$ 313,010 | \$ 315,799 |
| Elections - 50120 | 82,891 | 7,554 | 122,230 | 5,300 |
| Parks & Recreation Comm. - 50125 | 4,168 | 4,276 | 3,650 | 6,650 |
| Cultural Arts Committee - 50190 | 1,396 | 498 | - | - |
| Historic Resources Committee - 50191 | 882 | 46 | - | - |
| Total Representation | \$ 324,746 | \$ 298,408 | \$ 438,890 | \$ 327,749 |
| Policy Formulation & Implementation | | | | |
| Chief Executive Officer - 50001 | \$ - | \$ - | \$ - | \$ 1,156,054 |
| Chief Executive Officer - 50210 | 1,023,105 | 1,267,310 | 1,273,360 | - |
| Nondepartmental - 50240 | 8,195,104 | 5,922,935 | 8,551,333 | 21,182,576 |
| Neighborhood Impr Task Force - 50250 | - | - | - | 633,199 |
| Public Communications - 51030 | 269,088 | 380,224 | 521,486 | - |
| Communications and Marketing - 51050 | - | - | - | 1,175,762 |
| Total Policy Formulation & Implement | \$ 9,487,298 | \$ 7,570,468 | \$ 10,346,179 | \$ 24,147,592 |
| Legal Services | | | | |
| General Legal Services - 50320 | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 |
| Total Legal Services | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 |
| City Clerk | | | | |
| City Council Meetings - 50410 | \$ 235,691 | \$ 384,496 | \$ 288,663 | \$ 280,155 |
| Public Records - 50420 | 59,195 | 86,080 | 81,998 | 131,816 |
| Total City Clerk | \$ 294,886 | \$ 470,576 | \$ 370,661 | \$ 411,972 |
| Financial Services | | | | |
| Finance Administration - 50001 | \$ 211,560 | \$ 388,418 | \$ 483,855 | \$ 511,534 |
| Accounting - 50510 | 718,799 | 783,488 | 822,404 | 836,609 |
| Budget and Research - 50520 | 251,619 | 175,187 | 288,005 | 321,121 |
| Purchasing - 50530 | 324,592 | 378,596 | 265,418 | 373,838 |
| Treasury - 50540 | 561,096 | 532,864 | 566,013 | 710,962 |
| Total Financial Services | \$ 2,067,667 | \$ 2,258,552 | \$ 2,425,695 | \$ 2,754,064 |

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**GENERAL GOVERNMENT SUPPORT**

ALL FUNDS (Excludes CIP)

| | <u>FY 10-11</u> <u>Actual</u> | <u>FY 11-12</u> <u>Actual</u> | <u>FY 12-13</u> <u>Adopted</u> | <u>FY 13-14</u> <u>Preliminary</u> |
|---|----------------------------------|----------------------------------|-----------------------------------|---------------------------------------|
| Personnel Services | | | | |
| Administrative Services Admin. - 50001 | \$ 615,595 | \$ 563,822 | \$ - | \$ - |
| Human Resources Administration - 50610 | 566,507 | 724,711 | 819,391 | 989,580 |
| Employee Benefit Administration - 50630 | 446,669 | 254,209 | 250,000 | 250,000 |
| Post Employment Benefits - 50650 | 1,795,260 | 1,833,968 | 1,944,956 | 1,852,668 |
| Insurance Administration - 50661 | 369,837 | 360,179 | 430,318 | 445,497 |
| General Liability - 50662 | 861,078 | 2,181,419 | 1,529,927 | 1,663,943 |
| Workers' Compensation- 50663 | 2,144,594 | 1,672,728 | 2,324,868 | 2,134,800 |
| Total Personnel Services | \$ 6,799,541 | \$ 7,591,037 | \$ 7,299,460 | \$ 7,336,488 |
| Computer Services | | | | |
| Computer Operations - 50710 | \$ 1,331,645 | \$ 1,599,337 | \$ 1,607,784 | \$ 1,685,488 |
| Computer Systems Development - 50720 | 729,242 | 743,461 | 672,805 | 700,940 |
| Total Computer Services | \$ 2,060,887 | \$ 2,342,798 | \$ 2,280,590 | \$ 2,386,428 |
| Central Services | | | | |
| Printing and Graphics - 50810 | \$ 315,337 | \$ 317,679 | \$ 255,246 | \$ - |
| Photocopying - 50820 | 96,466 | 94,453 | 98,201 | - |
| Mailing and Delivery - 50840 | 32,760 | 35,528 | 37,930 | - |
| Total Central Services | \$ 444,563 | \$ 447,660 | \$ 391,378 | \$ - |
| Maintenance Services | | | | |
| Maintenance Services Admin. - 50001 | \$ 282,232 | \$ 288,677 | \$ 293,733 | \$ 296,321 |
| Facility Maintenance - 50910 | 1,798,811 | 2,007,353 | 2,354,611 | 1,875,626 |
| Fleet Services - 50920 | 2,592,479 | 2,444,923 | 2,458,092 | 1,860,378 |
| Total Maintenance Services | \$ 4,673,522 | \$ 4,740,953 | \$ 5,106,436 | \$ 4,032,325 |
| Telecommunications | | | | |
| Operations - 51010 | \$ 2,673,628 | \$ 2,444,054 | \$ 3,365,963 | \$ 3,142,508 |
| Technical Support and Maintenance - 51020 | 480,068 | 821,483 | 463,519 | 461,694 |
| Emergency Services - 51040 | 77,352 | 38,857 | 240,193 | 242,184 |
| Total Telecommunications | \$ 3,231,048 | \$ 3,304,393 | \$ 4,069,674 | \$ 3,846,385 |
| Total General Government Support | \$ 30,238,019 | \$ 29,980,763 | \$ 33,531,962 | \$ 46,046,003 |

FOUR-YEAR PERSONNEL SUMMARY BY DEPARTMENT

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|---------------------|---------------------|---------------------|-------------------------|
| <u>City Council</u> | | | | |
| Council Member | 5.00 | 5.00 | 5.00 | 5.00 |
| Executive Secretary | - | - | 1.00 | 1.00 |
| Total City Council | 5.00 | 5.00 | 6.00 | 6.00 |
| <u>Chief Executive Officer's Office</u> | | | | |
| Chief Executive Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Chief Executive Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | - |
| Administrative Services Director | 1.00 | 1.00 | - | - |
| Assistant Recreation Supervisor | - | - | - | 1.00 |
| Central Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| City Clerk | 1.00 | 1.00 | 1.00 | 1.00 |
| Code Enforcement Officer | - | - | - | 3.00 |
| Deputy City Clerk | - | - | - | 1.00 |
| Executive Secretary | 2.00 | 2.00 | 2.00 | 2.00 |
| Executive Assistant to the Chief Executive Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Graphics Designer | 2.00 | 2.00 | 1.00 | 1.00 |
| Human Resources Administrator | 2.00 | 2.00 | - | - |
| Human Resources Analyst | 3.00 | 3.00 | 2.00 | 2.00 |
| Human Resources Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Office Specialist II | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst | 4.00 | 4.00 | 1.00 | 1.00 |
| Office Specialist II | 1.00 | 1.00 | - | - |
| Offset Press Operator II | 1.00 | 1.00 | 1.00 | - |
| Principal Human Resources Analyst | 1.00 | 1.00 | 2.00 | 2.00 |
| Public Affairs Manager | - | - | 2.00 | 2.00 |
| Video Production Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Video Production Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Total City Manager's Office | 27.00 | 27.00 | 21.00 | 24.00 |
| <u>Finance & I.T. Department</u> | | | | |
| Director of Finance and Information Technology | 1.00 | 1.00 | 1.00 | 1.00 |
| Accountant | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Specialist I | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Specialist II | 3.00 | 3.00 | 3.00 | 3.00 |
| Accounting Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | - | - | 1.00 | 1.00 |
| Assistant Finance Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Budget & Research Officer | 1.00 | 1.00 | - | - |
| Budget Analyst | - | - | 1.00 | 1.00 |
| Budget Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Buyer | - | - | - | 1.00 |
| Computer Operations & Networking Sup. | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Information Technology Manager | 1.00 | 1.00 | - | - |
| Network Administrator | 3.00 | 3.00 | 3.00 | 3.00 |
| Payroll Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Permit Processing Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Purchasing Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |

**FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|---------------------|---------------------|---------------------|-------------------------|
| <u>Finance & I.T. Department (continued)</u> | | | | |
| Revenue Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Programmer Analyst | 3.00 | 3.00 | 3.00 | 3.00 |
| Storekeeper | 1.00 | 1.00 | 1.00 | 1.00 |
| Systems & Programming Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Tax Auditing Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Finance & I.T. Department | 26.00 | 26.00 | 26.00 | 27.00 |
| <u>Police Department</u> | | | | |
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 2.00 | 2.00 | 1.00 | 1.00 |
| Animal Control Officer | 3.00 | 3.00 | 2.00 | 2.00 |
| Civilian Investigator | 1.00 | 1.00 | 1.00 | 1.00 |
| Communications Installer | 1.00 | 1.00 | 1.00 | 1.00 |
| Communications Officer | 15.00 | 15.00 | 15.00 | 16.00 |
| Communications Supervisor | 4.00 | 4.00 | 4.00 | 4.00 |
| Community Services Specialist | 6.00 | 11.00 | 11.00 | 11.00 |
| Corporal | 1.00 | 1.00 | 1.00 | - |
| Crime Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Crime Prevention Specialist | - | - | 1.00 | 1.00 |
| Crime Scene Investigation Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Crime Scene Specialist | 2.00 | 3.00 | 3.00 | 3.00 |
| Custody Officer | 11.00 | 11.00 | 7.00 | 7.00 |
| Electronics Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Logistical Support Manager | - | 1.00 | 1.00 | 1.00 |
| Office Specialist II | 2.00 | 2.00 | 2.00 | 2.00 |
| Police Administrative Svcs Commander | 1.00 | 1.00 | - | - |
| Police Captain | 2.00 | 2.00 | 2.00 | 2.00 |
| Police Helicopter Pilot | 3.00 | - | - | - |
| Police Helicopter Sergeant | 1.00 | 1.00 | - | - |
| Police Lieutenant | 8.00 | 8.00 | 7.00 | 6.00 |
| Police Officer | 100.00 | 96.00 | 87.00 | 90.00 |
| Police Records Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Records Bureau Shift Supervisor | 3.00 | 3.00 | 3.00 | 3.00 |
| Police Records Bureau Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Sergeant | 22.00 | 22.00 | 23.00 | 23.00 |
| Police Training Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Property Evidence Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Property Evidence Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Range Master | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Police Officer | 11.00 | 13.00 | 13.00 | 10.00 |
| Senior Police Records Technician | 16.00 | 16.00 | 16.00 | 16.00 |
| Senior Communications Officer | 2.00 | 2.00 | 2.00 | 1.00 |
| Senior Communications Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Special Events Coordinator | - | 1.00 | 1.00 | - |
| Telecommunications Manager | 1.00 | 1.00 | - | - |
| Volunteer Coordinator | - | 1.00 | - | - |
| Total Police Department | 230.00 | 234.00 | 216.00 | 213.00 |

FOUR-YEAR PERSONNEL SUMMARY BY DEPARTMENT

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|---------------------|---------------------|---------------------|-------------------------|
| <u>Fire Department</u> | | | | |
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Battalion Chief | 3.00 | 3.00 | 3.00 | 3.00 |
| Deputy Fire Chief/Fire Marshal | 1.00 | - | - | - |
| Deputy Fire Chief/Operations | 1.00 | 1.00 | 1.00 | 1.00 |
| Emergency Medical Services Coordinator | 1.00 | 1.00 | - | - |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Administrative Battalion Chief | 1.00 | - | - | - |
| Fire Captain | 21.00 | 21.00 | 21.00 | 21.00 |
| Fire Engineer | 24.00 | 24.00 | 24.00 | 24.00 |
| Fire Protection Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Protection Specialist | 2.00 | 2.00 | 2.00 | 2.00 |
| Firefighter | 39.00 | 39.00 | 39.00 | 39.00 |
| Management Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Fire Department | 97.00 | 95.00 | 94.00 | 94.00 |
| <u>Development Services Department</u> | | | | |
| Economic & Development Services Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Development Services Director | - | - | 1.00 | 1.00 |
| Assistant Planner | 1.00 | 1.00 | - | - |
| Associate Planner | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Official | 1.00 | 1.00 | 1.00 | 1.00 |
| Building Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Chief of Code Enforcement | - | - | 1.00 | 1.00 |
| Chief of Inspection | 1.00 | 1.00 | - | 1.00 |
| Chief Plans Examiner | 1.00 | - | - | - |
| Code Enforcement Officer | 4.00 | 4.00 | 6.00 | 5.00 |
| Combination Inspector | 1.00 | 1.00 | - | - |
| Executive Secretary | 1.00 | 1.00 | 2.00 | 2.00 |
| Management Analyst | 1.00 | 1.00 | 3.00 | 3.00 |
| Neighborhood Improvement Manager | 1.00 | 1.00 | - | - |
| Office Coordinator | 1.00 | 1.00 | - | - |
| Office Specialist II | 4.00 | 4.00 | 1.00 | 1.00 |
| Plan Check Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| Plan Checker | 1.00 | - | - | - |
| Principal Planner | 2.00 | 2.00 | 1.00 | 2.00 |
| Senior Electrical Inspector | 1.00 | 1.00 | 1.00 | - |
| Senior Planner | 2.00 | 2.00 | 2.00 | 2.00 |
| Senior Plumbing/Mechanical Inspector | 1.00 | - | - | - |
| Total Development Services Department | 29.00 | 26.00 | 24.00 | 24.00 |
| <u>Public Services Department</u> | | | | |
| Public Services Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 5.00 | 5.00 | 4.00 | 4.00 |
| Assistant Engineer | 4.00 | 4.00 | 4.00 | 4.00 |
| Assistant Recreation Supervisor | 2.00 | 2.00 | 2.00 | 2.00 |
| Assistant Street Superintendent | 1.00 | 1.00 | 1.00 | 1.00 |
| Associate Engineer | 2.00 | 2.00 | 2.00 | 2.00 |
| City Engineer | 1.00 | 1.00 | 1.00 | 1.00 |

FOUR-YEAR PERSONNEL SUMMARY BY DEPARTMENT

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|---------------------|---------------------|---------------------|-------------------------|
| <u>Public Services Department (continued)</u> | | | | |
| Construction Inspector | 1.00 | 1.00 | 1.00 | 1.00 |
| Contract Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Technician II | 4.00 | 4.00 | 4.00 | 3.00 |
| Engineering Technician III | 2.00 | 2.00 | 2.00 | 4.00 |
| Equipment Mechanic II | 2.00 | 2.00 | 2.00 | 2.00 |
| Equipment Mechanic III | 3.00 | 3.00 | 2.00 | 2.00 |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities & Equipment Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Facilities Maintenance Technician | 2.00 | 2.00 | 2.00 | 2.00 |
| Lead Maintenance Worker | 6.00 | 6.00 | 6.00 | 6.00 |
| Maintenance Services Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Supervisor | 5.00 | 5.00 | 5.00 | 5.00 |
| Maintenance Worker | 11.00 | 12.00 | 10.00 | 10.00 |
| Management Analyst | 2.00 | 2.00 | 2.00 | 2.00 |
| Office Specialist II | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Coordinator | 2.00 | 1.00 | 1.00 | 1.00 |
| Recreation Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Specialist | 1.00 | - | - | - |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Engineer | 3.00 | 3.00 | 3.00 | 3.00 |
| Senior Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Maintenance Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Maintenance Worker | 14.00 | 15.00 | 13.00 | 13.00 |
| Transportation Services Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Public Services Department | 84.00 | 84.00 | 78.00 | 79.00 |
| Total Full-time Employees | 498.00 | 497.00 | 465.00 | 467.00 |
| <u>Part-time Employees FTE's (Full-time Equivalents)</u> | | | | |
| CEO's Office | 0.50 | 0.75 | 1.00 | 5.67 |
| Finance & Information Technology Department | 0.75 | 0.75 | 1.21 | 1.21 |
| Administrative Services Department** | 43.05 | 40.47 | - | - |
| Police Department | 9.88 | 12.68 | 19.60 | 24.18 |
| Fire Department | 1.44 | 1.44 | 1.44 | 1.75 |
| Development Services Department | 1.50 | 1.00 | 3.59 | 3.75 |
| Public Services Department | 2.50 | 3.25 | 36.99 | 41.26 |
| Redevelopment | 0.50 | 0.50 | - | - |
| Total Part-time FTE's | 60.12 | 60.84 | 63.83 | 77.82 |

**Division eliminated during FY11-12. PT positions redistributed, but not changed in history.

SUMMARY OF REQUESTED FIXED ASSETS
FISCAL YEAR 2013-2014

| <u>DEPARTMENT/Division</u> | <u>Qty</u> | <u>Description</u> | <u>Amount</u> |
|-------------------------------------|------------|--------------------------------------|--------------------------|
| CEO | | | |
| Neighborhood Improvement Task Force | 1 | Motorola Radios | \$ 7,200 |
| Communications and Marketing | 1 | Audio/Video Edit System | 12,500 |
| Total CEO | | | <u>\$ 19,700</u> |
| Police | | | |
| Support Services | 1 | Digital Imaging System | \$ 16,000 |
| Total Police | | | <u>\$ 16,000</u> |
| Fire | | | |
| Operations/EMS | 1 | Hurst Tool Replacement | \$ 37,098 |
| Total Fire | | | <u>\$ 37,098</u> |
| Public Services | | | |
| Maintenance Services | 1 | Plotter and Composer System | \$ 12,000 |
| | 1 | Commercial Grade Refrigerator at NCC | 9,500 |
| | 1 | Floor scrubber/cleaning machine | 5,700 |
| | 1 | Carpet cleaning extractor | 6,300 |
| | 1 | Drain Cleaner | 6,500 |
| Total Public Services | | | <u>\$ 40,000</u> |
| Total Requested Fixed Assets | | | <u>\$ 112,798</u> |

APPROPRIATIONS SUMMARIES

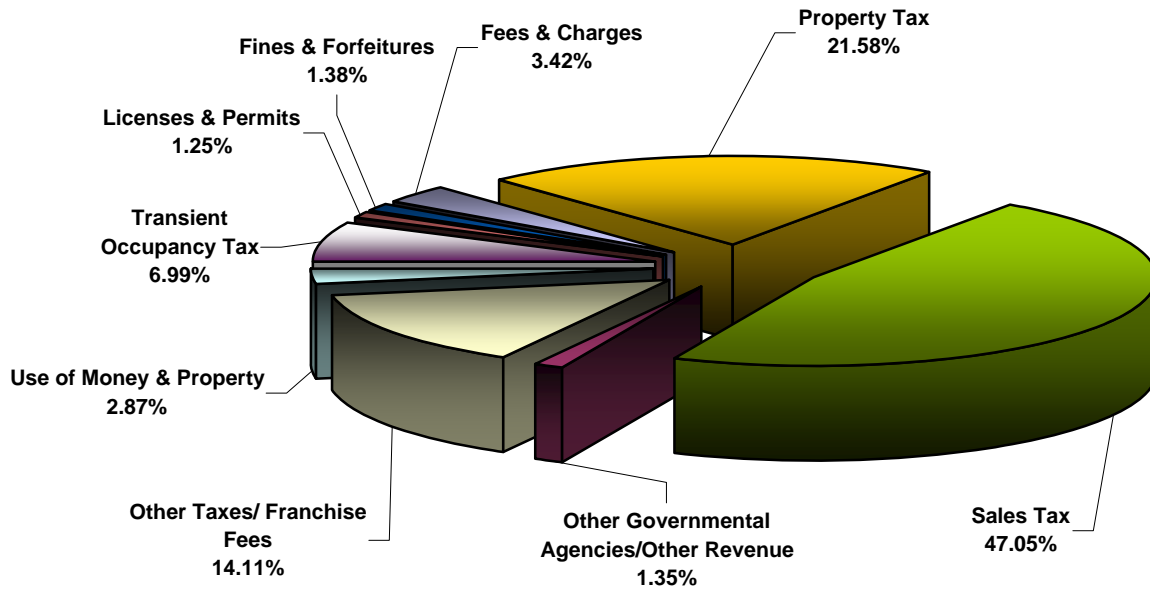
GENERAL FUND

FISCAL YEAR 2013-2014

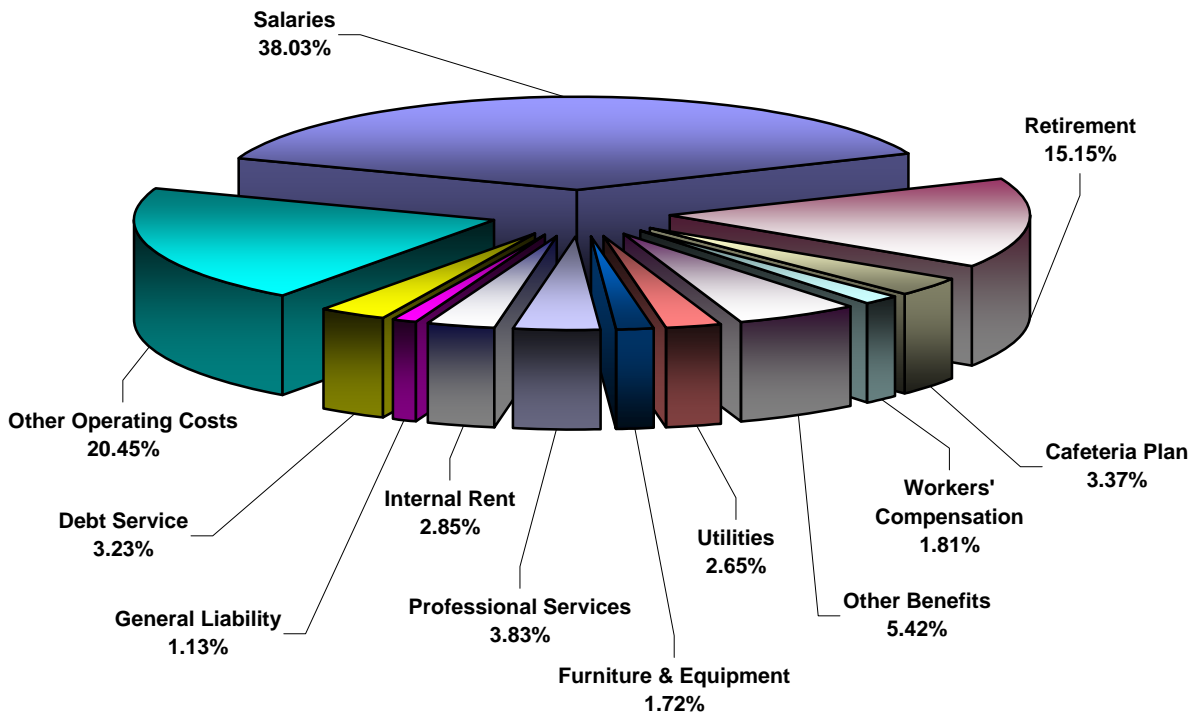
CITY OF COSTA MESA, CALIFORNIA
GENERAL FUND RESOURCES & APPROPRIATIONS
FISCAL YEAR 2013-2014

GENERAL FUND RESOURCES - TOTAL \$102,973,810

(Including Transfers In)

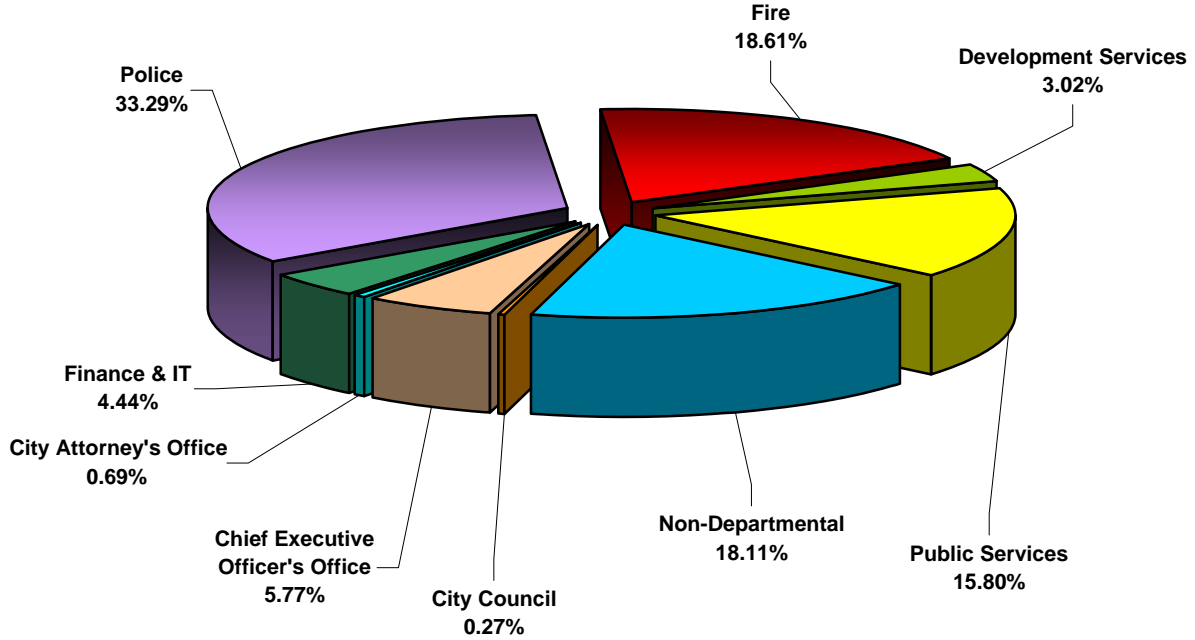


GENERAL FUND APPROPRIATIONS - TOTAL \$115,722,011

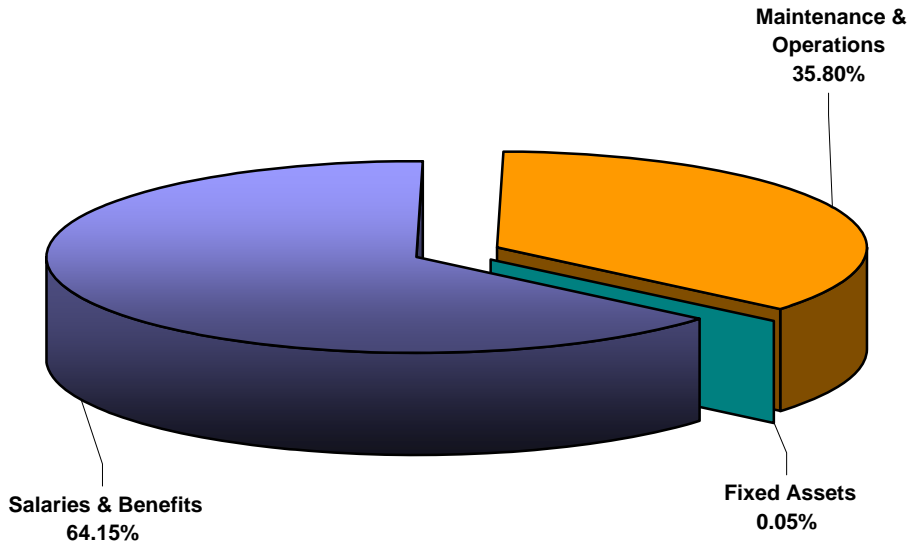


CITY OF COSTA MESA, CALIFORNIA
GENERAL FUND APPROPRIATIONS
 FISCAL YEAR 2013-2014

GENERAL FUND APPROPRIATIONS by DEPARTMENT
 Total \$115,722,011



GENERAL FUND APPROPRIATIONS by CATEGORY
 Total \$115,722,011



**SUMMARY OF APPROPRIATIONS
BY ACCOUNT - GENERAL FUND ONLY**

| Description | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary |
|---------------------------------|----------------------|----------------------|----------------------|-------------------------|
| Regular Salaries - Sworn | \$ 22,093,218 | \$ 20,570,721 | \$ 21,980,958 | \$ 21,411,843 |
| Regular Salaries - Non-Sworn | 16,905,250 | 15,155,845 | 14,959,628 | 15,127,723 |
| Regular Salaries - Part-Time | 1,670,376 | 2,457,496 | 2,462,550 | 3,095,132 |
| Overtime | 4,913,582 | 5,160,905 | 4,296,799 | 4,380,636 |
| Accrual Payoff - Excess Max. | 258,121 | 245,627 | 224,493 | 220,044 |
| Vacation/Comp. Time Cash Out | 344,665 | 215,516 | 135,069 | 134,069 |
| Holiday Allowance | 600,149 | 490,541 | 457,884 | 448,884 |
| Separation Pay-Off | 821,265 | 308,379 | 2,490 | - |
| Other Compensation | 2,359,982 | 2,345,784 | 2,620,807 | 2,479,341 |
| Cafeteria Plan | 3,794,473 | 3,572,908 | 3,902,568 | 3,899,842 |
| Medicare | 653,080 | 635,978 | 660,976 | 675,782 |
| Retirement | 13,713,443 | 13,796,781 | 16,037,090 | 17,957,501 |
| Longevity | 2,052 | 2,268 | 2,304 | 2,268 |
| Professional Development | 185,230 | 225,346 | 328,306 | 371,827 |
| Auto Allowance | 21,704 | 22,951 | 10,800 | 10,800 |
| Unemployment | 45,280 | 40,235 | 39,440 | 45,919 |
| Workers' Compensation | 1,956,816 | 1,915,209 | 2,284,000 | 2,089,555 |
| Employer Contr.Retirees' Med. | 1,797,310 | 1,760,388 | 1,921,600 | 1,829,312 |
| Salaries & Benefits | \$ 72,135,995 | \$ 68,922,877 | \$ 72,327,762 | \$ 74,180,478 |
| Stationery and Office | \$ 108,004 | \$ 131,682 | \$ 146,136 | \$ 156,886 |
| Multi-Media, Promos, Subscript. | 151,316 | 161,812 | 263,656 | 288,306 |
| Small Tools and Equipment | 188,398 | 311,054 | 306,171 | 331,096 |
| Uniforms and Clothing | 246,160 | 255,772 | 301,160 | 308,610 |
| Safety and Health | 296,321 | 341,599 | 365,020 | 367,420 |
| Maintenance and Construction | 458,997 | 549,292 | 405,800 | 416,800 |
| Agriculture | 55,198 | 84,992 | 139,000 | 139,000 |
| Fuel | - | 228 | 200 | 200 |
| Electricity - Buildings & Fac. | 545,233 | 498,174 | 556,300 | 507,300 |
| Electricity - Power | 214,996 | 224,872 | 215,000 | 220,000 |
| Electricity - Street Lights | 1,039,671 | 1,018,412 | 1,100,000 | 1,100,000 |
| Gas | 47,950 | 39,010 | 47,300 | 40,000 |
| Water - Domestic | 55,660 | 101,522 | 92,400 | 98,800 |
| Water - Parks and Parkways | 495,336 | 533,091 | 590,000 | 565,000 |
| Waste Disposal | 153,384 | 145,223 | 203,458 | 169,000 |
| Janitorial and Housekeeping | 295,928 | 342,489 | 344,900 | 363,084 |
| Postage | 79,132 | 88,491 | 92,445 | 93,245 |
| Legal Advertising/Filing Fees | 224,725 | 213,082 | 252,100 | 255,100 |
| Advertising and Public Info. | 4,957 | 15,855 | 5,750 | 5,750 |
| Telephone/Radio/Communications | 214,619 | 192,383 | 295,900 | 234,850 |
| Meetings and Conferences | 493 | - | - | - |
| Mileage Reimbursement | 1,714 | 1,407 | 2,545 | 2,745 |
| Board Member Fees | 27,990 | 28,030 | 27,000 | 30,000 |
| Buildings and Structures | 79,240 | 275,219 | 581,475 | 75,725 |
| Landscaping and Sprinklers | 875,858 | 1,084,714 | 1,366,600 | 1,422,200 |
| Underground Lines | 70,865 | 17,380 | 5,000 | 5,000 |
| Automotive Equipment | 550 | - | - | - |
| Office Furniture | 250 | 195 | 1,600 | 1,600 |
| Office Equipment | 659,794 | 811,645 | 918,467 | 983,091 |
| Other Equipment | 732,509 | 802,076 | 911,656 | 948,167 |

*Maintenance & Operations (continued next page)

CITY OF COSTA MESA, CALIFORNIA

**SUMMARY OF APPROPRIATIONS
BY ACCOUNT - GENERAL FUND ONLY**

| Description | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary |
|-------------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|
| Streets, Alleys and Sidewalks | 64,152 | 204,917 | 276,500 | 276,500 |
| Employment | 54,377 | 235,149 | 16,000 | 41,000 |
| Consulting | 1,150,994 | 1,824,301 | 1,909,370 | 2,113,875 |
| Legal | 352,967 | 315,256 | 358,000 | 233,000 |
| Engineering and Architectural | 176,605 | 339,022 | 553,120 | 558,120 |
| Financial & Information Svcs. | 88,255 | 158,700 | 175,400 | 271,300 |
| Medical and Health Inspection | 131,176 | 143,423 | 187,147 | 187,147 |
| Law Enforcement | 815,049 | 395,464 | 505,272 | 513,050 |
| Recreation | 468,132 | 440,588 | 511,820 | 511,820 |
| Principal Payments | 3,760,904 | 3,870,739 | 3,872,050 | 2,450,000 |
| Interest Payments | 1,695,916 | 1,502,038 | 1,419,641 | 1,291,148 |
| External Rent | 439,327 | 437,027 | 537,532 | 512,362 |
| Grants, Loans and Subsidies | 240,000 | 240,000 | 240,000 | 240,000 |
| Central Services | 68,908 | 82,779 | 102,900 | 102,900 |
| Internal Rent - Maint. Charges | - | 1,407,283 | 1,742,052 | 1,824,362 |
| Internal Rent - Repl.Cost | - | 1,693,248 | 983,600 | 1,525,393 |
| General Liability | 1,153,258 | 1,095,678 | 1,506,200 | 1,303,856 |
| Buildings & Personal Property | 274,257 | 284,080 | - | - |
| Faithful Performance Bonds | - | 12,868 | - | - |
| Taxes and Assessments | 83,255 | 79,429 | 23,975 | 25,235 |
| Contingency | - | - | 1,000,000 | 1,000,000 |
| Other Costs | 3,366 | 3,933 | 100,000 | 100,000 |
| Acquisition Costs | - | - | 500,000 | 500,000 |
| Operating Transfers Out | 482,873 | 33,804 | 2,590,000 | 16,771,790 |
| Maintenance & Operations | \$ 18,829,017 | \$ 23,069,427 | \$ 28,647,618 | \$ 41,481,833 |
| Office Furniture | \$ 8,826 | \$ - | \$ - | \$ - |
| Office Equipment | - | - | 12,150 | - |
| Other Equipment | 268,947 | 579,391 | 82,180 | 59,700 |
| Fixed Assets | \$ 277,773 | \$ 579,391 | \$ 94,330 | \$ 59,700 |
| Total Operating | \$ 91,242,785 | \$ 92,571,695 | \$101,069,710 | \$115,722,011 |
| Capital Improvements | \$ - | \$ - | \$ - | \$ - |
| Total Appropriations | \$ 91,242,785 | \$ 92,571,695 | \$101,069,710 | \$115,722,011 |





CITY COUNCIL

The City Council is a General Government Support function. There are five Council Members and one Executive Secretary in this department. Each year, the Council Members may elect the Mayor and the Mayor Pro-Tem. This department is comprised of one division with one program bearing the same title.

CITY COUNCIL

City Council - Program 50110

Enacts ordinances to promote the health, safety, and general welfare of the citizens of Costa Mesa within the limitations of the Government Code of the State of California; levies taxes for the support of municipal services; regulates the use of property through zoning laws; and appoints the Chief Executive Officer, City Attorney, City Treasurer, various commissions, committees and boards.

BUDGET NARRATIVE

The FY 13-14 preliminary budget for the City Council is \$315,799, an increase of \$2,789 or 0.89% as compared to the adopted budget for FY 12-13. The increase is primarily attributed to retirement costs.

GOALS

- Create, develop, and maintain a safe, secure and harmonious community that values diversity; maintain quality public facilities and infrastructure, and a physically attractive environment; ensure continuing sufficient fiscal resources for City services.

OBJECTIVES

- To determine major policy which represents and meets the needs of the citizens of Costa Mesa.
- To formulate City policies which will provide effective and efficient means of carrying out goals.

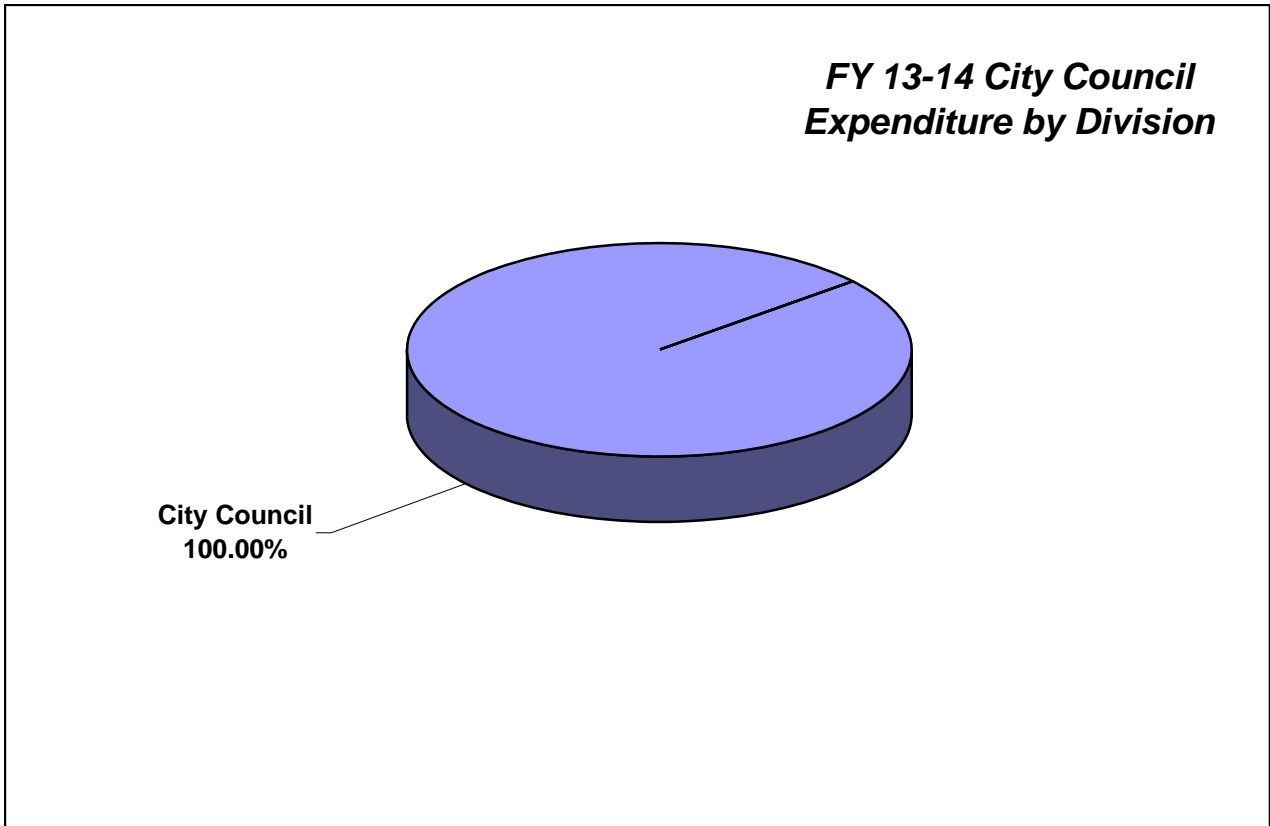


**CITY COUNCIL
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|---------------------|---------------------|---------------------|-------------------------|
| <u>City Council - 10100</u> | | | | |
| Council Member | 5.00 | 5.00 | 5.00 | 5.00 |
| Executive Secretary | - | - | 1.00 | 1.00 |
| <i>Subtotal City Council - 50110</i> | 5.00 | 5.00 | 6.00 | 6.00 |
| Total Department Full-time Positions | 5.00 | 5.00 | 6.00 | 6.00 |
| Total Department Part-time Positions (in FTE's) | - | - | - | - |
| TOTAL DEPARTMENT | 5.00 | 5.00 | 6.00 | 6.00 |

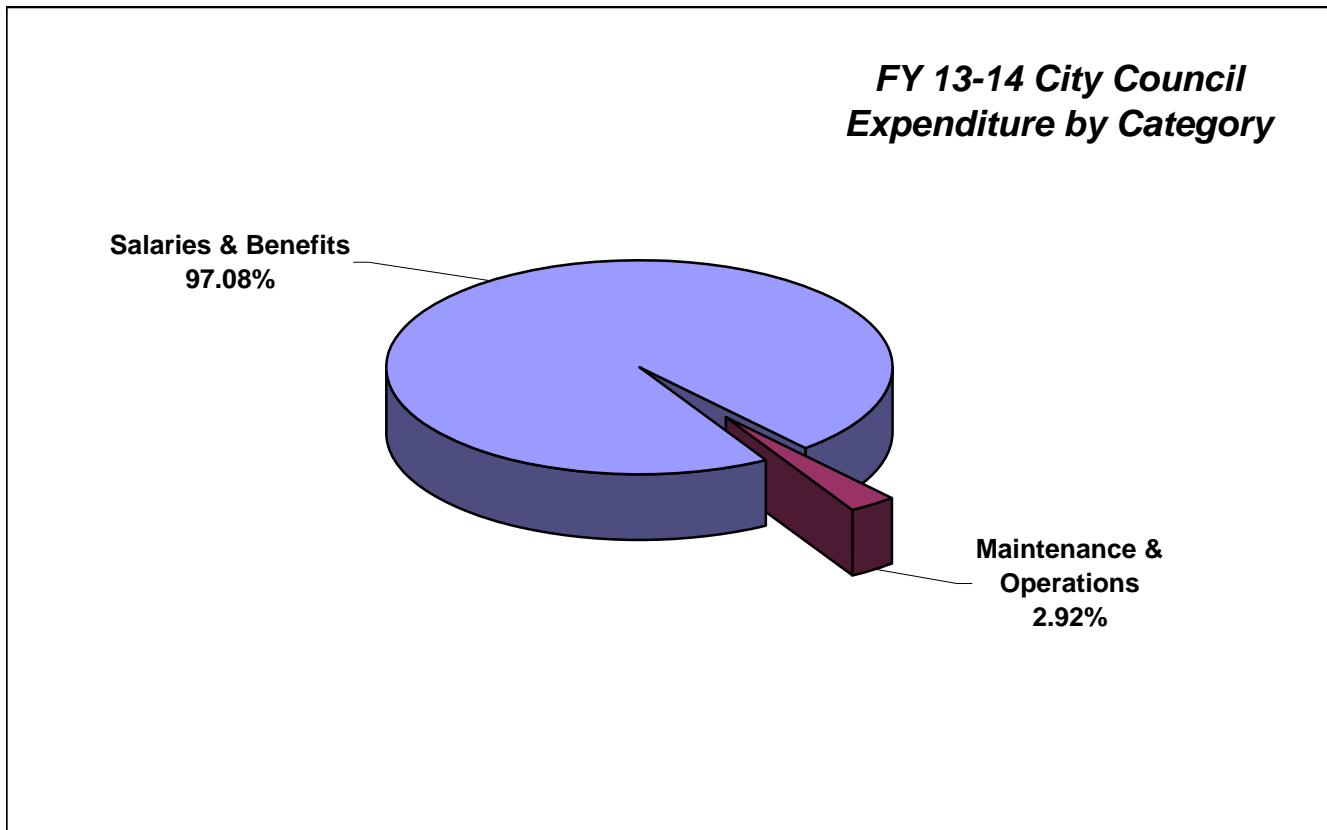
**CITY COUNCIL
EXPENDITURE SUMMARY BY DIVISION**

| <u>Expenditure by Division:</u> | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|-----------------------------------|-----------------------------------|------------------------------------|--|----------------------------------|
| City Council - 10100 | \$ 190,685 | \$ 222,285 | \$ 313,010 | \$ 315,799 | 0.89% |
| Total Expenditures | \$ 190,685 | \$ 222,285 | \$ 313,010 | \$ 315,799 | 0.89% |



**CITY COUNCIL
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Category:</u> | | | | | |
| Salaries & Benefits | \$ 185,751 | \$ 189,809 | \$ 303,585 | \$ 306,574 | 0.98% |
| Maintenance & Operations | 4,934 | 32,477 | 9,425 | 9,225 | -2.12% |
| Fixed Assets | - | - | - | - | 0.00% |
| Total Expenditures | \$ 190,685 | \$ 222,285 | \$ 313,010 | \$ 315,799 | 0.89% |



| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent of Total</u> |
|--------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|-----------------------------|
| <u>Funding Sources:</u> | | | | | |
| General Fund - 101 | \$ 190,685 | \$ 222,285 | \$ 313,010 | \$ 315,799 | 100.00% |
| Total Funding Sources | \$ 190,685 | \$ 222,285 | \$ 313,010 | \$ 315,799 | 100.00% |

CITY OF COSTA MESA, CALIFORNIA

**CITY COUNCIL
EXPENDITURE SUMMARY BY ACCOUNT**

| Account Description | Account # | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|------------------|------------------------|------------------------|-------------------------|-----------------------------|-----------------------|
| Regular Salaries - Non Sworn | 501200 | \$ 55,472 | \$ 54,265 | \$ 119,646 | \$ 122,076 | 2% |
| Cafeteria Plan | 505100 | 79,946 | 77,413 | 105,288 | 98,340 | -7% |
| Medicare | 505200 | 1,682 | 1,552 | 1,735 | 1,770 | 2% |
| Retirement | 505300 | 6,906 | 9,552 | 24,882 | 32,354 | 30% |
| Professional Development | 505500 | 41,744 | 47,027 | 52,034 | 52,034 | 0% |
| Subtotal Salaries & Benefits | | \$ 185,751 | \$ 189,809 | \$ 303,585 | \$ 306,574 | 1% |
| Stationery and Office | 510100 | \$ 282 | \$ 67 | \$ 1,250 | \$ 1,250 | 0% |
| Multi-Media, Promotions and Subs | 510200 | 285 | 1,979 | 1,875 | 1,875 | 0% |
| Small Tools and Equipment | 510300 | - | 3,714 | 2,000 | 2,000 | 0% |
| Uniform & Clothing | 510400 | 494 | - | 500 | 500 | 0% |
| Postage | 520100 | 312 | 12,163 | 600 | 600 | 0% |
| Advertising and Public Info. | 520300 | - | 7,962 | - | - | 0% |
| Telephone/Radio/Communications | 520400 | 376 | - | 700 | 500 | -29% |
| Board Member Fees | 520800 | 990 | 630 | - | - | 0% |
| Office Equipment | 525700 | - | - | 500 | 500 | 0% |
| External Rent | 535400 | 560 | 719 | 500 | 500 | 0% |
| Central Services | 535800 | 1,635 | 5,243 | 1,500 | 1,500 | 0% |
| Other Costs | 540900 | 1 | - | - | - | 0% |
| Subtotal Maintenance & Operations | | \$ 4,934 | \$ 32,477 | \$ 9,425 | \$ 9,225 | -2% |
| Subtotal Fixed Assets | | \$ - | \$ - | \$ - | \$ - | 0% |
| Total Expenditures | | \$ 190,685 | \$ 222,285 | \$ 313,010 | \$ 315,799 | 1% |

**CITY COUNCIL
EXPENDITURE SUMMARY BY PROGRAM**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|------------------------------|------------------------|------------------------|-------------------------|-----------------------------|-----------------------|
| CITY COUNCIL - 10100 | | | | | |
| City Council - 50110 | | | | | |
| Salaries & Benefits | \$ 185,751 | \$ 189,809 | \$ 303,585 | \$ 306,574 | 1% |
| Maintenance & Operations | 4,934 | 32,477 | 9,425 | 9,225 | -2% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal City Council | \$ 190,685 | \$ 222,285 | \$ 313,010 | \$ 315,799 | 1% |
| Total Expenditures | \$ 190,685 | \$ 222,285 | \$ 313,010 | \$ 315,799 | 1% |



CHIEF EXECUTIVE OFFICER'S OFFICE

CHIEF EXECUTIVE OFFICER'S OFFICE

The Chief Executive Officer's Office is a General Government Support function. The Department is comprised of four divisions, split into different programs and has 24 full-time staff members composed of six management, fifteen professional, and three clerical positions. The four divisions are as follows:

- * **Administration**
- * **City Clerk**
- * **Human Resources**
- * **Risk Management**

ADMINISTRATION - 11100

City Council - 50110

Coordinates meetings, appointments, and conferences for City Council; oversees Council's correspondence and mail; orders supplies and other needs of Council Members; and performs clerical duties related to Council's business.

Chief Executive Officer Administration - 50001

Coordinates and directs City's functions within the framework of policy established by the City Council; advises Council as to the financial condition and needs of the City and also provides information to the public.

Community Improvement - 50250

The Community Improvement Division is a newly created division within the CEO's Department. The Division consists of three full time Code Enforcement Officers and one part time Director who are responsible for the implementation and monitoring of three programs. The first program consists of the improvement and maintenance of streets, alleys and private properties, for 163 multi-family dwellings located near the intersection of West Baker and Mendoza. The second program consists of the inspection and monitoring of approximately 200 sober living facilities. The third program consists of inspection and monitoring of hotels/motels that are an excessive drain on city resources. In addition, the Neighborhood Improvement Task Force makes its home within this Division. This newly created team consists of staff liaisons from all departments as well as key stakeholders within the community and mental health workers from the County of Orange. The team meets bi-monthly to discuss strategies to remediate homeless and a number of other key issues.

Communications and Marketing - 51050

Provides planning and implementation of a comprehensive internal and external communications program; provides programming, coordination, and oversight of the city's Municipal Access Channel (CMTV 24); provides audio/video production services; fosters community relations and public affairs through special events and outreach; offers mail, graphic design, and printing services; promotes city and community branding through marketing and advertising opportunities.

CITY CLERK - 11200

Elections - 50120

Administers the local General Municipal Election and special elections, and collaborates with the Orange County Registrar of Voters for the conduct of those elections. Processes the nomination papers of prospective candidates for City Council and oversees the filing requirements for the Political Reform Act.

CHIEF EXECUTIVE OFFICER'S OFFICE

Council Meetings - 50410

Prepares agendas; records and prepares minutes of regular and special meetings of the City Council; prepares and publishes City legal notices and performs clerical duties related to Council's business.

Public Records - 50420

Maintains official records of the City; attests to the Mayor's signature and the signatures of other local officials on legal documents; arranges the recordation of legal documents; administers loyalty oaths of office for personnel and local officials; maintains legislative history and archived documents; and assists the public with information requests.

HUMAN RESOURCES - 14100

Human Resources Administration - 50610

To provide the full range of traditional and core human resources services to include recruitment and selection; classification and compensation systems; employee development and training; and labor/employee relations. These comprehensive services are provided in compliance and as mandated by Federal and State labor laws, Personnel Rules & Regulations, and current Memorandum of Understanding (MOU).

RISK MANAGEMENT - 14400

Employee Benefits Administration - 50630

Administers group health and welfare benefits and retirement plans for active employees and retirees. Evaluates and makes recommendations on ways to improve benefits, such as utilizing wellness programs, flexible spending accounts and long-term disability insurance; oversees required/optional industrial medical examinations; and the Employee Assistance Program (EAP). Serve as staff/advisor to Benefits Review Committee consisting of labor and management representatives who meet to review and discuss relevant issues related to employee benefits/programs and appropriate cost-effective spending of benefit dollars. Monitors and ensures compliance with Federal, State and City leave programs such as the Family Medical Leave Act (FMLA) and California Family Rights Act (CFRA).

Post-Employment Benefits - 50650

Serves as a cost center for the medical insurance premium benefits for retired employees.

Risk Management Administration - 50661

Procures and administers the City's comprehensive commercial insurance protection program. Includes property inspections and appraisals as a part of a comprehensive real and personal property insurance program; evaluate levels of coverage for appropriate protection of assets.

Liability - 50662

Evaluates and monitors the City's risk of loss, minimizing the financial impact of such risks to the lowest feasible level; and procures and administers the City's self-insured general liability and environmental insurance programs. Claims against the City are jointly handled with the City's third-party administrator or internally as appropriate; Includes loss control program that identifies areas of concerns and acts to mitigate future incidents. Serves as staff/advisors to the City's Safety Coordinating Committee consisting of joint labor-management representatives. Provides staff support to the City's Insurance Committee.

CHIEF EXECUTIVE OFFICER'S OFFICE

Workers' Compensation - 50663

Administers safety and wellness programs for employees as well as the self-insured Workers' Compensation Program and the Occupational Injury/Illness Prevention Plan. Maintains oversight of the third-party workers' compensation claims administrator and consultants for workplace safety, ergonomics, and indoor air quality. Administers and coordinates work-related disability compliance and interactive process, physical and fitness-for-duty examinations and infection control program. Provides training to departments to assist in cost containment/appropriate use of this program.

BUDGET NARRATIVE

The FY 13-14 preliminary budget for the C.E.O.'s Office is \$10.7 million, an increase of \$740,200 or 7.42%, compared to the adopted budget for FY 12-13. Increases in salary and benefit costs of \$429,225, are partially due to addition of the Community Improvement Division with three code enforcement officers and part time personnel.

Increases in maintenance and operations accounts primarily consist of costs for general liability and buildings and personal property. Both of these costs are in the Risk Management Division and are funded by the Self Insurance Fund. Additionally, increases in the consulting line item are due to funding for the City negotiator.

PRIOR YEAR'S ACCOMPLISHMENTS

- Apprised residents of City information in a timely and easily accessible manner through various means: press releases, brochures and flyers, information, forms and documents on the City's website, through City Channel 24, and in the "Community News" section of the quarterly Costa Mesa Community News and Recreation Review brochure.
- Continued positive working relationship among City administrative staff, the Association of California Cities Orange County, Orange County Division representatives, and elected area legislators. Combined efforts in communications to ensure that the City is "heard" on issues that would positively and/or negatively affect Costa Mesa, and that the City is kept current on the latest legislation and State issues, such as the State's budget. Attended various key meetings dealing with the State budget and proposed legislation. Prepared over 13 letters on bills and legislative issues to area legislators, state bill authors, and the Governor.
- Improved service and coordination by departments, in terms of response and resolution time, as it pertains to the number of citizen complaints, concerns, requests for service, and general inquiries, based on the CEO's Office Complaint Tracking System and correspondence.
- Started weekly CEO "ebrief" informing all interested people about the weekly highlights in the City and around City Hall.
- Started the Costa Mesa minute. A daily on-line informational show hosted by CMTV to announce current daily community news via electronic media.
- Prepared over 250 press releases informing both the public and all media outlets regarding all relevant City Information.
- Assisted the 1/5 Support Group in fundraising and awareness efforts for the City's adopted 1st Battalion, 5th Marine Regiment, including a spring/summer/fall care package campaign.
- Fostered continued participation in the dog waste bag and dispenser sponsorship and donation program. Worked with Animal Control Services Division on license fees and rate surveys, increasing the number of licenses for dogs in Costa Mesa, and potential fee changes.
- Continued to work with the City's Disaster Preparedness Committee to increase public awareness, train staff, and provide guidelines and information on the City's website.
- Oversaw the timely filings of the Candidate Campaign Statements (Form 460) and the Conflict of Interest filings (Form 700).

CHIEF EXECUTIVE OFFICER'S OFFICE

PRIOR YEAR'S ACCOMPLISHMENTS (Continued)

- Participated in a pilot for an application in the use of the iPad for Council meetings and in creating agenda packets electronically; in keeping with the Council's support for "going green."
- Provided validated and innovative staffing solutions to departments when filling several position vacancies including permanent positions, which had been frozen or placed on hold.
- Increased efforts to recruit and employ volunteers and part-time employees to meet the increasing needs of City departments due to attrition.
- Increased the qualified applicant pool by utilizing NEOGOV (automated on-line application and applicant tracking program) and targeted job/volunteer advertisements for specialty and technical positions.
- Assisted the City's Chief Negotiator with the Costa Mesa Firefighters Association (CMFA) Amendment regarding wages, hours, terms and conditions of employment.
- Facilitated employment law and employee relations training including supervisory, performance management, and mandated harassment training for managers and supervisors through the Orange County Human Resources Consortium.
- Provided managers and supervisors with essential and proactive employee relations counseling and assistance necessary to limit the number of formal grievances and disciplinary actions.
- Provided benefits assistance to employees impacted by the FY 2010/2011 budget workforce reduction, including facilitating COBRA (Consolidated Omnibus Budget Reconciliation Act) continuation health coverage notifications and processing.
- Facilitated the processing of retirement contract amendments as required by negotiated agreements with the various employee associations.
- Transitioned to a new Workers Compensation Third Party Administrator to effectively and proactively manage costs.
- Implemented Nurse Triage services within Workers Compensation claims process to increase efficiency of medical treatment and reduce cost.
- Performed Workers Compensation training for all supervisors.
- Increased communication and involvement through monthly meetings with Department Directors regarding Workers Compensation claims.
- Completed open enrollment for over 400 full time employees.
- Introduced and implemented a new Group Accident Insurance benefit for employees.
- Conducted 21 retirement benefits orientations.
- Proactively managed the City's DOT Drug and Alcohol Testing Policy and Program.
- Attended monthly evening neighborhood association meetings in order to update residents on new programs and development community partnerships.
- Completed detailed inspections of 163 multi-family dwellings located in the "community improvement area".
- Established and developed a partnership with problem hotels and motels owners and managers in order to establish a working relationship to maintain future compliance.
- Partnered with Public Services Dept. to focus city resources into the infrastructure in the Community Improvement Area.
- Performed 240 detailed inspections of sober living homes and State licensed facilities.
- The Code Enforcement Officers completed PC832, CLETS, Civil Citation training and other related training by other City departments. The Code Enforcement staff also completed basic, intermediate and advanced Code Enforcement training as Santiago Canyon College.

CHIEF EXECUTIVE OFFICER'S OFFICE

GOALS

- Ensure the highest level of service to the Costa Mesa community through the development of programs and processes, as set by City Council, and through coordination and direction of activities and departments of the City.
- Simplify forms, procedures and processes and ensure accessibility of information.
- Administer special programs and projects in a timely manner, as set by the City Council.
- Maintain accurate records of official documents of the City; publish City legal notices as required by law.
- Continue review of City's records retention schedule and policies.
- Perform records destruction pursuant to newly adopted records retention schedule for the City Clerk's Office.
- To complete minutes by the next meeting and to complete backlog of minutes.
- To transition the Council Meeting Packet from a hard copy to an electronic document.
- Provide the highest quality services and programs to the community; provide professional, timely and cost effective services to City staff; strengthen community image and facilitate community problem-solving through a commitment to teamwork and customer service.
- Develop property maintenance and life-safety standards for hotel/motel owners and management to insure compliance.
- Ensure that properties are repaired and maintained at the highest standards.
- Incorporate "calls for service data" in order to recognize specific issues and challenges for each property location.
- Continue to identify sober living facilities through police reports, NITF meetings and field observations
- Continue training on pertinent local and State laws, codes and ordinances.

OBJECTIVES

- Assist the City Council in guiding municipal operations, coordinate Council's activities and meeting requests, and prepare documents and materials as requested.
- Ensure that policies/directives and program objectives set by the City Council are executed effectively and efficiently.
- Respond to inquiries from the public in a highly responsive manner.
- Implement a comprehensive New Employee Orientation program, with the assistance of the Human Resources Division.
- Ensure the public is made aware of upcoming events, activities, programs, decisions and other City business, as well as network with other government agencies, community leaders, residents, business owners and regional representatives to meet department goals, and to better assist the department and the City.
- Create a Legislative Platform to assist with advocating for City legislative positions.
- Continue to work with Orange County Public Library and its support groups in the community on ways to augment the delivery of library services to Costa Mesa.
- Prepare and distribute the agenda for Council meetings to City Council at least five calendar days prior to the meeting and prepare/distribute the minutes of Council meetings five days prior to the following regular meeting.
- Maintain the filing of City records for immediate retrieval, provide official information within prescribed time deadlines, and ensure that City documents are kept safe.
- Achieve a 25% compliance rate for improving properties in the assessment area.
- Create and implement a conceptual crime free program for multi-family housing units and hotels/motels with a focus on target areas.
- Establish a liaison relationship with the Police Dept. and the community to enhance communications with respect to safety and other related city issues.
- Create and develop web pages on the City website site to include pertinent technical information and clarify Code Enforcement's role with respect to the NITF.
- Completion by a Code Enforcement Officer of a certification course for Crime Free Multi-housing.
- Establish 80% of eligibility lists within ten (10) weeks of the administrative authorization to fill.
- Maintain the 12-13 adopted turnover rate of 5% or less for non-retirements.

CHIEF EXECUTIVE OFFICER'S OFFICE

OBJECTIVES (Continued)

- Provide managers and supervisors with ongoing and proactive employee relations training, counseling and assistance necessary to limit the number of formal grievances and disciplinary actions.
- Facilitate organizational efficiency through employee development by assessing and revising the employee performance evaluation process, and creating comprehensive training and development programs to meet the City's organizational needs.
- Facilitate ongoing legal and labor relations training, including harassment training for managers and supervisors through the Orange County Human Resources Consortium.
- Meet the needs of City departments for volunteer assistance by providing on-going coordination of a citywide volunteer program.
- Report all new work related injuries to the third party administrator administratively within one week of knowledge to mitigate work time.
- Provide managers, supervisors and key contacts in departments with ongoing assistance and training for a more comprehensive understanding of the workers' compensation system/process.
- Provide information and assistance to supervisors and employees on benefits-related issues, including coordination during leaves of absence.
- Process liability claims quickly and efficiently to mitigate losses to the City.
- Review 90% of insurance verification requests within five (5) business days in order to expedite City projects.
- Provide supervisors and employees with assistance and counseling on benefits and leave-related matters.
- Process 90% of benefit change requests within five (5) business days.
- Provide highly responsive and cost effective, printing, duplicating, and postal service to City departments.
- Expand services to include oversize printing, laminating, finishing and mounting to meet demand for oversize display materials.
- Convert all document production to recycled paper.

| Performance Measures/Workload Indicators: | FY 11-12 <u>Actual</u> | FY 12-13 <u>Adopted</u> | FY 13-14 <u>Prelim</u> |
|---|-----------------------------------|------------------------------------|-----------------------------------|
| <u>Performance Measures:</u> | | | |
| Percentage of complaint responses provided within 10 business days: | 70% | 70% | 70% |
| Completed City Council minutes by the following Council meeting: | 95% | 80% | 100% |
| Public record requests to the City Clerk responded to within prescribed time: | 90% | 95% | 100% |
| Employee turnover rate (non retirements): | 13% | 5% | 5% |
| Percentage of eligibility lists established within ten (10) weeks of administrative authorization to fill: | 42% | 80% | 80% |
| Percentage of promotional eligibility lists established within Five (5) weeks of administrative authorization to fill: | * | * | 80% |
| Percentage of workers compensation claims reported to the third party administrator within one week of receipt of the claim in Risk Management: | 91% | 85% | N/A |
| Percentage of insurance certificate verification requests reviewed within five business days: | 90% | 90% | 90% |
| Percentage of claims filed that are closed without litigation: | 83% | 75% | 80% |
| Percentage of benefit change requests processed within five business days: | 95% | 90% | 90% |
| Percentage of Code Enforcement complaint responses provided within 10 days: | * | 100% | 100% |

* No figures

CHIEF EXECUTIVE OFFICER'S OFFICE

| Performance Measures/Workload Indicators: | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Prelim |
|--|----------------------------|-----------------------------|----------------------------|
| <u>Performance Measures (Continued):</u> | | | |
| Percentage of Hotels/Motel violations mitigated within 60 days of the inspection: | * | 90% | 90% |
| Percentage of multi-family dwellings in Neighborhood Improvement area brought into compliance with the Costa Municipal Code and the parameters of the program: | * | * | 30% |
| Percentage of sober living facilities brought into compliance with State and local standards: | * | 5% | 80% |
| <u>Workload Indicators:</u> | | | |
| Number of correspondence letters prepared on legislation: | 20 | 15 | 10 |
| Number of complaints requiring formal written response (including email letters): | 93 | 100 | 110 |
| Number of weekly informal complaints/inquiries received/processed: | 450 | 600 | 650 |
| Press releases & information pieces processed including CEO ebrief: | 70 | 500 | 750 |
| Number of Council requests and projects processed: | 550 | 1000 | 1200 |
| Number of proclamations, certificates, speeches, tours, response/ Congratulatory letters prepared and other Council-related support activities: | 200 | 300 | 500 |
| Number of formal and informal records requests & phone calls processed: | 4,500 | 4,750 | 5000 |
| Number of Costa Mesa Minute and Costa Mesa Works Episodes Produced: | * | 150 | 200 |
| Number of recruitments processed: | 25 | 30 | 35 |
| Number of qualified job applicants placed onto an eligibility list: | 298 | 600 | 625 |
| Number of volunteers participating in City programs: | 72 | 85 | 85 |
| Number of job applicants processed: | 2,206 | 4,000 | 5,000 |
| Number of outgoing mail metered in-house: | 160,000 | 175,000 | 180,000 |
| Number of copies produced by Central Service: | 2,000,000 | 2,100,000 | 2,100,000 |
| Number of enforcement letters sent to Neighborhood Improvement Area: | * | 0 | 489 |
| Number of inspections of sober living facilities: | * | 240 | 2400 |
| Number of inspections of hotels/motels: | * | 36 | 36 |
| Number of meetings with Home Owner Associations and property stakeholders: | * | 22 | 22 |
| Number of inspections of properties in Neighborhood Improvement Area: | * | 163 | 326 |

* No figures



**CHIEF EXECUTIVE OFFICER'S OFFICE
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|-----------------------------|-----------------------------|-----------------------------|---------------------------------|
| Chief Executive Officer - 11100 | | | | |
| Chief Executive Officer/CEO | 1.00 | 1.00 | 1.00 | 1.00 |
| Assistant Chief Executive Officer | 0.88 | 1.00 | 1.00 | 1.00 |
| Executive Secretary | 0.50 | 0.50 | 1.00 | 1.00 |
| Executive Assistant to the Chief Executive Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst | 0.23 | 0.50 | 1.00 | 1.00 |
| <i>Subtotal Chief Executive Officer - 50001</i> | 3.61 | 4.00 | 5.00 | 5.00 |
| Code Enforcement Officer | - | - | - | 3.00 |
| <i>Subtotal Neighborhood Impr Task Force - 50250</i> | - | - | - | 3.00 |
| Assistant Recreation Supervisor | - | - | - | 0.50 * |
| Central Services Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Graphics Designer | 2.00 | 2.00 | 1.00 | 1.00 |
| Offset Press Operator II | 1.00 | 1.00 | 1.00 | - |
| Public Affairs Manager | - | - | 2.00 | 2.00 |
| Telecommunications Manager | 0.10 | - | - | - |
| Administrative Secretary | 0.10 | - | - | - |
| Video Production Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| Video Production Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Communications and Marketing - 51050</i> | 6.20 | 6.00 | 7.00 | 6.50 |
| Executive Secretary | 0.50 | 0.50 | - | - |
| <i>Subtotal City Council - 50110</i> | 0.50 | 0.50 | - | - |
| Total Chief Executive Officer Full-time Positions | 10.31 | 10.50 | 12.00 | 14.50 |
| Total Chief Executive Officer Part-time (in FTE's) | - | - | - | 3.21 |
| City Clerk - 11200 | | | | |
| City Clerk | 0.10 | - | 0.10 | - |
| Administrative Secretary | 0.10 | - | - | - |
| <i>Subtotal Elections - 50120</i> | 0.20 | - | 0.10 | - |
| City Clerk | 0.70 | 0.80 | 0.70 | 0.70 |
| Deputy City Clerk | - | - | - | 0.80 |
| Administrative Secretary | 0.70 | 0.80 | 0.80 | - |
| Executive Secretary | - | - | 0.80 | 0.50 |
| <i>Subtotal City Council Meetings - 50410</i> | 1.40 | 1.60 | 2.30 | 2.00 |
| City Clerk | 0.20 | 0.20 | 0.20 | 0.30 |
| Deputy City Clerk | - | - | - | 0.20 |
| Administrative Secretary | 0.20 | 0.20 | 0.20 | - |
| Executive Secretary | - | - | 0.20 | 0.50 |
| <i>Subtotal Public Records - 50420</i> | 0.40 | 0.40 | 0.60 | 1.00 |
| Total City Clerk Full-time Positions | 2.00 | 2.00 | 3.00 | 3.00 |
| Total City Clerk Part-time Positions (in FTE's) | 0.50 | 0.75 | 0.50 | 0.46 |



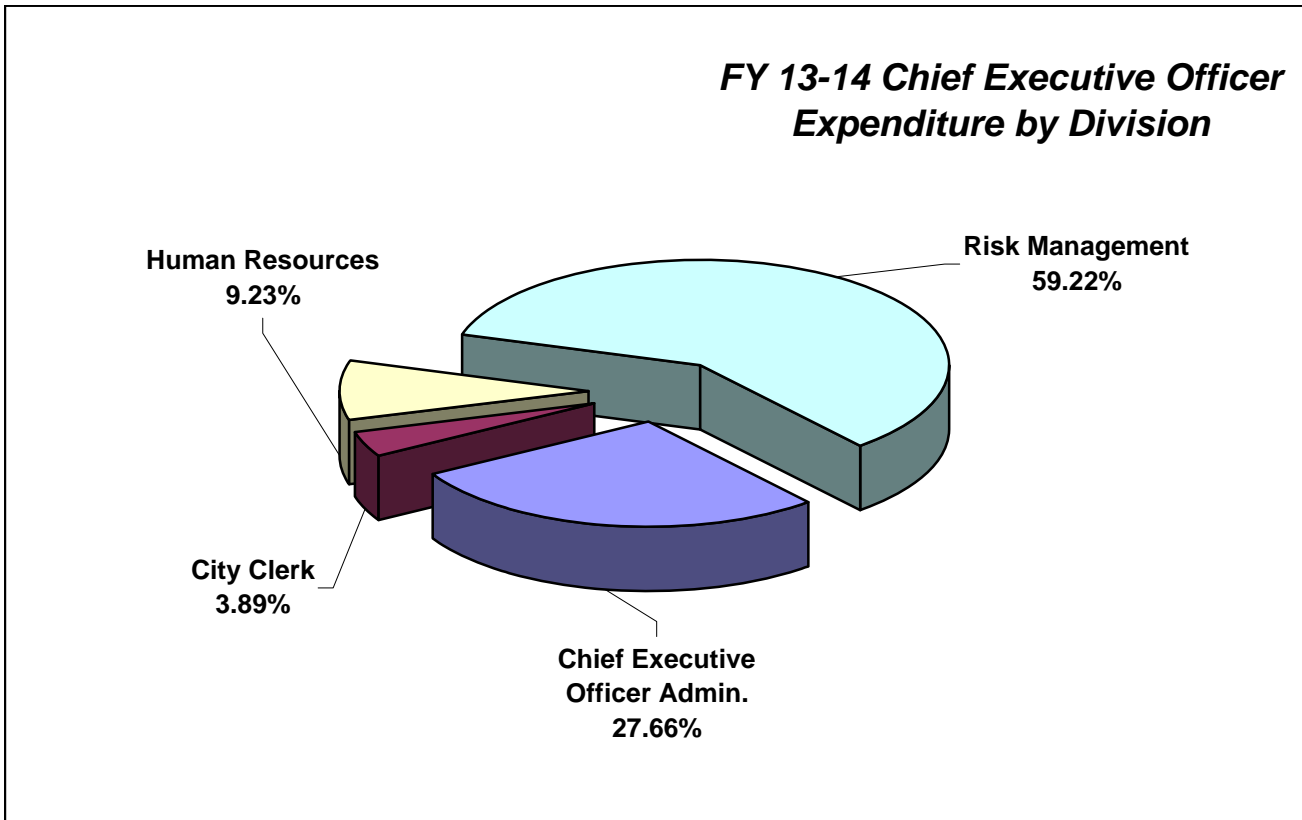
**CHIEF EXECUTIVE OFFICER'S OFFICE
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|---------------------|---------------------|---------------------|-------------------------|
| <u>Administrative Services Administration - 14050</u> | | | | |
| Administrative Services Director | 1.00 | 1.00 | - | - |
| <i>Subtotal Administration - 50001</i> | <u>1.00</u> | <u>1.00</u> | <u>-</u> | <u>-</u> |
| Total Admin Svcs Admin Full-time Positions | <u>1.00</u> | <u>1.00</u> | <u>-</u> | <u>-</u> |
| <u>Human Resources - 14100</u> | | | | |
| Human Resources Manager | 0.60 | 0.60 | 0.60 | 0.60 |
| Human Resources Administrator | 1.00 | 1.00 | - | - |
| Human Resources Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Human Resources Office Specialist II | 1.00 | 1.00 | 0.70 | 0.70 |
| Principal Human Resources Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Human Resources Admin - 50610</i> | <u>4.60</u> | <u>4.60</u> | <u>3.30</u> | <u>3.30</u> |
| Total Human Resources Full-Time Positions | <u>4.60</u> | <u>4.60</u> | <u>3.30</u> | <u>3.30</u> |
| Total Human Resources Part-time Positions (in FT) | <u>-</u> | <u>-</u> | <u>-</u> | <u>1.50</u> |
| <u>Risk Management - 14400</u> | | | | |
| Human Resources Manager | 0.10 | 0.10 | - | - |
| Human Resources Administrator | 0.15 | 0.15 | - | - |
| Human Resources Analyst | 0.25 | 0.65 | - | - |
| <i>Subtotal Employee Benefit Admin - 50630</i> | <u>0.50</u> | <u>0.90</u> | <u>-</u> | <u>-</u> |
| Human Resources Manager | 0.05 | 0.05 | 0.40 | 0.40 |
| Human Resources Administrator | 0.35 | 0.35 | - | - |
| Human Resources Analyst | 0.25 | 0.25 | 1.00 | 1.00 |
| Human Resources Office Specialist II | - | - | 0.30 | 0.30 |
| Principal Human Resources Analyst | - | - | 1.00 | 1.00 |
| <i>Subtotal Risk Management Admin - 50661</i> | <u>0.65</u> | <u>0.65</u> | <u>2.70</u> | <u>2.70</u> |
| Human Resources Manager | 0.15 | 0.15 | - | - |
| Human Resources Administrator | 0.10 | 0.10 | - | - |
| Human Resources Analyst | 0.75 | 0.35 | - | - |
| <i>Subtotal Liability - 50662</i> | <u>1.00</u> | <u>0.60</u> | <u>-</u> | <u>-</u> |
| Human Resources Manager | 0.10 | 0.10 | - | - |
| Human Resources Administrator | 0.40 | 0.40 | - | - |
| Human Resources Analyst | 0.75 | 0.75 | - | - |
| <i>Subtotal Workers' Compensation - 50663</i> | <u>1.25</u> | <u>1.25</u> | <u>-</u> | <u>-</u> |
| Total Risk Management Full-time Positions | <u>3.40</u> | <u>3.40</u> | <u>2.70</u> | <u>2.70</u> |
| Total Risk Mgmt Part-time Positions (in FTE's) | <u>-</u> | <u>-</u> | <u>0.50</u> | <u>0.50</u> |
| Total Department Full-time Positions | <u>21.31</u> | <u>21.50</u> | <u>21.00</u> | <u>23.50</u> |
| Total Department Part-time Positions (in FTE's) | <u>0.50</u> | <u>0.75</u> | <u>1.00</u> | <u>5.67</u> |
| TOTAL DEPARTMENT | <u>21.81</u> | <u>22.25</u> | <u>22.00</u> | <u>29.17</u> |

*Position also budgeted in Police Program #10114

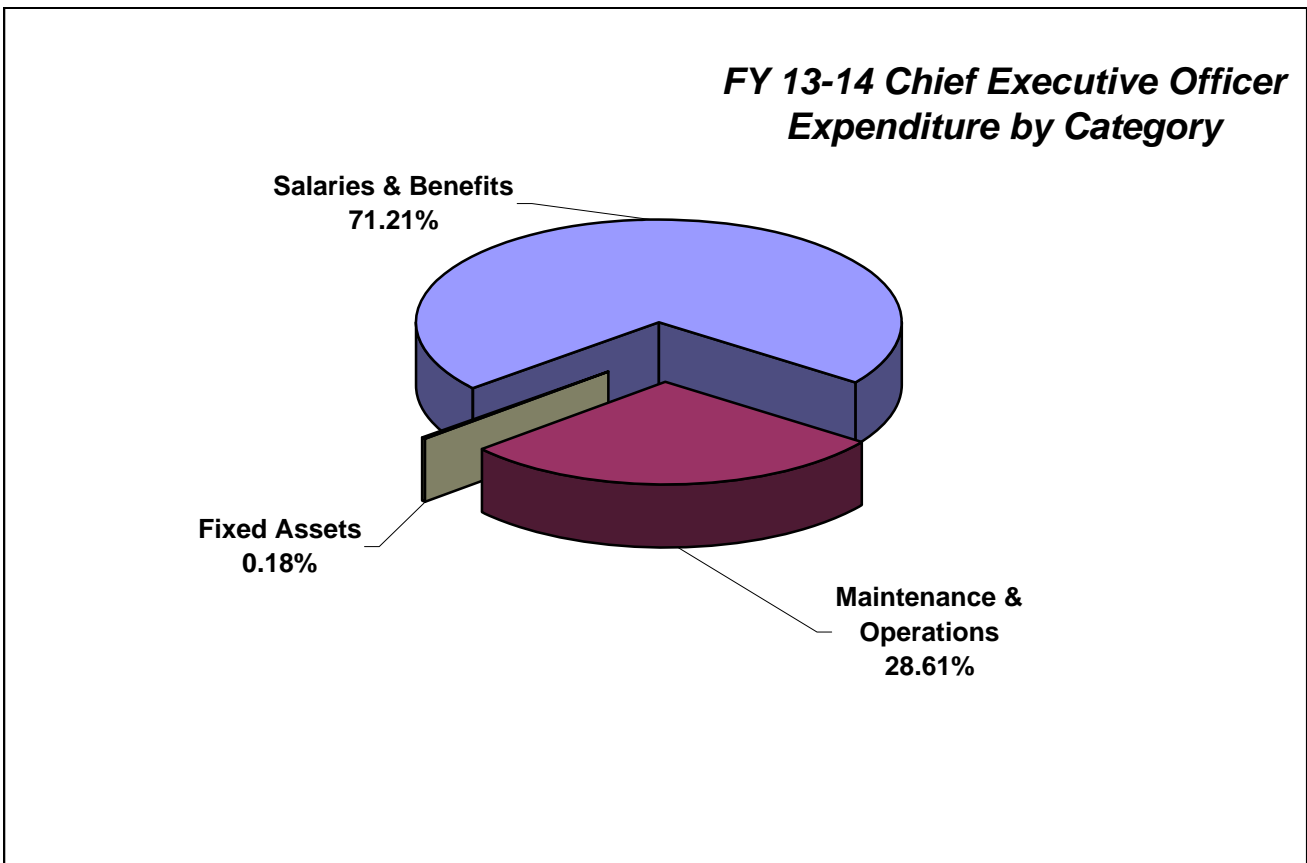
**CHIEF EXECUTIVE OFFICER'S OFFICE
EXPENDITURE SUMMARY BY DIVISION**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Division:</u> | | | | | |
| CEO Admin. - 11100 | \$ 1,781,479 | \$ 2,158,943 | \$ 2,186,224 | \$ 2,965,016 | 35.62% |
| City Clerk - 11200 | 377,777 | 478,130 | 492,891 | 417,272 | -15.34% |
| Admin Svs. Admin. - 14050 | 615,595 | 563,822 | - | - | 0.00% |
| Human Resources - 14100 | 566,507 | 724,711 | 819,391 | 989,580 | 20.77% |
| Risk Management -14400 | 5,617,439 | 6,302,504 | 6,480,069 | 6,346,908 | -2.05% |
| Total Expenditures | \$ 8,958,797 | \$ 10,228,110 | \$ 9,978,575 | \$ 10,718,775 | 7.42% |



**CHIEF EXECUTIVE OFFICER'S OFFICE
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Category:</u> | | | | | |
| Salaries & Benefits | \$ 6,971,387 | \$ 6,526,110 | \$ 7,203,754 | \$ 7,632,979 | 5.96% |
| Maintenance & Operations | 1,987,410 | 3,686,971 | 2,727,571 | 3,066,096 | 12.41% |
| Fixed Assets | - | 15,029 | 47,250 | 19,700 | -58.31% |
| Total Expenditures | \$ 8,958,797 | \$ 10,228,110 | \$ 9,978,575 | \$ 10,718,775 | 7.42% |



| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent of Total |
|--------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|-----------------------------|
| <u>Funding Sources:</u> | | | | | |
| General Fund - 101 | \$ 5,733,991 | \$ 6,342,248 | \$ 5,873,780 | \$ 6,670,032 | 62.23% |
| Self-Insurance Fund - 602 | 3,224,806 | 3,885,862 | 4,104,795 | 4,048,743 | 37.78% |
| Total Funding Sources | \$ 8,958,797 | \$ 10,228,110 | \$ 9,978,575 | \$ 10,718,775 | 100.00% |

CITY OF COSTA MESA, CALIFORNIA

**CHIEF EXECUTIVE OFFICER'S OFFICE
EXPENDITURE SUMMARY BY ACCOUNT**

| Account Description | Account Number | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|-----------------------|------------------------|------------------------|-------------------------|-----------------------------|-----------------------|
| Regular Salaries - Non Sworn | 501200 | \$ 1,863,588 | \$ 1,996,868 | \$ 2,069,373 | \$ 2,248,035 | 9% |
| Regular Salaries - Part time | 501300 | 118,340 | 116,743 | 36,368 | 315,981 | 769% |
| Overtime | 501400 | 19,984 | 55,735 | 23,500 | 22,000 | -6% |
| Accrual Payoff - Excess Maximum | 501500 | 12,149 | 11,190 | 3,400 | 3,400 | 0% |
| Vacation/Comp. Time Cash Out | 501600 | 18,950 | 23,027 | 11,200 | 11,200 | 0% |
| Holiday Allowance | 501700 | 11,669 | - | - | - | 0% |
| Separation Pay-Off | 501800 | 121,210 | - | - | - | 0% |
| Other Compensation | 501900 | 5,803 | 6,388 | 7,593 | 6,322 | -17% |
| Cafeteria Plan | 505100 | 217,602 | 243,082 | 249,984 | 273,198 | 9% |
| Medicare | 505200 | 27,563 | 32,243 | 30,984 | 37,589 | 21% |
| Retirement | 505300 | 428,482 | 516,867 | 524,444 | 710,921 | 36% |
| Professional Development | 505500 | 8,024 | 19,948 | 27,655 | 42,191 | 53% |
| Auto Allowance | 505600 | 16,035 | 9,136 | 10,800 | 10,800 | 0% |
| Unemployment | 505800 | 371,380 | 147,577 | 251,900 | 252,186 | 0% |
| Workers' Compensation | 505900 | 2,005,673 | 1,586,918 | 2,084,953 | 1,919,844 | -8% |
| Employer Contr.Retirees' Med. | 506100 | 1,724,936 | 1,760,388 | 1,871,600 | 1,779,312 | -5% |
| Subtotal Salaries & Benefits | | \$ 6,971,387 | \$ 6,526,110 | \$ 7,203,754 | \$ 7,632,979 | 6% |
| Stationery and Office | 510100 | \$ 8,626 | \$ 12,397 | \$ 13,450 | \$ 15,950 | 19% |
| Multi-Media, Promotions and Subs | 510200 | 50,820 | 64,072 | 98,600 | 98,100 | -1% |
| Small Tools and Equipment | 510300 | 2,298 | 18,140 | 19,000 | 25,200 | 33% |
| Uniform & Clothing | 510400 | 36 | 208 | 800 | 2,800 | 250% |
| Safety and Health | 510500 | - | - | 250 | 250 | 0% |
| Maintenance & Construction | 510600 | 446 | 90 | 500 | 500 | 0% |
| Waste Disposal | 515700 | 2,054 | 2,001 | 2,000 | 2,000 | 0% |
| Janitorial and Housekeeping | 515800 | 304 | 387 | 400 | 400 | 0% |
| Postage | 520100 | 13,875 | 15,502 | 10,025 | 11,025 | 10% |
| Legal Advertising/Filing Fees | 520200 | 16,914 | 7,901 | 7,500 | 10,000 | 33% |
| Advertising and Public Info. | 520300 | 3,218 | 7,396 | 5,300 | 5,300 | 0% |
| Telephone/Radio/Communications | 520400 | 181 | 1,236 | 300 | 1,250 | 317% |
| Mileage Reimbursement | 520600 | - | 708 | 925 | 1,125 | 22% |
| Buildings and Structures | 525100 | - | 11,180 | - | - | 0% |
| Office Furniture | 525600 | - | - | 500 | 500 | 0% |
| Office Equipment | 525700 | 26 | 30 | 800 | 800 | 0% |
| Other Equipment | 525800 | 8,511 | 5,313 | 14,500 | 14,500 | 0% |
| Employment | 530100 | 9,272 | 26,898 | 16,000 | 16,000 | 0% |
| Consulting | 530200 | 457,373 | 605,835 | 649,885 | 758,970 | 17% |
| Legal | 530300 | 44,568 | 116,819 | 58,000 | 58,000 | 0% |
| Medical and Health Inspection | 530600 | 34,437 | 42,468 | 75,840 | 75,840 | 0% |
| Law Enforcement | 530700 | 8,556 | 42,642 | 48,550 | 48,550 | 0% |
| External Rent | 535400 | 42,238 | 36,958 | 44,320 | 44,320 | 0% |
| Central Services | 535800 | 11,937 | 14,576 | 14,150 | 14,150 | 0% |
| Internal Rent - Maint. Charges | 536100 | - | 1,531 | 4,849 | 4,154 | -14% |
| Internal Rent - Repl.Cost | 536200 | - | 5,767 | 4,100 | 10,912 | 166% |
| General Liability | 540100 | 928,082 | 2,457,829 | 1,202,178 | 1,327,700 | 10% |
| Special Liability | 540200 | 14,298 | 10,583 | 12,000 | - | -100% |
| Buildings & Personal Property | 540500 | 274,257 | 284,080 | 355,049 | 450,000 | 27% |
| Faithful Performance Bonds | 540600 | - | 12,868 | 7,800 | 7,800 | 0% |
| Taxes & Assessments | 540700 | 55,028 | 36,672 | 60,000 | 60,000 | 0% |
| Contingency | 540800 | - | (155,155) | - | - | 0% |
| Other Costs | 540900 | 55 | 41 | - | - | 0% |
| Subtotal Maintenance & Operations | | \$ 1,987,410 | \$ 3,686,971 | \$ 2,727,571 | \$ 3,066,096 | 12% |
| Other Equipment | 590800 | \$ - | \$ 15,029 | \$ 47,250 | \$ 19,700 | -58% |
| Subtotal Fixed Assets | | \$ - | \$ 15,029 | \$ 47,250 | \$ 19,700 | -58% |
| Total Expenditures | | \$ 8,958,797 | \$ 10,228,110 | \$ 9,978,575 | \$ 10,718,775 | 7% |

**CHIEF EXECUTIVE OFFICER'S OFFICE
EXPENDITURE SUMMARY BY PROGRAM**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|---|---------------------|---------------------|---------------------|-------------------------|-------------------|
| <i>ADMINISTRATION - 11100</i> | | | | | |
| <u>C.E.O. Administration - 50001</u> | | | | | |
| Salaries & Benefits | \$ 798,205 | \$ 1,003,561 | \$ 1,083,460 | \$ 957,046 | -12% |
| Maintenance & Operations | 224,900 | 263,748 | 189,900 | 199,008 | 5% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal City Manager</i> | \$ 1,023,105 | \$ 1,267,310 | \$ 1,273,360 | \$ 1,156,054 | -9% |
| <u>City Council - 50110</u> | | | | | |
| Salaries & Benefits | \$ 44,724 | \$ 63,749 | \$ - | \$ - | 0% |
| Maintenance & Operations | - | - | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal City Council</i> | \$ 44,724 | \$ 63,749 | \$ - | \$ - | 0% |
| <u>Neighborhood Improvement Task Force - 50250</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ 450,299 | 0% |
| Maintenance & Operations | - | - | - | 175,700 | 0% |
| Fixed Assets | - | - | - | 7,200 | 0% |
| <i>Subtotal Neighborhood Task Force</i> | \$ - | \$ - | \$ - | \$ 633,199 | 0% |
| <u>Communications and Marketing - 51050</u> | | | | | |
| Salaries & Benefits | \$ 615,882 | \$ 702,182 | \$ 709,590 | \$ 929,072 | 31% |
| Maintenance & Operations | 97,768 | 110,674 | 156,024 | 234,190 | 50% |
| Fixed Assets | - | 15,029 | 47,250 | 12,500 | -74% |
| <i>Subtotal Comm and Marketing</i> | \$ 713,650 | \$ 827,885 | \$ 912,864 | \$ 1,175,762 | 29% |
| <i>CITY CLERK - 11200</i> | | | | | |
| <u>Elections - 50120</u> | | | | | |
| Salaries & Benefits | \$ 24,661 | \$ - | \$ 16,930 | \$ - | -100% |
| Maintenance & Operations | 58,231 | 7,554 | 105,300 | 5,300 | -95% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Elections</i> | \$ 82,891 | \$ 7,554 | \$ 122,230 | \$ 5,300 | -96% |
| <u>City Council Meetings - 50410</u> | | | | | |
| Salaries & Benefits | \$ 213,236 | \$ 362,877 | \$ 275,963 | \$ 262,505 | -5% |
| Maintenance & Operations | 22,455 | 21,619 | 12,700 | 17,650 | 39% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal City Council Meetings</i> | \$ 235,691 | \$ 384,496 | \$ 288,663 | \$ 280,155 | -3% |

**CHIEF EXECUTIVE OFFICER'S OFFICE
EXPENDITURE SUMMARY BY PROGRAM**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|---------------------|---------------------|---------------------|-------------------------|-------------------|
| <u>Public Records - 50420</u> | | | | | |
| Salaries & Benefits | \$ 49,520 | \$ 73,706 | \$ 69,858 | \$ 119,676 | 71% |
| Maintenance & Operations | 9,674 | 12,375 | 12,140 | 12,140 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Public Records | \$ 59,195 | \$ 86,080 | \$ 81,998 | \$ 131,816 | 61% |
| <u>ADMIN SVCS ADMIN - 14050</u> | | | | | |
| <u>Administrative Svcs Admin - 50001</u> | | | | | |
| Salaries & Benefits | \$ 445,495 | \$ 246,102 | \$ - | \$ - | 0% |
| Maintenance & Operations | 170,100 | 317,720 | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Admin Svcs Admin | \$ 615,595 | \$ 563,822 | \$ - | \$ - | 0% |
| <u>HUMAN RESOURCES - 14100</u> | | | | | |
| <u>Human Resources Administration - 50610</u> | | | | | |
| Salaries & Benefits | \$ 470,893 | \$ 461,964 | \$ 437,621 | \$ 563,510 | 29% |
| Maintenance & Operations | 95,614 | 262,747 | 381,770 | 426,070 | 12% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Human Resources Admin | \$ 566,507 | \$ 724,711 | \$ 819,391 | \$ 989,580 | 21% |
| <u>RISK MANAGEMENT - 14400</u> | | | | | |
| <u>Employee Benefit Admin - 50630</u> | | | | | |
| Salaries & Benefits | \$ 419,250 | \$ 227,709 | \$ 250,000 | \$ 250,000 | 0% |
| Maintenance & Operations | 27,420 | 26,500 | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Employee Benefit Admin | \$ 446,669 | \$ 254,209 | \$ 250,000 | \$ 250,000 | 0% |
| <u>Post-Employment Benefits - 50650</u> | | | | | |
| Salaries & Benefits | \$ 1,794,635 | \$ 1,832,843 | \$ 1,944,056 | \$ 1,851,768 | -5% |
| Maintenance & Operations | 625 | 1,125 | 900 | 900 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Post Employment Benefits | \$ 1,795,260 | \$ 1,833,968 | \$ 1,944,956 | \$ 1,852,668 | -5% |
| <u>Risk Mgmt Admin - 50661</u> | | | | | |
| Salaries & Benefits | \$ 82,347 | \$ 32,245 | \$ 378,123 | \$ 393,302 | 4% |
| Maintenance & Operations | 287,490 | 327,935 | 52,195 | 52,195 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Risk Mgmt Admin | \$ 369,837 | \$ 360,179 | \$ 430,318 | \$ 445,497 | 4% |

**CHIEF EXECUTIVE OFFICER'S OFFICE
EXPENDITURE SUMMARY BY PROGRAM**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--------------------------------------|----------------------------|-----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Liability - 50662</u> | | | | | |
| Salaries & Benefits | \$ 95,032 | \$ 56,939 | \$ - | \$ - | 0% |
| Maintenance & Operations | 766,046 | 2,124,480 | 1,529,927 | 1,663,943 | 9% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Liability</i> | <u>\$ 861,078</u> | <u>\$ 2,181,419</u> | <u>\$ 1,529,927</u> | <u>\$ 1,663,943</u> | <u>9%</u> |
| <u>Workers' Comp - 50663</u> | | | | | |
| Salaries & Benefits | \$ 1,917,506 | \$ 1,462,234 | \$ 2,038,153 | \$ 1,855,800 | -9% |
| Maintenance & Operations | 227,088 | 210,494 | 286,715 | 279,000 | -3% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Workers' Comp</i> | <u>\$ 2,144,594</u> | <u>\$ 1,672,728</u> | <u>\$ 2,324,868</u> | <u>\$ 2,134,800</u> | <u>-8%</u> |
| Total Expenditures | <u>\$ 8,958,797</u> | <u>\$ 10,228,110</u> | <u>\$ 9,978,575</u> | <u>\$ 10,718,775</u> | <u>7%</u> |





CITY ATTORNEY'S OFFICE

The City Attorney's Office is classified as a General Government Support function. The City Attorney is a contracted service with the legal firm of Jones & Mayer.

CITY ATTORNEY - 12100

Legal Services - Program 50320

Provides legal counsel and advice during official meetings and study sessions of the City Council and Planning Commission; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City with Risk Management.

BUDGET NARRATIVE

The FY 13-14 preliminary budget for the City Attorney's Office is \$803,000, which is consistent with the FY 12-13 adopted budget. This amount consists of \$650,000 for consulting as the City's Attorney, and \$150,000 for legal costs, related civil and criminal litigation.



**CITY ATTORNEY'S OFFICE
EXPENDITURE SUMMARY BY DIVISION**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Division:</u> | | | | | |
| City Attorney - 12100 | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 | 0.00% |
| Total Expenditures | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 | 0.00% |

**CITY ATTORNEY'S OFFICE
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Category:</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | - |
| Maintenance & Operations | 853,861 | 955,916 | 803,000 | 803,000 | 0.00% |
| Fixed Assets | - | - | - | - | - |
| Total Expenditures | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 | 0.00% |

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent of Total</u> |
|--------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|-----------------------------|
| <u>Funding Sources:</u> | | | | | |
| General Fund - 101 | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 | 100.00% |
| Self-Insurance Fund - 602 | - | - | - | - | 0.00% |
| Total Funding Sources | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 | 100.00% |

**CITY ATTORNEY'S OFFICE
EXPENDITURE SUMMARY BY ACCOUNT**

| Account Description | Account # | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Chg |
|--|------------------|------------------------|------------------------|-------------------------|-----------------------------|--------------------|
| Subtotal Salaries & Benefits | | \$ - | \$ - | \$ - | \$ - | 0% |
| Multi-Media, Promotions and Subs | 510200 | \$ 3,555 | \$ 83 | \$ 3,000 | \$ 3,000 | 0% |
| Meetings & Conferences | 520500 | 493 | - | - | - | 0% |
| Consulting | 530200 | 541,414 | 757,397 | 500,000 | 650,000 | 30% |
| Legal | 530300 | 308,399 | 198,437 | 300,000 | 150,000 | -50% |
| Subtotal Maintenance & Operations | | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 | 0% |
| Subtotal Fixed Assets | | \$ - | \$ - | \$ - | \$ - | 0% |
| Total Expenditures | | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 | 0% |

**CITY ATTORNEY'S OFFICE
EXPENDITURE SUMMARY BY PROGRAM**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|---------------------------------------|------------------------|------------------------|-------------------------|-----------------------------|-----------------------|
| CITY ATTORNEY'S OFFICE - 12100 | | | | | |
| Legal Services - 50320 | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | 853,861 | 955,916 | 803,000 | 803,000 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Legal Services | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 | 0% |
| Total Expenditures | \$ 853,861 | \$ 955,916 | \$ 803,000 | \$ 803,000 | 0% |



FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT

The Finance Department is a General Government Support function, including Operations, Planning and Information Technology. The Department has 27 full-time staff members composed of two management, five supervisory, and twenty professional/clerical positions, plus 1.21 part-time positions to assist in the purchasing and budget functions, and is comprised of four divisions and each division is further split into different programs. The four divisions are as follows:

- * **Finance Administration**
- * **Financial Operations**
- * **Financial Planning**
- * **Information Technology**

FINANCE ADMINISTRATION - 13100

Administration - 50001

Provides the Department's overall administrative direction and policy implementation; advises the C.E.O. and the City Council on financial issues; and reports to the Investment Oversight Committee regarding investment activities.

FINANCIAL OPERATIONS - 13200

Accounting - 50510

Maintains the accounting and fixed assets systems; provides payroll and accounts payable services to departments; reconciles monthly bank statements; coordinates annual financial audit; provides internal and external financial reports including publication of the Comprehensive Annual Financial Report (CAFR); provides accounting and budgeting for the Successor Agency of the previous Redevelopment Agency, the new Housing Authority, and the Costa Mesa Community Foundation; coordinates applications and implementation of grants received by the City.

Treasury - 50540

Provides centralized cashing and collections; performs investment functions under direction of the Director of Finance; maintains records and accounts for Business Improvement District bonds; issues special events permits; administers the City's business license program; generates billings for various receivables; performs audits of Transient Occupancy Tax, golf course operations, and bus shelter franchises; and prepares the monthly Treasurer's Report.

FINANCIAL PLANNING - 13300

Budget & Research - 50520

Prepares and administers the City's annual budget; prepares and monitors revenue projections; prepares budget performance reports including the mid-year budget review; performs special research projects or surveys as assigned by the Director of Finance, C.E.O., and/or City Council; analyzes requests for year-end carryover; coordinates State-mandated costs reimbursement claims (SB 90); and coordinates the annual update of User Fees & Charges.

Purchasing - 50530

Procures services, supplies, and equipment for City departments; coordinates bidding procedures; maintains warehouse inventory; tags and conducts inventory of fixed assets; and coordinates sale of surplus items no longer needed by the City.

FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT

INFORMATION TECHNOLOGY - 14600

Computer Operations - 50710

Previously part of the Administrative Services Department, operates and monitors computer equipment in support of both Public Safety and general City services in a 7-day, 24-hour operation. Maintains data files and processes business applications and report distribution in a networked client-server environment.

Computer Systems Development - 50720

Previously part of the Administrative Services Department, supports and enhances applications for Public Safety and general City services. Coordinates systems implementations, maintenance, and processing solutions for ad hoc data processing requests in networked client-server and internet/intranet environments.

BUDGET NARRATIVE

The FY 13-14 preliminary budget for the Finance Department is \$5,140,492, an increase of \$434,208 or 9.23% compared to the adopted budget for FY 12-13. The salaries and benefit accounts increased \$315,725 due to an increase in part time budget and retirement costs.

The increase in operations and maintenance accounts of \$165,562 is mostly due to maintenance contracts for information technology (\$63,742) and funding for additional TOT audits and new Dog Licensing software (96,700).

PRIOR YEAR'S ACCOMPLISHMENTS

- Continued to receive the budgeting, financial reporting, and procurement awards from GFOA, CSMFO and NPI.
- Received Federal, State and private grants for other City departments and for many different activities.
- Continued to revise the City's purchasing ordinance for new purchasing thresholds and changes to the California Uniform Public Construction Cost Accounting Act.
- Implemented paperless tracking system of invoices sent to departments for approval.
- Created on-line vendor registration system that allows suppliers to register to do business with the City directly from the City's purchasing web page.

GOALS

- Maintain the City's fiscal health and provide adequate resources to fund City services to the community.
- Perform financial responsibilities in accordance with statutory regulations and standards promulgated by professional regulatory agencies.

OBJECTIVES

- Account for the City's fiscal activities in an accurate and timely manner within generally accepted accounting principles (GAAP) and other legal requirements.
- Complete internal preparation of the City's financial statements in a timely manner.
- Assist the City Chief Executive Officer in preparation of a balanced budget and maintain established operating reserves for contingencies.
- Safeguard the City's assets and invest available cash within the City's adopted investment policy.
- Provide financial services such as accounts payable, payroll, cash receipting, to departments.
- Provide purchasing and warehouse services to take advantage of volume discounts.
- Coordinate bidding procedures for all departments.
- Update user fees for Council adoption by January each year.

FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT

| PERFORMANCE MEASURES/WORKLOAD INDICATORS | FY 11-12 <u>Actual</u> | FY 12-13 <u>Adopted</u> | FY13-14 <u>Prelim</u> |
|---|-----------------------------------|------------------------------------|----------------------------------|
| <u>Performance Measures:</u> | | | |
| Number of Audit Adjustments (Auditor Recommended) | 1 | 1 | 1 |
| Years Received GFOA CAFR Award | 34 | 35 | 36 |
| Years Received GFOA Distinguished Budget Award | 13 | 14 | 15 |
| Accuracy Forecasting Expenditures – General Fund | 100% | 100% | 100% |
| Accuracy Forecasting Revenues – General Fund | 100% | 100% | 100% |
| Average days to process purchase order (informal bids) | 5 | 5 | 5 |
| Percentage of Purchasing survey results at excellent or good (On a scale of excellent, good, average, needs improvement) | 95% | 95% | 95% |
| Percentage of items posted/sold via online auction | 75% | 75% | 75% |
| Inventory turnover ratio per fiscal year | 3.75 | 3.50 | 4.00 |
| <u>Workload indicators:</u> | | | |
| City Budgeted Funds Monitored (Millions) | \$114.0 | \$132.6 | \$157.4 |
| Number of budget adjustments processed | 19 | 30 | 25 |
| Accounts Payable Checks Issued | 11,593 | 11,000 | 11,000 |
| Number of payroll checks issued | 14,879 | 18,000 | 15,000 |
| Number of purchase orders issued | 635 | 700 | 700 |
| Number of contracts issued | 155 | 120 | 140 |
| Number of Transient Occupancy Tax (TOT) audits | 6 | 6 | 6 |
| Number of business licenses processed | 11,812 | 11,900 | 11,900 |
| Number of accounts receivable invoices processed | 3,126 | 3,000 | 3,100 |
| Dollar value of online auction sales | \$60,000 | \$35,000 | \$35,000 |
| Total reams of paper used | 8,278 | 8,500 | 8,000 |



**FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|---------------------|---------------------|---------------------|-------------------------|
| <u>Finance Administration - 13100</u> | | | | |
| Director of Finance and Information Technology | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Administration - 50001</i> | 2.00 | 2.00 | 2.00 | 2.00 |
| Total Finance Administration Full-time Positions | 2.00 | 2.00 | 2.00 | 2.00 |
| <u>Financial Operations - 13200</u> | | | | |
| Assistant Finance Director | 0.65 | 0.65 | 0.65 | 0.65 |
| Accountant | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Specialist II | 2.00 | 2.00 | 2.00 | 2.00 |
| Accounting Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Payroll Coordinator | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Accounting - 50510</i> | 5.65 | 5.65 | 5.65 | 5.65 |
| Assistant Finance Director | 0.35 | 0.35 | 0.35 | 0.35 |
| Accounting Specialist I | 1.00 | 1.00 | 1.00 | 1.00 |
| Accounting Specialist II | 1.00 | 1.00 | 1.00 | 1.00 |
| Permit Processing Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| Revenue Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Tax Auditing Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Treasury - 50540</i> | 5.35 | 5.35 | 5.35 | 5.35 |
| Total Financial Operations Full-time Positions | 11.00 | 11.00 | 11.00 | 11.00 |
| <u>Financial Planning - 13300</u> | | | | |
| Budget & Research Officer | 0.75 | 0.75 | - | - |
| Budget Analyst | - | - | 1.00 | 1.00 |
| Budget Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Budget & Research - 50520</i> | 1.75 | 1.75 | 2.00 | 2.00 |
| Budget & Research Officer | 0.25 | 0.25 | - | - |
| Buyer | - | - | - | 1.00 |
| Purchasing Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Storekeeper | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Purchasing - 50530</i> | 2.25 | 2.25 | 2.00 | 3.00 |
| Total Financial Planning Full-time Positions | 4.00 | 4.00 | 4.00 | 5.00 |
| Total Fin Planning Part-time Positions (in FTE's) | 0.75 | 0.75 | 1.21 | 1.21 |

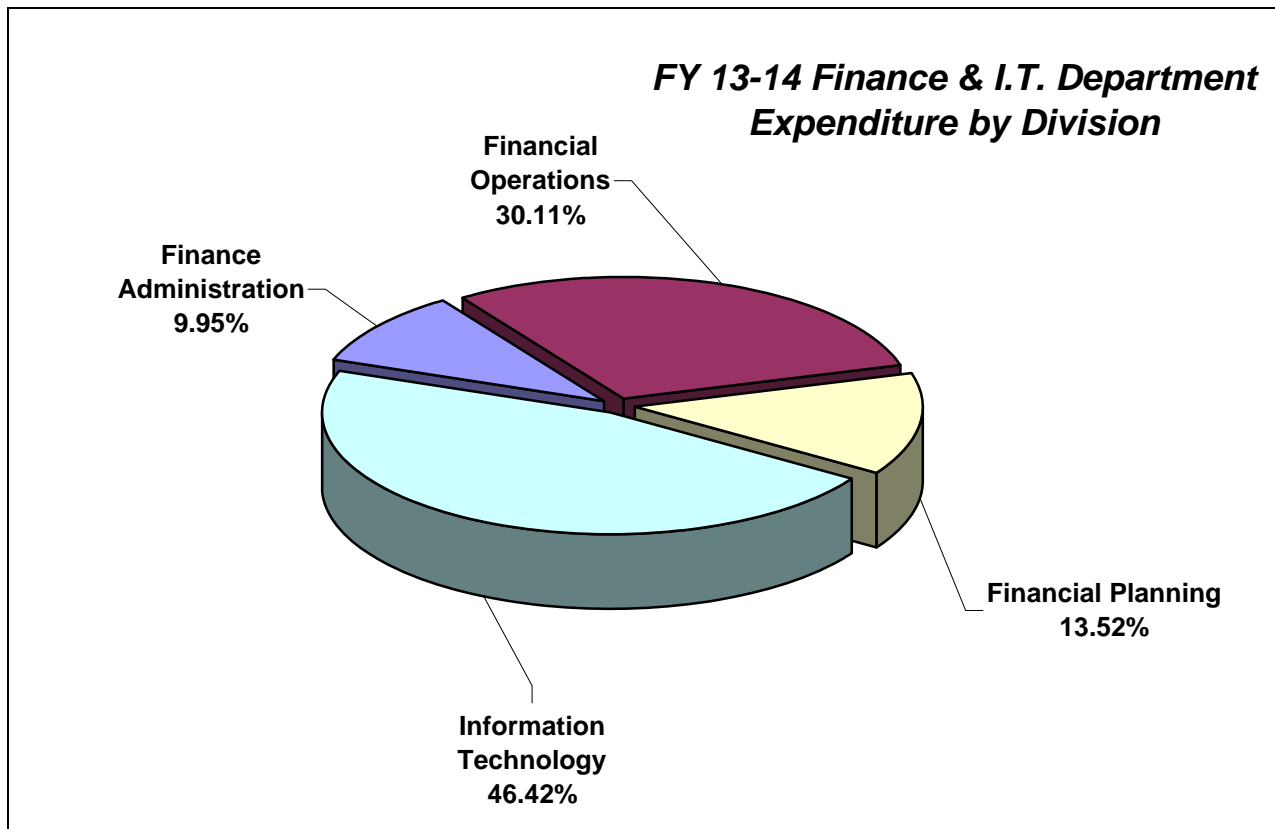


**FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|----------------------------|----------------------------|----------------------------|----------------------------|
| <u>Information Technology - 14600</u> | | | | |
| Information Technology Manager | 0.50 | 0.50 | - | - |
| Administrative Secretary | 0.50 | 0.50 | 0.50 | 0.50 |
| Computer Operations & Networking Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Network Administrator | 3.00 | 3.00 | 3.00 | 3.00 |
| Police Information System Specialist | - | - | - | - |
| <i>Subtotal Computer Operations - 50710</i> | <u>5.00</u> | <u>5.00</u> | <u>4.50</u> | <u>4.50</u> |
| Information Technology Manager | 0.50 | 0.50 | - | - |
| Administrative Secretary | 0.50 | 0.50 | 0.50 | 0.50 |
| Senior Programmer Analyst | 3.00 | 3.00 | 3.00 | 3.00 |
| Systems & Programming Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Computer Systems Devel - 50720</i> | <u>5.00</u> | <u>5.00</u> | <u>4.50</u> | <u>4.50</u> |
| Total Information Technology Full-time Positions | <u>10.00</u> | <u>10.00</u> | <u>9.00</u> | <u>9.00</u> |
| Total Department Full-time Positions | <u>27.00</u> | <u>27.00</u> | <u>26.00</u> | <u>27.00</u> |
| Total Department Part-time Positions (in FTE's) | <u>0.75</u> | <u>0.75</u> | <u>1.21</u> | <u>1.21</u> |
| TOTAL DEPARTMENT | <u><u>27.75</u></u> | <u><u>27.75</u></u> | <u><u>27.21</u></u> | <u><u>28.21</u></u> |

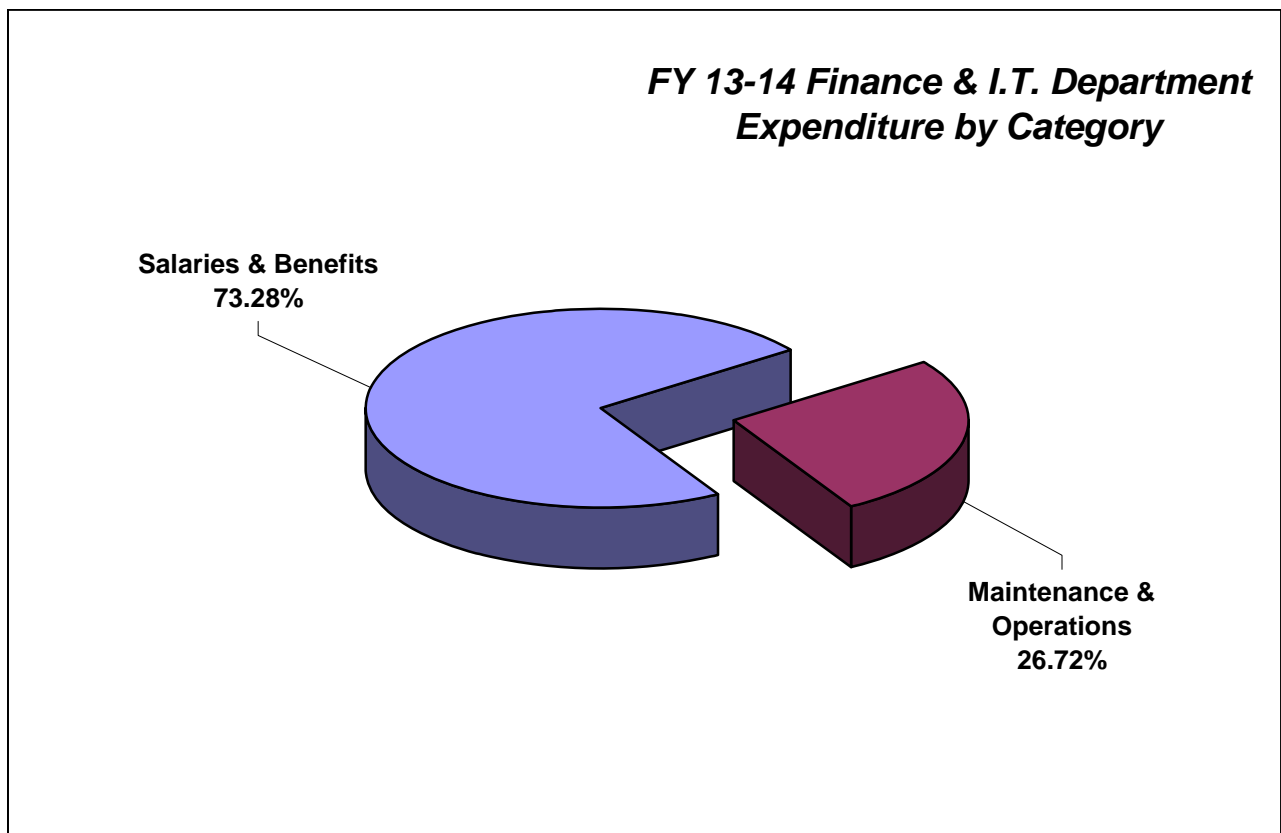
**FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Division:</u> | | | | | |
| Finance Admin. - 13100 | \$ 211,560 | \$ 388,418 | \$ 483,855 | \$ 511,534 | 5.72% |
| Financial Operations - 13200 | 1,279,895 | 1,316,351 | 1,388,417 | 1,547,572 | 11.46% |
| Financial Planning - 13300 | 576,212 | 553,783 | 553,423 | 694,959 | 25.57% |
| Information Technology - 14600 | 2,060,887 | 2,342,798 | 2,280,590 | 2,386,428 | 4.64% |
| Total Expenditures | \$ 4,128,554 | \$ 4,601,351 | \$ 4,706,284 | \$ 5,140,492 | 9.23% |



**FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Category:</u> | | | | | |
| Salaries & Benefits | \$ 3,265,795 | \$ 3,217,031 | \$ 3,451,196 | \$ 3,766,921 | 9.15% |
| Maintenance & Operations | 838,641 | 1,325,072 | 1,208,009 | 1,373,571 | 13.71% |
| Fixed Assets | 24,118 | 59,248 | 47,080 | - | -100.00% |
| Total Expenditures | \$ 4,128,554 | \$ 4,601,351 | \$ 4,706,284 | \$ 5,140,492 | 9.23% |



| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent of Total |
|--------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|-----------------------------|
| <u>Funding Sources:</u> | | | | | |
| General Fund - 101 | \$ 4,128,554 | \$ 4,601,351 | \$ 4,706,284 | \$ 5,140,492 | 100.00% |
| Total Funding Sources | \$ 4,128,554 | \$ 4,601,351 | \$ 4,706,284 | \$ 5,140,492 | 100.00% |

FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT EXPENDITURE SUMMARY BY ACCOUNT

| Account Description | Account Number | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Chg |
|--|----------------|---------------------|---------------------|---------------------|-------------------------|----------------|
| Regular Salaries - Non Sworn | 501200 | \$ 2,320,869 | \$ 2,231,273 | \$ 2,309,844 | \$ 2,417,665 | 5% |
| Regular Salaries - Part time | 501300 | 54,750 | 96,748 | 94,890 | 94,890 | 0% |
| Overtime | 501400 | 37,411 | 42,665 | 92,956 | 121,893 | 31% |
| Accrual Payoff - Excess Maximum | 501500 | 10,107 | 15,916 | - | - | 0% |
| Vacation/Comp. Time Cash Out | 501600 | 15,146 | 21,651 | 6,919 | 6,919 | 0% |
| Holiday Allowance | 501700 | 10,142 | - | - | - | 0% |
| Separation Pay-Off | 501800 | 25,750 | 5,024 | - | - | 0% |
| Other Compensation | 501900 | 11,349 | 11,871 | 10,844 | 17,087 | 58% |
| Cafeteria Plan | 505100 | 269,691 | 255,134 | 265,602 | 274,908 | 4% |
| Medicare | 505200 | 32,909 | 32,837 | 34,578 | 36,652 | 6% |
| Retirement | 505300 | 422,385 | 459,578 | 514,818 | 680,272 | 32% |
| Professional Development | 505500 | 2,448 | 4,292 | 24,645 | 28,880 | 17% |
| Auto Allowance | 505600 | 1,541 | 5,724 | - | - | 0% |
| Unemployment | 505800 | 1,721 | 1,329 | 2,500 | 2,364 | -5% |
| Workers' Compensation | 505900 | 45,031 | 32,988 | 93,600 | 85,392 | -9% |
| Employer Contr.Retirees' Med. | 506100 | 4,544 | - | - | - | 0% |
| Subtotal Salaries & Benefits | | \$ 3,265,795 | \$ 3,217,031 | \$ 3,451,196 | \$ 3,766,921 | 9% |
| Stationery and Office | 510100 | \$ 7,483 | \$ 13,320 | \$ 15,336 | \$ 16,036 | 5% |
| Multi-Media, Promotions and Subs | 510200 | 897 | 4,113 | 2,035 | 2,285 | 12% |
| Small Tools and Equipment | 510300 | 16,933 | 34,943 | 46,923 | 51,468 | 10% |
| Uniform & Clothing | 510400 | 142 | 112 | 250 | 250 | 0% |
| Safety and Health | 510500 | 383 | - | - | - | 0% |
| Maintenance & Construction | 510600 | - | 31,535 | - | - | 0% |
| Waste Disposal | 515700 | - | - | 200 | - | -100% |
| Postage | 520100 | 23,756 | 23,904 | 23,200 | 23,200 | 0% |
| Legal Advertising/Filing Fees | 520200 | 461 | 1,226 | 500 | 1,000 | 100% |
| Telephone/Radio/Communications | 520400 | 2,877 | 4,565 | 3,000 | 4,000 | 33% |
| Mileage Reimbursement | 520600 | - | 29 | - | - | 0% |
| Office Equipment | 525700 | 637,849 | 787,444 | 869,392 | 933,134 | 7% |
| Employment | 530100 | 37,740 | 173,911 | - | - | 0% |
| Consulting | 530200 | 150 | 55,626 | - | - | 0% |
| Financial & Information Svcs | 530500 | 87,370 | 157,915 | 174,600 | 271,300 | 55% |
| External Rent | 535400 | 4,904 | 6,461 | 8,697 | 8,382 | -4% |
| Central Services | 535800 | 10,350 | 10,411 | 10,100 | 10,100 | 0% |
| Internal Rent - Maint. Charges | 536100 | - | 1,566 | 4,476 | 3,610 | -19% |
| Internal Rent - Repl.Cost | 536200 | - | 6,549 | 3,200 | 7,167 | 124% |
| General Liability | 540100 | 7,017 | 11,124 | 46,100 | 41,639 | -10% |
| Other Costs | 540900 | 330 | 319 | - | - | 0% |
| Subtotal Maintenance & Operations | | \$ 838,641 | \$ 1,325,072 | \$ 1,208,009 | \$ 1,373,571 | 14% |
| Office Furniture | 590600 | \$ 8,826 | \$ - | \$ - | \$ - | 0% |
| Office Equipment | 590700 | - | - | 12,150 | - | -100% |
| Other Equipment | 590800 | 15,292 | 59,248 | 34,930 | - | -100% |
| Subtotal Fixed Assets | | \$ 24,118 | \$ 59,248 | \$ 47,080 | \$ - | -100% |
| Total Expenditures | | \$ 4,128,554 | \$ 4,601,351 | \$ 4,706,284 | \$ 5,140,492 | 9% |

**FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | <u>FY 10-11</u> Actual | <u>FY 11-12</u> Actual | <u>FY 12-13</u> Adopted | <u>FY 13-14</u> Preliminary | <u>Percent</u> <u>Change</u> |
|--|---------------------------|---------------------------|----------------------------|--------------------------------|---------------------------------|
| FINANCE ADMINISTRATION - 13100 | | | | | |
| <u>Finance Admin - 50001</u> | | | | | |
| Salaries & Benefits | \$ 155,711 | \$ 332,997 | \$ 392,305 | \$ 424,645 | 8% |
| Maintenance & Operations | 47,024 | 55,421 | 91,550 | 86,889 | -5% |
| Fixed Assets | 8,826 | - | - | - | 0% |
| Subtotal Finance Administration | \$ 211,560 | \$ 388,418 | \$ 483,855 | \$ 511,534 | 6% |
| FINANCIAL OPERATIONS - 13200 | | | | | |
| <u>Acctg. & Financial Rprt. - 50510</u> | | | | | |
| Salaries & Benefits | \$ 650,613 | \$ 642,125 | \$ 664,704 | \$ 692,659 | 4% |
| Maintenance & Operations | 68,186 | 141,363 | 157,700 | 143,950 | -9% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Acct. & Financial Rprt. | \$ 718,799 | \$ 783,488 | \$ 822,404 | \$ 836,609 | 2% |
| <u>Treasury - 50540</u> | | | | | |
| Salaries & Benefits | \$ 547,126 | \$ 519,332 | \$ 551,213 | \$ 585,862 | 6% |
| Maintenance & Operations | 13,970 | 13,532 | 14,800 | 125,100 | 745% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Treasury | \$ 561,096 | \$ 532,864 | \$ 566,013 | \$ 710,962 | 26% |
| FINANCIAL PLANNING - 13300 | | | | | |
| <u>Budget & Research - 50520</u> | | | | | |
| Salaries & Benefits | \$ 239,619 | \$ 162,918 | \$ 275,955 | \$ 307,871 | 12% |
| Maintenance & Operations | 12,000 | 12,269 | 12,050 | 13,250 | 10% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Budget & Research | \$ 251,619 | \$ 175,187 | \$ 288,005 | \$ 321,121 | 11% |
| <u>Purchasing - 50530</u> | | | | | |
| Salaries & Benefits | \$ 285,830 | \$ 142,934 | \$ 255,742 | \$ 361,061 | 41% |
| Maintenance & Operations | 38,763 | 235,661 | 9,676 | 12,777 | 32% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Purchasing | \$ 324,592 | \$ 378,596 | \$ 265,418 | \$ 373,838 | 41% |

**FINANCE AND INFORMATION TECHNOLOGY DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <i>INFORMATION TECHNOLOGY - 14600</i> | | | | | |
| <u>Computer Operations - 50710</u> | | | | | |
| Salaries & Benefits | \$ 657,654 | \$ 673,264 | \$ 638,471 | \$ 693,883 | 9% |
| Maintenance & Operations | 658,699 | 866,825 | 922,233 | 991,605 | 8% |
| Fixed Assets | 15,292 | 59,248 | 47,080 | - | -100% |
| <i>Subtotal Computer Operations</i> | <u>\$1,331,645</u> | <u>\$1,599,337</u> | <u>\$1,607,784</u> | <u>\$1,685,488</u> | <u>5%</u> |
| <u>Computer Systems Development - 50720</u> | | | | | |
| Salaries & Benefits | \$ 729,242 | \$ 743,461 | \$ 672,805 | \$ 700,940 | 4% |
| Maintenance & Operations | - | - | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Computer Systems Dev</i> | <u>\$ 729,242</u> | <u>\$ 743,461</u> | <u>\$ 672,805</u> | <u>\$ 700,940</u> | <u>4%</u> |
| Total Expenditures | <u>\$4,128,554</u> | <u>\$4,601,351</u> | <u>\$4,706,284</u> | <u>\$5,140,492</u> | <u>9%</u> |



POLICE DEPARTMENT

The Police Department is tasked with protecting life and property while preserving the peace. The department has 213.5 full-time positions, of which 132 are sworn and 81.5 are professional staff. Full-time staffing is composed of 11 management positions, 35 supervisory, and 167.5 line-level positions. Part-time staffing consists of 24.18 full-time equivalents. The department is comprised of three divisions and each division is further split into different programs. The three divisions are as follows:

- * ***Police Administration***
- * ***Police Field Operations***
- * ***Police Support Services***

POLICE ADMINISTRATION – 15100

Police Administration - 50001

Provides the department's overall direction and planning with input from other divisions; provides advice to the Chief Executive Officer and City Council on public safety issues; and provides internal investigation and public affairs services through the Professional Standards Bureau.

POLICE FIELD OPERATIONS – 15300

Field Operations - 10111

Provides public safety services through patrol-related policing activity; coordinates community-oriented policing services; supervises the Police Reserve Program; provides public park security services through the Park Rangers Unit; and provides business-related services to the public via the front desk.

Traffic Safety - 10113

Enforces State and City traffic laws; provides follow-up investigation and prosecution of traffic-related criminal cases; and coordinates personnel to respond to and investigate traffic collisions.

Contract & Special Events - 10114

Provides special event security services and traffic management services requested by the community on a contract-for-pay basis.

Training - 10133

Provides and coordinates training programs within the guidelines established by statutory and state-mandated Peace Officer Standard Training (POST) requirements and community needs for both sworn and civilian personnel; develops and evaluates daily in-service programs.

Animal Control - 10139

Regulates, controls, and prevents rabies in the wild and domesticated animal population in the City; impounds stray or unlicensed animals; and enforces those laws and ordinances applying to animals within the City.

RAID – 10143

The Remove the Aggressive and Impaired Driver (RAID) program is designed to fund traffic safety related enforcement and education efforts to reduce alcohol related traffic collisions, address aggressive driving practices, particularly speed and red light/stop sign violations, and to increase the overall traffic safety in the City.

POLICE DEPARTMENT

POLICE SUPPORT SERVICES – 15400

Administration - 50001

Provides essential logistical support services to the Police Department including but not limited to the following:

- Communications
- Technical Services
- Records & Information Systems
- Crime Scene Investigations - Photographic Services
- Property & Evidence
- Court Liaison Services
- Building Equipment & Maintenance

This division is also responsible for computer-related activities associated with a 24-hour operation of the City's public safety computer system and is responsible for the research and development of numerous programs, including safety equipment, new laws and regulations, and policy development; and conducts department budget and grant administration.

Helicopter Patrol - 10112

Provides helicopter patrol through contract with the City of Huntington Beach.

Crime Investigation - 10120

Investigates criminal activities including: homicide, rape, robbery, and assault; larcenies, including grand theft, auto theft, and fraud; residential, commercial, and vehicle burglaries reported in the City; fraudulent checks and forgery cases reported, including identity theft, crimes against persons and property, and where the suspect or victim is a juvenile. The program objective is the investigation of Part I Crimes, case preparation, apprehension, prosecution, and conviction of perpetrators and recovery of stolen property.

Special Investigations Unit - 10127

Investigates illegal narcotics activity with emphasis on traffickers; vice and prostitution; and specialized investigations as determined by the Department.

Records/Information Systems - 10131

Responsible for the electronic and manual processing, storing, and reporting of all crime and arrest reports, citation processing, and ancillary report processing to meet the Department of Justice crime statistics reporting mandates.

Crime Scene Investigation/Photos - 10132

Provides for the collection and processing of evidence at the crime scene; laboratory and photographic support for evidentiary and non-evidentiary requests.

Youth Crime Intervention - 10135

Provides services to local schools; provides security to intermediate and high schools through the School Resource Officer Unit; gang suppression; and coordinates outreach intervention opportunities through the Gang Detail.

Property & Evidence - 10136

Maintains records; stores, preserves, and disposes of property and evidence consistent with legal guidelines.

Jail - 10137

Provides for the processing and detention of arrested persons in a manner required by State and Federal laws; coordinates court appearances and related activities of subpoenaed officers and arrested persons; and transports arrestees from the jail to court.

Equipment Maintenance - 10138

Coordinates the maintenance/servicing of police vehicles and pool cars with Fleet Services.

POLICE DEPARTMENT

Telecommunications Operations - 51010

Provides a centralized, computer-aided Communications Dispatch Center that receives citizen requests for emergency fire, paramedics and police services; provides medical pre-arrival instructions using Emergency Medical Dispatch (EMD) procedures; provides a means of contact for emergency Public Services, Water District service and Orange Coast College Security outside of normal business hours.

Technical Support & Maintenance - 51020

Provides operational integrity of the City's telecommunications infrastructure for data and voice; provides systems and equipment installations and electronics maintenance; oversees inter-operation of telephone, radio, audio, fire alerting system and selected data and video assets in buildings and facilities, outside plant, and in automotive/mobile and portable configurations.

Emergency Services - 51040

Serves as the office responsible for the City's disaster preparedness; acts as liaison to other government agencies, private sector, schools and special districts, non-government and volunteer organizations on disaster preparedness; conducts disaster planning meetings, training and exercises; maintains disaster supplies; the Emergency Operations Center (EOC), the Joint Information Center (JIC) and the City's Emergency Operations Plan, and ensures compliance with the National Incident Management System (NIMS).

BUDGET NARRATIVE -

The FY 13-14 preliminary budget for the Police Department totals \$40,483,568 which reflects a decrease of (\$152,489) or -0.38% compared to the FY 12-13 adopted budget. While salaries and benefit accounts decreased by \$199,938, maintenance & operation (M&O) and fixed asset accounts increased by \$47,449. The decrease in salary and benefits is largely attributed to a decrease in full time salary accounts (\$540,870) and the department's share of workers compensation funding (\$136,988), while the retirement costs for all personnel increased (\$393,502).

The M&O budget is a slight increase of \$47,449 compared to the prior year while fixed asset requests remained the same. The increase in the M&O budget is mostly attributed to increases in vehicle maintenance and replacement costs. The budget also includes funding of police helicopter support from the City of Huntington Beach – consistent with prior year.

Funding for public safety services comes from: the General, Proposition 172, Narcotics Forfeiture, Supplemental Law Enforcement Services Fund (SLESF) funds, and other grant funds.

PRIOR YEAR'S ACCOMPLISHMENTS

- Implemented Department reorganization under a two Command Model
- Implemented Hybrid 4/10 Patrol Schedule Model for efficiencies
- Achieved 100% compliance with all State and legislative training mandates for department personnel
- Met all Peace Officers Standards and Training (POST) mandates with 100% compliance
- Revised the current municipal ordinance regulating massage establishments, owners, and employees to include provisions of SB 731
- Worked with the City Attorney's Office to aggressively address marijuana dispensaries.
- Obtained grant awards (*UASI, JAG, & OTS*) to fund Department training and initiatives during the fiscal year
- Achieved the Detective Bureau's established case clearance rate objectives
- Transitioned the City's Telecommunications Division under the umbrella of the Police Department
- Processed and dispatched 90% of emergency public safety services within 60 seconds of receipt

POLICE DEPARTMENT

GOALS

Focus on policing strategies that will reduce crime, the fear of crime, and improve quality of life within the community. Emphasize accountability, problem-solving, and community involvement.

OBJECTIVES

- Evaluate Department reorganization under a two command model
- Evaluate Hybrid 4/10 Patrol Scheduling Model for efficiencies
- Develop citywide Emergency Preparedness Program
- Develop Succession Plan
- Implement Community Policing Programs to address Homeless Task Force Objectives, hotels/motels and dispensary issues
- Expand Reserve, Volunteer, and Explorer Programs
- Evaluate RFP's for possible budget efficiencies
- Expand press and community relations with contemporary social media aspects
- Develop Crime Statistical Data Systems, Crime Mapping, and hot spot enforcement strategies
- Develop strategic IT plan for Department; CAD/RMS, Automated Property System, Document Imaging, Early Warning Systems, and ILJAOC participation/compliance
- Identify replacement patrol sedan

| Performance Measures/Workload Indicators: | FY 11-12 <u>Actual</u> | FY 12-13 <u>Adopted</u> | FY 13-14 <u>Prelim</u> |
|--|-----------------------------------|------------------------------------|-----------------------------------|
| • Records Bureau Cases/Arrest Reports Processed | 15,324 | 21,921 | 18,133 |
| • Custody Bookings | 4,006 | 4,910 | 3,500 |
| • Crime Scene Investigation – Photo/Prints Made | 6,126 | 7,687 | 4,500 |
| • Property and Evidence – Total Items Booked | 6,919 | 8,362 | 7,900 |
| • Emergency calls | 1,128 | 1,160 | 1,180 |
| Responded within 5 minutes | 860 | 928 | 968 |
| Effectiveness | 76% | 80% | 82% |
| • Non-emergency calls | 68,104 | 72,100 | 64,000 |
| Responded within 15 minutes | 64,515 | 68,200 | 60,080 |
| Effectiveness | 95% | 95% | 95% |
| • Responded within 30 minutes | 67,266 | 71,300 | 63,360 |
| Effectiveness | 99% | 99% | 99% |
| • Hit-and-run investigations | 317 | 310 | 380 |
| Cases cleared | 207 | 170 | 247 |
| Effectiveness | 65% | 55% | 65% |
| • Traffic customer survey rating good or better | 94% | 80% | 90% |

POLICE DEPARTMENT

| Performance Measures/Workload Indicators (Continued): | FY 11-12 <u>Actual</u> | FY 12-13 <u>Adopted</u> | FY 13-14 <u>Prelim</u> |
|--|-----------------------------------|------------------------------------|-----------------------------------|
| • Assigned robbery cases | 88 | 110 | 100 |
| Cases cleared | 32 | 40 | 35 |
| Effectiveness | 36% | 35% | 35% |
| • Assigned crimes against persons cases | 108 | 140 | 120 |
| Cases cleared | 89 | 100 | 84 |
| Effectiveness | 82% | 70% | 70% |
| • Assigned burglary cases | 1,452 | 1,460 | 800 |
| Cases cleared | 303 | 370 | 320 |
| Effectiveness | 21% | 25% | 40% |
| • Assigned theft cases | 1,951 | 1,900 | 1,000 |
| Cases cleared | 658 | 480 | 400 |
| Effectiveness | 34% | 25% | 40% |
| • Assigned juvenile cases | 249 | 200 | 205 |
| Cases cleared | 212 | 180 | 184 |
| Effectiveness | 85% | 90% | 90% |
| • Economic/identity theft cases | 357 | 480 | 300 |
| Cases cleared | 119 | 120 | 120 |
| Effectiveness | 33% | 25% | 40% |
| • 911 Emergency/Public Safety calls received | 47,075 | 52,000 | 53,500 |
| • 911 calls answered within 10 seconds | 98% | 95% | 97% |
| • Calls for Service | 99,197 | 123,000 | 99,000 |
| • Telephone Calls Received | 218,772 | 198,000 | 239,000 |
| • Telecomm Quest Link | 609 | 500 | 600 |
| • Animal Control – Calls for Service | 3,227 | N/A | 3,200 |
| • Animal Control – Impounds | 1,745 | N/A | 1,300 |



**POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|---------------------|---------------------|---------------------|-------------------------|
| <u>Police Administration - 15100</u> | | | | |
| Police Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Sergeant | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Administration - 50001</i> | 4.00 | 4.00 | 4.00 | 4.00 |
| Total Police Administration Full-time Positions | 4.00 | 4.00 | 4.00 | 4.00 |
| <u>Police Field Operations - 15300</u> | | | | |
| Police Captain | 1.00 | 1.00 | 1.00 | 1.00 |
| Community Services Specialist | 3.00 | 7.00 | 10.00 | 10.00 |
| Corporal | 1.00 | 1.00 | 1.00 | - |
| Crime Prevention Specialist | - | - | 1.00 | 1.00 |
| Police Lieutenant | 4.00 | 4.00 | 4.00 | 4.00 |
| Police Officer | 70.00 | 64.00 | 50.00 | 49.00 |
| Police Sergeant | 14.00 | 14.00 | 14.00 | 13.00 |
| Senior Police Officer | 4.00 | 8.00 | 9.00 | 8.00 |
| Volunteer Coordinator | - | 1.00 | - | - |
| <i>Subtotal Field Area Policing - 10111</i> | 97.00 | 100.00 | 90.00 | 86.00 |
| Community Services Specialist | 3.00 | 4.00 | - | - |
| Office Specialist II | 1.00 | - | - | - |
| Police Lieutenant | 1.00 | 1.00 | - | - |
| Police Officer | 12.00 | 12.00 | 12.00 | 12.00 |
| Police Sergeant | 2.00 | 1.00 | 2.00 | 2.00 |
| <i>Subtotal Traffic Enforcement - 10113</i> | 19.00 | 18.00 | 14.00 | 14.00 |
| Assistant Recreation Supervisor* | - | 1.00 | 1.00 | 0.50 |
| Police Officer | - | - | - | 1.00 |
| Police Sergeant | 1.00 | 1.00 | - | - |
| Senior Police Officer | 1.00 | 1.00 | 1.00 | - |
| <i>Subtotal Contract & Special Events - 10114</i> | 2.00 | 3.00 | 2.00 | 1.50 |
| Police Training Assistant | 1.00 | 1.00 | 1.00 | 1.00 |
| Range Master | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Sergeant | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Officer | 1.00 | 1.00 | - | - |
| <i>Subtotal Training - 10133</i> | 4.00 | 4.00 | 3.00 | 3.00 |
| Animal Control Officer | 3.00 | 3.00 | 2.00 | 2.00 |
| <i>Subtotal Animal Control - 10139</i> | 3.00 | 3.00 | 2.00 | 2.00 |
| Total Police Field Operations Full-time Positions | 125.00 | 128.00 | 111.00 | 106.50 |
| Total Police Fld Ops Part-time Positions (in FTE's) | 2.50 | 6.05 | 10.05 | 10.05 |

**POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|---------------------|---------------------|---------------------|-------------------------|
| Police Support Services - 15400 | | | | |
| Police Administrative Svcs Commander | 1.00 | 1.00 | - | - |
| Police Captain | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Logistical Support Manager | - | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | 1.00 | 1.00 | - | - |
| <i>Subtotal Administration - 50001</i> | 4.00 | 5.00 | 3.00 | 3.00 |
| Police Helicopter Sergeant | 1.00 | 1.00 | - | - |
| Police Helicopter Pilot | 3.00 | - | - | - |
| <i>Subtotal Helicopter Patrol - 10112</i> | 4.00 | 1.00 | - | - |
| Civilian Investigator | 1.00 | 1.00 | 1.00 | 1.00 |
| Crime Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Office Specialist II | - | 1.00 | 1.00 | 1.00 |
| Police Lieutenant | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Officer | 11.00 | 12.00 | 12.00 | 13.00 |
| Police Sergeant | 1.00 | 2.00 | 2.00 | 2.00 |
| Senior Police Officer | 4.00 | 3.00 | 2.00 | 2.00 |
| <i>Subtotal Crime Investigation - 10120</i> | 19.00 | 21.00 | 20.00 | 21.00 |
| Community Services Specialist | - | - | 1.00 | 1.00 |
| Police Officer | - | - | 6.00 | 7.00 |
| Police Sergeant | - | - | 1.00 | 1.00 |
| <i>Subtotal Special Investigation Unit - 10127</i> | - | - | 8.00 | 9.00 |
| Police Records Bureau Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Records Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Records Bureau Shift Supervisor | 3.00 | 3.00 | 3.00 | 3.00 |
| Senior Police Records Technician | 16.00 | 16.00 | 16.00 | 16.00 |
| <i>Subtotal Records/Info Systems - 10131</i> | 21.00 | 21.00 | 21.00 | 21.00 |
| Crime Scene Investigation Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Crime Scene Specialist | 2.00 | 3.00 | 3.00 | 3.00 |
| <i>Subtotal Crime Scene Invest/Photos - 10132</i> | 3.00 | 4.00 | 4.00 | 4.00 |
| Office Specialist II | 1.00 | 1.00 | 1.00 | 1.00 |
| Police Officer | 7.00 | 7.00 | 7.00 | 8.00 |
| Police Sergeant | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Police Officer | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Youth Crime Intervention - 10135</i> | 10.00 | 10.00 | 10.00 | 11.00 |
| Property Evidence Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Property Evidence Specialist | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Property & Evidence - 10136</i> | 2.00 | 2.00 | 2.00 | 2.00 |

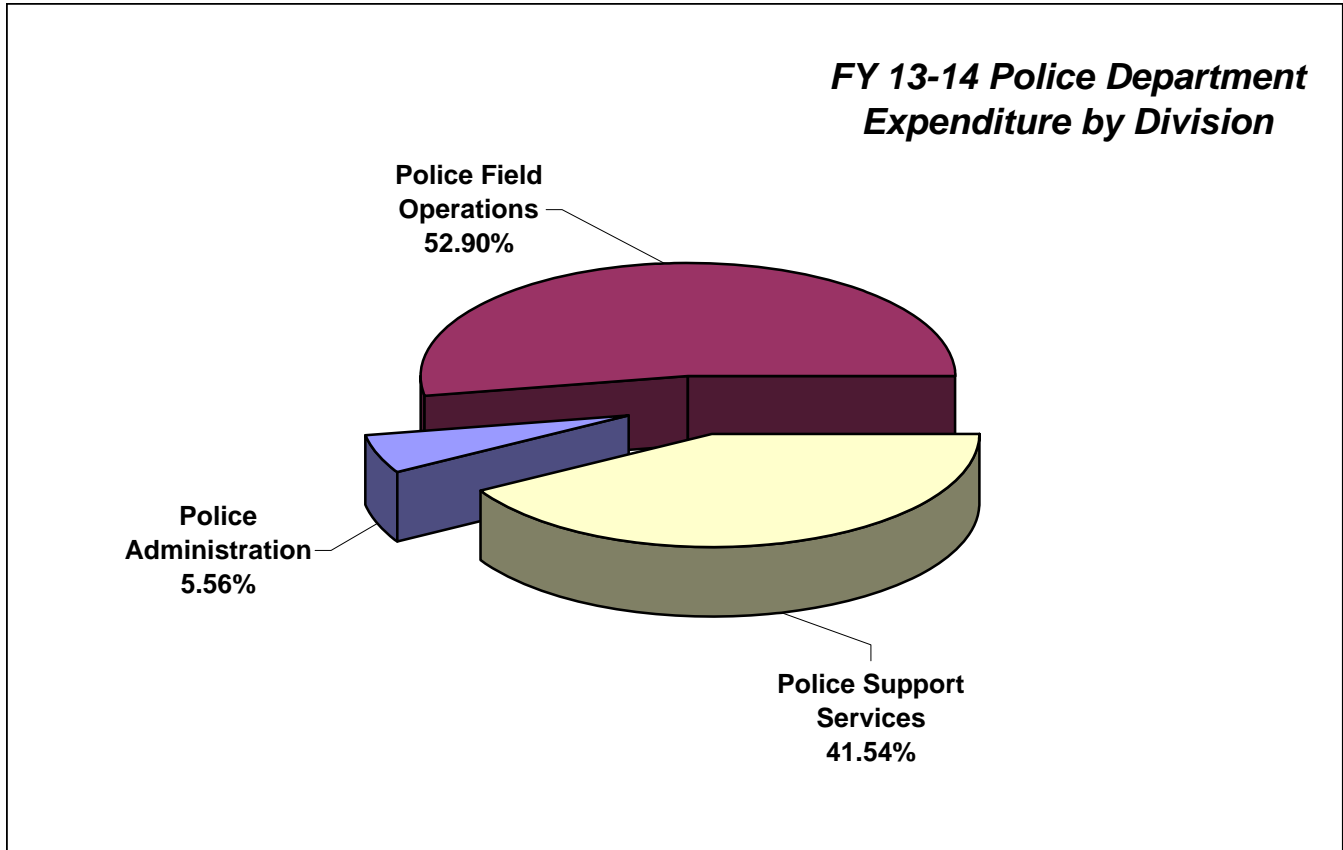
**POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|---------------------|---------------------|---------------------|-------------------------|
| <u>Police Support Services - 15400 continued</u> | | | | |
| Police Sergeant | 1.00 | 1.00 | - | - |
| Custody Officer | 11.00 | 11.00 | 7.00 | 7.00 |
| <i>Subtotal Jail - 10137</i> | 12.00 | 12.00 | 7.00 | 7.00 |
| Police Lieutenant | - | - | 1.00 | - |
| Telecommunications Manager | 0.30 | 0.40 | - | - |
| Communications Officer | 15.00 | 15.00 | 15.00 | 16.00 |
| Communications Supervisor | 4.00 | 4.00 | 4.00 | 4.00 |
| Administrative Secretary | 0.50 | 0.60 | - | - |
| Senior Communications Officer | 2.00 | 2.00 | 2.00 | 1.00 |
| Senior Communications Supervisor | 0.80 | 0.80 | 1.00 | 1.00 |
| <i>Subtotal Telecomm Operations - 51010</i> | 22.60 | 22.80 | 23.00 | 22.00 |
| Telecommunications Manager | 0.30 | 0.30 | - | - |
| Communications Installer | 1.00 | 1.00 | 1.00 | 1.00 |
| Electronics Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 0.30 | 0.30 | - | - |
| Senior Communications Supervisor | 0.10 | 0.10 | - | - |
| <i>Subtotal Technical Support/Maint - 51020</i> | 2.70 | 2.70 | 2.00 | 2.00 |
| Police Sergeant | - | - | 1.00 | 1.00 |
| Telecommunications Manager | 0.30 | 0.30 | - | - |
| Administrative Secretary | 0.10 | 0.10 | - | - |
| Senior Communications Supervisor | 0.10 | 0.10 | - | - |
| <i>Subtotal Emergency Services - 51040</i> | 0.50 | 0.50 | 1.00 | 1.00 |
| Total Police Support Services Full-time Positions | 100.80 | 102.00 | 101.00 | 103.00 |
| Total Police Supt Svcs Part-time Positions (in FTE's) | 10.26 | 11.91 | 9.55 | 14.13 |
| Total Department Full-time Positions | 229.80 | 234.00 | 216.00 | 213.50 |
| Total Department Part-time Positions (in FTE's) | 12.76 | 17.96 | 19.60 | 24.18 |
| TOTAL DEPARTMENT | 242.56 | 251.96 | 235.60 | 237.68 |

*Position previously titled "Special Events Coordinator"

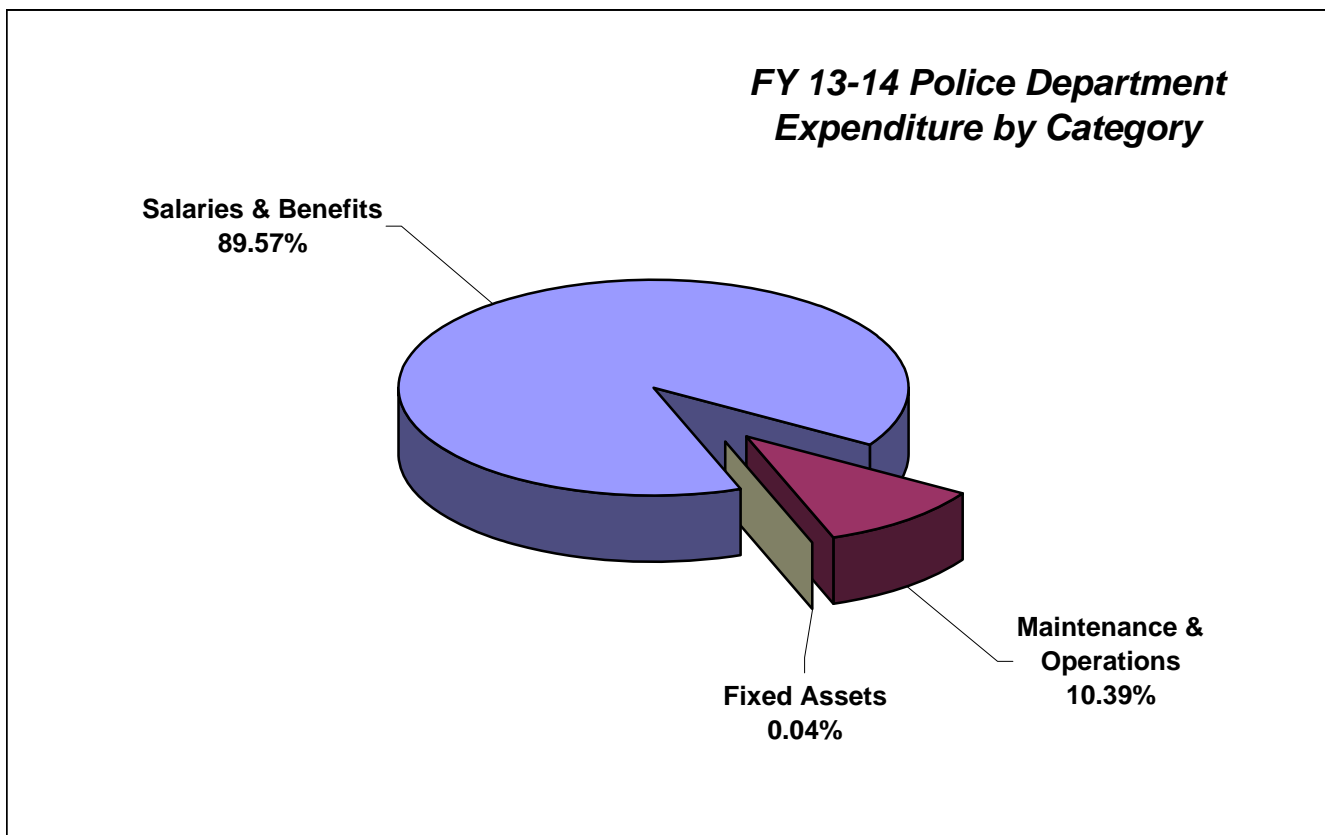
**POLICE DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|---------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| Expenditure by Division: | | | | | |
| Police Administration - 15100 | \$ 2,788,443 | \$ 2,105,687 | \$ 2,561,905 | \$ 2,249,754 | -12.18% |
| Police Field Operations - 15300 | 21,603,625 | 22,245,892 | 21,793,307 | 21,415,185 | -1.74% |
| Police Support Services - 15400 | 13,714,937 | 13,530,324 | 16,280,845 | 16,818,628 | 3.30% |
| Total Expenditures | \$ 38,107,005 | \$ 37,881,903 | \$ 40,636,057 | \$ 40,483,568 | -0.38% |



**POLICE DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Category:</u> | | | | | |
| Salaries & Benefits | \$ 35,683,147 | \$ 33,804,729 | \$ 36,461,236 | \$ 36,261,298 | -0.55% |
| Maintenance & Operations | 2,399,334 | 3,666,897 | 4,158,821 | 4,206,270 | 1.14% |
| Fixed Assets | 24,525 | 410,277 | 16,000 | 16,000 | 0.00% |
| Total Expenditures | \$ 38,107,005 | \$ 37,881,903 | \$ 40,636,057 | \$ 40,483,568 | -0.38% |



| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent of Total |
|---------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|-----------------------------|
| <u>Funding Sources:</u> | | | | | |
| General Fund - 101 | \$ 36,840,797 | \$ 35,995,796 | \$ 39,085,419 | \$ 38,527,664 | 96.18% |
| Prop 172 Fund - 202 | 700,377 | 965,897 | 824,723 | 1,182,605 | 2.03% |
| SLESF Fund - 213 | 212,888 | 220,802 | 212,615 | 215,785 | 0.52% |
| Narcotics Forfeiture Fund - 217 | 352,943 | 699,408 | 513,300 | 557,513 | 1.26% |
| Total Funding Sources | \$ 38,107,005 | \$ 37,881,903 | \$ 40,636,057 | \$ 40,483,568 | 100.00% |

CITY OF COSTA MESA, CALIFORNIA

POLICE DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT

| Account Description | Account Number | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|-----------------------|------------------------|------------------------|-------------------------|-----------------------------|-----------------------|
| Regular Salaries - Sworn | 501100 | \$ 14,464,655 | \$ 13,403,216 | \$ 13,794,720 | \$ 13,402,992 | -3% |
| Regular Salaries - Non Sworn | 501200 | 5,331,774 | 4,866,303 | 5,534,179 | 5,385,037 | -3% |
| Regular Salaries - Part time | 501300 | 562,155 | 594,583 | 1,002,177 | 1,275,552 | 27% |
| Overtime | 501400 | 1,787,202 | 2,194,796 | 2,259,043 | 2,259,043 | 0% |
| Accrual Payoff - Excess Maximum | 501500 | 166,815 | 158,302 | 182,600 | 182,600 | 0% |
| Vacation/Comp. Time Cash Out | 501600 | 236,656 | 112,268 | 79,550 | 79,550 | 0% |
| Holiday Allowance | 501700 | 201,249 | 112,148 | 93,800 | 89,800 | -4% |
| Separation Pay-Off | 501800 | 127,959 | 160,882 | - | - | 0% |
| Other Compensation | 501900 | 1,868,681 | 1,852,715 | 2,013,143 | 1,844,690 | -8% |
| Cafeteria Plan | 505100 | 1,850,292 | 1,675,154 | 1,819,230 | 1,800,270 | -1% |
| Medicare | 505200 | 322,122 | 304,282 | 330,308 | 333,111 | 1% |
| Retirement | 505300 | 7,720,564 | 7,375,113 | 8,137,097 | 8,530,599 | 5% |
| Professional Development | 505500 | 86,374 | 97,402 | 119,808 | 117,745 | -2% |
| Unemployment | 505800 | 20,002 | 18,526 | 19,280 | 20,997 | 9% |
| Workers' Compensation | 505900 | 898,008 | 879,039 | 1,076,300 | 939,312 | -13% |
| Employer Contr.Retirees' Med. | 506100 | 38,639 | - | - | - | 0% |
| Subtotal Salaries & Benefits | | \$ 35,683,147 | \$ 33,804,729 | \$ 36,461,236 | \$ 36,261,298 | -1% |
| Stationery and Office | 510100 | \$ 53,455 | \$ 117,987 | \$ 62,000 | \$ 68,700 | 11% |
| Multi-Media, Promotions and Subs | 510200 | 40,289 | 41,472 | 59,870 | 72,070 | 20% |
| Small Tools and Equipment | 510300 | 51,204 | 77,793 | 200,850 | 206,580 | 3% |
| Uniform & Clothing | 510400 | 85,564 | 131,917 | 147,600 | 154,050 | 4% |
| Safety and Health | 510500 | 143,502 | 140,589 | 195,695 | 195,695 | 0% |
| Maintenance & Construction | 510600 | 49,000 | 23,651 | 6,250 | 6,250 | 0% |
| Gas | 515400 | 308 | - | 300 | - | -100% |
| Water - Domestic | 515500 | 1,296 | - | 1,400 | - | -100% |
| Waste Disposal | 515700 | 1,177 | 1,430 | 700 | 1,500 | 114% |
| Janitorial and Housekeeping | 515800 | 95,744 | 95,800 | 97,000 | 97,000 | 0% |
| Postage | 520100 | 9,101 | 8,585 | 15,420 | 15,120 | -2% |
| Legal Advertising/Filing Fees | 520200 | - | - | 100 | 100 | 0% |
| Telephone/Radio/Communications | 520400 | 172,044 | 149,584 | 240,000 | 185,000 | -23% |
| Mileage Reimbursement | 520600 | 1,373 | 497 | 1,100 | 1,100 | 0% |
| Buildings and Structures | 525100 | 19,244 | 334 | 3,750 | 3,750 | 0% |
| Office Furniture | 525600 | 250 | 195 | 250 | 250 | 0% |
| Office Equipment | 525700 | 3,113 | 20,834 | 38,450 | 38,450 | 0% |
| Other Equipment | 525800 | 144,963 | 157,350 | 211,000 | 211,000 | 0% |
| Consulting | 530200 | 9,080 | 306,268 | 431,500 | 431,500 | 0% |
| Financial & Information Svcs | 530500 | 885 | 785 | 800 | - | -100% |
| Medical and Health Inspection | 530600 | 96,362 | 97,386 | 110,500 | 110,500 | 0% |
| Law Enforcement | 530700 | 833,493 | 450,620 | 481,722 | 489,500 | 2% |
| External Rent | 535400 | 184,732 | 253,445 | 246,715 | 246,715 | 0% |
| Central Services | 535800 | 8,616 | 8,030 | 21,000 | 21,000 | 0% |
| Internal Rent - Maint. Charges | 536100 | - | 714,387 | 811,849 | 912,664 | 12% |
| Internal Rent - Repl.Cost | 536200 | - | 556,077 | 281,800 | 369,964 | 31% |
| General Liability | 540100 | 394,134 | 311,467 | 491,200 | 367,812 | -25% |
| Other Costs | 540900 | 406 | 412 | - | - | 0% |
| Subtotal Maintenance & Operations | | \$ 2,399,334 | \$ 3,666,897 | \$ 4,158,821 | \$ 4,206,270 | 1% |
| Other Equipment | 590800 | \$ 24,525 | \$ 410,277 | \$ 16,000 | \$ 16,000 | 0% |
| Subtotal Fixed Assets | | \$ 24,525 | \$ 410,277 | \$ 16,000 | \$ 16,000 | 0% |
| Total Expenditures | | \$ 38,107,005 | \$ 37,881,903 | \$ 40,636,057 | \$ 40,483,568 | 0% |

POLICE DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------|
| <i>POLICE ADMINISTRATION - 15100</i> | | | | | |
| <u>Police Administration - 50001</u> | | | | | |
| Salaries & Benefits | \$ 2,238,425 | \$ 1,714,129 | \$ 1,945,117 | \$ 1,806,449 | -7% |
| Maintenance & Operations | 550,019 | 391,558 | 616,788 | 443,305 | -28% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Administration</i> | <u>\$ 2,788,443</u> | <u>\$ 2,105,687</u> | <u>\$ 2,561,905</u> | <u>\$ 2,249,754</u> | <u>-12%</u> |
| <i>POLICE FIELD OPERATIONS - 15300</i> | | | | | |
| <u>Field Area Policing - 10111</u> | | | | | |
| Salaries & Benefits | \$ 16,463,170 | \$ 16,095,547 | \$ 15,967,863 | \$ 15,532,907 | -3% |
| Maintenance & Operations | 264,651 | 1,177,078 | 775,778 | 849,609 | 10% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Field Area Policing</i> | <u>\$ 16,727,821</u> | <u>\$ 17,272,625</u> | <u>\$ 16,743,641</u> | <u>\$ 16,382,516</u> | <u>-2%</u> |
| <u>Traffic Enforcement - 10113</u> | | | | | |
| Salaries & Benefits | \$ 2,811,279 | \$ 2,685,017 | \$ 2,689,067 | \$ 2,657,893 | -1% |
| Maintenance & Operations | 334,483 | 584,283 | 682,980 | 693,276 | 2% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Traffic Enforcement</i> | <u>\$ 3,145,762</u> | <u>\$ 3,269,300</u> | <u>\$ 3,372,047</u> | <u>\$ 3,351,169</u> | <u>-1%</u> |
| <u>Contract & Special Events - 10114</u> | | | | | |
| Salaries & Benefits | \$ 615,702 | \$ 661,931 | \$ 721,599 | \$ 654,725 | -9% |
| Maintenance & Operations | - | - | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Contract & Special Events</i> | <u>\$ 615,702</u> | <u>\$ 661,931</u> | <u>\$ 721,599</u> | <u>\$ 654,725</u> | <u>-9%</u> |
| <u>Training - 10133</u> | | | | | |
| Salaries & Benefits | \$ 625,416 | \$ 572,858 | \$ 500,174 | \$ 527,586 | 5% |
| Maintenance & Operations | 61,217 | 53,071 | 63,835 | 68,248 | 7% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Training</i> | <u>\$ 686,633</u> | <u>\$ 625,929</u> | <u>\$ 564,010</u> | <u>\$ 595,834</u> | <u>6%</u> |
| <u>Community Services - 10134</u> | | | | | |
| Salaries & Benefits | \$ 1,095 | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | 1,296 | 359 | - | - | 0% |
| Fixed Assets | 10,589 | - | - | - | 0% |
| <i>Subtotal Community Services</i> | <u>\$ 12,980</u> | <u>\$ 359</u> | <u>\$ -</u> | <u>\$ -</u> | <u>0%</u> |

POLICE DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|---------------------|---------------------|---------------------|-------------------------|-------------------|
| <u>Animal Control - 10139</u> | | | | | |
| Salaries & Benefits | \$ 326,215 | \$ 245,904 | \$ 233,583 | \$ 241,983 | 4% |
| Maintenance & Operations | 77,787 | 103,888 | 115,807 | 122,354 | 6% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Animal Control | \$ 404,002 | \$ 349,793 | \$ 349,389 | \$ 364,337 | 4% |
| <u>RAID - 10143</u> | | | | | |
| Salaries & Benefits | \$ 3,165 | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | 7,560 | 65,955 | 42,620 | 66,603 | 56% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal RAID | \$ 10,725 | \$ 65,955 | \$ 42,620 | \$ 66,603 | 56% |
| <u>POLICE SUPPORT SERVICES - 15400</u> | | | | | |
| <u>Administration - 50001</u> | | | | | |
| Salaries & Benefits | \$ 204,521 | \$ 584,141 | \$ 569,312 | \$ 585,281 | 3% |
| Maintenance & Operations | - | 122,723 | 201,451 | 201,710 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Administration | \$ 204,521 | \$ 706,864 | \$ 770,764 | \$ 786,991 | 2% |
| <u>Helicopter Patrol - 10112</u> | | | | | |
| Salaries & Benefits | \$ 797,208 | \$ 121,081 | \$ - | \$ - | 0% |
| Maintenance & Operations | 490,255 | 291,452 | 300,000 | 300,000 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Helicopter Patrol | \$ 1,287,463 | \$ 412,533 | \$ 300,000 | \$ 300,000 | 0% |
| <u>Crime Investigation - 10120</u> | | | | | |
| Salaries & Benefits | \$ 3,321,952 | \$ 3,339,240 | \$ 3,352,923 | \$ 3,564,821 | 6% |
| Maintenance & Operations | 65,602 | 178,735 | 134,333 | 145,737 | 8% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Crime Investigation | \$ 3,387,554 | \$ 3,517,975 | \$ 3,487,255 | \$ 3,710,558 | 6% |
| <u>Special Investigation Unit - 10127</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ 1,365,958 | \$ 1,602,723 | 17% |
| Maintenance & Operations | - | - | 302,400 | 393,398 | 30% |
| Fixed Assets | - | - | 16,000 | 16,000 | 0% |
| Subtotal Vice & Narcotics | \$ - | \$ - | \$ 1,684,358 | \$ 2,012,121 | 19% |

POLICE DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|---------------------|---------------------|---------------------|-------------------------|-------------------|
| <u>Records/Information Systems - 10131</u> | | | | | |
| Salaries & Benefits | \$ 1,857,716 | \$ 1,786,312 | \$ 1,957,667 | \$ 2,043,000 | 4% |
| Maintenance & Operations | 104,830 | 94,341 | 133,750 | 148,750 | 11% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Records/Info Systems | \$ 1,962,546 | \$ 1,880,652 | \$ 2,091,417 | \$ 2,191,750 | 5% |
| <u>Crime Scene Investigation/Photos - 10132</u> | | | | | |
| Salaries & Benefits | \$ 364,909 | \$ 371,127 | \$ 501,751 | \$ 517,063 | 3% |
| Maintenance & Operations | 35,606 | 63,902 | 65,624 | 77,285 | 18% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Crime Scene Inv/Photos | \$ 400,515 | \$ 435,030 | \$ 567,375 | \$ 594,348 | 5% |
| <u>Youth Crime Intervention - 10135</u> | | | | | |
| Salaries & Benefits | \$ 1,571,258 | \$ 1,591,792 | \$ 1,622,677 | \$ 1,502,575 | -7% |
| Maintenance & Operations | 700 | 28,325 | 28,973 | 32,760 | 13% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Youth Crime Intervention | \$ 1,571,958 | \$ 1,620,117 | \$ 1,651,650 | \$ 1,535,335 | -7% |
| <u>Property & Evidence - 10136</u> | | | | | |
| Salaries & Benefits | \$ 237,306 | \$ 243,331 | \$ 287,080 | \$ 314,127 | 9% |
| Maintenance & Operations | 35,703 | 58,456 | 50,221 | 64,958 | 29% |
| Fixed Assets | 13,936 | - | - | - | 0% |
| Subtotal Property & Evidence | \$ 286,944 | \$ 301,786 | \$ 337,300 | \$ 379,085 | 12% |
| <u>Jail - 10137</u> | | | | | |
| Salaries & Benefits | \$ 1,334,799 | \$ 1,269,984 | \$ 1,216,912 | \$ 1,380,129 | 13% |
| Maintenance & Operations | 27,477 | 49,723 | 58,244 | 60,080 | 3% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Jail | \$ 1,362,275 | \$ 1,319,706 | \$ 1,275,156 | \$ 1,440,209 | 13% |
| <u>Equipment Maintenance - 10138</u> | | | | | |
| Salaries & Benefits | \$ 19,861 | \$ 16,521 | \$ 24,167 | \$ - | -100% |
| Maintenance & Operations | 252 | 14,745 | 21,727 | 21,846 | 1% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Equipment Maintenance | \$ 20,113 | \$ 31,267 | \$ 45,894 | \$ 21,846 | -52% |

POLICE DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|---|----------------------|----------------------|----------------------|-------------------------|-------------------|
| <u>Telecomm Operations - 51010</u> | | | | | |
| Salaries & Benefits | \$ 2,515,716 | \$ 2,286,295 | \$ 3,090,743 | \$ 2,917,288 | -6% |
| Maintenance & Operations | 157,912 | 157,758 | 275,220 | 225,220 | -18% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Telecomm Operations | \$ 2,673,628 | \$ 2,444,054 | \$ 3,365,963 | \$ 3,142,508 | -7% |
| <u>Technical Support/Maint - 51020</u> | | | | | |
| Salaries & Benefits | \$ 299,581 | \$ 186,514 | \$ 213,300 | \$ 209,413 | -2% |
| Maintenance & Operations | 180,487 | 224,691 | 250,219 | 252,281 | 1% |
| Fixed Assets | - | 410,277 | - | - | 0% |
| Subtotal Tech Support/Maint | \$ 480,068 | \$ 821,483 | \$ 463,519 | \$ 461,694 | 0% |
| <u>Emergency Services - 51040</u> | | | | | |
| Salaries & Benefits | \$ 73,854 | \$ 33,004 | \$ 201,343 | \$ 203,334 | 1% |
| Maintenance & Operations | 3,498 | 5,853 | 38,850 | 38,850 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Emergency Services | \$ 77,352 | \$ 38,857 | \$ 240,193 | \$ 242,184 | 1% |
| Total Expenditures | \$ 38,107,005 | \$ 37,881,903 | \$ 40,636,057 | \$ 40,483,568 | 0% |



FIRE DEPARTMENT

The Fire Department is a public safety function that protects life, property and the environment through its mitigation, prevention, preparedness, response, and recovery services. The Fire/Rescue/Emergency Medical Services Division provides response services and staffs 6 fire stations, 24 hours a day, 7 days a week. The Fire Prevention Division provides life safety planning, inspection, preparedness and prevention services. Both divisions are supported by the Fire Administration division.

The Department is comprised of 94 full-time staff members, 89 sworn positions and 5 non-sworn positions. Part-time staffing consists of 1.75 full-time equivalents to serve within the three divisions. The three divisions are as follows:

- **Fire Administration**
- **Fire/Rescue/Emergency Medical Services**
- **Fire Prevention**

FIRE ADMINISTRATION – 16100

Fire Administration – 50001

Provides direction for strategic, operational, and emergency planning; establishes Department policies and procedures; coordinates internal functions of all divisions and programs and external functions with other City departments and community organizations; develops and manages the budget; coordinates ordering and purchasing; manages the department's human resources; manages the department's records and provides reports; coordinates additional functions and performs duties as delegated by the City Chief Executive Officer or the City Council.

FIRE/RESCUE/EMERGENCY MEDICAL SERVICES - 16200

Fire/Rescue Operations – 10210

Manages, supervises, and provides the services tasked to this division, including rapid response to life, health, fire, rescue, and environmental emergencies, as well as the protection of property, fire cause and origin determination, and life safety inspections and education.

Emergency Medical Services – 10230

Manages, supervises, and provides the functions required to support these services including; emergency planning, communications, training and education, equipment maintenance and repair, supplies, records, and quality control.

FIRE PREVENTION – 16300

Fire Prevention – 10220

Develops and enforces local fire, life safety, property, and environmental protection standards; enforces State adopted fire & life safety codes; reviews building construction plans; conducts building construction and business inspections; investigates citizen complaints; manages the city's hazardous materials disclosure program; provides training to department personnel in regard to fire and life safety codes; assists professional trades with technical fire code requirements and department community education efforts. This program also develops, coordinates, and provides community preparedness activities including, volunteer, outreach, education, training, and response programs.

FIRE DEPARTMENT

BUDGET NARRATIVE –

The FY 13-14 preliminary budget for the Fire Department totals \$21.6 million, an increase of \$1.1 million or 5.43%, compared to the FY 12-13 adopted budget. The increase in salary and benefits accounts of \$898,110 is mostly attributed to the department's share of increases in retirement costs for all personnel (\$822,858). Increases in maintenance and operations costs are mostly attributed to an increase in vehicle replacement costs.

These budget amounts were calculated before the presentation and direction by City Council to possibly alter the deployment of the Fire Department. Should City Council decide to change the deployment, it would cause a change in the amount presented. If the decision is made prior to final budget adoption, those changes would be incorporated into future budget presentations.

PRIOR YEAR'S ACCOMPLISHMENTS

Administration

The Administration Division performed a comprehensive staff function analysis and identified areas for improved efficiency and performance. A records management review was completed and identified opportunities for improved data entry and reporting. New software was also acquired as a first step in that process.

Fire/Rescue/Emergency Medical Services

The Fire Department is going through a period of re-evaluation of the City's fire/rescue/emergency medical services delivery model. A comprehensive review of needs, methods, and deployment was conducted and presented to council.

Two major operational changes were made that will improve resource availability and service to the community:

1. The number of units dispatched to a structure fire was modified to more accurately reflect the nature of the report. This resulted in a reduction in the number of units dispatched and an increase in resource availability for other emergencies.
2. The staffing of the Urban Search and Rescue (USAR) unit was modified to improve the availability of an engine company while maintaining the services and capabilities of this extraordinary resource.

Fire Prevention

The Hazardous Materials Disclosure program was migrated to a new electronic version that will reduce the amount of paperwork the 200 participating businesses must file. Also, emergency responders will now have instant access to the information they need when responding to incidents at these locations.

The review of fire system plans for tenant improvements are now being outsourced to private contractors. This allows a smaller Fire Prevention staff to focus on new structures and developments along with complex fire systems. Process improvements were indentified that will provide timely and coordinated inspections including new construction, hazardous materials operations, special events and care facilities.

GOALS

- Implement restructured deployment model
- Improve data collection and analysis process
- Assess technology needs and recommend solutions
- Benchmark and measure performance in key service areas
- Develop a long term Strategic Planning process

FIRE DEPARTMENT

OBJECTIVES

- Develop ability to accurately collect all response time data elements identified in NFPA 1710
- Develop ability to collect actual travel time indicators by street segment, day of week, and time of day
- Develop ability to analyze current response time performance
- Develop ability to model response time performance for proposed deployment alternatives
- Create data entry rules and deploy in reporting software
- Achieve 90% completion of all data elements
- Achieve 99% completion of critical data elements
- Achieve 95% accuracy of response time data collection
- Review 100% of critical incidents
- Review 90% of emergency responses
- Review 100% of emergency incidents not handled by first due company
- Publish response time reports and analysis for emergency incidents
- Publish plans for improvements
- Review current deployment performance
- Elicit alternatives from staff and management
- Model alternatives using 2011 response history and GIS analytics
- Perform critical review sessions with department staff
- Analyze cost of preferred alternatives
- Present findings and make recommendation to CEO and City Council
- Develop list of tasks performed by positions no longer staffed
- Determine which tasks are necessary
- Determine if and how necessary tasks are currently being performed
- Assess how current methods are working
- Recommend solutions for necessary tasks not assigned
- Recommend modifications for methods not working
- Assess department safety practices and identify deficiencies
- Assess department service levels and identify deficiencies
- Assess department operations and identify inefficiencies
- Identify improvements that will result in long term cost savings
- Research and recommend technologies that will improve safety, service, efficiency, and/or reduce costs
- Develop funding and implementation strategies
- Develop and implement controls to measure effectiveness
- Determine which areas of customer service to benchmark
- Identify ten (10) peer cities for benchmark comparison
- Survey comparison cities
- Discover reasons for any significant differences
- Publish results
- Make recommendations for improvements
- Research best practices for developing a strategic plan
- Develop process that best suits Costa Mesa
- Publish document that describes the process
- Train personnel to participate in the process
- Develop and implement strategic planning tools
- Present draft plan to CEO and City Council for approval

FIRE DEPARTMENT

PERFORMANCE MEASURES/WORKLOAD INDICATORS

As a part of an overall department review, performance measures and workload indicators are being studied. During this review, it has been discovered that there are issues with previous data entry and reporting that may not accurately reflect actual performance and workload. These were mostly technical in nature and efforts are underway to correct the inconsistencies. However, some standard workload indicators are listed below.

The Department is passionate about accurate, relevant, comprehensive reporting and is guided by the following statement:

The Department's commitment to accurate, relevant, and comprehensive reporting is reflected in the goals for this fiscal year. As progress in this area is made, the results will be published on the City's website and maintained in real time for public scrutiny.

| <u>WORKLOAD INDICATORS:</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Prelim</u> |
|-------------------------------------|-----------------------------------|------------------------------------|-----------------------------------|
| Number of calls for service | 9,800 | 10,000 | 10,000 |
| Number of EMS responses (BLS & ALS) | 6,400 | 7,000 | 7,000 |
| Number of Fire calls for service | 110 | 200 | 200 |

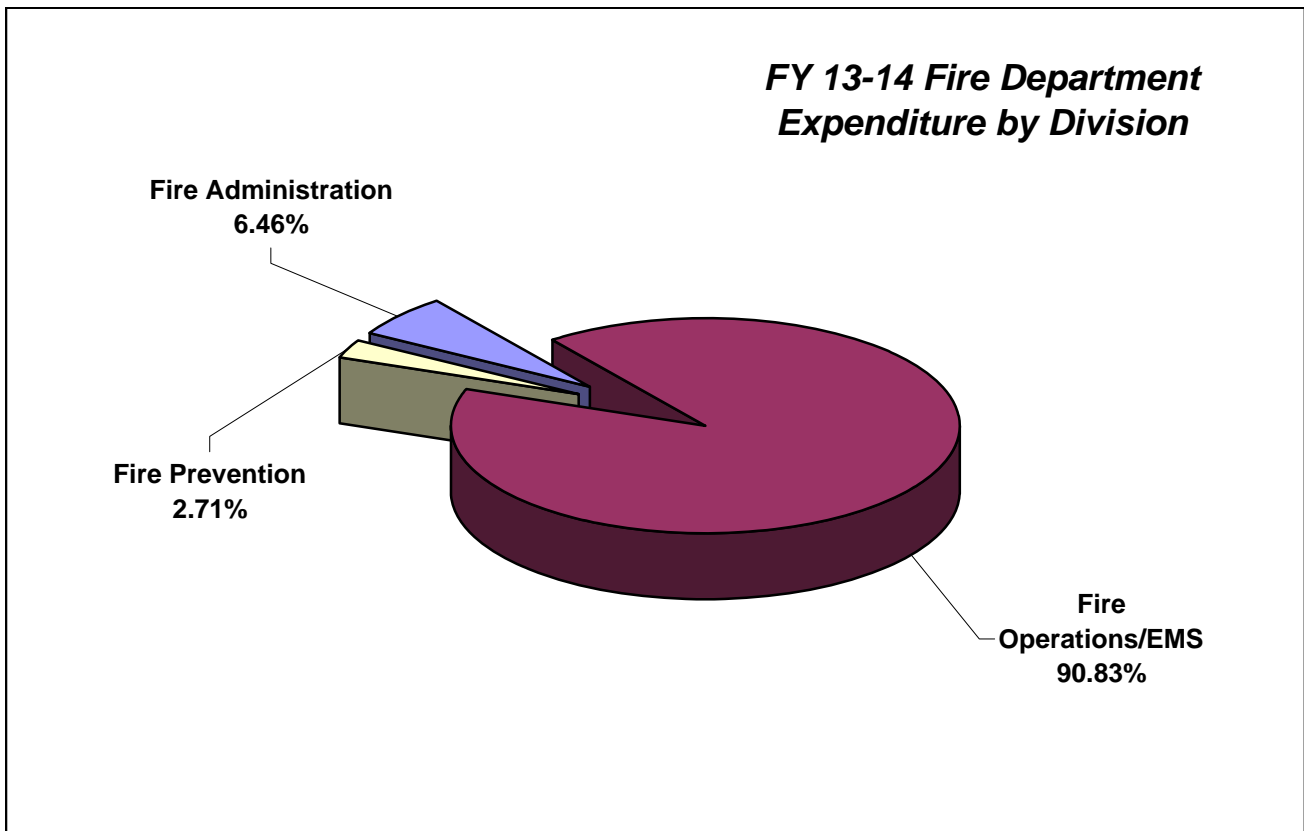
**FIRE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|---------------------|---------------------|---------------------|-------------------------|
| <u>Fire Administration - 16100</u> | | | | |
| Fire Chief | 1.00 | 1.00 | 1.00 | 1.00 |
| Deputy Fire Chief - Operations* | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Administrative Battalion Chief | 1.00 | - | - | - |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Protection Specialist | 1.00 | 1.00 | 1.00 | - |
| Management Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Administration - 50001</i> | <u>6.00</u> | <u>5.00</u> | <u>5.00</u> | <u>4.00</u> |
| Emergency Medical Services Coordinator | 1.00 | 1.00 | - | - |
| <i>Subtotal Emergency Medical Services - 10230</i> | <u>1.00</u> | <u>1.00</u> | <u>-</u> | <u>-</u> |
| Total Fire Administration Full-time Positions | 7.00 | 6.00 | 5.00 | 4.00 |
| Total Fire Admin Part-time Positions (in FTE's) | 0.96 | 0.96 | 0.96 | 1.25 |
| <u>Fire/Rescue/Emergency Medical Svcs - 16200</u> | | | | |
| Battalion Chief | 3.00 | 3.00 | 3.00 | 3.00 |
| Fire Captain | 21.00 | 21.00 | 21.00 | 21.00 |
| Fire Engineer | 24.00 | 24.00 | 24.00 | 24.00 |
| Firefighter | 35.00 | 35.00 | 35.00 | 35.00 |
| <i>Subtotal Fire Rescue/Operations - 10210</i> | <u>83.00</u> | <u>83.00</u> | <u>83.00</u> | <u>83.00</u> |
| Firefighter | 4.00 | 4.00 | 4.00 | 4.00 |
| <i>Subtotal Emergency Medical Services - 10230</i> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> |
| Total Fire Operations/EMS Full-time Positions | 87.00 | 87.00 | 87.00 | 87.00 |
| <u>Fire Prevention - 16300</u> | | | | |
| Deputy Fire Chief - Fire Marshal | 1.00 | - | - | - |
| Fire Protection Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Fire Protection Specialist | 1.00 | 1.00 | 1.00 | 2.00 |
| <i>Subtotal Fire Prevention - 10220</i> | <u>3.00</u> | <u>2.00</u> | <u>2.00</u> | <u>3.00</u> |
| Total Fire Prevention Full-time Positions | 3.00 | 2.00 | 2.00 | 3.00 |
| Total Fire Prevention Part-time Positions (in FTE's) | 0.48 | 0.48 | 0.48 | 0.50 |
| Total Department Full-time Positions | 97.00 | 95.00 | 94.00 | 94.00 |
| Total Department Part-time Positions (in FTE's) | 1.44 | 1.44 | 1.44 | 1.75 |
| TOTAL DEPARTMENT | <u>98.44</u> | <u>96.44</u> | <u>95.44</u> | <u>95.75</u> |

* Position authorized, but unfunded

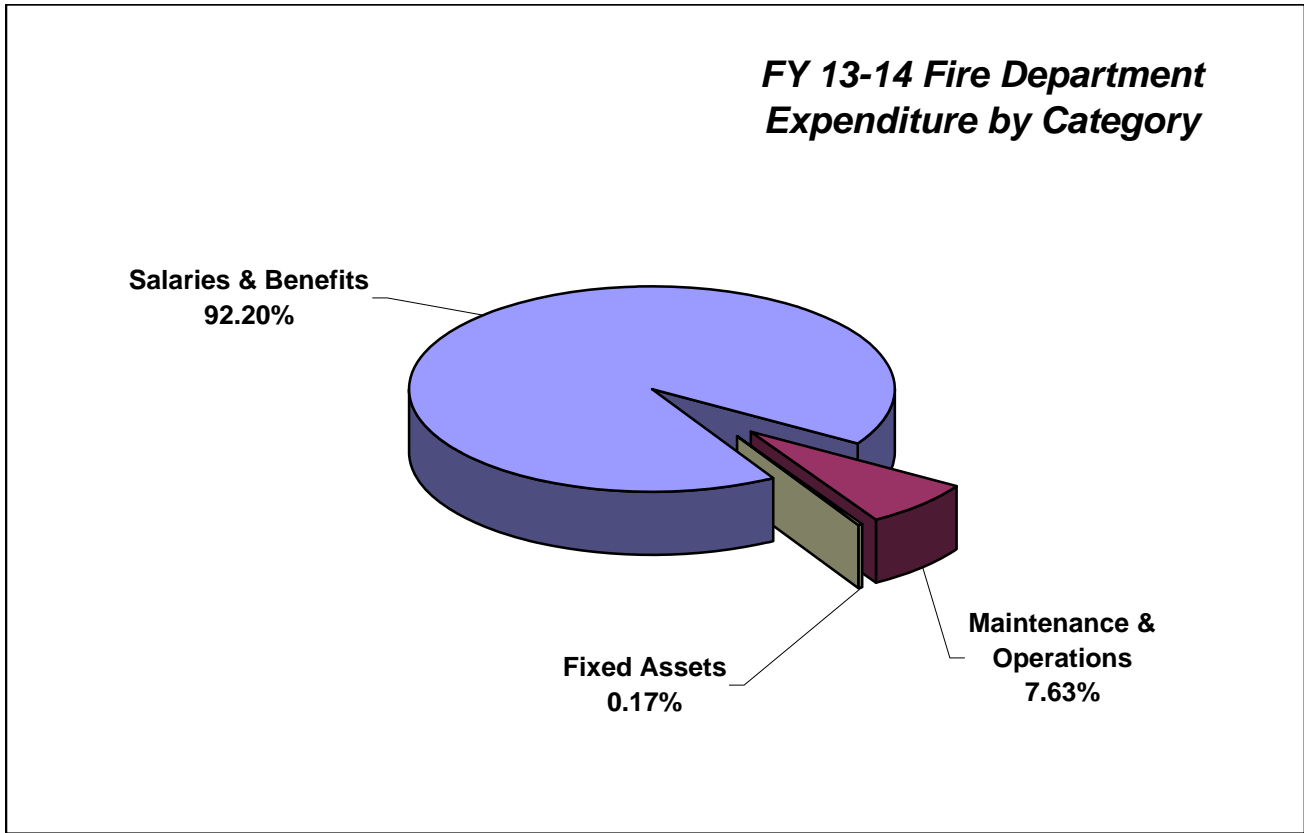
**FIRE DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Division:</u> | | | | | |
| Fire Administration - 16100 | \$ 1,487,745 | \$ 1,238,953 | \$ 1,523,738 | \$ 1,395,278 | -8.43% |
| Fire Operations/EMS - 16200 | 17,332,149 | 18,109,328 | 18,513,487 | 19,615,498 | 5.95% |
| Fire Prevention - 16300 | 441,326 | 379,405 | 445,722 | 585,140 | 31.28% |
| Total Expenditures | \$ 19,261,220 | \$ 19,727,686 | \$ 20,482,947 | \$ 21,595,916 | 5.43% |



**FIRE DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Category:</u> | | | | | |
| Salaries & Benefits | \$ 18,418,751 | \$ 18,250,276 | \$ 19,013,494 | \$ 19,911,604 | 4.72% |
| Maintenance & Operations | 613,340 | 1,452,748 | 1,416,819 | 1,647,214 | 16.26% |
| Fixed Assets | 229,130 | 24,662 | 52,634 | 37,098 | -29.52% |
| Total Expenditures | \$ 19,261,220 | \$ 19,727,686 | \$ 20,482,947 | \$ 21,595,916 | 5.43% |



| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent of Total</u> |
|--------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|-----------------------------|
| <u>Funding Sources:</u> | | | | | |
| General Fund - 101 | \$ 19,258,130 | \$ 19,727,686 | \$ 20,425,313 | \$ 21,537,702 | 99.73% |
| Prop. 172 Fund - 202 | 3,090 | - | 57,634 | 58,214 | 0.27% |
| Total Funding Sources | \$ 19,261,220 | \$ 19,727,686 | \$ 20,482,947 | \$ 21,595,916 | 100.00% |

CITY OF COSTA MESA, CALIFORNIA

FIRE DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT

| Account Description | Account Number | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|-----------------------|------------------------|------------------------|-------------------------|-----------------------------|-----------------------|
| Regular Salaries - Sworn | 501100 | \$ 8,120,728 | \$ 7,795,140 | \$ 8,754,150 | \$ 8,783,619 | 0% |
| Regular Salaries - Non Sworn | 501200 | 495,700 | 335,092 | 391,080 | 374,716 | -4% |
| Regular Salaries - Part time | 501300 | 42,005 | 194,448 | 51,115 | 59,051 | 16% |
| Overtime | 501400 | 3,229,367 | 3,287,560 | 2,102,000 | 2,102,000 | 0% |
| Accrual Payoff - Excess Maximum | 501500 | 26,568 | 20,820 | 19,950 | 19,950 | 0% |
| Vacation/Comp. Time Cash Out | 501600 | 28,405 | 29,895 | 20,700 | 20,700 | 0% |
| Holiday Allowance | 501700 | 345,529 | 378,171 | 358,184 | 358,184 | 0% |
| Separation Pay-Off | 501800 | 405,583 | 59,842 | - | - | 0% |
| Other Compensation | 501900 | 451,520 | 474,683 | 564,913 | 613,559 | 9% |
| Cafeteria Plan | 505100 | 491,973 | 578,006 | 679,062 | 678,588 | 0% |
| Medicare | 505200 | 169,978 | 168,287 | 171,044 | 173,981 | 2% |
| Retirement | 505300 | 4,019,179 | 4,291,212 | 5,094,936 | 5,917,794 | 16% |
| Longevity | 505400 | 2,052 | 2,268 | 2,304 | 2,268 | -2% |
| Professional Development | 505500 | 40,538 | 45,444 | 69,536 | 91,106 | 31% |
| Unemployment | 505800 | 10,399 | 9,204 | 9,120 | 11,604 | 27% |
| Workers' Compensation | 505900 | 522,354 | 580,205 | 725,400 | 704,484 | -3% |
| Employer Contr.Retirees' Med. | 506100 | 16,873 | - | - | - | 0% |
| Subtotal Salaries & Benefits | | \$ 18,418,751 | \$ 18,250,276 | \$ 19,013,494 | \$ 19,911,604 | 5% |
| Stationery and Office | 510100 | \$ 7,177 | \$ 7,757 | \$ 12,000 | \$ 12,000 | 0% |
| Multi-Media, Promotions and Subs | 510200 | 24,292 | 18,145 | 37,466 | 44,966 | 20% |
| Small Tools and Equipment | 510300 | 69,581 | 83,646 | 70,171 | 86,287 | 23% |
| Uniform & Clothing | 510400 | 130,708 | 87,590 | 110,000 | 110,000 | 0% |
| Safety and Health | 510500 | 147,978 | 190,415 | 156,425 | 158,425 | 1% |
| Maintenance & Construction | 510600 | 23,792 | 24,894 | 32,500 | 32,500 | 0% |
| Fuel | 510800 | - | - | 200 | 200 | 0% |
| Waste Disposal | 515700 | 569 | 215 | 1,500 | 500 | -67% |
| Janitorial and Housekeeping | 515800 | 7,241 | 7,470 | 7,500 | 7,500 | 0% |
| Postage | 520100 | 1,278 | 1,204 | 1,500 | 1,500 | 0% |
| Advertising and Public Info. | 520300 | - | - | 250 | 250 | 0% |
| Telephone/Radio/Communications | 520400 | 10,511 | 9,201 | 20,000 | 15,000 | -25% |
| Buildings and Structures | 525100 | 427 | 54 | 500 | 500 | 0% |
| Landscaping and Sprinklers | 525200 | 100 | - | - | - | 0% |
| Office Equipment | 525700 | 15,885 | 861 | 1,100 | 1,832 | 67% |
| Other Equipment | 525800 | 9,307 | 26,184 | 29,480 | 29,480 | 0% |
| Consulting | 530200 | 105,958 | 117,294 | 120,200 | 127,200 | 6% |
| Engineering and Architectural | 530400 | - | 11,449 | 75,000 | 75,000 | 0% |
| Medical and Health Inspection | 530600 | - | 3,191 | - | - | 0% |
| Central Services | 535800 | 5,565 | 8,251 | 11,200 | 11,200 | 0% |
| Internal Rent - Maint. Charges | 536100 | - | 235,408 | 292,227 | 301,969 | 3% |
| Internal Rent - Repl.Cost | 536200 | - | 567,153 | 350,100 | 564,586 | 61% |
| General Liability | 540100 | 39,764 | 38,933 | 76,700 | 55,519 | -28% |
| Taxes & Assessments | 540700 | 11,904 | 12,109 | 10,800 | 10,800 | 0% |
| Other Costs | 540900 | 1,303 | 1,324 | - | - | 0% |
| Subtotal Maintenance & Operations | | \$ 613,340 | \$ 1,452,748 | \$ 1,416,819 | \$ 1,647,214 | 16% |
| Other Equipment | 590800 | \$ 229,130 | \$ 24,662 | \$ 52,634 | \$ 37,098 | -30% |
| Subtotal Fixed Assets | | \$ 229,130 | \$ 24,662 | \$ 52,634 | \$ 37,098 | -30% |
| Total Expenditures | | \$ 19,261,220 | \$ 19,727,686 | \$ 20,482,947 | \$ 21,595,916 | 5% |

FIRE DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|---|----------------------|----------------------|----------------------|-------------------------|-------------------|
| <i>FIRE ADMINISTRATION - 16100</i> | | | | | |
| <u>Administration - 50001</u> | | | | | |
| Salaries & Benefits | \$ 1,280,903 | \$ 1,134,738 | \$ 1,383,927 | \$ 1,282,556 | -7% |
| Maintenance & Operations | 66,987 | 80,033 | 139,812 | 112,722 | -19% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Administration</i> | \$ 1,347,890 | \$ 1,214,771 | \$ 1,523,738 | \$ 1,395,278 | -8% |
| <u>Emergency Medical Aid - 10230</u> | | | | | |
| Salaries & Benefits | \$ 139,855 | \$ 24,182 | \$ - | \$ - | 0% |
| Maintenance & Operations | - | - | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Emergency Medical Aid</i> | \$ 139,855 | \$ 24,182 | \$ - | \$ - | 0% |
| <i>FIRE OPERATIONS/EMS - 16200</i> | | | | | |
| <u>Response & Control - 10210</u> | | | | | |
| Salaries & Benefits | \$ 15,872,801 | \$ 16,024,325 | \$ 16,680,430 | \$ 17,517,368 | 5% |
| Maintenance & Operations | 297,537 | 1,098,613 | 935,263 | 1,153,615 | 23% |
| Fixed Assets | - | 8,512 | 36,518 | 37,098 | 2% |
| <i>Subtotal Response & Control</i> | \$ 16,170,338 | \$ 17,131,450 | \$ 17,652,212 | \$ 18,708,081 | 6% |
| <u>Emergency Medical Aid - 10230</u> | | | | | |
| Salaries & Benefits | \$ 791,399 | \$ 834,641 | \$ 705,199 | \$ 751,614 | 7% |
| Maintenance & Operations | 141,283 | 127,087 | 139,960 | 155,802 | 11% |
| Fixed Assets | 229,130 | 16,150 | 16,116 | - | -100% |
| <i>Subtotal Emergency Medical Aid</i> | \$ 1,161,811 | \$ 977,878 | \$ 861,275 | \$ 907,416 | 5% |
| <i>FIRE PREVENTION - 16300</i> | | | | | |
| <u>Fire Prevention - 10220</u> | | | | | |
| Salaries & Benefits | \$ 333,794 | \$ 232,391 | \$ 243,939 | \$ 360,065 | 48% |
| Maintenance & Operations | 107,532 | 147,014 | 201,784 | 225,075 | 12% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Fire Prevention</i> | \$ 441,326 | \$ 379,405 | \$ 445,722 | \$ 585,140 | 31% |
| Total Expenditures | \$ 19,261,220 | \$ 19,727,686 | \$ 20,482,947 | \$ 21,595,916 | 5% |





DEVELOPMENT SERVICES DEPARTMENT

DEVELOPMENT SERVICES DEPARTMENT

The Development Services Department is a community health and environment function. During FY12-13, the Development Services Department was reorganized. The Department now has 22.3 full-time positions; composed of three management, four supervisory, thirteen professional, and two clerical positions, with some positions remaining vacant. The Department is comprised of five divisions with each division split into different programs. The five divisions are as follows:

- * ***Administration***
- * ***Planning***
- * ***Building Safety***
- * ***Housing and Community Development***
- * ***Successor Agency***

ADMINISTRATION - 18100

Development Services Administration - 50001

Directs and coordinates the Department's activities; provides support to the Chief Executive Officer; and serves as a liaison to the City Council, Planning Commission, Housing and Public Service Grant Committee, Successor Agency, Oversight Board, and Costa Mesa Housing Authority.

Economic Development - 20370

Directs and coordinates City's economic development activities.

PLANNING - 18200

Planning - 20320

Provides a variety of information and advisory services to City decision-makers and the public related to the community's growth, development, and redevelopment; also provides staff support to City Council, Planning Commission, and Council-appointed committees. Also supports and implements the City's economic development activities.

The Planning Division provides comprehensive planning services in both advance and current planning. Advance Planning functions involve General Plan amendments, rezones, ordinance preparation, environmental review, urban plan preparation, socio-economic data collection and analysis, and Federal Flood Insurance Program implementation.

Current Planning functions relate to interpretation of City Council policies, the Zoning Code, and State and Federal laws. This is accomplished by providing land use information to developers, property owners and citizens, and processing development applications and plans.

Planning Commission - 20360

Provides staff support to the Planning Commission, a five-member advisory board to the City Council on land use and community development issues and applications.

DEVELOPMENT SERVICES DEPARTMENT

BUILDING SAFETY - 18300

Code Enforcement - 20350

Enforces the Costa Mesa Municipal Codes on private property related to land use, building construction, building occupancy, private property maintenance, and signage. Such enforcement may be the result of citizen complaints, or may be proactive/self-initiated by Code Enforcement Officers, while patrolling seven days a week.

Building Safety - 20410

Provides local enforcement of mandatory State building codes and standards, uniform codes; and municipal ordinances related to the construction, modification, use, and occupancy of private and public buildings and properties; enforces municipal codes relating to land use and property maintenance; provides a variety of daily services related to private or public buildings and structures including: plan check for new construction and modification of existing structures; inspection of building construction activities for compliance with applicable State and local codes; damage assessment; and evaluation and determination of building safety following a major disaster, such as an earthquake.

HOUSING AND COMMUNITY DEVELOPMENT – 11310/11320

Code Enforcement - 20350

Strategic Enforcement of municipal codes related to land use, property maintenance, and signs. Such enforcement may be the result of complaints received from citizens, or may be initiated by code enforcement officers on a proactive basis.

Public Services Programs - 20421

Solicits public service sub-recipient grant applicants for HUD qualified activities, reviews, recommends and presents preliminary applications to the CDBG Citizen Participation Committee for recommendation to the City Council. Coordinates and implements public service grants allocated by the City Council and funded through the Community Development Block Grant (CDBG). Public service grants are awarded to non-profit agencies that provide services such as: homelessness prevention; youth programs; senior and disabled services; and other eligible uses through CDBG funding, the City contracts with the Fair Housing Foundation to provide fair housing services to the community and monitors all sub-recipients to insure compliance and performance.

Single-Family Housing Rehabilitation - 20422

Promotes the program of deferred, low-interest loans up to \$50,000 to low-income, single-family homeowners for interior and exterior property improvements, including code and building violations, lead-based paint hazards, and other repairs; performs income qualification, coordinates homeowner work write up, loan documentation, ongoing loan management and monitoring, processes all requests for loan refinance, loan subordination and loan payoff and conducts compliance monitoring through the life of each loan.

Neighborhood Improvement - 20425

Promotes the HUD program for Costa Mesa very low-income, single-family homeowners, provides technical assistance to the participants to apply and process grant applications for interior and exterior residential property improvements addressing basic code and building violations, lead-based paint hazards, and other repairs and conducts compliance monitoring.

Neighbors for Neighbors - 20426

Creates, promotes and implements the City's annual special community clean-up event. The event encourages pride of ownership and provides decent housing and a suitable living environment for persons with low to moderate incomes. The event is intended to promote beautification of the community and is focused on low-income elderly and disabled, owner-occupied homes in the community, experiencing physical and/or economic decline. The program has also been expanded to include small home improvement and community improvement projects with donations received through the Costa Mesa Community Foundation.

DEVELOPMENT SERVICES DEPARTMENT

HOUSING AND COMMUNITY DEVELOPMENT – 11310/11320 (Continued)

CDBG Administration - 20427

Provides technical assistance to government and non-profit service providers, administers, coordinates and implements the City's federally-funded CDBG programs and capital improvement projects, as approved by the City Council and assures that sub-recipients receiving grant funding maintain HUD compliance. Included in these programs are community outreach, soliciting requests for Capital Improvement Projects from other City Divisions and Departments, providing technical assistance in meeting HUD requirements, reviewing projects submitted for compliance with HUD requirements, presentation of projects to the City Council for consideration and coordination of progress reporting requirements on all projects undertaken.

Tool Rental Program – 20430

Creates and promotes use of the program to provide grants to low-income, single-family homeowners for the rental of up to \$500 of tools from a local tool vendor to address residential exterior property improvements within the City. Reviews applications for grants and certifies income qualified applicants.

HOME Administration – 20440

Directs Division administration, coordinates and implements the City's federally-funded HOME programs, as approved by the City Council to enhance decent housing and suitable living environments for low and moderate income residents. Prepares, reviews, implements and provides updated recommendations on City Council as needed to be consistent with City Goals, Objectives and HUD Regulations as may be changed from time to time.

HOME Projects - 20445

Directs Division administration, prepare and present HOME Projects for review and approval of the City Council, monitor and meet regulatory reporting requirements for the City's affordable housing projects funded with HOME grant funds.

SUCCESSOR AGENCY - 20610

Provides support to the Successor Agency. The Successor Agency's purpose pursuant to California Assembly Bill X1 26 is to wind up the affairs and to preserve the assets of the former Costa Mesa Redevelopment Agency, so as to pay off the Agency's exiting enforceable obligations to full dissolution. Provides support for the Oversight Board.

BUDGET NARRATIVE –

The FY 13-14 preliminary budget for the Development Services Department totals \$4,736,643, an increase of \$107,403 or 2.32% compared to the FY 12-13 adopted budget. Increases in salary and benefit accounts of \$118,193 are due to increases in retirement costs (\$119,849). While M&O decreased by \$10,790 mostly due to the reduction of funding for the General Plan update. FY 13-14 will be the third and final year of funding for this update.

Currently, the FY 13-14 preliminary budget does not include a final budget for the federally funded HOME and CDBG Programs. These two funding sources have been approved by the federal government and as such the City will have to wait for final numbers.

Development Services is also responsible for the Successor Agency, the successor entity to the former Costa Mesa Redevelopment Agency, which was abolished February 1, 2012. The budget for the Successor Agency is presented for approval to the Successor Agency, the Oversight Board and the California Department of Finance twice annually. It is not included as part of the City's budget. Development Services is also responsible for the Costa Mesa Housing Authority, which is also not reflected in the City's budget.

DEVELOPMENT SERVICES DEPARTMENT

PRIOR YEAR'S ACCOMPLISHMENTS

- As part of a major renovation of “The Triangle”, at Harbor Boulevard and 19th Street, several new restaurants were completed and opened. The new restaurants added include; El Corazon, Saddle Ranch, Black Knight (restaurant and night club), and H2O Sushi. Other improvements to “The Triangle” included the installation of additional light posts and repainting of the entire center.
- Completed the construction of a new McDonalds Restaurant which included a new 3,828 square foot building with kitchen, storage, freezer/cooler areas, a manager’s area, restrooms, customer service and dining areas, as well as, the incorporation of a drainage system, driveway parking lot with striping, and drive-through curbs with landscaped areas and walkways at 290 Bristol Street.
- Completed renovation of Villa Venetia at 2775 Mesa Verde Drive East and a 7-unit residential development at 355 through 367 Bay Side Court.
- Azulon at Mesa Verde, the senior residential development at 1500 Mesa Verde Drive East, received approval of grading and off-site improvements, the relocation of the sanitary connection, and a lot line adjustment between Vons and the senior project. These approvals allowed for construction to begin with grading and on-site improvements. Also under plan check review are the plans for all the carports for the development to accommodate the 230 senior housing units and the 258 parking spaces.
- Initiated General Plan/Housing Element Update process for the 2013-2021 cycle with five community workshops, two public meetings (one with the Planning Commission, and one with the City Council), and three General Plan Road shows. Staff conducted the three individual Road Shows with the following groups: the Building Industry Association (BIA), the Costa Mesa Chamber of Commerce, and the Newport Beach Association of Realtor, which includes Costa Mesa and Newport Beach.
- Completed review of the Closure Impact Report (CIR), for Anchor Trailer Port Mobilehome Park at 1725 Newport Boulevard, finding it in compliance with State guidelines. The Developer, IntraCorp, completed the entitlement process for the conversion of the site from a Mobilehome Park to 40 Live-Work Residential Units as part of Phase 1. Phase 2 included the acquisition of the adjoining parcel to the south for the development of an additional 20 Live-Work Residential Units. When completed, the project will include 60 Live-Work Residential Units located within a mile of the beach.
- Promoted the City’s Business Community through a five-page supplemental in the Orange County Business Journal in junction with the City’s 60th Anniversary Celebration.
- A third “Residential Neighborhood Enhancement Program” was initiated in the Shalimar neighborhood containing 82 properties.
- Over \$140,000 in citations were issued to illegal medical marijuana dispensaries.
- Removed over 1,000 political signs which were illegally installed for the November election
- Continued coordination with social service providers, Costa Mesa Police, City Staff and other community groups resulting in the presentation of the Homeless Task Force.
- Hosted one successful Neighbors for Neighbors event involving the coordination of 100 volunteers to assist with the beautification of 4 area homes and 7 mobilehomes.
- Administered and monitored 17 public service grants to local non-profits.
- Completed inspections and re-certifications of 132 units in Costa Mesa.

GOALS

- Provide the citizens and public decision-makers with the highest level of customer service related to the long-term growth, development, and redevelopment of the community.
- Administer the City’s federally-funded CDBG and HOME grants by developing eligible programs and projects that benefit low and moderate-income households, as well as neighborhoods in the City of Costa Mesa.

DEVELOPMENT SERVICES DEPARTMENT

OBJECTIVES

- Process discretionary planning applications within 10 weeks of applications being deemed complete.
- Hold a minimum of one monthly Planning Commission meeting.
- Notify applicants and authorized agents of the conditions of approval for planning applications within five working days of the scheduled public hearing or decision date.
- Archive and digitize all Planning records five years and older.
- Complete zoning verification letters within 10 working days of receipt.
- Issue over-the-counter plan reviews within five working days of submittal.
- Complete minor plan reviews within five working days of submittal.
- Review projects up to \$1 million valuation within 15 working days of submittal.
- Plan review all projects with \$1 million or more valuation within 20 working days of submittal.
- Respond to requests for inspections for all phases of new construction requiring a building permit within 24 hours.
- Respond to citizen complaints within two working days from receipt of complaint.
- Conduct property maintenance observations at least once per year for all the properties in the City.
- Provide staff support and assistance to citizens, City Manager's office, Council-appointed committees Planning Commission, and City Council.
- Further fair housing by providing opportunities for decent, safe and sanitary housing to all segments of the community.
- Prevent blight and deterioration of the community through the use of federal grant funds.
- Provide public services to low and moderate income persons in partnership with local service providers.
- Provide assistance to low and moderate-income homeowners in maintaining their homes and remedying code violations.
- Provide assistance to create and support affordable housing for the City's low and moderate income residents.

DEVELOPMENT SERVICES DEPARTMENT

| PERFORMANCE MEASURES/WORKLOAD INDICATORS | FY 11-12 Actual | FY12-13 Adopted | FY 13-14 Prelim |
|--|----------------------------|----------------------------|----------------------------|
| <u>Planning</u> | | | |
| Performance Measures (PM): | | | |
| Percentage of Planning Commission minutes prepared by next meeting | 100% | 100% | 100% |
| Wait time at counter less than 15 minutes | 98% | 98% | 98% |
| Percentage of certification of final EIR within 1 year of completed application | 100% | 100% | 100% |
| Percentage of certification of mitigated negative declaration within 9 months of completed application | 100% | 100% | 100% |
| General Plan Amendmnts/Rezonses processed within 10 weeks of application deemed complete | * | 90% | 90% |
| Planning, Zoning, and Subdivision Applications processed within 10 weeks of application deemed complete | * | 90% | 90% |
| Development Reviews and Lot Line Adjustments processed within 8 weeks of app. deemed complete | * | 90% | 90% |
| of sign permits reviewed and issued within 3 working days | 90% | 90% | 90% |
| Percentage of minor plan checks reviewed for zoning compliance within 5 working days | 90% | 90% | 90% |
| Percentage of zoning verification letters processed within 10 working days | * | 90% | 90% |
| Workload Indicators (WL): | | | |
| Number of Planning Commission meetings per year | 13 | 13 | 20 |
| Planning Commission minutes prepared | 13 | 13 | 20 |
| Number of report items for Council action or direction | * | 20 | 24 |
| Number of phone calls to Planning per day (average) | 27 | 30 | 30 |
| Number of counter contacts to Planning counter per day (average) | 21 | 25 | 25 |
| General Plan Amendments/Rezonses /Zoning Code amendments processed | 6 | 4 | 4 |
| Planning Applications (not including above), Zoning Administrator, and Development Review Applications processed | 106 | 110 | 110 |
| Applicants notified within 5 working days of meeting | 106 | 110 | 110 |
| Lot Line Adjustments and Subdivision Applications processed | * | 10 | 10 |
| Minor plan checks reviewed for zoning compliance | 355 | 375 | 375 |
| Sign Permits processed | * | 100 | 100 |
| Zoning Verification Letters processed | * | 35 | 35 |

DEVELOPMENT SERVICES DEPARTMENT

| | FY 11-12 Actual | FY12-13 Adopted | FY 13-14 Prelim |
|---|----------------------------|----------------------------|----------------------------|
| <u>Building Safety</u> | | | |
| Performance Measures (PM): | | | |
| Wait time at counter less than 20 minutes | 80% | 80% | 80% |
| Trade permits issued within 20 minutes of application | 90% | 90% | 90% |
| Percentage of minor plan checks reviewed within 5 working days | 50% | 75% | 80% |
| Percentage of moderate plan check projects reviewed within 15 days | 90% | 90% | 95% |
| Percentage of major plan check projects reviewed within 20 days | 95% | 90% | 95% |
| Inspection requests performed within 24 hours | 95% | 95% | 97% |
| Building and Code Enforcement complaint response within 2 working days | 90% | 90% | 90% |
| Workload Indicators (WL): | | | |
| Number of calls to general building lines per day | 40 | 60 | 50 |
| Minor plan checks reviewed | 300 | 305 | 300 |
| Moderate plan check projects (less than \$1M) reviewed | 600 | 611 | 600 |
| Major plan check projects (greater than \$1M) reviewed | 15 | 9 | 4 |
| Inspection requests received | 15,000 | 15,100 | 18,000 |
| Building permits finalized | 2,800 | 3,380 | 3,400 |
| Building and Code Enforcement complaints received/observed/inspecting | 15,000 | 15,100 | 15,100 |
| Number of Code Violations cleared | 15,000 | 15,100 | 15,100 |
| Number of Business License Inspections | 1,250 | 800 | 800 |
| <u>Housing and Community Development</u> | | | |
| Performance Measures (PM): | | | |
| Percentage of complaint responses provided within 10 business days: | 90% | 90% | 90% |
| Fair Housing Foundation referrals for service: | 450 | 450 | 400 |
| Press releases & information pieces processed: | 75 | 50 | 10 |
| Number of requests for homeless and/or affordable housing assistance processed/responded to: | 200 | 200 | 200 |
| Number of meetings w/community members, staff and non-profits regarding homeless issues | 40 | 60 | 6 |

DEVELOPMENT SERVICES DEPARTMENT

| | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Prelim |
|---|----------------------------|-----------------------------|----------------------------|
| <u>Housing and Community Development</u> | | | |
| Workload Indicators (WL): | | | |
| Number of residents served via Public Services programs: | 2100 | 1500 | 1000 |
| Number of resident households served via the HPRP programs: | 10 | N/A | N/A |
| Number of FTHB/Rehab loan payoffs and subordinations: | 5 | 5 | 4 |
| Homes sold to an eligible first time homebuyer utilizing NSP: | 2 | N/A | N/A |
| Single Family Rehab Grants completed: | 31 | 10 | 14 |
| Single Family Rehab Loans completed: | 10 | 2 | 3 |
| Neighbors for Neighbors: | 2 | 1 | 1 |
| Tool Rental Grants completed: | 10 | 5 | 1 |
| Completed monitoring of projects: | | | |
| a. Housing quality standard inspections of rental units | 99 | 154 | 154 |
| b. Recerts of Rental Units | 162 | 162 | 162 |
| c. Occupancy monitoring of first time home buyer loans | 31 | 28 | 31 |
| d. Residual Receipts Monitoring | 5 | 5 | 5 |
| e. Occupancy monitoring of owner- occupied Rehab units | 41 | 46 | 46 |
| f. Occupancy monitoring of rental rehab units | 2 | 2 | 2 |
| g. Public Service Grants | 13 | 11 | 10 |

*New item, prior year's data not available

**DEVELOPMENT SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|-----------------------------|-----------------------------|-----------------------------|---------------------------------|
| <u>Development Svcs Admin - 18100</u> | | | | |
| Economic & Development Services Director | 0.75 | 0.75 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Administration - 50001</i> | <u>2.75</u> | <u>2.75</u> | <u>3.00</u> | <u>3.00</u> |
| Total Development Svcs Admin Full-time Positions | 2.75 | 2.75 | 3.00 | 3.00 |
| <u>Planning - 18200</u> | | | | |
| Assistant Development Services Director | - | - | 1.00 | 1.00 |
| Assistant Planner | 0.97 | 0.97 | - | - |
| Associate Planner | 0.97 | 0.97 | 1.00 | 1.00 |
| Management Analyst | 0.40 | 0.40 | 1.00 | 0.40 |
| Office Specialist II | 1.00 | 1.00 | - | - |
| Principal Planner | 1.72 | 1.72 | 1.00 | 2.00 |
| Senior Planner | 1.94 | 1.94 | 2.00 | 2.00 |
| <i>Subtotal Planning - 20320</i> | <u>7.00</u> | <u>7.00</u> | <u>6.00</u> | <u>6.40</u> |
| Total Planning Full-time Positions | 7.00 | 7.00 | 6.00 | 6.40 |
| Total Planning Part-time Positions (in FTE's) | 0.50 | - | 0.50 | 0.50 |
| <u>Building Safety - 18300</u> | | | | |
| Chief of Code Enforcement | - | - | 1.00 | 1.00 |
| Code Enforcement Officer | 4.00 | 4.00 | 6.00 | 5.00 |
| Office Specialist II | 3.00 | 3.00 | 1.00 | 1.00 |
| <i>Subtotal Code Enforcement - 20350</i> | <u>7.00</u> | <u>7.00</u> | <u>8.00</u> | <u>7.00</u> |
| Building Official | 0.87 | 0.87 | 1.00 | 1.00 |
| Building Technician | 0.97 | 0.97 | 1.00 | 1.00 |
| Chief of Inspection | 0.97 | 0.97 | - | 1.00 |
| Chief Plans Examiner | 1.00 | - | - | - |
| Combination Inspector | 0.97 | 0.97 | - | - |
| Office Coordinator | 1.00 | 1.00 | - | - |
| Plan Check Engineer | 0.97 | 0.97 | 1.00 | 1.00 |
| Plan Checker | 0.97 | - | - | - |
| Senior Electrical Inspector | 0.97 | 0.97 | 1.00 | - |
| Senior Plumbing/Mechanical Inspector | 0.97 | - | - | - |
| <i>Subtotal Building Safety - 20410</i> | <u>9.66</u> | <u>6.72</u> | <u>4.00</u> | <u>4.00</u> |
| Total Building Safety Full-time Positions | 16.66 | 13.72 | 12.00 | 11.00 |
| Total Building Safety Part-time Positions (in FTE's) | 1.00 | 1.00 | 2.34 | 2.50 |
| <u>Housing & Community Development - 11310/11320</u> | | | | |
| Executive Secretary | 0.05 | 0.10 | 0.25 | 0.25 |
| Office Specialist II | 0.21 | 0.25 | - | - |
| <i>Subtotal Code Enforcement - 20350</i> | <u>0.26</u> | <u>0.35</u> | <u>0.25</u> | <u>0.25</u> |

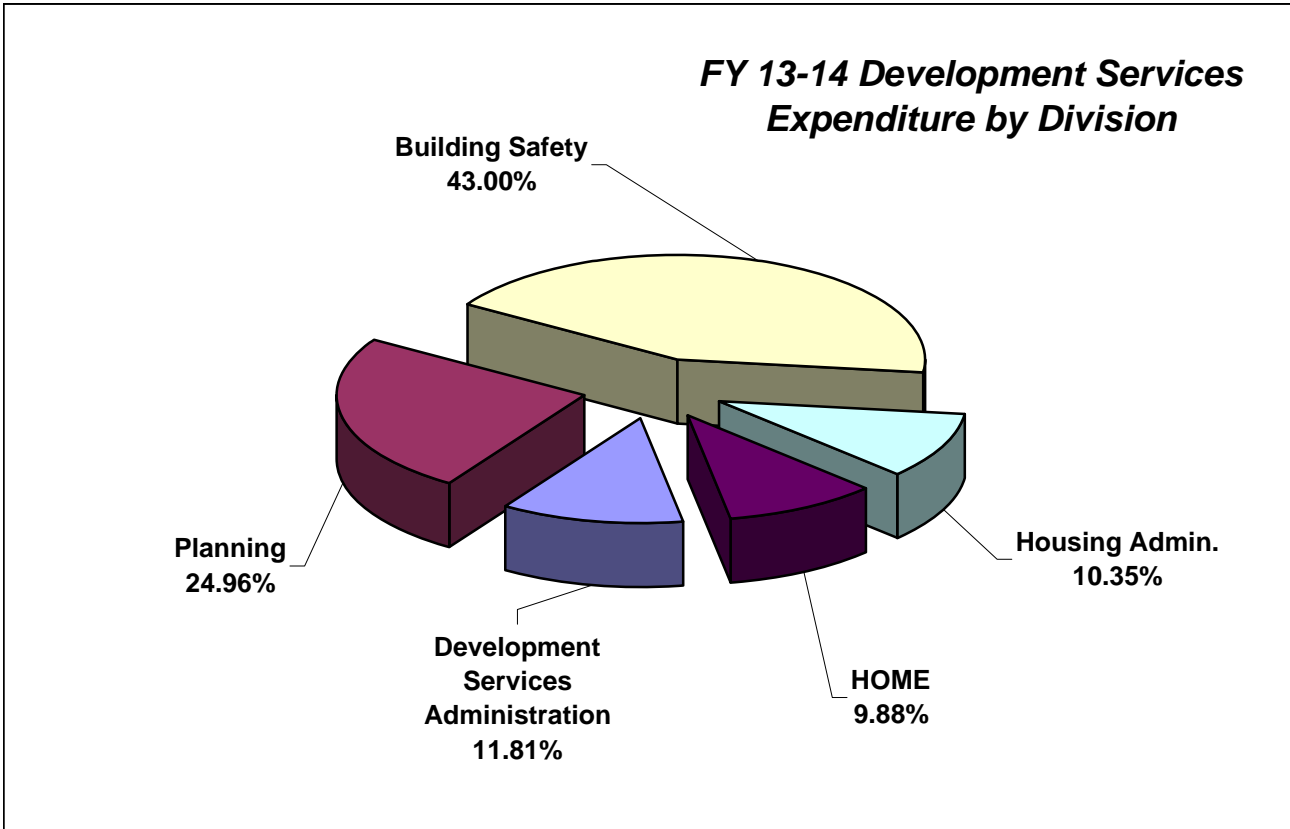


**DEVELOPMENT SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | <u>FY 10-11 Adopted</u> | <u>FY 11-12 Adopted</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> |
|---|-----------------------------|-----------------------------|-----------------------------|---------------------------------|
| <u>Housing & Community Development - 11310/11320 continued</u> | | | | |
| Management Analyst | 0.73 | 0.85 | 0.50 | 0.50 |
| <i>Subtotal Neighborhood Improvement - 20425</i> | <u>0.73</u> | <u>0.85</u> | <u>0.50</u> | <u>0.50</u> |
| Assistant Chief Executive Officer | 0.03 | - | - | - |
| Neighborhood Improvement Manager | 0.05 | 0.05 | - | - |
| Management Analyst | 0.49 | 0.45 | 0.50 | 0.50 |
| Office Specialist II | - | 0.10 | - | - |
| <i>Subtotal Neighbors for Neighbors - 20426</i> | <u>0.57</u> | <u>0.60</u> | <u>0.50</u> | <u>0.50</u> |
| Neighborhood Improvement Manager | 0.25 | 0.15 | - | - |
| Executive Secretary | 0.15 | 0.10 | 0.75 | 0.05 |
| Management Analyst | 0.60 | 0.40 | 0.30 | 0.30 |
| <i>Subtotal CDBG Administration - 20427</i> | <u>1.00</u> | <u>0.65</u> | <u>1.05</u> | <u>0.35</u> |
| Neighborhood Improvement Manager | 0.25 | 0.30 | - | - |
| Management Analyst | 0.07 | 0.05 | 0.70 | 0.30 |
| Office Specialist II | 0.21 | 0.05 | - | - |
| <i>Subtotal HOME Administration - 20440</i> | <u>0.53</u> | <u>0.40</u> | <u>0.70</u> | <u>0.30</u> |
| Executive Secretary | 0.60 | 0.60 | - | - |
| Management Analyst | 0.75 | 0.75 | - | - |
| Principal Planner | 0.28 | 0.28 | - | - |
| <i>Subtotal Redevelopment Admin - 60100</i> | <u>1.63</u> | <u>1.63</u> | <u>-</u> | <u>-</u> |
| Management Analyst | 1.48 | 0.95 | - | - |
| Office Specialist II | 0.58 | 0.60 | - | - |
| <i>Subtotal RDA Low/Mod Projects - 60300</i> | <u>2.06</u> | <u>1.55</u> | <u>-</u> | <u>-</u> |
| Assistant Chief Executive Officer | 0.04 | - | - | - |
| Neighborhood Improvement Manager | 0.30 | 0.35 | - | - |
| Executive Secretary | 0.20 | 0.20 | - | - |
| Management Analyst | 0.25 | 0.65 | - | - |
| <i>Subtotal RDA Low/Mod Administration - 60500</i> | <u>0.79</u> | <u>1.20</u> | <u>-</u> | <u>-</u> |
| Total Housing & Comm Devel Full-time Positions | 7.57 | 7.23 | 3.00 | 1.90 |
| Total HCD Part-time Positions (in FTE's) | - | - | 0.75 | 0.75 |
| Total Department Full-time Positions | 33.98 | 30.70 | 24.00 | 22.30 |
| Total Department Part-time Positions (in FTE's) | 1.50 | 1.00 | 3.59 | 3.75 |
| TOTAL DEPARTMENT | <u>35.48</u> | <u>31.70</u> | <u>27.59</u> | <u>26.05</u> |

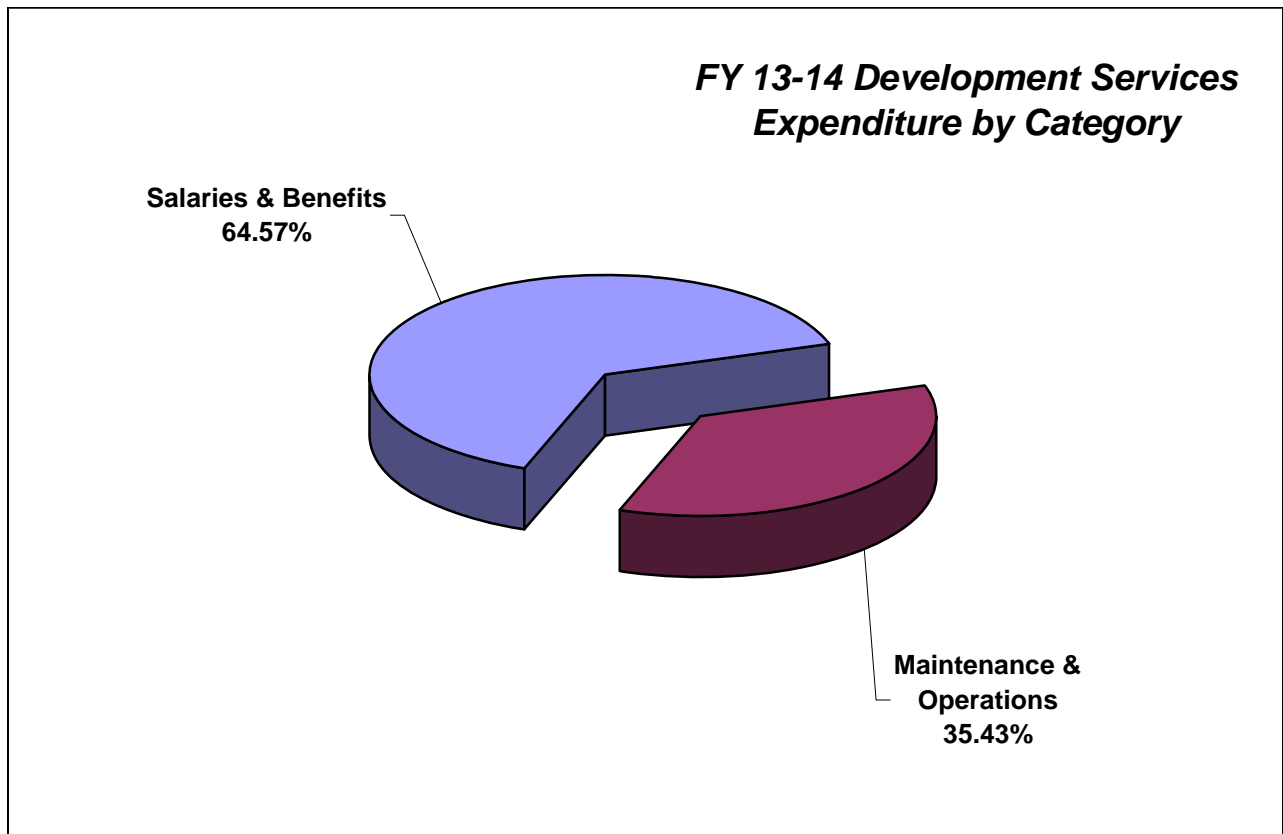
**DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|---------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| Expenditure by Division: | | | | | |
| Dev. Svcs. Admin. - 18100 | \$ 502,251 | \$ 474,896 | \$ 689,304 | \$ 559,544 | -18.82% |
| Planning - 18200 | 828,992 | 831,872 | 944,571 | 1,182,029 | 25.14% |
| Building Safety - 18300 | 1,695,705 | 1,742,892 | 2,054,903 | 2,036,629 | -0.89% |
| Housing Admin. - 11310 | 580,098 | 631,191 | 479,141 | 490,490 | 2.37% |
| HOME - 11320 | 423,809 | 544,252 | 461,320 | 467,950 | 1.44% |
| Total Expenditures | \$ 4,030,856 | \$ 4,225,104 | \$ 4,629,240 | \$ 4,736,643 | 2.32% |



**DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Category:</u> | | | | | |
| Salaries & Benefits | \$ 3,041,695 | \$ 2,750,877 | \$ 2,940,336 | \$ 3,058,530 | 4.02% |
| Maintenance & Operations | 989,161 | 1,404,053 | 1,688,903 | 1,678,113 | -0.64% |
| Fixed Assets | - | 70,174 | - | - | 0.00% |
| Total Expenditures | \$ 4,030,856 | \$ 4,225,104 | \$ 4,629,240 | \$ 4,736,643 | 2.32% |



| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent of Total</u> |
|--------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|-----------------------------|
| <u>Funding Sources:</u> | | | | | |
| General Fund - 101 | \$ 2,674,959 | \$ 2,807,265 | \$ 3,393,256 | \$ 3,495,999 | 73.81% |
| HOME Fund - 205 | 423,809 | 544,252 | 461,320 | 467,950 | 9.88% |
| CDBG Fund - 207 | 932,089 | 873,586 | 774,664 | 772,694 | 16.31% |
| Total Funding Sources | \$ 4,030,856 | \$ 4,225,104 | \$ 4,629,240 | \$ 4,736,643 | 100.00% |

DEVELOPMENT SERVICES DEPARTMENT EXPENDITURE SUMMARY BY ACCOUNT

| Account Description | Account Number | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|----------------|---------------------|---------------------|---------------------|-------------------------|-------------------|
| Regular Salaries - Non Sworn | 501200 | \$ 2,089,470 | \$ 1,711,234 | \$ 1,930,749 | \$ 1,937,033 | 0% |
| Regular Salaries - Part time | 501300 | 64,295 | 274,239 | 197,948 | 165,516 | -16% |
| Overtime | 501400 | 14,008 | 33,763 | 16,200 | 43,400 | 168% |
| Accrual Payoff - Excess Maximum | 501500 | 7,240 | 8,878 | - | - | 0% |
| Vacation/Comp. Time Cash Out | 501600 | 8,226 | 9,135 | - | - | 0% |
| Holiday Allowance | 501700 | 8,767 | 276 | - | - | 0% |
| Separation Pay-Off | 501800 | 59,959 | 28,406 | - | - | 0% |
| Other Compensation | 501900 | 22,396 | 15,950 | 13,314 | 14,076 | 6% |
| Cafeteria Plan | 505100 | 260,873 | 209,991 | 238,130 | 237,752 | 0% |
| Medicare | 505200 | 31,435 | 28,876 | 29,733 | 29,759 | 0% |
| Retirement | 505300 | 380,178 | 368,252 | 429,187 | 549,036 | 28% |
| Longevity | 505400 | 14 | - | - | - | 0% |
| Professional Development | 505500 | 4,468 | 6,228 | 12,725 | 15,920 | 25% |
| Auto Allowance | 505600 | 4,247 | 3,687 | - | - | 0% |
| Unemployment | 505800 | 3,058 | 2,182 | 2,150 | 1,993 | -7% |
| Workers' Compensation | 505900 | 78,921 | 49,779 | 70,200 | 64,044 | -9% |
| Employer Contr.Retirees' Med. | 506100 | 4,138 | - | - | - | 0% |
| Subtotal Salaries & Benefits | | \$ 3,041,695 | \$ 2,750,877 | \$ 2,940,337 | \$ 3,058,530 | 4% |
| Stationery and Office | 510100 | \$ 17,212 | \$ 19,004 | \$ 22,296 | \$ 22,296 | 0% |
| Multi-Media, Promotions and Subs | 510200 | 7,197 | 3,737 | 18,750 | 22,750 | 21% |
| Small Tools and Equipment | 510300 | 7,271 | 12,498 | 14,628 | 19,628 | 34% |
| Uniform & Clothing | 510400 | 2,206 | 1,825 | 4,500 | 4,500 | 0% |
| Maintenance & Construction | 510600 | 3,199 | 3,634 | 2,500 | 2,500 | 0% |
| Postage | 520100 | 10,807 | 9,474 | 11,945 | 11,945 | 0% |
| Legal Advertising/Filing Fees | 520200 | 4,332 | 3,075 | 6,500 | 6,500 | 0% |
| Advertising and Public Info. | 520300 | 1,634 | 2,949 | 8,125 | 8,125 | 0% |
| Telephone/Radio/Communications | 520400 | 10,609 | 11,310 | 11,500 | 11,500 | 0% |
| Mileage Reimbursement | 520600 | 318 | 753 | 2,150 | 2,150 | 0% |
| Board Member Fees | 520800 | 23,200 | 23,600 | 24,000 | 24,000 | 0% |
| Buildings and Structures | 525100 | - | 62,413 | - | - | 0% |
| Landscaping and Sprinklers | 525200 | - | 850 | - | - | 0% |
| Office Furniture | 525600 | - | - | 850 | 850 | 0% |
| Office Equipment | 525700 | 1,313 | 59 | 849 | 1,249 | 47% |
| Other Equipment | 525800 | 540 | - | - | - | 0% |
| Employment | 530100 | 21,431 | 57,330 | 9,500 | 34,500 | 263% |
| Consulting | 530200 | 120,697 | 126,886 | 425,000 | 309,705 | -27% |
| Legal | 530300 | 10,119 | 9,015 | 57,500 | 82,500 | 43% |
| Engineering and Architectural | 530400 | 175,628 | 320,124 | 461,120 | 461,120 | 0% |
| External Rent | 535400 | 1,653 | 18,200 | 1,000 | 1,000 | 0% |
| Grants, Loans and Subsidies | 535500 | 522,598 | 600,941 | 439,591 | 439,591 | 0% |
| Central Services | 535800 | 13,780 | 16,877 | 29,850 | 29,850 | 0% |
| Internal Rent - Maint. Charges | 536100 | - | 34,343 | 53,149 | 51,399 | -3% |
| Internal Rent - Repl.Cost | 536200 | - | 33,409 | 22,200 | 33,297 | 50% |
| General Liability | 540100 | 33,333 | 31,703 | 61,400 | 97,158 | 58% |
| Other Costs | 540900 | 86 | 44 | - | - | 0% |
| Subtotal Maintenance & Operations | | \$ 989,161 | \$ 1,404,053 | \$ 1,688,903 | \$ 1,678,113 | -1% |
| Other Equipment | 590800 | \$ - | \$ 70,174 | \$ - | \$ - | 0% |
| Subtotal Fixed Assets | | \$ - | \$ 70,174 | \$ - | \$ - | 0% |
| Total Expenditures | | \$ 4,030,856 | \$ 4,225,104 | \$ 4,629,240 | \$ 4,736,643 | 2% |

**DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|---------------------|---------------------|---------------------|-------------------------|-------------------|
| DEVELOPMENT SERVICES ADMINISTRATION - 18100 | | | | | |
| <u>Administration - 50001</u> | | | | | |
| Salaries & Benefits | \$ 460,378 | \$ 427,920 | \$ 474,104 | \$ 449,788 | -5% |
| Maintenance & Operations | 41,873 | 46,976 | 165,200 | 109,756 | -34% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Administration | \$ 502,251 | \$ 474,896 | \$ 639,304 | \$ 559,544 | -12% |
| <u>Economic Development - 20370</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | - | - | 50,000 | - | -100% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Economic Development | \$ - | \$ - | \$ 50,000 | \$ - | -100% |
| PLANNING - 18200 | | | | | |
| <u>Planning - 20320</u> | | | | | |
| Salaries & Benefits | \$ 800,474 | \$ 772,661 | \$ 738,871 | \$ 911,224 | 23% |
| Maintenance & Operations | 4,721 | 35,295 | 181,100 | 246,205 | 36% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Planning | \$ 805,195 | \$ 807,957 | \$ 919,971 | \$ 1,157,429 | 26% |
| <u>Planning Commission - 20360</u> | | | | | |
| Salaries & Benefits | \$ 598 | \$ 315 | \$ 600 | \$ 600 | 0% |
| Maintenance & Operations | 23,200 | 23,600 | 24,000 | 24,000 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Planning Commission | \$ 23,798 | \$ 23,915 | \$ 24,600 | \$ 24,600 | 0% |
| BUILDING SAFETY - 18300 | | | | | |
| <u>Code Enforcement - 20350</u> | | | | | |
| Salaries & Benefits | \$ 636,713 | \$ 611,867 | \$ 892,822 | \$ 764,561 | -14% |
| Maintenance & Operations | 673 | 41,768 | 45,169 | 53,759 | 19% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Code Enforcement | \$ 637,385 | \$ 653,635 | \$ 937,991 | \$ 818,320 | -13% |
| <u>Building Safety - 20410</u> | | | | | |
| Salaries & Benefits | \$ 846,382 | \$ 636,344 | \$ 578,217 | \$ 669,307 | 16% |
| Maintenance & Operations | 211,938 | 382,739 | 538,696 | 549,002 | 2% |
| Fixed Assets | - | 70,174 | - | - | 0% |
| Subtotal Building Safety | \$ 1,058,320 | \$ 1,089,257 | \$ 1,116,912 | \$ 1,218,309 | 9% |

**DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|---|--------------------|--------------------|---------------------|-------------------------|-------------------|
| <u>HOUSING & COMMUNITY DEV - 11310/11320</u> | | | | | |
| <u>Code Enforcement - 20350</u> | | | | | |
| Salaries & Benefits | \$ 13,474 | \$ 9,960 | \$ 24,710 | \$ 25,325 | 2% |
| Maintenance & Operations | - | 13,179 | 500 | 2,227 | 345% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Code Enforcement | \$ 13,474 | \$ 23,139 | \$ 25,210 | \$ 27,552 | 9% |
| <u>Public Service Programs - 20421</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | 218,699 | 243,741 | 157,502 | 157,502 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Public Service Programs | \$ 218,699 | \$ 243,741 | \$ 157,502 | \$ 157,502 | 0% |
| <u>Single Family Housing Rehab. - 20422</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | 213,002 | 247,546 | 100,000 | 100,000 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Sgl. Fam. Housing Rehab. | \$ 213,002 | \$ 247,546 | \$ 100,000 | \$ 100,000 | 0% |
| <u>Neighborhood Imp. - 20425</u> | | | | | |
| Salaries & Benefits | \$ 79,795 | \$ 90,659 | \$ 58,599 | \$ 63,860 | 9% |
| Maintenance & Operations | 87,145 | 162,618 | 112,391 | 112,391 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Neighborhood Imp. | \$ 166,940 | \$ 253,277 | \$ 170,990 | \$ 176,251 | 3% |
| <u>Neighbors for Neighbors - 20426</u> | | | | | |
| Salaries & Benefits | \$ 75,684 | \$ 59,028 | \$ 67,426 | \$ 68,479 | 2% |
| Maintenance & Operations | 14,867 | 15,124 | 15,500 | 14,400 | -7% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Neighbors for Neighbors | \$ 90,550 | \$ 74,151 | \$ 82,926 | \$ 82,879 | 0% |
| <u>CDBG Admin. - 20427</u> | | | | | |
| Salaries & Benefits | \$ 107,561 | \$ 116,161 | \$ 64,583 | \$ 63,057 | -2% |
| Maintenance & Operations | 149,189 | 172,438 | 145,420 | 156,000 | 7% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal CDBG Admin. | \$ 256,750 | \$ 288,599 | \$ 210,003 | \$ 219,057 | 4% |
| <u>CDBG Tool Rental Program - 20430</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | 625 | 1,561 | 3,500 | 3,500 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal CDBG Tool Rental Program | \$ 625 | \$ 1,561 | \$ 3,500 | \$ 3,500 | 0% |

**DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | <u>FY 10-11</u> <u>Actual</u> | <u>FY 11-12</u> <u>Actual</u> | <u>FY 12-13</u> <u>Adopted</u> | <u>FY 13-14</u> <u>Preliminary</u> | <u>Percent</u> <u>Change</u> |
|--------------------------------------|----------------------------------|----------------------------------|-----------------------------------|---------------------------------------|---------------------------------|
| <u>HOME - 20440</u> | | | | | |
| Salaries & Benefits | \$ 20,638 | \$ 25,961 | \$ 40,405 | \$ 42,329 | 5% |
| Maintenance & Operations | 23,229 | 17,468 | 95,727 | 95,173 | -1% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal HOME</i> | \$ 43,867 | \$ 43,429 | \$ 136,132 | \$ 137,502 | 1% |
| <u>HOME Projects - 20445</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | - | - | 54,198 | 54,198 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal HOME Projects</i> | \$ - | \$ - | \$ 54,198 | \$ 54,198 | 0% |
| Total Expenditures | \$ 4,030,856 | \$ 4,225,104 | \$ 4,629,240 | \$ 4,736,643 | 2% |





PUBLIC SERVICES DEPARTMENT

The Public Services Department provides services related to engineering, transportation, street, park and city facilities maintenance, water quality, waste management and recycling, and recreation programs. The Department has 79 full time staff members, composed of 5 management, 11 supervisory, and 63 technical/clerical positions. Part time staffing consists of 41.26 full time equivalents, mostly in the Recreation Division. The Department is organized in five divisions as follows:

- ***Public Services Administration***
- ***Engineering***
- ***Transportation Services***
- ***Maintenance Services***
- ***Recreation***

PUBLIC SERVICES ADMINISTRATION - 19100

Public Services Administration – 50001

Provides the overall coordination, direction, and oversight for all Department activities, which include five divisions, 39 functions and 78 employees. Administrative management includes development of the Department's operational budget, personnel management, securing and implementing grant programs, and providing commercial and multi-family waste collection and recycling services, overseeing short and long-range capital improvement planning and development; and accomplishing the Department's planning, operational goals and objectives and furthering City goals and objectives within general policy guidelines.

Recycling – 20230

Implements and monitors the City's compliance of the Integrated Waste Management Act 1989 AB 939, and the recent state mandate, Mandatory Recycling for Commercial and Multi-Family sectors AB 341, requiring commercial and multi-family sectors to implement a recycling plan. Administers the Franchise Permit Hauling Program and manages the City's source reduction and recycling programs including the Used Oil Grant, and Beverage Container Grant.

ENGINEERING - 19200

The Engineering Division is responsible for the design and construction of the City's Capital Improvement Program. The Division is also responsible for the procurement of real property and public right-of-way, the design and development of all parks and open space facilities, administration of water quality regulations, construction management and inspection of public works improvements, development review and processing, and utility coordination. The Engineering Division is organized into seven sections.

Construction Management - 50002

Administers construction contracts. Manages and inspects construction activities and projects in the public right-of-way, City-owned buildings, and facilities. Manages the construction and implementation of the City's Capital Improvement Program. Administers compliance with Federal and State Labor Laws including Prevailing Wage Regulations, Disadvantaged Business Participation, Equal Opportunity Employment Practices, and Public Contract Laws.

Water Quality - 20510

Implements and monitors the City's compliance with the National Pollutant Discharge Elimination System (NPDES). Coordinates and implements the Santa Ana Regional Water Quality Board directives for compliance with the Water Quality Act, as it relates to City draining into the Santa Ana River and the Newport Bay. Prepares the City's Annual Program Effectiveness Assessment (PES) and coordinates compliance with Newport Bay Total Maximum Daily Load (TMDL) regulations.

PUBLIC SERVICES DEPARTMENT

ENGINEERING – 19200 (Continued)

Street Design - 30112

Prepares design plans and specifications for construction and maintenance of City Capital Improvement Projects. Administers the Pavement Management Program. Administers design consultant contracts. Reviews and approves engineering submittals, including improvement plans, material reports, utility work, engineering estimates, and ADA accessibility. Secures street improvement competitive grant funding

Storm Drain Improvements - 30122

Designs and manages the construction of the City's Storm Drain System (approximately 42 miles of storm drain), as it relates to the implementation of the Master Drainage Plan.

Development Review – 30310

Conducts development review of private development submittals. Permits work in the public right-of-way. Identifies development conditions for Planning Commission hearings. Administers Subdivision Map Act Requirements. Provides staff support to the Planning Commission.

Real Property – 30320

Responsible for land acquisition, vacation, and abandonment of right-of-way. Conducts acquisition negotiations and manages agreements. Responsible for preparing real property documents and administering consultant services related to the acquisition and relinquishment of real property.

Park Development - 40112

Acquires, develops, and renovates park facilities. Manages the design and construction of new park projects and renovation of existing park facilities. Responsible for master planning new park and open space facilities and managing compliance of Capital Improvement Projects with the Open Space Master Plan and Master Plan of Parks and Recreation. Secures park and open space development grants.

TRANSPORTATION- 19300

The Transportation Services Division is responsible for the operation and maintenance of the traffic operations infrastructure including, but not limited to: traffic signals, closed circuit television cameras, Traffic Operations Center, radar feedback signs, implementation of the General Plan Circulation Element, and transportation planning activities within the City. Administers programs and projects to promote safe and efficient movement of people and goods throughout the City. Manages the private contract for school crossing guards, in order to enhance the safety of elementary school students walking to and from school. The Transportation Division is organized into two sections.

Traffic Planning – 30210

Responsible for the implementation of the Circulation Element of the City's General Plan. Studies and implements short- and long-range transportation improvements in accordance with the General Plan. Manages the City's traffic model. Participates and monitors development projects. Administers the City's Trip Fee Program. Coordinates with other agencies on transportation related activities and manages the City's school crossing guard and bus shelter contracts.

Traffic Operation – 30241

Maintains, operates, and updates traffic signals, traffic control devices, and street lights in the City. Manages the City's overall traffic flow/movement through Intelligent Transportation Systems (ITS) elements including signal coordination, closed circuit televisions (CCTV), and a centralized traffic operations center. Designs and implements traffic operations improvements such as radar speed feedback signs and in-pavement flashing crosswalks.

PUBLIC SERVICES DEPARTMENT

MAINTENANCE SERVICES- 19500

The Maintenance Services Division is responsible for the care, maintenance, repair and alteration of the City's municipal facilities. This also includes the maintenance of vehicles and equipment, parks and parkways, trees, traffic signs and markings, street sweeping, storm water systems, graffiti abatement and roadways. The Maintenance Services Division is structured in ten programs listed below:

Maintenance Services Administration - 50001

Provides direction and coordination of the maintenance programs listed below. Provides staff support to the Parks & Recreation Commission.

Parkway & Median Maintenance – 20111

Maintains 12 acres of landscape street medians and approximately 22,000 parkway trees.

Street Cleaning – 20120

Sweeps and cleans approximately 400 miles of residential, commercial and arterial roadway lanes in the City.

Graffiti Abatement – 20130

Removes graffiti in the public right-of-way, in public parks, City-owned facilities, and on private structures where graffiti is visible from the public right-of-way.

Street Maintenance – 30111

Maintains approximately 525 lane miles of streets, 14 miles of City alleys, and miscellaneous easements.

Storm Drain Maintenance – 30121

Maintains the City's storm drain system and 1,165 catch basins.

Signs and Markings – 30243

Installs and maintains all street and traffic signage and pavement markings in the City.

Park Maintenance – 40111

Maintains the City's 29 parks, sports fields and related facilities.

Facility Maintenance – 50910

Maintains, repairs, and rehabilitates 22 City-owned buildings, including those leased to outside agencies. Administers and supervises contract services required for maintaining City facilities.

Fleet Services - 50920

Maintains and repairs the City's fleet of 235 fire, police, general use vehicles, including motorcycles, and 71 off-road, generators, trailers and other equipment.

PUBLIC SERVICES DEPARTMENT

RECREATION – 14300

The Recreation Division provides the citizens of Costa Mesa with a diverse variety of high quality Recreation facilities, programs and services. The Division operates three community centers and the Downtown Aquatics Center. Allocates and monitors athletic field use, and provides Youth, Teen and Adult Recreation classes. The Division manages the operating agreements for the Costa Mesa Golf and Country Club, the Costa Mesa Tennis Center, the Balearic Community Center, Childs Pace, the Bark Park and the Costa Mesa Senior Center. The Division also provides staff support to the Cultural Arts & Historic Preservation Committees and the Youth Sports Council.

Recreation Administration - 50001

Serves as the administrator of parks and facility reservations, model aircraft fly permits, recreation programs and activities. Provides staff support to the Parks and Recreation Commission, the Cultural Arts Committee, the Historic Preservation Committee, the Costa Mesa Senior Center, and the Youth Sports Council.

Downtown Recreation Center (DRC) - 40121

Operates the programs in the Downtown Recreation Center located at 1860 Anaheim Avenue. This facility includes an indoor gymnasium, gymnastics room and 25 meter outdoor pool, a designated room and office for the Childs-Pace Inc., program and multi-purpose rooms, equipped with a kitchen, and suitable for meetings. Provides free open gym time for youth to play basketball. Both gymnasium and multi-purpose rooms are utilized for contract classes and summer camp programs.

Balearic Community Center (BCC) - 40122

Operates the programs in the Balearic Community Center located at 1975 Balearic Drive. This center includes two rental rooms available for meetings, and receptions with a maximum capacity of 125 people. These rooms are also utilized for the after school playground program and the City's Early Childhood Program. Adjacent to the center is a fenced playground with play equipment, sandlot park playground, basketball courts, and a large athletic field.

Neighborhood Community Center (NCC) - 40123

Maintains and operates the Neighborhood Community Center located at 1845 Park Avenue. This center is a 24,000 square-foot rental facility complete with a large multi-purpose hall including: stage, dance floor and a full-service kitchen. This center also includes three smaller meeting and conference rooms available for the community, educational meetings, and contract classes.

Aquatics - 40212

Provides seasonally operated aquatics programming, (April-September), including adult and youth swim instruction, adult and senior lap swim, youth open swim, guard start, summer youth aquatics camp and water safety activities. This program also provides American Red Cross-certified First Aid and Cardiopulmonary Resuscitation (CPR) training as well as Title 22 training to Recreation program staff.

Adult Sports Basketball and Volleyball - 40214

Provides adult recreational basketball leagues, open gym volleyball and basketball play in the DRC gym.

Adult Sports Softball - 40215

Provides recreational softball league play for men, women, and co-ed teams at the TeWinkle Park Athletic Complex.

PUBLIC SERVICES DEPARTMENT

RECREATION – 14300 (Continued)

Fields/Field Ambassadors - 40216

Coordinates field reservations and scheduling of City and Newport Mesa Unified School District (NMUSD) athletic fields in accordance with the Joint Use Agreement, for field usage by City and Community user groups for soccer, tackle and flag football, baseball, softball, and other field games. Field ambassadors monitor field use, regulate light use (portable and permanent) and open and close athletic facilities. The field ambassadors also assist in resolving field disputes in accordance with the Field Use and Allocation Policy.

Senior Center - 40231

Administers the lease agreement for the Costa Mesa Senior Center, located at 695 West 19th Street. The Center, open Monday through Friday for senior services, and Saturdays for room rental, provides a facility for Costa Mesa seniors to gather and participate in social, recreational and personal development programs designed to encourage a healthy and active senior social lifestyle. Also administered under this program is the Senior Mobility Transportation Program, a demand-driven transportation service for Costa Mesa seniors funded by a grant from the Orange County Transportation Authority (OCTA).

Day Camp - 40232

Provides day camp programs for children at Estancia Park (9-week summer camp) and the Balearic Community Center (winter, Presidents week, and spring break). This program includes daily games, sports, arts and crafts, drama, songs and skits, community service, educational/historical classes, "Character Counts" activities, and weekly excursions that emphasize active and healthy lifestyles. Also provides specialty camp programs of shorter duration (1-2 weeks) that are half or full day activities.

Recreation on Campus for Kids (ROCKS) - 40233

Provides after school and summer playground programs for children in grades one through sixth at eight Newport-Mesa Unified School District (NMUSD) elementary schools and selected parks. This program focuses on four areas: educational activities, youth sports, recreation, and supervised self-directed free play. The program encourages academic enrichment activities and character education in a structured environment

Teen Programs - 40236

Provides free after school activities and a fee-based summer camp (8 weeks), designed for teens with activities that are fun and affordable.

Early Childhood Program - 40241

Encourages a positive, social experience through recreational activities such as: directed play, games, arts/crafts, and music. This program is designed to prepare participants between the ages of three to five years old for entrance into kindergarten.

Adult Instructional Classes - 40242

Provides quarterly recreational, social, and sports programs for adults on a participant fee basis.

Youth Instructional Classes - 40243

Provides quarterly recreational, social, and sports programs for youth on a participant fee basis.

PUBLIC SERVICES DEPARTMENT

RECREATION – 14300 (Continued)

Parks & Recreation Commission - 50125

Assists City Council and various City departments with parks and recreation-related matters. Provides staff support to the Parks & Recreation Commission, a five-member advisory board to the City Council on parks and recreation-related matters.

Cultural Arts Committee - 50190

Maintains, educates, enriches, and promotes cultural arts programs and resources throughout the City. Funding for committee projects and activities are provided by donations and sponsorships.

Historical Preservation Committee - 50191

Maintains, educates, enriches, and promotes historical programs and resources throughout the City. Funding for committee projects and activities is provided by donations and sponsorships.

BUDGET NARRATIVE –

The FY 2013-14 preliminary budget for the Public Services Department totals \$21,294,468, a decrease of \$474,449 or -2.18% compared to the FY 12-13 adopted budget. While salaries and benefit accounts increased by \$529,002 or 5.34% this reflects an increase in part time salaries (\$98,318) and retirement costs (\$428,773) and overtime (\$43,900) to support functions across the Department, to improve arterial landscapes, increase in recreation programs, and support maintenance services at full service levels. Maintenance & operations and fixed asset accounts decreased by \$1,003,451. The decrease in the maintenance and operations budget of \$400,451 is due to a reclass of the building and park maintenance appropriations to the Capital Improvement Fund. Fixed asset costs represent no proposed vehicle replacements due to a constant evaluation of the current fleet needs.

The Public Services Department is funded by: the General Fund, Gas Tax Fund, AQMD Fund, CDBG Fund, Drainage Fund, Capital Improvement Fund, Measure M Construction Fund, Measure M2, Measure M Turnback Fund, Measure M2 Fairshare Fund, and Equipment Replacement Fund.

PRIOR YEAR'S ACCOMPLISHMENTS

- Secured grant funding in the amount of \$922,000 for the rehabilitation of Red Hill Avenue from Paularino Avenue to Bristol Street.
- Secured grant funding in the amount of \$2,900,000 for the construction of underground storm drain system on Anaheim Avenue from 19th Street to 18th Street and a Retention Basin on Lions Park, between Historical Society and Downtown Recreation Center.
- Completed the construction of Phase II of the Fairview Park Wetlands and Riparian Habitat Project (construction cost estimated to be \$2,500,000).
- Completed the construction of the Fairview Channel Multipurpose Bike Trail at Fairview Park (construction cost estimated to be \$670,000).
- Completed the design of the Smallwood Park Improvement Project (construction cost estimated to be \$80,000).
- Completed the design of Harbor Boulevard Beautification Project (construction cost estimated to be \$610,000).

PUBLIC SERVICES DEPARTMENT

PRIOR YEAR'S ACCOMPLISHMENTS (Continued)

- Completed the design of Harbor Boulevard Bike Trail Project (construction cost estimated to be \$360,000).
- Completed the design of Fairview Park Trails, Parking Lots, and Playground (construction cost estimated to be \$1,300,000).
- Completed the design of Brentwood Park Improvements (construction cost estimated to be \$550,000).
- Completed the design of Wilson Park and Del Mesa Park shelters (construction cost estimated to be \$120,000).
- Completed the design of 20th Street Storm Drain Project from Wallace Avenue to Placentia Avenue (construction cost estimated to be \$276,000).
- Completed the design of 19th Street Rehabilitation Project from Park Avenue to Newport Boulevard (Construction cost is estimated at \$265,000).
- Completed the design of an underground storm drain system on Anaheim Avenue from 19th Street to 18th Street and a Retention Basin on Lions Park, between Historical Society and Downtown Recreation Center (construction cost is estimated at \$3,900,000).
- Completed the design of Fairview Park Storm Drain System from Pacific Ave. to Pond "A" on Fairview Park (construction cost is estimated at \$500,000).
- Completed the design of the following alleys (construction cost estimated at \$800,000):
 - 1) Alley No. 048, Fillmore Way Alley, from Paularino Ave to Albany St.
 - 2) Alley No. 049, Fillmore Way Alley, from Albany St. to Baker St.
 - 3) Alley No. 050, Garfield Ave. Alley, from Paularino Ave. to Baker St.
 - 4) Alley No. 010, Park Dr Alley, from Anaheim Ave. to 18th St.
 - 5) Alley No. 044, Baker St Alley, from College Ave. to Baker St.
 - 6) Alley No 104, Fullerton Ave Alley, from 20th St. to Fullerton Ave.
- Completed the Master Planning of Westside Improvements.
- Completed the design of a FY 12-13 Citywide Parkway Improvement Project (construction cost estimated to be \$770,500).
- Completed the design of 15 arterial streets located in the airport area, approximately 10.25 centerline miles (construction cost estimated to be \$6,500,000).
- Completed the construction of Harbor Boulevard Rehabilitation Project from South Coast Drive to Baker Street (the final construction cost was \$837,000).
- Completed the construction of the following Alleys (the final construction cost was \$875,000):
 1. Alley No. 28 (Hickory Drive Alley) from Ponderosa Street Alley to Alley No. 29.
 2. Alley No. 29 (Pepper Tree Alley) from Royal Palm to Alley No. 30.
 3. Alley No. 30 (Harbor Boulevard Alley) from Baker Street to Ponderosa Street.
 4. Alley No. 31 (Gisler Avenue Alley) from Coriander Drive to Cinnamon Avenue.
 5. Alley No. 122 (Mission Drive Alley) from Mendoza Drive to La Salle Avenue.
- Completed the construction of the Eastside Street Rehabilitation Program, encompassing the area from Newport Boulevard to Irvine Avenue between southerly City limits to 21st Street, approximately 17.3 centerline miles (the final construction cost was \$6.3 million).
- Completed the pavement rehabilitation of Wakeham Park's parking lot (the final construction cost was \$11,000)
- Completed the demolition of picnic shelter at Lions Park (the final construction cost was \$40,000).
- Completed the construction of wrought iron fence around Historical Society (the final construction cost was \$60,000).
- Completed the construction of an underground storm drain system on Tustin Ave. from Costa Mesa St. to 19th Street (the final construction cost was \$56,000).
- Completed the construction of an underground storm drain system on State Ave. from American Ave. to Congress St. (the final construction cost was \$85,000).
- Completed the design and construction of Fairview Developmental Center's parking lot (the final construction cost was \$90,000).
- Completed Elm Street Parkway Beautification Project (the final construction cost was \$15,000).
- Completed the installation of 19 West sign (the final construction cost was \$20,000).
- Responded to 51 spills and illegal discharges in the public right-of-way.
- Reviewed, approved and inspected 14 Water Quality Management Plans (WQMPs) for new development.

PUBLIC SERVICES DEPARTMENT

PRIOR YEAR'S ACCOMPLISHMENTS (Continued)

- Secured Measure M grant funding in the amount of \$100,000 with total project cost of \$173,976 for catch basin screen project resulting in installation of over 117 catch basin screens.
- Reviewed approximately 300 Industrial and Commercial inspections required for NPDES permit.
- Reviewed a total of thirteen (13) Subdivision Maps.
- Issued a total of 409 Encroachment Permits.
- Issued a total of 286 Construction Access permits.
- Processed a total of 89 Development Projects.
- Acquired 16 easements for public purposes.
- Reviewed and approved 4 lot line adjustments.
- Vacated public alley behind Pinkley Park.
- Vacated excess right of way along Fullerton Avenue south of 19th Street.
- Completed construction of traffic calming improvements and continuous sidewalks on Broadway between Fullerton Avenue and Irvine Avenue with funding from Safe Route to School (SRTS) program.
- Completed the right-of-way acquisition phase of the Harbor Boulevard – Adams Avenue intersection improvement project.
- Completed the right-of-way acquisition phase for the Harbor Boulevard widening project between Law Court and Sunflower Avenue.
- Completed installation of three new closed circuit television (CCTV) camera installations.
- Completed Baker/Bear intersection improvements.
- Completed Phase II of the SR-55 Access Study.
- Extensive coordination with corridor agencies on the I-405 Improvement Project.
- Initiated implementation of pedestrian improvements on West 19th Street between Harbor Boulevard and Placentia Avenue with funding from the Highway Safety Improvement Program (HSIP) grant.
- Initiated implementation of Victoria/Valley intersection improvement project with funding from the Highway Safety Improvement Program (HSIP) grant.
- Initiated design of East 19th Street Traffic Calming Improvements with funding from Safe Route to School (SRTS) program.
- Initiated implementation of Citywide Safe Route to School Improvements with funding from SRTS program.
- Secured Measure M grant funding in the amount of \$1.1 Million for three corridor signal synchronization projects.
- Secured Highway Safety Improvement Program (HSIP) funding in the amount of \$2.0 Million for three street median improvement projects.
- Secured Bicycle Corridor Improvement Program (BCIP) grant funding in the amount of \$1.2 Million for four projects.
- Secured Safe Route to School funding of \$140,000 for Placentia Avenue – 20th Street crosswalk improvements.
- Completed Fairview Road Traffic Signal Synchronization project including upgraded traffic signal controllers, enhanced communication hardware and timing improvements.
- Completed design of intersection improvements at Harbor Boulevard – Gisler Avenue, Harbor Boulevard – Victoria Street, and Bristol Street – Baker Street.
- Initiated construction of Harbor Boulevard – Wilson Street improvements.
- Initiated General Plan update process.
- Swept and cleaned approximately 850 residential and arterial lane miles weekly, removing up to 1,218 tons of debris from City streets daily.
- Completed storm drain repair project at Samoa and Labrador.
- Completed the reconstruction of the parking lot area with recycled asphalt at the Del Mar Garden.
- Completed the drainage improvements around the Estancia Adobe building.
- Cleaned approximately 3,000 linear feet of storm drain conduits.
- Removed approximately 20 tons of debris from catch basins citywide.
- Removed over 700 tons of material with street sweeping operations.
- Completed approximately 4,700 preventive sidewalk repairs/grinds with City staff.
- Inspected and cleaned 1,165 storm drain catch basins and culverts.
- Repaired over 2000 potholes.
- Completed the retro-reflectivity inspection of all traffic signs on arterial streets.

PUBLIC SERVICES DEPARTMENT

PRIOR YEAR'S ACCOMPLISHMENTS (Continued)

- Completed 50% of arterial straight line striping citywide.
- Completed the reconstruction of the Corp Yard Parking facility previously damaged by fire.
- Installed a new laminate floor in the Senior Center multi-purpose room and Sun room.
- Installed computer controlled Heating, Ventilation and Air Conditioning, (HVAC) management system at the Neighborhood Community Center.
- Replaced leak detection system for Police Facility generator fuel tank.
- Removed and replaced flooring in Corporation Yard meeting room utilizing in-house staff.
- Removed parking lot railing at Downtown Library and installed bollards.
- Installed new building signage at the Senior Center.
- Resurfaced four sports courts in City parks.
- Replaced the backstop and fencing at Smallwood Park field.
- Resurfaced Wakeham Park parking lot.
- Replaced roof on Bark Park storage building.
- Provided staff support for City of Costa Mesa Special Events and community programs.
- Worked with the Community Foundation to establish a donation program to fund a Recreation activity and fee assistance program.
- Promoted and managed 8 R.O.C.K.S. after school program sites, with one (1) additional site to start in the fall 2013.
- Designed and launched a new Recreation Division web page on the City website.
- Implemented an on-line City facility availability calendar.
- Implemented a new Guard Start Summer program at the downtown pool.
- With assistance from the Fire Department staff, created a comprehensive Fire Safety Plan for the Costa Mesa Senior Center and held an evacuation drill to exercise the plan.
- Orange County Transportation Authority donated a replacement bus for the Senior Mobility Program.

GOALS

Provide for the safe and efficient movement of vehicles, pedestrians, and bicyclists within the City's public rights-of-way. Maintain the City's parks, parkways, urban forest, vehicles, and infrastructure in a manner and condition that will provide for the greatest benefit to the public and the maximum life of the City assets. Provide the highest quality recreation services and programs to the community. Comply with State and Federal environmental, and child safety mandates.

OBJECTIVES

- Finalize the Master Planning of California, TeWinkle, Davis and Costa Mesa High schools fields.
- Complete the Master Planning of the Lions Park open space.
- Complete the design of Mesa Del Mar Neighborhood Entryway.
- Complete the preliminary design of a boardwalk on Fairview Park.
- Complete the design and construction of stairs at Fairview Park and Canary Drive (construction cost estimated at \$340,000).
- Complete the design and construction of wrought iron fence along Placentia Avenue from the golf course to the Fairview Park entrance (construction cost estimated at \$330,000).
- Complete the design and construction of parking lot lighting at Fairview Park (construction cost estimated at \$650,000).
- Complete the installation of a score board at Davis Field (construction cost estimated at \$25,000).
- Completed the construction of Fairview Park Trails, Parking Lots, and Playground (construction cost estimated to be \$1,300,000).
- Completed the construction of Wilson Park and Del Mesa Park shelters (construction cost estimated to be \$120,000).

PUBLIC SERVICES DEPARTMENT

OBJECTIVES (Continued)

- Complete the construction of landscape beautification on Harbor Boulevard from Gisler Avenue to Baker Street (construction cost estimated at \$610,000).
- Complete the construction of hardscape, safety lighting, exercise stations, bio-swale, and demonstration garden at Brentwood Park (construction cost estimated at \$550,000).
- Complete the construction of Harbor Boulevard Bike Trail Improvements from Fair Drive to Merrimac Way (construction cost estimated at \$360,000).
- Continue to pursue available grants and partnerships.
- Complete the construction of 15 arterial streets located in the Airport area, approximately 10.25 centerline miles (construction cost estimated to be \$6,500,000).
- Complete the construction of the following alleys (construction cost estimated at \$800,000):
 1. Alley No. 048, Fillmore Way Alley, from Paularino Ave to Albany St.
 2. Alley No. 049, Fillmore Way Alley, from Albany St. to Baker St.
 3. Alley No. 050, Garfield Ave. Alley, from Paularino Ave. to Baker St.
 4. Alley No. 010, Park Dr Alley, from Anaheim Ave. to 18th St.
 5. Alley No. 044, Baker St Alley, from College Ave. to Baker St.
 6. Alley No 104, Fullerton Ave Alley, from 20th St. to Fullerton Ave.
- Complete the construction of FY 12-13 citywide Parkway Improvement Project and missing link sidewalks (construction cost estimated at \$770,500).
- Complete the construction of an underground storm drain system on Anaheim Avenue from 19th Street to 18th Street and a Retention Basin on Lions Park, between Historical Society and Downtown Recreation Center (construction cost is estimated at \$3,900,000).
- Complete the design of FY 13-14 citywide Parkway Improvement Project and missing link sidewalks (construction cost estimated at \$350,000).
- Complete the design of 87 streets, 26.1 centerline miles (construction cost estimated at \$6,800,000).
- Complete the design of the following alleys (construction cost estimated at \$1,400,000):
 1. Alley No. 005 - Pomona Ave Alley, from Ohms Way to 16th St.
 2. Alley No. 119 - Mendoza Dr Alley, from Mission Dr. to El Camino Dr.
 3. Alley No. 120 - Baker St Alley, from Mendoza Dr. to Alley #125.
 4. Alley No. 125 - Valasco Ln Alley, from Sonora Rd. to Alley #120.
 5. Alley No. 124 - Beach St Alley, from Meyer Ave. to Pomona St.
 6. Alley No. 121 - La Salle Ave Alley, from Mission Dr. to Alley 120.
 7. Alley No. 051 - Mendoza Dr Alley, from Baker St. to Mendoza Dr.
 8. Alley No. 067 - Palmer St Alley, from Westminster Ave. to Orange Ave
 9. Alley No. 069 - Palmer St Alley, from Westminster Ave. to Santa Ana Ave.
 10. Alley No. 016 - Harbor Blvd. Alley, from Charle St. to Bernard St.
 11. Alley No. 017 E- Bernard St Alley, from Bernard St. to S'ly End.
- Apply for various grants funding for storm water quality project.
- Conduct countywide Public Education and outreach for National Pollutant Discharge Elimination System (NPDES) compliance.
- Conduct permit required personnel training throughout the City for storm water requirements.
- Complete and submit annual report to State and County for compliance.
- Conduct inspections for 375 industrial and commercial sites within the city.
- Complete 35 site inspections for existing Best Management Practice structures.
- Record a total of ten (10) Subdivision Maps.
- Issue a total of 400 Encroachment permits.
- Issue a total of 300 Construction Access permits.
- Process a total of 95 Development Projects.
- Perform routine monthly traffic signal maintenance and proactively upgrade the City's 124 traffic signals to minimize traffic congestion.
- Perform routine maintenance of 20 radar speed feedback signs and six in-pavement flashing crosswalk locations.
- Assess traffic conditions including preparation of a Performance Monitoring Report documenting traffic volumes and intersection Levels of Service (LOS) at significant intersections.

PUBLIC SERVICES DEPARTMENT

OBJECTIVES (Continued)

- Monitor traffic pattern and growth changes, and prioritize transportation system enhancements within the Capital Improvement Program.
- Manage local and regional traffic with ongoing monitoring of traffic operations and improving traffic signal coordination on major corridors.
- Expand the City's Closed Circuit TV (CCTV) traffic monitoring system and improve inter-jurisdictional signal coordination.
- Improve bicycle facilities by implementing the City's Master Plan of Bikeways.
- Pursue Federal, State and County grant funds for transportation operations, safety and capacity improvement projects.
- Complete improvements at Harbor Boulevard – Adams Avenue intersection.
- Complete Harbor Boulevard Widening project between Law Court and Sunflower Avenue.
- Complete signal improvements along Baker Street, Placentia Avenue, Victoria Street and 17th Street Corridors.
- Complete construction of Victoria/Valley Improvement project.
- Complete construction of Harbor/Wilson improvement projects.
- Complete Citywide Safe Route to School project.
- Complete bicycle safety education project at Costa Mesa elementary schools and installation of bicycle racks at several City facilities.
- Complete traffic signal installation on Placentia Avenue at Fairview Channel Bicycle Trail.
- Initiate East 19th Street traffic calming improvement project.
- Complete design of median improvements on Placentia Avenue, Red Hill Avenue and Bristol Street.
- Provide landscape maintenance of 463 acres of City parks and fields, and monthly maintenance of landscaped parkways and medians.
- Manage approximately 22,000 City-owned trees annually on a 3-5 year trimming cycle.
- Provide safe, well prepared sports fields on a daily basis in support of community user group programs and youth organizations.
- Provide preventive maintenance and repair of the City's fleet of 235 fire, police, general use vehicles and 71 off-road, generators, trailers and other equipment.
- Provide preventative maintenance and repair on nine vehicles for the Costa Mesa Sanitary District as an enterprise account.
- Provide preventative maintenance and replacement of street signs to insure adequate reflectivity and visibility of all 10,760 City retained street signs.
- Provide safe, well-maintained painted pavement markings on City-maintained roadways.
- Clean and maintain all City-owned storm drain catch basins a minimum of once each year.
- Complete the design and construction of approved Capital Improvement Projects within the scheduled time and within budget.
- Repair potholes on City streets within 24 hours of notification or discovery.
- Monitor the storm drain systems and provide various debris removal programs to reduce debris and pollution from reaching the ocean in compliance with the National Pollutant Discharge Elimination System.
- Meet or exceed the minimum cost recovery percentages in each Recreation program category: fully supported, mostly supported, partially supported, and self-supported, as determined by the Parks and Recreation Commission.
- Provide facilities for the community including community centers, athletic fields and facilities, parks and picnic shelters, and ensure there is an equitable allocation process for these facilities.
- Maintain an average program or activity satisfaction rating by participants of "4" ("above average") on a 1-5 scale.
- Develop plans for the establishment of a City run Adult Soccer program.
- Work with Costa Mesa resident athletic programs to utilize the TeWinkle Sports Complex.
- Coordinate with OCC and Vanguard University for field use and coordinate programs.
- Develop educational programs for the Fairview Park Wetlands area.
- Coordinate with local non-profit agencies on after school, arts, music and recreational program opportunities.
- Develop Junior Recreational programs at both the Costa Mesa Country Club and Costa Mesa Tennis Center.
- Coordinate with NMUSD staff and coaches to develop youth skills camps and training programs.
- Coordinate with NMUSD staff on the establishment of additional ROCKS program sites.

PUBLIC SERVICES DEPARTMENT

| Performance Measures/Workload Indicators: | FY 11-12 <u>Actual</u> | FY 12-13 <u>Adopted</u> | FY 13-14 <u>Prelim</u> |
|---|-----------------------------------|------------------------------------|-----------------------------------|
| <u>Performance Measures:</u> | | | |
| Percent of the total number of City trees trimmed | 32% | 35% | 37% |
| Percent of budgeted building maintenance projects completed | 100% | 95% | 90% |
| Percent of Costa Maintenance work requests completed/month | 100% | 93% | 80% |
| Percent increase in extra-ordinary repairs of City fleet vehicles | 28% | 29% | 60% |
| Percent of total street signs replaced | 6% | 6% | 7% |
| Percent of total lane lines repainted | 75% | 60% | 40% |
| Percent of total pavement legends repainted/re-applied | 40% | 10% | 8% |
| Percent of total red curb repainted | 70% | 50% | 46% |
| Percent change in Pavement Condition Index (P.C.I.) for streets network vs. prior year | 1.7% | 2.2% | 2.2% |
| Percent change in tons of asphalt applied | 33% | -83.67% | -100% |
| Percent of total catch basins with inserts screens or other anti-pollution devices installed | 12% | 23% | 5% |
| Percent change in debris removed from catch basins vs. prior year | 0% | 5% | 0% |
| Percent of budgeted Capital Improvement Projects completed in budgeted fiscal year | 83% | 85% | 85% |
| Percent of Recreation Programs meeting or exceeding Cost Recovery Guidelines | 100% | 100% | 100% |
| Percent of Recreation survey respondents rating overall satisfaction with programs/services as above average | 90% | 95% | 95% |
| <u>Workload Indicators:</u> | | | |
| Number of new trees planted | 100 | 250 | 350 |
| Number of trees removed | 270 | 250 | 500 |
| Number of trees root-pruned | 18 | 45 | 650 |
| Number of facility rehabilitation projects completed | 25 | 25 | 50 |
| Number of facilities work requests tracked | 1,100 | 894 | 1,000 |
| Number of ball field preparations performed | 1,440 | 1,450 | 1,475 |
| Number of scheduled vehicle and equipment services performed | 930 | 942 | 651 |
| Number of extraordinary vehicle and equipment services performed | 820 | 624 | 1,044 |
| Number of traffic and street signs maintained | 840 | 780 | 400 |
| Number of linear feet of lane lines repainted | 1,050,000 | 1,350,000 | 540,000 |

PUBLIC SERVICES DEPARTMENT

| Performance Measures/Workload Indicators (continued): | FY 11-12 <u>Actual</u> | FY 12-13 <u>Adopted</u> | FY 13-14 <u>Prelim</u> |
|---|-----------------------------------|------------------------------------|-----------------------------------|
| <u>Workload Indicators:</u> | | | |
| Number of pavement legends repainted/reapplied | 750 | 150 | 60 |
| Number of crosswalks repainted/reapplied | 60 | 60 | 50 |
| Number of lineal feet of red curb repainted | 287,700 | 225,000 | 125,000 |
| Number of centerline miles of residential streets renovated | 15 | 15 | 0 |
| Tons of asphalt applied annually | 5,480 | 630 | 50 |
| Tons of debris removed and diverted from the waterways | 66 | 66 | 940 |
| Dollar amount of construction contracts awarded | \$8.7 Million | \$10 Million | \$12.1 Million |
| Centerline miles of Streets Rehabilitated by outside forces | 21.9 | 9 | 10.3 |
| Centerline miles of Alleys Rehabilitated by outside forces | 0.76 | 1.14 | 1.0 |
| Number of Construction Permits issued | 350 | 375 | 410 |
| Number of Development Projects processed | 97 | 100 | 95 |
| Number of Building Permit Applications processed | 215 | 220 | 300 |
| Average monthly ridership on City Senior Mobility Program (SMP) | 930 | 900 | 900 |
| Number of hour permitted on athletic fields (all user groups) | 60,000 | 63,000 | 63,000 |
| Number of classes offered and percentage cancelled | 850/13% | 850/10% | 850/10% |
| Number of children served in Day Camp Programs | 1,000 | 1,000 | 1,000 |
| Number of children in Drop-In Recreation Programs | 100,000 | 15,075* | 15,075* |
| Number of children served in the ROCKS Program | N/A | 70,000 | 70,000 |
| Resident: Non-resident park reservations issued | 780:50(6%) | 600:50(8%) | 650:50(8%) |

*Drop-In programs no longer include the Recreation on Campus for Kids (ROCKS) Program



**PUBLIC SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|---|---------------------|---------------------|---------------------|-------------------------|
| <u>Public Services Administration - 19100</u> | | | | |
| Public Services Director | 1.00 | 1.00 | 1.00 | 1.00 |
| Executive Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Administration - 50001</i> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |
| Total Public Svcs Admin Full-time Positions | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> |
| <u>Engineering - 19200</u> | | | | |
| City Engineer | 0.34 | 0.34 | 0.34 | 0.34 |
| Associate Engineer | 1.00 | 1.00 | 1.00 | 0.50 |
| <i>Subtotal Water Quality - 20510</i> | <u>1.34</u> | <u>1.34</u> | <u>1.34</u> | <u>0.84</u> |
| City Engineer | 0.33 | 0.33 | 0.33 | 0.33 |
| Administrative Secretary | - | - | - | 0.50 |
| Assistant Engineer | 0.75 | 0.75 | 1.00 | 1.00 |
| Engineering Technician II | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Technician III | 0.50 | 0.50 | 0.50 | 0.88 |
| Senior Engineer | 0.50 | 0.50 | 0.50 | 0.50 |
| <i>Subtotal Street Improvements - 30112</i> | <u>3.08</u> | <u>3.08</u> | <u>3.33</u> | <u>4.21</u> |
| City Engineer | 0.33 | 0.33 | 0.33 | 0.33 |
| Administrative Secretary | - | - | - | 0.25 |
| Assistant Engineer | 0.25 | 0.25 | - | - |
| Engineering Technician III | 0.50 | 0.50 | 0.50 | 0.50 |
| Senior Engineer | 0.50 | 0.50 | 0.50 | 0.50 |
| <i>Subtotal Storm Drain Improvements - 30122</i> | <u>1.58</u> | <u>1.58</u> | <u>1.33</u> | <u>1.58</u> |
| Engineering Technician II | 1.00 | 1.00 | 1.00 | - |
| Engineering Technician III | - | - | - | 1.37 |
| <i>Subtotal Development - 30310</i> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>1.37</u> |
| Engineering Technician III | 1.00 | 1.00 | 1.00 | 0.25 |
| <i>Subtotal Real Property - 30320</i> | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> | <u>0.25</u> |
| Administrative Secretary | - | - | - | 0.25 |
| Contract Administrator | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Park Improvements - 40112</i> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.25</u> |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Associate Engineer | - | - | - | 0.50 |
| Assistant Engineer | 2.00 | 2.00 | 2.00 | 2.00 |
| Construction Inspector | 1.00 | 1.00 | 1.00 | 1.00 |
| Engineering Technician II | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Engineer | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Construction Management - 50002</i> | <u>6.00</u> | <u>6.00</u> | <u>6.00</u> | <u>6.50</u> |
| Total Engineering Full-time Positions | <u>16.00</u> | <u>16.00</u> | <u>16.00</u> | <u>17.00</u> |
| Total Engineering Part-time Positions (in FTE's) | <u>0.50</u> | <u>0.50</u> | <u>0.50</u> | <u>0.50</u> |

**PUBLIC SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|---------------------|---------------------|---------------------|-------------------------|
| <u>Transportation - 19300</u> | | | | |
| Transportation Services Manager | 0.75 | 0.75 | 0.75 | 0.75 |
| Administrative Secretary | 0.50 | 0.50 | 0.50 | - |
| Assistant Engineer | 0.25 | 0.25 | 0.25 | 0.25 |
| Associate Engineer | 0.25 | 0.25 | 0.25 | 0.25 |
| Engineering Technician II | 0.25 | 0.25 | 0.25 | 0.75 |
| Engineering Technician III | - | - | - | 0.25 |
| <i>Subtotal Traffic Planning - 30210</i> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.25</u> |
| Transportation Services Manager | 0.25 | 0.25 | 0.25 | 0.25 |
| Administrative Secretary | 0.50 | 0.50 | 0.50 | - |
| Assistant Engineer | 0.75 | 0.75 | 0.75 | 0.75 |
| Associate Engineer | 0.75 | 0.75 | 0.75 | 0.75 |
| Engineering Technician II | 0.75 | 0.75 | 0.75 | 0.25 |
| Engineering Technician III | - | - | - | 0.75 |
| <i>Subtotal Traffic Operations - 30241</i> | <u>3.00</u> | <u>3.00</u> | <u>3.00</u> | <u>2.75</u> |
| Total Transportation Full-time Positions | 5.00 | 5.00 | 5.00 | 5.00 |
| Total Transportation Part-time Positions (in FTE's) | 0.50 | 0.50 | 0.75 | 0.90 |
| <u>Maintenance Services - 19500</u> | | | | |
| Maintenance Services Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Administration - 50001</i> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |
| Senior Maintenance Supervisor | 0.25 | 0.25 | 0.25 | 0.25 |
| <i>Subtotal Pkwy & Median Maintenance - 20111</i> | <u>0.25</u> | <u>0.25</u> | <u>0.25</u> | <u>0.25</u> |
| Maintenance Supervisor | 0.25 | 0.25 | 0.25 | 0.25 |
| Senior Maintenance Worker | 3.25 | 3.25 | 3.25 | 3.25 |
| <i>Subtotal Street Cleaning - 20120</i> | <u>3.50</u> | <u>3.50</u> | <u>3.50</u> | <u>3.50</u> |
| Maintenance Worker | - | 1.00 | 1.00 | 1.00 |
| Senior Maintenance Supervisor | 0.25 | 0.25 | 0.25 | 0.25 |
| Senior Maintenance Worker | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Graffiti Abatement - 20130</i> | <u>1.25</u> | <u>2.25</u> | <u>2.25</u> | <u>2.25</u> |
| Assistant Street Superintendent | 0.75 | 0.75 | 0.75 | 0.75 |
| Lead Maintenance Worker | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Worker | 0.25 | 0.25 | - | - |
| Senior Maintenance Worker | 4.25 | 4.25 | 2.50 | 2.50 |
| <i>Subtotal Street Maintenance - 30111</i> | <u>6.25</u> | <u>6.25</u> | <u>4.25</u> | <u>4.25</u> |
| Assistant Street Superintendent | 0.25 | 0.25 | 0.25 | 0.25 |
| Maintenance Worker | 0.75 | 0.75 | - | - |
| Senior Maintenance Worker | 0.75 | 0.75 | 0.50 | 0.50 |
| <i>Subtotal Storm Drain Maintenance - 30121</i> | <u>1.75</u> | <u>1.75</u> | <u>0.75</u> | <u>0.75</u> |

**PUBLIC SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|---------------------|---------------------|---------------------|-------------------------|
| Maintenance Services - 19500 (continued) | | | | |
| Maintenance Supervisor | 0.75 | 0.75 | 0.75 | 0.75 |
| Senior Maintenance Technician | 1.00 | 1.00 | 1.00 | 1.00 |
| Senior Maintenance Worker | 0.75 | 0.75 | 0.75 | 0.75 |
| <i>Subtotal Signs & Markings - 30243</i> | 2.50 | 2.50 | 2.50 | 2.50 |
| Senior Maintenance Supervisor | 0.50 | 0.50 | 0.50 | 0.50 |
| Lead Maintenance Worker | 5.00 | 5.00 | 5.00 | 5.00 |
| Maintenance Supervisor | 2.00 | 2.00 | 2.00 | 2.00 |
| Maintenance Worker | 6.00 | 6.00 | 6.00 | 6.00 |
| Senior Maintenance Worker | 4.00 | 5.00 | 5.00 | 5.00 |
| <i>Subtotal Park Maintenance - 40111</i> | 17.50 | 18.50 | 18.50 | 18.50 |
| Facilities & Equipment Supervisor | 0.50 | 0.50 | 0.50 | 0.50 |
| Facilities Maintenance Technician | 2.00 | 2.00 | 2.00 | 2.00 |
| Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Maintenance Worker | 4.00 | 4.00 | 3.00 | 3.00 |
| Office Specialist II | 0.25 | 0.25 | 0.25 | 0.25 |
| <i>Subtotal Facility Maintenance - 50910</i> | 7.75 | 7.75 | 6.75 | 6.75 |
| Facilities & Equipment Supervisor | 0.50 | 0.50 | 0.50 | 0.50 |
| Maintenance Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| Equipment Mechanic II | 2.00 | 2.00 | 2.00 | 2.00 |
| Equipment Mechanic III | 3.00 | 3.00 | 2.00 | 2.00 |
| Office Specialist II | 0.75 | 0.75 | 0.75 | 0.75 |
| <i>Subtotal Equipment Maintenance - 50920</i> | 7.25 | 7.25 | 6.25 | 6.25 |
| Total Maintenance Services Full-time Positions | 50.00 | 52.00 | 47.00 | 47.00 |
| Total Maint Svcs Part-time Positions (in FTE's) | 1.50 | 2.25 | 2.25 | 2.25 |
| Recreation - 14300 | | | | |
| Recreation Manager | 1.00 | 1.00 | 1.00 | 1.00 |
| Administrative Secretary | 1.00 | 1.00 | 1.00 | 1.00 |
| Management Analyst | 1.00 | 1.00 | 1.00 | 1.00 |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 | 1.00 |
| <i>Subtotal Administration - 50001</i> | 4.00 | 4.00 | 4.00 | 4.00 |
| Assistant Recreation Supervisor | 0.25 | 0.20 | 0.20 | 0.20 |
| <i>Subtotal Downtown Recreation Center - 40121</i> | 0.25 | 0.20 | 0.20 | 0.20 |
| Assistant Recreation Supervisor | - | 0.10 | 0.40 | 0.40 |
| Recreation Coordinator | 0.20 | - | - | - |
| <i>Subtotal Balearic Community Center - 40122</i> | 0.20 | 0.10 | 0.40 | 0.40 |
| Assistant Recreation Supervisor | - | 0.05 | - | - |
| Recreation Coordinator | 0.50 | 0.80 | 0.60 | 0.60 |
| <i>Subtotal Neighborhood Community Ctr - 40123</i> | 0.50 | 0.85 | 0.60 | 0.60 |



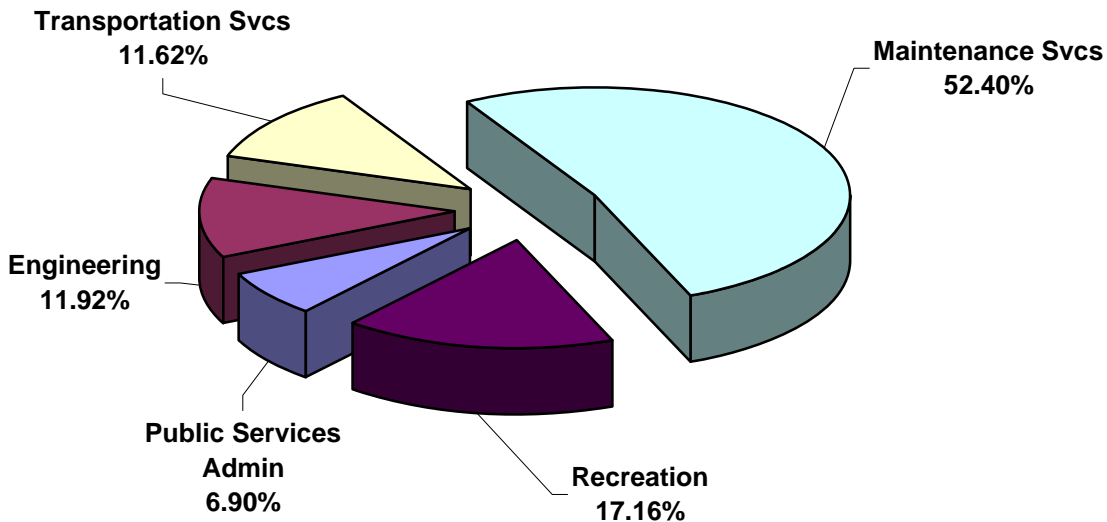
**PUBLIC SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

| | FY 10-11 Adopted | FY 11-12 Adopted | FY 12-13 Adopted | FY 13-14 Preliminary |
|--|---------------------|---------------------|---------------------|-------------------------|
| Recreation - 14300 (continued) | | | | |
| Assistant Recreation Supervisor | 0.25 | 0.10 | 0.10 | 0.10 |
| Recreation Specialist | 1.00 | - | - | - |
| <i>Subtotal Aquatics - 40212</i> | 1.25 | 0.10 | 0.10 | 0.10 |
| Assistant Recreation Supervisor | 0.25 | 0.10 | 0.10 | 0.10 |
| <i>Subtotal Adult Basketball/Volleyball - 40214</i> | 0.25 | 0.10 | 0.10 | 0.10 |
| Assistant Recreation Supervisor | 0.20 | 0.10 | 0.10 | 0.10 |
| <i>Subtotal Adult Sports Softball - 40215</i> | 0.20 | 0.10 | 0.10 | 0.10 |
| Assistant Recreation Supervisor | 0.60 | 0.30 | 0.50 | 0.50 |
| <i>Subtotal Fields/Field Ambassadors - 40216</i> | 0.60 | 0.30 | 0.50 | 0.50 |
| Assistant Recreation Supervisor | 0.10 | - | - | - |
| <i>Subtotal Youth Basketball/Cheerleading - 40218</i> | 0.10 | - | - | - |
| Assistant Recreation Supervisor | 0.10 | - | - | - |
| <i>Subtotal Youth Football/Cheer/Soccer - 40219</i> | 0.10 | - | - | - |
| Assistant Recreation Supervisor | - | 0.10 | 0.10 | 0.10 |
| Recreation Coordinator | 0.20 | - | - | - |
| <i>Subtotal Day Camp - 40232</i> | 0.20 | 0.10 | 0.10 | 0.10 |
| Assistant Recreation Supervisor | - | 0.25 | 0.25 | 0.25 |
| Recreation Coordinator | 0.40 | - | - | - |
| <i>Subtotal ROCKS (Playgrounds) - 40233</i> | 0.40 | 0.25 | 0.25 | 0.25 |
| Assistant Recreation Supervisor | 0.25 | 0.10 | 0.10 | 0.10 |
| <i>Subtotal Teen Programs - 40236</i> | 0.25 | 0.10 | 0.10 | 0.10 |
| Assistant Recreation Supervisor | - | 0.15 | 0.15 | 0.15 |
| Recreation Coordinator | 0.20 | - | - | - |
| <i>Subtotal Early Childhood - 40241</i> | 0.20 | 0.15 | 0.15 | 0.15 |
| Assistant Recreation Supervisor | - | 0.20 | - | - |
| Recreation Coordinator | 0.25 | 0.10 | 0.20 | 0.20 |
| <i>Subtotal Adult Instructional Classes - 40242</i> | 0.25 | 0.30 | 0.20 | 0.20 |
| Assistant Recreation Supervisor | - | 0.25 | - | - |
| Recreation Coordinator | 0.25 | 0.10 | 0.20 | 0.20 |
| <i>Subtotal Youth Instructional Classes - 40243</i> | 0.25 | 0.35 | 0.20 | 0.20 |
| Total Recreation Full-time Positions | 9.00 | 7.00 | 7.00 | 7.00 |
| Total Recreation Part-time Positions (in FTE's) | 40.17 | 35.19 | 33.49 | 37.61 |
| Total Department Full-time Positions | 83.00 | 83.00 | 78.00 | 79.00 |
| Total Department Part-time Positions (in FTE's) | 45.67 | 41.44 | 36.99 | 41.26 |
| TOTAL DEPARTMENT | 128.67 | 124.44 | 114.99 | 120.26 |

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

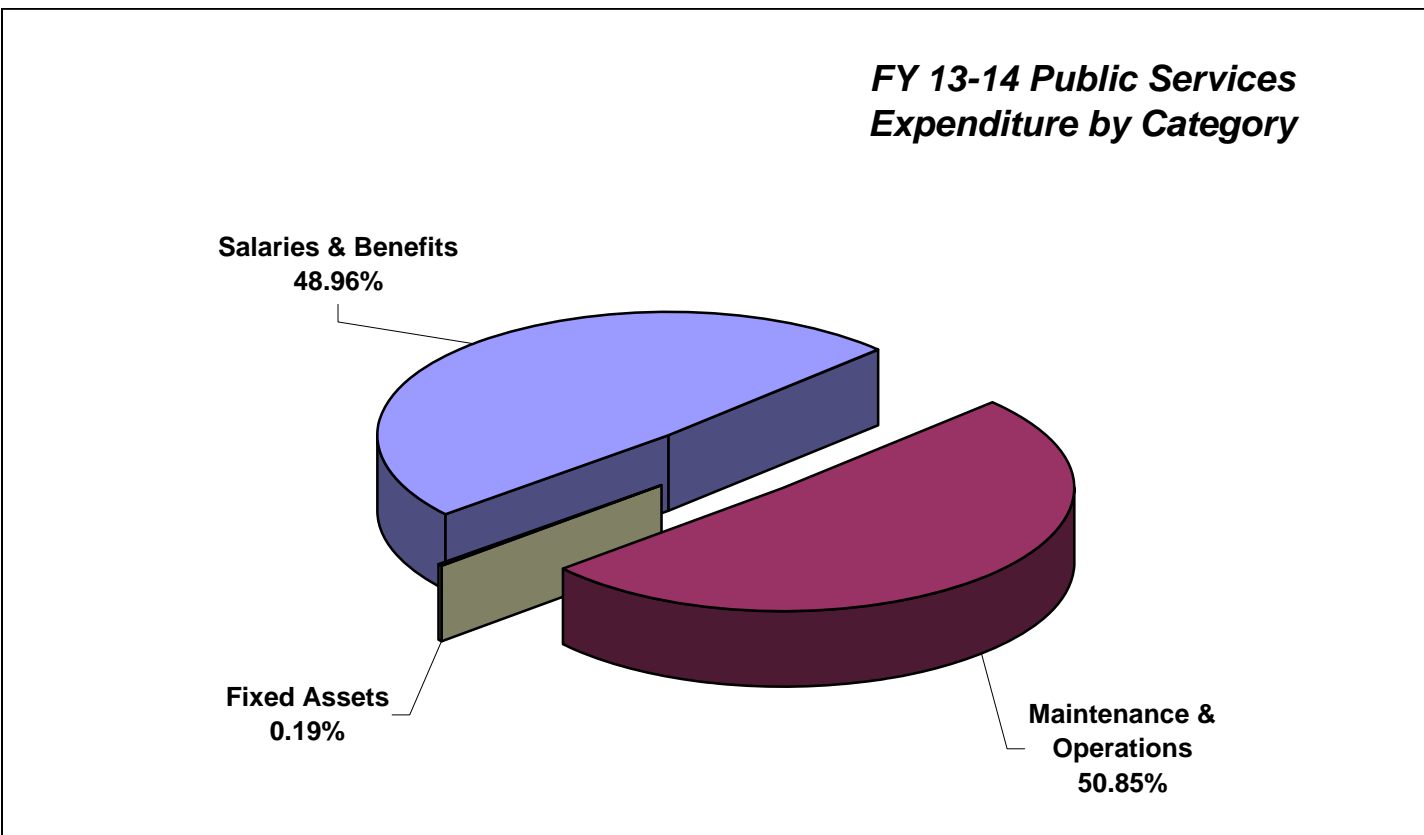
| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|---------------------------------|----------------------|----------------------|----------------------|-------------------------|-------------------|
| Expenditure by Division: | | | | | |
| Public Services Admin. - 19100 | \$ 1,155,970 | \$ 1,134,576 | \$ 1,563,014 | \$ 1,469,784 | -5.96% |
| Engineering - 19200 | 2,199,046 | 2,110,347 | 2,384,658 | 2,537,849 | 6.42% |
| Transportation Svcs - 19300 | 2,296,635 | 2,288,458 | 2,484,786 | 2,473,697 | -0.45% |
| Maintenance Svcs - 19500 | 9,702,417 | 11,032,057 | 11,864,210 | 11,159,315 | -5.94% |
| Recreation - 14300 | 2,963,069 | 3,000,973 | 3,472,247 | 3,653,823 | 5.23% |
| Total Expenditures | \$ 18,317,136 | \$ 19,566,411 | \$ 21,768,916 | \$ 21,294,468 | -2.18% |

**FY 13-14 Public Services
Expenditure by Division**



**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Category:</u> | | | | | |
| Salaries & Benefits | \$ 9,333,185 | \$ 9,025,710 | \$ 9,897,743 | \$ 10,426,745 | 5.34% |
| Maintenance & Operations | 8,983,435 | 10,540,701 | 11,228,174 | 10,827,723 | -3.57% |
| Fixed Assets | 517 | - | 643,000 | 40,000 | -93.78% |
| Total Expenditures | \$ 18,317,136 | \$ 19,566,411 | \$ 21,768,916 | \$ 21,294,468 | -2.18% |



| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent of Total |
|--------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|-----------------------------|
| <u>Funding Sources:</u> | | | | | |
| General Fund - 101 | \$ 15,647,215 | \$ 16,517,704 | \$ 18,187,957 | \$ 18,268,385 | 85.79% |
| Gas Tax Fund - 201 | - | 187,067 | 502,844 | 510,750 | 2.40% |
| Air Quality Imp. Fund - 203 | 5,057 | 3,816 | 15,000 | 15,000 | 0.07% |
| Measure M Fund - 403 | 21,407 | 52,594 | 413,027 | - | 0.00% |
| Measure M Fund - 414 | 47,603 | 351,824 | - | - | 0.00% |
| Measure M Fund - 415 | - | 12,322 | 99,664 | 126,719 | 100.00% |
| Measure M Fund - 416 | - | - | 92,333 | 513,235 | 100.00% |
| Equipment Replacement - 601 | 2,595,855 | 2,441,084 | 2,458,092 | 1,860,378 | 8.74% |
| Total Funding Sources | \$ 18,317,136 | \$ 19,566,411 | \$ 21,768,916 | \$ 21,294,468 | 296.99% |

CITY OF COSTA MESA, CALIFORNIA

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT**

| Account Description | Account Number | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|---|-----------------------|------------------------|------------------------|-------------------------|-----------------------------|-----------------------|
| Regular Salaries - Non Sworn | 501200 | \$ 5,847,295 | \$ 5,300,014 | \$ 5,939,483 | \$ 5,948,758 | 0% |
| Regular Salaries - Part time | 501300 | 873,449 | 1,267,929 | 1,102,828 | 1,201,146 | 9% |
| Overtime | 501400 | 61,971 | 65,778 | 46,800 | 90,700 | 94% |
| Accrual Payoff - Excess Maximum | 501500 | 43,079 | 39,497 | 23,343 | 18,894 | -19% |
| Vacation/Comp. Time Cash Out | 501600 | 48,832 | 22,046 | 16,700 | 15,700 | -6% |
| Holiday Allowance | 501700 | 32,674 | 6,469 | 5,900 | 900 | -85% |
| Separation Pay-Off | 501800 | 102,596 | 52,315 | 2,490 | - | -100% |
| Other Compensation | 501900 | 60,971 | 58,351 | 80,896 | 76,068 | -6% |
| Cafeteria Plan | 505100 | 787,624 | 688,897 | 788,190 | 797,208 | 1% |
| Medicare | 505200 | 87,904 | 91,053 | 96,574 | 99,947 | 3% |
| Retirement | 505300 | 1,144,775 | 1,250,007 | 1,433,120 | 1,861,894 | 30% |
| Professional Development | 505500 | 11,703 | 11,710 | 28,068 | 30,116 | 7% |
| Auto Allowance | 505600 | - | 4,403 | - | - | 0% |
| Unemployment | 505800 | 4,884 | 4,238 | 5,750 | 7,890 | 37% |
| Workers' Compensation | 505900 | 214,145 | 163,001 | 327,600 | 277,524 | -15% |
| Employer Contr.Retirees' Med. | 506100 | 11,281 | - | - | - | 0% |
| Subtotal Salaries & Benefits | | \$ 9,333,185 | \$ 9,025,710 | \$ 9,897,743 | \$ 10,426,745 | 5% |
| Stationery and Office | 510100 | \$ 19,509 | \$ 26,922 | \$ 27,800 | \$ 28,650 | 3% |
| Multi-Media, Promotions and Subs | 510200 | 24,015 | 28,272 | 46,860 | 48,060 | 3% |
| Small Tools and Equipment | 510300 | 61,612 | 89,280 | 91,727 | 97,177 | 6% |
| Uniform & Clothing | 510400 | 30,483 | 35,858 | 42,460 | 41,460 | -2% |
| Safety and Health | 510500 | 7,413 | 10,595 | 12,650 | 13,050 | 3% |
| Maintenance & Construction | 510600 | 696,467 | 720,337 | 638,180 | 649,180 | 2% |
| Agriculture | 510700 | 55,198 | 87,910 | 139,000 | 139,000 | 0% |
| Fuel | 510800 | 622,182 | 713,472 | 700,000 | 700,000 | 0% |
| Electricity - Buildings & Fac. | 515100 | 545,233 | 498,174 | 556,300 | 507,300 | -9% |
| Electricity - Power | 515200 | 214,996 | 224,872 | 215,000 | 220,000 | 2% |
| Electricity - Street Lights | 515300 | 1,039,671 | 1,018,412 | 1,100,000 | 1,100,000 | 0% |
| Gas | 515400 | 47,642 | 39,010 | 47,000 | 40,000 | -15% |
| Water - Domestic | 515500 | 54,363 | 101,522 | 91,000 | 98,800 | 9% |
| Water - Parks and Parkways | 515600 | 495,336 | 533,091 | 590,000 | 565,000 | -4% |
| Waste Disposal | 515700 | 149,868 | 146,328 | 200,058 | 166,000 | -17% |
| Janitorial and Housekeeping | 515800 | 193,072 | 239,667 | 241,000 | 259,184 | 8% |
| Postage | 520100 | 24,766 | 19,775 | 35,550 | 35,650 | 0% |
| Legal Advertising/Filing Fees | 520200 | 207,121 | 204,696 | 255,000 | 255,000 | 0% |
| Advertising and Public Info. | 520300 | 1,739 | 498 | 200 | 200 | 0% |
| Telephone/Radio/Communications | 520400 | 20,267 | 18,686 | 22,600 | 19,800 | -12% |
| Mileage Reimbursement | 520600 | 320 | 18 | 120 | 120 | 0% |
| Board Member Fees | 520800 | 3,800 | 3,800 | 3,000 | 6,000 | 100% |
| Buildings and Structures | 525100 | 84,679 | 277,198 | 591,225 | 85,475 | -86% |
| Landscaping and Sprinklers | 525200 | 875,758 | 1,083,864 | 1,366,600 | 1,422,200 | 4% |
| Underground Lines | 525300 | 70,865 | 17,380 | 5,000 | 5,000 | 0% |
| Automotive Equipment | 525400 | 175,908 | 140,147 | 125,000 | 125,000 | 0% |
| Office Furniture | 525600 | - | - | 750 | 750 | 0% |
| Office Equipment | 525700 | 3,047 | 2,551 | 8,325 | 8,075 | -3% |
| Other Equipment | 525800 | 578,640 | 628,842 | 666,676 | 703,187 | 5% |
| Streets, Alleys and Sidewalks | 525900 | 64,152 | 204,917 | 276,500 | 276,500 | 0% |
| Consulting | 530200 | 236,482 | 192,667 | 220,500 | 220,500 | 0% |
| Engineering and Architectural | 530400 | 24,253 | 25,581 | 66,000 | 71,000 | 8% |
| Medical and Health Inspection | 530600 | 377 | 377 | 807 | 807 | 0% |
| Recreation | 530800 | 468,132 | 440,588 | 511,820 | 511,820 | 0% |
| External Rent | 535400 | 293,886 | 298,079 | 372,300 | 347,445 | -7% |

CITY OF COSTA MESA, CALIFORNIA

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT**

| Account Description | Account Number | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|-----------------------|------------------------|------------------------|-------------------------|-----------------------------|-----------------------|
| Grants, Loans and Subsidies | 535500 | 240,000 | 240,000 | 240,000 | 240,000 | 0% |
| Depreciation | 535600 | 757,294 | 664,795 | - | - | 0% |
| Central Services | 535800 | 18,840 | 21,902 | 21,950 | 21,950 | 0% |
| Internal Rent - Maint. Charges | 536100 | - | 424,770 | 626,041 | 591,086 | -6% |
| Internal Rent - Repl.Cost | 536200 | - | 531,880 | 338,600 | 521,576 | 54% |
| General Liability | 540100 | 488,868 | 503,322 | 721,400 | 659,286 | -9% |
| Taxes & Assessments | 540700 | 85,358 | 78,707 | 13,175 | 26,435 | 101% |
| Other Costs | 540900 | 1,822 | 1,939 | - | - | 0% |
| Subtotal Maintenance & Operations | | \$ 8,983,435 | \$ 10,540,701 | \$ 11,228,174 | \$ 10,827,723 | -4% |
| Automotive Equipment | 590500 | \$ - | \$ - | \$ 643,000 | \$ - | -100% |
| Other Equipment | 590800 | 517 | - | - | 40,000 | 0% |
| Subtotal Fixed Assets | | \$ 517 | \$ - | \$ 643,000 | \$ 40,000 | -94% |
| Total Expenditures | | \$ 18,317,136 | \$ 19,566,411 | \$ 21,768,916 | \$ 21,294,468 | -2% |

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <i>PUBLIC SERVICES ADMINISTRATION - 19100</i> | | | | | |
| <u>Administration - 50001</u> | | | | | |
| Salaries & Benefits | \$ 627,047 | \$ 603,538 | \$ 787,633 | \$ 750,872 | -5% |
| Maintenance & Operations | 495,220 | 495,904 | 736,381 | 679,412 | -8% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Administration</i> | <u>\$ 1,122,268</u> | <u>\$ 1,099,442</u> | <u>\$ 1,524,014</u> | <u>\$ 1,430,284</u> | <u>-6%</u> |
| <u>Recycling - 20230</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ 500 | 0% |
| Maintenance & Operations | 33,703 | 35,134 | 39,000 | 39,000 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Recycling</i> | <u>\$ 33,703</u> | <u>\$ 35,134</u> | <u>\$ 39,000</u> | <u>\$ 39,500</u> | <u>1%</u> |
| <i>ENGINEERING - 19200</i> | | | | | |
| <u>Construction Management - 50002</u> | | | | | |
| Salaries & Benefits | \$ 649,948 | \$ 246,644 | \$ 691,221 | \$ 780,470 | 13% |
| Maintenance & Operations | 4,607 | 21,581 | 36,786 | 38,608 | 5% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Construction Mgmt</i> | <u>\$ 654,555</u> | <u>\$ 268,225</u> | <u>\$ 728,006</u> | <u>\$ 819,078</u> | <u>13%</u> |
| <u>Water Quality - 20510</u> | | | | | |
| Salaries & Benefits | \$ 200,590 | \$ 185,391 | \$ 211,598 | \$ 142,675 | -33% |
| Maintenance & Operations | 238,010 | 228,605 | 267,100 | 267,100 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Water Quality</i> | <u>\$ 438,601</u> | <u>\$ 413,996</u> | <u>\$ 478,698</u> | <u>\$ 409,775</u> | <u>-14%</u> |
| <u>Street Improvements - 30112</u> | | | | | |
| Salaries & Benefits | \$ 414,361 | \$ 799,735 | \$ 442,467 | \$ 534,637 | 21% |
| Maintenance & Operations | 5,313 | 12,415 | 18,670 | 18,892 | 1% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Street Improvements</i> | <u>\$ 419,674</u> | <u>\$ 812,150</u> | <u>\$ 461,137</u> | <u>\$ 553,529</u> | <u>20%</u> |
| <u>Storm Drain Improvements - 30122</u> | | | | | |
| Salaries & Benefits | \$ 202,970 | \$ 102,825 | \$ 188,917 | \$ 215,869 | 14% |
| Maintenance & Operations | 4,196 | 3,100 | 8,950 | 8,950 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Storm Drain Imprvmnts</i> | <u>\$ 207,165</u> | <u>\$ 105,924</u> | <u>\$ 197,867</u> | <u>\$ 224,819</u> | <u>14%</u> |
| <u>Development - 30310</u> | | | | | |
| Salaries & Benefits | \$ 91,790 | \$ 103,723 | \$ 99,097 | \$ 153,811 | 55% |
| Maintenance & Operations | 303 | 226 | 1,850 | 1,850 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Development</i> | <u>\$ 92,093</u> | <u>\$ 103,949</u> | <u>\$ 100,947</u> | <u>\$ 155,661</u> | <u>54%</u> |

PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|---------------------|---------------------|---------------------|-------------------------|-------------------|
| <u>Real Property - 30320</u> | | | | | |
| Salaries & Benefits | \$ 96,643 | \$ 106,003 | \$ 107,934 | \$ 28,599 | -74% |
| Maintenance & Operations | 565 | 534 | 3,550 | 3,550 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Real Property | \$ 97,208 | \$ 106,537 | \$ 111,484 | \$ 32,149 | -71% |
| <u>Park Development - 40112</u> | | | | | |
| Salaries & Benefits | \$ 287,434 | \$ 297,321 | \$ 303,419 | \$ 339,738 | 12% |
| Maintenance & Operations | 2,316 | 2,245 | 3,100 | 3,100 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Park Development | \$ 289,750 | \$ 299,566 | \$ 306,519 | \$ 342,838 | 12% |
| TRANSPORTATION SERVICES - 19300 | | | | | |
| <u>Traffic Planning - 30210</u> | | | | | |
| Salaries & Benefits | \$ 288,149 | \$ 315,540 | \$ 345,611 | \$ 350,972 | 2% |
| Maintenance & Operations | 19,848 | 19,076 | 60,334 | 60,388 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Traffic Planning | \$ 307,997 | \$ 334,616 | \$ 405,945 | \$ 411,360 | 1% |
| <u>Traffic Operations - 30241</u> | | | | | |
| Salaries & Benefits | \$ 297,209 | \$ 384,211 | \$ 364,966 | \$ 348,462 | -5% |
| Maintenance & Operations | 1,691,429 | 1,569,631 | 1,713,875 | 1,713,875 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Traffic Operations | \$ 1,988,638 | \$ 1,953,843 | \$ 2,078,841 | \$ 2,062,337 | -1% |
| MAINTENANCE SERVICES - 19500 | | | | | |
| <u>Administration - 50001</u> | | | | | |
| Salaries & Benefits | \$ 268,782 | \$ 270,690 | \$ 268,908 | \$ 279,610 | 4% |
| Maintenance & Operations | 13,450 | 17,986 | 24,824 | 16,711 | -33% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Administration | \$ 282,232 | \$ 288,677 | \$ 293,733 | \$ 296,321 | 1% |
| <u>Parkway & Median Maint - 20111</u> | | | | | |
| Salaries & Benefits | \$ 32,049 | \$ 31,552 | \$ 28,754 | \$ 29,875 | 4% |
| Maintenance & Operations | 753,422 | 864,276 | 1,039,450 | 1,080,950 | 4% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Pkwy & Median Maint | \$ 785,471 | \$ 895,828 | \$ 1,068,204 | \$ 1,110,825 | 4% |
| <u>Street Cleaning - 20120</u> | | | | | |
| Salaries & Benefits | \$ 305,435 | \$ 192,206 | \$ 277,241 | \$ 295,912 | 7% |
| Maintenance & Operations | 43,185 | 299,357 | 289,266 | 294,457 | 2% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Street Cleaning | \$ 348,619 | \$ 491,562 | \$ 566,507 | \$ 590,369 | 4% |

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|---------------------|---------------------|---------------------|-------------------------|-------------------|
| <u>Graffiti Abatement - 20130</u> | | | | | |
| Salaries & Benefits | \$ 187,628 | \$ 189,087 | \$ 196,656 | \$ 204,399 | 4% |
| Maintenance & Operations | 10,460 | 49,935 | 34,922 | 43,209 | 24% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Graffiti Abatement | \$ 198,087 | \$ 239,022 | \$ 231,577 | \$ 247,608 | 7% |
| <u>Street Maintenance - 30111</u> | | | | | |
| Salaries & Benefits | \$ 584,751 | \$ 461,320 | \$ 444,437 | \$ 472,209 | 6% |
| Maintenance & Operations | 255,385 | 544,638 | 397,182 | 428,437 | 8% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Street Maintenance | \$ 840,136 | \$ 1,005,958 | \$ 841,620 | \$ 900,646 | 7% |
| <u>Storm Drain Maint - 30121</u> | | | | | |
| Salaries & Benefits | \$ 157,374 | \$ 143,893 | \$ 76,074 | \$ 79,286 | 4% |
| Maintenance & Operations | - | 30,953 | 20,908 | 42,502 | 103% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Storm Drain Maint | \$ 157,374 | \$ 174,846 | \$ 96,982 | \$ 121,788 | 26% |
| <u>Signs & Markings - 30243</u> | | | | | |
| Salaries & Benefits | \$ 210,432 | \$ 235,451 | \$ 241,692 | \$ 267,461 | 11% |
| Maintenance & Operations | 42,269 | 175,093 | 266,573 | 278,211 | 4% |
| Fixed Assets | - | - | - | 12,000 | 0% |
| Subtotal Signs & Markings | \$ 252,700 | \$ 410,544 | \$ 508,265 | \$ 557,672 | 10% |
| <u>Park Maintenance - 40111</u> | | | | | |
| Salaries & Benefits | \$ 1,509,911 | \$ 1,516,750 | \$ 1,739,892 | \$ 1,824,961 | 5% |
| Maintenance & Operations | 936,594 | 1,556,049 | 1,704,727 | 1,773,121 | 4% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Park Maintenance | \$ 2,446,506 | \$ 3,072,798 | \$ 3,444,619 | \$ 3,598,082 | 4% |
| <u>Facility Maintenance - 50910</u> | | | | | |
| Salaries & Benefits | \$ 627,676 | \$ 624,300 | \$ 622,729 | \$ 633,142 | 2% |
| Maintenance & Operations | 1,171,135 | 1,383,598 | 1,731,882 | 1,214,484 | -30% |
| Fixed Assets | - | - | - | 28,000 | 0% |
| Subtotal Facility Maintenance | \$ 1,798,811 | \$ 2,007,899 | \$ 2,354,611 | \$ 1,875,626 | -20% |
| <u>Fleet Services - 50920</u> | | | | | |
| Salaries & Benefits | \$ 690,234 | \$ 595,959 | \$ 602,578 | \$ 632,169 | 5% |
| Maintenance & Operations | 1,901,729 | 1,848,964 | 1,212,514 | 1,228,209 | 1% |
| Fixed Assets | 517 | - | 643,000 | - | -100% |
| Subtotal Fleet Services | \$ 2,592,479 | \$ 2,444,923 | \$ 2,458,092 | \$ 1,860,378 | -24% |

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>RECREATION - 14300</u> | | | | | |
| <u>Recreation Admin - 50001</u> | | | | | |
| Salaries & Benefits | \$ 371,069 | \$ 357,155 | \$ 529,028 | \$ 571,517 | 8% |
| Maintenance & Operations | 24,940 | 49,979 | 37,160 | 35,660 | -4% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Administration</i> | \$ 396,009 | \$ 407,134 | \$ 566,188 | \$ 607,177 | 7% |
| <u>Downtown Recreation Ctr - 40121</u> | | | | | |
| Salaries & Benefits | \$ 106,867 | \$ 52,989 | \$ 81,164 | \$ 88,020 | 8% |
| Maintenance & Operations | 101,722 | 93,770 | 105,800 | 99,360 | -6% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Downtown Rec Ctr</i> | \$ 208,589 | \$ 146,759 | \$ 186,964 | \$ 187,380 | 0% |
| <u>Balearic Community Ctr - 40122</u> | | | | | |
| Salaries & Benefits | \$ 30,012 | \$ 32,076 | \$ 66,083 | \$ 72,817 | 10% |
| Maintenance & Operations | 26,832 | 33,818 | 123,523 | 85,344 | -31% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Balearic Community Ctr</i> | \$ 56,845 | \$ 65,894 | \$ 189,606 | \$ 158,161 | -17% |
| <u>Neighborhood Comm Ctr - 40123</u> | | | | | |
| Salaries & Benefits | \$ 185,455 | \$ 200,109 | \$ 184,212 | \$ 190,893 | 4% |
| Maintenance & Operations | 95,554 | 87,297 | 97,479 | 93,479 | -4% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Neighborhood Comm Ctr</i> | \$ 281,009 | \$ 287,406 | \$ 281,691 | \$ 284,372 | 1% |
| <u>Aquatics - 40212</u> | | | | | |
| Salaries & Benefits | \$ 193,397 | \$ 129,384 | \$ 121,951 | \$ 131,228 | 8% |
| Maintenance & Operations | 8,398 | 5,035 | 8,325 | 8,325 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Aquatics</i> | \$ 201,794 | \$ 134,419 | \$ 130,276 | \$ 139,553 | 7% |
| <u>Tennis - 40213</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | 23,929 | 26,611 | 25,525 | 25,525 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Tennis</i> | \$ 23,929 | \$ 26,611 | \$ 25,525 | \$ 25,525 | 0% |
| <u>Adult Sports Basketball/Volleyball - 40214</u> | | | | | |
| Salaries & Benefits | \$ 40,445 | \$ 26,271 | \$ 27,054 | \$ 28,360 | 5% |
| Maintenance & Operations | 15,899 | 14,991 | 16,870 | 16,870 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Adult Basketball/Volleyball</i> | \$ 56,344 | \$ 41,263 | \$ 43,924 | \$ 45,230 | 3% |

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|--------------------|--------------------|---------------------|-------------------------|-------------------|
| <u>Adult Sports Softball - 40215</u> | | | | | |
| Salaries & Benefits | \$ 30,229 | \$ 29,863 | \$ 30,382 | \$ 31,689 | 4% |
| Maintenance & Operations | 54,962 | 36,463 | 44,630 | 44,630 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Adult Sports Softball | \$ 85,191 | \$ 66,326 | \$ 75,012 | \$ 76,319 | 2% |
| <u>Fields/Field Ambassadors - 40216</u> | | | | | |
| Salaries & Benefits | \$ 124,424 | \$ 113,597 | \$ 129,791 | \$ 144,270 | 11% |
| Maintenance & Operations | 195,170 | 234,155 | 226,002 | 228,741 | 1% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Fields/Field Ambassadors | \$ 319,594 | \$ 347,752 | \$ 355,792 | \$ 373,011 | 5% |
| <u>Youth Sports Basketball/Cheerleading - 40218</u> | | | | | |
| Salaries & Benefits | \$ 9,126 | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | - | - | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Youth Basketball/Cheer | \$ 9,126 | \$ - | \$ - | \$ - | 0% |
| <u>Youth Sports Flag Football/Cheerleading/Soccer - 40219</u> | | | | | |
| Salaries & Benefits | \$ 10,127 | \$ 494 | \$ - | \$ - | 0% |
| Maintenance & Operations | - | - | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Youth Sports FF/C/S | \$ 10,127 | \$ 494 | \$ - | \$ - | 0% |
| <u>Senior Citizens Center - 40231</u> | | | | | |
| Salaries & Benefits | \$ - | \$ 447 | \$ - | \$ - | 0% |
| Maintenance & Operations | 315,281 | 330,200 | 348,395 | 348,230 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Senior Citizens Center | \$ 315,281 | \$ 330,648 | \$ 348,395 | \$ 348,230 | 0% |
| <u>Day Camp - 40232</u> | | | | | |
| Salaries & Benefits | \$ 80,914 | \$ 81,792 | \$ 98,833 | \$ 107,037 | 8% |
| Maintenance & Operations | 81,431 | 69,806 | 72,120 | 80,120 | 11% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Day Camp | \$ 162,345 | \$ 151,598 | \$ 170,953 | \$ 187,157 | 9% |
| <u>ROCKS (Playgrounds) - 40233</u> | | | | | |
| Salaries & Benefits | \$ 214,715 | \$ 311,970 | \$ 321,904 | \$ 425,579 | 32% |
| Maintenance & Operations | 8,657 | 17,245 | 18,300 | 31,012 | 69% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal ROCKS (Playgrounds) | \$ 223,371 | \$ 329,215 | \$ 340,204 | \$ 456,591 | 34% |

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|---|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Teen Programs - 40236</u> | | | | | |
| Salaries & Benefits | \$ 68,035 | \$ 73,776 | \$ 81,382 | \$ 82,913 | 2% |
| Maintenance & Operations | 19,024 | 21,643 | 23,950 | 23,950 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Teen Programs</i> | \$ 87,059 | \$ 95,419 | \$ 105,332 | \$ 106,863 | 1% |
| <u>Concerts - 40237</u> | | | | | |
| Salaries & Benefits | \$ 3,765 | \$ 3,330 | \$ - | \$ - | 0% |
| Maintenance & Operations | 6,218 | 9,944 | 5,900 | 5,900 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Concerts</i> | \$ 9,983 | \$ 13,274 | \$ 5,900 | \$ 5,900 | 0% |
| <u>Early Childhood - 40241</u> | | | | | |
| Salaries & Benefits | \$ 101,396 | \$ 125,504 | \$ 125,727 | \$ 131,286 | 4% |
| Maintenance & Operations | 3,417 | 7,844 | 7,850 | 7,850 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Early Childhood</i> | \$ 104,813 | \$ 133,349 | \$ 133,577 | \$ 139,136 | 4% |
| <u>Adult Instructional Classes - 40242</u> | | | | | |
| Salaries & Benefits | \$ 7,453 | \$ 31,644 | \$ 21,236 | \$ 20,965 | -1% |
| Maintenance & Operations | 79,785 | 72,709 | 92,650 | 92,650 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Adult Instructional</i> | \$ 87,238 | \$ 104,353 | \$ 113,886 | \$ 113,615 | 0% |
| <u>Youth Instructional Classes - 40243</u> | | | | | |
| Salaries & Benefits | \$ 25,051 | \$ 48,997 | \$ 36,974 | \$ 34,343 | -7% |
| Maintenance & Operations | 292,809 | 265,244 | 358,400 | 358,400 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Youth Instructional</i> | \$ 317,860 | \$ 314,241 | \$ 395,374 | \$ 392,743 | -1% |
| <u>Special Recreation Events - 40244</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | - | - | - | 211 | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Special Recreation Events</i> | \$ - | \$ - | \$ - | \$ 211 | 0% |
| <u>Mobile Recreation - 40245</u> | | | | | |
| Salaries & Benefits | \$ 115 | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | - | - | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| <i>Subtotal Mobile Recreation</i> | \$ 115 | \$ - | \$ - | \$ - | 0% |

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

| | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|---|----------------------|----------------------|----------------------|-------------------------|-------------------|
| <u>Parks & Recreation Commission - 50125</u> | | | | | |
| Salaries & Benefits | \$ 175 | \$ 175 | \$ 200 | \$ 200 | 0% |
| Maintenance & Operations | 3,993 | 4,101 | 3,450 | 6,450 | 87% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Parks & Recreation Comm. | \$ 4,168 | \$ 4,276 | \$ 3,650 | \$ 6,650 | 82% |
| <u>Cultural Arts Committee - 50190</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | 1,396 | 498 | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Cultural Arts Committee | \$ 1,396 | \$ 498 | \$ - | \$ - | 0% |
| <u>Historical Preservation Committee - 50191</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ - | \$ - | 0% |
| Maintenance & Operations | 882 | 46 | - | - | 0% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Historic Resources Comm | \$ 882 | \$ 46 | \$ - | \$ - | 0% |
| Total Expenditures | \$ 18,317,136 | \$ 19,566,411 | \$ 21,768,916 | \$ 21,294,468 | -2% |



NON-DEPARTMENTAL

For accounting and budgeting purposes only, the Non-Departmental serves as a cost center to house charges and appropriations that are not assigned or chargeable to a specific department or function. It is categorized as a General Government Support function. A "Division 90000" and a "Program 50240" are assigned to this "department" bearing the same description as Non-Departmental.

Typically, this cost center reflects the budget for general salary adjustment for the coming year. After the budget is adopted and labor negotiations are completed, the appropriations for general salary adjustment are moved to each department, as appropriate. Hence, the "actual" columns for salaries and benefits account reflect a zero amount.

Also included in the FY 13-14 Non-Departmental preliminary budget are the debt service requirements, a payment towards reducing the unfunded liability for retirement costs, and interfund transfers planned for during the fiscal year.

For FY 13-14, the preliminary budget for Non-Departmental includes the following:

Debt Service:

| | |
|--|--------------------|
| 2003 Refunding Certificates of Participation (COPs) | \$1,251,719 |
| 2006 Refunding Revenue Bonds | 219,526 |
| 2007 Certificates of Participation – Police Facility Expansion | 2,269,904 |
| 2009 Fire Truck Lease – Equipment Replacement Fund | 219,637 |
| Total Debt Service | <u>\$3,960,786</u> |

Interfund Transfers:

| | |
|--|---------------------|
| General Fund to the Capital Improvement Fund | \$16,771,790 |
| Total Transfers Out | <u>\$16,771,790</u> |

Other:

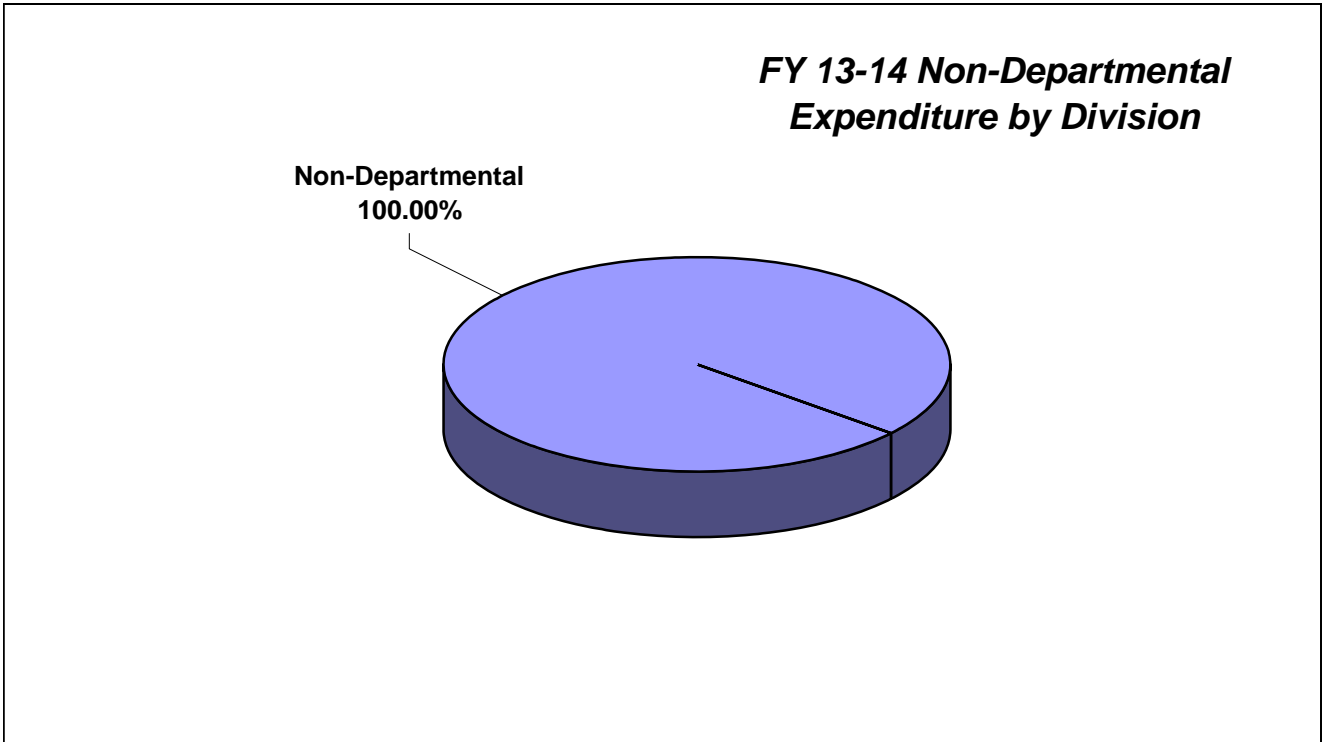
| | |
|---------------------------------------|------------------|
| Regular Salaries | (\$1,750,000) |
| Unfunded Liability Retirement Payment | 500,000 |
| Retiree's Medical Liability | 50,000 |
| Internal Rent – Replacement Costs | 50,000 |
| Contingency | 1,000,000 |
| Acquisition Costs | 500,000 |
| Other Costs | 100,000 |
| Total Other | <u>\$450,000</u> |

| | |
|--|----------------------------|
| Total Non-Department Preliminary Budget | <u>\$21,182,576</u> |
|--|----------------------------|

A Schedule of Interfund Transfers is found on page 15.

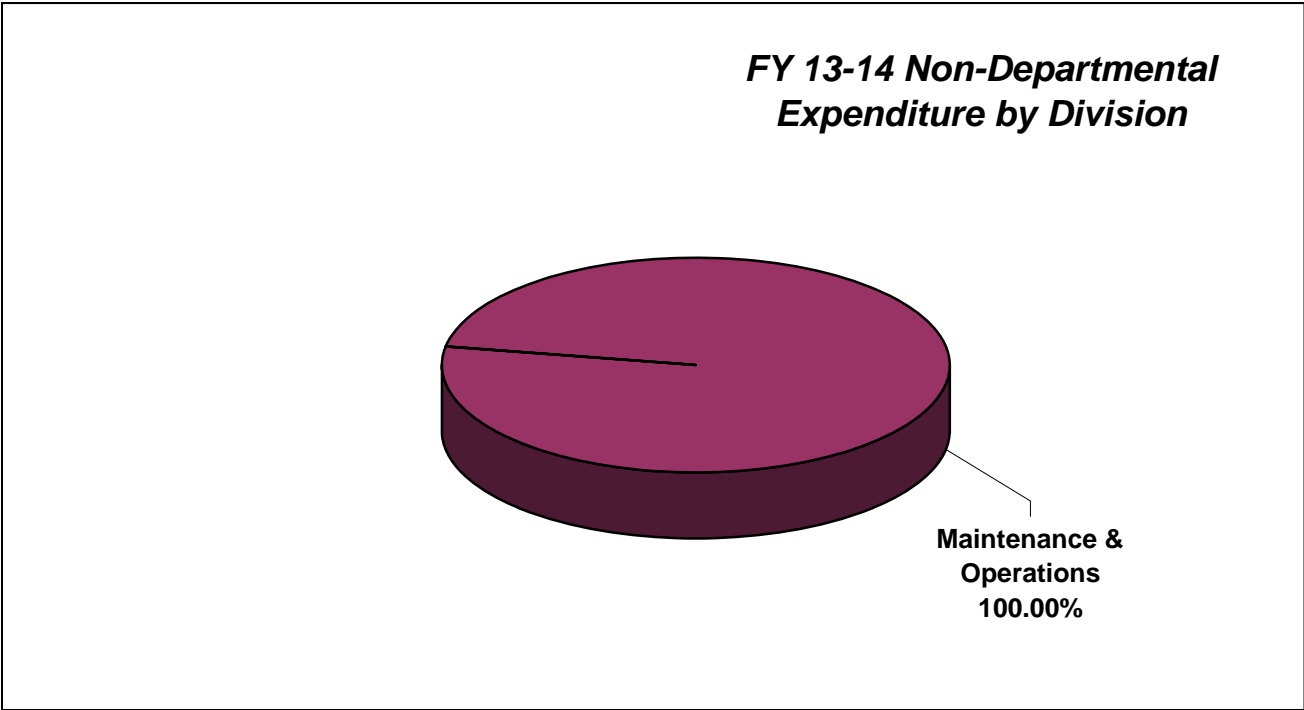
**NON-DEPARTMENTAL
EXPENDITURE SUMMARY BY DIVISION**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Division:</u> | | | | | |
| Non-Departmental - 90000 | \$ 8,195,104 | \$ 5,922,935 | \$ 8,601,333 | \$ 21,182,576 | 146.27% |
| Total Expenditures | \$ 8,195,104 | \$ 5,922,935 | \$ 8,601,333 | \$ 21,182,576 | 146.27% |



**NON-DEPARTMENTAL
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent Change</u> |
|--|----------------------------|----------------------------|-----------------------------|---------------------------------|---------------------------|
| <u>Expenditure by Category:</u> | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$ (1,200,000) | \$ (1,200,000) | 0.00% |
| Maintenance & Operations | 8,195,104 | 5,922,935 | 9,801,333 | 22,382,576 | 128.36% |
| Fixed Assets | - | - | - | - | 0.00% |
| Total Expenditures | \$ 8,195,104 | \$ 5,922,935 | \$ 8,601,333 | \$ 21,182,576 | 146.27% |



| | <u>FY 10-11 Actual</u> | <u>FY 11-12 Actual</u> | <u>FY 12-13 Adopted</u> | <u>FY 13-14 Preliminary</u> | <u>Percent of Total</u> |
|--------------------------------|----------------------------|----------------------------|-----------------------------|---------------------------------|-----------------------------|
| <u>Funding Sources:</u> | | | | | |
| General Fund - 101 | \$ 5,939,692 | \$ 5,406,580 | \$ 8,331,691 | \$ 20,962,938 | 98.96% |
| Park Devel Fees Fund - 208 | 243,832 | 228,832 | - | - | 0.00% |
| Narcotic Forfeiture Fund - 217 | - | - | 50,000 | - | 0.00% |
| Capital Outlay Fund - 401 | 1,773,005 | 250,000 | - | - | 0.00% |
| Vehicle Prking. Dist. #1 - 409 | 36 | 36 | - | - | 0.00% |
| Vehicle Prking. Dist. #2 - 410 | 34 | 33 | - | - | 0.00% |
| Equip. Replacement Fund - 601 | 122,429 | 37,454 | 219,642 | 219,638 | 1.04% |
| Self-Insurance Fund - 602 | 116,076 | - | - | - | 0.00% |
| Total Funding Sources | \$ 8,195,104 | \$ 5,922,935 | \$ 8,601,333 | \$ 21,182,576 | 100.00% |

**NON-DEPARTMENTAL
EXPENDITURE SUMMARY BY ACCOUNT**

| Account Description | Account Number | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|--|----------------|---------------------|---------------------|----------------------|-------------------------|-------------------|
| Regular Salaries - Non Sworn | 501200 | \$ - | \$ - | \$(1,750,000) | \$ (1,750,000) | 0% |
| Retirement | 505300 | - | - | 500,000 | 500,000 | 0% |
| Employer Contr. Retirees' Med. | 506100 | - | - | 50,000 | 50,000 | 0% |
| Subtotal Salaries & Benefits | | \$ - | \$ - | \$(1,200,000) | \$ (1,200,000) | 0% |
| Principal Payments | 535100 | \$ 3,760,904 | \$ 3,870,739 | \$ 4,061,179 | \$ 2,646,335 | -35% |
| Interest Payments | 535200 | 1,939,748 | 1,768,324 | 1,450,154 | 1,314,451 | -9% |
| Contingency | 540800 | - | - | 1,000,000 | 1,000,000 | 0% |
| Other Costs | 540900 | - | - | 100,000 | 100,000 | 0% |
| Acquisition Costs | 545500 | - | - | 500,000 | 500,000 | 0% |
| Operating Transfers Out | 595100 | 2,494,452 | 283,872 | 2,690,000 | 16,771,790 | 523% |
| Subtotal Maintenance & Operations | | \$ 8,195,104 | \$ 5,922,935 | \$ 9,801,333 | \$ 22,382,576 | 128% |
| Subtotal Fixed Assets | | \$ - | \$ - | \$ - | \$ - | 0% |
| Total Expenditures | | \$ 8,195,104 | \$ 5,922,935 | \$ 8,601,333 | \$ 21,182,576 | 146% |

**NON-DEPARTMENTAL
EXPENDITURE SUMMARY BY PROGRAM**

| Account Description | FY 10-11 Actual | FY 11-12 Actual | FY 12-13 Adopted | FY 13-14 Preliminary | Percent Change |
|----------------------------------|---------------------|---------------------|---------------------|-------------------------|-------------------|
| Non-Departmental - 50240 | | | | | |
| Salaries & Benefits | \$ - | \$ - | \$(1,200,000) | \$ (1,200,000) | 0% |
| Maintenance & Operations | 8,195,104 | 5,922,935 | 9,801,333 | 22,382,576 | 128% |
| Fixed Assets | - | - | - | - | 0% |
| Subtotal Non-Departmental | \$ 8,195,104 | \$ 5,922,935 | \$ 8,601,333 | \$ 21,182,576 | 146% |
| Total Expenditures | \$ 8,195,104 | \$ 5,922,935 | \$ 8,601,333 | \$ 21,182,576 | 146% |



CAPITAL IMPROVEMENT PROGRAM

CAPITAL
IMPROVEMENT
PROGRAM
FISCAL YEAR 2013-2014

SUMMARY OF REQUESTED CAPITAL IMPROVEMENT PROJECTS

by Funding Source
FISCAL YEAR 2013-2014

| Req Nbr | Program/Project Name | Gas Tax Fund 201 | AQMD Fund 203 | CDBG Fund 207 | Park Development Fund 208 |
|--|---|------------------|---------------|---------------|---------------------------|
| Parkway & Median Improvements, Program #20111 | | | | | |
| 1 | Arlington Drive at Newport Boulevard Streetscape | - | - | - | - |
| 2 | Median Improvements- Adams Avenue | - | - | - | - |
| 3 | Median Improvements- California Street | - | - | - | - |
| 4 | Median Improvements- Del Mar Avenue | - | - | - | - |
| 5 | Median Improvements- Mesa Verde Drive | - | - | - | - |
| 6 | Median Improvements- Red Hill Avenue | - | - | - | - |
| 7 | Parkway Improvements- Gisler Avenue | - | - | - | - |
| 8 | Parkway Improvements- Victoria Street | - | - | - | - |
| Neighborhood Improvement Task Force, Program #50250 | | | | | |
| 9 | Landscape Improvements- Coolidge Avenue & Fillmore Way | - | - | - | - |
| 10 | 7' High Vinyl Fencing Installation along four alleys | - | - | - | - |
| Street Improvements, Program #30112 | | | | | |
| 11 | Bicycle Racks at Various City Facilities | - | 5,076 | - | - |
| 12 | Bicycle Education at Elementary Schools | - | 18,018 | - | - |
| 13 | Bicycle Signal Project on Placentia Avenue | - | 31,757 | - | - |
| 14 | Bristol Street Medians (Baker St. to Newport Blvd.) | - | - | - | - |
| 15 | CDBG Alley Improvements- Alley No.'s 16, 17, 18 & 42 | - | - | 447,500 | - |
| 16 | CDBG Alley Improvements- Alley No.'s 120 & 121 | - | - | 315,000 | - |
| 17 | Citywide Steet Improvements | 2,250,000 | - | - | - |
| 18 | Citywide Unimproved Alley (Alley No.'s 005, 051, 119, & 125) | 600,000 | - | - | - |
| 19 | Additional Lighting in Public Alleys | - | - | - | - |
| 20 | East 19th Street Safe Routes to School Project | - | - | - | - |
| 21 | Placentia Avenue- 20th Street Crosswalk | - | 20,000 | - | - |
| 22 | Placentia Avenue Medians (Adams Ave. to Wilson St.) | - | - | - | - |
| 23 | Red Hill Avenue Medians (McCormick Ave. to Bristol St.) | - | - | - | - |
| 24 | Wallace Avenue Rehabilitations | - | - | 250,000 | - |
| 25 | Westside Improvements | - | - | - | - |
| Storm Drain Improvements, Program #30122 | | | | | |
| 26 | Pomona Avenue/Industrial Way Water Quality & Storm Drain Design | - | - | - | - |
| Curbs and Sidewalks, Program #30130 | | | | | |
| 27 | Citywide Sidewalk Repair | - | - | - | - |
| 28 | New Sidewalk/Missing Link Program | 100,000 | - | - | - |
| 29 | Parkway Improvement Program | 250,000 | - | - | - |
| 30 | Priority Sidewalk Repair | 50,000 | - | - | - |
| Park Maintenance, Program #40111 | | | | | |
| 31 | Concrete Walkway Replacement- Various Parks | - | - | - | - |
| 32 | Gisler Park - Replace Shelter | - | - | - | - |
| 33 | TeWinkle Park - Middle Lake Repairs | - | - | - | - |
| 34 | Rehabilitate Parking Lot- Various Locations | - | - | - | - |
| 35 | Vista Park- Installation of Trail Fencing Along Slope | - | - | - | - |
| 36 | Wakeham Park- Renovate Tot Lot and Perimeter | - | - | - | - |
| Park Development, Program #40112 | | | | | |
| 37 | Bluff Stairs at South Fairview Park | - | - | - | - |
| 38 | Canary Drive Stairs | - | - | - | - |
| 39 | Davis Field (Lions Park) Scoreboard | - | - | - | - |
| 40 | Fairview Park Improvements | - | - | - | - |
| 41 | Fairview Park Multipurpose Trail | - | - | - | - |
| 42 | Fence along Placentia Avenue | - | - | - | - |
| 43 | Mesa Del Mar Neighborhood Entryway | - | - | - | - |
| 44 | Jack Hammett Field 1 Upgrade | - | - | - | - |
| 45 | Park Security Lighting Replacement Program | - | - | - | 475,000 |
| 46 | Parking Lot Lighting at Fairview Park | - | - | - | - |
| 47 | Parsons School Field Lighting | - | - | - | - |
| 48 | Playground at Brentwood Park | - | - | - | - |
| 49 | Restroom North of Fairview Park Entrance | - | - | - | - |
| 50 | Smallwood Park Improvements | - | - | - | - |
| 51 | Talbert Nature Preserve | - | - | - | - |
| 52 | Vista Park - Veterans Memorial | - | - | - | - |
| 53 | West Bluff Cable Railing at Fairview Park | - | - | - | - |
| 54 | Costa Mesa High School Track and Field Upgrade | - | - | - | - |

CITY OF COSTA MESA, CALIFORNIA

| Req Nbr | Program/Project Name | Drainage Fund 209 | Capital Improvement Fund 401 | Measure M Funds 403/415/416 | Total |
|--|--|----------------------|------------------------------------|-----------------------------------|------------|
| Parkway & Median Improvements, Program #20111 | | | | | |
| 1 | Arlington Drive at Newport Boulevard Streetscape | - | 180,000 | - | \$ 180,000 |
| 2 | Median Improvements- Adams Avenue | - | 50,000 | - | 50,000 |
| 3 | Median Improvements- California Street | - | 69,000 | - | 69,000 |
| 4 | Median Improvements- Del Mar Avenue | - | 175,000 | - | 175,000 |
| 5 | Median Improvements- Mesa Verde Drive | - | 1,386,000 | - | 1,386,000 |
| 6 | Median Improvements- Red Hill Avenue | - | 140,000 | - | 140,000 |
| 7 | Parkway Improvements- Gisler Avenue | - | 100,900 | - | 100,900 |
| 8 | Parkway Improvements- Victoria Street | - | 784,000 | - | 784,000 |
| Neighborhood Improvement Task Force, Program #50250 | | | | | |
| 9 | Landscape Improvements- Coolidge Avenue & Fillmore Way | - | 60,000 | - | 60,000 |
| 10 | 7' High Vinyl Fencing Installation along four alleys | - | 160,000 | - | 160,000 |
| Street Improvements, Program #30112 | | | | | |
| 11 | Bicycle Racks at Various City Facilities | - | 33,974 * | - | 39,050 |
| 12 | Bicycle Education at Elementary Schools | - | 120,582 * | - | 138,600 |
| 13 | Bicycle Signal Project on Placentia Avenue | - | 212,531 * | - | 244,288 |
| 14 | Bristol Street Medians (Baker St. to Newport Blvd.) | - | 109,300 * | - | 109,300 |
| 15 | CDBG Alley Improvements- Alley No.'s 16, 17, 18 & 42 | - | - | - | 447,500 |
| 16 | CDBG Alley Improvements- Alley No.'s 120 & 121 | - | - | - | 315,000 |
| 17 | Citywide Steet Improvements | - | 750,000 | 3,800,000 | 6,800,000 |
| 18 | Citywide Unimproved Alley (Alley No.'s 005, 051, 119, & 125) | - | 500,000 | - | 1,100,000 |
| 19 | Additional Lighting in Public Alleys | - | 100,000 | - | 100,000 |
| 20 | East 19th Street Safe Routes to School Project | - | 770,900 * | - | 770,900 |
| 21 | Placentia Avenue- 20th Street Crosswalk | - | 138,900 * | - | 158,900 |
| 22 | Placentia Avenue Medians (Adams Ave. to Wilson St.) | - | 105,800 * | - | 105,800 |
| 23 | Red Hill Avenue Medians (McCormick Ave. to Bristol St.) | - | 102,700 * | - | 102,700 |
| 24 | Wallace Avenue Rehabilitations | - | - | - | 250,000 |
| 25 | Westside Improvements | - | 250,000 | - | 250,000 |
| Storm Drain Improvements, Program #30122 | | | | | |
| 26 | Pomona Avenue/Industrial Way Water Quality & Storm Drain Design | 500,000 | - | 2,871,600 | 3,371,600 |
| Curbs and Sidewalks, Program #30130 | | | | | |
| 27 | Citywide Sidewalk Repair | - | 210,000 | - | 210,000 |
| 28 | New Sidewalk/Missing Link Program | - | - | - | 100,000 |
| 29 | Parkway Improvement Program | - | - | - | 250,000 |
| 30 | Priority Sidewalk Repair | - | - | - | 50,000 |
| Park Maintenance, Program #40111 | | | | | |
| 31 | Concrete Walkway Replacement- Various Parks | - | 50,000 | - | 50,000 |
| 32 | Gisler Park - Replace Shelter | - | 65,000 | - | 65,000 |
| 33 | TeWinkle Park - Middle Lake Repairs | - | 50,000 | - | 50,000 |
| 34 | Rehabilitate Parking Lot- Various Locations | - | 200,000 | - | 200,000 |
| 35 | Vista Park- Installation of Trail Fencing Along Slope | - | 40,000 | - | 40,000 |
| 36 | Wakeham Park- Renovate Tot Lot and Perimeter | - | 190,000 | - | 190,000 |
| Park Development, Program #40112 | | | | | |
| 37 | Bluff Stairs at South Fairview Park | - | 275,000 | - | 275,000 |
| 38 | Canary Drive Stairs | - | 65,000 | - | 65,000 |
| 39 | Davis Field (Lions Park) Scoreboard | - | 30,000 | - | 30,000 |
| 40 | Fairview Park Improvements | - | 250,000 | - | 250,000 |
| 41 | Fairview Park Multipurpose Trail | - | 835,959 * | - | 835,959 |
| 42 | Fence along Placentia Avenue | - | 330,000 | - | 330,000 |
| 43 | Mesa Del Mar Neighborhood Entryway | - | 78,000 | - | 78,000 |
| 44 | Jack Hammett Field 1 Upgrade | - | 1,060,000 | - | 1,060,000 |
| 45 | Park Security Lighting Replacement Program | - | - | - | 475,000 |
| 46 | Parking Lot Lighting at Fairview Park | - | 650,000 | - | 650,000 |
| 47 | Parsons School Field Lighting | - | 440,000 | - | 440,000 |
| 48 | Playground at Brentwood Park | - | 500,000 | - | 500,000 |
| 49 | Restroom North of Fairview Park Entrance | - | 525,000 | - | 525,000 |
| 50 | Smallwood Park Improvements | - | 500,000 | - | 500,000 |
| 51 | Talbert Nature Preserve | - | 135,000 | - | 135,000 |
| 52 | Vista Park - Veterans Memorial | - | 60,000 | - | 60,000 |
| 53 | West Bluff Cable Railing at Fairview Park | - | 50,000 | - | 50,000 |
| 54 | Costa Mesa High School Track and Field Upgrade | - | 3,500,000 | - | 3,500,000 |

* Includes Grant funding

SUMMARY OF REQUESTED CAPITAL IMPROVEMENT PROJECTS

by Funding Source
FISCAL YEAR 2013-2014

| Req Nbr | Program/Project Name | Gas Tax Fund 201 | AQMD Fund 203 | CDBG Fund 207 | Park Development Fund 208 |
|---|---|---------------------|------------------|---------------------|---------------------------------|
| Building Maintenance, Program #50910 | | | | | |
| 55 | Mesa Verde Library- Repaint Interior & Replace Carpet | - | - | - | - |
| 56 | DRC- Replace Concrete Pool Decking | - | - | - | - |
| 57 | DRC- Replace Swimming Pool Plaster | - | - | - | - |
| 58 | Fire Station #3- Replace Roof | - | - | - | - |
| 59 | Fire Station #4- Replace Emergency Generator | - | - | - | - |
| 60 | Fire Station #6- Replace 3 HVAC Rooftop | - | - | - | - |
| 61 | Police Facility Heliport- Remove Underground Storage Tank | - | - | - | - |
| 62 | Council Chambers& Broadcast Systems A/V Upgrades | - | - | - | - |
| 63 | Building Maintenance Projects | - | - | - | - |
| Total FY 13-14 Requested CIPs | | \$ 3,250,000 | \$ 74,851 | \$ 1,012,500 | \$ 475,000 |

CITY OF COSTA MESA, CALIFORNIA

| Req Nbr | Program/Project Name | Drainage Fund 209 | Capital Improvement Fund 401 | Measure M Funds 403/415/416 | Total |
|---|---|----------------------|------------------------------------|-----------------------------------|-----------|
| Building Maintenance, Program #50910 | | | | | |
| 55 | Mesa Verde Library- Repaint Interior & Replace Carpet | - | 50,000 | - | 50,000 |
| 56 | DRC- Replace Concrete Pool Decking | - | 50,000 | - | 50,000 |
| 57 | DRC- Replace Swimming Pool Plaster | - | 100,000 | - | 100,000 |
| 58 | Fire Station #3- Replace Roof | - | 94,000 | - | 94,000 |
| 59 | Fire Station #4- Replace Emergency Generator | - | 90,000 | - | 90,000 |
| 60 | Fire Station #6- Replace 3 HVAC Rooftop | - | 38,000 | - | 38,000 |
| 61 | Police Facility Heliport- Remove Underground Storage Tank | - | 60,000 | - | 60,000 |
| 62 | Council Chambers& Broadcast Systems A/V Upgrades | - | 1,250,000 | - | 1,250,000 |
| 63 | Building Maintenance Projects | - | 1,051,890 | - | 1,051,890 |

Total FY 13-14 Requested CIPs

\$ 500,000 \$ 19,172,436 \$ 6,671,600 \$ 31,156,387

* Includes Grant funding

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | | | | | | |
|---|---|---|-----------------|-----------------|-----------------------------------|-------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Parkway and Median Impr., 20111 | | | | | |
| PROJECT TITLE Arlington Drive at Newport Boulevard Streetscape | | PROJECT MANAGER Bruce Hartley, x- 5164 | | | | | |
| PROJECT ACCOUNT STRING: | | ITEM 1 | | | | | |
| | Account | Fund | Org | Program | Project | | |
| | 500000 | 401 | 19500 | 20111 | - | New Project ▼ | |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | 15,000 | - | - | - | - | - | - |
| Construction | 165,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 180,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 180,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 180,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 5,400 | | |
| This project will design and install water efficient landscaping on Arlington Drive at Newport Boulevard, along the frontage of the parking lot and the Bark Park. The improvements will enhance the aesthetic appearance of the arterial roadway as it approaches TeWinkle Park, the OC Fairgrounds and the Civic Center. Approx. 18,000 sq. ft. | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | | | | | | | | | | | | | |
|--|--|---|-------------------|-------------|-------------|-------------|-----------------|-----|-------|-------|---|---|-------------|---|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Parkway and Median Impr., 20111 | | | | | | | | | | | | |
| PROJECT TITLE Median Improvements - Adams Avenue | | PROJECT MANAGER Bruce Hartley, x- 5164 | | | | | | | | | | | | |
| | | ITEM 2 | | | | | | | | | | | | |
| PROJECT ACCOUNT STRING: | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Account</td> <td style="text-align: center;">Fund</td> <td style="text-align: center;">Org</td> <td style="text-align: center;">Program</td> <td style="text-align: center;">Project</td> </tr> <tr> <td style="text-align: center;">500000</td> <td style="text-align: center;">401</td> <td style="text-align: center;">19500</td> <td style="text-align: center;">20111</td> <td style="text-align: center;">-</td> </tr> </table> | Account | Fund | Org | Program | Project | 500000 | 401 | 19500 | 20111 | - | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black;">New Project</td> <td style="text-align: center;">▼</td> </tr> </table> | New Project | ▼ |
| Account | Fund | Org | Program | Project | | | | | | | | | | |
| 500000 | 401 | 19500 | 20111 | - | | | | | | | | | | |
| New Project | ▼ | | | | | | | | | | | | | |
| Priority Classification: <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | | | | | | | |
| Description of Expenditures | | | | | | | | | | | | | | |
| Architect Fees | 10,000 | - | - | - | - | - | - | | | | | | | |
| Construction | 40,000 | - | - | - | - | - | - | | | | | | | |
| Engineering Fees | - | - | - | - | - | - | - | | | | | | | |
| Equipment | - | - | - | - | - | - | - | | | | | | | |
| Inspection | - | - | - | - | - | - | - | | | | | | | |
| Land Acquisition | - | - | - | - | - | - | - | | | | | | | |
| Other Costs (please identify) | - | - | - | - | - | - | - | | | | | | | |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | |
| Description of Resources | | | | | | | | | | | | | | |
| Capital Impr Fund | 50,000 | - | - | - | - | - | - | | | | | | | |
| | - | - | - | - | - | - | - | | | | | | | |
| | - | - | - | - | - | - | - | | | | | | | |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | |
| Project Justification | Operating Impact: | | | | | | \$ 3,000 | | | | | | | |
| This project will remove turf; design and install water efficient landscaping on Adams Avenue from Fairview Drive to Pinecreek Drive. The improvements will enhance the aesthetic appearance of the arterial roadway; yield a reduction in utility and maintenance costs; and eliminate water from the roadway, reducing future maintenance and repair to the asphalt surface. | | | | | | | | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: | OBJECTIVE: | | | | | | | | | | | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | |
|---|---|---|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Parkway and Median Impr., 20111 |
| PROJECT TITLE Median Improvements - California Avenue | | PROJECT MANAGER Bruce Hartley, x- 5164 |
| PROJECT ACCOUNT STRING: | | ITEM 3 |
| Account | Fund | Org |
| 500000 | 401 | 19500 |
| Program | Project | |
| 20111 | - | |
| | | New Project ▼ |
| Priority Classification: | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | |
| | FY 13-14 | FY 14-15 |
| | FY 15-16 | FY 16-17 |
| | FY 17-18 | FY 18-19 |
| | FY 19-20 | |
| Description of Expenditures | | |
| Architect Fees | 4,000 | - |
| Construction | 65,000 | - |
| Engineering Fees | - | - |
| Equipment | - | - |
| Inspection | - | - |
| Land Acquisition | - | - |
| Other Costs (please identify) | - | - |
| Total | \$ 69,000 | \$ - |
| Description of Resources | | |
| Capital Impr Fund | 69,000 | - |
| | - | - |
| Total | \$ 69,000 | \$ - |
| Project Justification | Operating Impact: \$ 1,350 | |
| This project includes removal of existing turf; design and installation of water efficient landscaping on California Avenue at New Hampshire Avenue. This project will enhance the aesthetic appearance of this neighborhood entry due to the installation of new plants. There are potential cost savings relative to water and landscape maintenance and will eliminate damage to the roadway caused by irrigation run-off. | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: |
| | | OBJECTIVE: |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|---|---|-------------------|-----------------|-----------------------------------|-----------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Parkway and Median Impr., 20111 | | | | | |
| PROJECT TITLE Median Improvements - Del Mar Avenue | | PROJECT MANAGER Bruce Hartley, x- 5164 | | | | | |
| PROJECT ACCOUNT STRING: | | ITEM 4 | | | | | |
| Account | Fund | Org | | | | | |
| 500000 | 401 | 19500 | | | | | |
| Program | Project | | | | | | |
| 20111 | - | | | | | | |
| | | New Project ▼ | | | | | |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | 25,000 | - | - | - | - | - | - |
| Construction | 150,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 175,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Cap Impr Fund | - | - | - | - | - | - | - |
| | 175,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 175,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 1,000 | | |
| <p>This project includes the removal of existing concrete; design and installation of water efficient landscaping on Del Mar Avenue at Newport Boulevard. This project will beautify a key intersection in the City by removing the concrete from an existing median and installing colorful water efficient plants. The project will increase annual maintenance costs to the City due to the addition of water, water meter, irrigation controller, irrigation components and electrical utilities and the maintenance of the new plant material. This project will expand existing or add medians as appropriate.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: | OBJECTIVE: | | | | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | |
|---|---|---|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Parkway and Median Impr., 20111 |
| PROJECT TITLE Median Improvements - Mesa Verde Drive | | PROJECT MANAGER Bruce Hartley, x- 5164 |
| PROJECT ACCOUNT STRING: | | ITEM 5 |
| Account | Fund | Org |
| 500000 | 401 | 19500 |
| Program | Project | |
| 20111 | - | |
| | | New Project ▼ |
| Priority Classification: | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | |
| | FY 13-14 | FY 14-15 |
| Description of Expenditures | FY 15-16 | FY 16-17 |
| FY 17-18 | FY 18-19 | FY 19-20 |
| Architect Fees | 138,600 | - |
| Construction | 1,247,400 | - |
| Engineering Fees | - | - |
| Equipment | - | - |
| Inspection | - | - |
| Land Acquisition | - | - |
| Other Costs (please identify) | - | - |
| Total | \$ 1,386,000 | \$ - |
| Description of Resources | FY 15-16 | FY 16-17 |
| FY 17-18 | FY 18-19 | FY 19-20 |
| Capital Impr Fund | - | - |
| | 1,386,000 | - |
| | - | - |
| Total | \$ 1,386,000 | \$ - |
| Project Justification | | Operating Impact: \$ 17,400 |
| This project includes removal of existing turf; design and installation of water efficient landscaping on Mesa Verde Drive, from east Adams Avenue to west Adams Avenue. The improvements will enhance the aesthetic appearance of the area and may result in reduction of water usage and maintenance costs. It will also eliminate water damage to the roadway from irrigation run-off, thereby reducing future maintenance costs. Contractor to install four (4) flow meters and/or flow sensors. | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: |
| | | OBJECTIVE: |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | |
|--|---|---|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Parkway and Median Impr., 20111 |
| PROJECT TITLE Median Improvements - Red Hill Avenue | | PROJECT MANAGER Bruce Hartley, x- 5164 |
| | | ITEM 6 |
| PROJECT ACCOUNT STRING: | Account 500000 | Fund 401 |
| | Org 19500 | Program 20111 |
| | Project - | - |
| | | New Project ▼ |
| Priority Classification: | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. | | |
| <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. | | |
| <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. | | |
| <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | |
| | FY 13-14 | FY 14-15 |
| | FY 15-16 | FY 16-17 |
| | FY 17-18 | FY 18-19 |
| | FY 19-20 | |
| Description of Expenditures | | |
| Architect Fees | 14,000 | - |
| Construction | 126,000 | - |
| Engineering Fees | - | - |
| Equipment | - | - |
| Inspection | - | - |
| Land Acquisition | - | - |
| Other Costs (please identify) | - | - |
| Total | \$ 140,000 | \$ - |
| | \$ - | \$ - |
| Description of Resources | | |
| Capital Impr Fund | 140,000 | - |
| | - | - |
| Total | \$ 140,000 | \$ - |
| | \$ - | \$ - |
| Project Justification | Operating Impact: \$ 1,950 | |
| This project includes the removal of existing turf; design and installation of water efficient landscaping on Red Hill Avenue from Pullman Avenue to McCormick Avenue. These improvements may result in possible reduction of water usage and maintenance costs. In addition, the improvements will eliminate water damage to the roadway, yielding reduced maintenance costs in the future. The contractor will install one (1) flow meter and/or flow sensor. The total square footage is 7,780. | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: |
| | | OBJECTIVE: |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | |
|---|---|---|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Parkway and Median Impr., 20111 |
| PROJECT TITLE Parkway Improvements - Gisler Avenue | | PROJECT MANAGER Jim Ortiz, x- 7490 |
| PROJECT ACCOUNT STRING: | | ITEM 7 |
| Account | Fund | Org |
| 500000 | 401 | 19500 |
| Program | Project | |
| 20111 | - | |
| | | New Project ▼ |
| Priority Classification: | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | |
| | FY 13-14 | FY 14-15 |
| Description of Expenditures | FY 15-16 | FY 16-17 |
| Architect Fees | FY 17-18 | FY 18-19 |
| 7,500 | FY 19-20 | - |
| Construction | - | - |
| 93,400 | - | - |
| Engineering Fees | - | - |
| - | - | - |
| Equipment | - | - |
| - | - | - |
| Inspection | - | - |
| - | - | - |
| Land Acquisition | - | - |
| - | - | - |
| Other Costs (please identify) | - | - |
| - | - | - |
| Total | \$ 100,900 | \$ - |
| - | - | - |
| Description of Resources | - | - |
| - | - | - |
| Capital Impr Fund | 100,900 | - |
| - | - | - |
| - | - | - |
| Total | \$ 100,900 | \$ - |
| - | - | - |
| Project Justification | | Operating Impact: \$ 1,450 |
| The project will begin the incremental beautification of Gisler Avenue parkways, beginning at Iowa Street. This project includes the design and installation of water meters, backflow preventers, irrigation controllers and irrigation components, and electrical utilities for the landscaping in the north side parkway on Gisler Avenue from Iowa Street to California Street. The total square footage is 3,800. | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: |
| | | OBJECTIVE: |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|---|---|-------------------|-----------------|------------------------------------|-----------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Parkway and Median Impr., 20111 | | | | | |
| PROJECT TITLE Parkway Improvements - Victoria Street | | PROJECT MANAGER Bruce Hartley, x- 5164 | | | | | |
| PROJECT ACCOUNT STRING: | | ITEM 8 | | | | | |
| Account | Fund | Org | | | | | |
| 500000 | 401 | 19500 | | | | | |
| Program | Project | | | | | | |
| 20111 | - | | | | | | |
| | | New Project ▼ | | | | | |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | 78,400 | - | - | - | - | - | - |
| Construction | 705,600 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 784,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 784,000 | - | - | - | - | - | - |
| Total | \$ 784,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 11,200 | | |
| <p>This projects includes the removal of existing plants; design and installation of water efficient landscaping in the parkway on Victoria Street between Pomona Avenue and Meyer Place, and Victoria Street between American Avenue and National Avenue. This project will enhance the aesthetic appearance of a major arterial street and entry to the City. The replacement of the existing plant material with a more colorful, contemporary plant palette will compliment the landscape and hardscape improvements made on Harbor Boulevard, 19th and 17th Street, as well as other locations throughout the City. The contractor will install a flow meter and/or flow sensor.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: | OBJECTIVE: | | | | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|--|------------------|---------------------------------------|--------------------|---|--|-------------------------------|------------------|
| DEPARTMENT CEO'S OFFICE | | DIVISION CEO Administration | | | PROGRAM Neighborhood Improvement Task Force, 50250 | | |
| PROJECT TITLE Landscape Improvements- Coolidge Avenue and Fillmore Way | | | | PROJECT MANAGER Keith Clarke, x- 5277 | | ITEM 9 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 11100 | Program 50250 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | 60,000 | - | - | - | - | - | 60,000 |
| Construction | - | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 60,000 |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 60,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| <p>On October 22, 2012 the Neighborhood Improvement Task Force Division of the CEO's Office was created. In addition to other programs, the purpose of this division is to focus on the improvement of approximately 163 multi-family dwellings located south of Paularino Ave, north of El Camino Drive, between Cleveland Ave. to the west and Garfield Ave. to the east. In particular, all streets and alleys in this target area should be improved. To date, the Public Services Department has completed the following improvements:</p> <p>Alley # 47 (between Cleveland and Coolidge) Alley # 122 (between Mission and Valencia) Alley # 123 (between Valencia and El Camino)</p> <p>Other targeted improvements in this area include Coolidge Ave and Fillmore Way. The Neighborhood Improvement Task Force Division would like to retain the services of a Landscape Architect to design plans for the replacement or modification of medians, parkways, parking and on-site landscape schemes for these two streets. These plans will include streetscape improvements such as planting and removal of trees, vines, shrubs, groundcover and landscaped parkways, as well as street furnishings (i.e. seating, decorative paving, lighting and trash receptacles).</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|-------------------|---------------------------------------|--------------------|---|--|-------------------------------|-----------------|
| DEPARTMENT CEO'S OFFICE | | DIVISION CEO Administration | | | PROGRAM Neighborhood Improvement Task Force, 50250 | | |
| PROJECT TITLE 7' High vinyl fencing installation along four alleys | | | | PROJECT MANAGER Keith Clarke, x- 5277 | | ITEM 10 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 11100 | Program 50250 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 160,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 160,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 160,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 160,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| <p>On October 22, 2012 the Neighborhood Improvement Task Force Division of the CEO's Office was created. In addition to other programs, the purpose of this division is to focus on the improvement of approximately 163 multi-family dwellings located south of Paularino Ave, north of El Camino Drive, between Cleveland Ave. to the west and Garfield Ave. to the east. In particular all streets and alleys in this target area should be improved.</p> <p>The Community Improvement Division would like to install continuous 7' high vinyl fencing along the following four alleys:</p> <p>Alley No. 47 (between Cleveland and Coolidge, west side) Alley No. 50 (between Cleveland and Coolidge, east side) Alley No. 51 (between Baker and Mendoza, west side) Alley No. 125 (between Sonora and Alley No. 120, east side)</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|------------------|------------------------------------|---------------------------|--|--|-----------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Transportation | | | PROGRAM Street Improvements, 30112 | | |
| PROJECT TITLE Bicycle Racks at Various City Facilities | | | | PROJECT MANAGER Raja Sethuraman, x- 5032 | | ITEM 11 | |
| PROJECT ACCOUNT STRING: | | Account 500000 500000 | Fund 401 203 | Org 19200 19200 | Program 30112 30112 | Project - - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 39,050 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 39,050 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Cap Impr Fd (Fed BCIP Funds) | 33,974 | - | - | - | - | - | - |
| AQMD Funds | 5,076 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 39,050 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| <p>This project includes installation of new bicycle racks at seven City facilities - City Hall, Costa Mesa Tennis Center/Volcom Skate Park, Jack Hammett Sports Complex, Fairview Park, Newport Boulevard (Downtown), Vehicle Parking District #1 and Vehicle Parking District #2. The intent is to promote bicycle usage citywide and customized bicycle rack designs for each facility.</p> <p>The City has secured Bicycle Corridor Improvement Program (BCIP) funds in the amount of \$33,974, representing 87 percent of project costs. The remaining funds will be derived from AQMD revenues. The project will be implemented in Fiscal Year 13-14.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: CIR-1 | | POLICY: | | OBJECTIVE: CIR-1A.1, 3, 10 | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|--|-------------------|------------------------------------|---------------------------|--|--|-----------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Transportation | | | PROGRAM Street Improvements, 30112 | | |
| PROJECT TITLE Bicycle Safety Education at Elementary Schools | | | | PROJECT MANAGER Raja Sethuraman, x- 5032 | | ITEM 12 | |
| PROJECT ACCOUNT STRING: | | Account 500000 500000 | Fund 401 203 | Org 19200 19200 | Program 30112 30112 | Project - - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | - | - | - | - | - | - | - |
| Engineering Fees | 138,600 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 138,600 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Cap Impr Fd (Fed BCIP Funds) | 120,582 | - | - | - | - | - | - |
| AQMD Funds | 18,018 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 138,600 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| <p>This project includes bicycle safety education at sixteen elementary schools in the City of Costa Mesa. Bicycle safety education at each school will be a day-long event where instructors provide several sessions of focused teaching. There will also be an option for students to practice, under supervision, safe bicycling skills on actual neighborhood streets. In addition to classes at each school, four larger public outreach events are proposed throughout the school year where multiple schools (public and private) and the public is invited to participate. Presentation on safe bicycling is given at these events by professional instructors.</p> <p>The City secured federal Bicycle Corridor Improvement Program (BCIP) funds in the amount of \$120,582, representing 87 percent of project costs. The remaining funds will be derived from AQMD revenues. The project will be implemented in Fiscal Year 13-14.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: CIR-1 | | POLICY: | | OBJECTIVE: CIR-1A.1, 3, 10 | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|--|--------------------|------------------------------------|---------------------------|--|--|-------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Transportation | | | PROGRAM Street Improvements, 30112 | | |
| PROJECT TITLE Bicycle Signal Project on Placentia Avenue | | | | PROJECT MANAGER Raja Sethuraman, x- 5032 | | ITEM 13 | |
| PROJECT ACCOUNT STRING: | | Account 500000 500000 | Fund 401 203 | Org 19300 19300 | Program 30112 30112 | Project | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input checked="" type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 244,288 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 244,288 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Cap Impr Fd (Fed BCIP Grant) | 212,531 | - | - | - | - | - | - |
| AQMD Funds | 31,757 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 244,288 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 1,200 | | |
| <p>This project provides a controlled crossing on Placentia Avenue for bicyclists and pedestrians. A new bicycle trail was constructed connecting Placentia Avenue to the Greenville Banning Channel regional trail to the south of Fairview Channel within Fairview Park. At the terminus at Placentia Avenue, there is significant potential for bicyclists crossing high speed arterial at mid block location without any traffic control. The traffic signal will allow pedestrians and bicyclists to cross Placentia Avenue and access Fairview Park, Talbert Nature Preserve and beaches.</p> <p>The City secured federal Bicycle Corridor Improvement Program (BCIP) grant funds in the amount of \$212,531, which is about 87 percent of the total cost of this project. Funding from AQMD revenues will be used as City match for the remainder of project cost. Design of the project will be completed by in house staff. Construction is scheduled for FY 13-14.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: CIR-1 | | POLICY: | | OBJECTIVE: CIR-1A.3, 15 | | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|-------------------|-----------------------------------|--------------------|--|--|--------------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Transportation | | | PROGRAM Street Improvements, 30112 | | |
| PROJECT TITLE Bristol Street Medians (Baker St. to Newport Blvd.) | | | | PROJECT MANAGER Raja Sethuraman, x- 5032 | | ITEM 14 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 30112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input checked="" type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | - | 459,900 | - | - | - | - | - |
| Engineering Fees | 109,300 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 109,300 | \$ 459,900 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Cap Impr Fd (Fed HSIP Grant) | 88,300 | 403,900 | - | - | - | - | - |
| Capital Improvement Fund | 21,000 | 56,000 | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 109,300 | \$ 459,900 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$12,000 | | |
| <p>This project provides for construction of landscaped medians and pedestrian improvements on Bristol Street between Baker Street and Newport Boulevard. Bristol Street has major commercial establishments including The LAB and The CAMP between Baker Street and Randolph Avenue. This project will include a review of pedestrian movements between these two centers as well as traffic patterns in this area to determine median and pedestrian enhancements. South of Randolph Avenue, the project includes construction of landscaped medians to Newport Boulevard.</p> <p>The City secured a Highway Safety Improvement Program Federal Grant in the amount of \$492,200 towards the design and construction of the project. The Grant is approximately 86 percent of the total project cost and City match share is required for the remaining portion. The Design Phase was scheduled for Fiscal Year 2013-14 and construction is scheduled for Fiscal Year 2014-15.</p> <p>Operating impact for maintenance of landscaping expected from FY 2016-17.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: CD-1, CD-3 | | POLICY: | | OBJECTIVE: CD-1A.1, 4, CD-3.2 | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | |
|--|--------------------------------|--|
| DEPARTMENT PUBLIC SERVICES | DIVISION Engineering | PROGRAM Alley Improvements, 30112 |
| PROJECT TITLE CDBG Alley Improvement- Alley No.'s 16,17,18& 42 | | PROJECT MANAGER Fariba Fazeli, x- 5378 |
| PROJECT ACCOUNT STRING: | | ITEM 15 |
| Account | Fund | Org |
| 500000 | 207 | 19200 |
| Program | Project | |
| 30112 | - | |
| | | New Project ▼ |

Priority Classification:

Class I Required by action of the City Council or legislation of another governmental agency.

Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service.

Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions.

Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.

| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
|------------------------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 447,500 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 447,500 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| CDBG | 447,500 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 447,500 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Project Justification **Operating Impact:** \$ -

A comprehensive study was conducted Citywide to provide information about the existing condition of the alleys and their rehabilitation cost. In 2007, the City Council adopted an Alley Improvement Priority List and directed staff to move forward with rehabilitating the alleyways.

These funds will be used towards rehabilitation of the following four Alleys:

Harbor Blvd. Alley (Alley No. 16) located between Bernard St. and Hamilton St., from Charlie St to Bernard St..

Bernard St Alley (Alley No. 17) located between Maple Ave. and Harbor Blvd., from Bernard St. to south of Bernard St.

Bernard St Alley (Alley No. 18) located between Maple Ave. and Harbor Blvd., from 19th St. to 19th St.

Newport Blvd. Alley (Alley No. 42) located between Bernard Street and 19th Street, from Harbor Blvd. to 19th St.

| | | | |
|---------------------------------|--------------|----------------|-------------------|
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: | OBJECTIVE: |
|---------------------------------|--------------|----------------|-------------------|

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|-------------------|--------------------------------|--------------------|--|---|-------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Alley Improvements, 30112 | | |
| PROJECT TITLE CDBG Alley Improvement- Alley No.'s 120 & 121 | | | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | ITEM 16 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 207 | Org 19200 | Program 30112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 315,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 315,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| CDBG | 315,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 315,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| <p>A comprehensive study was conducted Citywide to provide information about the existing condition of the alleys and their rehabilitation cost. In 2007, the City Council adopted an Alley Improvement Priority List and directed staff to move forward with rehabilitating the alleyways.</p> <p>These funds will be used towards rehabilitation of the following two Alleys:</p> <p>Baker Street Alley (Alley No. 120) located between Paularino Channel and Mission Drive, from Mendoza Drive to Alley No. 125.</p> <p>LaSalle Avenue Alley (Alley No. 121) located between Mendoza Drive and LaSalle Avenue, from Alley No. 120 to Mission Drive.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|---------------------|--------------------------------|---------------------|--|--|---------------------|---------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM 30112, Street Improvements | | |
| PROJECT TITLE Citywide Street Improvements | | | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | ITEM 17 | |
| PROJECT ACCOUNT STRING: | Account | Fund | Org | Program | Project | Existing Project ▼ | |
| | 500000 | 201 | 19200 | 30112 | 400015 | | |
| | 500000 | 416 | 19200 | 30112 | 400015 | | |
| | 500000 | 401 | 19200 | 30112 | 400015 | | |
| | 500000 | 403 | 19200 | 30112 | 400015 | | |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 6,800,000 | 7,000,000 | 7,000,000 | 7,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 6,800,000 | \$ 7,000,000 | \$ 7,000,000 | \$ 7,000,000 | \$ 3,000,000 | \$ 3,000,000 | \$ 3,000,000 |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 750,000 | - | - | - | - | - | - |
| Gas Tax | 2,250,000 | - | - | - | - | - | - |
| Measure "M2" fund 416 | 3,000,000 | - | - | - | - | - | - |
| Measure "M" fund 403 | 800,000 | - | - | - | - | - | - |
| Total | \$ 6,800,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ - | | |
| <p>This program will provide major rehabilitation to City streets which are in immediate need for improvement. The program is implemented in accordance with the Pavement Management System to meet the City Council Goal to reach and maintain an average Citywide Pavement Condition Index (PCI) of 85 by 2017.</p> <p>These funds will be used towards rehabilitation of the following streets: Sunflower Avenue from Main St. to Anton Blvd. and from Avenue of the Arts to Anton Blvd. (westbound only). Anton Boulevard from Sakioka Drive to Avenue of the Arts. Bristol Street from the 405 FWY deck to Anton Blvd. Town Center Drive from Bristol Street to Park Center Drive Park Center Drive from Town Center Drive to Sunflower Avenue Residential streets located between 405 Fwy to the North, Paularino Ave. to the South, Bristol St. to the East and Bear St. to the West. (Maintenance District 31) Residential streets located between Adams Ave. to the North, Fairview Park to the South, Harbor Blvd. to the East and Westerly City Limits. (Maintenance district 11) Residential streets located between Paularino Ave. to the North, Baker St. to the South, 55 Fwy to the East and Fairview Rd. to the West. (Maintenance District 16) Residential streets located between Fairview Park to the North, Victoria Street to the South, Harbor Blvd. to the East and Westerly City Limits. (Maintenance districts 18 & 19) Operational Impact: temporary repairs will be required by the City crews until permanent improvements have been completed.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: | | POLICY: | | OBJECTIVE: | | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|--|---------------------|------------------------------------|---------------------------|--|---|------------------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Alley Improvements, 30112 | | |
| PROJECT TITLE Citywide Unimproved Alley Program (Alley No.'s 005, 051,119 & 125) | | | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | ITEM 18 | |
| PROJECT ACCOUNT STRING: | | Account 500000 500000 | Fund 201 401 | Org 19200 19200 | Program 30112 30112 | Project 400012 400012 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 1,100,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 1,000,000 | 300,000 |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 1,100,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 1,000,000 | \$ 300,000 |
| Description of Resources | | | | | | | |
| Gas Tax | 600,000 | - | - | - | - | - | - |
| Capital Improvement Fund | 500,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 1,100,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| <p>A comprehensive study was conducted Citywide to provide information about the existing conditions of the alleys and their rehabilitation cost. In 2007, the City Council adopted an Alley Improvement Priority List and directed staff to move forward with rehabilitating the alleyways. In 2012 the Council directed staff to accelerate reconstruction of all 6.1 miles of alleys in the "very poor" condition category over the following 7 years. Funding levels are proposed to meet this Council goal.</p> <p>The proposed funding will be used towards rehabilitation of the following Alleys:</p> <p>Pomona Ave. Alley (Alley No. 005) located between Placentia Ave. and Pomona Ave. from Ohms Way to 16th Street.</p> <p>Mendoza Dr. Alley (Alley No. 051) located between Baker St. and Mission Dr. from Mendoza Dr. to Baker St.</p> <p>Mendoza Dr. Alley (Alley No. 119) located between Ballow Ln. and Mendoza Dr. from Mission Dr. to El Camino Dr.</p> <p>Velasco Ln. Alley (Alley No. 125) located between Velasco Lane and La Salle Ave. from Sonora Rd. to Alley No. 120.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|-------------------|--------------------------------|--------------------|--|--|--------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Street Improvements, 30112 | | |
| PROJECT TITLE Additional lighting in Public Alleys | | | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | ITEM 19 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 30112 | Project 400012 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 100,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 100,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 5,000 | | |
| <p>This request is to provide additional lighting in public alleys. Lighting in public alleys has a direct correlation with public safety and blight. This appropriation will allow the City to begin lighting upgrades to public alleys as needed.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|--|-------------------|-----------------------------------|--------------------|--|--|----------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Transportation | | | PROGRAM Street Improvements, 30112 | | |
| PROJECT TITLE East 19th Street Safe Routes to School Project | | | | PROJECT MANAGER Raja Sethuraman, x- 5032 | | ITEM 20 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 30112 | Project 370036 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input checked="" type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 770,900 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 770,900 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Cap Impr Fd (Fed SRTS Grant) | 770,900 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 770,900 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 15,000 | | |
| <p>This project provides for implementation of "traffic calming" on East 19th Street between Newport Boulevard and Irvine Avenue. The project includes chokers to be constructed at intersections and chokers/medians at select mid-block locations along East 19th Street. Landscaping will be incorporated into the traffic calming devices to provide vertical features and the visual effect of a narrower street. These measures will address speeding concerns by narrowing the street and enhancing its residential nature. Entry monument signs at Fullerton Avenue and Irvine Avenue will be constructed to enhance identification of "Eastside Costa Mesa". Since East 19th Street is a direct route connecting the terminus of SR-55 Freeway and Irvine Avenue through the Eastside, the high speed of traffic and cut-through traffic have become primary concerns.</p> <p>The Public Services Department secured a Safe Routes to School Federal Grant in the amount of \$855,900 towards the design and construction of the project. The Grant is 100 percent of the total project cost and no City match share is required. The Design Phase was scheduled for Fiscal Year 2012-13 and construction is scheduled for Fiscal Year 2013-14.</p> <p>Operating impacts for landscape maintenance is expected to start in Fiscal Year 2015-16.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: | CIR-1, CD-3 | POLICY: | CIR-1A | OBJECTIVE: | CIR-1A.14, 15, CD-3.1, 3.2 | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|-------------------|------------------------------------|---------------------------|--|--|--------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Transportation | | | PROGRAM Street Improvements, 30112 | | |
| PROJECT TITLE Placentia Avenue - 20th Street Crosswalk | | | | PROJECT MANAGER Raja Sethuraman, x- 5032 | | ITEM 21 | |
| PROJECT ACCOUNT STRING: | | Account 500000 500000 | Fund 203 401 | Org 19200 19200 | Program 30112 30112 | Project - - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 158,900 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 158,900 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Cap Impr Fd (Fed SRTS Grant) | 138,900 | - | - | - | - | - | - |
| AQMD Funds | 20,000 | - | - | - | - | - | - |
| Total | \$ 158,900 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ - | | |
| <p>This project enhances the pedestrian crossing at Placentia/20th Street by upgrading the quality of in-pavement flashers, adding new overhead flashing warning signals and signs, and installation of new audible pedestrian push buttons.</p> <p>The Public Services Department secured Safe Route to School (SR2S) grant in the amount of \$138,900, which is about 82 percent of the total cost of this project. AQMD revenues and City staff time will be used as City match for the remainder of project cost. Design of the project will be completed by in-house staff. Construction is scheduled for FY 13-14.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: CIR-1 | | POLICY: | | OBJECTIVE: CIR-1A.3, 15 | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|-------------------------|-----------------------------------|--------------------|--|--|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Transportation | | | PROGRAM Street Improvements, 30112 | | |
| PROJECT TITLE Placentia Avenue Medians (Adams Ave. to Wilson St.) | | | | PROJECT MANAGER Raja Sethuraman, x- 5032 | | ITEM 22 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 30112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input checked="" type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | - | 738,400 | - | - | - | - | - |
| Engineering Fees | 105,800 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 105,800 | \$ 738,400 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Cap Impr Fd (Fed HSIP Grant) | 81,200 | 648,500 | - | - | - | - | - |
| Capital Improvement Fund | 24,600 | 89,900 | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 105,800 | \$ 738,400 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 20,000 | | |
| <p>This project provides for construction of a landscaped median on Placentia Avenue between Adams Avenue and Wilson Street. This will not only improve the streetscape which is adjacent to Fairview Park and Estancia High School, but also improve the traffic operations on the street. Installation of raised medians landscaped with trees will provide the appearance of a narrower roadway, resulting in a traffic calming effect. The medians are consistent with the Fairview Park Master Plan.</p> <p>The Public Services Department secured a Highway Safety Improvement Program Federal Grant in the amount of \$729,700 towards the design and construction of the project. The Grant is approximately 86 percent of the total project cost and City match share is required for the remaining portion. The Design Phase was scheduled for Fiscal Year 2013-14 and construction is scheduled for Fiscal Year 2014-15.</p> <p>Operating impacts for maintenance of landscaping is expected in Fiscal Year 2016-17.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: CD-1, CD-3 | | POLICY: | | OBJECTIVE: CD-1A.1, 4, CD-3.2 | | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|-------------------|-----------------------------------|--------------------|--|--|--------------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Transportation | | | PROGRAM Street Improvements, 30112 | | |
| PROJECT TITLE Red Hill Avenue Medians (McCormick Ave. to Bristol St.) | | | | PROJECT MANAGER Raja Sethuraman, x- 5032 | | ITEM 23 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 30112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input checked="" type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | - | 768,600 | - | - | - | - | - |
| Engineering Fees | 102,700 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 102,700 | \$ 768,600 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Cap Impr Fd (Fed HSIP Grant) | 92,400 | 685,700 | - | - | - | - | - |
| Capital Improvement Fund | 10,300 | 82,900 | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 102,700 | \$ 768,600 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 20,000 | | |
| <p>This project provides for construction of landscaped medians on Red Hill Avenue between McCormick Avenue and Bristol Street. Red Hill Avenue is a gateway street to Costa Mesa and has a wide painted median. The project will result in construction of raised landscaped medians that are more inviting. It also improves overall traffic operations.</p> <p>The Public services Department secured a Highway Safety Improvement Program Federal Grant in the amount of \$778,100 towards the design and construction of the project. The Grant is approximately 89 percent of the total project cost and a City match share is required for the remaining portion. The Design Phase is scheduled for Fiscal Year 2013-14 and construction is scheduled for Fiscal Year 2014-15.</p> <p>Operating impact for landscape maintenance is expected in Fiscal Year 2016-17.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: CD-1, CD-3 | | POLICY: | | OBJECTIVE: CD-1A.1, 4, CD-3.2 | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|-------------------|--------------------------------|--------------------|--|---|-------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Alley Improvements, 30112 | | |
| PROJECT TITLE Wallace Avenue Rehabilitation | | | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | ITEM 24 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 207 | Org 19200 | Program 30112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 250,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| CDBG | 250,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| <p>This program will provide major rehabilitation to City streets which are in immediate need of improvement. This program is implemented in accordance with the Pavement Management System and with recommendations from the Engineering Division.</p> <p>These funds will be used towards rehabilitation of Wallace Avenue from 19th Street to Hamilton Street.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|--|-------------------|--------------------------------|--------------------|--|--|--------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Street Improvements, 30112 | | |
| PROJECT TITLE Westside Improvements - 17th Street and 19th Street | | | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | ITEM 25 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 30112 | Project 350019 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 250,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 6,000 | | |
| <p>On April 4, 2006, the City Council adopted the 19 West Urban Plan (the Plan). The Plan contains revitalization strategies which include streetscape improvements aimed at enhancing the overall appearance and attractiveness of the Westside. The Plan includes streetscape improvements such as planting of trees, vines, shrubs, groundcover in landscaped parkways, as well as street furnishings (i.e. seating, decorative paving, lighting, and trash receptacles). Construction documents have been prepared to implement some of the elements described in the Plan and enhance the project area by making it more attractive and pedestrian-friendly.</p> <p>This project is focused on the areas along 19th Street from Harbor Boulevard to Monrovia Avenue and 17th Street from Newport Boulevard to Placentia Avenue.</p> <p>This funding will be allocated towards the phased construction of the 19th West Urban Plan elements.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | | | | | | | | | | | | | |
|---|---|---|-------------------|-------------------|-------------------|-------------------|-------------------|-----|-------|-------|--------|--------|-----|-------|-------|--------|--|------------------|---|
| DEPARTMENT PUBLIC SERVICES | DIVISION Engineering | PROGRAM Storm Drain Improvements, 30122 | | | | | | | | | | | | | | | | | |
| PROJECT TITLE Pomona Ave/ Industrial Wy Water Quality & Storm Drain design | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | | | | | | | | | | | | | | | | |
| PROJECT ACCOUNT STRING: | | ITEM 26 | | | | | | | | | | | | | | | | | |
| | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Account</td> <td style="text-align: center;">Fund</td> <td style="text-align: center;">Org</td> <td style="text-align: center;">Program</td> <td style="text-align: center;">Project</td> </tr> <tr> <td style="text-align: right;">500000</td> <td style="text-align: center;">209</td> <td style="text-align: center;">19200</td> <td style="text-align: center;">30122</td> <td style="text-align: center;">550017</td> </tr> <tr> <td style="text-align: right;">500000</td> <td style="text-align: center;">416</td> <td style="text-align: center;">19200</td> <td style="text-align: center;">30122</td> <td style="text-align: center;">550017</td> </tr> </table> | Account | Fund | Org | Program | Project | 500000 | 209 | 19200 | 30122 | 550017 | 500000 | 416 | 19200 | 30122 | 550017 | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Existing Project</td> <td style="text-align: center;">▼</td> </tr> </table> | Existing Project | ▼ |
| Account | Fund | Org | Program | Project | | | | | | | | | | | | | | | |
| 500000 | 209 | 19200 | 30122 | 550017 | | | | | | | | | | | | | | | |
| 500000 | 416 | 19200 | 30122 | 550017 | | | | | | | | | | | | | | | |
| Existing Project | ▼ | | | | | | | | | | | | | | | | | | |
| Priority Classification: | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | | | | | | | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | | | | | | | | | | | | |
| Description of Expenditures | | | | | | | | | | | | | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - | | | | | | | | | | | | |
| Construction | 3,371,600 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | | | | | | | | | | | | |
| Engineering Fees | - | - | - | - | - | - | - | | | | | | | | | | | | |
| Equipment | - | - | - | - | - | - | - | | | | | | | | | | | | |
| Inspection | - | - | - | - | - | - | - | | | | | | | | | | | | |
| Land Acquisition | - | - | - | - | - | - | - | | | | | | | | | | | | |
| Other Costs (please identify) | - | - | - | - | - | - | - | | | | | | | | | | | | |
| Total | \$ 3,371,600 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 500,000 | | | | | | | | | | | | |
| Description of Resources | | | | | | | | | | | | | | | | | | | |
| Drainage Fees | 500,000 | - | - | - | - | - | - | | | | | | | | | | | | |
| Measure "M2", Tier 2 Grant | 2,871,600 | - | - | - | - | - | - | | | | | | | | | | | | |
| | - | - | - | - | - | - | - | | | | | | | | | | | | |
| Total | \$ 3,371,600 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | | | | | | |
| Project Justification | Operating Impact: | | | | | | \$ - | | | | | | | | | | | | |
| <p>The City's Master Drainage Plan was last updated and adopted by the City Council in August 2006.</p> <p>As part of the update, a hydrology analysis was conducted for the entire City which identified the watersheds with existing storm drain systems in need of upgrades.</p> <p>The watershed bounded by a) Placentia Avenue, b) West 19th Street, c) Newport Boulevard, and d) West 16th (watershed 8) has been identified by the Master Drainage Plan as one of the drainage area that is in need of upgrade.</p> <p>It is recommended that upgrades to the system in this watershed be constructed in two phases. This request will allocate funding for Phase I - Construction of a detention basin at Lions Park within the open space adjacent to Anaheim Avenue, located between the Historical Society and the Downtown Recreation Center and a parallel storm drain system on Anaheim Avenue between Plumer Street and 18th Street. The Public Services Department secured grant funding in the amount of \$2,871,600 from the Measure M2, Tier 2 Grant Program towards the construction of this phase.</p> <p>Phase II consists of construction of storm drain systems on Placentia Avenue and Pomona Avenue between 17th Street and 16th Street. The construction cost is estimated at \$4,500,000. Staff will continue to seek opportunities to capture additional grant funding for this phase of the work.</p> | | | | | | | | | | | | | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: | OBJECTIVE: | | | | | | | | | | | | | | | | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|-------------------|--------------------------------|--------------------|--|--|--------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Curbs & Sidewalks, 30130 | | |
| PROJECT TITLE Citywide Sidewalk Repair Program | | | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | ITEM 27 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 30130 | Project 500018 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 210,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 210,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 210,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 210,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ - | | |
| <p>A parkway maintenance program is essential to remove and replace damaged curbs, gutters, and sidewalks, which eliminate the City's liability associated with pedestrian accidents. This allocation is intended to focus the improvements on the sidewalk element of the parkway to permanently repair sidewalks uplifted by adjacent trees.</p> <p>These funds will be allocated exclusively towards the repair of uplifted sidewalks throughout the City.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|-------------------|--------------------------------|--------------------|--|--|--------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Curbs & Sidewalks, 30130 | | |
| PROJECT TITLE New Sidewalk/Missing Link Program | | | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | ITEM 28 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 201 | Org 19200 | Program 30130 | Project 500009 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| Description of Resources | | | | | | | |
| Gas Tax | 100,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 100,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ - | | |
| <p>In 1997, a comprehensive study was conducted Citywide to provide information about missing sidewalk locations, and to supplement and update a previous study conducted by staff in 1995. City Council approved the priorities and recommendations in the report. New sidewalks will be constructed in the highest priority areas such as around schools, hospitals, convalescent homes, public facilities, bus routes, and arterial highways.</p> <p>No Operational Impact.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|-------------------|--------------------------------|--------------------|--|--|-------------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Curbs & Sidewalks, 30130 | | |
| PROJECT TITLE Parkway Improvement Program | | | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | ITEM 29 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 201 | Org 19200 | Program 30130 | Project 500010 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| Description of Resources | | | | | | | |
| Gas Tax | 250,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| <p>A parkway maintenance program is essential to remove and replace damaged curb, gutter, and sidewalk which eliminates the City's liability associated with pedestrian accidents. This program is intended to provide funds to permanently repair the damaged concrete improvements within the City right-of-way.</p> <p>These funds will be used to perform the necessary parkway repairs in anticipation of the residential street maintenance program for the following year. Additionally, ADA accessibility ramps are also constructed as part of this program throughout the City.</p> <p>No Operational Impact.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|------------------|--------------------------------|--------------------|--|--|-------------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Curbs & Sidewalks, 30130 | | |
| PROJECT TITLE Priority Sidewalk Repair | | | | PROJECT MANAGER Fariba Fazeli, x- 5378 | | ITEM 30 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 201 | Org 19200 | Program 30130 | Project 500017 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| Description of Resources | | | | | | | |
| Gas Tax | 50,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| <p>A parkway maintenance program is essential to remove and replace damaged curb, gutter, and sidewalk which eliminates the City's liability associated with pedestrian accidents. This program is intended to provide funds to permanently repair the damaged concrete improvements within the City right-of-way.</p> <p>These funds are allocated to provide staff the flexibility to perform the necessary parkway repairs associated with the removal of trees as directed by the Parks and Recreation Commission. Additionally, ADA accessibility ramps are constructed as staff receives individual requests from the public.</p> <p>This program will allow City staff to expedite these emergency improvements as the requests are received.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

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|---|---|--|-------------------|-----------------|-------------------------------------|-----------------|-----------------|-----|-------|-------|---|--|-------------|---|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Park Maintenance, 40111 | | | | | | | | | | | | |
| PROJECT TITLE Concrete Walkway Replacement- Various Parks | | PROJECT MANAGER Bruce Hartley, x- 5164 | | | | | | | | | | | | |
| | | ITEM 31 | | | | | | | | | | | | |
| PROJECT ACCOUNT STRING: | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Account</td> <td style="text-align: right;">Fund</td> <td style="text-align: right;">Org</td> <td style="text-align: right;">Program</td> <td style="text-align: right;">Project</td> </tr> <tr> <td style="text-align: right;">500000</td> <td style="text-align: right;">401</td> <td style="text-align: right;">19500</td> <td style="text-align: right;">40111</td> <td style="text-align: right;">-</td> </tr> </table> | Account | Fund | Org | Program | Project | 500000 | 401 | 19500 | 40111 | - | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black;">New Project</td> <td style="text-align: right;">▼</td> </tr> </table> | New Project | ▼ |
| Account | Fund | Org | Program | Project | | | | | | | | | | |
| 500000 | 401 | 19500 | 40111 | - | | | | | | | | | | |
| New Project | ▼ | | | | | | | | | | | | | |
| Priority Classification: | | | | | | | | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. | | | | | | | | | | | | | | |
| <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. | | | | | | | | | | | | | | |
| <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | | | | | | | |
| Description of Expenditures | | | | | | | | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - | | | | | | | |
| Construction | 50,000 | - | - | - | - | - | - | | | | | | | |
| Engineering Fees | - | - | - | - | - | - | - | | | | | | | |
| Equipment | - | - | - | - | - | - | - | | | | | | | |
| Inspection | - | - | - | - | - | - | - | | | | | | | |
| Land Acquisition | - | - | - | - | - | - | - | | | | | | | |
| Other Costs (please identify) | - | - | - | - | - | - | - | | | | | | | |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | |
| Description of Resources | | | | | | | | | | | | | | |
| Capital Impr Fund | 50,000 | - | - | - | - | - | - | | | | | | | |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | |
| Project Justification | | | | | Operating Impact: \$ (3,650) | | | | | | | | | |
| Replaces sections of raised, cracked and/or deteriorated concrete walkways in City parks. This is an annual program that addresses safety concerns related to the safe travel of pedestrians through local parks. | | | | | | | | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: | OBJECTIVE: | | | | | | | | | | | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | | | | | | |
|---|------------------|---|--------------------|--|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Maintenance Services | | | PROGRAM Park Maintenance, 40111 | | |
| PROJECT TITLE Gisler Park - Replace Shelter | | | | PROJECT MANAGER Bruce Hartley, x- 5164 | | ITEM 32 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19500 | Program 40111 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | 5,000 | - | - | - | - | - | - |
| Construction | 60,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 65,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 65,000 | - | - | - | - | - | - |
| Total | \$ 65,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 500 | | |
| This project replaces the shelter that was demolished several years ago due to lack of structural integrity. The replacement of the shelter will allow the Recreation Division to once again program this park amenity and provide the public with a shade structure in support of the tot-lot. This project would generate minor funding increases for the City. | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|------------------|---|--------------------|--|---|---------------------|------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Maintenance Services | | | PROGRAM Park Maintenance, 40111 | | |
| PROJECT TITLE Tewinkle Park - Middle Lake Repairs | | | | PROJECT MANAGER Jim Ortiz, x- 7490 | | ITEM 33 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19500 | Program 40111 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | 50,000 | - | - | - | - | - | - |
| Construction | | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 50,000 | - | - | - | - | - | - |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 50,000 |
| Project Justification | | | | | Operating Impact: \$ 15,000 | | |
| <p>This project will begin the design process to repair or replace the lake lining and/or edges of the upper lake to eliminate the leaks associated with both spillways at the bridges that separate the upper lake from the lower lake. The repair of the east side waterfall on the south side would be included as well. The inability to have the upper lake hold constant volume results in the constant pumping of water and an inability to properly circulate the water. The discontinued use of the east waterfall and river due to underground leaks has also reduced the ability to properly circulate the lake and maintain water quality. Completion of this project will improve water quality, reduce water usage and allow for a reduction in maintenance and repair of lake management systems.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | | | | | | |
|---|---|--|-----------------|-----------------|-----------------|-----------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Park Maintenance, 40111 | | | | | |
| PROJECT TITLE Rehabilitate Parking Lot - Various Locations | | PROJECT MANAGER Bruce Hartley, x- 5164 | | | | | |
| PROJECT ACCOUNT STRING: | | ITEM 34 | | | | | |
| | Account | Fund | Org | Program | Project | | |
| | 500000 | 401 | 19500 | 40111 | - | New Project ▼ | |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 200,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 200,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 200,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ (300) | |
| This project includes resurfacing facility parking lots whose existing condition has deteriorated significantly, resulting in frequent potholes and trip hazards. These funds will be used towards the rehabilitation of the parking lots at the following locations: Balearic Center and Park, Canyon Park, Fire Station #5, and Vista Park. | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
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| | | | | | | | |
|---|------------------|---|--------------------|--|---|-------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Maintenance Services | | | PROGRAM Park Maintenance, 40111 | | |
| PROJECT TITLE Vista Park - Installation of Trail Fencing Along Slope | | | | PROJECT MANAGER Bruce Hartley, x- 5164 | | ITEM 35 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19500 | Program 40111 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 40,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 40,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | - | - | - | - | - | - | - |
| | 40,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 40,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| This project includes the removal and replacement of existing post and chain type barriers, which are in disrepair and no longer acceptable in the industry as a practical method for controlling pedestrian traffic in parks in a safe manner. The fence will primarily be placed along the top of the slope along the perimeter of the park. | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
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|---|-------------------|---|--------------------|--|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Maintenance Services | | | PROGRAM Park Maintenance, 40111 | | |
| PROJECT TITLE Wakeham Park - Renovate Tot Lot and Perimeter | | | | PROJECT MANAGER Bruce Hartley, x- 5164 | | ITEM 36 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19500 | Program 40111 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | 15,000 | - | - | - | - | - | - |
| Construction | 175,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 190,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 190,000 | - | - | - | - | - | - |
| Total | \$ 190,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ (2,700) | | |
| This project includes the re-design of the tot-lot at Wakeham Park. The scope will include designing and installing two age-appropriate play areas, the construction of a seat wall to reduce the size of the play area; address the safe and legal options for the boulders in the play area; construct a picnic/seating area for park patrons; eliminate the unsafe telephone pole perimeter and improve handicapped accessibility of the entire amenity. | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|-------------------|--------------------------------|--------------------|---|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Bluff Stairs at South Fairview Park | | | | PROJECT MANAGER Bart Mejia, x -5291 | | ITEM 37 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 250,000 | - | - | - | - | - | - |
| Engineering Fees | 25,000 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 275,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 275,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 275,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 1,500 | | |
| <p>The Fairview Park Master Plan was adopted in 1998 as the guiding tool for the construction of improvements at the park. The City has implemented many elements of the Master Plan since its adoption including multipurpose trails, pedestrian trails, wetlands, riparian and coastal sage habitats, gathering areas, bluff staircase, etc. Funding is requested for the design and construction of a pedestrian access to Talbert Nature Preserve from the parking lot at the north end of Pacific Avenue (this parking lot is currently under design and is anticipated to be in service this fiscal year).</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
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|---|------------------|--------------------------------|--------------------|---|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Canary Drive Stairs | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 38 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 58,000 | - | - | - | - | - | - |
| Engineering Fees | 7,000 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 65,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 65,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 65,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 1,000 | | |
| The south end of Canary Drive is a dead end street that is approximately 8' lower than the adjacent Fairview Park. Residents have created a user-defined trail over a steep slope that becomes hard to navigate when it rains. Funding is requested to construct a staircase similar to the one that was constructed at the northwest corner of the upper mesa of the park, and to landscape the slope. | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
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|---|------------------|--------------------------------|--------------------|---|---|---------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Davis Field (Lions Park) Scoreboard | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 39 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 30,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 30,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ 500 | |
| <p>Davis Field at Lions Park was recently upgraded with new sports lights and perimeter fencing. The upgrades have made this a premier facility that is utilized by multiple user groups, but additional improvements are needed to complete the work. Funding is requested this fiscal year to install a new scoreboard.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
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| | | | | | | | |
|---|-------------------|--------------------------------|--------------------|---|---|--------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Fairview Park Improvements | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 40 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project 700029 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 | \$ 250,000 |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 250,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 250,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ - | | |
| The funds requested will be used to continue the planning, design and construction of park improvements as per the Fairview Park Master Plan. | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
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|--|-------------------|--------------------------------|--------------------|---|---|--------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Fairview Park Multipurpose Trail | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 41 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project 700029 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 835,959 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 835,959 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Cap Impr Fd (OCTA BCIP Grant) | 835,959 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 835,959 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 5,000 | | |
| <p>The Public Service Department captured a grant in the amount of \$835,959 from the Orange County Transportation Authority (OCTA) Bicycle Corridor Improvement Program for the construction of the Fairview Park Multipurpose Trail Project. This amount, combined with previous allocations for Fairview Park Improvements approved in Fiscal Year 2012-2013, items No. 29 and 30, in the amount of \$750,000, will allow for the completion of the following improvements: Multipurpose trails from Placentia Avenue to Talbert Nature Preserve, from Pacific Avenue to Canyon Drive and from Canyon Drive to the restroom; construction of the master-planned north parking lot; construction of the cul-de-sac and parking lot at the end of Pacific Avenue and the construction of the play area between Pacific Avenue and Canyon Drive. This request is to recognize the grant amount to be reimbursed by OCTA and to consolidate the previously approved amounts into one project.</p> <p>The design phase was completed in Fiscal Year 2012-2013.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
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|---|-------------------|--------------------------------|--------------------|---|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Fence along Placentia Avenue | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 42 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 300,000 | - | - | - | - | - | - |
| Engineering Fees | 30,000 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 330,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 330,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 330,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 5,000 | | |
| <p>With the continued use of the parking lot on the east side of Placentia Avenue for events at Fairview Park and adjacent school facilities, it is necessary to provide a barrier to keep pedestrians from crossing Placentia Avenue along this stretch of road. Funding is requested to design and install 6'-high wrought iron fencing (approximately 1,500 L.F.) and install a landscape buffer between the fence and Placentia Avenue. This will direct pedestrian traffic to the two signalized intersections.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
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|---|------------------|--------------------------------|--------------------|---|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Mesa Del Mar Neighborhood Entryway | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 43 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 70,000 | - | - | - | - | - | - |
| Engineering Fees | 8,000 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 78,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 78,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 78,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 2,000 | | |
| <p>As recommended by the TeWinkle Park Task Force and in compliance with the TeWinkle Park Master Plan, funding is requested for the design and construction of neighborhood entryway improvements on Junipero Drive south of Presidio Drive. The proposed entryway improvements will include landscaped chokers, sign wall, and a planted median to clearly define the entrance to the Mesa Del Mar residential neighborhood.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|--|---------------------|--------------------------------|--------------------|---|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Jack Hammett Field 1 Upgrade | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 44 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 1,000,000 | - | - | - | - | - | - |
| Engineering Fees | 60,000 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 1,060,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 1,060,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 1,060,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 5,000 | | |
| <p>The City's demand for athletic facilities continues to increase; however, the availability of vacant parcels of the proper size needed for multi-use fields is virtually non-existent. The Jack Hammett Sports Complex has six lit multi-use grass fields. In order to keep these fields in good shape, it is necessary to block periods of time for rest and renovation (approximately 2-1/2 months) and limit the hours of use during the day to reduce excessive wear. An artificial turf field would increase the available hours of use by eliminating the rest and renovation periods as well as allowing the field to be available for play even after rain events when natural turf fields would be closed until the soil dries. Funding is requested for the upgrade of Field 1 to artificial turf. Field 1 is the field closest to Fairview Road and its size is suitable for multisport configurations, primarily soccer and football, but other sports can also be played on the field such as lacrosse and field hockey.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|-------------------|--------------------------------|--------------------|---|---|--------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Park Security Lighting Replacement Program | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 45 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 208 | Org 19200 | Program 40112 | Project 700080 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 400,000 | - | - | - | - | - | - |
| Engineering Fees | 75,000 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 475,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Park Development Fund | 475,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 475,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 2,000 | | |
| <p>The proposed project would, over the next three years, replace deteriorated or missing security lighting in four City parks (TeWinkle Park Lakes, Shiffer Park, Wakeham Park, Heller Park, and Del Mesa Park). Throughout the City, a number of City parks have security lights that are missing, do not function, or have deteriorated. Although City parks close at dusk, the walkways, trails, and paths remain accessible to the public. Security lighting provides a measure of safety for pedestrians passing through the park and allows for greater visibility of the park grounds for Park Rangers and Police Officers. Higher visibility typically reduces vandalism, vagrancy, and crime.</p> <p>Staff requests funds to design the above-described improvements and to replace the security lighting around the lakes at TeWinkle Park and at Shiffer Park.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|-------------------|--------------------------------|--------------------|---|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Parking Lot Lighting at Fairview Park | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 46 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 650,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 650,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 650,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 650,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 7,000 | | |
| <p>Fairview Park is a 208-acre park that has become a destination spot and the preferred venue for many community events like the Costa Mesa Fish Fry, Civil War Reenactments, Concerts in the Park, cross country races, etc. Some of these events take place at night and the master-planned parking lots are not lit. Funding is requested for the design and installation of energy-efficient parking lot lighting for the parking lots west of Placentia Avenue.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | |
|---|--------------------------------|---|
| DEPARTMENT PUBLIC SERVICES | DIVISION Engineering | PROGRAM Park Development, 40112 |
| PROJECT TITLE Parsons School Field Lighting | | PROJECT MANAGER Bart Mejia, x- 5291 |
| PROJECT ACCOUNT STRING: | | ITEM 47 |
| Account | Fund | Org |
| 500000 | 401 | 19200 |
| Program | Project | |
| 40112 | - | |
| | | New Project ▼ |

- Priority Classification:**
- Class I Required by action of the City Council or legislation of another governmental agency.
 - Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service.
 - Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions.
 - Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.

| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
|------------------------------------|-------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 400,000 | - | - | - | - | - | - |
| Engineering Fees | 40,000 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 440,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 440,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 440,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |

Project Justification **Operating Impact:** \$ 6,000

The City continues to seek opportunities to add permanent lights at athletic fields. A number of fields are currently lit with portable light towers. These portable light towers provide a short-term solution to the need for lit fields, but are not very efficient and require significant manpower to maintain and operate. Even with the best technology, they generate noise and it is difficult to control light spill. Permanent lights are engineered to provide outstanding light levels on the field while at the same time reducing light spill onto adjacent properties. The City recently added permanent lights at the Jack Hammett Sports Complex, TeWinkle Park Sports Complex, and Davis Field. Funding is requested for the design and installation of new lights at Parsons School.

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|---------------------------------|--------------|----------------|-------------------|
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: | OBJECTIVE: |
|---------------------------------|--------------|----------------|-------------------|

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|-------------------|--------------------------------|--------------------|---|---|--------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Playground at Brentwood Park | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 48 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project 700077 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 500,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 500,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 500,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 500,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 3,500 | | |
| <p>The Brentwood Park Master Plan was adopted in 2009 as the guiding tool for the construction of improvements at the park. The design phase is currently underway. The Public Services Department captured a grant to pay for a portion of the construction of walkways, safety lighting, and park furniture, bioswale, landscape, and irrigation. Funding is requested this fiscal year for the last phase of construction which includes a themed playground, boardwalks, and picnic structures.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|-------------------|--------------------------------|--------------------|---|---|------------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Restroom North of Fairview Park Entrance | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 49 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 475,000 | - | - | - | - | - | - |
| Engineering Fees | 50,000 | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 525,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 525,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 525,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ 10,000 | |
| <p>Fairview Park has an area of approximately 208 acres of open space that is used for multiple recreational activities. The area west of Placentia Avenue has one restroom facility near the south end of the park and the next closest restroom is ½-mile away in the Talbert Nature Preserve. The Fairview Park Master Plan recognized the need for one additional restroom north of the Placentia Avenue entrance and closer to the newly restored habitat and network of trails in Lower Fairview Park. Funding is requested for the design and construction of a new restroom facility at the location recommended in the Fairview Park Master Plan.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|-------------------|--------------------------------|--------------------|---|---|--------------------------|--------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Smallwood Park Improvements | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 50 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project 700092 | Existing Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 500,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 500,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 500,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 500,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 4,000 | | |
| <p>The design for this project has been completed. The scope of the work includes building renovations, replacement of damaged concrete walkways, upgrade of electrical system, new picnic shelter, decomposed granite walkway, bioswale, playground, safety lighting, and exercise stations. The work is being done in phases as funds become available.</p> <p>The first phase of the project is currently under construction and includes the rehabilitation of the existing walkways, restroom building, and upgrade of the electrical system.</p> <p>The amount requested this fiscal year will fund the construction of a new playground and adjacent improvements, including connecting ADA-compliant concrete walkways and pad, installation of underground conduits for the future installation of safety lighting, park furniture, and relocation of irrigation improvements.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|-------------------|--------------------------------|--------------------|---|---|-------------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Talbert Nature Preserve | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 51 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | - | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | 135,000 | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 135,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 135,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 135,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ 325,000 | |
| <p>Talbert Nature Preserve is owned and operated by the County of Orange and encompasses an area of approximately 182 acres. It is located along the Santa Ana River and stretches from 19th Street to Swan Drive. Talbert is being considered as an extension of Fairview Park and has the potential to offer additional amenities for the enjoyment of park users. Some of the potential enhancements include upgrading Victoria Pond as a visitor destination, additional trails and providing vehicular access and parking to North Talbert.</p> <p>The County of Orange has kept the facility open to the public, but due to budget constraints, some areas have been neglected and there are no plans to construct the above-mentioned upgrades. Acquiring this facility from Orange County would relieve them from the ongoing management, maintenance and operation of the facility. In turn, the City gains valuable open space with the potential for additional improvements, including much needed handicap access to lower Fairview Park.</p> <p>Funding is requested to initiate the acquisition process with the County. It is anticipated that the City would retain consultant services to assist staff with property valuations and reports, legal descriptions, mapping, environmental assessments and conceptual designs.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

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|---|------------------|--------------------------------|--------------------|---|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Vista Park Veterans Memorial | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 52 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | 6,000 | - | - | - | - | - | - |
| Construction | 54,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 60,000 | - | - | - | - | - | - |
| Total | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ - | | |
| <p>The City does not currently have a veterans memorial at a City facility to honor Costa Mesa veterans. Vista Park is recommended for its location and impressive view – a fitting gesture to commemorate their dedication and service. The proposed memorial is envisioned to include a 90-ft to 100-ft high flag pole, a flag proportional to the height of the pole, a memorial wall, up lighting for the flag, concrete pad, and landscaped planter. Funding is requested this fiscal year for the design and construction of the memorial.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|------------------|--------------------------------|--------------------|---|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE West Bluff Cable Railing at Fairview Park | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 53 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 50,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 50,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 1,000 | | |
| <p>The upper mesa of Fairview Park is approximately 60' to 80' higher than Talbert Nature Preserve along the west bluff. This bluff erodes easily when it rains due to its soil characteristics. The erosion is compounded with the development of user-defined trails such as the ones carved by BMX riders. Funding is requested for the installation of two-strand cable railing along the bluff similar to the one that was installed at key locations a few years ago. Those areas with delineator fencing seem to be effective at keeping unauthorized users from making new paths.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|---------------------|--------------------------------|--------------------|---|---|---------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Engineering | | | PROGRAM Park Development, 40112 | | |
| PROJECT TITLE Costa Mesa High School Track and Field Upgrade | | | | PROJECT MANAGER Bart Mejia, x- 5291 | | ITEM 54 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19200 | Program 40112 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 3,500,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 3,500,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 3,500,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 3,500,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ 72,500 | | |
| <p>Replace the existing track and field at Costa Mesa High School with a new lighted artificial turf, regulation-size football/soccer field and 400-meter synthetic track. The facility will also include security fencing, landscape improvements, field events, video surveillance and lit grass practice field. The new synthetic track and multi-use artificial turf field is intended to be used jointly by the NMUSD and the City as per the Site Specific Joint Use Agreement currently being developed. The amount requested this fiscal year is for the construction of the above-mentioned elements. NMUSD may increase the scope of the work to include additional items to be paid at their expense.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | | | | | | |
|---|------------------|---|--------------------|--|---|-------------------------------|------------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Maintenance Services | | | PROGRAM Building Maintenance, 50910 | | |
| PROJECT TITLE Mesa Verde Library - Repaint Interior and Replace Carpet | | | | PROJECT MANAGER Bruce Hartley, X- 5164 | | ITEM 55 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19500 | Program 50910 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input checked="" type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 50,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 50,000 | - | - | - | - | - | - |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 50,000 |
| Project Justification | | | | | | Operating Impact: \$ - | |
| The Mesa Verde Library lease agreement with the County of Orange requires the painting of the interior and replacement of carpet. This project has been deferred, with the County's approval, for two budget cycles. | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | | | | | | | | | | | | | |
|---|--|--|-------------------|-------------|-------------|--------------------------|------------------|-----|-------|-------|---|--|-------------|---|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Building Maintenance, 50910 | | | | | | | | | | | | |
| PROJECT TITLE DRC - Replace Concrete Pool Decking | | PROJECT MANAGER Bruce Hartley, x- 5164 | | | | | | | | | | | | |
| | | ITEM 56 | | | | | | | | | | | | |
| PROJECT ACCOUNT STRING: | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Account</td> <td style="text-align: center;">Fund</td> <td style="text-align: center;">Org</td> <td style="text-align: center;">Program</td> <td style="text-align: center;">Project</td> </tr> <tr> <td style="text-align: right;">500000</td> <td style="text-align: center;">401</td> <td style="text-align: center;">19500</td> <td style="text-align: center;">50910</td> <td style="text-align: center;">-</td> </tr> </table> | Account | Fund | Org | Program | Project | 500000 | 401 | 19500 | 50910 | - | <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black;">New Project</td> <td style="text-align: right; border-bottom: 1px solid black;">▼</td> </tr> </table> | New Project | ▼ |
| Account | Fund | Org | Program | Project | | | | | | | | | | |
| 500000 | 401 | 19500 | 50910 | - | | | | | | | | | | |
| New Project | ▼ | | | | | | | | | | | | | |
| Priority Classification: | | | | | | | | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 | | | | | | | |
| Description of Expenditures | | | | | | | | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - | | | | | | | |
| Construction | 50,000 | - | - | - | - | - | - | | | | | | | |
| Engineering Fees | - | - | - | - | - | - | - | | | | | | | |
| Equipment | - | - | - | - | - | - | - | | | | | | | |
| Inspection | - | - | - | - | - | - | - | | | | | | | |
| Land Acquisition | - | - | - | - | - | - | - | | | | | | | |
| Other Costs (please identify) | - | - | - | - | - | - | - | | | | | | | |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | | | | | | |
| Description of Resources | | | | | | | | | | | | | | |
| Capital Impr Fund | 50,000 | - | - | - | - | - | - | | | | | | | |
| Total | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 50,000 | | | | | | | |
| Project Justification | | | | | | Operating Impact: | | | | | | | | |
| This project removes and replaces concrete pool decking that is cracked, causing rust staining due to deteriorating reinforcing bars in the original concrete. | | | | | | \$ - | | | | | | | | |
| | | | | | | | | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: | OBJECTIVE: | | | | | | | | | | | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | |
|---|---|--|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Building Maintenance, 50910 |
| PROJECT TITLE DRC - Replace Swimming Pool Plaster | | PROJECT MANAGER Bruce Hartley, x- 5164 |
| PROJECT ACCOUNT STRING: | | ITEM 57 |
| | Account 500000 | Fund 401 |
| | Org 19500 | Program 50910 |
| | Project - | |
| | | New Project ▼ |
| Priority Classification: | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | |
| | FY 13-14 | FY 14-15 |
| | FY 15-16 | FY 16-17 |
| | FY 17-18 | FY 18-19 |
| | FY 19-20 | |
| Description of Expenditures | | |
| Architect Fees | - | - |
| Construction | 100,000 | - |
| Engineering Fees | - | - |
| Equipment | - | - |
| Inspection | - | - |
| Land Acquisition | - | - |
| Other Costs (please identify) | - | - |
| Total | \$ 100,000 | \$ - |
| Description of Resources | | |
| Capital Impr Fund | - | - |
| | 100,000 | - |
| | - | - |
| Total | \$ 100,000 | \$ - |
| Project Justification | Operating Impact: \$ - | |
| This project removes and replaces original pool plaster and associated coping and other perimeter structures necessary to complete the rehabilitation of the plaster which is failing. Damaged areas of plaster have been coming off for the past few years; with annual patching performed to extend the life of the plaster. Water has now penetrated the underlying gunite and rust staining is resulting from deteriorating reinforcing bars in the lower layers. | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: |
| | | OBJECTIVE: |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

| | | |
|---|---|--|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Building Maintenance, 50910 |
| PROJECT TITLE Fire Station #3 - Replace Roof | | PROJECT MANAGER Bruce Hartley, x- 5164 |
| PROJECT ACCOUNT STRING: | | ITEM 58 |
| Account | Fund | Org |
| 500000 | 401 | 19500 |
| Program | Project | |
| 50910 | - | |
| | | New Project ▼ |
| Priority Classification: | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input checked="" type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | |
| | FY 13-14 | FY 14-15 |
| Description of Expenditures | | |
| Architect Fees | - | - |
| Construction | 94,000 | - |
| Engineering Fees | - | - |
| Equipment | - | - |
| Inspection | - | - |
| Land Acquisition | - | - |
| Other Costs (please identify) | - | - |
| Total | \$ 94,000 | \$ - |
| Description of Resources | | |
| Capital Impr Fund | - | - |
| | 94,000 | - |
| | - | - |
| Total | \$ 94,000 | \$ - |
| Project Justification | | Operating Impact: \$ (1,450) |
| The existing roof on the Park Avenue fire station has reached its expected life. Leaks repairs have been completed as needed to extend the life of the roof. The new roof will protect the interior of the station from potential water damage and reduce energy costs for operating the station due to the insulative and reflective properties of modern roofing materials. | | |
| GENERAL PLAN CONSISTENCY | GOAL: | POLICY: |
| | | OBJECTIVE: |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2013-2014

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|---|---|--|-----------------|-----------------|-----------------|-----------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Building Maintenance, 50910 | | | | | |
| PROJECT TITLE Fire Station #4 - Replace Emergency Generator | | PROJECT MANAGER Doug Lovell, X- 5299 | | | | | |
| PROJECT ACCOUNT STRING: | | ITEM 59 | | | | | |
| Account | Fund | Org | | | | | |
| 500000 | 401 | 19500 | | | | | |
| Program | Project | | | | | | |
| 50910 | - | | | | | | |
| | | New Project ▼ | | | | | |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | 10,000 | - | - | - | - | - | - |
| Construction | 80,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 90,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | - | - | - | - | - | - | - |
| | 90,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 90,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ (200) | |
| The project will include the engineering and construction necessary to replace the existing emergency generator to appropriately power the critical systems in the station in the event of a loss of power and to relocate the generator out side of the structure, with a self-contained fuel tank. This will eliminate the manual filling of the current generator and the storage of flammable liquids inside the station. | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
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|---|------------------|---|--------------------|--|---|-----------------------------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | | DIVISION Maintenance Services | | | PROGRAM Building Maintenance, 50910 | | |
| PROJECT TITLE Fire Station #6 - Replace 3 HVAC Rooftop Units | | | | PROJECT MANAGER Bruce Hartley, x- 5164 | | ITEM 60 | |
| PROJECT ACCOUNT STRING: | | Account 500000 | Fund 401 | Org 19500 | Program 50910 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 38,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 38,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | - | - | - | - | - | - | - |
| | 38,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 38,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ (900) | |
| This project will replace three (3) roof-top HVAC units servicing Fire Station #6. The evaporative coils and other copper components of these units have deteriorated due to corrosion from moist ocean air, typical of other similar units on City facilities. The three units have reached their expected service life and will require considerable renovation to remedy the problems. New units are considerably more energy efficient, and would result in an expected reduction in electrical costs. | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
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|---|---|--|-----------------|-----------------|-------------------------------------|-----------------|-----------------|
| DEPARTMENT PUBLIC SERVICES | DIVISION Maintenance Services | PROGRAM Building Maintenance, 50910 | | | | | |
| PROJECT TITLE Police Facility Heliport - Remove Underground Storage Tank | | PROJECT MANAGER Doug Lovell, x- 5299 | | | | | |
| PROJECT ACCOUNT STRING: | | ITEM 61 | | | | | |
| | Account | Fund | Org | Program | Project | | |
| | 500000 | 401 | 19500 | 50910 | - | New Project ▼ | |
| Priority Classification: | | | | | | | |
| <input checked="" type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | 60,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 60,000 | - | - | - | - | - | - |
| Total | \$ 60,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | Operating Impact: \$ (1,500) | | |
| The removal of the underground storage tank (UST) for the jet fuel for City helicopters is required by law, within one year of the decommissioning of the tank. With the elimination of the A.B.L.E. program and the disposal of the aircraft, the tank needs to be removed and the fueling infrastructure eliminated. This is a State required process which is regulated and managed by the Orange County Department of Environmental Health. | | | | | | | |
| GENERAL PLAN CONSISTENCY | GOAL: | | POLICY: | | OBJECTIVE: | | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|---|---|---|-----------------|-----------------|-----------------|---------------------------------------|-----------------|
| DEPARTMENT Public Services | DIVISION Maintenance Services | PROGRAM Building Maintenance, 50910 | | | | | |
| PROJECT TITLE Council Chambers & Broadcast Systems A/V Upgrades | | PROJECT MANAGER Dane Bora, x- 5098 | | | | | |
| PROJECT ACCOUNT STRING: | | ITEM 62 | | | | | |
| Account | Fund | Org | | | | | |
| 525100 | 401 | 19500 | | | | | |
| Program | Project | | | | | | |
| 50910 | - | | | | | | |
| | | New Project ▼ | | | | | |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | | - | - | - | - | - | - |
| Construction | 1,250,000 | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | - | - | - | - | - | - | - |
| Total | \$ 1,250,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Impr Fund | 1,250,000 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 1,250,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ 1,250,000 | |
| <p>The audio/video systems in the City Council Chambers and the broadcast systems in the Cable TV office are beyond their expected service life and are in need of upgrades. In February 2013 the City hired a consultant to assess the current equipment/systems, and design new systems and upgrades. This project will implement the consultants recommendations and include complete upgrade/overhaul of the a/v systems in the Council Chambers, including new lighting, removal of ceiling-mounted large screen displays, upgrades and renovations to dais and other portions of Chambers, and more. Also included in the project is the potential to convert Conference Room 1C to a broadcast control room.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2013-2014

| | | | | | | | |
|--|---------------------|---|--------------------|-----------------------------------|---|-------------------------------|-----------------|
| DEPARTMENT Public Services | | DIVISION Maintenance Services | | | PROGRAM Building Maintenance, 50910 | | |
| PROJECT TITLE Maintenance Projects | | | | PROJECT MANAGER various | | ITEM 63 | |
| PROJECT ACCOUNT STRING: | | Account 525100 | Fund 401 | Org 19500 | Program 50910 | Project - | New Project ▼ |
| Priority Classification: | | | | | | | |
| <input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value. | | | | | | | |
| | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 | FY 17-18 | FY 18-19 | FY 19-20 |
| Description of Expenditures | | | | | | | |
| Architect Fees | - | - | - | - | - | - | - |
| Construction | - | - | - | - | - | - | - |
| Engineering Fees | - | - | - | - | - | - | - |
| Equipment | - | - | - | - | - | - | - |
| Inspection | - | - | - | - | - | - | - |
| Land Acquisition | - | - | - | - | - | - | - |
| Other Costs (please identify) | 1,051,890 | - | - | - | - | - | - |
| Total | \$ 1,051,890 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Description of Resources | | | | | | | |
| Capital Improvement Fund | 1,051,890 | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| | - | - | - | - | - | - | - |
| Total | \$ 1,051,890 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Justification | | | | | | Operating Impact: \$ - | |
| <p>The attached summary of requested maintenance projects (Attachment 1) are building modifications and maintenance projects in the 22 City-owned buildings, including those leased to outside agencies. The City administers and supervises contract services for maintaining these facilities.</p> <p>Costs include maintenance and repair costs (i.e. painting, electrical repair, tiling, etc.) as well as installation of replacement and upgraded equipment. There is no ongoing operating cost involved with these projects.</p> | | | | | | | |
| GENERAL PLAN CONSISTENCY | | GOAL: | | POLICY: | | OBJECTIVE: | |

SUMMARY OF REQUESTED MAINTENANCE PROJECTS
FISCAL YEAR 2013-2014

| | Requested Project Description | Cost |
|------------------------------|--|-------------|
| <u>FACILITIES:</u> | | |
| City Hall | Repaint walkway columns. | \$ 6,000 |
| | Replace restroom partitions -1 floor per phase (1st & 5th done). | 7,000 |
| Police Department | Retrofit urinals; eliminate waterless urinals. | 12,000 |
| | Add fence and access gate under heliport to service panels. | 4,500 |
| New Corp Yard | Southside fence improvements. | 12,000 |
| Old Corp Yard | Replace 2 apparatus doors. | 6,000 |
| Fire Station #1 | Automate rear access gate. | 12,000 |
| | Replace carpet in day room. | 2,600 |
| Fire Station #2 | Replace kitchen cabinets and counter. | 25,000 |
| Fire Station #3 | Add security screening fence for rear yard; materials only. | 9,500 |
| | Installation of built-in shelves for storage in old phone booth. | 800 |
| | Soundproof stairs and staircase. | 4,000 |
| | Timer lights on apparatus floor. | 500 |
| Fire Station #4 | Installation of security screening to fence along bike trail. | 9,500 |
| | Replace sliding glass door in day room. | 3,500 |
| | Replace missing/broken blinds in day room. | 2,200 |
| | Install privacy glass coating on apparatus floor windows. | 540 |
| | Replace HVAC ducting in training room. | 8,500 |
| Fire Station #4 Tower | Replace four (4) light fixtures on top of tower. | 7,500 |
| | Repair spawling concrete landings. | 10,000 |
| | Replace corroded metal doors (5 doors and frames). | 8,000 |
| Fire Station #5 | Installation of new kitchen counters. | 12,000 |
| | Re-face kitchen cabinets. | 6,000 |
| | Replace missing/broken blinds and screens. | 3,800 |
| | Install carpet in Captain's bunkroom. | 1,000 |
| | Replace south side fence with full height. | 4,500 |
| Fire Station #6 | Replace carpet with carpet tiles in workout room / trip hazard. | 5,500 |
| | Replace kitchen floor. | 14,000 |
| | Replace leaking windows. | 11,000 |
| | Replace kitchen counter. | 12,000 |
| | Automate rear access gate. | 12,000 |
| | Replace carpet on the 1st floor. | 4,000 |
| Balearic Center | Repaint public access restrooms. | 1,200 |
| | Repaint/refinish kitchen/staff room cabinets. | 3,000 |
| | Repaint exterior accent panels and doors. | 3,000 |

SUMMARY OF REQUESTED MAINTENANCE PROJECTS
FISCAL YEAR 2013-2014

| | Requested Project Description | Cost |
|---------------------------------------|--|-------------|
| <u>FACILITIES (continued):</u> | | |
| NCC | Repaint 4 security light posts adjacent to fountain. | \$ 700 |
| | Buff graffiti off of windows and add anti-graffiti film. | 14,000 |
| | Replace 2 HVAC units. | 14,000 |
| | Replace kitchen cabinets. | 10,000 |
| | Replace building letters. | 4,300 |
| | Fountain renovation. | 25,000 |
| | Fence and gates between NCC and DRC. | 12,000 |
| DRC | Replace rain gutters. | 11,000 |
| | Repaint/clean building letters at 3 areas. | 1,200 |
| | Repaint pool fence, doors, etc. around pool area. | 8,000 |
| | Paint 16 metal doors and frames; exterior side only. | 2,700 |
| | Power wash, prime and paint stucco walls; north side. | 8,500 |
| | Power wash, scrape and paint metal overhang; entire building. | 22,000 |
| Senior Center | Refinish stage and front of stage. | 2,500 |
| | Replace flooring on 2nd half of multi-purpose room. | 29,000 |
| <u>PARKS:</u> | | |
| Balearic Center | Replace existing metal lateral lines to upgrade the irrigation system for the Sports Fields. | 25,000 |
| | Locate and replace all thermal hydraulic valves. | 3,000 |
| | Enclose backflow preventer and irrigation controller. | 5,000 |
| | Remove and replace 2 deteriorating parking lot light poles and paint all existing light poles. | 9,000 |
| Canyon Park | Install drainage around the lower playground. | 10,000 |
| Del Mesa Park | Paint restroom interior. | 4,000 |
| | Replace existing wooden light poles to standard light poles. | 15,000 |
| Estancia Park | Install electronic locking mechanisms for both restroom doors. | 15,000 |
| | Install wiring to flow meter/master valve from irrigation controller. | 8,000 |
| | Install backflow enclosure. | 5,000 |
| | Paint restroom interior. | 4,000 |
| Fairview Park | Paint shelter. | 7,500 |
| | Paint restroom interior. | 5,000 |
| | Install hose bibb on the exterior of the restrooms. | 2,000 |
| Gisler Park | Install recycled trail fencing between the turf area and street. | 25,000 |
| | Repair seat wall. | 10,000 |
| Heller Park | Replace existing patio structure over benches. | 20,000 |
| | Replace electrical service and upgrade interior lights and skylights in restrooms. | 15,000 |
| | Paint 7 light poles. | 1,500 |

SUMMARY OF REQUESTED MAINTENANCE PROJECTS
FISCAL YEAR 2013-2014

| | Requested Project Description | Cost |
|----------------------------------|---|-------------|
| <u>PARKS (continued):</u> | | |
| Jack Hammett SC | Install electronic locking mechanisms for both restroom doors. | \$ 15,000 |
| | Install pedestrian fencing to enter fields. Add gates in areas to alleviate worn areas to the turf. | 10,000 |
| | Install exterior power source to building. | 750 |
| Lions Park | Booster pump at Davis Field. | 15,000 |
| Paularino Park | Renovate existing landscape to a drought tolerant landscape. | 15,000 |
| Pinkley Park | Paint arbor. | 3,000 |
| Shiffer Park | Paint restroom interior. | 4,000 |
| | Repair and weather proof wood bridges. | 6,000 |
| Suburbia II Park | Replace existing electrical meter pedestal. | 10,000 |
| Tanager Park | Install flowmeter/master valve on irrigation main line. | 5,000 |
| | Enclose backflow preventers and irrigation controller. | 4,000 |
| Tennis Center | Replace rubber sidewalk with concrete. | 3,000 |
| Tewinkle Park | Replace metal roof on the Tewinkle Pump House. | 25,000 |
| | Install recycled trail fencing along the top and bottom of slopes. | 25,000 |
| | Install drainage on both sides of the walkway, west of Angels playground and west of the shelter. | 15,000 |
| | Replace both backflow cage behind the baseball field and softball field #1 from powder coated to stainless steel. | 25,000 |
| | Eastside irrigation isolation valves. | 20,000 |
| Tewinkle Sports Complex | Laser level all 4 fields. (\$700 each field). | 3,000 |
| | Install sunshade on 8 dugouts. | 15,600 |
| Tewinkle Skate Park | Paint interior of restroom. | 7,500 |
| | Paint roof and fascia of restroom building. | 3,000 |
| Vista Park | Remove existing poles and chains and replace with recycled trail fencing along the top and bottom of slopes. | 25,000 |
| | Install electronic locking mechanisms for both restroom doors. | 15,000 |
| | Paint restroom interior. | 4,000 |
| | Relocate irrigation wiring from storage room to irrigation controller. | 3,000 |
| Wakeham Park | Sports court resurfacing (2 basketball courts). | 10,000 |
| | Paint restroom interior. | 4,000 |
| | Install lock devices on both restroom gates. | 2,500 |
| Wilson Park | Re-tile both restrooms. | 4,000 |



SUMMARY OF REQUESTED MAINTENANCE PROJECTS
FISCAL YEAR 2013-2014

| | Requested Project Description | Cost |
|----------------------------------|--|---------------------|
| <u>PARKS (continued):</u> | | |
| Various Locations | Install backflow protection cages: Fairview Road, Sunflower Avenue, and Bristol Street. | \$ 10,000 |
| | Install hand dryers in restrooms: Wakeham Park, Shiffer Park, Del Mesa Park, Estancia Park and Fairview Park. | 20,000 |
| | Paint flag poles with epoxy: Estancia Park, Heller Park, Jack Hammett Sports Complex, Lions Park and the Train Station. | 12,000 |
| | Re-establish electrical service to irrigation controllers: Fairview Road (2), South Coast Drive and Newport Boulevard. | 29,000 |
| | Re-establish control wiring to irrigation stations, and remove battery operated irrigation devices: Balearic Center, Estancia Adobe, Lions Park, Shiffer Park and City Hall. | 25,000 |
| | Install stainless steel sinks in restrooms: Del Mesa Park, Heller Park and Lions Park. | 10,000 |
| | Replace benches, tables and trash cans: Victoria Street, Harper park, Jack Hammett Sports Complex, Tewinkle Park and Heller Park. | 20,000 |
| | Replace deteriorated irrigation controller cabinets: Sunflower Avenue, Sakioka Drive, Anton Avenue and Bristol Street. | 15,000 |
| | Convert backflow preventer fittings from PVC to brass: Fairview Road, Sunflower Avenue, Bristol Street, Anton Avenue and Red Hill Avenue. | 15,000 |
| | Total | \$ 1,051,890 |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 |
|--|---------------------|---------------------|---------------------|---------------------|
| TRANSPORTATION | | | | |
| Traveled Ways | | | | |
| Street Improvements | | | | |
| Bicycle Racks at Various City Facilities | \$ 39,050 | \$ - | \$ - | \$ - |
| Bicycle Education at Elementary Schools | 138,600 | - | - | - |
| Bicycle Signal Project on Placentia Avenue | 244,288 | - | - | - |
| Bear St. / SR-73 N/B Ramp-2nd left-turn lane | - | - | - | - |
| Bristol St. / Baker St. Intersection Improvement | - | - | 412,500 | 550,000 |
| Bristol St. Medians (Baker St. to Newport Blvd.) | 109,300 | 459,900 | - | - |
| Bristol St. / Sunflower Ave. Intersection Improvement | - | 115,500 | 522,500 | 863,500 |
| Bristol St. Widening - I-405 to Baker St. | - | - | - | 258,500 |
| E. 17th St. / Irvine Avenue Intersection Improvement | - | - | 100,000 | 200,000 |
| E. 19th St. Safe Routes to School Project | 770,900 | - | - | - |
| Fairview Rd. / Baker Street Intersection Widening | - | - | - | - |
| Fairview Rd. / South Coast Dr. Intersection Improvement | - | 124,300 | 649,000 | 462,000 |
| Fairview Rd. / Sunflower Ave. Intersection Improvement | - | - | - | 117,700 |
| Fairview Rd./ Wilson St. Improvements | - | - | 975,000 | 975,000 |
| Harbor Blvd./ Adams Ave. Intersection Improvements | - | - | - | - |
| Harbor Blvd. / Gisler Ave. Intersection Improvements | - | 850,000 | - | - |
| Harbor Blvd. / South Coast Dr. Intersection Improvement | - | - | - | - |
| Harbor Blvd. / Sunflower Ave. Intersection Improvement | - | - | - | - |
| Harbor Blvd. / Victoria St. E/B Right Turn | - | 125,000 | 525,000 | - |
| Harbor Blvd./ Wilson St. Intersection Street Improvements (2 Phases) | - | - | - | - |
| Harbor Blvd./ MacArthur - Bus Turnouts | - | - | - | - |
| Hyland Ave. / I-405 NB Ramp & South Coast Drive | - | 50,000 | 100,000 | 535,000 |
| Hyland Ave. / MacArthur Bl. Intersection Improve. (SARX) | - | 132,000 | 495,000 | - |
| Main St. / Sunflower Avenue Intersection Improvement | - | - | - | - |
| Newport Blvd. Northbound at Del Mar | - | - | - | 33,550 |
| Newport Blvd. Southbound at Fair Drive | - | - | - | 68,750 |
| Placentia Ave. / 20th St. Crosswalk | 158,900 | - | - | - |
| Placentia Ave. Medians | 105,800 | 738,400 | - | - |
| Placentia Ave. / Victoria St. E/B Right-Turn Lane | - | - | - | - |
| Red Hill Ave. / Baker St. Intersection Improvement | - | - | - | 90,750 |
| Red Hill Ave. / Paularino Ave. Intersection Improvement | - | - | - | 83,600 |
| Red Hill Ave. Medians (McCormick Ave. to Bristol St.) | 102,700 | 786,600 | - | - |
| SR-55 Frwy. Extension Downgrade Study | - | 220,000 | - | - |
| SR-55 Frwy. N/B / Baker St. Intersection Improvement | - | 47,300 | 277,200 | - |
| SR-55 Frwy. N/B / Paularino Ave. Intersection Improvement | - | - | 83,600 | 382,250 |
| SR-55 Frwy. S/B / Baker St. Intersection Improvement | - | - | 62,700 | 486,200 |
| SR-55 Frwy. S/B / Paularino Ave. Intersection Improvement | - | - | 69,300 | 305,800 |
| West 17th St. Widening (Pomona Ave. to City Limits) | - | 800,000 | - | - |
| Subtotal Street Improvements | \$ 1,669,538 | \$ 4,449,000 | \$ 4,271,800 | \$ 5,412,600 |
| Street Maintenance | | | | |
| Adams Ave.- Harbor Blvd. To Santa Ana River | - | - | 1,750,000 | - |
| Adams Ave.- Harbor Blvd. Fairview Rd. | - | - | - | 750,000 |
| Additional Lighting in Public Alleys-Alley Improvements | 100,000 | - | - | - |
| Anaheim Ave. - Superior Ave. to 19th St. | - | - | 180,000 | - |
| Anton Blvd.- Sakioka Dr. to Avenue of the Arts | 200,000 | - | - | - |
| Anton Blvd.- Sakioka Dr. to Sunflower Ave. | - | - | - | - |
| Anton Blvd.- Avenue of the Arts to Bristol St. | - | - | - | - |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 17-18 | FY 18-19 | FY 19-20 | Total |
|--|---------------------|---------------------|---------------------|----------------------|
| TRANSPORTATION | | | | |
| Traveled Ways | | | | |
| Street Improvements | | | | |
| Bicycle Racks at Various City Facilities | \$ - | \$ - | \$ - | \$ 39,050 |
| Bicycle Education at Elementary Schools | - | - | - | 138,600 |
| Bicycle Signal Project on Placentia Avenue | - | - | - | 244,288 |
| Bear St. / SR-73 N/B Ramp-2nd left-turn lane | 57,200 | 346,500 | - | 403,700 |
| Bristol St. / Baker St. Intersection Improvement | - | - | - | 962,500 |
| Bristol St. Medians (Baker St. to Newport Blvd.) | - | - | - | 569,200 |
| Bristol St. / Sunflower Ave. Intersection Improvement | - | - | - | 1,501,500 |
| Bristol St. Widening - I-405 to Baker St. | 60,500 | 2,145,000 | - | 2,464,000 |
| E. 17th St. / Irvine Avenue Intersection Improvement | 350,000 | - | - | 650,000 |
| E. 19th St. Safe Routes to School Project | - | - | - | 770,900 |
| Fairview Rd. / Baker Street Intersection Widening | 82,500 | 137,500 | 515,900 | 735,900 |
| Fairview Rd. / South Coast Dr. Intersection Improvement | - | - | - | 1,235,300 |
| Fairview Rd. / Sunflower Ave. Intersection Improvement | 283,800 | 484,000 | - | 885,500 |
| Fairview Rd./ Wilson St. Improvements | - | - | - | 1,950,000 |
| Harbor Blvd./ Adams Ave. Intersection Improvements | - | - | 850,000 | 850,000 |
| Harbor Blvd. / Gisler Ave. Intersection Improvements | 200,000 | 650,000 | - | 1,700,000 |
| Harbor Blvd. / South Coast Dr. Intersection Improvement | 167,200 | 104,500 | 1,669,800 | 1,941,500 |
| Harbor Blvd. / Sunflower Ave. Intersection Improvement | 150,000 | 250,000 | 450,000 | 850,000 |
| Harbor Blvd. / Victoria St. E/B Right Turn | - | - | - | 650,000 |
| Harbor Blvd./ Wilson St. Intersection Street Improvements (2 Phases) | - | 100,000 | 300,000 | 400,000 |
| Harbor Blvd./ MacArthur - Bus Turnouts | 66,000 | 330,000 | - | 396,000 |
| Hyland Ave. / I-405 NB Ramp & South Coast Drive | - | - | - | 685,000 |
| Hyland Ave. / MacArthur Bl. Intersection Improve. (SARX) | - | - | - | 627,000 |
| Main St. / Sunflower Avenue Intersection Improvement | 200,750 | 292,050 | 479,050 | 971,850 |
| Newport Blvd. Northbound at Del Mar | 207,900 | - | - | 241,450 |
| Newport Blvd. Southbound at Fair Drive | 28,050 | - | 667,700 | 764,500 |
| Placentia Ave. / 20th St. Crosswalk | - | - | - | 158,900 |
| Placentia Ave. Medians | - | - | - | 844,200 |
| Placentia Ave. / Victoria St. E/B Right-Turn Lane | 55,550 | 83,600 | 347,050 | 486,200 |
| Red Hill Ave. / Baker St. Intersection Improvement | 694,100 | - | - | 784,850 |
| Red Hill Ave. / Paularino Ave. Intersection Improvement | 502,150 | - | - | 585,750 |
| Red Hill Ave. Medians (McCormick Ave. to Bristol St.) | - | - | - | 889,300 |
| SR-55 Frwy. Extension Downgrade Study | - | - | - | 220,000 |
| SR-55 Frwy. N/B / Baker St. Intersection Improvement | - | - | - | 324,500 |
| SR-55 Frwy. N/B / Paularino Ave. Intersection Improvement | 382,250 | - | - | 848,100 |
| SR-55 Frwy. S/B / Baker St. Intersection Improvement | - | - | - | 548,900 |
| SR-55 Frwy. S/B / Paularino Ave. Intersection Improvement | - | - | - | 375,100 |
| West 17th St. Widening (Pomona Ave. to City Limits) | - | - | - | 800,000 |
| Subtotal Street Improvements | \$ 3,487,950 | \$ 4,923,150 | \$ 5,279,500 | \$ 29,493,538 |
| Street Maintenance | | | | |
| Adams Ave.- Harbor Blvd. To Santa Ana River | - | - | - | 1,750,000 |
| Adams Ave.- Harbor Blvd. Fairview Rd. | - | - | - | 750,000 |
| Additional Lighting in Public Alleys-Alley Improvements | - | - | - | 100,000 |
| Anaheim Ave. - Superior Ave. to 19th St. | - | - | - | 180,000 |
| Anton Blvd.- Sakioka Dr. to Avenue of the Arts | - | - | - | 200,000 |
| Anton Blvd.- Sakioka Dr. to Sunflower Ave. | - | 506,000 | - | 506,000 |
| Anton Blvd.- Avenue of the Arts to Bristol St. | - | 252,000 | - | 252,000 |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 |
|---|-----------------|-----------------|-----------------|-----------------|
| Arlington Dr. - Fairview Rd. to Newport Blvd. | - | - | - | - |
| Baker St. - Bear St. to Bristol St. | - | 877,000 | - | - |
| Baker St.- Bristol St. to Newport Blvd. | - | - | - | - |
| Baker St.- Bear St. to Harbor Blvd. | - | - | - | - |
| Baker St.- Harbor Blvd. to Samar Dr. | - | - | - | - |
| Baker St.- Red Hill Ave. to Newport Blvd. (NB) | - | - | - | - |
| Bay St. - Harbor Blvd. to Newport Blvd. | - | 275,000 | - | - |
| Bear St. - I-405 to Baker St. | - | - | 618,000 | - |
| Bear St. - Baker St. to Bristol St. | - | - | - | 200,000 |
| Bear St. - Sunflower Ave. to I-405 | - | 690,000 | - | - |
| Bristol St. from I-405 to Newport Frontage Rd. | - | 2,099,444 | - | - |
| Bristol St. from I-405 to Anton | 400,000 | - | - | - |
| Bristol St. from I-405 to Sunflower Ave. | - | - | - | 320,000 |
| California St. - Gisler Ave. to Nevada Ave. | - | - | - | - |
| CDBG Alley Improvement- Alley No.'s 16, 17, 18, & 42 | 447,500 | - | - | - |
| CDBG Alley Improvement- Alley No.'s 120 & 121 | 315,000 | - | - | - |
| Citywide Unimproved Alley Program (Alley No.'s 005, 051,119, & 125) | 1,100,000 | 1,000,000 | 1,000,000 | 1,000,000 |
| Citywide Street Improvements | 5,515,000 | 3,000,000 | 3,000,000 | 3,000,000 |
| Del Mar Ave. - N/B Newport Blvd. To Santa Ana Ave. | - | - | 500,000 | - |
| El Camino Dr. - Fairview Rd. to La Salle Ave. | - | - | - | - |
| Fair Dr. - Harbor Blvd. to Newport Blvd. | - | - | - | - |
| Fairview Rd. - I-405 to Sunflower Ave. | - | - | - | 870,000 |
| Fairview Rd. - I-405 to Adams Ave. | - | - | - | 1,100,000 |
| Fairview Rd. - Adams Ave. to Fair Dr. | - | - | - | - |
| Fairview Rd. - Fair Dr. to Newport Blvd. | - | - | - | - |
| Gisler Ave. - W/ly end to Nebraska Pl. and Harbor Blvd. to College Ave. | - | - | - | - |
| Hamilton St. - Charle St. to Harbor Blvd. | - | - | - | - |
| Harbor Blvd.- South Coast Dr. to Mac Arthur Blvd. | - | - | - | - |
| Harbor Blvd. Wilson St. to Baker St. | - | - | - | - |
| Irvine Ave. - 20th St. to S'ly City Limits | - | - | - | - |
| Mac Arthur Blvd.- Santa Ana River to Harbor Blvd. | - | - | - | - |
| Mesa Verde Dr. - Adams Ave. (E) to Harbor Blvd. | - | - | 476,000 | - |
| Mesa Verde Dr. - Newport Blvd. to Santa Ana Ave. | - | - | 314,000 | - |
| Merrimac Way - Fairview Rd. to Harbor Blvd. | - | - | - | - |
| Monrovia Ave. - From S'ly City Limits to 19th St. | - | - | - | - |
| Newport Blvd. Frontage Rd. (S/B)- from 15th St. to 17th St. | - | - | - | - |
| Newport Blvd. Frontage Rd. (S/B)- from Industrial Way to 16th St. | - | - | - | - |
| Orange Ave. - 22nd St. to Del Mar Ave. | - | - | - | - |
| Park Center Drive- Town Center Dr. to Sunflower Ave. | 75,000 | - | - | - |
| Paularino Ave.- Bear St. Bristol St. | - | - | - | - |
| Placentia Ave. - Bear St. to Bristol St. | - | - | - | - |
| Pomona Ave. - Victoria St. to 16th St. | - | - | 845,000 | - |
| Sakioka Dr. - Sunflower Ave. to Anton Blvd. | - | - | 730,000 | - |
| Santa Ana Ave.- 22nd St. to 23rd St. | - | - | - | 202,000 |
| South Coast Dr. - 605' W/O Harbor Blvd to Harbor Blvd | - | - | - | 232,927 |
| Sunflower Ave. - Cadillac Ave. to Hyland Ave. | - | - | 350,000 | - |
| Sunflower Ave. - Main St. to Avenue of the Arts | 550,000 | - | - | - |
| Superior Ave. - 17th St. to 18th St. | - | 190,000 | - | - |
| Town Center Dr. - Bristol St. to Park Center Dr. | 60,000 | - | - | - |
| Victoria St. - Santa Ana River to SR- 55 | - | - | - | 2,222,965 |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 17-18 | FY 18-19 | FY 19-20 | Total |
|--|-----------------|-----------------|-----------------|--------------|
| Arlington Dr. - Fairview Rd. to Newport Blvd. | 600,000 | - | - | 600,000 |
| Baker St. - Bear St. to Bristol St. | - | - | - | 877,000 |
| Baker St.- Bristol St. to Newport Blvd. | - | 483,000 | - | 483,000 |
| Baker St.- Bear St. to Harbor Blvd. | - | - | 1,338,000 | 1,338,000 |
| Baker St.- Harbor Blvd. to Samar Dr. | - | 185,000 | - | 185,000 |
| Baker St.- Red Hill Ave. to Newport Blvd. (NB) | - | 280,000 | - | 280,000 |
| Bay St. - Harbor Blvd. to Newport Blvd. | - | - | - | 275,000 |
| Bear St. - I-405 to Baker St. | - | - | - | 618,000 |
| Bear St. - Baker St. to Bristol St. | - | - | - | 200,000 |
| Bear St. - Sunflower Ave. to I-405 | - | - | - | 690,000 |
| Bristol St. from I-405 to Newport Frontage Rd. | - | - | - | 2,099,444 |
| Bristol St. from I-405 to Anton | - | - | - | 400,000 |
| Bristol St. from I-405 to Sunflower Ave. | - | - | - | 320,000 |
| California St. - Gisler Ave. to Nevada Ave. | 680,000 | - | - | 680,000 |
| CDBG Alley Improvement- Alley No.'s 16, 17, 18, & 42 | - | - | - | 447,500 |
| CDBG Alley Improvement- Alley No.'s 120 & 121 | - | - | - | 315,000 |
| Citywide Unimproved Alley Program (Alley No.'s 005, 051,119, & 125) | 1,000,000 | 200,000 | 200,000 | 5,500,000 |
| Citywide Street Improvements | 3,000,000 | 3,000,000 | 3,000,000 | 23,515,000 |
| Del Mar Ave. - N/B Newport Blvd. To Santa Ana Ave. | - | - | - | 500,000 |
| El Camino Dr. - Fairview Rd. to La Salle Ave. | - | 406,000 | - | 406,000 |
| Fair Dr. - Harbor Blvd. to Newport Blvd. | - | - | 1,095,000 | 1,095,000 |
| Fairview Rd. - I-405 to Sunflower Ave. | - | - | - | 870,000 |
| Fairview Rd. - I-405 to Adams Ave. | - | - | - | 1,100,000 |
| Fairview Rd. - Adams Ave. to Fair Dr. | - | 1,125,000 | - | 1,125,000 |
| Fairview Rd. - Fair Dr. to Newport Blvd. | - | 921,000 | - | 921,000 |
| Gisler Ave. - W'l'y end to Nebraska Pl. and Harbor Blvd. to College Ave. | - | 453,000 | - | 453,000 |
| Hamilton St. - Charle St. to Harbor Blvd. | - | 65,000 | - | 65,000 |
| Harbor Blvd.- South Coast Dr. to Mac Arthur Blvd. | 488,000 | - | - | 488,000 |
| Harbor Blvd. Wilson St. to Baker St. | 2,250,000 | - | - | 2,250,000 |
| Irvine Ave. - 20th St. to S'l'y City Limits | 650,000 | - | - | 650,000 |
| Mac Arthur Blvd.- Santa Ana River to Harbor Blvd. | 750,000 | - | - | 750,000 |
| Mesa Verde Dr. - Adams Ave. (E) to Harbor Blvd. | - | - | - | 476,000 |
| Mesa Verde Dr. - Newport Blvd. to Santa Ana Ave. | - | - | - | 314,000 |
| Merrimac Way - Fairview Rd. to Harbor Blvd. | - | 485,000 | - | 485,000 |
| Monrovia Ave. - From S'l'y City Limits to 19th St. | 440,000 | - | - | 440,000 |
| Newport Blvd. Frontage Rd. (S/B)- from 15th St. to 17th St. | 290,000 | - | - | 290,000 |
| Newport Blvd. Frontage Rd. (S/B)- from Industrial Way to 16th St. | 140,000 | - | - | 140,000 |
| Orange Ave. - 22nd St. to Del Mar Ave. | - | 627,000 | - | 627,000 |
| Park Center Drive- Town Center Dr. to Sunflower Ave. | - | - | - | 75,000 |
| Paularino Ave.- Bear St. Bristol St. | 258,000 | - | - | 258,000 |
| Placentia Ave. - Bear St. to Bristol St. | - | - | 2,140,000 | 2,140,000 |
| Pomona Ave. - Victoria St. to 16th St. | - | - | - | 845,000 |
| Sakioka Dr. - Sunflower Ave. to Anton Blvd. | - | - | - | 730,000 |
| Santa Ana Ave.- 22nd St. to 23rd St. | - | - | - | 202,000 |
| South Coast Dr. - 605' W/O Harbor Blvd to Harbor Blvd | - | - | - | 232,927 |
| Sunflower Ave. - Cadillac Ave. to Hyland Ave. | - | - | - | 350,000 |
| Sunflower Ave. - Main St. to Avenue of the Arts | - | - | - | 550,000 |
| Superior Ave. - 17th St. to 18th St. | - | - | - | 190,000 |
| Town Center Dr. - Bristol St. to Park Center Dr. | - | - | - | 60,000 |
| Victoria St. - Santa Ana River to SR- 55 | - | - | - | 2,222,965 |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 |
|---|---------------------|----------------------|----------------------|----------------------|
| Wallace Ave. Rehabilitations | 250,000 | - | - | - |
| Westside Improvements | 250,000 | 250,000 | 500,000 | 500,000 |
| Wilson St - W'ly City Limits to Fairview Rd. | - | 1,650,000 | - | - |
| 17th St. - From Irvine Ave. to W'ly City Limits | - | - | - | - |
| 18th St. - From Irvine Ave. to W'ly City Limits | - | - | - | - |
| 19th St. - From Irvine Ave. to W'ly City Limits | - | - | - | - |
| 22nd St. Newport Blvd. to Santa Ana Ave. | - | - | - | 270,000 |
| Subtotal Street Maintenance | \$ 9,262,500 | \$ 10,031,444 | \$ 10,263,000 | \$ 10,667,892 |

Storm Drain Improvements

| | | | | |
|---|---------------------|-------------------|---------------------|---------------------|
| Pomona Ave/Industrial Wy Water Quality & Storm Drain Design | \$ 3,371,600 | \$ 500,000 | \$ 500,000 | \$ 500,000 |
| Brentwood Ave. Storm Drain System | - | - | 793,040 | - |
| Cherry Lake Storm Drain System Phase I, II & III | - | - | - | - |
| Cherry Lake Storm Drain System Phase IV & V | - | - | - | - |
| E. 17th St. Storm Drain System | - | - | - | - |
| W. 18th St. Storm Drain System | - | - | - | 653,490 |
| W. 19th St. Storm Drain System | - | - | - | 823,390 |
| Subtotal Storm Drain Improvements | \$ 3,371,600 | \$ 500,000 | \$ 1,293,040 | \$ 1,976,880 |

Traffic Operations

| | | | | |
|---|-------------|---------------------|---------------------|---------------------|
| Adams Ave., Fairview Rd, Harbor Blvd. Signal Coord. (SARX) | \$ - | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| Bear Street Signal Coordination/ Improvements | - | 261,250 | - | - |
| Citywide Traffic Signal Improvements (Hardware) | - | - | - | 250,000 |
| Costa Mesa ITS Improvements (Communications, Central Sys. CCTV) | - | 250,000 | 250,000 | 250,000 |
| Signal System Upgrade- Adams | - | 450,000 | - | - |
| Signal System Upgrade- Paularino | - | - | 500,000 | - |
| Signal System Upgrade- Bristol & Red Hill Ave. | - | - | 500,000 | - |
| Signal System Upgrade- Fair Dr. & Wilson St. | - | - | - | - |
| Signal System Upgrade- Harbor Phase II | - | - | - | 500,000 |
| Signal System Upgrade- Newport Blvd. | - | 950,000 | - | - |
| Signal System Upgrade- Sunflower Ave. | - | 600,000 | - | - |
| Traffic Signal Installation | - | 180,000 | - | 190,000 |
| West Mesa Verde / Adams Ave Signal Modifications (SARX) | - | 25,000 | - | - |
| Subtotal Traffic Operations | \$ - | \$ 2,741,250 | \$ 1,275,000 | \$ 1,215,000 |

Curbs and Sidewalks

| | | | | |
|--------------------------------------|-------------------|-------------------|-------------------|-------------------|
| Citywide Sidewalk Repair | \$ 210,000 | \$ - | \$ - | \$ - |
| New Sidewalks / Missing Link Program | 100,000 | 100,000 | 100,000 | 100,000 |
| Parkway Improvement Program | 250,000 | 250,000 | 250,000 | 250,000 |
| Priority Sidewalk Repair | 50,000 | 50,000 | 50,000 | 50,000 |
| Subtotal Curbs and Sidewalks | \$ 610,000 | \$ 400,000 | \$ 400,000 | \$ 400,000 |

TOTAL TRANSPORTATION

\$ 14,913,638 \$ 18,121,694 \$ 17,502,840 \$ 19,672,372

COMMUNITY HEALTH & ENVIRONMENT**Beautification****Parkway and Median Improvements**

| | | | | |
|--|------------|-----------|---------|------|
| Arlington Dr. at Newport Blvd. Streetscape | \$ 180,000 | \$ - | \$ - | \$ - |
| 7' High Vinyl Fencing Installation (Alley No.'s 47,50,51 &125) | 160,000 | - | - | - |
| Harbor Blvd. Median Improvements | - | 1,200,000 | - | - |
| Gisler Avenue Bike Trail Landscape | - | - | 165,000 | - |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 17-18 | FY 18-19 | FY 19-20 | Total |
|---|----------------------|----------------------|----------------------|----------------------|
| Wallace Ave. Rehabilitations | - | - | - | 250,000 |
| Westside Improvements | 500,000 | 500,000 | - | 2,500,000 |
| Wilson St - W'ly City Limits to Fairview Rd. | - | - | - | 1,650,000 |
| 17th St. - From Irvine Ave. to W'ly City Limits | - | - | 1,200,000 | 1,200,000 |
| 18th St. - From Irvine Ave. to W'ly City Limits | - | 860,000 | - | 860,000 |
| 19th St. - From Irvine Ave. to W'ly City Limits | - | - | 1,400,000 | 1,400,000 |
| 22nd St. Newport Blvd. to Santa Ana Ave. | - | - | - | 270,000 |
| Subtotal Street Maintenance | \$ 11,046,000 | \$ 10,348,000 | \$ 10,373,000 | \$ 71,991,836 |

Storm Drain Improvements

| | | | | |
|---|---------------------|---------------------|---------------------|----------------------|
| Pomona Ave/Industrial Wy Water Quality & Storm Drain Design | \$ 500,000 | \$ 500,000 | \$ 500,000 | \$ 6,371,600 |
| Brentwood Ave. Storm Drain System | - | - | - | 793,040 |
| Cherry Lake Storm Drain System Phase I, II & III | - | 2,721,600 | - | 2,721,600 |
| Cherry Lake Storm Drain System Phase IV & V | - | - | 2,009,360 | 2,009,360 |
| E. 17th St. Storm Drain System | 1,176,785 | - | - | 1,176,785 |
| W. 18th St. Storm Drain System | - | - | - | 653,490 |
| W. 19th St. Storm Drain System | - | - | - | 823,390 |
| Subtotal Storm Drain Improvements | \$ 1,676,785 | \$ 3,221,600 | \$ 2,509,360 | \$ 14,549,265 |

Traffic Operations

| | | | | |
|---|---------------------|---------------------|-------------------|---------------------|
| Adams Ave., Fairview Rd, Harbor Blvd. Signal Coord. (SARX) | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ 150,000 |
| Bear Street Signal Coordination/ Improvements | - | - | - | 261,250 |
| Citywide Traffic Signal Improvements (Hardware) | 250,000 | 250,000 | 250,000 | 1,000,000 |
| Costa Mesa ITS Improvements (Communications, Central Sys. CCTV) | 250,000 | 250,000 | 250,000 | 1,500,000 |
| Signal System Upgrade- Adams | - | - | - | 450,000 |
| Signal System Upgrade- Paularino | - | - | - | 500,000 |
| Signal System Upgrade- Bristol & Red Hill Ave. | 500,000 | - | - | 1,000,000 |
| Signal System Upgrade- Fair Dr. & Wilson St. | 250,000 | 500,000 | - | 750,000 |
| Signal System Upgrade- Harbor Phase II | 250,000 | - | - | 750,000 |
| Signal System Upgrade- Newport Blvd. | - | - | - | 950,000 |
| Signal System Upgrade- Sunflower Ave. | - | - | - | 600,000 |
| Traffic Signal Installation | - | 200,000 | - | 570,000 |
| West Mesa Verde / Adams Ave Signal Modifications (SARX) | - | - | - | 25,000 |
| Subtotal Traffic Operations | \$ 1,525,000 | \$ 1,225,000 | \$ 525,000 | \$ 8,506,250 |

Curbs and Sidewalks

| | | | | |
|--------------------------------------|-------------------|-------------------|-------------------|---------------------|
| Citywide Sidewalk Repair | \$ - | \$ - | \$ - | \$ 210,000 |
| New Sidewalks / Missing Link Program | 100,000 | 100,000 | 100,000 | 700,000 |
| Parkway Improvement Program | 250,000 | 250,000 | 250,000 | 1,750,000 |
| Priority Sidewalk Repair | 50,000 | 50,000 | 50,000 | 350,000 |
| Subtotal Curbs and Sidewalks | \$ 400,000 | \$ 400,000 | \$ 400,000 | \$ 3,010,000 |

TOTAL TRANSPORTATION

\$ 18,135,735 \$ 20,117,750 \$ 19,086,860 \$ 127,550,889

COMMUNITY HEALTH & ENVIRONMENT

Beautification

Parkway and Median Improvements

| | | | | |
|--|------|------|------|------------|
| Arlington Dr. at Newport Blvd. Streetscape | \$ - | \$ - | \$ - | \$ 180,000 |
| 7' High Vinyl Fencing Installation (Alley No.'s 47,50,51 &125) | - | - | - | 160,000 |
| Harbor Blvd. Median Improvements | - | - | - | 1,200,000 |
| Gisler Avenue Bike Trail Landscape | - | - | - | 165,000 |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 |
|--|---------------------|---------------------|---------------------|-----------------|
| Landscape Improvements- Coolidge Ave. and Filmore Wy. | 60,000 | - | - | - |
| Median Improvements- Adams Ave. | 50,000 | - | - | - |
| Median Improvements- California Ave. | 69,000 | - | - | - |
| Median Improvements- Del Mar Ave. | 175,000 | - | - | - |
| Median Improvements- Mesa Verde Dr. | 1,386,000 | - | - | - |
| Median Improvements- Red Hill Ave. (Pullman to McCormick Ave.) | 140,000 | - | - | - |
| Newport Blvd. Landscape - 19th St. to Bristol St. | - | - | 1,000,000 | - |
| Parkway Improvements- Gisler Ave. | 100,900 | - | - | - |
| Parkway Improvements- Victoria St. | 784,000 | - | - | - |
| Placentia Ave. Median Improvements (Wilson St. to S'Ily City Limits) | - | 1,500,000 | - | - |
| Subtotal Parkway & Median Improvements | \$ 3,104,900 | \$ 2,700,000 | \$ 1,165,000 | \$ - |

Park Development

| | | | | |
|---|------------|-----------|-----------|-----------|
| Bluff Stairs at South Fairview Park | \$ 275,000 | \$ - | \$ - | \$ - |
| Brentwood Park -Playground Improvements | 500,000 | 250,000 | 500,000 | 500,000 |
| Canary Dr. Stairs | 65,000 | - | - | - |
| Canyon Park - New Restroom | - | - | - | 650,000 |
| Costa Mesa HS Field Design & Construction | 3,500,000 | - | - | - |
| Davis School Field Design & Construction | - | - | - | - |
| Estancia HS & Parsons School Sports Lighting | 440,000 | 400,000 | 1,200,000 | - |
| Fairview Developmental Center Sports Complex | - | - | - | 500,000 |
| Fairview Park Amphitheater | - | - | - | 450,000 |
| Fairview Park Improvements | 250,000 | 250,000 | 250,000 | 250,000 |
| Fairview Park Riparian Habitat Phase III | - | 500,000 | 1,000,000 | 1,000,000 |
| Fairview Park - Placentia Ave Connector Trail | 835,959 | - | - | - |
| Fence Along Placentia Ave. | 330,000 | - | - | - |
| Gisler Park - New Picnic Shelter | - | - | - | - |
| Harper Park - Expand Park | - | - | - | 1,250,000 |
| Heller Park - 2 New Lighted Basketball Courts | - | - | - | - |
| Jack Hammett Field 1 Upgrade | 1,060,000 | - | - | - |
| Lindbergh Park - 1 New Half Court Basketball Court | - | - | - | - |
| Lindbergh Park - Expand Park | - | - | - | - |
| Lions Park (Davis Field) Scoreboard | 30,000 | - | - | - |
| Lions Park Improvements | - | 100,000 | 100,000 | 100,000 |
| Marina View Park - 1 New Half Court Basketball Court | - | - | - | - |
| Mesa Del Mar Neighborhood Entryway | 78,000 | - | - | - |
| Moon Park - 1 New Half Court Basketball Court | - | - | - | - |
| Park Monument Signage | - | 50,000 | 50,000 | 50,000 |
| Park Security Lighting Replacement | 475,000 | - | 400,000 | 400,000 |
| Parking Lot Lighting at Fairview Park | 650,000 | - | - | - |
| Pinkley Park - 2 New Tennis Courts | - | - | - | - |
| Restroom North of Fairview Park Entrance | 525,000 | - | - | - |
| Smallwood Park Playground and Picnic Shelter | 500,000 | 200,000 | 500,000 | - |
| Smallwood Park Security Lighting | - | - | 100,000 | - |
| Sports Field Master Plan (CMHS, EHS, Davis) | - | 2,000,000 | 2,000,000 | 2,000,000 |
| Talbert Nature Preserve | 135,000 | - | - | - |
| Tanager Park - 2 New Tennis Courts | - | - | - | - |
| TeWinkle & California Schools Field Design & Phase I Construction | - | - | - | 2,500,000 |
| TeWinkle Park - 2 New Half Court Basketball Courts | - | - | - | 150,000 |
| TeWinkle Park - 2 New Tennis Courts | - | - | - | - |
| TeWinkle Park - 2 Sand Volleyball Courts | - | - | - | - |
| TeWinkle Park - Drainage Swale - North Boundary | - | - | - | 400,000 |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 17-18 | FY 18-19 | FY 19-20 | Total |
|--|-----------------|-----------------|-----------------|---------------------|
| Landscape Improvements- Coolidge Ave. and Filmore Wy. | - | - | - | 60,000 |
| Median Improvements- Adams Ave. | - | - | - | 50,000 |
| Median Improvements- California Ave. | - | - | - | 69,000 |
| Median Improvements- Del Mar Ave. | - | - | - | 175,000 |
| Median Improvements- Mesa Verde Dr. | - | - | - | 1,386,000 |
| Median Improvements- Red Hill Ave. (Pullman to McCormick Ave.) | - | - | - | 140,000 |
| Newport Blvd. Landscape - 19th St. to Bristol St. | - | - | - | 1,000,000 |
| Parkway Improvements- Gisler Ave. | - | - | - | 100,900 |
| Parkway Improvements- Victoria St. | - | - | - | 784,000 |
| Placentia Ave. Median Improvements (Wilson St. to S'Ily City Limits) | - | - | - | 1,500,000 |
| Subtotal Parkway & Median Improvements | \$ - | \$ - | \$ - | \$ 6,969,900 |

Park Development

| | | | | |
|---|-----------|-----------|-----------|------------|
| Bluff Stairs at South Fairview Park | \$ - | \$ - | \$ - | \$ 275,000 |
| Brentwood Park -Playground Improvements | - | - | - | 1,750,000 |
| Canary Dr. Stairs | - | - | - | 65,000 |
| Canyon Park - New Restroom | - | - | - | 650,000 |
| Costa Mesa HS Field Design & Construction | 1,500,000 | - | 8,000,000 | 13,000,000 |
| Davis School Field Design & Construction | - | 2,500,000 | - | 2,500,000 |
| Estancia HS & Parsons School Sports Lighting | - | - | - | 2,040,000 |
| Fairview Developmental Center Sports Complex | 2,000,000 | 2,000,000 | 1,000,000 | 5,500,000 |
| Fairview Park Amphitheater | - | - | - | 450,000 |
| Fairview Park Improvements | 250,000 | 250,000 | - | 1,500,000 |
| Fairview Park Riparian Habitat Phase III | - | - | - | 2,500,000 |
| Fairview Park - Placentia Ave Connector Trail | - | - | - | 835,959 |
| Fence Along Placentia Ave. | - | - | - | 330,000 |
| Gisler Park - New Picnic Shelter | 185,000 | - | - | 185,000 |
| Harper Park - Expand Park | - | - | - | 1,250,000 |
| Heller Park - 2 New Lighted Basketball Courts | 275,000 | - | - | 275,000 |
| Jack Hammett Field 1 Upgrade | - | - | - | 1,060,000 |
| Lindbergh Park - 1 New Half Court Basketball Court | 75,000 | - | - | 75,000 |
| Lindbergh Park - Expand Park | 1,300,000 | - | - | 1,300,000 |
| Lions Park (Davis Field) Scoreboard | - | - | - | 30,000 |
| Lions Park Improvements | 100,000 | - | - | 400,000 |
| Marina View Park - 1 New Half Court Basketball Court | - | 80,000 | - | 80,000 |
| Mesa Del Mar Neighborhood Entryway | - | - | - | 78,000 |
| Moon Park - 1 New Half Court Basketball Court | - | 80,000 | - | 80,000 |
| Park Monument Signage | - | - | - | 150,000 |
| Park Security Lighting Replacement | 400,000 | - | - | 1,675,000 |
| Parking Lot Lighting at Fairview Park | - | - | - | 650,000 |
| Pinkley Park - 2 New Tennis Courts | 150,000 | - | - | 150,000 |
| Restroom North of Fairview Park Entrance | - | - | - | 525,000 |
| Smallwood Park Playground and Picnic Shelter | - | - | - | 1,200,000 |
| Smallwood Park Security Lighting | - | - | - | 100,000 |
| Sports Field Master Plan (CMHS, EHS, Davis) | 2,000,000 | 2,000,000 | - | 10,000,000 |
| Talbert Nature Preserve | - | - | - | 135,000 |
| Tanager Park - 2 New Tennis Courts | - | 150,000 | - | 150,000 |
| TeWinkle & California Schools Field Design & Phase I Construction | 2,700,000 | 2,800,000 | 1,500,000 | 9,500,000 |
| TeWinkle Park - 2 New Half Court Basketball Courts | - | - | - | 150,000 |
| TeWinkle Park - 2 New Tennis Courts | - | 150,000 | - | 150,000 |
| TeWinkle Park - 2 Sand Volleyball Courts | - | - | 150,000 | 150,000 |
| TeWinkle Park - Drainage Swale - North Boundary | - | - | - | 400,000 |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 |
|--|----------------------|---------------------|---------------------|----------------------|
| TeWinkle Park - Landscape Buffer North Boundary | - | - | - | 300,000 |
| TeWinkle Park - Landscape Median & Crosswalk @Junipero Dr. | - | - | - | 250,000 |
| TeWinkle Park - New Restroom - Lake Area | - | - | - | - |
| TeWinkle Park - New Tot Lot East of Junipero Dr. | - | - | - | - |
| TeWinkle Park - Presidio Square Restroom Demolition | - | - | - | - |
| Vista Park - Picnic Shelter | - | - | - | - |
| Vista Park-Veteran's Memorial | 60,000 | - | - | - |
| Wakeham Park - 2 New Tennis Courts | - | - | - | - |
| West Bluff Cable Railing at Fairview Park | 50,000 | - | - | - |
| Youth Sports- Costa Mesa United | - | 100,000 | 100,000 | 100,000 |
| Subtotal Park Improvements | \$ 9,758,959 | \$ 3,850,000 | \$ 6,200,000 | \$ 10,850,000 |
| Park Maintenance | | | | |
| Del Mesa Park - Replace Walkway Lights | - | 45,000 | - | - |
| Gisler Park - Replace Shelter | 65,000 | - | - | - |
| Heller Park - New Shelter Near Tot Lot | - | - | - | 40,000 |
| Heller Park - Replace Security Lighting | - | - | 125,000 | - |
| Heller Park- Replace Existing Restroom | - | - | 600,000 | - |
| Pinkley Park - Replace Existing Playground Equipment | - | 65,000 | - | - |
| Shiffer Park - Replace Walkway Lighting | - | - | 25,000 | - |
| Shiffer Park - Replace Playground Equipment (2 Areas) | - | - | - | - |
| TeWinkle Park Lake- Middle Lake Repairs-Design | 50,000 | - | - | - |
| TeWinkle Park Lake- Middle Lake Repairs-Construction | - | 250,000 | - | - |
| Vista Park- Installation of Perimeter Trail Fence | 40,000 | - | - | - |
| Wakeham Park - Tot- Lot Renovation Project | 190,000 | - | - | - |
| Wilson Park - Replace Existing Restroom w/Pre-Fabricated | - | - | 200,000 | - |
| Concrete Walkway Replacement - Various Locations | 50,000 | 75,000 | 75,000 | 75,000 |
| Various Vacant Tree Sites- Installments of 300 Trees | - | 35,000 | 35,000 | 35,000 |
| Resurface Parking Lots - Various Parks | 200,000 | 25,000 | 25,000 | 25,000 |
| Subtotal Park Maintenance | \$ 595,000 | \$ 495,000 | \$ 1,085,000 | \$ 175,000 |
| Sanitation | | | | |
| Water Quality | | | | |
| NPDES Best Management Practices Implementation | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| Subtotal Water Quality | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| TOTAL COMMUNITY HEALTH & ENVIRONMENT | \$ 13,458,859 | \$ 7,095,000 | \$ 8,500,000 | \$ 11,075,000 |
| LEISURE & COMMUNITY SERVICES | | | | |
| Community Programs | | | | |
| Recreation Use Concept Plans, Various Properties | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| Subtotal Community Programs | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| TOTAL LEISURE & COMMUNITY SERVICES | \$ - | \$ 50,000 | \$ 50,000 | \$ 50,000 |
| GENERAL GOVERNMENT SUPPORT | | | | |
| Facilities Maintenance | | | | |
| Balearic Center - ADA Upgrades (Exterior Restrooms) | \$ - | \$ - | \$ - | \$ 150,000 |
| Balearic Center - Fire Protection Sprinklers | - | - | - | - |
| Balearic Center - HVAC Unit - Heating Furnace | - | - | 60,000 | - |
| Building Maintenance Projects | 1,051,890 | - | - | - |
| City Hall - HVAC Control System Upgrade | - | - | 550,000 | - |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 17-18 | FY 18-19 | FY 19-20 | Total |
|--|----------------------|----------------------|----------------------|----------------------|
| TeWinkle Park - Landscape Buffer North Boundary | - | - | - | 300,000 |
| TeWinkle Park - Landscape Median & Crosswalk @Junipero Dr. | - | - | - | 250,000 |
| TeWinkle Park - New Restroom - Lake Area | - | 650,000 | - | 650,000 |
| TeWinkle Park - New Tot Lot East of Junipero Dr. | 500,000 | - | - | 500,000 |
| TeWinkle Park - Presidio Square Restroom Demolition | 250,000 | - | - | 250,000 |
| Vista Park - Picnic Shelter | - | 165,000 | - | 165,000 |
| Vista Park-Veteran's Memorial | - | - | - | 60,000 |
| Wakeham Park - 2 New Tennis Courts | 150,000 | - | - | 150,000 |
| West Bluff Cable Railing at Fairview Park | - | - | - | 50,000 |
| Youth Sports- Costa Mesa United | 100,000 | 100,000 | - | 500,000 |
| Subtotal Park Improvements | \$ 11,935,000 | \$ 10,925,000 | \$ 10,650,000 | \$ 64,168,959 |
| Park Maintenance | | | | |
| Del Mesa Park - Replace Walkway Lights | - | - | - | 45,000 |
| Gisler Park - Replace Shelter | - | - | - | 65,000 |
| Heller Park - New Shelter Near Tot Lot | - | - | - | 40,000 |
| Heller Park - Replace Security Lighting | - | - | - | 125,000 |
| Heller Park- Replace Existing Restroom | - | - | - | 600,000 |
| Pinkley Park - Replace Existing Playground Equipment | - | - | - | 65,000 |
| Shiffer Park - Replace Walkway Lighting | - | - | - | 25,000 |
| Shiffer Park - Replace Playground Equipment (2 Areas) | 175,000 | - | - | 175,000 |
| TeWinkle Park Lake- Middle Lake Repairs-Design | - | - | - | 50,000 |
| TeWinkle Park Lake- Middle Lake Repairs-Construction | - | - | - | 250,000 |
| Vista Park- Installation of Perimeter Trail Fence | - | - | - | 40,000 |
| Wakeham Park - Tot- Lot Renovation Project | - | - | - | 190,000 |
| Wilson Park - Replace Existing Restroom w/Pre-Fabricated | - | - | - | 200,000 |
| Concrete Walkway Replacement - Various Locations | - | - | - | 275,000 |
| Various Vacant Tree Sites- Installments of 300 Trees | 35,000 | 35,000 | 35,000 | 210,000 |
| Resurface Parking Lots - Various Parks | 25,000 | - | - | 300,000 |
| Subtotal Park Maintenance | \$ 235,000 | \$ 35,000 | \$ 35,000 | \$ 2,655,000 |
| Sanitation | | | | |
| Water Quality | | | | |
| NPDES Best Management Practices Implementation | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 300,000 |
| Subtotal Water Quality | \$ 50,000 | \$ 50,000 | \$ 50,000 | \$ 300,000 |
| TOTAL COMMUNITY HEALTH & ENVIRONMENT | \$ 12,220,000 | \$ 11,010,000 | \$ 10,735,000 | \$ 74,093,859 |
| LEISURE & COMMUNITY SERVICES | | | | |
| Community Programs | | | | |
| Recreation Use Concept Plans, Various Properties | \$ - | \$ - | \$ - | \$ 150,000 |
| Subtotal Community Programs | \$ - | \$ - | \$ - | \$ 150,000 |
| TOTAL LEISURE & COMMUNITY SERVICES | \$ - | \$ - | \$ - | \$ 150,000 |
| GENERAL GOVERNMENT SUPPORT | | | | |
| Facilities Maintenance | | | | |
| Balearic Center - ADA Upgrades (Exterior Restrooms) | \$ - | \$ - | \$ - | \$ 150,000 |
| Balearic Center - Fire Protection Sprinklers | 120,000 | - | - | 120,000 |
| Balearic Center - HVAC Unit - Heating Furnace | - | - | - | 60,000 |
| Building Maintenance Projects | - | - | - | 1,051,890 |
| City Hall - HVAC Control System Upgrade | - | - | - | 550,000 |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 13-14 | FY 14-15 | FY 15-16 | FY 16-17 |
|--|----------------------|----------------------|----------------------|----------------------|
| City Hall - Paint Exterior | - | - | - | - |
| City Hall - Replace Roof on Exterior Walkway Canopy | - | - | - | - |
| City Hall - Wall Finishes / Carpet Finishes (1 floor per year) | - | 125,000 | 130,000 | 135,000 |
| City Hall - Curtain Walls Double Pane Glass (1 floor per year) | - | - | 125,000 | 130,000 |
| Civic Center - Paint Exterior of canopy | - | - | - | - |
| Communications - City EOC & Property Evidence Building | - | 450,000 | 1,000,000 | 1,000,000 |
| Communications - Floor Finishes & Carpet | - | - | - | - |
| Communications- Rehabilitate Parking Lot | - | 30,000 | - | - |
| Communications - Exterior Paint & Abatement | - | - | - | 30,000 |
| Corp Yard - Automate Front Gate/Security System | - | - | 45,000 | - |
| Corp Yard Fleet - Emergency Generator | - | 90,000 | - | - |
| Corp Yard Fleet - Remove 1-2 of 4 UST/Install Above-Ground Tanks | - | - | - | 175,000 |
| Corp Yard Fleet - Remove 3-4 of 4 UST/Install Above-Ground Tanks | - | - | - | - |
| Corp Yard - Paint Exterior | - | - | - | - |
| Corp Yard - Replace Failed Concrete | - | - | 125,000 | - |
| Corp Yard Warehouse - Exterior Doors (2 out of 8 doors per year) | - | - | 30,000 | 30,000 |
| Costa Mesa Tennis Center - Floor Finishes | - | - | - | 30,000 |
| Costa Mesa Tennis Center - Master Plan Improvements | - | - | 30,000 | - |
| Costa Mesa Tennis Center - Plumbing Fixtures | - | - | - | 10,000 |
| Costa Mesa Tennis Center - Replace Tennis Fencing | - | - | 115,000 | - |
| Costa Mesa Tennis Center - Replace Tennis Lighting | - | - | 300,000 | - |
| Costa Mesa Tennis Center - Roof | - | - | - | - |
| Council Chambers & Broadcast Systems A/V Upgrades | 1,250,000 | - | - | - |
| Downtown Recreation Center - Replace Swimming Pool Plaster | 100,000 | - | - | - |
| Downtown Recreation Center - Repair Concrete Pool Deck | 50,000 | - | - | - |
| Downtown Recreation Center - Wall Finishes (Phase 1) | - | - | - | 65,000 |
| Fire Station #1 - Replace HVAC & Underground Duct | - | - | 50,000 | - |
| Fire Station #2 - Remove UST/Install Above-Ground Tank | - | - | - | 100,000 |
| Fire Station #3 - Replace Roof | 94,000 | - | - | - |
| Fire Station #3 - Remove UST/Install Above-Ground Tank | - | - | - | - |
| Fire Station #4 - Ceiling Remediation/ Install Textured Ceiling | - | 45,000 | - | - |
| Fire Station #4 - Replace Emergency Generator | 90,000 | - | - | - |
| Fire Station #6 - Replace 3 HVAC Rooftop Units | 38,000 | - | - | - |
| Fire Station #6 - Remove UST/Install Above-Ground Tank | - | - | 180,000 | - |
| Mesa Verde Library - Interior Paint & Carpet | 50,000 | - | - | - |
| Neighborhood Comm Ctr - Replace Carpet | - | 60,000 | - | - |
| Neighborhood Comm Ctr - Wall Finishes | - | - | - | 30,000 |
| Neighborhood Comm Ctr - Replace 2 HVAC Units | - | - | - | - |
| New Corporation Yard - Wall Finishes | - | - | - | - |
| Pinkley Park - Add Age Appropriate Playground Equip/Swing | - | - | 50,000 | - |
| Police Station - Remove Heliport UST | 60,000 | - | - | - |
| Police Station - Replace Backup Generator/Remove UST & Install | - | 300,000 | - | - |
| Police Substation - ADA Restrooms | - | - | 175,000 | - |
| Police Substation - Interior Floor Finishes | - | - | - | - |
| Police Substation - Interior Wall Finishes | - | - | - | - |
| TOTAL GENERAL GOVERNMENT SUPPORT | \$ 2,783,890 | \$ 1,100,000 | \$ 2,965,000 | \$ 1,885,000 |
| GRAND TOTAL | \$ 31,156,387 | \$ 26,366,694 | \$ 29,017,840 | \$ 32,682,372 |

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2013-2014 through FISCAL YEAR 2019-2020

MAJOR SERVICE CATEGORY

| PROGRAM / Project Description | FY 17-18 | FY 18-19 | FY 19-20 | Total |
|--|----------------------|----------------------|----------------------|-----------------------|
| City Hall - Paint Exterior | 120,000 | - | - | 120,000 |
| City Hall - Replace Roof on Exterior Walkway Canopy | - | 95,000 | - | 95,000 |
| City Hall - Wall Finishes / Carpet Finishes (1 floor per year) | 140,000 | - | - | 530,000 |
| City Hall - Curtain Walls Double Pane Glass (1 floor per year) | 135,000 | 140,000 | 145,000 | 675,000 |
| Civic Center - Paint Exterior of canopy | - | - | 45,000 | 45,000 |
| Communications - City EOC & Property Evidence Building | 1,000,000 | - | - | 3,450,000 |
| Communications - Floor Finishes & Carpet | 50,000 | - | - | 50,000 |
| Communications- Rehabilitate Parking Lot | - | - | - | 30,000 |
| Communications - Exterior Paint & Abatement | - | - | - | 30,000 |
| Corp Yard - Automate Front Gate/Security System | - | - | - | 45,000 |
| Corp Yard Fleet - Emergency Generator | - | - | - | 90,000 |
| Corp Yard Fleet - Remove 1-2 of 4 UST/Install Above-Ground Tanks | - | - | - | 175,000 |
| Corp Yard Fleet - Remove 3-4 of 4 UST/Install Above-Ground Tanks | 185,000 | - | - | 185,000 |
| Corp Yard - Paint Exterior | - | - | 80,000 | 80,000 |
| Corp Yard - Replace Failed Concrete | - | - | - | 125,000 |
| Corp Yard Warehouse - Exterior Doors (2 out of 8 doors per year) | 30,000 | - | - | 90,000 |
| Costa Mesa Tennis Center - Floor Finishes | - | - | - | 30,000 |
| Costa Mesa Tennis Center - Master Plan Improvements | - | - | - | 30,000 |
| Costa Mesa Tennis Center - Plumbing Fixtures | - | - | - | 10,000 |
| Costa Mesa Tennis Center - Replace Tennis Fencing | - | - | - | 115,000 |
| Costa Mesa Tennis Center - Replace Tennis Lighting | - | - | - | 300,000 |
| Costa Mesa Tennis Center - Roof | - | - | 45,000 | 45,000 |
| Council Chambers & Broadcast Systems A/V Upgrades | - | - | - | 1,250,000 |
| Downtown Recreation Center - Replace Swimming Pool Plaster | - | - | - | 100,000 |
| Downtown Recreation Center - Repair Concrete Pool Deck | - | - | - | 50,000 |
| Downtown Recreation Center - Wall Finishes (Phase 1) | - | - | - | 65,000 |
| Fire Station #1 - Replace HVAC & Underground Duct | - | - | - | 50,000 |
| Fire Station #2 - Remove UST/Install Above-Ground Tank | - | - | - | 100,000 |
| Fire Station #3 - Replace Roof | - | - | - | 94,000 |
| Fire Station #3 - Remove UST/Install Above-Ground Tank | 135,000 | - | - | 135,000 |
| Fire Station #4 - Ceiling Remediation/ Install Textured Ceiling | - | - | - | 45,000 |
| Fire Station #4 - Replace Emergency Generator | - | - | - | 90,000 |
| Fire Station #6 - Replace 3 HVAC Rooftop Units | - | - | - | 38,000 |
| Fire Station #6 - Remove UST/Install Above-Ground Tank | - | - | - | 180,000 |
| Mesa Verde Library - Interior Paint & Carpet | - | - | - | 50,000 |
| Neighborhood Comm Ctr - Replace Carpet | - | - | - | 60,000 |
| Neighborhood Comm Ctr - Wall Finishes | - | - | - | 30,000 |
| Neighborhood Comm Ctr - Replace 2 HVAC Units | 75,000 | - | - | 75,000 |
| New Corporation Yard - Wall Finishes | - | 22,000 | - | 22,000 |
| Pinkley Park - Add Age Appropriate Playground Equip/Swing | - | - | - | 50,000 |
| Police Station - Remove Heliport UST | - | - | - | 60,000 |
| Police Station - Replace Backup Generator/Remove UST & Install | - | - | - | 300,000 |
| Police Substation - ADA Restrooms | - | - | - | 175,000 |
| Police Substation - Interior Floor Finishes | 80,000 | - | - | 80,000 |
| Police Substation - Interior Wall Finishes | - | 40,000 | - | 40,000 |
| TOTAL GENERAL GOVERNMENT SUPPORT | \$ 2,070,000 | \$ 297,000 | \$ 315,000 | \$ 11,415,890 |
| GRAND TOTAL | \$ 32,425,735 | \$ 31,424,750 | \$ 30,136,860 | \$ 213,210,638 |



HISTORY OF COSTA MESA

Located on the "coastal tableland" above Newport Bay, Costa Mesa was once grazing grounds for cattle belonging to the Mission San Juan Capistrano. At the beginning of the 19th Century, missionaries built an adobe way station or "estancia" for the vaqueros who tended the herds. This structure still stands at 1900 Adams Avenue and was recently restored and transformed by the City into a museum. In 1810, this same area was a part of the Spanish land grant of Santiago del Santa Ana made to Jose Antonio Yorba. By 1880, settlers had begun buying portions of the rancho from Yorba's heirs and in the same decade established the town of Fairview. A school house and church were built near the present intersection of Harbor and Adams, and a 25-room hotel accommodated visitors to the nearby hot sulfur springs. But in early 1889, a storm washed out the railroad and brought financial disaster to the community which soon reverted to a farming country.

By this time, the little town of Harper, named after a nearby rancher, had emerged on a siding of the Santa Ana and Newport Railroad. Its first business, Ozment's General Store, stood on the corner of Newport and 18th Streets and contained the City's first post office, established in 1909. On May 11, 1920, Harper officially changed its name to Costa Mesa, which means "coastal tableland" in Spanish, and continued as an agricultural community, growing sweet potatoes, corn, tomatoes, strawberries, and apples.

Building and oil drilling industries were just beginning to bring new growth to the City when the depression hit Southern California. Industries collapsed and the local bank closed. More disaster followed when the 1933 earthquake shook the town, damaging businesses and the Main School. But, the school was soon rebuilt and continued in operation as the Clara McNally School. These buildings are now used for school administrative and service purposes.

World War II brought many thousands of people to the area for training at the Santa Ana Army Air Base, located on what is now the Orange County Fairgrounds, Orange Coast College, and the present site of the Civic Center. When the war ended, many of these men returned with their families to begin a population boom in the City.

On June 29, 1953, the City was incorporated and a City Council-Manager form of government was chosen. The new City had an area of 3.5 square miles and a population of 16,840. The City has an area of 16.8 square miles and the population has risen to 109,960, as of January 1, 2010.

Today, Costa Mesa is a major commercial and industrial center of Orange County. The City, which formally adopted the slogan "The City of the Arts" in late 1984, is home to the Orange County Performing Arts Center and the Tony Award-winning South Coast Repertory Theatre. The Center includes a 3,000-seat facility, which was completed in 1985. And in September 2006, the 2,000-seat Henry and Renee Segerstrom Concert Hall and 500-seat Samuelli Theatre opened with great success. The Concert Hall is the new home to the Orange County's Pacific Symphony and Pacific Chorale.

Costa Mesa also offers world-class shopping and dining experiences in and around South Coast Plaza. Home to large corner stores like Nordstrom's, Macy's, Saks Fifth Avenue, Bloomingdale's and Sears, South Coast Plaza also offers smaller specialized stores like Tiffany & Co., Ralph Lauren, Williams-Sonoma and Coach. The South Coast Plaza area also offers a variety of fine dining that include Scott's Seafood, Morton's The Steakhouse, Maggiano's Little Italy and Pinot Provence.

This history has made and continues to make the City of Costa Mesa a destination for all experiences.

MISCELLANEOUS STATISTICS
Fiscal Year 2013-2014

General

| | |
|-------------------------------|-----------------|
| Date of Incorporation | June 29, 1953 |
| Form of Government | Council-Manager |
| Classification | General Law |
| Area (in square miles) | 16.8 |
| Population | 109,960 |
| Acres Zoned for Industry | 1,146 |
| Acres of Open Space | 1,957 |
| Post Offices | 2 |
| Number of Full-Time Employees | 467 |

Fire Protection

| | |
|-------------------------------|---------|
| Number of Fire Stations | 6 |
| Number of Sworn Fire Fighters | 89 |
| Fire Insurance Rating | Class 2 |

Police Protection

| | |
|---------------------------------|-----|
| Number of Sworn Police Officers | 134 |
|---------------------------------|-----|

Streets, Parks and Sanitation

| | |
|----------------------------------|--------|
| Miles of Streets (in lane miles) | 525 |
| Miles of Alleys | 14.61 |
| Trees, Street | 25,000 |
| Park Sites | 30 |
| Skate Park | 1 |
| 18-hole Public Golf Courses | 2 |
| Miles of Storm Drains | 45.5 |
| Miles of Sewers | 325.7 |
| Sanitation Pumping Stations | 20 |

Education Facilities

| | |
|--------------------------|----|
| Elementary Schools | 14 |
| Junior High Schools | 2 |
| High Schools | 3 |
| 2-year Community College | 1 |
| 4-year College | 1 |
| Public Libraries | 2 |

Costa Mesa



This is an annual publication prepared by the Development Services Department including Planning, Building and Code Enforcement Divisions. For any questions regarding current or future development, please contact the department at (714) 754-5245.

Location

The City of Costa Mesa is located in central Orange County and encompasses 16.8 square miles. It is bordered by the cities of Santa Ana, Newport Beach, Huntington Beach, Fountain Valley, and Irvine. The City is approximately 37 miles southeast of Los Angeles, 88 miles north of San Diego, and 475 miles south of San Francisco. Costa Mesa is accessible from the San Diego Freeway (I-405), the Costa Mesa Freeway (SR-55), and the Corona del Mar Freeway (SR-73).



Climate

The climate is characterized by mild winters, warm summers, moderate rainfall, and generally year-round sunshine.

Average temperature: January high 69°, low 41°
July high 81°, low 60°

Average rainfall: 14.5 inches, humidity- 71%

City Hall

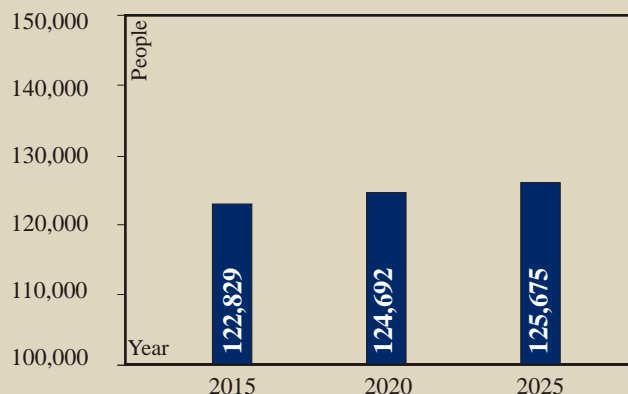
Incorporated in June, 1953, Costa Mesa has a Council/City Manager form of government. The 9.5 acre Civic Center is located at 77 Fair Drive. City Hall is a five-story building where the primary City administrative functions are conducted. The Civic Center complex also includes the Council Chambers, the Police Facility, the Communications Building and Fire Station No. 5.

Population Characteristics

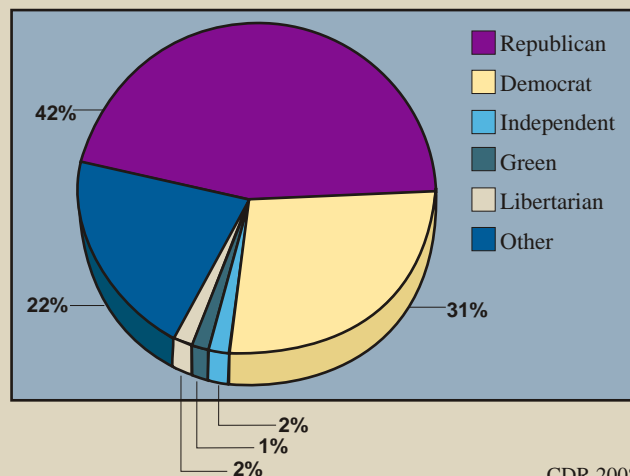
| | |
|-------------------------|---------|
| Population: | 109,960 |
| Median Age: | 33 |
| Average Household Size: | 2.69 |
| Average Family Size: | 3.30 |

Source: 2010 U. S. Census

POPULATION PROJECTIONS



VOTER REGISTRATION



CDR 2008

Growth and Trends

| | 1980 | 1999 | 2010 | 2015 | 2020 |
|--|----------------|----------------|----------------|-----------|-----------|
| Population Orange County¹ | 1,932,709 | 2,788,767 | 3,010,232 | 3,451,757 | 3,533,935 |
| Population Costa Mesa | 82,562 | 106,103 | 109,960 | 122,829 | 124,692 |
| Costa Mesa Retail Sales Tax Revenue² | \$11.2 million | \$30.3 million | \$40.9 million | – | – |

1. Center for Demographic Research (2010), State Department of Finance
 2. Costa Mesa Finance Department (2010)

Land Use

A diversity of land uses exists within the City. Approximately 48% of all incorporated land is designated for residential use, 14% is designated for commercial uses, 14% is set aside for industrial uses, and 24% is allocated for public and semi-public uses.³

3. Costa Mesa General Plan (2000)

Home Sales Price in Costa Mesa⁴ on the market (2012)

Costa Mesa - 92626

| | |
|--------------|--------------|
| Homes Listed | 40 |
| Highest | \$ 1,075,000 |
| Lowest | \$ 251,750 |
| Median | \$ 550,953 |

| | |
|---------------|------------|
| Condos Listed | 9 |
| Highest | \$ 554,900 |
| Lowest | \$ 219,900 |
| Median | \$ 331,711 |

Costa Mesa - 92627

| | |
|--------------|--------------|
| Homes Listed | 48 |
| Highest | \$ 1,400,000 |
| Lowest | \$ 290,000 |
| Median | \$ 591,233 |

| | |
|---------------|------------|
| Condos Listed | 20 |
| Highest | \$ 689,000 |
| Lowest | \$ 124,900 |
| Median | \$ 356,648 |

4. Torelli Realty

2010 Housing Units Distribution⁵

| | Units | % |
|---------------------------------|--------|--------|
| Single Detached: | 16,005 | 38.2% |
| Single Attached: | 4,296 | 10.2% |
| 2 to 4 units/ structure: | 6,107 | 14.6% |
| 5+ units/ structure: | 14,320 | 34.1% |
| Mobile homes: | 1,141 | 2.7% |
| Other | 72 | .2% |
| Total housing units: | 41,941 | 100.0% |
| Occupied units: | 39,946 | 94.8% |
| Vacant units: | 2,174 | 5.2% |
| Persons per unit: | 2.69 | |

5. US Census

Orange County Fair Market Rental Rates⁶

| | |
|------------------------|----------|
| Studio apartments | \$ 1,226 |
| One-bedroom apartments | \$ 1,384 |
| Two-bedroom apartments | \$ 1,652 |

6. Department of Housing and Urban Development (2010)

2010 Households⁷

| | Units | % |
|-----------------|--------|--------|
| Owner occupied | 15,799 | 39.55% |
| Renter occupied | 24,147 | 60.45% |

7. Center for Demographic Research (2010)

Property Valuation

In 2010-2011, the total assessed property valuation for the City was \$14.03 billion. The total valuation for the City may be broken down into the following categories⁸.

| | |
|----------------------|----------------|
| Single family | \$ 6.0 billion |
| Multi-family | \$ 2.1 billion |
| Commercial | \$ 4.1 billion |
| Industrial | \$ 1.2 billion |
| Other | \$ 0.6 billion |

8. County Assessor's Office



Employment

The major industries in the City are services and trade followed by manufacturing. The projection of future employment within the City is a total of 97,192 jobs in Year 2010, increasing to a total of 99,743 jobs in Year 2020³. Wages, rates, extent of unionization, fringe benefits and related information for specific industries and job classifications may be obtained from the State Employment Development Department at (714) 558-6406. General information for the State of California is available at (916) 445-8008.



2010 Income

Median Household Income \$64,864

Income Distribution

Income and benefits
(In 2010 inflation-adjusted dollars)

| Income Range | Number | Percentage |
|------------------------|--------|------------|
| Less than \$ 10,000 | 1,688 | 4.2% |
| \$10,000 to \$14,999 | 1,407 | 3.5% |
| \$15,000 to \$24,999 | 3,318 | 8.3% |
| \$25,000 to \$34,999 | 2,939 | 7.3% |
| \$35,000 to \$49,999 | 5,466 | 13.6% |
| \$50,000 to \$74,999 | 8,113 | 20.2% |
| \$75,000 to \$99,999 | 5,714 | 14.2% |
| \$100,000 to \$149,999 | 6,352 | 15.8% |
| \$150,000 to \$199,999 | 2,639 | 6.6% |
| \$200,000 or more | 2,468 | 6.2% |

1. U.S. Census Bureau (2010)

Education (No. of schools)

| | |
|---------------------------------------|----|
| Newport Mesa Unified School District: | |
| Elementary Schools | 10 |
| Junior High Schools | 2 |
| High Schools | 2 |
| Orange Coast Community College | |
| Private Schools | 19 |
| Vanguard University | |
| Whittier Law School | |
| National University | |

Labor Market²

| | |
|-----------------------------------|----------------|
| Agriculture | less than 1.0% |
| Mining | less than 1.0% |
| Transportation & Public Utilities | 3.0% |
| Construction | 4.0% |
| Self-employed | 6.0% |
| Finance, Insurance & Real Estate | 8.0% |
| Government | 9.0% |
| Manufacturing | 12.0% |
| Trade | 27.0% |
| Services | 28.0% |

2. Center for Demographic Research (2010)

Major Employers

| Name of Company | Estimated Employees |
|----------------------------------|---------------------|
| Auto Club of Southern California | 2,300 |
| Experian Information Solutions | 3,700 |
| Associated Students of Orange | 2,500 |
| Coast Community College District | 3,044 |
| White Cap Construction Supply | 2,200 |

3. Center for Demographic Research (2010)

| | Number | Percent of Total |
|-------------------|--------|------------------|
| Employed | 59,885 | 92.74% |
| Unemployed | 4,687 | 7.26% |
| Total Labor Force | 64,572 | 100% |

4. US Census Bureau (2010)

Major Development Projects/Areas

Harbor Gateway (78 acres) – north of Sunflower Ave., east of Hyland Ave., and west of Harbor Blvd.

Automobile Club of Southern California (39 acres) – 3333 Fairview Road.

Segerstrom Home Ranch (93 acres) – north of I-405, east of Harbor Blvd., west of Fairview Road, and south of Sunflower Ave.

Metro Pointe (50 acres) – 901-907 South Coast Drive.

South Coast Plaza (115 acres) – 3333 Bristol Street and 3333 Bear Street

South Coast Plaza Town Center (54 acres) – east of Bristol Street, south of Sunflower Ave., north of I-405, and west of Avenue of the Arts.

South Coast Metro Center/Experian Solutions (45 acres) – 475-595 Anton Blvd.



Sakioka Farms Lot 1⁵ (40 acres) – east of Sakioka Dr., north of Anton Blvd., and south of Sunflower Ave.

Sakioka Farms Lot 2⁵ (33 acres) – north of I-405, west of Main Street and SR-55, east of Experian Solutions, and south of Sunflower Ave.

1901 Newport Plaza (8 acres) – 1901 Newport Blvd.

5. Major Undeveloped Areas

Major Medical Facilities

Fairview Developmental Center (714) 957-5000
2501 Harbor Blvd

Hoag Health Center (714) 668-2550
1190 Baker Street

College Hospital of Costa Mesa (714) 642-2734
301 Victoria Street

City Budget

The adopted City budget for all funds used for the Fiscal Year 2011-2012 is \$114,916,050. The General Fund portion of the budget is \$94,650,182. The approved budget is effective from July 1, 2011 through June 30, 2012.

Transportation

Rail: AMTRAK stations at the Irvine Transportation Center (949) 753-9713 and the Santa Ana Transportation Center (714) 547-8389

Air: John Wayne Orange County Airport (949) 252-5200 and Los Angeles International Airport (310) 646-5252

Bus: Orange County Transportation Authority, Dial-A-Ride, Park-N-Ride (714) 636-RIDE or (800) 636-7433

Highways: San Diego Freeway (I-405), Costa Mesa Freeway (SR-55) and Corona del Mar Freeway (SR-73)

Water: Long Beach Harbor/ Port of Los Angeles (22 miles away)

Truck: All major trucking lines serve Orange County

Utilities

Electricity: Southern California Edison (800) 684-8123

Natural Gas: Southern California Gas Company (800) 427-2200

Telephone: AT&T (866) 505-1765

Cable: Time Warner Cable (888) 892-2253

Water: Mesa Consolidated Water District (949) 631-1200; Irvine Ranch Water District (949) 453-5300

Sewer: Costa Mesa Sanitary District (949) 645-8400

Other Offices/Contacts

Costa Mesa Chamber of Commerce (714) 885-9090

Orange Coast Association of Realtors (949) 722-2300

Newport Mesa Unified School District (714) 424-5000

Orange County Fair & Exposition Center (714) 751-3247

Orange County Dept. of Education (714) 966-4000



*This brochure was prepared by the City of Costa Mesa Planning Division
Visit our Website at www.ci.costa-mesa.ca.us*



City Offices

Police Services

Emergency 911 or (714) 754-5252
Police Information (714) 754-5311
Animal Control (714) 754-5311

Fire Services

Emergency 911
Administration (714) 754-5106

City Council (714) 754-5285

City Manager (714) 754-5328

City Clerk (714) 754-5223

Business Assistance Hotline (714) 754-5613

Development Services

Administration (714) 754-5270
Plan Check and Permits (714) 754-5273
Inspections (714) 754-5626
Planning (714) 754-5245
Code Enforcement (714) 754-5607

Business Licenses (714) 754-5234

Public Services (714) 754-5343

Engineering (714) 754-5323
Transportation (714) 754-5335

Administrative Services

Recreation (714) 754-5300

Redevelopment & Housing (714) 754-5635

FINANCIAL POLICIES

RESERVES:

General Fund

The General Fund Operating Reserve is currently set at \$14.125 million and may be utilized pursuant to the limited circumstances provided for in Costa Mesa Municipal Code Section 2-206. For FY 13-14, the \$14.125 million is equivalent to 14.28% of the General Fund budget or 12.68% of the total operating budget for all funds.

Debt Service Funds

The Debt Service Funds shall maintain reserves as prescribed by the bond covenants adopted at the time of the debt issuance.

Equipment Replacement Fund

The Equipment Replacement Fund shall maintain adequate reserves to provide funding for replacement of fleet vehicles and motorized equipment.

Self-Insurance Fund

The Self-Insurance Fund shall maintain adequate loss reserves based upon an actuarial analysis of the risk of loss to provide funding for estimated claims and potential liabilities.

OPERATING BUDGET:

The City will maintain a long-range fiscal perspective through the use of an annual operating budget and a seven-year Capital Improvement Program. The City will develop a long-term revenue and expenditure forecast.

General Fund

The City will maintain a balanced operating budget. To achieve a balanced budget, current revenues should be sufficient to cover current expenditures. Appropriations of available fund balance will only be permitted for "one time" or non-recurring expenditures.

Special Revenue Funds

Special Revenue Funds will be used for specific programs or projects under the guidelines established for each fund. Appropriations may not exceed the anticipated resources including use of reserves when appropriate.

Debt Service Funds

Adequate funding will be appropriated within the Debt Service Funds to fund debt obligations as they come due. Reserves will be maintained within the Funds as necessary pursuant to bond covenants and/or other legal restrictions.

Internal Service Funds

Internal Service Funds will have revenues (intra-City user charges, interest income, and other income) sufficient to meet operating expenses and capital outlay.

FINANCIAL POLICIES

REVENUES:

Recurring revenue growth (inflation) will be used to pay for recurring expenditures. Recurring expenditure increases should not be approved which exceed recurring revenue growth. Any new or expanded programs will be required to identify new funding sources and/or offsetting reductions in expenditures. In addition:

- The City shall use a conservative approach in projecting revenues.
- One-time revenues may be used for one-time expenditures.
- The City shall update its user fees and charges periodically to recover costs of providing that service for which a fee is charged.

ACCOUNTING:

The City will comply with the requirements of the Governmental Accounting Standards Board (GASB) and record and maintain its financial transactions based upon Generally Accepted Accounting Principles (GAAP).

INVESTMENTS:

The City Treasurer shall invest the City's idle funds in accordance with the guidelines established in the adopted Investment Policy.

DEBT:

- The City shall issue debt primarily to finance capital improvement projects or for the purchase of large fixed assets.
- The term of the debt should not exceed the life of the asset being financed.
- The City shall issue debt using the most cost-effective method available at time of debt issuance.
- The debt shall not cause the City to exceed its legal debt limit.

GLOSSARY OF BUDGET TERMS

ACCRUAL BASIS OF ACCOUNTING: Revenues are recognized when both measurable and available; expenditures are recorded when services have been substantially performed or goods have been received and the liabilities incurred.

ADOPTED BUDGET: The official budget as approved by the City Council at the start of each fiscal year.

AD VALOREM TAX: (which means “according to its value”) A state or local government tax based on the value of real property as determined by the county tax assessor.

AGENCY FUND: Used to account for assets held by the City in a fiduciary capacity for individuals, government entities, and others. Such funds are operated by carrying out the specifications of trust indentures, statutes, ordinances, or other governing regulations.

AMENDED BUDGET: The adopted budget as amended by the City Council through the course of a fiscal year.

APPROPRIATIONS: A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and to the time when it may be expended.

ARBITRAGE: The interest rate differential that exists when proceeds from a municipal bond – which is tax-free and carries a lower yield – are invested in taxable securities with a yield that is higher. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions.

ASSESSED VALUATION: A municipality’s property tax base stated in dollars based on real estate and/or other taxable business property for the purposes of taxation, sometimes expressed as a percent of the full market value of the taxable property within a community.

AUTHORITY OR AGENCY: A state or local unit of government created to perform a single activity or a limited group of functions and authorized by the state legislature to issue bonded debt.

AUTHORIZING ORDINANCE: A law that, when enacted, allows the unit of government to sell a specific bond issue or finance a specific project.

BOND: A security whereby an issuer borrows money from an investor and agrees and promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

BOND PREMIUM: The amount at which a bond or note is bought or sold above its par value or face value without including accrued interest.

BUDGET: A plan of financial operation comprised of estimated expenditures for a given period (usually a single fiscal year) and the proposed means of financing the expenditures (through revenues).

BUDGET MESSAGE: A written discussion of the budget presented by the City Manager to the City Council.

CAPITAL BUDGET: A budget which focuses on capital projects to implement the Capital Improvement Program.

CAPITAL IMPROVEMENT PROGRAM: A plan for capital improvements to be implemented each year over a number of years to meet capital needs arising from the assessment of long-term needs. It sets forth the estimated cost for each project and specifies the resources required to finance the projected expenditures.

GLOSSARY OF BUDGET TERMS

CAPITAL IMPROVEMENT PROJECT: The budget unit to group activities and costs necessary to implement a specific capital improvement and/or acquisition. A project can include the construction, acquisition, expansion, replacement, or rehabilitation of a physical facility or improvement. Projects often include planning and design, land acquisition, and project management costs related to such facilities and improvements.

CAPITAL PROJECTS FUNDS: Used to account for financial resources for the acquisition or construction of major capital facilities other than those financed by proprietary and trust funds.

CERTIFICATES OF PARTICIPATION (COPs): A form of lease revenue bond that permits the investor to participate in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land, or facilities. COPs have become a popular financing device in California since the passage of Proposition 13. COPs are not viewed legally as “debt” because payment is tied to an annual appropriation by the government body. As a result, COPs are seen by investors as providing weaker security and often carry ratings that are a notch or two below an agency’s general obligation rating.

COMMUNITY FACILITIES DISTRICT 91-1: Established to account for a special tax received under the Mello-Roos Community Facilities Act of 1982. Bonds were issued to provide for improvements within the district and the special tax revenue is restricted for payment of principal and interest to the bondholder.

CONTRACTED SERVICES: Services rendered in support of City operations and activities by external parties. These may be based upon either formal contracts or ad hoc charges.

COUPON RATE: The specified annual interest rate payable to the bond or note holder as printed on the bond. This term is still used even though there are no coupon bonds anymore.

DEBT LIMIT: The maximum statutory or constitutional amount of debt that the general obligation bond issuer can either issue or have outstanding at any time.

DEBT SERVICE FUNDS: Account for the accumulation of resources set aside to meet current and future debt service requirements (payments) on general long-term debt.

DELINQUENT TAXES: Property Taxes that have been levied but remain unpaid on and after the due date. In California, the due dates are December 10 and April 10. Special taxes and assessments are often due on these dates as well. When tax delinquencies exceed 5%, the Bond Advisor places the issue on its internal Bond Watch.

DEPARTMENT: A major organizational group of the City with overall management responsibility for an operation or a group of related operations within a functional area.

DISCOUNT: The amount by which market value of a bond is less than par value or face value.

DIVISION: An organizational subgroup of a department.

ENCUMBRANCE: The commitment of appropriated funds to purchase goods, which have not yet been received, or services that has yet to be rendered

EXPENDITURES: Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service and capital outlays.

EXPENSES: Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures.

GLOSSARY OF BUDGET TERMS

FEASIBILITY STUDY: A financial study provided by the issuer of a revenue bond that estimates service needs, construction schedules, and most importantly, future project revenues and expenses used to determine the financial feasibility and creditworthiness of the project to be financed.

FISCAL AGENT: Also known as the Paying Agent, the bank, designated by the issuer, to pay interest and principal to the bondholder.

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which an entity determines its financial position, the results of its operations, and adopts a budget for the coming year. The City of Costa Mesa's fiscal year is from July 1 to June 30.

FIXED ASSETS: Equipment costing \$5,000 or more, including tax, with a useful life longer than one year, and not qualifying as a capital improvement project. Includes automotive equipment, office equipment, office furniture, acquisitions, landscaping improvements, etc.

FULL FAITH AND CREDIT: The pledge of “the full faith and credit and taxing power without limitation as to rate or amount.” A phrase used primarily in conjunction with General Obligation bonds to convey the pledge of utilizing all taxing powers and resources, if necessary, to pay the bond holders.

FULL-TIME EQUIVALENT (FTE): The conversion of part-time employee hours to an equivalent of a full-time position. For example: one person working 20 hours a week for a year would be 0.5 FTE.

FUND: An independent fiscal and accounting entity with a self-balancing set of accounts, recording resources, related liabilities, obligations, reserves and equities segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE: The equity (assets minus liabilities) of governmental fund and fiduciary fund types. However, for budgeting purposes, a working capital definition of current assets minus current liabilities is used for the computation.

GENERAL OBLIGATION (GO) BOND: A bond secured by a pledge of the issuer’s taxing powers (limited or unlimited). More commonly the general obligation bonds of local governments are paid from ad valorem property taxes and other general revenues. Considered the most secure of all municipal debt. Limited in California by Proposition 13 to debt authorized by a two-thirds vote in the case of local governments or a simple majority for State issuance.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards of and guidelines for financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompasses the conventions, rules, and procedures necessary to define accepted accounting practices at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

GOVERNMENTAL FUNDS: Typically are used to account for tax-supported (governmental) activities. These include the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds.

HOMEOWNERS' SUBVENTION: Owner-occupied properties are eligible for an annual exemption of \$7,000 of the assessed value of the property. This State exemption is reimbursed to the City through this subvention.

GLOSSARY OF BUDGET TERMS

INTERFUND TRANSFERS: Defined as "flows of assets" (such as goods or services) without equivalent flows of assets in return and without requirement for repayment.

INTERGOVERNMENTAL REVENUE: Revenue collected by one government and distributed (usually through some predetermined formula) to another level of government(s).

INTERNAL SERVICE FUNDS: Account for the goods or services provided by one fund and/or department to another fund and/or department on a cost reimbursement basis.

INVESTMENT GRADE: A rating issued by the three major bond rating agencies, Moody's, Standard & Poor's, and Fitch, rated BBB, Baa or better. Many fiduciaries, trustees, and some mutual fund managers can only invest in securities with an investment grade rating.

ISSUER: A state or local unit of government that borrows money through the sale of bonds and/or notes.

JOINT POWERS AUTHORITY (JPA): The formation of two or more public entities with common powers to consolidate their forces and resources to acquire assets and/or provide services to the public. Their bonding authority and taxing ability is the same as their powers as separate units.

LETTER OF CREDIT: A form of supplement or, in some cases, direct security for a municipal bond under which a commercial bank or private corporation guarantees payment on the bond under certain specified conditions.

LIEN: A claim on revenues, assessments or taxes made for a specific issue of bonds.

MARKS-ROOS BOND: The State Legislature enacted the Marks-Roos (named after its legislative sponsors) Local Bond Pooling Act of 1985 to facilitate the financing of local government facilities by bond bank pools funded by bond proceeds. The pool, formed under a Joint Powers Authority, can buy any type of legally issued debt instrument within or without its geographic area. The idea was to save money through economies of scale by selling one large bond issue to finance several small projects. (Several Marks-Roos issues have defaulted and are under investigation by the Securities and Exchange Commission. Prospective investors should find out what sort of loans the pooled fund will make before buying such deals.)

MELLO-ROOS BOND: The Mello-Roos (named for its legislative sponsors) Community Facilities District Act of 1982 established another method where by almost every municipal subdivision of the state may form a special, separate district to finance a long list of public facilities by the sale of bonds and finance certain public services on a pay-as-you-go basis. These Community Facilities Districts are formed and bond issues authorized by a two-thirds vote of the property owners in the district. Typically, the only voters in a district are one or more real estate developers who own or have an option on all of the land in the district. These land-based financings were nicknamed "dirt bonds" by the Bond Advisor years ago. Bonds are sold to finance facilities that can include school, parks, libraries, public utilities and other forms of infrastructure. The Districts may provide public services that include police and fire protection, recreation programs, area maintenance, library services, flood and storm drainage. Bonded debt service and/or the public services are paid for by special taxes levied on the real property within the district. As the developer subdivides and sells off the land the new property owner assumes the tax burden. (Tax delinquencies can lead to fines and penalties and ultimately foreclosure and sale. The ultimate security for Mello-Roos bonds is the value of the real property being taxed, consequently a provision in the law requires the appraised value of the land be three times the bonded debt. Recent foreclosure sales have cast doubts on the skills of the appraisers and underscore the risk of some of this debt when a severe real estate slump hits developers.)

GLOSSARY OF BUDGET TERMS

MODIFIED ACCRUAL BASIS: The accrual basis of accounting where revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period. All governmental funds and agency funds are accounted for using the modified accrual basis of accounting.

NET BUDGET: The legally adopted budget less interfund transactions. Those amounts in the budget representing transfers and interfund reimbursements are subtracted from the legally adopted budget amount.

OBJECTIVE: A simply stated, readily measurable statement of aim or expected accomplishment within the fiscal year. A good statement of objective should specify a standard of performance for a given program or stated goal.

OBJECT CODE: The classification of expenditures in terms of what is bought and paid for grouped into categories.

OFFICIAL STATEMENT (OS): A document (prospectus) circulated for an issuer prior to a bond sale with salient facts regarding the proposed financing. There are two OS, the first known as the preliminary, or "red herring" – so named because some of the type on its cover is printed in red – and it is supposed to be available to the investor before the sale. The final OS must be sent to the purchaser before delivery of the bonds.

OPERATING BUDGET: A budget which focuses on everyday operating activities and programs. Usually includes personnel, maintenance and operations and capital equipment.

OVERLAPPING DEBT: The proportionate share of the general obligation bonds of local governments located wholly or in part within the limits of the reporting unit of government, that must be borne by property owners within the unit.

PAR VALUE: The face value or principal amount of a bond, usually \$5,000, due to the holder at maturity. It has no relation to the market value.

PERSONNEL EXPENSES: Compensation paid to or on behalf of City employees for salaries and wages, overtime and benefits.

PREMIUM: The amount, if any, by which the price exceeds the principal amount (par value) of a bond. Its current yield will be less than its coupon rate.

PRINCIPAL: The face value of a bond, exclusive of interest.

PROFESSIONAL SERVICES: Includes the cost of outside professional and specialized services purchased by the City, such as consultants for special studies, outside attorneys, architectural and engineering, etc.

PROGRAM BUDGET: A budget organized by a grouping of related activities, projects and services which are similar in purpose. The expenditure focus of a program budget is related to the nature of work and services performed.

PROPERTY TAX: A tax levied on real estate and personal property. The basic rate in Orange County is 1% of assessed value, of which Costa Mesa receives approximately 15 cents for every dollar collected.

PROPERTY TRANSFER TAX: An assessment on real property transfers at the current rate of \$.55 per \$500 in market value, and is collected at the time of the transfer with the County receiving half the collected amount. Also known as the Documentary Transfer Tax.

GLOSSARY OF BUDGET TERMS

PROPOSED BUDGET: The budget as formulated and proposed by the City Manager. It is submitted to the City Council for review and approval.

RATINGS: Various alphabetical and numerical designations used by institutional investors, underwriters, and commercial rating companies to indicate bond and note creditworthiness. Standard & Poor's and Fitch Investors Service Inc. use the same system, starting with their highest rating of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody's Investors Services uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D. Each of the services use + or – or +1 to indicate half steps in between. The top four grades are considered Investment Grade Ratings.

REFUNDING BOND: The issuance of a new bond for the purpose of retiring an already outstanding bond issue.

RETAINED EARNINGS: An equity account reflecting the accumulated earnings of Proprietary Fund types. For budgeting purposes, the working capital definition of fund balance is used.

REVENUE: Moneys that the City receives as income such as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

REVENUE BOND: A municipal bond whose debt service is payable solely from the revenues received from operating the facilities acquired or constructed with the proceeds of the bonds.

SELF-INSURANCE: The retention of liabilities, arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. The City currently provides self-insurance for workers' compensation, general liability and unemployment, and purchases outside insurance for excess coverage in these areas.

SPECIAL REVENUE FUNDS: Account for the revenue derived from specific taxes or other earmarked revenue sources (other than expendable trusts or for major capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

SUPPLEMENTAL ROLL PROPERTY TAXES: Assessed on property that changes ownership during the year and is based on the difference between the new and old assessed values.

TAX BASE: The total resource of the community that is legally available for taxation.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, user charges.

TRUSTEE: A bank designated as the custodian of funds and official representative of bondholders. Appointed to ensure compliance with trust indenture.

UNDERWRITER: A financial institution (investment or commercial bank), which purchases a new issue of municipal securities for resale; may acquire the bonds either by negotiated sale or based on competitive bidding.

USER CHARGES: Payments made by users or customers of publicly provided services that benefit specific individuals. These services exhibit "public good" characteristics. Examples of user charges are fees paid for recreational activities, building fees, police fees, etc.

ACRONYMS

AB: Assembly Bill

ABLE: AirBorne Law Enforcement

AC: Air Conditioning

ACT: Activity Club for Teens

ADA: Americans with Disabilities Act

ADT: Average Daily Traffic

AHRP: Arterial Highway Rehabilitation Program

ALS: Advanced Life Support

APA: American Planning Association

AQMD: Air Quality Management District

A/V: Audio/Video

AVL: Automatic Vehicle Location

AYSO: American Youth Soccer Organization

BAN: Bank Anticipation Note

BCC: Balearic Community Center

BIA: Business Improvement Area

BLS: Basic Life Support

BMP: Best Management Practices

CAD: Computer Automated Dispatch

CAFR: Comprehensive Annual Financial Report

CAL OSHA: California Occupational Safety and Health Administration

CalPERS: California Public Employees Retirement System

CalTrans: California Department of Transportation

CCTV: Closed-circuit Television

CD: Community Design

CDBG: Community Development Block Grant

CEQA: California Environmental Quality Act

ACRONYMS

CEO: Chief Executive Officer

CERT: Community Emergency Response Team

CIP: Capital Improvement Program

CIR: Circulation Impact Report

CMP: Congestion Management Program

CMRA: Costa Mesa Redevelopment Agency

CMSD: Costa Mesa Sanitary District

CMTV: Costa Mesa's Municipal Access Channel

CNG: Compressed Natural Gas

CO: Carbon Monoxide

COP: Certificates of Participation

COPPS: Community-Oriented Policing and Problem Solving

COPS: Citizen's Option for Public Safety

CPI: Consumer Price Index

CPR: Cardiopulmonary Resuscitation

CSI: Crime Scene Investigation

CSMFO: California Society of Municipal Finance Officers

CSS: Community Services Specialist

CUP: Conditional Use Permit

DARE: Drug Awareness Resistance Education

DOJ: Department of Justice

DLT: Digital Linear Tape

DRC: Downtown Recreation Center

DUI: Driving under the Influence

EAP: Employee Assistance Program

EDD: Employment Development Department

ACRONYMS

- EIR**: Environmental Impact Report
- EMS**: Emergency Medical Service
- EOC**: Emergency Operations Center
- ERAF**: Educational Revenue Augmentation Fund
- ERF**: Equipment Replacement Fund
- FEMA**: Federal Emergency Management Agency
- FHWA**: Federal Highway Administration
- FTE**: Full-Time Equivalent
- FY**: Fiscal Year
- GAAP**: Generally Accepted Accounting Practices
- GASB**: Governmental Accounting Standards Board
- GFOA**: Government Finance Officers' Association
- GIS**: Geographic Information System
- GMA**: Growth Management Area
- GO**: General Obligation
- HCD**: Housing and Community Development
- HEPA**: High-Efficiency Particulate Air (Filter)
- HUD**: Housing and Urban Development
- HVAC**: Heating, Ventilation, Air Conditioning
- I-405**: Interstate 405, also known as the San Diego Freeway
- ICE**: Immigration & Customs Enforcement
- ICU**: Intersection Capacity Utilization
- IIP**: Intersection Improvement Project
- IIPP**: Injury and Illness Prevention Program
- IPEMA**: International Playground Equipment Association
- IT**: Information Technology

ACRONYMS

JPA: Joint Powers Authority

JIC: Joint Information Center

JUA: Joint Use Agreement

LIDAR: Light Detection and Ranging

LLEBG: Local Law Enforcement Block Grant

LOS: Level of Service

LRMS: Law Records Management System

LTD: Long-term Disability

LTO: Linear Tape Open

M&O: Maintenance & Operation

MADD: Mothers Against Drinking and Driving

MDC: Mobile Data Computer

MIC: Mobile Intensive Care

MIS: Management Information Services

MOU: Memorandum of Understanding

MPAH: Master Plan of Arterial Highways

NACSLB: National Advisory Council on State and Local Budgeting

NCC: Neighborhood Community Center

NEC: National Electric Code

NFN: Neighbors for Neighbors

NIMS: National Incident Management System

NMUSD: Newport-Mesa Unified School District

NPDES: National Pollutant Discharge Elimination System

NPI: National Purchasing Institute

OCFCD: Orange County Flood Control District

OCFEC: Orange County Fair & Exposition Center

ACRONYMS

OCTA: Orange County Transportation Authority, OC Treasurer's Association

OPEB: Other Post Employment Benefits

OS: Official Statement

OTS: Office of Traffic Safety

PC: Personal Computer, Penal Code

PD: Police Department

PDAOC: Planning Director's Association of Orange County

PEG: Public, Education & Government

PERS: Public Employees Retirement System

POST: Peace Officer Standard Training

PPE: Personal Protective Equipment

PUC: Public Utility Commission

RAID: Reduce/Remove Aggressive & Impaired Drivers

RAN: Revenue Anticipation Note

RMS: Records Management System

ROR: Rate of Return

ROW: Right-of-Way

RRIP: Residential Remodel Incentive Program

SAAV: Service Authority for Abandoned Vehicles

SB: Senate Bill

SBOE: State Board of Equalization

SCBA: Self-Contained Breathing Apparatus

SEC: Security and Exchange Commission

SED: Special Enforcement Detail

SEMS: Standardized Emergency Management Systems

SIP: Signal Improvement Program

ACRONYMS

SLESF: Supplemental Law Enforcement Services Fund

SMP: Senior Mobility Program

SOBECA: South Bristol Entertainment and Cultural Arts

SR-55: State Route 55, also known as the Costa Mesa Freeway

SR-73: State Route 73, also known as the Corona del Mar Freeway

SRO: School Resource Officer

SUV: Sports Utility Vehicle

SWAT: Special Weapons and Tactics (Team)

TAN: Tax Anticipation Note

TARGET: Tri-Agency Gang Enforcement Team

TEA: Transportation Enhancement Activities

TMC: Turning Movement Count

TOT: Transient Occupancy Tax

TPA: Third Party Administrator

TRAN: Tax and Revenue Anticipation Note

UASI: Urban Area Security Initiative

UBC: Uniform Building Code

UCM: Utility Cost Management

UMC: Uniform Mechanical Code

UPC: Uniform Plumbing Code

UPS: Uninterrupted Power System

UST: Underground Storage Tank

VLF: Vehicle License Fee

WMD: Weapons of Mass Destruction

WROC: Westside Revitalization Oversight Committee

ASSESSED VALUATION

Last 10 Fiscal Years

| <u>Fiscal Year</u> | <u>Assessed Value</u> | <u>Increase (Decrease)</u> | <u>Percent Increase (Decrease)</u> |
|--------------------|-----------------------|--------------------------------|--|
| 2002-03 | \$ 9,492,361,297 | \$ 554,417,384 | 6.20% |
| 2003-04 | \$ 10,057,183,726 | \$ 564,822,429 | 5.95% |
| 2004-05 | \$ 10,689,157,305 | \$ 631,973,579 | 6.28% |
| 2005-06 | \$ 11,644,775,477 | \$ 955,618,172 | 8.94% |
| 2006-07 | \$ 12,734,703,051 | \$ 1,089,927,574 | 9.36% |
| 2007-08 | \$ 13,824,233,517 | \$ 1,089,530,466 | 8.56% |
| 2008-09 | \$ 14,366,107,839 | \$ 541,874,322 | 3.92% |
| 2009-10 | \$ 14,432,675,049 | \$ 66,567,210 | 0.46% |
| 2010-11 | \$ 14,116,462,882 | \$ (316,212,167) | -2.19% |
| 2011-12 | \$ 14,117,917,712 | \$ 1,454,830 | 0.01% |

Source: HDL Coren & Cone

COMPUTATION OF LEGAL DEBT MARGIN
Fiscal Year Ended June 30, 2012

| | | |
|---|---------------------|------------------------------|
| ASSESSED VALUE | | <u>\$ 14,117,917,712</u> |
| DEBT LIMIT: 3.75 Percent of Assessed Value | | \$ 529,421,914 |
| Amount of Debt applicable to Debt Limit: | | |
| Total Bonded Debt | <u>\$ 3,615,000</u> | |
| LESS: Assets in Debt Service Fund (Net) | <u>704,300</u> | |
| TOTAL AMOUNT OF DEBT APPLICABLE TO DEBT LIMIT | | <u>\$ 2,910,700</u> |
| LEGAL DEBT MARGIN | | <u><u>\$ 526,511,214</u></u> |

**RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE
AND NET BONDED DEBT PER CAPITA
Last Ten Fiscal Years**

| <u>Fiscal Year</u> | <u>Population ⁽¹⁾</u> | <u>Assessed Value ⁽²⁾</u> | <u>Gross Bonded Debt</u> | |
|--------------------|--|--------------------------------------|---|---|
| 2002-03 | 111,512 | 9,492,361,297 | 7,820,000 | |
| 2003-04 | 113,011 | 10,057,183,726 | 7,470,000 | |
| 2004-05 | 113,011 | 10,689,157,305 | 7,020,000 | |
| 2005-06 | 113,134 | 11,644,775,477 | 6,565,000 | |
| 2006-07 | 113,143 | 12,734,703,051 | 6,105,000 | |
| 2007-08 | 113,955 | 13,824,233,517 | 5,630,000 | |
| 2008-09 | 116,479 | 14,366,107,839 | 5,145,000 | |
| 2009-10 | 116,341 | 14,432,675,049 | 4,650,000 | |
| 2010-11 | 109,960 | 14,116,462,882 | 4,140,000 | |
| 2011-12 | 110,757 | 14,117,917,712 | 3,615,000 | |
| <u>Fiscal Year</u> | <u>Less Debt Service Fund ⁽³⁾</u> | <u>Net Bonded Debt</u> | <u>Ratio of Net Bonded Debt to Assessed Value</u> | <u>Net Bonded Debt Per Capita</u> |
| 2002-03 | 762,440 | 7,057,560 | 0.00074 | 63.29 |
| 2003-04 | 704,877 | 6,765,123 | 0.00067 | 59.86 |
| 2004-05 | 707,466 | 6,312,534 | 0.00059 | 55.86 |
| 2005-06 | 710,981 | 5,854,019 | 0.00050 | 51.74 |
| 2006-07 | 711,982 | 5,393,018 | 0.00042 | 47.67 |
| 2007-08 | 706,045 | 4,923,955 | 0.00036 | 43.21 |
| 2008-09 | 704,300 | 4,440,700 | 0.00031 | 38.12 |
| 2009-10 | 704,300 | 3,945,700 | 0.00027 | 33.91 |
| 2010-11 | 704,300 | 3,435,700 | 0.00024 | 31.24 |
| 2011-12 | 704,300 | 2,910,700 | 0.00021 | 26.28 |

(1) Costa Mesa Community Economic Profile

(2) Assessed Valuation - Source: HdL Coren & Cone, Orange County Assessor Combined Tax Rolls.

(3) Amount available for repayment of General Obligation Bonds.

**RATIO OF ANNUAL DEBT SERVICE EXPENDITURES
FOR GENERAL OBLIGATION BONDED DEBT
TO TOTAL GENERAL GOVERNMENTAL EXPENDITURES ***
Last Ten Fiscal Years

| <u>Fiscal Year</u> | <u>Principal</u> | <u>Interest</u> | <u>Total General Obligation Bonded Debt Services</u> | <u>Total General Governmental Expenditures</u> | <u>Ratio Debt Service to General Govmtl. Expenditures</u> |
|--------------------|------------------|-----------------|--|--|---|
| 2001-02 | 230,000 | 39,136 | 269,136 | 88,633,599 | 0.30% |
| 2002-03 | 240,000 | 26,958 | 266,958 | 99,166,422 | 0.27% |
| 2003-04 | 250,000 | 12,603 | 262,603 | 103,905,736 | 0.25% |
| 2004-05 | - | - | - | 104,188,148 | 0.00% |
| 2005-06 | - | - | - | 115,639,713 | 0.00% |
| 2006-07 | - | - | - | 132,030,167 | 0.00% |
| 2007-08 | - | - | - | 148,917,186 | 0.00% |
| 2008-09 | - | - | - | 146,045,455 | 0.00% |
| 2009-10 | - | - | - | 119,029,826 | 0.00% |
| 2010-11 | - | - | - | 104,396,937 | 0.00% |
| 2011-12 | | | | 108,877,893 | 0.00% |

* Includes General, Special Revenue, and Debt Service Funds.

DESCRIPTION OF THE CITY'S CURRENT DEBT OBLIGATIONS

2003 Refunding Certificates of Participation (COP) – On October 1, 2003, the Costa Mesa Public Financing Authority issued a \$14,340,000 COP to refund the 1993 Refunding Revenue Bonds (which was an advance refunding of the 1966 bonds) and the 1988 Lease Revenue Bonds. The 1966 bonds were issued for the construction of the Civic Center, including City Hall, Police Facility, Telecommunications Center, and Fire Station 5, while the 1988 bonds were issued for the widening project of Victoria Street. The certificates mature serially from October 1, 2004 to October 1, 2018 and bear interest rates ranging from 2.00% to 4.20%. The debt service payments are funded by the General Fund.

2006 Refunding Revenue Bonds – On June 1, 2006, the Costa Mesa Public Financing Authority issued \$2,365,000 of Revenue Refunding Bonds, Series 2006A, which was to advance refund the \$3,225,000 of the 1991 Lease Revenue Bonds issued on November 1, 1991. The original bonds were issued to provide monies to enable the Authority to acquire the City of Costa Mesa Community Facilities District 91-1 (Plaza Tower Public Improvements) 1991 Special Tax Bonds, issued under the Mello-Roos Community Facilities Act of 1982. The bonds mature serially from August 1, 2007 through August 1, 2022 in annual principal payments ranging from \$120,000 to \$210,000 and bear interest rates ranging from 3.85% to 5.10%. The debt service payments are funded by the General Fund.

2007 Certificates of Participation (COP) Police Facility Expansion – On January 18, 2007, the Costa Mesa Public Financing Authority issued a \$29,960,000 COP to fund the Police Facility Expansion Project. The project includes: renovation, expansion and seismic retrofitting of the City's Police Department facility; a new 11,342 sq. ft. single story addition to house expanded Property and Evidence sections; state of the art Crime Scene Investigation facilities; a large auditorium; a new Emergency Operation Center and dedicated training rooms. The Authority leases back the Project to the City. The certificates mature serially from October 1, 2007 through October 1, 2026 in annual principal payments ranging from \$745,000 to \$2,180,000 and bear interest rates ranging from 3.75% to 4.30%. The debt service payments are funded by the General Fund.

Impact on the General Fund operating budget: The total estimated debt service payments for FY 13-14 is \$3.7 million, which is equivalent to 3.78% of the General Fund operating budget. At this time, these payments are accommodated within the City's existing financial resources.

CITY OF COSTA MESA, CALIFORNIA
SCHEDULE OF DEBT SERVICE
REQUIREMENTS TO MATURITY

The annual requirements to amortize bonds payable by the City as of June 30, 2013, are as follows (excluding loans payable and advances from other funds for which minimum annual payments have not been established):

| Year Ending June 30 | Financing Authority 2003 Refunding Certificates of Participation | Financing Authority 2006 Refunding Revenue | Financing Authority 2007 Certificates of Participation | Totals |
|---------------------------------|---|--|--|----------------------|
| 2014 | 1,251,719 | 219,526 | 2,269,904 | 3,741,149 |
| 2015 | 1,248,275 | 217,666 | 2,266,304 | 3,732,245 |
| 2016 | 1,252,713 | 220,301 | 2,265,604 | 3,738,618 |
| 2017 | 1,250,450 | 217,439 | 2,267,604 | 3,735,493 |
| 2018 | 1,244,375 | 219,086 | 2,257,404 | 3,720,865 |
| 2019 | 1,240,250 | 220,130 | 2,255,004 | 3,715,384 |
| 2020 | - | 215,708 | 2,240,404 | 2,456,112 |
| 2021 | - | 215,810 | 2,243,404 | 2,459,214 |
| 2022 | - | 215,355 | 2,237,594 | 2,452,949 |
| 2023 | - | - | 2,237,829 | 2,237,829 |
| 2024 | - | - | 2,234,248 | 2,234,248 |
| 2025 | - | - | 2,231,216 | 2,231,216 |
| 2026 | - | - | 2,228,675 | 2,228,675 |
| 2027 | - | - | 2,226,870 | 2,226,870 |
| <hr/> | | | | |
| Total principal and interest | \$ 7,487,782 | \$ 1,961,021 | \$ 31,462,064 | \$ 40,910,867 |
| | | | | |
| Less interest payments | (1,223,645) | (462,032) | (8,593,568) | (10,310,495) |
| | | | | |
| Outstanding principal | <u>\$ 6,264,137</u> | <u>\$ 1,498,989</u> | <u>\$ 22,868,496</u> | <u>\$ 30,600,372</u> |

Thank you to the following staff members for their contribution in preparing the
Fiscal Year 2013-2014 Preliminary Budget:

Budget Team:

Alma Penalosa
Sheri Sanders

Departmental Budget Liaisons:

| | |
|------------------|-----------------------------------|
| Suzy Burns | Fire |
| Dan Baker | City Council/CEO's Office |
| Silvia Kennerson | Housing and Community Development |
| Alfa Lopez | Public Services |
| Alma Reyes | Public Services/Recreation |
| Lora Ross | Fire |
| Greg Scott | Police |
| Hilda Veturis | Development Services |

Additional Assistance From:

| | |
|-----------------------|--------------------------------------|
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| Dane Bora | CEO's Office/Public Communications |
| Willa Bouwens-Killeen | Development Services |
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| Sylvia Chalmers | CEO's Office |
| Gina Clark | CEO's Office/Central Services |
| Keith Clarke | CEO's Office |
| Christine Cordon | CEO's Office |
| Gant Corum | Public Services/Maintenance Services |
| Anna Dolewski | Finance/Payroll |
| Fariba Fazeli | Public Services |
| Claire Flynn | Development Services |
| Deborah Freeland | Public Services/Maintenance Services |
| Bryan Glass | Police |
| Les Gogerty | Police |
| Bruce Hartley | Public Services/Maintenance Services |
| Dan Joyce | CEO's Office/Public Communications |
| Bob Knapp | Public Services/Recreation |
| Kasama Lee | CEO's Office/Human Resources |
| Bill Lobdell | CEO's Office/Public Communications |
| Brad Long | CEO's Office/Public Communications |
| Doug Lovell | Public Services/Maintenance Services |
| Lisa McPherson | Public Services/Recreation |
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| Sharon Rodelius | CEO's Office |
| Fred Seguin | Fire |
| Raja Sethuraman | Public Services |
| Robert Sharpnack | Police |
| Kelly Shelton | CEO's Office |
| Adam Silva | Finance/Information Technology |
| Rick Simons | Public Services |
| Jennifer Sommers | CEO's Office/Risk Management |
| Marian Stueve | Public Services/Maintenance Services |
| Kathy Ulrich | Finance/Information Technology |
| Bill Verderber | Finance/Information Technology |
| Corrie Viera | Public Services |

