

**PARKS AND RECREATION COMMISSION  
COUNCIL CHAMBERS, 77 FAIR DRIVE  
NOVEMBER 21, 2013  
5:15 P.M. STUDY SESSION  
6:00 P.M. MEETING**

**ACTION AGENDA**

1. **Call to Order . . .** Chair de Arakal
2. **Pledge of Allegiance . . .** Commissioner Graham
3. **Roll Call**
4. **Approval of the minutes of the October 24, 2013 meeting**

**MOTION made by Vice Chair Pederson, seconded by Commissioner Graham, carried five to zero to approve the minutes of the October 24, 2013, meeting.**

5. **Oral Communications** – To ensure fair and equal treatment of all who appear before the Parks and Recreation Commission, and to expedite city business, speakers will be limited to three (3) minutes during Oral Communications. The three-minute per speaker time limit may be extended for good cause by the Chairman or by majority vote of the Commission. Please fill out a blue speaker card and state your name and the city in which you reside, for the record.
6. **Consent Calendar** – All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion in the form listed below. There will be no separate discussion of these items prior to the time the Commission votes on the motion, unless members of the Commission, staff, or the public request specific items to be removed from the Consent Calendar. These items will be discussed and voted upon immediately following Commission action on the remainder of the Consent Calendar.

Members of the public who wish to discuss Consent Calendar items should come forward to the microphone upon invitation by the Chairman, state their name, address and item number.

**STAFF RECOMMENDATION**

- a. Tree Removal Request – 2116 President Place

Approve

**ACTION: MOTION made by Vice Chair Pederson, seconded by Commissioner Abernathy carried five to zero, to approve the removal of one (1) City-owned tree located in the public right-of-way at 2116 President Place as a Category 1 – Health and Safety Removal to be completed at City expense.**

7. **Public Hearing**

No items.

8. **Old Business**

No items.

**STAFF RECOMMENDATION**

9. **New Business**

- a. Tree Removal Request – 1731 Pitcairn Drive Approve

**ACTION: MOTION made by Commissioner Harper, seconded by Commissioner Graham; carried three to zero, with Commissioner Abernathy and Vice Chair Pederson voting no, to approve the request for the removal of five (5) City-owned Weeping Bottlebrush street trees located in the public right-of-way on Adams Avenue behind the property at 1731 Pitcairn Drive as a Category 1 Health and Safety Removal to be completed at city's expense.**

- b. Tree Removal Request – Yukon Avenue Provide direction

**ACTION: MOTION made by Vice Chair Pederson, seconded by Commissioner Harper; carried five to zero, to continue the request to remove multiple City-owned trees in the parkway and adjacent landscape set-back along Yukon Avenue between Bear Street and 3081 Klondike Avenue, until January, allowing each commissioner the opportunity to visit the location, meet with residents, and view the impact the trees have made on their property.**

- c. Open Space Master Plan of Parks and Recreation Provide direction

**ACTION: MOTION made by Chair de Arakal, seconded by Vice Chair Pederson; carried five to zero, to request City Council to appropriate funds and initiate a RFP to retain a consultant and to update the Open Space Master Plan of Parks and Recreation.**

- d. Fairview Park Annual Report Approve

**ACTION: MOTION made by Vice Chair Pederson, seconded by Commissioner Abernathy; carried five to zero, to approve the Fairview Park Master Plan goals for 2014.**

**10. Recreation Manager's Report**

**11. Commissioner's Comments**

**12. Adjournment**

The next regular Commission meeting is on Thursday, January 23, 2014, at 6:00 PM.