

**THE CITY OF COSTA MESA
REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION**

APRIL 24, 2014

These meeting minutes represent an “action minute” format with a concise summary of the meeting. A video of the meeting may be viewed on the City’s website at www.costamesaca.gov or purchased on DVD upon request.

1. Call to Order: Chair de Arakal

2. Pledge of Allegiance: Commissioner Graham

3. Roll Call

Commissioners Present: Chair Byron de Arakal
Vice Chair Kim Pederson
Commissioner Dean Abernathy
Commissioner Robert Graham
Commissioner Donald Harper

Commissioners Absent: None.

Officials Present: Ms. Tamara Letourneau, Asst. Chief Executive Officer
Ms. Penny Loomer, Interim Recreation Manager
Mr. Bruce A. Hartley, Maintenance Services Manager
Mr. Bart Mejia, Parks Project Manager
Ms. Lisa McPherson, Recreation Supervisor

4. Oral Communications: None.

5. Consent Calendar

a. Adult & Youth Contract Instructional Class Proposals

MOTION made by Vice Chair Pederson, seconded by Commissioner Abernathy, carried five to zero, to approve fees for one (1) youth instructional class and (1) all ages class.

The motion carried by the following roll call vote:

Ayes: de Arakal, Pederson, Abernathy, Graham, Harper
Notes: None
Absent: None
Abstained: None

6. Public Hearing

No items.

7. **Old Business**

- a. Renewal of the User Agreement with the Harbor Soaring Society.

Mr. Mejia presented the staff report.

Public Comments

- 1. Henry Smith, Tustin

Mr. Smith, long-standing member of the HSS, noted that some sections of the user agreement needed further thought; mentioned they could not be held responsible for those not in the association; and asked that this item be continued for another month.

- 2. John Rittenhouse, Costa Mesa resident

Mr. Rittenhouse agreed with Mr. Smith and discussed the liability involved with this agreement.

- 3. John H. Anderson, Corona Del Mar

Mr. Anderson spoke about HSS' educational efforts.

- 4. Jesse Calleros, Santa Ana

Mr. Calleros, President of Harbor Soaring Society, was in agreement with the recommended changes to the User Agreement.

MOTION made by Chair de Arakal, seconded by Commissioner Abernathy, carried five to zero, to approve the agreement between the Harbor Soaring Society and the City of Costa Mesa for the use of a portion of Fairview Park for a period of five years with the following changes to the agreement:

Section 2: Place a period at the bottom line after "Fairview Park" and strike "however HSS shall be responsible that all users of the site and their guests ("Flyers") comply with the requirements set forth herein."

Section 4: Strike "HSS shall be responsible to ensure that all" and start section with "All flyers shall comply with ..."

Section 5: Strike "HSS shall also be responsible to ensure the following:" and begin section with "All flyers shall perform a pre-flight check ..."

Section 12: That the words "or any flyer" be stricken.

The motion carried by the following roll call vote:

Ayes: de Arakal, Pederson, Abernathy, Graham, Harper

Notes: None

Absent: None

Abstained: None

8. **New Business**

- a. Field Use Allocation Policy Review (PRC Goal #5)

Ms. McPherson presented the staff report.

Public Comments

- 1. Brett Eckles, Costa Mesa Resident

Mr. Eckles stated he wants to see a more balanced approach to Harper School, including taking out the lights. He also suggested accommodating Little League.

2. Scott Mahaffy

Mr. Mahaffy asked for a clarification of an item on Page 4 and said the organization must be made of volunteers.

3. Mark Arblaster, Costa Mesa

Mr. Arblaster provided a hand-out to the Commission and discussed concerns on the fee structure.

4. Jack Morales, Costa Mesa Resident

Mr. Morales proposed changes to the Field Use Allocation Policy; and discussed resident status and Costa Mesa Pony Baseball.

5. Kirk Bauermeister, Costa Mesa Resident

Mr. Bauermeister spoke about Little League and making it viable.

Motion made by Chair de Arakal, seconded by Vice Chair Pederson, carried five to zero, to make the following modifications to the Athletic Field Use and Allocation Policy to bring back to the Commission at its May meeting for final review:

1. Present language relative to granting special residency status to Costa Mesa Little League and Costa Mesa Pony League to make all changes suggested by staff relative to Parks and Community Services Department designation and Assistant CEO decision-making.

2. Page 4, delete “from the organization” in the sentence, “Groups that compensate local executive staff and/or board members from the organization shall be excluded from the Group 1 status.”

3. Page 11, Remove under Kaiser School, “Temporary lights are NOT allowed at this facility.” Add a provision under Harper School that “Temporary lights are NOT allowed at this facility.”

4. Page 19, add Use Requirement No. 6, “Temporary lights are allowed at the following facilities: Woodland Elementary School, Lindbergh, Kaiser Elementary School, Back Bay High School, Parsons School, Costa Mesa High School, Estancia High School, Davis School, Sonora School, and Fairview Development Center.

The motion carried by the following roll call vote:

Ayes: de Arakal, Pederson, Abernathy, Graham, Harper

Notes: None

Absent: None

Abstained: None

Chair de Arakal called a five-minute recess at 7:13 p.m.

b. Tree Removal – 1931 Swan Drive

Mr. Hartley presented the staff report.

Public Comments

1. Bruce Lamb, Applicant

Mr. Lamb explained his justification for the tree removal request.

Motion made by Vice Chair Pederson, seconded by Commissioner Harper, carried five to zero, to approve the removal of (1) City-owned pine tree at City expense and approve the removal of (3) Silk Oak trees as a Category 3 – Discretionary Removal, with the Applicant paying the cost for removal and the 3:1 replacement costs.

The motion carried by the following roll call vote:

Ayes: de Arakal, Pederson, Abernathy, Graham, Harper

Notes: None

Absent: None

Abstained: None

c. Tree Removal – 259 Princeton Drive

Mr. Hartley presented the staff report.

MOTION made by Commissioner Graham, seconded by Vice Chair Pederson, and carried five to zero, to deny the request to remove the tree.

The motion carried by the following roll call vote:

Ayes: de Arakal, Pederson, Abernathy, Graham, Harper

Notes: None

Absent: None

Abstained: None

9. Maintenance Services Manager's Report

Mr. Hartley presented the report relating to the following items:

Operational Highlights

- Five New Park Maintenance Employees Hired
- Completed over 33 Park & Facility Improvement Projects
- FY 14-15
 - \$294,000 requested for “small” Parks/Facility Projects
- Special Event Preparation and Support
 - Community Run 4/26 – Scott Stadium and Fairview Park
 - Art in the Park 5/3 – Estancia Park
 - Civil War Reenactment 5/2, 5/3, and 5/4 - Fairview Park
 - Fish Fry & Carnival 5/30, 5/31, and 6/1 – Fairview Park

Yukon Avenue Tree Update

TeWinkle Park Lakes

TeWinkle Park West Side Drainage Improvements

TeWinkle Park East Side Irrigation Improvements

Angels Playground - Surfacing Repairs

TeWinkle Athletic Complex - Dugout Shading Project

Volcom Skate Park - Surface Repairs

TeWinkle Park - Turf Repair

TeWinkle Park - Concrete Sidewalk Replacement

Tennis Center – Concrete Improvements

Wakeham Park – Sports Court Re-surfacing

Shiffer Park Bridge Repair

Suburbia II Park – Electrical Pedestal Replacement

Fairview Park – Water Access

Shiffer Park – Sidewalk Replacement

Jack Hammett Sports Complex – Landscape Improvements

Shalimar Park – Tot-Lot Maintenance
Cars vs. Trees & Gates – Driver Billed for Property Damage
Memorial Tree and Plaque

10. Parks & Community Services Manager’s Report

Ms. Loomer presented the report. She mentioned that a new staff member will be starting next week; noted the May 14th Recreation Manager interviews; and invited the Commissioners to the May 3rd Arts in the Park at Estancia Park.

11. Commissioner’s Comments

Commissioner Abernathy discussed Bikeways and the Bike Plan and said more input is needed on bike trail connectivity.

Commissioner Graham thanked staff.

Commissioner Harper thanked Commissioner Graham for his pictures (slideshow) and thanked staff and Mr. Hartley.

Vice Chair Pederson spoke about putting more money into recreation, parks, and trees.

Chair de Arakal thanked staff, his fellow Commissioners, and noted that it is important that space is provided for kids to play sports. He also acknowledged Army Reserve Specialist Lorna Lyttle, a Park Ranger in our Police force, who was deployed to Afghanistan to serve our country.

12. Adjournment

The meeting was adjourned at 8:27 p.m. to the next regular scheduled agenda review on Thursday, May 22, 2014, at 5:15 p.m. in Conference Room 3A of City Hall, followed by the Commission meeting at 6:00 p.m. in the Council Chambers.

Submitted by:

Tamara Letourneau
Assistant Chief Executive Officer