

COSTA MESA FOUNDATION
Board Meeting, Tuesday June 24th, 2014 6:00 PM
Costa Mesa City Hall, Conference Room 1A

MINUTES

President Lea Lowe called the meeting to order at 6:00 PM. Present was: President Lea Lowe, Treasurer Mary Fewel, and Secretary Karen Ursini. Directors: Dean Abernathy, Derek Sabori, and Steve Grant. Also attending were City Staff Liaison Jennifer Christ and City Council representative, Sandra Genis. Concert Volunteers attending were Kristina Dresher, Matt Vorona, Tom Nelson, Lisa Schultz, Patrick Williams and from CERT Dottie Garrett. Also attending were media directors Andy Orozco and Devon McLaren.

Absent were: Directors Gary Craig, Jeff Harlan, Jeff Teller and Pete Zehnder and City staff liaison Colleen O'Donoghue

Public Comment: Introductions were made all around between the Directors and guests.

- I. Minutes: The minutes from June 3rd were corrected to show that Kristina Werner is Kristina Dresher. Mary made the motion and Steve seconded it and it was approved by the other directors.
- II. Treasurer's report: Since this meeting was focusing on the Concerts in the Park, Mary concentrated on the progress of obtaining sponsorships for the concerts. Altogether \$42,600 has been pledged. We've received \$11,600 and will receive the rest after July 1 or even later. She reported that the city requires that directors **only** handle the money received at the concert and follow an approved procedure.
- III. Old Business: There was none.
- IV. New Business: Mary nominated Lisa Schultz to become a Director of the Costa Mesa Foundation. Steve seconded the nomination. All Directors affirmed the nomination. Lisa Schultz is now the twelfth Director of the Costa Mesa Foundation.
- V. COMMITTEE REPORTS:
 1. **Grants:** Karen told of a request we received from the Costa Mesa Fire Explorers Post 400 for \$800. to send three Explorers to the Fire Academy held for a week in July. They are exposed to many of the duties a firefighter carries out by experiencing reality as much as possible. This will pay \$200 for 2 each of the candidates and \$400 for 1 other. Mary spoke of the worthiness of this project and made a nomination to grant it. Steve seconded and the Directors agreed.

2. Concerts-Jason Werner, Chair Jason has divided the essential tasks into seven “Zones of Responsibility” providing a binder for each zone. Below are some of the highlights of the instructions:

- **VENUE AND PORTA POTTIES Dean Abernathy**
- **PARKING – Tom Nelson-His helpers and the CM Police Explorers**
Area 1 On sight-Only for handicapped and drop off. A few for sponsors
Area 2 Train Station across the street
Area 3 Estancia front lots
- **BOOTHS – Lea and Karen** The CMF booth will have a check-in list and give out badges to ALL volunteers. A map of all booths will be kept there.
- **STAGE AND GENERATORS- Jason Werner**
New larger stage this year and hopefully new sound system. Two bands are supplying their own sound system.
- **BEER AND WINE GARDEN –Kristina Dresher** “Original Pizza Two” is supplying the “jockey box” and will store our beer and wine in between concerts. We will be able to take credit cards with the use of the “square” off of a phone. If a business wants to put their banner up on the fence it will cost \$100 for all 5 weeks.
- **FOOD TRUCKS-** There will always be at least 3 food trucks. May also use a dessert/coffee truck
- **ACTIVITIES-Lea Lowe-CHILDREN’S-**The Estancia High School cheerleaders will do face painting. Girls’ Inc. will bring some STEM activities some nights. We are paying to have two balloon twisters for the youngsters. “The Triangle” Shopping Center will bring some items to color and a portable bowling alley.
- **ACTIVITIES-Raffle-Lea Lowe and Lisa Schultz**-The raffles will be run by different organizations each night. Whoever runs it, collects prizes, sells tickets, devises a raffle, and awards the prizes. They can keep any monies they collect. Now the list is: July 1-CMF, July 9-CERT, July 16 OCC organization PTK, July 23-SOY, July 30-MIKA.
The organizations that are providing one raffle night will also be in charge that evening to help set up and clean up all the grounds.

VI Director’s Comments: Not recorded

VII Adjournment: 8:25 PM

Next Meeting: September 2, 2014 City Hall Room 1a

Respectfully submitted by Karen Ursini, secretary