

COSTA MESA FOUNDATION
Board Meeting, Tuesday, January 7, 2014 6:00 PM
Costa Mesa City Hall, Conference Room 1A

MINUTES

President Lea Lowe called the meeting to order at 6:10 PM. Present were: President Lea Lowe, Vice President Jason Werner, Treasurer Mary Fewel, and Secretary Karen Ursini. Directors: Dean Abernathy, Derek Sabori.

Absent were: Gary Craig, Steve Grant, Jeff Harlan, Pete Zehnder, Sandra Genis, city council liaison and Colleen O'Donoghue, city staff liaison.

- I. There was no public comment.
- II. Approval of new board member: Mary moved that Karen Ursini be accepted as a new board director and serve as secretary. Jason seconded it and all agreed.
- III. Minutes of the November 26, 2013 meeting were moved for acceptance by Mary and seconded by Derek. All approved.
- IV. Treasurer's report was given by Mary Fewel. There was little activity November and December for most of our activity is in the summer around the concerts. She directed us to pay close attention to the main accounts that we deal with: Concerts in the Park, Grants and General. As of Dec. 31st they stand as: Concerts in the Park-\$26,323.73, Grants – \$8,516.65 and General - \$6,739.08. Mary prepared a draft budget for 2014. It clearly showed the INCOME for 2013 and projected INCOME FOR 2014 and the EXPENSES for 2013 and projected EXPENSES FOR 2014. The report was accepted.
- V. OLD BUSINESS: It's time for a sub-committee to update our Policies and Procedures. Mary offered to meet with Lea. The obtaining and placing of a large container for us to store the concert supplies such as tables, chairs, fencing, etc. was discussed. It required a lot of coordination with a lot of people. Kroger Co. supplied the actual container and a letter will go out to thank them. Derek will send the info to Karen to complete this task. Now shall we paint it? Derek will see if some of the SOY kids will help.
- VI. BOARD ORIENTATION: Lea went over the expectations expected of Directors. Certainly attending and actively participating in all Board meetings should be expected along with attending CMF events. We then spent some time individually sharing our motivations to work on the Foundation and hopes for the future.
- VII. Committee Reports
 1. Concerts: Jason, the new chair of the Concert Committee, thanked Mary for all the information she was able to give him. He will do a lot of delegating to the many

experienced people who have helped before. He plans to have the bands signed up by March and is thinking of using regional music as a way to bring variety.

2. Grants Program: Karen offered to chair this committee and Dean and Derek said they would help.
3. Marketing/Website: Derek had nothing new to report. The idea of hiring an intern to complete some of the tasks was well received by the directors. Dean has a person in mind that might be able to do it.

VIII. New Business: none

IX. Director's Comments: none

X. Adjournment: 7:25 PM

XI. Next Meeting: Tuesday, March 4 at 6:00 PM

Respectfully submitted by Karen Ursini, secretary