

**THE CITY OF COSTA MESA
REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION**

**July 24, 2014
6:00 pm**

These meeting minutes represent an “action minute” format with a concise summary of the meeting. A video of the meeting may be viewed on the City’s website at www.costamesaca.gov or purchased on DVD upon request.

1. Call to Order: Chair de Arakal

2. Pledge of Allegiance: Commissioner Harper

3. Roll Call

Commissioners Present: Chair Byron de Arakal
Vice Chair Kim Pederson
Commissioner Dean Abernathy
Commissioner Robert Graham
Commissioner Donald Harper

Officials Present: Ms. Tamara Letourneau, Asst. Chief Executive Officer
Ms. Penny Loomer, Interim Recreation Manager
Mr. Bruce A. Hartley, Maintenance Services Manager
Ms. Lisa McPherson, Recreation Supervisor

4. Approval of the Minutes of the June 26, 2014 Meeting

MOTION made by Commissioner Abernathy, seconded by Vice Chair Pederson, carried five to zero, to approve the minutes of the June 26, 2014 Meeting

5. Chair de Arakal awarded Chairperson’s Award to the South Coast Plaza Macy’s for their donation to Schiffer Park.

6. No Public Comments

7. Consent Calendar

a) Contract Classes

MOTION made by Vice Chair Pederson, seconded by Commissioner Abernathy, carried five to zero, to approve fee increases for 5 new youth classes, 3 new senior classes, and four fee increases for current instructional classes.

10. New Business

10a) Tree Removal Request – 914 Oak St.

Mr. Hartley presented the staff report.

Applicant was not present

MOTION made by Commissioner Graham, seconded by Vice Chair Pederson, carried five to zero, to deny request to remove tree from 914 Oak St.

10b) Park Signage

MOTION made by Chair de Arakal, seconded by Vice Chair Pederson, carried five to zero, for staff to report back at Sept 25 PRC Meeting. Report to include 3 components: Ordinance, Policy, Signage.

10c) Bark Park

MOTION made by Chair de Arakal, seconded by Commissioner Graham, carried five to zero, to follow staff recommendation to receive and file.

10d) Little Library Outposts

MOTION made by Chair de Arakal, seconded by Commissioner Graham, carried four to one, with Commissioner Graham voting No, to send item back to staff, address various concerns, in conjunction with Library Foundation and City Attorney

13. Adjournment

The meeting was adjourned at 8:55 p.m., in memory of Kyle Johnson, to next agenda review on Thursday, Thursday, July 24, 2014, at 5:15 p.m. in Conference Room 3A of City Hall, followed by the Commission meeting on 6:00 p.m. in the Council Chambers.

NOTE: Agenda related writings or documents provided to a majority of the Parks & Recreation Commission members after distribution of the Commission Agenda Packet (GC 54957.5):

Any writings or documents provided to a majority of the Parks & Recreation Commission members regarding any item on this agenda will be made available for public inspection at the Public Services Department – Recreation Division Counter on the 3rd floor of City Hall located at 77 Fair Drive, Costa Mesa, during normal business hours. In addition, such writings and documents may be posted, whenever possible, on the City's website at www.costamesaca.gov as part of the subject agenda.

Prepared by:

Submitted by:

TERRI A. WEST, SECRETARY
PARKS AND RECREATION COMMISSION

TAMARA LETOURNEAU
ASSISTANT CHIEF EXECUTIVE OFFICER