

**MINUTES OF THE REGULAR MEETING OF THE BIKEWAY AND WALKABILITY  
COMMITTEE**

**July 8, 2015**

**These meeting minutes represent an “action minute” format. A copy of the meeting audio tape can be obtained at the Public Services Department’s front counter located on the 4<sup>th</sup> floor of Costa Mesa City Hall. The Bikeway and Walkability Committee (BWC) of the City of Costa Mesa, California met in regular session at 6:30 p.m. on Wednesday, July 8, 2015.**

**1. CALL TO ORDER**

The meeting was called to order by Chairman Ralph Taboada at 6:32 p.m. at City Hall’s Conference Room 1A at 77 Fair Drive, Costa Mesa, California.

**2. ROLL CALL AND INTRODUCTIONS**

Committee Members Present:           Member Kathleen Brown,  
Member Tony Capitelli,  
Member Donna Check,  
Member Michael M.S. Chun,  
Member Jim Erickson,  
Member Leah Ersoylu,  
Member Richard Huffman II,  
Member James Kane,  
Member Andrea Marr,  
Member Flo Martin,  
Member Cynthia McDonald,  
Member John C. Merrill,  
Member Ralph Taboada,  
Member Brian Valles

Committee Members Absent:           Member Jim Kerins,  
Chamber of Commerce, TBD  
NMUSD, TBD

City Council Liaison Present:           Katrina Foley

Staff Present:                               Ernesto Munoz, Public Services Director,  
Raja Sethuraman, Transportation Services Manager,  
Pritam Deshmukh, Associate Engineer,  
Elizabeth Palacio, Engineering Technician II  
Brenda Green, City Clerk

**3. PRESENTATIONS – BROWN ACT PRESENTATION BY CITY CLERK**

Brenda Green provided a PowerPoint Presentation on the Ralph M. Brown Act. Committee members were given a copy of the presentation.

**4. PUBLIC COMMENTS**

Bill Sellin, Orange County Bicycle Coalition, distributed an informational post card to the Committee, staff, and members of the audience. Applauded the City for their efforts. Offered the committee their education programs.

**5. APPROVAL OF MINUTES**

Flo Martin made a motion to approve the June 10, 2015 minutes, seconded by Andrea Marr; motion passed unanimously.

**6. OLD BUSINESS**

None

**7. NEW BUSINESS**

a. Mission Statement

b. General Plan Overview and Bicycle Master Plan – Presentation by Raja Sethuraman

Raja Sethuraman gave a brief overview of what the General Plan and Master Plan of Arterial Highways are. Raja named the different components of the General Plan. Explained that one of the components of the General Plan is the Circulation Element, which includes the Master Plan of Highways and Master Plan of Bikeways. Raja also explained how the City is required to adhere to these plans once adopted.

c. East – West Bicycle Trail Connection Study Recommendations – Presentation by John Holloway, Consultant.

John Holloway made a presentation of possible east – west connecting bike facilities. John described the efforts made to determine the best location for new bike facilities. John mentioned using STRAVA, a mobile application that uploads the user’s location on to a “heat map”. Although it has some limitations, STRAVA could be a useful tool to determine user needs and patterns. John presented the existing bike facilities and potential locations for new facilities.

**8. COMMITTEE MEMBER COMMENTS**

**9. CITY COUNCIL LIAISON COMMENTS**

**10. STAFF COMMENTS**

**11. NEXT REGULAR MEETING**

Next meeting August 12, 2015 at 6:30 p.m. at City Hall's Conference Room 1A at 77 Fair Drive, Costa Mesa, California.

**12. ADJOURNMENT**

The meeting was adjourned at 8:30 p.m.

**Submitted by:**

A handwritten signature in black ink, appearing to read "Ralph Taboada", is written over a horizontal line.

**Ralph Taboada, Chair**