

**THE CITY OF COSTA MESA  
REGULAR MEETING OF THE  
SENIOR COMMISSION**

**March 8, 2016**

The Senior Commission of the City of Costa Mesa, California met in regular session at 9:00 a.m. on Tuesday, March 8, 2016 at the Senior Center, 695 19<sup>th</sup> Street, Costa Mesa, California.

- 1. Call to Order: Chair Feeney**
- 2. Pledge of Allegiance: Commissioner McGlinn**
- 3. Roll Call**

Commissioners Present: Chair Feeney  
Vice Chair Adkins  
Commissioner Bauermeister  
Commissioner Healey  
Commissioner Krochman  
Commissioner McGlinn  
Commissioner Perry

Commissioners Absent:

Staff Present: Tamara Letourneau, Assistant CEO  
Travis Karlen, Recreation Manager  
Yvette Aguilar, Senior Center Program Administrator  
Samantha Hall, Administrative Secretary

**4. Senior Commission Reorganization**

**Public Comment:**

1. Edwina Worsham: Recommends that Ernie Feeney be reelected as Chair.

**Nominations for Chair** Motion made by Commissioner Perry to recommend that Ernie Feeney remain as Chair. Commissioner Bauermeister seconds.

**Chair: MOTION made by Commissioner Perry to nominate Ernie Feeney as Chair. Seconded by Commissioner Bauermeister. Motion carries 7-0.**

**Vice Chair: MOTION made by Vice Chair Adkins to nominate Commissioner Perry as Vice Chair. Seconded by Commissioner Krochman. Motion carries 7-0.**

5. Approval of Minutes of the January 12, 2016 Meeting of the Senior Commission

**MOTION made by Commissioner McGlinn to approve the minutes with amendments. Seconded by Commissioner Adkins. Motion carries 7-0.**

6. Public Comment

None.

7. Old Business

a) Bus Reservations – Progress Report

Yvette Aguilar presents report.

Discussion ensued on current and potential city staff job duties as related to the bus driver and bus reservation system, necessity for part-time versus full-time staff, survey results, duplicated riders, and phone call and ridership data.

**Public Comment:**

1. Edwina Worsham, Costa Mesa, spoke on the current bus schedule and stated that a later pick-up time would be helpful.

Chair Feeney asks for Yvette Aguilar to respond to public comment.

Discussion ensued on current bus schedule, necessity for driver flexibility due to residence pick-ups, the transportation page in *The Chronicle*, the 97% survey satisfaction rate, and the ability to accommodate seniors.

**Original MOTION made by Commissioner Bauermeister to receive and file report and review on an annual basis. Seconded by Vice Chair Ann Perry.**

Discussion ensued on whether to wait a full-year, or review in six months. Commission asks to review a 30-day data sheet in six months, with revised motion.

**Revised MOTION made by Commissioner Bauermeister to receive and file report with bus reservation spreadsheets to be reviewed in six months. Seconded by Vice Chair Perry. Motion carries 7-0.**

8. New Business

a) Instructional Class Proposal – Sign Language

Yvette Aguilar presents report.

Discussion ensued on class attendee minimum requirements, class schedule, and class

fees.

**Public Comment:**

1. Mariann Ross-Chappell, Costa Mesa, spoke on Sign Language and eBay classes.

Discussion ensued on approving sign language class today, discussing eBay class on next agenda, and application and feedback process for new classes.

Travis Karlen suggests a private meeting with Yvette Aguilar and the class instructor, will return to the Commission for discussion at next regularly scheduled meeting.

**MOTION made by Commissioner Bauermeister to approve fees for new senior instructional class. Seconded by Commissioner Adkins. Motion carries 7-0.**

**b) Oral Presentation "Goals & Objectives"**

Chair Feeney orally presents.

Discussion ensued on establishing goals and objectives for Senior Commission, staff involvement, and potential meeting dates/times for further discussion.

Discussion ensued on Senior Commission meeting frequency, planning meetings, study sessions, and the process to change meeting frequency.

**LiveScan/Volunteer Process**

Costa Mesa Police Department Captain Mark Manley orally presents.

Discussion ensued on Commissioners that have previously went through LiveScan process, the availability of volunteer staff to complete a LiveScan request, locations where LiveScan is available, rejection letter and process, feasibility of LiveScan performed at the Senior Center, associated fees, the possibility of bus transportation, and *The Chronicle* notification.

**9. Senior Center Program Administrator's Report**

Yvette Aguilar presents report.

Discussion ensued on the volunteer dinner, Vanguard Nursing partnership, Albert Dixon funds, distance of the Costa Mesa Community Run, storage location of the Center's iPads and tablets, the Mother's Day Tea Party, and Recreation Manager Travis Karlen's resignation.



## **10. Commissioner Comments**

Commissioner Bauermeister thanks Yvette for her reports and thanks the public for coming out and giving input at meetings.

Commissioner Adkins spoke on request for a removable monthly calendar for *The Chronicle*.

Discussion ensued on current calendar in *The Chronicle*, current distribution locations of the newsletter, print and budget restrictions regarding *The Chronicle*, and comparable neighboring publications.

Commissioner Krochman spoke on the availability of an electronic version of the monthly calendar.

Vice Chair Perry spoke on solar panels and interest in placement at the Senior Center.

Travis Karlen advised that [a solar panel project] is a Public Services project and the information would be passed along to them.

Commissioner Healey thanks staff for the bus report, spoke on bus concerns, said she is looking forward to goals and objectives meeting, thanks Recreation Manager Travis Karlen, and thanks the Senior Advisory Committee.

Commissioner McGlinn thanks Recreation Manager Travis Karlen, spoke on Yvette Aguilar getting better and better every day, and said he is delighted to be working on goals and objectives.

Chair Feeney spoke on *The Chronicle* getting better and better, the Senior Advisory Committee minutes and their inclusion in the Senior Commission Agenda packet.


Commissioner Adkins asked if the Senior Advisory Committee minutes could be emailed.

Chair Feeney thanks Recreation Manager Travis Karlen and welcomes Interim Recreation Manager Justin Martin.

## **11. Adjournment**

The meeting was adjourned at 10:50 am by Chair Feeney. The next regular scheduled Commission meeting is scheduled for May 10, 2016 at 9 a.m. at the Senior Center.

  
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Prepared by Samantha Hall  
PRC Secretary

  
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Submitted by Justin Martin  
Interim Recreation Manager