

# Estancia and TeWinkle Schools Foundation

2323 Placentia Avenue, Costa Mesa, CA 92627

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Minutes of Tuesday, February 21<sup>st</sup>, 2017  
 Regularly Scheduled  
 Venue: City Hall Room A 7:00PM

**Call to Order**

Meeting called to order at 7:00 p.m.

**Attendance**

Present	Absent			
x		Jennifer	Knapp	Pres.
x		Joan	Oliver	V. Pres.
	x	Karen	Barloon	Sec.
x		Bill	Thorpe	Tres.
x		Ann	Lyons	

Present	Absent		
	x	Cathi	Hartwell
x		Chris	Ray
	x	Dianna	Armand
x		Hydee	Beth
x		Jennifer	Christ

Present	Absent			
x		Linda	Tenno	
x		Michele	Graham	
x		Robin	Mensinger	
	x	Kira	Hurst	Prin.
	x	Mike	Halt	Prin.

**Adoption of minutes of November 2016**

B. Thorpe moved to adopt minutes from November 15, 2016 meeting. L Tenno made the second.

**Treasurer’s Report**

B. Thorpe reported the checking is currently at \$34,886.50. Merrill Lynch account 1/31/17 is currently \$482,853.66 and the Raymond James account has \$520,667.14. There was an increase in both accounts. There is still an outstanding check of \$500 for the June 2016 Marnie Ferguson scholarship.

**School Updates**

Due to the winter break neither principal was able to attend.

**Old Business**

Board Member term renewal. Joan Oliver moved to approve the acceptance of additional three year terms for board members Chris Ray, Michele Graham and Cathi Hartwell. 2<sup>nd</sup> By Ann Lyons and approved.

2017 ETSF 10<sup>th</sup> Anniversary Gala is scheduled for Saturday September 30<sup>th</sup>, 2017 at the Mesa Verde Country Club. Committee expressed their desire to focus on sponsorship, attendance and publicity. MVCC is going to coordinate more of the evening freeing up time for the committee to do the outreach to our community.

**New Business**

John Hinson from Raymond James reviewed our portfolio which has averaged over a 6% growth rate since inception. A question was raised regarding our Investment Policy Statement and need to review. John is going to take some time to review and then provide us with his professional opinion on our current breakdown.

Discussion was had regarding the Newport Beach Pacific Life Foundation. They give annual grants to Foundations like ours. Jennifer Knapp to calendar the opportunity and review when grants can be written.

Chris Ray is going to looking into the cost and process of hiring a professional grant writer for ETSF.

**Dates to Note:**

June 9<sup>th</sup> – Costa Mesa Mayors Ball. Discussed sending two people

March 30<sup>th</sup> – Future Eagle Night for incoming 8<sup>th</sup> graders. ETSF to look into speaking or at least having a presence

May 10<sup>th</sup> – TeWinkle Open House. ETSF to look into attending. Need to discuss with the Principal.

**Adjournment**

Next meeting: March 21<sup>st</sup>, 2017

Meeting adjourned at 8:15 pm

Respectfully Submitted, Jennifer Knapp, President