

**MINUTES OF THE COMMITTEE ORIENTATION AND SPECIAL MEETING OF THE BIKEWAY  
AND WALKABILITY COMMITTEE**

**April 12, 2017**

These meeting minutes represent an "action minute" format. A copy of the meeting audio tape can be obtained at the Public Services Department's front counter located on the 4<sup>th</sup> floor of Costa Mesa City Hall. The Bikeway and Walkability Committee (BWC) of the City of Costa Mesa, California met in a special meeting session at 6:30 p.m. on Wednesday, April 12, 2017.

**COMMITTEE ORIENTATION 6:00 P.M.**

**1. INTRODUCTIONS**

Committee members introduced themselves.

**2. COMMITTEE MISSION**

Raja Sethuraman, Public Services Director made a brief presentation on the Committee's Mission.

**3. COMMITTEE BACKGROUND**

Raja Sethuraman, Public Services Director made a brief presentation on the Committee's Background and accomplishments.

**SPECIAL MEETING OF THE BIKEWAY AND WALKABILITY COMMITTEE**

**1. CALL TO ORDER**

The meeting was called to order by Raja Sethuraman, Public Services Director at 6:30 p.m. at the Costa Mesa Senior Center 695 West 19<sup>th</sup> Street, Costa Mesa, California.

**2. ROLL CALL AND INTRODUCTIONS**

Committee Members Present:

Member Alan Engard,  
Member Jim Erickson,  
Member Michelle Fay,  
Member Robert Graham,  
Member Richard Huffman II,  
Member James Kane,  
Member Dan Leibson,  
Member Andrew Levins,  
Member Flo Martin,  
Member Cynthia McDonald,  
Member John C. Merrill,  
Member Nieblas Vozenilek,  
Member Scott Porterfield,  
Member Ralph Taboada,  
Brent Stoll, Chamber of Commerce,

Committee Members Absent: Member Michael Habitz,  
Dr. Kirk Bauermeister, NMUSD

City Council Liaison Absent: Mayor Katrina Foley

Staff Present: Raja Sethuraman, Public Services Director,  
Elizabeth Palacio, Engineering Technician,

### **3. SELECTION OF CHAIR AND VICE CHAIR**

Member Ralph Taboada nominated Member Jim Erickson for the Committee Chair, Member Cynthia McDonald seconded the motion. The motion passed unanimously.

Member Ralph Taboada nominated Member Cynthia McDonald for the Committee Vice-Chair, Member Flo Martin seconded the motion. The motion passed unanimously.

### **4. PUBLIC COMMENTS**

None

### **5. APPROVAL OF MINUTES**

The approval of the March 1, 2017 meeting minutes was rescheduled to be reviewed and approved at the next regular meeting on May 3, 2017.

### **6. NEW BUSINESS**

#### **a. Brown Act**

Raja Sethuraman, Public Services Director made a brief presentation on the Ralph M. Brown Act.

#### **b. Project Prioritization**

Raja Sethuraman, Public Services Director informed the committee that he is still working with the City Manager on the budget. He shared a highlighted list with high priority projects and their cost estimates. He mentioned some projects can take place over several years, and others, such as sharrows can be implemented within a fiscal year. Due to funding availability, some projects were not highlighted as high priority.

#### **c. Request for Vacation of Right-of-Way at 161 Broadway and 1836 Fullerton Avenue**

Raja Sethuraman, Public Services Director, presented the history and proposal to vacate excess right-of-way at 161 Broadway and 1836 Fullerton Avenue. Staff needs a recommendation from this committee to present this item to the Planning Commission then City Council for approval.

Member Brent Stoll made a motion to approve the vacation of right-of-way at 161 Broadway and 1836 Fullerton Avenue. Member Richard Huffman II seconded the motion, the motion

passed 11-1, Member Ralph Taboada, voting no, Member John C. Merrill and Member Dan Leibson abstaining from the vote.

d. Items for Next Agenda

1. Project Prioritization - Discussion
2. Fee Program - Presentation
3. Bike Prioritization for new committee members.
4. Bike Rack Program – List of locations
5. Stantec Project - Update

**7. COMMITTEE MEMBER COMMENTS**

1. Member John C. Merrill would like to see more projects that do not rely on city funds. He would like to focus on Fairview Road. He thinks it's busy, it's an ugly walk, drive, and ride from Newport Blvd. to the I-405 freeway.
2. Member Michelle Fay is excited to be a part of the committee. She has worked at Orange Coast College and is concerned with riding in the city and with walkability for the disabled.
3. Member Scott Porterfield is a cyclist, but not in Costa Mesa. He would like to see that improved.
4. Member Andrew Levins is an urban planner. He is an amateur road cyclist. He used to commute near Bristol Street and Red Hill Avenue, which made him aware of the challenges.
5. Member Alan Engard worked for the Newport-Mesa School District for 30 years. He would like to see a list of projects.
6. Member James Kane mentioned a walkability webinar at the [americawalks.org](http://americawalks.org) website. He mentioned that past webinars are available on the website.
7. Member Dan Liebson would like to focus on walking as much as biking.
8. Member Kari Nieblas Vozenilek would like to learn about available resources.
9. Member Flo Martin shared an article from the L.A. Times that she shared on the Costa Mesa Bikeability Facebook page. She invited the committee to join the Orange Coast College Green Coast Day on Wednesday April 19, 2017.
10. Member Richard Huffman II shared that he will be attending the Orange Coast College Green Coast Day on April 19, 2017. He asked staff if the committee had handouts and a banner they could display at the event. He thinks this is a great committee to be a part of.
11. Chair Jim Erickson encouraged committee members to download the Costa Mesa Connect App. He mentioned being interviewed by I heart Costa Mesa during the Concerts at the Park Series. He hopes it brings attention to the committee's efforts.

**8. CITY COUNCIL LIAISON COMMENTS**

None

**9. STAFF COMMENTS**

Raja Sethuraman, Public Services Director encouraged new committee members to view the Bikeway and Walkability page on the city website. It contains past presentations and other valuable resources. He reminded committee members that committee representation at special events requires formal approval by the committee.

**10. NEXT REGULAR MEETING**

Next regular meeting May 3, 2017 at 6:30 p.m. at a location to be determined.

**11. ADJOURNMENT**

The meeting was adjourned at 8:04 p.m.

**Submitted by:**



Jim Erickson, Chair