

CITY OF COSTA MESA
MEETING OF THE ANIMAL SERVICES COMMITTEE
March 21, 2018; 5:30 P.M.

- 1. CALL TO ORDER:** The Animal Services Committee meeting was called to order by Parks and Community Services Director Justin Martin at 5:33 p.m. on March 21, 2018 at City Hall, 77 Fair Drive, Costa Mesa, California.

Roll Call

Present: Committee members Marilyn Brooks, Harriet Brown, Tracy Hughes, Jay Litvak, Dana Lavin, Christie McDaniel, Becca Walls, and alternate members Linda Kwoun and Angela Minjares

Absent: None

Staff Present: Justin Martin, Parks & Community Services Director; Tracy Habiger, Recreation Coordinator; McKenna Ewing, Recreation Leader IV; Brenda Green, City Clerk

- 2. Approval of the February 21, 2018 Meeting Minutes:** Alternate Committee member Kwoun moves to approve the minutes/Seconded by Committee member Walls, the motion carried by the following roll call vote:
Ayes: Committee members Brooks, Brown, Hughes, Litvak, Lavin, and Walls
Nays: none
Abstain: Committee member McDaniel
Absent: none
Motion Carried: 6-0-1

- 3. PUBLIC COMMENT**
No public comments.

Justin Martin closed Public Comments.

- 4. PRESENTATION**
Current Statistics of Impounded and Adoptable Animals

Ms. Tracy Habiger presented.

Committee member Brown proposed researching a criterion for feral cats.

Mayor Sandy Genis spoke about TNR (trap-neuter-release) and the municipal codes relating to feral cats in the community.

Dr. Anthony Rizk of Newport Center Animal Hospital spoke about shelter services for feral cats.

Lisa Price of Priceless Pet Rescue provided information regarding behavioral tests and the responsive behavior her staff look for in order to deem a cat adoptable.

5. NEW BUSINESS

A. Election of Chairperson and Vice Chairperson

City Clerk, Brenda Green, opened nominations for Chair.

MOTION/SECOND: Committee member Brooks moves to nominate Committee member Litvak for Chair/Seconded by Committee member Brown.

Committee member Litvak moves to nominate Committee member Hughes for Chair/Seconded Committee member by alternate Committee member Minjares.

City Clerk, Brenda Green, asked for any other nominations for Chair. Seeing none, Ms. Green asked for a motion to close nominations for Chair.

MOTION/SECOND: Committee member Walls moves to close the nominations for Chair/Seconded by Committee member Lavin.

Ayes: Committee members Brooks, Brown, Hughes, Litvak, Lavin, McDaniel, and Walls

Nays: None

Absent: None

Motion Carried: 7-0

MOTION/SECOND: Committee member Brooks moves to nominate Committee member Litvak for Chair/Seconded by Committee member Brown.

Ayes: Committee members Brooks, Brown, Hughes, Lavin, McDaniel, and Walls

Nays: None

Abstain: Committee member Litvak

Absent: None

Motion Carried: 6-0-1

City Clerk, Brenda Green, opened nominations for Vice Chair.

MOTION/SECOND: Committee member Walls moves to nominate Committee member Hughes for Vice Chair/Seconded by alternate Committee member Kwoun.

City Clerk, Brenda Green, asked for any other nominations for Vice Chair. Seeing none, Ms. Green asked for a motion to close nominations for Vice Chair.

MOTION/SECOND: Committee member Lavin moves to close the nominations for Vice Chair/Seconded by Committee member Litvak.

Ayes: Committee members Brooks, Brown, Hughes, Lavin, Litvak, McDaniel, and Walls

Nays: None

Absent: None

Motion Carried: 7-0

MOTION/SECOND: Committee member Walls moves to nominate Committee member Hughes for Vice Chair/Seconded by alternate Committee member Kwoun.

Ayes: Committee members Brooks, Brown, Hughes, Lavin, Litvak, McDaniel, and Walls

Nays: None

Absent: None

Motion Carried: 7-0

B. Formation of Sub-Committee Working Groups

Ms. Habiger provided information on each sub-committee.

Mr. Martin asked the committee to state their sub-committee preference.

After group discussion, the Sub-Committee Working Groups were decided as follows:

1. Animal Advocacy: Committee members Brooks, Brown, and Hughes
2. Animal Adoption Promotions: Committee members Brown, McDaniel, and alternate Kwoun
3. Animal Volunteerism: Committee members Lavin, Walls, and alternate Minjares

MOTION/SECOND: Committee member McDaniel moves to approve the Sub-Committee Working Groups/Seconded by alternate Committee member Kwoun.

Ayes: Committee members Brooks, Brown, Hughes, Lavin, Litvak, McDaniel, and Walls

Nays: None

Absent: None

Motion Carried: 7-0

6. COMMITTEE/COUNCIL MEMBER COMMENTS:

Council member John Stephens thanked the committee and staff for their hard work and commented on the grand opening of the Orange County Animal Care Shelter.

Mayor Sandy Genis praised the committee, mentioned the upcoming kitten season, and spoke about her insights, and the grand opening of the Orange County Animal Care Shelter.

Committee member Litvak thanked the committee for electing him Chair and looks forward to working with the sub-committees.

Committee member Brooks stated her commitment to the Animal Advocacy sub-committee.

Alternate committee member Minjares indicated her enthusiasm to begin the Animal Volunteerism sub-committee.

Committee member Hughes looks forward to bringing her resources to the Animal Advocacy sub-committee and to the community.

Committee member Brooks expressed her happiness to be involved in the committee and sub-committees.

Committee member Walls voiced her contentment for the sub-committees and the elected Chair and Vice Chair members.

Committee member McDaniel gave a brief background about herself and her reasons for joining the committee.

Committee member Lavin conveyed her excitement to be part of the Animal Volunteerism sub-committee and indicated ideas for donations and animal licensing.

7. STAFF COMMENTS:

Ms. Ewing stated she is looking forward to working with the committee and sub-committees.

Ms. Habiger commented on the new Orange County Animal Care Shelter and is excited for the elected Chair and Vice Chair members.

Mr. Martin congratulated Chair Litvak and Vice Chair Hughes on their elected roles and thanked the staff for their hard work.

8. ADJOURNMENT

The meeting was adjourned by Justin Martin at 6:44 p.m.

**The Next Meeting of the Animal Services Committee
is on Wednesday, April 18, 2018**