

**AMENDMENT NUMBER ONE  
TO PROFESSIONAL SERVICES AGREEMENT  
WITH  
RJM DESIGN GROUP, INC.**

This Amendment Number One is made and entered into this 16th day of January, 2018 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and RJM DESIGN GROUP, INC., a California corporation ("Consultant").

WHEREAS, City and Consultant entered into an agreement on March 17, 2015 for Consultant to provide master planning services (the "Agreement"); and

WHEREAS, City and Consultant previously increased Consultant's maximum compensation by Seven Thousand One Hundred Dollars (\$7,100.00) through Change Order No. 1; and

WHEREAS, City now requires the additional services set forth in Exhibit "A," attached hereto and incorporated herein by this reference, and desires to increase Consultant's maximum compensation accordingly by Fifteen Thousand Thirty-Seven Dollars (\$15,037.00), to One Hundred Eighty-Three Thousand Four Hundred Seven Dollars (\$183,407.00).

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Scope of Services shall be amended to include the additional services set forth in Exhibit A.
2. Section 2.1 of the Agreement shall be amended to reflect that Consultant's total compensation shall not exceed One Hundred Eighty-Three Thousand Four Hundred Seven Dollars (\$183,407.00).
3. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
4. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

[Signatures appear on following page.]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CITY OF COSTA MESA

Thomas R. Hatcher  
City Manager

Date: 2/5/18

CONSULTANT

[Signature]  
Signature  
ZACHARY MUSTING, PRINCIPAL  
Name and Title

Date: 1-17-18

ATTEST:

Brenda Green 2-7-18  
City Clerk



APPROVED AS TO FORM:

[Signature]  
City Attorney

Date: 02/02/18

APPROVED AS TO INSURANCE:

[Signature]  
Risk Management

Date: 1/25/18

APPROVED AS TO CONTENT:

[Signature]  
Project Manager

Date: 1-26-18

DEPARTMENTAL APPROVAL

Reya Sethuraman  
Public Services Director

Date: 1-26-18

APPROVED AS TO PURCHASING:

STACY JANGHEEM  
Finance Director

Date: 1/30/18

**EXHIBIT A**  
**ADDITIONAL SERVICES**

31591 Camino Capistrano  
San Juan Capistrano, CA 92675  
www.RJMdesigngroup.com  
[949] 493-2690 fax  
[949] 493-2600 phone



November 14, 2017

Mr. Baltazar Mejia, P.E.  
City of Costa Mesa  
Public Services /Engineering  
77 Fair Drive  
Costa Mesa, California 92628-1200

**Re: Costa Mesa Parks and Recreation Master Plan Additional Service Request**

Dear Bart:

RJM Design Group, Inc. has enjoyed our collaborative working relationship with City of Costa Mesa staff, commission, council, and the community in development of the Parks and Recreation Master Plan Update. As discussed, due to the unanticipated additional meetings we have been asked to attend as well as the resulting document modification requests, we are asking that additional funds be allocated to cover the cost of these efforts. Much of these services have already been rendered in order to meet the City's schedule. Please see below for a detailed breakdown.

**Previously Invoice # 31984** **\$ 7,691.80**

1. Document revisions based on commission requests;
2. Commission comment matrix review and develop responses to comments;
3. Additional meetings: 6/19/17

**Additional services not yet invoiced (T&M for July-November 10<sup>th</sup>)** **\$ 4,145.00**

1. Multiple revisions to text, maps, and report format (*March, May, October, and November*);
2. Additional meetings: 10/11/17; 10/24/17; 10/27/17


**Anticipated additional services** **\$ 3,200.00**

1. Review and modification to PowerPoint reflecting latest document revisions;
2. Attendance and presentation at additional council study session;
3. Attendance and presentation at additional council meeting

**Based on our understanding of the anticipated services and those already provided we are asking for an additional \$15,036.80.** We hope that our past experience, record of performance, and sincere interest in working with the City of Costa Mesa have served the City well. We look forward to continuing our working relationship and the successful adoption of the City's new Parks and Recreation Master Plan.

If you have any questions or concerns regarding this proposal, please contact me at your convenience.

Sincerely,  
**RJM Design Group, Inc.**

  
Zachary Mueting, LLA,  
Principal Landscape Architect