

**AMENDMENT NUMBER TWO  
TO PROFESSIONAL SERVICES AGREEMENT  
WITH  
SAGECREST PLANNING AND ENVIRONMENTAL, LLC**

This Amendment Number Two ("Amendment") is made and entered into this 4th day of September, 2018 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and SAGECREST PLANNING AND ENVIRONMENTAL, LLC, a California limited liability company ("Consultant").

WHEREAS, City and Consultant entered into an agreement on October 10, 2017 for Consultant to provide planning services (the "Agreement"); and

WHEREAS, on May 1, 2018, City and Consultant amended the Agreement to provide for the option to extend the term of the Agreement for four (4) additional one (1) year periods, to extend the term for one (1) year, and to establish Consultant's maximum annual compensation; and

WHEREAS, City and Consultant now desire to amend the Scope of Services to include the additional services set forth in Exhibit "A," attached hereto and incorporated herein by this reference; and

WHEREAS, City desires to increase Consultant's maximum annual compensation accordingly.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Scope of Services shall be amended to include the additional services set forth in Exhibit A.
2. Section 2.1 of the Agreement shall be amended to reflect that Consultant's annual compensation shall not exceed One Hundred Twenty-Eight Thousand Two Hundred Eighty Dollars (\$128,280.00). Consultant shall be paid as set forth in the Agreement and Exhibit A of this Amendment.
3. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
4. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

[Signatures appear on following page.]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CITY OF COSTA MESA

*Thomas R. Pate*  
City Manager

Date: 10/3/18

CONSULTANT

*Amy Vazquez*  
Signature

Date: 9/14/18

Amy Vazquez, Principal  
Name and Title

ATTEST:

*Brenda Green*  
City Clerk



APPROVED AS TO FORM:

*[Signature]*  
City Attorney

Date: 10/01/18

APPROVED AS TO INSURANCE:

*[Signature]*  
Risk Management

Date: 9/19/18

APPROVED AS TO CONTENT:

*[Signature] for BC*  
Project Manager

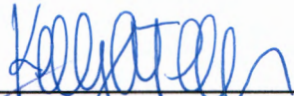
Date: 9/18/18

DEPARTMENTAL APPROVAL

  
\_\_\_\_\_  
Economic and Development Services  
Director

Date: 9/19/18

APPROVED AS TO PURCHASING:

  
\_\_\_\_\_  
Finance Director

Date: 9/27/18

**EXHIBIT A**  
**ADDITIONAL SERVICES**



August 15, 2018

City of Costa Mesa  
Attn: Silvia Kennerson  
77 Fair Drive  
Costa Mesa, CA 92626

**Subject: City of Costa Mesa Contract Services for Public Liaison**

Dear Ms. Kennerson:

Thank you for the opportunity to provide contract planning services to the City of Costa Mesa. The team at Sagecrest Planning+Environmental (Sagecrest) has decades of experience providing planning and environmental services to communities throughout California. Our staff has expertise in public outreach, discretionary case processing, preparation and review of specific plans and other planning documents, code compliance, project management, customer service and environmental analysis, documentation, and review.

Sagecrest is prepared to provide services for the Public Liaison position as requested by the City of Costa Mesa. Our candidate, Daniel Jung, is a practiced professional with over thirty years of experience in the public sector who specializes in reliable communication and coordination. Mr. Jung is available to perform the duties of Public Liaison for group homes as the public face of all group-home issues. The duties may include collecting information from sober living facilities; reviewing properties reported to be illegal sober living facilities; coordinating information with code enforcement staff; following up with complainants and provide periodic status reports to same; and working with code enforcement staff to place information on the City's website related to status of enforcement of unpermitted group homes in the City. Mr. Jung's resume is attached for reference.

Sagecrest looks forward to your favorable review of our firm's proposal. If you require additional information or would like to further discuss our qualifications, please contact Contract Manager/Principal Amy Stonich at 949-378-7792 or email at [astonich@sagecrest.us](mailto:astonich@sagecrest.us).

Sincerely,

A handwritten signature in black ink that reads "Amy Vazquez".

*Amy Vazquez, Principal*

*Office: (714) 783-1863 x705*

*Mobile: (714) 914-5605*

*E-mail: [avazquez@sagecrest.us](mailto:avazquez@sagecrest.us)*

*Website: [www.sagecrest.us](http://www.sagecrest.us)*

## 1. Compensation

### Classification/Title and Hourly Rates

Sagecrest will perform consulting services based on the following breakdown of classification of hourly rates for key personnel:

1. Public Liaison	\$140.00
2. Planning Manager	\$140.00
3. Zoning Administrator	\$130.00
4. Principal Planner	\$120.00
5. Senior Planner	\$105.00
6. Associate Planner	\$90.00
7. Assistant Planner	\$70.00
8. Planning Technician	\$55.00
9. Minutes Clerk/Planning Administration	\$45.00