

**THE CITY OF COSTA MESA
REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION**

July 22, 2009

The Parks and Recreation Commission of the City of Costa Mesa, California met in regular session at 6:00 p.m. on Wednesday, July 22, 2009, in the Council Chambers at City Hall, 77 Fair Drive, Costa Mesa, California.

1. Call to Order: Chairman Kurt M. Galitski

2. Pledge of Allegiance: Commissioner Jeff R. Mathews

3. Roll Call

Commissioners Present: Chairman Kurt M. Galitski
Vice Chairman Mike Brumbaugh
Commissioner Jeff R. Mathews
Commissioner Kim Pederson
Commissioner Terry Shaw

Commissioners Absent: None.

Officials Present: Mr. Peter Naghavi, Director of Public Services
Mr. Stephen N. Mandoki, Director of Administrative Services
Ms. Jana M. Ransom, Recreation Manager
Mr. Bruce A. Hartley, Maintenance Services Manager

4. Approval of the Minutes of the June 24, 2009 Meeting

Motion made by Vice Chairman Mike Brumbaugh, seconded by Commissioner Terry Shaw and carried five to zero, to approve the minutes of the June 24, 2009 Parks and Recreation Commission meeting.

5. Oral Communications

Public Comment:

Dennis Grady
Costa Mesa Bark Park Foundation
Mr. Grady extended an invitation to the community and to the Commission for the 13th Annual Bath'stile Day (dog wash and vendor fair) on August 15 from 9:00 a.m. to 3:00 p.m. at the Bark Park parking lot.

6. Consent Calendar

No items.

7. Public Hearing

No items.

8. Old Business

No items.

9. **New Business**

9a. **Youth Sports Program Cost Recovery Category Change and Establishment of Fees**

Ms. Jana M. Ransom presented the report.

Discussion between Commissioner Kim Pederson and Ms. Ransom occurred on whether or not the coaches are volunteers or employed by the City.

Commissioner Kim Pederson suggested that staff recruit volunteer coaches by contacting the local high schools.

Discussion between Chairman Kurt M. Galitski and Ms. Ransom took place on provisions that will allow underprivileged children to enroll in the youth sports program.

Chairman Kurt M. Galitski invited Mr. Mark Arblaster (President, Newport-Mesa Soccer Club) to speak about his organization's scholarship process.

Discussion between Ms. Ransom and Mr. Arblaster ensued on whether or not the Newport-Mesa Soccer Club practices sweat-equity in their organization.

Discussion between Chairman Kurt M. Galitski and Ms. Ransom occurred on possibly offering scholarships for ten children per league.

Discussion between Commissioner Kim Pederson and Ms. Ransom took place on having staff reach out to the local organizations and community foundations for assistance and to incorporate this in a recommendation.

Public comment was requested by Chairman Kurt M. Galitski. No public comments were received.

Motion made by Commissioner Jeff R. Mathews, seconded by Commissioner Terry Shaw and carried five to zero, to receive and file the report.

Public comment was requested by Chairman Kurt M. Galitski. No public comments were received.

Motion made by Chairman Kurt M. Galitski, seconded by Commissioner Kim Pederson and carried five to zero, for staff to review possibilities to provide a scholarship/grant program, either subsidized or provided for by the City, for the Youth Sports Program (Flag Football and Basketball) at the next Commission meeting.

9b. **Impact of Budget Adoption**

Mr. Peter Naghavi presented the report.

Discussion between Chairman Kurt M. Galitski and Mr. Naghavi ensued on the process for calling an emergency or special Commission meeting.

Discussion between Chairman Kurt M. Galitski and Mr. Naghavi occurred on possibly setting a minimum number of items to be placed on the agenda in order to determine if a meeting will be cancelled.

Discussion between Commissioner Jeff R. Mathews and Mr. Naghavi took place on whether or not there is a requirement for the Commission to hold a meeting regardless of the number of items on the agenda.

Discussion between Chairman Kurt M. Galitski and Mr. Naghavi ensued on the process to notify the public of a special meeting.

Public Comment:

Mark Arblaster

President, Newport-Mesa Soccer Club

Discussion between Mr. Arblaster and Mr. Naghavi occurred on the effective date for the change of the Commission meeting schedule, and on the required timeframe for an item to be placed on the agenda.

Discussion between Chairman Kurt M. Galitski and Mr. Naghavi ensued on the Commission calling for a special session/meeting, and on the notification process to hold a special session/meeting.

Discussion between Chairman Kurt M. Galitski and Ms. Ransom took place on the Commission addressing items on a routine nature in order to accommodate the new meeting schedule made by the City Council.

Discussion between Chairman Kurt M. Galitski and Mr. Naghavi occurred on whether or not a member of the public is able to request for the Commission to hold a special session/meeting at a City Council meeting, or if City Council can direct the Commission to hold a special session/meeting.

Commissioner Terry Shaw stated that he believes that meeting on the third Wednesday in November may not always work, and he recommended that staff plan accordingly.

Discussion among Commissioner Terry Shaw, Chairman Kurt M. Galitski, and Mr. Naghavi occurred on holding the regular November meeting on the third Wednesday in November.

Motion made by Chairman Kurt M. Galitski, seconded by Commissioner Jeff R. Mathews and carried five to zero, to approve the following:

1. **Designate odd months for the Parks and Recreation Commission meetings.**
2. **Designate the third Wednesday in November each year as the official designated regular meeting date.**
3. **Designate the March meeting for the Annual Parks and Recreation Commission election and Committee assignments.**

Public comment was requested by Chairman Kurt M. Galitski. No public comments were received.

Motion made by Chairman Kurt M. Galitski, seconded by Commissioner Kim Pederson and carried five to zero, for staff to determine legal alternatives and processes for the Commission to hold a special session/meeting; to be reviewed at the next Commission meeting.

10. Maintenance Services Manager's Report

Mr. Bruce A. Hartley made a power point presentation on the following projects:

- City Hall "Water Wise" Demonstration Garden
- "Water Wise" Landscape Renovation Maintenance Services Offices
- Japanese Garden Renovation
- Gisler Park Pedestrian Walkway Volunteer Painting Project
- Tanager Park Recreational Trail Restoration
- Fairview Park-Parsons School Field Access Enhancement for Pop Warner Football
- Fairview Park Footpath Restoration
- The Farm Sports Complex: City-AYSO 120 Co-operative Turf Renovation Project
- Costa Mesa Tennis Center: Storage Building Replacement
- Costa Mesa Tennis Center: Turf Removal -Recycled Rubber Sidewalk Installation
- Estancia High School Football Tree Planting Project - Country Club Drive
- Mother & Child Fountain Improvements
- Newport Boulevard Project Signage

Chairman Kurt M. Galitski commended Mr. Hartley for his enthusiasm and follow through with the water wise garden projects.

11. Commissioner's Comments

Commissioner Terry Shaw announced that the Estancia Adobe renovation project is complete and that it is now open for viewing and tours on the 1st and 3rd Saturday of each month and by appointment.

Commissioner Terry Shaw thanked staff.

Commissioner Terry Shaw also announced that the Historical Society Annual Adobe Open House event will be on Saturday, September 19, from 10:00 a.m. to 2:00 p.m. at Estancia Park.

Commissioner Terry Shaw commended staff for their wonderful work on highlighting historical homes in Costa Mesa, which airs on Costa Mesa TV24. He also mentioned that the Civil War Reenactment, which was held at Fairview Park, is available for the public to view on the City's website at www.ci.costa-mesa.ca.us.

Commissioner Terry Shaw invited the community to the Orange County Fair that is ongoing. He also extended an invitation for the community to attend the 2009 Summer Concerts in the Park Series scheduled for July 28-August 18 at Fairview Park on Tuesday evenings from 6:15 p.m. to 7:45 p.m., which was made possible by donations from the Costa Mesa Community Foundation, Costa Mesa Firefighters Association, and the Costa Mesa Police Association.

Discussion between Commissioner Jeff R. Mathews and Mr. Hartley ensued on the recent budget reductions by the City Council for the Streetscape and Median Development Standards in reference to future tree removal requests.

Commissioner Kim Pederson said that donations, for the 2009 Summer Concerts in the Park Series, were also made by the Costa Mesa Cultural Arts Committee, the Foley Law Group, and the Daily Pilot. He also announced the schedule for the concert is as follows: July 28-Incedio (Classical Guitar); August 4-Steele Parade (Steel Drum); August 11-The Fabulous Nomads (Surf Band); and, August 18-The Slim Tones (Blues Rock).

Vice Chairman Mike Brumbaugh commended Walter Garcia for spearheading community safety and unity with help from neighbors along Baker Street and support from MICA.

Vice Chairman Mike Brumbaugh extended an invitation to the community to the Baker/Halecrest & Hall of Fame Community Party, which is part of the 2009 National Night Out event, scheduled for Tuesday, August 4, from 6:00 p.m. to 9:00 p.m. at Harbor Trinity Church (1230 Baker Street).

Vice Chairman Mike Brumbaugh also invited the community to the 5th Annual Halecrest & Hall of Fame Chili Cook-Off on Saturday, August 22, from 2:00 p.m. to 5:00 p.m. at Halecrest Park (3107 Killybrooke Lane). For Chili Cook-Off entry or vendor exhibit booth information, contact Jennifer Christ at jennifer@theocchrists.com.

Discussion between Chairman Kurt M. Galitski and Mr. Hartley occurred on whether or not there is a process in place for community involvement, such as a tree planting program.

Chairman Kurt M. Galitski said that the Newport Boulevard/Old Town Costa Mesa Dedication Ceremony was fantastic.

12. Adjournment

The meeting was adjourned at **7:35 p.m.** to the next regular scheduled agenda review on Wednesday, September 23, 2009, at 5:30 p.m. in Conference Room 1A, followed by the Commission meeting at 6:00 p.m. in the Council Chambers.

Submitted by:

PETER NAGHAVI
Director of Public Services