



AGENDA
CITY OF COSTA MESA
CITY COUNCIL
SPECIAL STUDY SESSION
Tuesday, February 26, 2019
6:00 – 7:30 p.m.

CITY HALL, CONFERENCE ROOM 1A
77 FAIR DRIVE, COSTA MESA, CALIFORNIA

KATRINA FOLEY - MAYOR
JOHN B. STEPHENS - MAYOR PRO TEM
MANUEL CHAVEZ – COUNCIL MEMBER
SANDRA L. GENIS - COUNCIL MEMBER
ALLAN R. MANSOOR - COUNCIL MEMBER
ANDREA MARR - COUNCIL MEMBER
ARLIS REYNOLDS – COUNCIL MEMBER

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT

Public comment is permitted only on the items that have been described on this agenda (GC §54954.3). Members of the public wishing to address the City Council will be given two (2) minutes to speak. (These time limitations may be extended for good cause by the mayor or the majority vote of the City Council.)

SPECIAL STUDY SESSION ITEMS:

1. **[FY 2018-19 MID-YEAR BUDGET REPORT](#)** – Finance Department

RECOMMENDATION:

Staff recommends that the City Council provide direction on the following:

1. Receive and file the FY 2018-19 Mid-Year Budget Report.
2. Approve the proposed FY 2018-19 budget adjustments and other items:
 - a. Carryover of certain FY 2017-18 General Fund encumbrances and Other Fund encumbrances;
 - b. General Fund contingency account allocation;
 - c. Summary of approved budget adjustments and appropriations of expenditures previously netted against revenue;
 - d. Acceptance of a \$39,600 AB109 grant from Orange County and appropriate the funding for e-citation device purchase;
 - e. Acceptance of a \$19,668 Bullet Proof Vest Grant from US Department of Justice and appropriate the funding for bullet proof vest purchase; and,

f. Creation of the Shelter Operations budget program under the Housing Authority and budget adjustment moving Program 50250 currently under the City Manager's Office to the Housing Authority.

3. Approve the following proposed staffing changes:

- a. Finance Department: reclassify the part-time Accounting Specialist I to a full-time Buyer position; transfer the vacant part-time Office Specialist II position to Parks and Community Services; and,
- b. Parks and Community Services Department: reclassify three part-time positions to full-time positions; transfer the part-time Office Specialist II position from Finance and reclassify to a full time position; eliminate one full-time Assistant Recreation Supervisor position.

2. **CAPITAL IMPROVEMENT PROGRAM STATUS UPDATE** – Public Services Department

RECOMMENDATION:

Staff recommends that the City Council provide direction on the following:

1. Receive and file report on Capital Improvement Program status; and
2. Authorize a budget adjustment re-appropriating the remaining unspent balance of capital projects budgeted in prior years into the Fiscal Year (FY) 18-19 budget.

ADJOURNMENT

Note regarding agenda-related writings or documents provided to a majority of the City Council after distribution of the agenda packet (GC §54957.5):

Any related writings or documents provided to a majority of the City Council after distribution of the City Council Agenda Packets will be made available for public inspection. Binders containing these agenda-related documents are located at City Hall, Conference Room 1A, 77 Fair Drive, Costa Mesa. In addition, such writings and documents may be posted [here](#) whenever possible or as part of the agenda—on the city's website at www.costamesaca.gov.