

**THE CITY OF COSTA MESA
SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION
NOVEMBER 29, 2018; 6:00 P.M.**

1. **Call to Order:** The Parks and Recreation Commission special meeting was called to order by Chair McNabb at 6:03 p.m. on November 29, 2018 at the Costa Mesa Senior Center, 695 W. 19th Street, Costa Mesa, California.

2. **Pledge of Allegiance:** Commissioner Bogner

3. **Roll Call**

Present: Chair McNabb, Vice Chair Reynolds, Commissioner Bogner, Commissioner Erickson

Absent: Commissioner Ersoylu

Staff Present: Justin Martin, Parks & Community Services Director; Bruce Lindemann, Maintenance Services Manager; Yvette Aguilar, Recreation Manager; Robert Ryan, Maintenance Supervisor; Allison Burch, Executive Secretary

4. **Approval of the Minutes of the October 25, 2018 Meeting of the PRC**

MOTION/SECOND: Vice Chair Reynolds moves to approve the minutes/Seconded by Commissioner Bogner. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Vice Chair Reynolds, Commissioner Bogner, Commissioner Erickson

Nays: None

Absent: Commissioner Ersoylu

Motion Carried: 4-0-1

5. **Public Comments**

Chair McNabb closed Public Comments.

6. **Commissioner Comments**

Chair McNabb – Spoke about suicide as a public health emergency and thanked staff for their hard work.

Vice Chair Reynolds – Spoke about the November PRC meeting being her last, safety issues and how the PRC helps create solutions for those issues.

Commissioner Bogner – Congratulated Vice Chair Reynolds on her election to City Council, spoke about suicide and being sensitive to others during the holiday season.

Commissioner Erickson – Congratulated Vice Chair Reynolds on her election to City Council, spoke about visiting the parks in District 1.

7. Consent Calendar

No items

8. Presentation

a) Friends of the Costa Mesa Libraries

Ms. Donna Stapleton presents on musical instruments she would like to see installed at the Mesa Verde Library.

Commissioner Erickson thanked Ms. Stapleton and spoke about how worthy the cause is.

Commissioner Bogner spoke about the beautiful aesthetic.

Vice Chair Reynolds asked if there were any other parks in Orange County that have the instruments installed, and spoke about her experience with similar instruments in other locations.

Chair McNabb suggested Ms. Stapleton look into donations from local arts organizations.

9. Old Business

a) Skate Park Extended Pilot Program Update

Mr. Justin Martin presents.

Public Comment:

Chair McNabb closed public comments.

Commissioner Erickson spoke about the park being well utilized, but has concerns about the concrete being wet in the morning hours during the winter and asked if there is an ability to change the hours if issues arise.

Commissioner Bogner spoke about the possible, adverse effects of reducing the hours and the importance of giving administrative staff the authority to change the hours on an as-needed basis.

Vice Chair Reynolds agreed with the previous commissioner statements and reviewed the provided statistics in attachment 1 of the staff report.

Chair McNabb spoke in favor of keeping the extended hours, revisiting the item in 6 months, and her concern that 7:30am may be too early for staff to complete their work and have the gates opened.

MOTION/SECOND: Commissioner Bogner moves to end the pilot program and maintain the park hours, as set forth in the pilot program, with the caveat that administrative staff has the right to close the park as needed; and to provide an update in six months/Seconded by Vice Chair Reynolds. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Vice Chair Reynolds, Commissioner Bogner, Commissioner Erickson

Nays: None

Absent: Commissioner Ersoylu

Motion Carried: 4-0-1

10. New Business

a) Tree Removal Request – 1067 Concord Street

Mr. Bruce Lindemann presents report.

Public Comment:

Resident 1: Spoke in favor of the tree removal request.

Resident 2: Spoke in favor of the tree removal request.

Chair McNabb closed public comments.

Commissioner Bogner asked for clarification regarding the photos in the staff report and the cause of the stated damage to the property.

Vice Chair Reynolds spoke about visiting the property before the meeting; asked the residents if there was similar damage to other properties in the area; and asked staff if they review the history of the property and neighborhood when investigating tree removal requests.

Commissioner Erickson asked about the root pruning history and schedule of the tree.

Discussion ensued regarding the cause of the property damage.

MOTION/SECOND: Commissioner Erickson moves to deny the tree removal request/Seconded by Vice Chair Reynolds. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Vice Chair Reynolds, Commissioner Bogner, Commissioner Erickson

Nays:

Absent: Commissioner Ersoylu

Motion Carried: 4-0-1

b) Pinkley Park Playground Equipment Design and Surfacing Replacement

Mr. Bruce Lindemann presents report.

Public Comment:

Chair McNabb closed public comments.

Commissioner Erickson spoke about favoring option 1 and asked what will happen to the remaining funds that were allocated to this project if selected.

Vice Chair Reynolds asked for clarification regarding the differences between the design options provided by staff, the incentive to purchase, the instillation procedure and the timeline to instillation.

Chair McNabb asked for clarification regarding the delivery.

Commissioner Bogner asked what materials will be used and what the lifespan of those materials are.

MOTION/SECOND: Chair McNabb moves to approve the staff recommended design and surfacing replacement with option one /Seconded by Vice Chair Reynolds. The motion carried by the following roll call vote:

Ayes: Chair McNabb, Vice Chair Reynolds, Commissioner Bogner, Commissioner Erickson

Nays:

Absent: Commissioner Ersoylu

Motion Carried: 4-0-1

11. Commissioner Park District Reports

Commissioner Erickson presents District 1.

Chair McNabb presents District 2.

Commissioner Bogner presents District 3.

Vice Chair Reynolds presents District 4.

Chair McNabb presents District 5 on behalf of Commissioner Ersoylu (absent).

12. Parks and Community Services Director's Report

Mr. Justin Martin presents report.

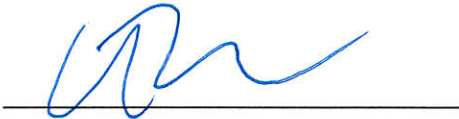
Commissioner Erickson spoke about providing the patrons of the Downtown Recreation Center's open gym volleyball program with a survey about the City's sand volleyball courts.

Vice Chair Reynolds thanked the Mobile Recreation program for engaging the youth during the Scarecrow Festival event at Goat Hill Junction and spoke about how there could be an opportunity for a partnership between the Mobile Recreation program and OCME in the future.

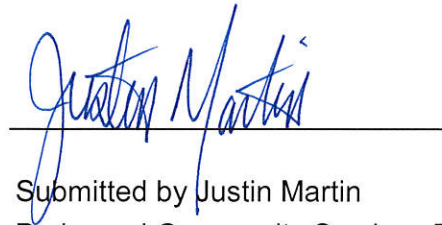
13. Adjournment

The meeting was adjourned by Chair McNabb at 8:20 p.m.

**The Next Regular Meeting of the Parks and Recreation Commission
is on Thursday, January 24, 2019**



Prepared by Allison Burch
PRC Secretary



Submitted by Justin Martin
Parks and Community Services Director