City of Costa Mesa
Inter Office Memorandum

TO: CITY COUNCIL, PLANNING COMMISSION

CC: TAMARA LETOURNEAU, JENNIFER LE, AND BARRY CURTIS

FROM: WILLA BOUWENS-KILLEEN, ZONING ADMINISTRATOR

DATE: MARCH 21, 2019

SUBJECT: ZONING ADMINISTRATOR DECISION(S)

This is to advise you of the following decision(s) made by the Zoning Administrator within the last week. Project descriptions have been kept brief for this notice. Please feel free to contact me by e-mail at willa.bouwens-killeen@costamesaca.gov if you have any questions or would like further details. The decision will become final at 5:00 p.m. on March 28, 2019, unless appealed by an affected party, including filing of the necessary application and payment of the appropriate fee, or called up for review by a member of the Planning Commission or City Council.

ZA-19-01   **660 BAKER STREET**

Zoning Application 19-01 is a request for a minor conditional use permit to remodel existing courtyard space between multiple office buildings to allow for an outdoor activity space of approximately 5,084 square feet. Proposed improvements to the space include additional hardscape, concrete benches, trellises, private tenant patios, and moveable tables and chairs.

Approved, subject to conditions.

Comments received: None.

ZA-19-16   **3185 PULLMAN STREET**

Zoning Application 19-16 is a request for a minor conditional use permit to deviate from shared parking requirements due to unusual operating characteristics for a fitness studio in the MP zone. The proposed use will occupy a 5,961-square-foot tenant space within a multi-tenant industrial building. The maximum number of students and instructors proposed in the studio at any time is 18 people during weekdays from 8 AM to 5 PM and 35 people outside of normal weekday business hours. The proposed

hours of operation are Monday through Thursday, 5 AM to 9 PM, Friday, 5 AM to 8 PM, and Saturday / Sunday, 7 AM to 5 PM. Classes shall be offered by appointment only; a 15-minute gap will be included between classes.

Approved, subject to conditions.

Comments received: None.