

AGENDA

CITY OF COSTA MESA

REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY* MEETING

*NOTE: ALL AGENCY MEMBERSHIPS ARE REFLECTED IN THE TITLE "COUNCIL MEMBER."

TUESDAY, JUNE 4, 2019
COSTA MESA SENIOR CENTER
695 W. 19TH STREET, COSTA MESA, CALIFORNIA
CLOSED SESSION – 4:00 P.M. - NONE
REGULAR MEETING – 6:00 P.M. (GRAND HALL 1)

KATRINA FOLEY
Mayor

MANUEL CHAVEZ
Council Member

JOHN B. STEPHENS
Mayor Pro Tem

ANDREA MARR
Council Member

ARLIS REYNOLDS
Council Member

ALLAN R. MANSOOR
Council Member

SANDRA L. GENIS
Council Member

City Attorney
Kimberly Hall Barlow

Acting City Manager
Tamara S. Letourneau

Note regarding agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5):

Any related documents provided to a majority of the City Council after distribution of the City Council Agenda Packets will be made available for public inspection. Binders containing these agenda-related documents are located in the back of Grand Hall 1. In addition, such documents may be posted—whenever possible on the city's website at www.costamesaca.gov or by clicking [here](#).

Please note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information.

Your attendance at this public meeting is valued and appreciated. If you have questions regarding the agenda, public comments or wish to obtain copies of documents please contact the City Clerk office at (714) 754-5225 or e-mail cityclerk@costamesaca.gov.

WELCOME TO THE CITY COUNCIL MEETING

PUBLIC COMMENTS – MATTER NOT LISTED ON THE AGENDA:

Members of the public desiring to speak during the Public Comments period on a matter not on the agenda are not required to submit a speaker card but may choose to voluntarily complete a card for facilitation of the minutes and possible follow-up to their comments. Members of the public shall only address the City Council one time at any given meeting for non-agenda items. Each speaker is limited to three minutes.

PUBLIC COMMENTS – CONSENT CALENDAR:

Members of the public desiring to speak on a consent calendar item shall submit such a request on a speaker card prior to the start of the Consent Calendar period. Each speaker is limited to three minutes.

PUBLIC COMMENTS – MATTER LISTED ON THE AGENDA:

Members of the public desiring to speak during the Public Comments period on a matter listed on the agenda are not required to submit a speaker card but may choose to voluntarily complete a card for facilitation of the minutes and possible follow-up to their comments. Each speaker is limited to three minutes.

1. Any written communications, photos, or other materials for copying and distribution to the City Council that are 10 pages or less, must be submitted to the City Clerk **NO LATER THAN 12:00 P.M.** Materials can be e-mailed to cityclerk@costamesaca.gov or provided on a flash drive. If the public wishes to submit written communication, photos, or other material for distribution to the City Council at the meeting AFTER 12:00 p.m., 10 copies will need to be provided for distribution. Please note that NO copies of written communication will be made AFTER 12:00 p.m. All materials, pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. Kindly submit to the City Clerk **AS EARLY AS POSSIBLE, BUT NO LATER THAN 30 MINUTES PRIOR TO THE START OF THE MEETING. Please note that there is not an overhead projector available for this meeting.**
2. **All cell phones and other electronic devices are to be turned off or set to vibrate.** Members of the audience are requested to step outside Grand Hall 1 to conduct a phone conversation.
3. Free Wi-Fi is available in Grand Hall 1 during the meetings. The username is **SCWIFI** and the password is **!@cmssc99**.

In compliance with the Americans with Disabilities Act of 1990, Assistive Listening headphones located inside Grand Hall 1 are available at all Costa Mesa City Council meetings and can be checked out from the City Clerk. If you need special assistance to participate in this meeting, please contact the City Clerk at (714) 754-5225. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling (714) 754-5225 at least 48 hours in advance. Habrá servicio de interpretación disponible para éstas juntas llamando al (714) 754-5225 por lo menos con 48 horas de anticipación.

**REGULAR MEETING OF THE CITY COUNCIL AND SUCCESSOR
AGENCY TO THE REDEVELOPMENT AGENCY
COSTA MESA SENIOR CENTER
GRAND HALL 1
695 W. 19TH STREET, COSTA MESA, CALIFORNIA**

TUESDAY, JUNE 4, 2019 – 6:00 P.M.

CALL TO ORDER

NATIONAL ANTHEM AND PLEDGE OF ALLEGIANCE

Mariachi Juvenil Herencia Michoacana

MOMENT OF SOLEMN EXPRESSION

[Per Council Policy 000-12, these presentations are made by community volunteers stating their own views. The City Council disclaims any intent to endorse or sponsor the views of any speaker.]

Pastor Christine Wallington, Seventh Day Adventist

ROLL CALL

CITY ATTORNEY CLOSED SESSION REPORT

PRESENTATIONS:

1. Chargers Training Camp presentation – Ms. Kimberley Layton

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COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

(Each council member is limited to four minutes. Additional comments will be heard at the end of the meeting)

1. Council Member Reynolds
2. Council Member Chavez
3. Council Member Marr
4. Council Member Mansoor
5. Council Member Genis
6. Mayor Pro Tem Stephens
7. Mayor Foley

REPORT – CITY MANAGER

REPORT – CITY ATTORNEY

CONSENT CALENDAR:

All matters listed under the Consent Calendar are considered to be routine and will be acted upon in one motion. There will be no separate discussion of these items unless members of the City Council, staff, or the public request specific items to be discussed and/or removed from the Consent Calendar for discussion.

1. **PROCEDURAL WAIVER: MOTION TO APPROVE THE READING BY TITLE ONLY OF ALL ORDINANCES AND RESOLUTIONS. SAID ORDINANCES AND RESOLUTIONS THAT APPEAR ON THE PUBLIC AGENDA SHALL BE READ BY TITLE ONLY AND FURTHER READING WAIVED**

RECOMMENDATION:

City Council and Agency Board waive reading of Ordinances and Resolutions.

2. **READING FOLDER**

Claims received by the City Clerk: Alfred Medina

RECOMMENDATION:

City Council receive and file.

3. **WARRANT RESOLUTION NO. 2620 OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ALLOWING CERTAIN CLAIMS AND DEMANDS, INCLUDING PAYROLL REGISTER NOS. 19-09 "A" FOR \$0 AND 19-10 FOR \$2,603,249.19; CITY OPERATING EXPENSES FOR \$2,576,317.55; AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID** -
Finance Department

RECOMMENDATION:

City Council approve Warrant Resolution No. 2620.

4. **MINUTES OF THE REGULAR CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY MEETINGS OF APRIL 2, 2019**
City Manager's Office/City Clerk Division

RECOMMENDATION:

City Council approve the minutes of April 2, 2019.

5. **2018 ANNUAL REVIEW OF THE COSTA MESA 2015-2035 GENERAL PLAN**
Development Services Department/Planning Division

RECOMMENDATION:

City Council approve the 2018 Annual Report of the 2015-2035 Costa Mesa General Plan for submittal to the State Office of Planning and Research and the State Department of Housing and Community Development, as required by law.

6. **BLOOD WITHDRAWAL TESTING SERVICES**
Costa Mesa Police Department/Field Operations Division

RECOMMENDATION:

Staff recommends that the City Council:

1. Award the proposed Professional Services Agreement (PSA) to California Forensic Phlebotomy, Inc., 5753 E. Santa Ana Cyn. Road, Suite G-553, Anaheim Hills, CA 92807, for blood withdrawal testing services for a five-year period for an amount not-to-exceed \$80,000 per year; and
2. Authorize the Acting City Manager and the City Clerk to execute the Professional Services Agreement; and
3. Authorize the City Manager to execute any amendments to the agreement, provided that any increases to the annual compensation fall within Council authorized limits.

7. **DESKTOP COMPUTER REPLACEMENT PROGRAM**

Information Technology Department

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the Desktop Computer Replacement Program for the purchase of 435 desktop computers in three phases to replace the computers that have already reached their end-of-life stage; and
2. Approve and authorize the Acting City Manager to execute a purchase order with Dell Marketing, L.P. (Dell) in the amount of \$166,266.27 for completion of the first phase of the Desktop Computer Replacement Program, which includes the purchase of 140 desktop computers.

8. **ARLINGTON DRIVE BIOSWALE & DRY WEATHER DIVERSION PROJECT, CITY PROJECT NO. 17-09** - Public Services Department/Engineering Division

RECOMMENDATION:

1. City Council accept the work performed by Sully-Miller Contracting Company for the subject project, and authorize the City Clerk to file the Notice of Completion; and
2. Authorize the Acting City Manager to release the Labor and Material Bond seven (7) months after the filing date, and release the Faithful Performance Bond if appropriate, at the conclusion of the one-year warranty period. Retention monies have been released pursuant to Public Contract Code 7107(c).

9. **RESURFACING OF THE TENNIS COURTS AT COSTA MESA TENNIS CENTER, CITY PROJECT NO. 18-15** - Public Services Department/Engineering Division

RECOMMENDATION:

1. City Council accept the work performed by Trueline Construction & Surfacing, Inc. for the subject project, and authorize the City Clerk to file the Notice of Completion; and
2. Authorize the City Manager to release the Labor and Materials Bond seven (7) months after the filing date; release the Faithful Performance Bond if appropriate, at the conclusion of the one-year warranty period; and release the retention monies thirty-five (35) days after the Notice of Completion filing date.

10. PROFESSIONAL ENGINEERING SERVICES FOR THE ENGINEERING DIVISION
Public Services Department/Engineering Division

RECOMMENDATION:

1. City Council approve proposed Amendment No. 2 to the Professional Services Agreement (PSA) with Interwest Consulting Group Inc., 15140 Transistor Lane, Huntington Beach, CA 92649, increasing the maximum compensation by \$94,000, for a total not-to-exceed amount of \$334,000; and
2. Authorize the Acting City Manager and the City Clerk to execute the proposed Amendment and future authorized amendments to the agreement.

11. RESOLUTION FOR THE APPLICATION OF GRANT FUNDS FOR THE ENVIRONMENTAL CLEANUP TIER 1 GRANT PROGRAM UNDER ORANGE COUNTY LOCAL TRANSPORTATION ORDINANCE NO. 3 FOR THE 2019 CONNECTOR PIPE SCREEN INSTALLATION PROJECT
Public Services Department/Engineering Division

RECOMMENDATION:

Staff recommends that the City Council:

1. City Council adopt Resolution No. 19-xx, for the submittal of a grant application to the Orange County Transportation Authority (OCTA) Environmental Cleanup Program, Tier 1 Grant for the 2019 Connector Pipe Screen Installation Project; and
2. Authorize the Public Services Director to act as the City's representative for this project.

12. PAULARINO CHANNEL MULTIPURPOSE TRAIL PROJECT
Public Services Department/Transportation Services Division

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the proposed Professional Services Agreement (PSA) with BKF Engineers for the community engagement and conceptual engineering design of the Paularino Channel Multipurpose Trail Project, in the amount of \$137,980; and
2. Authorize the Acting City Manager and the City Clerk to execute the PSA and future amendments to the agreement; and
3. Authorize an additional contingency totaling \$12,020, as needed for unforeseen costs.

13. COMPLY WITH STATE MANDATE AND APPROVE TRANSIENT OCCUPANCY TAX EXEMPTION CERTIFICATE FORM AS REQUIRED FOR CERTAIN GOVERNMENT OFFICERS AND EMPLOYEES - Finance Department

RECOMMENDATION:

City Council approve the proposed Transient Occupancy Tax (TOT) exemption certificate form for certain government agency officers and employees while on official business.

14. FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH MV CHENG & ASSOCIATES – Finance Department

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve the proposed Amendment 1 to the Professional Services Agreement (PSA) with MV Cheng & Associates, Inc. to increase the PSA by \$100,000, for a total not-to-exceed amount of \$149,999; and
2. Authorize the Acting City Manager and City Clerk to execute the proposed Amendment and future amendments to the PSA within Council authorized limits.

15. CITY COUNCIL AIDES UPDATE - City Manager's Office/Administration

RECOMMENDATION:

Staff recommends that the City Council receive and file the progress report.

AT THIS TIME COUNCIL WILL ADDRESS ANY ITEMS PULLED FROM THE CONSENT CALENDAR

----- **END OF CONSENT CALENDAR** -----

AGENDA CONTINUED ON THE NEXT PAGE.

PUBLIC HEARINGS – 7:00 p.m. (Resolution No. 05-55):

1. **BUSINESS IMPROVEMENT AREA (BIA) REAUTHORIZATION AND RESOLUTION TO LEVY ANNUAL ASSESSMENT** – City Manager’s Office

RECOMMENDATION:

Staff recommends that the City Council:

1. Conduct a public hearing regarding the Business Improvement Area (BIA) reauthorization and levy of the annual assessment for Fiscal Year 2019-2020; and
2. Adopt Resolution No. 19-xx, levying an annual assessment for Fiscal Year 2019-2020 for a business improvement area covering certain Costa Mesa hotels and motels; and
3. Adopt the Fiscal Year 2019-2020 Community-Wide Marketing and Support Budget.

OLD BUSINESS: NONE

NEW BUSINESS:

1. **REQUEST FOR CITY COUNCIL DIRECTION REGARDING PARKING REQUIREMENTS FOR OUTDOOR USE AREAS SERVING NON-RESIDENTIAL DEVELOPMENT PROJECTS** – Development Services Department/Planning Div.

RECOMMENDATION:

City Council provide direction to staff regarding parking requirements for common use areas for non-residential development projects.

ANNOUNCEMENTS

ADDITIONAL COUNCIL MEMBER COMMITTEE REPORTS, COMMENTS, AND SUGGESTIONS

ADJOURNMENT

UPCOMING COMMUNITY EVENTS AND ACTIVITIES

Wednesday, June 5, 2019 – **Ask a City Planner**, 11:30 a.m. – 1:00 p.m., Fete the Venue, 3101 Red Hill Ave., Hosted by Costa Mesa Chamber of Commerce and Council Member Andrea Marr. www.costamesachamber.com

Friday, June 7, 2019 – **First Friday Roadshow**, OC Marketplace at the OC Fair & Event Center, 88 Fair Dr., The Costa Mesa community car show returns in its new location!

Saturday, June 8, 2019 – **Pup Up Dog Adoption Event**, 10:00 a.m. – 1:00 p.m., Lions Park Event Lawn, 1855 Park Ave. Presented by Costa Mesa Animal Care Services and Priceless Pet Rescue.

Wednesday, June 12 – **ON P.A.R. Social**, 1:00 – 2:30 p.m., Costa Mesa Senior Center, 695 W. 19th St. Learn more about programs, activities and resources available at the Senior Center.

Saturday, June 22, 2019, **Costa Mesa Summer Kick-off**, 10:00 a.m. – 1:00 p.m., Lions Park Event Lawn, 1855 Park Ave, Presented by City of Costa Mesa Parks & Community Services.

Saturday, June 22 – Sunday, June 23, 2019, **Relay for Life of Hope Central**, 11:00 a.m. – 11:00 a.m., Davis Magnet School, 1050 Arlington Dr. www.relayforlife.org

Friday, June 28 – **Independence Day Luau Party**, 11:30 a.m. – 1:00 p.m., Costa Mesa Senior Center, 695 W. 19th St. Celebrate with lunch, games and more. Register at the Senior Center.

Friday, June 28 – **Summer Time Movies in the Park – The Lego Movie 2**, Pre-show begins at 5:30 p.m. and movie begins at dusk, Lions Park Event Lawn, 570 W. 18th St. Bring your own blanket or lawn chair and grab a bite from a food truck.

Saturday, June 29 – **Bike Safety Check and Rodeo**, 10:00 a.m. – 2:00 p.m., Lions Park, 570 W. 18th St. Pre-registration is required. www.cmclassesonline.com

Wednesday, July 3 – **Costa Mesa Independence Day Community Celebration**, 5:00 – 11:00 p.m., OC Fair & Event Center.

Tuesdays, July 9, 16, 23, 30, - **Costa Mesa Concerts in the Park**, 6:00 p.m., Fairview Park, 2501 Placentia Ave. The Costa Mesa Foundation and City of Costa Mesa present the city's signature free summer concert series.

July 12 – August 11, 2019 – **OC Fair**, Experience acres of fun at the OC Fair. www.ocfair.com.