

CITY OF COSTA MESA
MEETING OF THE ANIMAL SERVICES COMMITTEE
June 26, 2019; 5:30 P.M.

1. **CALL TO ORDER:** The Animal Services Committee meeting was called to order by Committee Chair Becca Walls at 5:42 p.m. on June 26, 2019 at City Hall, 77 Fair Drive, Costa Mesa, California.

Roll Call

Present: Chair Becca Walls, Vice Chair Jay Litvak, Committee members Dana Lavin, and alternate member Linda Kwoun

Absent: Committee members Diana Gardiner, Tracy Hughes, Christie McDaniel, Erin Roberts and alternate member Angela Minjares

Staff Present: Tracy Habiger, Recreation Coordinator

Council Liaison: Mayor Pro Tem John Stephens

2. **Approval of the May 15, 2019 Meeting Minutes:** Committee member Lavin moved to approve the minutes. Seconded by Vice Chair Litvak.

The motion carried by the following roll call vote:

Ayes: Chair Walls, Vice Chair Litvak, Committee member Lavin, and alternate member Kwoun (in place of Gardiner)

Nays: none

Absent: Committee members Gardiner, Hughes, McDaniel, and Roberts

Motion Carried: 4-0-4

3. **PUBLIC COMMENT**

1. Patricia Snodgrass, resident, commented on her experience volunteering with Priceless Pet Rescue (PPR) and mentioned her concern regarding the conditions of the kittens when they arrive to the adoption center from the shelter.
2. Al Melone, resident, spoke about his views of the Bark Park, possible enhancements he believes would benefit the park, and commented on the message boards.

Chair Walls closed Public Comments.

4. **PRESENTATION**

A. Ms. Tracy Habiger reported the Statistics of Impounded and Adoptable Animals.

General discussion ensued regarding animal licensing.

B. Ms. Habiger presented the July 4th PSA video titled “Pets and Fireworks” featuring Ms. Lisa Price from Priceless Pet Rescue.

The committee commended Ms. Price and the Costa Mesa production team for creating a valuable video to illustrate the effects of fireworks on pets.

5. OLD BUSINESS

A. Committee Goals Update

Ms. Habiger presented a follow-up report on the 2019 committee goals, and individually mentioned the completed actions and provided an update on tasks still in progress.

6. NEW BUSINESS

A. Donations

Ms. Habiger presented the recommended criteria compiled from the committee regarding the uses for the Animal Services donation fund account through the Costa Mesa Foundation. She also mentioned that staff will present the finalized donation fund uses to the Foundation at the July 16 meeting.

MOTION/SECOND: Committee member Lavin moved to approve the finalized donation use criteria. Seconded by Vice Chair Litvak.

The motion carried by the following roll call vote:

Ayes: Chair Walls, Vice Chair Litvak, Committee member Lavin, and alternate member Kwoun (in place of Gardiner)

Nays: none

Absent: Committee members Gardiner, Hughes, McDaniel, and Roberts

Motion Carried: 4-0-4

B. November and December Meeting Dates

Ms. Habiger indicated that since the November and December meeting dates are scheduled to take place on or near holidays, the committee could either reschedule a meeting to the third Wednesday of the month or cancel a meeting entirely.

Chair Walls recommended that the committee should not cancel both meetings.

Ms. Habiger proposed holding the November meeting on November 20, canceling the December meeting, and staff would send a year-end report to the committee in place of the December meeting.

MOTION/SECOND: Chair Walls moved to reschedule the November meeting to November 20 and cancel the December meeting. Seconded by alternate member Kwoun (in place of Gardiner).

The motion carried by the following roll call vote:

Ayes: Chair Walls, Vice Chair Litvak, Committee member Lavin, and alternate member Kwoun (in place of Gardiner)

Nays: none

Absent: Committee members Gardiner, Hughes, McDaniel, and Roberts

Motion Carried: 4-0-4

7. COMMITTEE/COUNCIL COMMENTS:

Vice Chair Litvak spoke about the positive Animal Advocacy sub-committee meeting that took place recently and the sub-committee's concentration on the TNR (Trap, Neuter, Release) Program.

Committee member Lavin provided an update on fundraiser nights at local restaurants and mentioned a local event on July 5 benefitting the Patriotic Service Dog Foundation.

Mayor Pro Tem Stephens suggested inquiring with Miguel's Jr., Newport Rib Company, and Ace Hardware for potential fundraiser sponsors.

Alternate committee member Kwoun asked if the committee wanted to add any additional fundraising groups or businesses to the Animal Adoption Promotion sub-committee list.

Mayor Pro Tem Stephens mentioned he would look into Mr. Melone's suggestions regarding the Bark Park.

Chair Walls voiced her opinion on the lack of participation from committee members at meetings and at City events. She asked for ideas on how to get more involvement and reminded the committee of Priceless Pet Rescue's Pack Walk on June 29.

Committee member Lavin stated the importance of working together to accomplish goals.

Ms. Habiger recommended sending the committee's participation ideas to staff directly.

8. STAFF COMMENTS:

Ms. Habiger thanked Ms. Price for her participation in the PSA video, reminded the committee of the upcoming Pack Walk on June 29 and the Independence Day Community Event on July 3, shared the new 4th of July Pet Safety Tips cards, and mentioned the upcoming Volunteer & Foster Care Orientation on July 13.

9. ADJOURNMENT

The meeting was adjourned by Chair Walls at 6:34 p.m.

**The Next Meeting of the Animal Services Committee
is on Wednesday, July 24, 2019**