

**MINUTES OF THE REGULAR MEETING OF THE BIKEWAY AND WALKABILITY  
COMMITTEE**

**October 3, 2018**

**These meeting minutes represent an “action minute” format. The Bikeway and Walkability Committee (BWC) of the City of Costa Mesa, California met in a regular session at 6:30 p.m. on Wednesday, October 3, 2018.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Cynthia McDonald, at 6:35 p.m. at City Hall's Conference Room 1A at 77 Fair Drive, Costa Mesa, California.

**2. ROLL CALL AND INTRODUCTIONS**

Committee Members Present: Chair Cynthia McDonald,  
Vice-Chair Ralph Taboada,  
Member Michelle Fay,  
Member Richard Huffman II,  
Member James Kane,  
Member Flo Martin,  
Member Kari Nieblas Vozenilek,  
Member Michael Nolf

Committee Members Absent: Member Alan Engard,  
Member Robert Graham,  
Member Michael Habitz,  
Member Dan Leibson,  
Member Andrew Levins,  
Member Scott Porterfield,  
Member Nathan Torres

Chamber of Commerce Liaison: Brent Stoll, Chamber of Commerce

Newport-Mesa Unified School District Liaison: Dr. Kirk Bauermeister

City Council Liaison: Katrina Foley, Council Member (not present)

Staff Present: Jennifer Rosales, Transportation Services Manager,  
Elizabeth Palacio, Engineering Technician III

**3. PUBLIC COMMENTS**

1. Mark Cernicki, resident, volunteered to be a parent champion at Kaiser Elementary School's Walk to School Day. He encouraged committee members' involvement in bike rodeos. Mr. Cernicki requested support of more bicycle signage and sharrows.

#### **4. APPROVAL OF MINUTES**

Vice-Chair Ralph Taboada moved to approve the September 5, 2018 meeting minutes. Member Michael Nolf seconded the motion. The motion passed unanimously.

This item was later re-opened during committee member comments. Member Michelle Fay moved to approve the September 5, 2018 minutes with corrections as discussed by the committee. Vice Chair Ralph Taboada seconded the motion. The motion passed unanimously.

#### **5. OLD BUSINESS**

##### **a. Bike Share/ Electric Scooter Update**

Jennifer Rosales, Transportation Services Manager, made presentation about Shared Active Transportation: Best Practices as discussed by OCTA with other cities. Chamber of Commerce Liaison Brent Stoll updated the committee on efforts of the bike share sub-committee.

##### **b. Walk to School**

Jennifer Rosales, Transportation Services Manager, spoke about the upcoming Walk to School Day on October 10, 2018. She shared the event flyers and details with the committee. Committee members volunteered to participate at each school for the event.

#### **6. NEW BUSINESS**

##### **a. Bikeways and Walkability Committee Annual Report to City Council**

Chair Cynthia McDonald opened the item for discussion and recommended rescheduling the annual report. After committee member discussion, the consensus was to reschedule the Bikeways and Walkability Committee Annual Report to a meeting in January 2019.

##### **b. Implementation of Award Levels and Achievements**

Chair Cynthia McDonald opened the item for discussion and shared information from her research on the various awards, achievement, and designation programs. She encouraged committee members to review the information provided for discussion at a future meeting.

##### **c. Pedestrian Work Plan/Walk Audits**

Jennifer Rosales, Transportation Services Manager, shared the Committee's mission statement and proposed work plan. Proposed activities of the committee was discussed. Committee members will review the proposed work plan and provide feedback at the next committee meeting. Chair Cynthia McDonald shared a toolkit from AARP and SCAG's Go Human to facilitate walk audits.

##### **d. Subcommittees Report**

###### **1. Public Outreach**

- a) Member Kari Nieblas-Vozenilek spoke about the committee's participation at the scarecrow contest. She discussed an upcoming bike rodeo at Victoria Elementary.

###### **2. Government Regulatory / Grants**

- a) No update

###### **3. Safe Routes and Accessibility**

- a) No update

4. Economic Growth
  - a) Chamber of Commerce Liaison Brent Stoll recently met with the Chamber of Commerce and the South Coast Metro Alliance.
5. Presentation
  - a) Chair Cynthia McDonald and Vice-Chair Ralph Taboada will be working on the Committee's Annual Report presentation to City Council in January 2019.
6. Bike Share
  - a) Update discussed in Old Business

e. Items for Next Agenda

1. Class III Bicycle Projects
2. Committee Mission Statement and Work Plan
3. Bike/Active Transportation Share
4. Implementation of Awards and Achievements - Heal Resolution
5. Spotlight on Transportation – Police Department (November)
6. Vacation of 22<sup>nd</sup> Street right-of-way
7. Caltrans Bike Rack project

**8. SPOTLIGHT ON ACTIVE TRANSPORTATION**

None

**8. COMMITTEE MEMBER COMMENTS**

1. Member Richard Huffman II spoke about the need for temporary bike racks at special events.
2. Member Flo Martin attended the Westside Safety Meeting and requested update of the Caltrans intersection of Newport Boulevard/Industrial. Jennifer Rosales shared that the City issued a letter to Caltrans requesting a crosswalk at the intersection.
3. Member James Kane shared upcoming webinars at americawalks.org.
4. Member Michelle Fay requested reopening Item 4 – Approval of the September 5, 2018 Meeting Minutes to make a correction.

**9. CITY COUNCIL LIAISON COMMENTS**

None

**10. STAFF COMMENTS**

Jennifer Rosales, Transportation Services Manager, discussed Caltrans bicycle rack grant and the upcoming Walk to School Day.


**11. NEXT REGULAR MEETING**

Next regular meeting is November 7, 2018 at 6:30 p.m. at Costa Mesa City Hall – Conference Room 1A.

**12. ADJOURNMENT**

The meeting was adjourned at 8:40 p.m.

Submitted by:

  
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Cynthia McDonald, Chair