

**MINUTES OF THE REGULAR MEETING OF THE BIKEWAY AND WALKABILITY  
COMMITTEE**

**11-07-18**

**These meeting minutes represent an “action minute” format. The Bikeway and Walkability Committee (BWC) of the City of Costa Mesa, California met in a regular session at 6:30 p.m. on Wednesday, November 7, 2018.**

**1. CALL TO ORDER**

The meeting was called to order by Chair Cynthia McDonald, at 6:30 p.m. at City Hall's Conference Room 1A at 77 Fair Drive, Costa Mesa, California.

**2. ROLL CALL AND INTRODUCTIONS**

Committee Members Present: Chair Cynthia McDonald,  
Vice-Chair Ralph Taboada,  
Member Alan Engard,  
Member Michelle Fay,  
Member Robert Graham,  
Member Michael Habitz,  
Member Richard Huffman II,  
Member James Kane,  
Member Flo Martin,  
Member Michael Nolf

Committee Members Absent: Member Dan Leibson,  
Member Andrew Levins,  
Member Kari Nieblas Vozenilek,  
Member Scott Porterfield,  
Member Nathan Torres

Chamber of Commerce Liaison: Brent Stoll, Chamber of Commerce

Newport-Mesa Unified School District Liaison: Dr. Kirk Bauermeister (not present)

City Council Liaison: Katrina Foley, Mayor Elect

Staff Present: Raja Sethuraman, Public Services Director,  
Jennifer Rosales, Transportation Services Manager,  
Elizabeth Palacio, Engineering Technician III

**3. PUBLIC COMMENTS**

1. Jai Gabe, a resident from the Monticello Community is concerned with a gate that was recently installed which blocks pedestrian access from Fairview Road to Dartmouth Road.
2. Mark Cernicki, resident, spoke about Kaiser Elementary School's Walk to School Day Event. Mr. Cernicki is working on a bike rodeo with the help of The Cyclist, a local business.
3. A resident expressed concerns regarding fatalities on bicycles.

#### 4. APPROVAL OF MINUTES

Vice-Chair Ralph Taboada moved to approve the October 3, 2018 meeting minutes. Member Flo Martin seconded the motion. The motion passed unanimously.

#### 5. OLD BUSINESS

##### a. Walk to School

Jennifer Rosales, Transportation Services Manager, provided a summary of Walk to School Day on October 10, 2018. She made a brief presentation and shared pictures of the event. The results of the walk surveys will be shared at an upcoming meeting. Mayor Elect Katrina Foley suggested converting the survey to an online format and adding it to the Bikeways and Walkability webpage.

##### b. Bike Share/ Electric Scooter Update

Chamber of Commerce Liaison Brent Stoll conducted subcommittee meetings to develop information to share with stakeholders. Jennifer Rosales, Transportation Services Manager, provided OCTA's revised Draft Shared Active Transportation: Best Practices. OCTA is organizing a vendor fair for local agency staff and active transportation share companies. Chamber of Commerce Liaison Brent Stoll shared the results of a Transportation Share Program Survey. Mr. Stoll introduced Kathy Kramer, CEO of the OC Fairgrounds. Ms. Kramer expressed interest in learning how to make the OC Fairgrounds a bike destination and would like to get involved. Mayor Elect Katrina Foley would like the bike share subcommittee to meet with the stakeholders and report back to the committee with a recommendation at the February Bikeway and Walkability Committee Meeting.

##### c. Committee Mission Statement and Work Plan

Jennifer Rosales, Transportation Services Manager, discussed the Committee's mission statement and draft work plan. After discussion by committee members, updates were made to the mission statement and the work plan. Chair Cynthia McDonald made a motion to approve as revised (attached). Member Flo Martin, seconded the motion. The motion passed unanimously.

##### d. Bikeway/Walkability Committee Annual Report to City Council (January 2019)

Mayor Elect Katrina Foley suggested scheduling the report for the February 19, 2019 City Council Meeting. She suggested presenting the Draft Bikeway/Walkability Committee Annual Report to the Bikeways and Walkability Committee at the regular meeting in February 2019.

## 6. NEW BUSINESS

- a. Proposed Vacation of Excess Right-of-Way at 227 E 22<sup>nd</sup> Street

*This item was continued to December 2018 meeting*

- b. Implementation of Award Levels and Achievements – Heal Resolution

*This item was continued to December 2018 meeting*

- c. Class III Bicycle Projects Prioritization

*This item was continued to December 2018 meeting*

- d. Caltrans Grant – Bicycle Racks

*This item was continued to December 2018 meeting*

- e. OCTA Bicycle Corridor Improvement Program

Jennifer Rosales, Transportation Services Manager, discussed the project applications being submitted for this grant program.

- f. Subcommittees Report

1. Public Outreach

- a) Committee Members shared their participation in the scarecrow contest at Fairview Park. The scarecrow made the front page of the Daily Pilot.

2. Government Regulatory / Grants

- a) No update

3. Safe Routes and Accessibility

- a) No update

4. Economic Growth

- a) No update

5. Presentation

- a) Chair Cynthia McDonald and Vice-Chair Ralph Taboada will be working on the Committee's Annual Report presentation to City Council in February 2019.

6. Bike Share

- a) Update discussed in Old Business Item 5b.

- g. Items for Next Agenda

1. Proposed Vacation of Excess Right-of-Way at 227 E 22<sup>nd</sup> Street
2. Implementation of Award Levels and Achievements – Heal Resolution
3. Class III Bicycle Projects Prioritization
4. Caltrans Grant – Bicycle Racks

## 7. SPOTLIGHT ON ACTIVE TRANSPORTATION

Lieutenant Victor Bakkila, Costa Mesa Police Department, made a presentation on pedestrian safety and shared pedestrian related collision data and reports with the committee. Lieutenant Bakkila spoke about a grant the Costa Mesa Police Department received for special enforcement of pedestrian violations. Lieutenant Bakkila answered several questions from the committee.

## 8. COMMITTEE MEMBER COMMENTS

1. Member James Kane shared that the Placentia Avenue bike signal is complete. He shared upcoming webinars at [americawalks.org](http://americawalks.org) which is posted on the Committee webpage. Mayor Elect Katrina Foley suggested sharing a link to the upcoming webinars with the public through social media.
2. Member Robert Graham shared an article from Rails to Trails Fall 2018 Edition.
3. Member Flo Martin shared a concern with a bus stop that was removed on Harbor Boulevard near Merrimac Way.

## 9. CITY COUNCIL LIAISON COMMENTS

Mayor Elect Katrina Foley shared that she applied to become a representative on the OCTA Board of Directors.

## 10. STAFF COMMENTS

Jennifer Rosales, Transportation Services Manager, shared an upcoming funding opportunity through OCTA's Project W grant program. The City has four eligible locations identified by OCTA. Mayor Elect Katrina Foley suggested changing the color of the shelters to a brighter color.

Jennifer Rosales, Transportation Services Manager, shared that a Rectangular Rapid Flash Pedestrian Beacon was recently installed at the intersection of Orange Avenue and Walnut Street.

Raja Sethuraman, Public Services Director shared that the City received an award for the Arlington Bioswale Project from the American Public Works Association.

## 11. NEXT REGULAR MEETING

Next regular meeting is December 5, 2018 at 6:30 p.m. at Costa Mesa City Hall – Conference Room 1A.

## 12. ADJOURNMENT

The meeting was adjourned at 8:25 p.m.

Submitted by:



Cynthia McDonald, Chair