



# **PLANNING COMMISSION AGENDA**

**February 24, 2020**

**City Council Chambers, 77 Fair Drive**

\*Pre-Meeting Agenda Review begins at **5:30 p.m.** in Conference Room 1A

\*\*Planning Commission Meeting begins at **6:00 p.m.**

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE TO THE FLAG**

**ROLL CALL:** Chair: Byron de Arakal

Vice Chair: Jeffrey Harlan

Commissioners: Kedarious Colbert, Marc Perkins, Dianne Russell, Jenna Tourje, Jon Zich

## **ANNOUNCEMENTS AND PRESENTATIONS:**

## **PUBLIC COMMENTS:**

To ensure fair and equal treatment of all who appear before the Planning Commission, and to expedite City business, speakers may be limited to three minutes during Public Comments to speak on any item within the Planning Commission's jurisdiction, which is not listed on the Agenda. This time may be extended for good cause by the Chair or by majority vote of the Planning Commission. In accordance with Costa Mesa Municipal Code, Sec. 2-64 (1): No person in the audience shall engage in disorderly, disruptive, disturbing, delaying or boisterous conduct.

## **PLANNING COMMISSIONER COMMENTS AND SUGGESTIONS:**

**CONSENT CALENDAR: None**

**PUBLIC HEARINGS:**

*PROCEDURE: Announcement of Public Hearing Item, Report of Ex Parte Communications, Staff Report Presentation, Commission Questions for Staff, Open Public Hearing, Close Public Hearing, Motion*

1. **PLANNING APPLICATION 19-25 IS A REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW MODIFIED OPERATION OF AN EXISTING CHURCH USE (SADDLEBACK CHURCH) WITH A DEVIATION FROM PARKING REQUIREMENTS AT 1901 NEWPORT BOULEVARD**

**Project Description:** Planning Application 19-25 is a request for a Conditional Use Permit to allow the continued operation of an existing church use (Saddleback Church) at the subject property. The proposal includes the addition of Suite 151 as a church administrative office, modified hours of operation to include weekday evening church services, as well as Saturday and Sunday church services throughout the day, and a request to deviate from parking requirements due to unique operating characteristics.

**Environmental Determination:** The project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 (Class 1), Existing Facilities.

**Recommended Action:** Staff recommends that the Planning Commission adopt a Resolution to:

1. Find that the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15301 (Class 1), Existing Facilities; and
2. Approve Planning Application 19-25, subject to conditions of approval.

**[Click here for public correspondence received on this item](#)**

2. **PLANNING APPLICATION 19-23 IS A REQUEST FOR DESIGN REVIEW FOR A TWO-UNIT SMALL LOT SUBDIVISION RESIDENTIAL DEVELOPMENT AT 1923 CHURCH STREET**

**Project Description:** Planning Application 19-23 is a request for Design Review for a two-unit small lot subdivision residential development at 1923 Church Street. The proposed project involves the demolition of the existing single-family residence and garage on the site and the construction of two, two-story, 2,442-square-foot single-family residential units, each with an attached two-car garage and two open parking spaces, per the Small Lot Ordinance.

**Environmental Determination:** The project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15303 (Class 3), New Construction.

**Recommended Action:** Staff recommends that the Planning Commission adopt a Resolution to:

1. Find that the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15303 (Class 3), New Construction; and
2. Approve Planning Application 19-23, subject to conditions of approval.

[Click here for public correspondence received on this item](#)

3. [A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL GIVE FIRST READING TO AN ORDINANCE \(CODE AMENDMENT CO-2020-01\) TO ADD AND AMEND ARTICLE 4 TO CHAPTER XII OF TITLE 13 OF THE COSTA MESA MUNICIPAL CODE \(PLANNING, ZONING AND DEVELOPMENT\), THAT ESTABLISHES A NEW OPEN SPACE AND PUBLIC PARK IMPACT FEE PURSUANT TO MEASURE Z](#)

**Project Description:** Code Amendment CO-2020-01 would add and amend Article 4 to Chapter XII of Title 13 of the Costa Mesa Municipal Code (Planning, Zoning, and Development), establishing a new open space and public park impact fee pursuant to Measure Z.

**Environmental Determination:** The ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15061(b)(3) (General Rule Exemption).

**Recommended Action:** Staff recommends that the Planning Commission adopt a Resolution to:

1. Find that the project is exempt from the provisions of the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15061(b)(3) (General Rule Exemption);
2. Recommend that the City Council give first reading to an Ordinance approving Code Amendment CO-2020-01; and
3. Codifying the Open Space and Public Park Impact Fee provisions pursuant to Measure Z.

[Click here for public correspondence received on this item](#)

#### **DEPARTMENTAL REPORTS:**

1. **Public Services Report**
2. **Development Services Report**

#### **CITY ATTORNEY'S OFFICE REPORT:**

1. **City Attorney**

#### **ADJOURNMENT**

Next Meeting: Planning Commission regular meeting, March 9, 2020, 6 PM, City of Costa Mesa Council Chambers, 77 Fair Drive, Costa Mesa, California.

## **ADDITIONAL INFORMATION**

### **PLANNING COMMISSION MEETINGS:**

Costa Mesa Planning Commission meets the second and fourth Monday of each month at 6:00 p.m. in the Council Chambers at City Hall, 77 Fair Drive. All Planning Commission meetings are open to the public.

The Planning Commission and staff hold an Agenda Review Study Session at 5:30 p.m., prior to the regular meeting, in Conference Room 1A. This session is open to the public. Each member of the public will be given the opportunity to speak for one (1) minute on study session items.

### **PUBLIC COMMENTS – MATTER LISTED ON THE AGENDA:**

Members of the public desiring to speak during the Public Comments period on a matter listed on the agenda are not required to submit a speaker card but may choose to voluntarily complete a card for facilitation of the minutes and possible follow-up to their comments. Each speaker is limited to three minutes.

1. Any written communications, photos, or other materials for copying and distribution to the Planning Commission must be 10 pages or less and submitted to the Planning Department **NO LATER THAN 12:00 p.m.** on the day of the hearing. Materials can be e-mailed to [PCPublicComments@costamesaca.gov](mailto:PCPublicComments@costamesaca.gov). If the public wishes to submit written communication, photos, or other material for distribution to the Planning Commission at the meeting or AFTER 12:00 p.m. the day of the hearing, 10 copies will need to be provided for distribution. Please note that NO copies of written communication will be made AFTER 12:00 p.m. Any materials to be displayed on the overhead projector at the Planning Commission Meeting must be submitted to the Planning Department **NO LATER THAN 15 MINUTES PRIOR TO THE START OF THE MEETING.**
2. **All cell phones and other electronic devices are to be turned off or set to vibrate.** Members of the audience are requested to step outside the Council Chambers to conduct a phone conversation.
3. In accordance with City Council Policy 000-11, and among other requirements, any video submitted for display at a public meeting must have been previously reviewed by staff to verify appropriateness for general audiences. A copy of this policy is available at City Hall during normal office hours.
4. Free Wi-Fi is available in the Council Chamber during the meetings. Two networks are available: council1 and council2. The password for either network is: cmcouncil.

In compliance with the Americans with Disabilities Act of 1990, Assistive Listening headphones located inside the Council Chambers are available at all Costa Mesa Planning Commission meetings and can be checked out from the Planning Department. If you need special assistance to participate in this meeting, please contact the Planning Department at 714.754.5245. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling 714.754.5245 at least 48 hours in advance. Habrá servicio de interpretación disponible para éstas juntas llamando al 714.754.5245 por lo menos con 48 horas de anticipación.

**AGENDA REPORTS:**

Reports may be obtained on the City's web site at [www.costamesaca.gov](http://www.costamesaca.gov). Agenda Packets are available for public review in three-ring binders located at the Planning Division Counter at City Hall located on the second floor during normal business hours and at the Council Chambers entrance during the meeting. In addition, such writings and documents may be posted, whenever possible, as part of the agenda, on the City's website at [www.costamesaca.gov](http://www.costamesaca.gov).

**Note regarding agenda-related documents provided to a majority of the Planning Commission after distribution of the Planning Commission agenda packet (GC §54957.5):**

Any related documents provided to a majority of the Planning Commission after distribution of the Planning Commission Agenda Packets will be made available for public inspection. Binders containing these agenda-related documents are located in the Council Chambers lobby. In addition, such documents may be posted—whenever possible on the city's website at [www.costamesaca.gov](http://www.costamesaca.gov).

Please note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information.

**APPEAL PROCEDURE:**

Unless otherwise indicated, the decision of the Planning Commission is final at 5:00 p.m., seven (7) days following the action, unless an affected party files an appeal to the City Council, or a member of City Council requests a review of the action. Applications for appeals are available in the City Clerk's office.

**CONTACT US:**

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