

**MINUTES OF THE REGULAR MEETING OF THE BIKEWAY AND WALKABILITY
COMMITTEE**

12-04-19

These meeting minutes represent an “action minute” format. The Bikeway and Walkability Committee of the City of Costa Mesa, California met in a regular session at 6:00 p.m. on Wednesday, December 4, 2019.

1. CALL TO ORDER

Chair Cynthia McDonald called the meeting to order, at 6:05 p.m. at City Hall’s Conference Room 1A at 77 Fair Drive, Costa Mesa, California.

2. ROLL CALL AND INTRODUCTIONS

Committee Members Present: Chair Cynthia McDonald
Vice-Chair Ralph Taboada
Member Bryan Estrada
Member Michelle Fay
Member Fiorella Gardella
Member Bridget Gleason
Member Richard Huffman II
Member James Kane
Member Flo Martin
Member Kari Nieblas Vozenilek

Committee Members Absent: Member Mark Cernicky
Member Edwin Stanly Garcia
Member Michael Nolf
Member Kyle Ramer
Member Nathan Torres

Chamber of Commerce Liaison: Brent Stoll

Newport-Mesa Unified School District Liaison: Dr. Kirk Bauermeister

City Council Liaisons: Arlis Reynolds, Council Member (not present)
Andrea Marr, Council Member (not present)

Staff Present: Jennifer Rosales, Transportation Services Manager
Jake Wigal, Engineering Technician I

3. PUBLIC COMMENTS

None.

4. APPROVAL OF MINUTES

Member James Kane clarified his member comment. Member Flo Martin moved to approve the minutes as amended, and Member Bryan Estrada seconded the motion. The motion passed unanimously.

5. OLD BUSINESS

None.

6. NEW BUSINESS

a. Agenda Reorganization

Chair Cynthia McDonald provided an overview of organizational changes to the Agenda, and introduced the new item, Bikeway and Walkability Committee announcements.

b. Meeting Procedures, Time, and Member Comments

Chair Cynthia McDonald discussed the procedure for Committee Member comments. Member James Kane requested materials relevant to items on future agendas be made available to the committee if available in advance.

c. Wayfinding Signage Project Summary

Transportation Services Manager Jennifer Rosales provided an overview of Costa Mesa's Wayfinding Signage Design Project completed in spring 2019. The overview summarized sign locations and types of signs included in the project.

d. Sub Committees Report

1. Public Outreach

a. Member Kari Nieblas Vozenilek provided an update on the committee's participation in the Cyclocross event.

2. Government Regulatory / Grants

a. Chair Cynthia McDonald requested a future update on SB 743 impacts and on changes to the Traffic Impact Fee.

3. Safe Routes and Accessibility

a. Member Richard Huffman II reminded committee members of the upcoming Bike Month in May 2020 and requested guidance on how the subcommittee can support Bike Month activities.

4. Economic Growth

a. No report.

5. Presentation

a. Chair Cynthia McDonald reminded the committee of the upcoming committee annual report to be presented to City Council in February.

6. Mobility Share

a. Transportation Services Manager Jennifer Rosales updated the committee on the status of the City's Mobility Share efforts. The City Attorney's office is currently reviewing the status of ADA lawsuits related to mobility share programs in the county and statewide. Orange Coast College is interested in having a one-day mobility share demonstration on their campus in 2020.

7. Walk Audits

- a. The walk audit scheduled for November 27th at College Park Elementary is to be rescheduled to January 15th due to inclement weather.

e. Formation of Open Streets Subcommittee

Chair Cynthia McDonald moved to form an Open Streets Subcommittee. Vice Chair Ralph Taboada seconded the motion. The motion passed unanimously. Chair Cynthia McDonald, Vice Chair Ralph Taboada, Member Bryan Estrada, Member Michelle Fay, Member Bridget Gleason, and Member Richard Huffman II volunteered to join the subcommittee.

7. SPOTLIGHT ON ACTIVE TRANSPORTATION

None.

8. ANNOUNCEMENTS

Announcements handout provided to committee members and posted on the committee website. Vice Chair Ralph Taboada and Michelle Fay are signed up to attend the Strong Towns event.

9. COMMITTEE MEMBER COMMENTS

- 1. Member Flo Martin requested committee members to complete surveys related to the Strong Towns event.
- 2. Member Bridget Gleason requesting Caltrans to review street lighting on the interchange of I-405 and Bristol.
- 3. Vice Chair Ralph Taboada requested committee members to conduct a walk audit on Bear Street and Baker Street related to the upcoming opening of the EF Education First, an international school, in the nearby area.
- 4. Chamber of Commerce Liaison Brent Stoll suggested the committee to consider the relationship between active transportation and future development.
- 5. Member Michelle Fay commented that language related to “Complete Streets” is included in the City’s General Plan and Policies/Objectives. Member Michelle Fay requested the consideration of physical barriers for the Class II bike lanes on Bear Street.
- 6. Member Richard Huffman II distributed photos of bike route signage from the City of Duarte and the City of Monrovia. Mr. Huffman proposed the City implement sharrows and signage on the City’s bike routes.

10. CITY COUNCIL LIAISON COMMENTS

None.

11. STAFF COMMENTS

Jennifer Rosales, Transportation Services Manager, provided an update on the status of the City’s active transportation projects and initiatives. The Adams Avenue project is planned to be presented at the committee’s February meeting for input into design concepts. Ms. Rosales provided a short summary of the proposed Traffic Impact Fee for the next fiscal year. Ms. Rosales provided background information on the City’s Citizen Request Log and active transportation requests.

12. NEXT REGULAR MEETING

- a. Chair Cynthia McDonald called for a motion to cancel the regular meeting of the committee on January 1, 2020. Member Flo Martin seconded the motion.

Ayes: Member Bryan Estrada, Member Fiorella Gardella, Member Bridget Gleason, Member Richard Huffman II, Member James Kane, Member Flo Martin, Member Kari Nieblas Vozenilek. Nays: Member Michelle Fay. The motion passed 7-1.

- b. Chair Cynthia McDonald called for a motion to schedule a special meeting for Tuesday, January 7th at 6:00 PM in the Adams Room at the Costa Mesa/Donald Dungan Library. Member Bridget Gleason seconded the motion. The motion passed unanimously.


13. ITEMS FOR NEXT AGENDA

- 1. CIP/Budget Requests for ATP Projects
 - i. Wayfinding Trail Signage
- 2. Class II and Class III Projects
- 3. Committee Presentation to City Council

14. ADJOURNMENT

The meeting adjourned at 8:17 p.m.

Submitted by:



Cynthia McDonald, Chair