

HOUSING AND PUBLIC SERVICES GRANT AD-HOC COMMITTEE
September 19, 2019
CONFERENCE ROOM 1A
CITY HALL
77 FAIR DRIVE
COSTA MESA, CA
FINAL MINUTES

CALL TO ORDER: Mike Linares called the meeting to order at 6:10 PM

ROLL CALL:	Damon Anthony Burris	Absent
	Ofelia Claudio	Absent
	Aaron Craddolph	Present
	Christopher Cubeiro	Present
	Dave Goodman	Absent
	Michael Habitz	Present
	Michelle Murphy	Present
	Dianne Russell	Present
	Yvonne Rowden	Absent
	Ted Phung Ngo (Alternate)	Absent
	Dianne Russell (Planning Commission Liaison)	Present

Also in Attendance:

Willa Bouwens-Killeen -- Zoning Administrator
Jacqueline Y. Reeves -- Management Analyst
Mike Linares – CDBG Coordinator

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: Dianne Russell motioned to approve the minutes; Motion Seconded by Michelle Murphy. Motion carried: Five Ayes; None Opposed.

Ayes:
Michael Habitz
Christopher Cubeiro
Aaron Craddolph
Michelle Murphy
Dianne Russell

OLD BUSINESS: None

NEW BUSINESS:

Brown Act Overview

City Clerk Brenda Green provided Committee member with information and materials regarding compliance with the Brown Act. The overview included:

- The Brown Act requirements
- Who is subject to the Brown Act

- What constitute a Meeting
- Problems that might occur because of e-mails, texting, or blogging
- Posting requirement; and
- Consequences of Brown Act Violations

2020-2024 Consolidated Plan Overview

Veronica Tam was invited to provide the Committee with an overview of 2020-2024 Consolidated Plan, the process to prepare the plan, and the role of the Committee in the process. Ms. Tam responded to questions from Committee members. Discussion also included an overview of Previous and On-going CDBG projects (FY 2015-2019), Previous HOME projects, and In-progress HOME Projects.

2018 – 2019 Consolidated Annual Performance and Evaluation Report (CAPER)

Mike Linares gave a brief overview of the 2018/2019 CAPER.

NEXT MEETING:

2020-2021 Public Service Grant Process

At this point in time, it appears that two nights may be required to review the grant applications. The committee will be polled prior to the meeting to confirm if two nights are necessary and when to meet.

ADJOURN: A motion was made and seconded to adjourn the meeting.

Motion carried.

Meeting Adjourned at 7:30 PM