




City of Costa Mesa Inter Office Memorandum

TO: CITY COUNCIL, PLANNING COMMISSION
CC: LORI ANN FARRELL HARRISON, JENNIFER LE,
AND BARRY CURTIS
FROM: WILLA BOUWENS-KILLEEN, ZONING ADMINISTRATOR 
DATE: MARCH 19, 2020
SUBJECT: ZONING ADMINISTRATOR DECISION(S)

This is to advise you of the following decision(s) made by the Zoning Administrator within the last week. Project descriptions have been kept brief for this notice. Please feel free to contact the Zoning Administrator by e-mail at willa.bouwens-killeen@costamesaca.gov if you have any questions or would like further details. The decision will become final at 5:00 p.m. on March 26, 2020, unless appealed by an affected party, including filing of the necessary appeal form and payment of the appropriate fee with the City Clerk's office, or called up for review by a member of the Planning Commission or City Council.

[ZA-20-01](#)

2944 and 2948 Randolph Avenue

Zoning Application 20-01 is a request for a planned signing program to allow 90, four-foot square flags to be installed between the two buildings for the CAMpout development. Applicant is proposing to install 5 stainless steel cables over the on-site driveway with each cable containing a maximum of 18 flags. Seven of the flags in the first row will spell "CAMPOUT". Strings of LED lights will be installed along each cable to illuminate the flags and driveway beneath. Minimum clearance requirements over the driveway will be satisfied (16-foot clearance required; 17-foot clearance proposed.)

Environmental Determination: The project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15311 (Class 11), Accessory Structures.

Approved, subject to conditions.

Comments received: None.

[ZA-20-02](#)

2925 College Avenue B1

Zoning Application 20-02 is a request for a Minor Conditional Use Permit to deviate from shared parking requirements for a Polynesian dance studio in unit B1. The business proposes to operate after regular business hours in order to avoid parking conflicts with the other tenants on the property. The proposed hours are 5:30 PM to 9 PM on weekdays and 10 AM to 12 PM on weekends.

Environmental Determination: The project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) under CEQA Guidelines Section 15301 (Class 1), Existing Facilities.

Approved, subject to conditions.

Comments received: [One public comment.](#)