

AGENDA

CITY OF COSTA MESA

SPECIAL CITY COUNCIL AND SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY* MEETING

*NOTE: ALL AGENCY MEMBERSHIPS ARE REFLECTED IN THE TITLE "COUNCIL MEMBER."

TUESDAY, MARCH 24, 2020
CITY HALL, CITY COUNCIL CHAMBERS
77 FAIR DRIVE, COSTA MESA, CALIFORNIA
SPECIAL MEETING – 6:30 P.M.

In order to minimize the spread of the COVID-19 virus, Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act and as such, the Costa Mesa City Council Chambers will be closed to the public effective immediately and until further notice. Some, or all, of the Costa Mesa City Council Members may attend this meeting telephonically.

1. Members of the public are strongly encouraged to observe the City Council meetings live on COSTA MESA TV (SPECTRUM CHANNEL 3 AND AT&T UNIVERSE CHANNEL 99) AND ONLINE AT [youtube.com/costamesatv](https://www.youtube.com/costamesatv).
2. Members of the public who wish to make a comment on a specific agenda item, please submit your comment via email to the City Clerk at cityclerk@costamesaca.gov. Comments will be accepted continuously during the meeting and will be read into the record up to the time limit of three minutes. Any portion of comment not read aloud due to time restrictions will still be included in the record.
3. In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in this meeting, please contact the City Clerk at (714) 754-5225. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102.35.104 ADA Title II]. Language translation services are available for this meeting by calling (714) 754-5225 at least 48 hours in advance. Habrá servicio de interpretación disponible para estas juntas llamando al (714) 754-5225 por lo menos con 48 horas de anticipación.

The City of Costa Mesa thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.

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77 FAIR DRIVE, COSTA MESA, CALIFORNIA
SPECIAL MEETING – 6:30 P.M.**

KATRINA FOLEY
Mayor

MANUEL CHAVEZ
Council Member

JOHN B. STEPHENS
Mayor Pro Tem

ANDREA MARR
Council Member

ARLIS REYNOLDS
Council Member

ALLAN R. MANSOOR
Council Member

SANDRA L. GENIS
Council Member

City Attorney
Kimberly Hall Barlow

City Manager
Lori Ann Farrell Harrison

Note regarding agenda-related documents provided to a majority of the City Council after distribution of the City Council agenda packet (GC §54957.5):

Any related documents provided to a majority of the City Council after distribution of the City Council Agenda Packets will be made available for public inspection. Such documents may be posted—whenever possible on the city’s website at <http://www.costamesaca.gov> or by clicking [here](#).

Please note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information.

If you have questions regarding the agenda or public comments please contact the City Clerk office at (714) 754-5225 or e-mail cityclerk@costamesaca.gov.

WELCOME TO THE **SPECIAL** CITY COUNCIL MEETING

PUBLIC COMMENTS – MATTERS LISTED ON THE AGENDA:

Members of the public desiring to comment during the Public Comments period on a matter listed on the agenda please submit your comment via email to the City Clerk at cityclerk@costamesaca.gov. Each comment will be read into the record up to the time limit of three minutes. Any portion of comment not read aloud due to time restrictions will still be included in the record.

Any written communications, photos, or other materials for copying and distribution to the City Council that are 10 pages or less, must be submitted to the City Clerk **NO LATER THAN 3:00 P.M.** Materials can be e-mailed to cityclerk@costamesaca.gov. All materials, pictures, PowerPoints, and videos submitted for display at a public meeting must be previously reviewed by staff to verify appropriateness for general audiences. Kindly submit to the City Clerk **AS EARLY AS POSSIBLE, BUT NO LATER THAN 1 HOUR PRIOR TO THE START OF THE MEETING.**

SPECIAL MEETING - 6:30 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SPECIAL ITEMS:

1. **ADOPTION OF URGENCY ORDINANCE NO. 20-XX TEMPORARILY SUSPENDING MUNICIPAL CODE SECTION 13-174 IMPOSING A LIMIT OF THIRTY DAYS MAXIMUM FOR MOTEL STAYS DURING THE COVID-19 EMERGENCY, DECLARING THE ORDINANCE TO BE AN EMERGENCY MEASURE TO TAKE EFFECT IMMEDIATELY UPON ADOPTION**

City attorney's Office

RECOMMENDATION:

Staff recommends that the City Council:

Introduce and adopt Urgency Ordinance No. 20-XX that would take effect immediately, to establish a temporary suspension of Costa Mesa Municipal Code section 13-174 as to short-term occupancy motels which are restricted to allowing stays of no longer than 30 consecutive days, due to the impacts of the novel coronavirus disease (COVID-19).

2. **CHANGE ORDER # 3 SOUTH COAST EMERGENCY VEHICLE SERVICE**

Public Services Department/Maintenance Services

RECOMMENDATION:

Staff recommends that the City Council:

1. Approve Change Order #3 in the amount of \$25,000 for South Coast Emergency Vehicle Service contract for maintenance and repair of fire apparatus.
2. Authorize City Manager to execute Change Order #3.

3. **ADOPT A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, RATIFYING REGULATION NO. 1 ISSUED BY THE CITY MANAGER AS DIRECTOR OF EMERGENCY SERVICES TO CLOSE ALL CITY PARKS PURSUANT TO PROCLAMATION NO. 20-01 DECLARING THE EXISTENCE OF A LOCAL EMERGENCY** – City Manager’s Office

RECOMMENDATION:

Staff recommends that the City Council:

Adopt Resolution No. 2020-__ ratifying Regulation No 1 issued by the Director of Emergency Services closing the city’s parks and open spaces pursuant to Proclamation No. 2020-01, declaring the existence of a local emergency in order to minimize the spread of the COVID-19 virus.

4. **ADOPTION OF URGENCY ORDINANCE NO. 20-XX IMPOSING A TEMPORARY MORATORIUM ON THE EVICTION OF RESIDENTIAL OR COMMERCIAL TENANTS UNABLE TO PAY RENT BECAUSE OF COVID-19, DECLARING THE ORDINANCE TO BE AN EMERGENCY MEASURE TO TAKE EFFECT IMMEDIATELY UPON ADOPTION** – Development Services Department/ City Attorney’s Office

RECOMMENDATION:

Staff recommends that the City Council:

Introduce and adopt Urgency Ordinance No. 20-XX that would take effect immediately, to establish a temporary moratorium on the eviction of residential or commercial tenants who are unable to pay rent due to the impacts of the novel coronavirus disease (COVID-19).

5. **COVID-19 EMERGENCY RENTAL ASSISTANCE PROGRAM**
City Manager’s Office

RECOMMENDATION:

Staff recommends that the City Council:

Consider whether to direct the City Manager and City Attorney to create an Emergency Rental Assistance Program to provide homelessness prevention funds to assist renters within the City of Costa Mesa affected by the Coronavirus (COVID-19) pandemic. Appropriate \$250,000 from the City’s General Fund and/or any State and/or Federal Disaster Relief funds and create a grant program to assist low income and vulnerable renters within the City of Costa Mesa.

This item was added to the agenda after the start of the meeting.

6. REMOVAL OF TIER TWO SALARY AND BENEFITS STRUCTURE FOR COMMUNICATIONS OFFICERS AND TEMPORARY SUSPENSION OF THE TRANSPARENCY POLICY – City Manager’s Office/Human Resources Division

RECOMMENDATION:

Staff recommends that the City Council:

1. Make necessary revisions to the CMCEA MOU to reflect the removal of Tier Two salary and vacation accrual rates, moving current employees to the commensurate Tier One salary rates and vacation leave accrual structure for classifications in the Communications Officers series.
2. Suspend the Transparency in Labor Negotiations City Council Policy (#300-8) to stabilize classifications in the Communications Officer series.

PUBLIC COMMENT - Public comment is permitted, but only on the items that have been described on this agenda (GC §54954.3). If you wish to make a comment on a specific agenda item, please submit your comment via email to the City Clerk at cityclerk@costamesaca.gov. Comments will be accepted continuously during the meeting and will be read into the record up to the time limit of three minutes. Any portion of comment not read aloud due to time restrictions will still be included in the record.

COUNCIL MEMBERS’ REPORTS, COMMENTS, AND SUGGESTIONS

ADJOURNMENT