



## SUPPLEMENTAL APPLICATION: WIRELESS TELECOMMUNICATIONS FACILITIES

The following items **MUST** be submitted with this form in order to be accepted for processing by the City.

**NAME OF APPLICANT:** \_\_\_\_\_

**CARRIER:** \_\_\_\_\_

**POLE ID & ADDRESS:** \_\_\_\_\_

**TYPE OF APPLICATION<sup>1</sup>:** *(check all that applies)*

- Wireless Telecommunications Use Permit (WTUP)
- Encroachment permit and/or building permit
- Exemptions: \_\_\_\_\_
- Other permits and approvals: \_\_\_\_\_

### WIRELESS TELECOMMUNICATIONS USE PERMIT

<b>Is the support structure the most preferred?</b>	<b>YES</b>	<b>NO<sup>2</sup></b>
<input type="checkbox"/> Existing or new replacement light standards		
<input type="checkbox"/> Existing or new replacement City traffic signal poles		
<input type="checkbox"/> Existing or new replacement utility poles		
<input type="checkbox"/> New camouflaged standalone poles		
<input type="checkbox"/> Any other types of poles the Director determines meets the purposes of these Guidelines		

<b>Is the location the most preferred?</b>	<b>YES</b>	<b>NO<sup>2</sup></b>
<input type="checkbox"/> Non-Residential Districts		
<input type="checkbox"/> Residential Overlay Districts		
<input type="checkbox"/> Residential Districts and Schools		

<b>Does the proposed project meet the location requirements?</b>	<b>YES</b>	<b>NO<sup>3</sup></b>
<input type="checkbox"/> Setback from dwellings	<input type="checkbox"/> Near property lines	
<input type="checkbox"/> Site distance triangles	<input type="checkbox"/> Historic structures or public art	
<input type="checkbox"/> Setbacks from driveways	<input type="checkbox"/> Facility distance	

<b>Is the proposed project a small wireless facility? <sup>4</sup></b>	<b>YES</b>	<b>NO</b>
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<b>Will the project be in planned compliant with all applicable FCC regulations and guidelines for human exposure to RF emissions?</b>	<b>YES</b>	<b>NO</b>
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<b>Does the proposed project comply with all other applicable standards in this Code and in the Design Guidelines?</b>	<b>YES</b>	<b>NO</b>
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Answered "YES" to all of the above questions, the WTUP requires ministerial decision.<sup>5</sup>  
Answered "NO" to any of the above questions, the WTUP requires discretionary decision.<sup>6</sup>

**APPLICATION REQUIREMENTS:**

- Application Form
- Application Fee
- Construction Drawings
- Site Survey
- Photo Simulations
- Project Narrative and Justification.
- RF Compliance Report
- Public Notice Mailing Labels (see Section(c)(4)(b))
  - 500-foot mailing radius for discretionary decisions
  - 100-foot mailing radius for ministerial decisions
- CPCN
- Pole License Agreement
- Property Owner's Authorization
  - SCE consent letter for the City
  - Letter of authorization
  - Streetlight authorization form
  - Disconnect letter template for Public Services to send to SCE
- Acoustic Analysis
- Structural Analysis
- Lighting (Photometric) Analysis
- Site Selection Plan (if required, see Section(c)(3))

**REFERENCE:**

<sup>1</sup> Section 19-15(b)(1) - "Which Permits Required"

<sup>2</sup> Section 19-15(c)(3)(a)(2) - The applicant to demonstrate with clear and convincing evidence that any more-preferred location(s) and support structure(s) within 750 feet would be technically infeasible

<sup>3</sup> Section 1(a)(3) of the "Design Guidelines for Small Wireless Facilities"

<sup>4</sup> "Small Wireless Facility" means the same as defined by the FCC in 47 C.F.R. § 1.6002(l)

<sup>5</sup> Section 19-15(c)(3)(a) - "Requirements for Ministerial Approval of Small Wireless Facilities"

<sup>6</sup> Section 19-15(c)(3)(b) - "Findings for Discretionary Approval"

**CONTACT US:**

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