

**AMENDMENT NUMBER FOUR
TO PROFESSIONAL SERVICES AGREEMENT
WITH
TOWNSEND PUBLIC AFFAIRS, INC.**

This Amendment Number Four ("Amendment") is made and entered into as of the 20th day of March, 2020 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and TOWNSEND PUBLIC AFFAIRS, INC., a California corporation ("Consultant").

WHEREAS, City and Consultant entered into an agreement on March 21, 2017 for Consultant to provide grant writing consulting services (the "Agreement"); and

WHEREAS, Section 4.1 of the Agreement provides for a term of one (1) year, with the option to extend the Agreement for four (4) additional one (1) year periods; and

WHEREAS, on March 20, 2018, City and Consultant extended the Agreement through March 20, 2019; and

WHEREAS, on March 20, 2019, City and Consultant extended the Agreement through March 20, 2020; and

WHEREAS, on October 15, 2019, City and Consultant amended the Scope of Services and increased Consultant's maximum annual compensation to Seventy-Four Thousand Dollars (\$74,000.00); and

WHEREAS, Consultant has continued to provide the services to the City; and

WHEREAS, City and Consultant intend and desire to have this Amendment be retroactive to the Effective Date; and

WHEREAS, City and Consultant desire to extend the term of the Agreement for one (1) additional year, through March 20, 2021.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. This Amendment shall be retroactive to the Effective Date.
2. The term of the Agreement shall be extended through March 20, 2021.
3. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
4. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.

5. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement. Counterpart written signatures may be transmitted by facsimile, email or other electronic means and have the same legal effect as if they were original signatures.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CITY OF COSTA MESA

Lori Ann James H

City Manager

Date: 6/8/20

CONSULTANT

Christopher Townsend

Christopher Townsend, President

Date: 5-15-20

ATTEST:

Brenda Green 6/9/2020

City Clerk



APPROVED AS TO FORM:

Kimberly Hill Barclay

City Attorney

Date: 6/5/20

APPROVED AS TO INSURANCE:

[Signature]

Risk Management

Date: 6/3/2020

APPROVED AS TO CONTENT:

[Signature]

Project Manager

Date: 6/3/2020

APPROVED AS TO PURCHASING:



Budget and Purchasing Manager
Acting Finance Director

Date: *May 30, 2020*