

**THE CITY OF COSTA MESA
REGULAR MEETING OF THE
PARKS AND RECREATION COMMISSION**

November 16, 2011

The Parks and Recreation Commission of the City of Costa Mesa, California met in regular session at 6:00 p.m. on Wednesday, November 16, 2011, in the Council Chambers at City Hall, 77 Fair Drive, Costa Mesa, California.

1. Call to Order: Chairman Jeff R. Mathews

2. Pledge of Allegiance: Commissioner Ethan Temianka

3. Roll Call

Commissioners Present: Chairman Jeff R. Mathews
Vice Chairman Kim Pederson
Commissioner Dean Abernathy
Commissioner Ethan Temianka

Commissioners Absent: Commissioner Dan Vozenilek

Officials Present: Peter Naghavi, Interim Assistant Chief Executive Officer
Ernesto Munoz, Interim Public Services Director
Bruce A. Hartley, Maintenance Services Manager
Bart Mejia, Parks Project Manager
Lisa McPherson, Recreation Supervisor
Robert Sharpnack, Police Lieutenant
Donna Theriault, Management Analyst
Robert Staples, Contract Administrator

4. Approval of the Minutes of the September 28, 2011 Meeting

Motion made by Commissioner Ethan Temianka, seconded by Vice Chairman Kim Pederson and carried four to zero, with Commissioner Dan Vozenilek being absent, to approve the minutes of the September 28, 2011 Parks and Recreation Commission Meeting.

5. Presentation

5a. Park Ranger Overview

Lt. Sharpnack made a brief presentation on the current status of the Park Ranger Unit.

Discussion between Chairman Jeff R. Mathews and Lt. Sharpnack ensued on the number of Park Rangers that will be assigned to Lions Park.

6. Oral Communications

Public comment was requested by Chairman Jeff R. Mathews. No public comments were received.

7. Consent Calendar

No items.

8. **Public Hearing**

No items.

9. **Old Business**

9a. **Park Tours**

Vice Chairman Kim Pederson and Commissioner Dean Abernathy made a presentation on the park tour that was held on Saturday, October 15, 2011.

Chairman Jeff R. Mathews and Commissioner Ethan Temianka volunteered for the next park tour on Saturday, December 10, 2011.

Commissioner Ethan Temianka requested for a five (5) minute travel time between each park for the schedule.

Commissioner Dean Abernathy suggested that the Commission develop a set of standards or criteria, such as walkability, bikeability, and/or who is being served by each park, as a guide when touring the parks.

Chairman Jeff R. Mathews agreed with Commissioner Dean Abernathy's suggestion.

10. **New Business**

10a. **Renewal of the User Agreement with the Harbor Soaring Society and Review of Flying Field Improvements at Fairview Park**

Mr. Mejia presented the report. Mr. Staples was also present to answer questions by the Commission.

Public Comments:

1. Celina Stratton
Resident, Costa Mesa
Ms. Stratton addressed the Commission. She does not agree with the proposed grading at the site.
2. Judith M. Gielow
Resident, Costa Mesa
Ms. Gielow voiced her concerns to the Commission. She supports the Harbor Soaring Society's request under certain conditions in which she suggested to the Commission.
3. Karl V. Hawley
Resident, Costa Mesa
Member, Harbor Soaring Society
Mr. Hawley addressed the Commission. He supports the Harbor Soaring Society's request.
4. Henry Smith III
Resident, Tustin
Member, Harbor Soaring Society
Mr. Smith III voiced his concerns to the Commission. He recommended that the Commission approve the Harbor Soaring Society's request.
5. Dena Fisher
Resident, Costa Mesa
Ms. Fisher addressed the Commission. She does not agree with the additional grading request.
6. Brian Burnett
Resident, Costa Mesa
Mr. Burnett voiced his concerns to the Commission. He is against the request to extend the grading at Fairview Park.

7. Lisa Manfredi
Resident, Costa Mesa
Ms. Manfredi addressed the Commission. She suggested that the Commission reconsider the Harbor Soaring Society's request and asked that the Commission help keep the nature in Fairview Park.
8. Liz Wenger
Resident, Costa Mesa
Ms. Wenger voiced her concerns to the Commission. She is not in favor of extending the grading.
9. Sandra Genis
Resident, Costa Mesa
Ms. Genis addressed the Commission. She is not in favor of the Harbor Soaring Society's request to extend the grading.
10. Ruth Johnson
Resident, Costa Mesa
Ms. Johnson voiced her concerns to the Commission. She is not in favor of the expansion request.
11. Robert Lee
Resident, Costa Mesa
Mr. Lee addressed the Commission. He supports the Harbor Soaring Society; however, he recommends that the Commission not approve the additional grading.
12. Greg Ridge
Resident, Costa Mesa
Mr. Ridge voiced his concerns to the Commission. He is not in favor of the Harbor Soaring Society's request.
13. James Ward
Resident, Anaheim
Mr. Ward addressed the Commission. He thanked staff for keeping the restrooms well stocked and cleaned. Mr. Ward is in favor of expanding the grading.
14. Catherina Oxford
Resident, Costa Mesa
Ms. Oxford voiced her concerns with the Commission. She does not see the need for expanding the grading.
15. Martin H. Millard
Resident, Costa Mesa
Mr. Millard addressed the Commission. He does not agree with the request, and he recommended that the Commission turn it down.
16. James Ward
Resident, Anaheim
Mr. Ward readdressed the Commission.
17. Catherina Oxford
Resident, Costa Mesa
Ms. Oxford readdressed the Commission.
18. James Sondinmire
Mr. Sondinmire voiced his concerns to the Commission. He is in support for the grading expansion.

Discussion between Vice Chairman Kim Pederson and Mr. Mejia ensued on the existing set of guidelines for the flying field at Fairview Park.

Commissioner Ethan Temianka thanked the community who attended the meeting and for addressing the Commission with their concerns.

Commissioner Ethan Temianka is in support of the Harbor Soaring Society; however, the terminology in the master plan needs to be more defined before he can support the request to expand the grading at this time.

Vice Chairman Kim Pederson also thanked the community for attending the meeting and for sharing their concerns.

Discussion between Chairman Jeff R. Mathews and Mr. Mejia took place on the land that is proposed for the additional grading.

Discussion among Commissioner Ethan Temianka, Mr. Mejia, and Mr. Staples occurred on the status of the Fairview Park Citizens Advisory Committee.

Motion made by Commissioner Ethan Temianka, seconded by Vice Chairman Kim Pederson and carried four to zero, with Commissioner Dan Vozenilek being absent, to recommend the following to the City Council:

1. **To restructure the Fairview Park Citizens Advisory Committee;**
2. **To renew the user agreement with the Harbor Soaring Society for use of Fairview Park for one (1) year; and,**
3. **To deny the request for the proposed additional grading at Fairview Park.**

Ms. Judith M. Gielow readdressed the Commission by providing a brief history on the Fairview Park Citizens Advisory Committee.

10b. Community Gardens

The report was presented by Ms. Theriault.

Discussion between Vice Chairman Kim Pederson and Ms. Theriault ensued on the process for a violation of the by-laws before a parcel is reassigned, and on the number of times a parcel was revoked within a year.

Discussion between Commissioner Ethan Temianka and Ms. Theriault took place on how often the community gardens are visited and inspected per year.

Discussion between Commissioner Dean Abernathy and Ms. Theriault occurred on the cost for a community garden parcel in comparison to the surrounding cities.

Public Comments:

1. Kris Gold
Resident, Costa Mesa
Ms. Gold voiced her concerns to the Commission. She recommended that the Commission considers increasing the fees by doubling it.
2. Ronald Gold
Resident, Costa Mesa
Mr. Gold addressed the Commission on his concerns. He recommended that the Commission raise the annual fee along with other fee suggestions.
3. Martin H. Millard
Resident, Costa Mesa
Mr. Millard voiced his concerns to the Commission.

Discussion among Vice Chairman Kim Pederson, Ms. Theriault, and Mr. Hartley ensued on how often trash is collected, on the port-a-potty service, and on whether or not there is a maintenance schedule for the facilities.

Discussion between Vice Chairman Kim Pederson and Ms. Theriault took place on noticing the gardeners of this meeting.

Motion made by Commissioner Dean Abernathy, seconded by Vice Chairman Kim Pederson and carried three to one, with Commissioner Ethan Temianka voting "No" and Commissioner Dan Vozenilek being absent, to recommend the following to the City Council:

1. **Increase the annual fee as follows**
 - **Residents: \$30 to \$60**
 - **Non-Residents: \$60 to \$120**
2. **Increase the Key/Clean-Up Deposit fee to \$120**

10c. Tree Removal Request – 2822 Ellesmere Avenue

Mr. Hartley presented the report.

Public comment was requested by Chairman Jeff R. Mathews. No public comments were received.

Motion made by Vice Chairman Kim Pederson, seconded by Commissioner Ethan Temianka and carried four to zero, with Commissioner Dan Vozenilek being absent, to deny the request for removal and replacement of up to three City-owned parkway trees located in the public right-of-way at 2822 Ellesmere Avenue.

10d. Pacific Arts Plaza – Request for Street Tree Removal at 655-675 Anton Boulevard

The report was presented by Mr. Hartley.

Discussion between Vice Chairman Kim Pederson and Mr. Hartley occurred on whether or not there is a record on the tree's history for the tree that was removed.

Discussion between Commissioner Dean Abernathy and Mr. Hartley ensued on whether or not there are time constraints for the project.

Jeff McCormick
Senior Director, Irvine Company
Applicant

Mr. McCormick addressed the Commission on the request.

Discussion between Vice Chairman Kim Pederson and Mr. McCormick took place on replacing the concrete for the sidewalks and approaches as part of the project.

Public comment was requested by Chairman Jeff R. Mathews. No public comments were received.

Motion made by Commissioner Ethan Temianka, seconded by Vice Chairman Kim Pederson and carried four to zero, with Commissioner Dan Vozenilek being absent, to authorize the removal of twelve (12) City-owned trees along the south side of Anton Boulevard between Bristol Street and Avenue of the Arts (655-675 Anton Boulevard), per the Streetscape and Median Development Standards, Section 4.0.3 - Discretionary Removals. In lieu of the required replacement trees, the applicant would pay the City a fee of equal value, and the applicant would pay for all removal costs. Applicant has agreed to remove and replace all damaged City sidewalk.

The trees must be removed within six months from the date of final approval, after which the approval expires.

10e. Tree Removal Request – 1696 Newport Boulevard

Mr. Hartley presented the report.

Discussion between Commissioner Ethan Temianka and Mr. Hartley occurred on the tree replacement process.

Discussion between Chairman Jeff R. Mathews and Mr. Hartley ensued on the property owner's future landscaping plans.

Public Comment:

Patti Plenty
Property Manager
Applicant

Ms. Plenty addressed the Commission on the tree removal request.

Discussion between Vice Chairman Kim Pederson and Ms. Plenty took place on the removal and replacement costs.

Discussion between Vice Chairman Kim Pederson and Mr. Hartley occurred on the type of palm trees that are planted in the neighboring area.

Motion made by Chairman Jeff R. Mathews, and failed for a lack of second, with Commissioner Dan Vozenilek being absent, to authorize the removal of one (1) City-owned tree located in the public right-of-way at 1696 Newport Boulevard as a Category 1 - Health and Safety Removal, per the Streetscape and Median Development Standards, Section 4.0.1 with the removal performed at City expense. To also require one (1) replacement tree.

Motion made by Commissioner Ethan Temianka, seconded by Vice Chairman Kim Pederson and carried four to zero, with Commissioner Dan Vozenilek being absent, to authorize the removal and replacement of one City-owned tree located in the public right-of-way at 1696 Newport Boulevard, per the Streetscape and Median Development Standards, Section 4.0.3 - Discretionary Removals.

In lieu of the required replacement trees, the applicant would pay the City a fee of equal value (approximately \$802), and for the applicant to work closely with City staff.

10f. Athletic Field Use and Allocation Policy Recommendations

The report was presented by Ms. McPherson.

Discussion between Vice Chairman Kim Pederson and Ms. McPherson ensued on the process to contact the different sports groups in order to gather input for the recommendations, and on the dialogue between staff and the sports groups.

Public comment was requested by Chairman Jeff R. Mathews. No public comments were received.

Chairman Jeff R. Mathews recommended to specify each school site under the Rules and Regulations (page 8) and on the Site Specific Field Use (page 10) sections of the policy.

Motion made by Commissioner Ethan Temianka, seconded by Vice Chairman Kim Pederson and carried four to zero, with Commissioner Dan Vozenilek being absent, to recommend City Council approve the additions/changes proposed by the youth sports organization members and staff as follows:

– **Editing changes throughout the entire document:**

- 1. Change Administrative Services Department to *Public Services Department***
- 2. Change Administrative Services Director to *Public Services Director***
- 3. Change FARM Sports Complex to *Jack Hammett Sports Complex***

– **On page 2 of the document under Resident Status and Non-Profit Status:**

Revise the Resident Status to state:

“Resident status will be determined from the prior season’s actual rosters (fall season for fall season, spring season for spring season). Team rosters and/or individual participant utility bills/photo ID may be required by City staff to verify residency status.

Two youth sports groups have special status assigned by City Council action as a result of having had historical use of fields which exempts them from the 75% residency requirement, AYSO Region 97 and Newport Harbor Baseball Association. See page 3 & 4 for Groups 1-6 resident status required percentages”

Revise the Non-Profit status 501 c(3) to state:

“Organization must be established as a non-profit organization. Non-profit status is defined as an organization that is so defined by the Internal Revenue Service, 501c(3) and has a State of California Tax Identification Number”

– **On page 3 of the document under Priority Use Classification and Qualification; Group 1 Organizations:**

It was recommended to change the fourth bullet point to state:

“Submit 501c(3) certificate”

It was recommended to change the sixth bullet point to state:

75% or greater Costa Mesa residents, for priority use of City fields; 50% Costa Mesa residents for priority use of NMUSD fields. Organizations that have special status assigned by City Council action as a result of having had

historical use of fields or receive special status assigned by City Council action as a result of servicing Newport Mesa Unified School District students.

- On page 4 of the document Group 3 Organizations:

It was recommended to revise first bullet point to state:

50% or greater Costa Mesa residents for priority use of City and NMUSD fields

And, it was recommended to add a third bullet point regarding select/travel games to read as follows:

All select/travel games must have at least one team from the Group 3 organization on the field or fee assessed for that field will be at the Group 5 rate.

- On page 8 of the document Rules and Regulations, and page 10 of the document Site Specific Field Use:

It was recommended the first bullet point be revised to state:

Adult field use for 2012 is allowed at Back Bay High School, Balearic Center, Davis Field at Lions Park, Killybrooke School TeWinkle Park Sports Complex and Wilson School. These fields may be scheduled if they have not already been previously permitted to their maximum for sustainability Monday through Saturday. No Adult Field Use Will Be Allowed at Adams, California, College Park, Davis, Harper, Kaiser, Paularino, Pomona, Rea, Sonora, Victoria, Whittier and Woodland Elementary Schools, TeWinkle Middle School, Parsons field and Jack Hammett Sports Complex. Estancia High School and Costa Mesa High School adult field usage is not allowed though August 2013.

- On page 14 of the document under Procedure City Fields regarding MUDLINE:

It was recommended to revise second paragraph, second sentence to state:

Assessment results will be posted by use category (football/soccer/utility or baseball/softball) on the City's MUDLINE Monday - Friday at 2:00 p.m. and Saturday - Sunday by 7:30 am

It was recommended that the time to call the MUDLINE be changed. The third paragraph first sentence will be revised to state:

It is the user group's responsibility to call the City's Wet Field MUDLINE at (714) 754-5041 after 2:00 p.m.

- On page 25 of the document under Athletic Field Use Rules and Regulations, number 2:

It was recommended that the ninth bullet point be revised to clearly define selling food or other items:

Organizations/groups using vendors during their games and tournaments to sell food or other items must submit vendor's insurance certificate (pg 27), endorsement letter (pg 28) and Costa Mesa Business License number (obtain at the Finance Dept) to the Recreation Division at a minimum of two (2) weeks prior to their event.

10g. Fairview Park Annual Report

Mr. Mejia presented the report.

Public Comments:

1. Judith M. Gielow
Resident, Costa Mesa
Ms. Gielow voiced her concerns to the Commission.
2. Sandra Genis
Resident, Costa Mesa
Ms. Genis addressed the Commission.

Discussion between Vice Chairman Kim Pederson and Mr. Mejia took place on the maintenance status for the unimproved areas of Fairview Park, and on the restoration of the wetlands and riparian habitat.

Discussion between Commissioner Ethan Temianka and Mr. Mejia occurred on whether or not there are future plans to incorporate new multipurpose trails that will integrate with the Talbert Nature Preserve.

Motion made by Chairman Jeff R. Mathews, seconded by Commissioner Dean Abernathy and carried four to zero, with Commissioner Dan Vozenilek being absent, to approve the Fairview Park Master Plan goals for 2012.

10h. Landscape/Beautification Award Program

Chairman Jeff R. Mathews briefly explained his request to the Commission. He also asked staff to agendaize this item to the next Commission meeting.

Vice Chairman Kim Pederson suggested to recognize a homeowner who has improved the quality of the neighborhood and the city.

Commissioner Dean Abernathy said that it is a great idea in the sense that the Commission is able to promote and set-up a set of values.

Chairman Jeff R. Mathews requested that the Commissioners bring forth some ideas and suggestions for discussion at the next meeting for this award program.

11. Parks Project Manager's Report

Mr. Mejia made a power point presentation on the status of the following:

- Fairview Park Wetlands and Riparian Habitat Projects
 - Phase II Construction
 - Multipurpose Trail Construction
- Brentwood Park Master Plan
- Joann Street Bike Trail
- Lions Park (Davis Field) - Replace Ball Field Lighting System
- Smallwood Park Improvements
 - Phase I Construction

Discussion between Commissioner Dean Abernathy and Mr. Mejia ensued on the disclaimer signage for each exercise equipment, and on the installation of bike racks at each park facility for the neighborhood children during upcoming park improvements.

12. Commissioner's Comments

Commissioner Dean Abernathy believes that by providing bikeability and walkability for the community it will improve access to each park.

Commissioner Dean Abernathy requested for staff to provide documentation for active uses in City parks. He said that he noticed, during the park tours, there were few basketball courts and many unused volleyball courts.

Commissioner Dean Abernathy recommended that, during the park planning phase, staff consider installing more structures and/or equipment in the parks that are appropriate activities for our children.

Commissioner Ethan Temianka had no comment at this time.

Vice Chairman Kim Pederson thanked and welcomed Mr. Munoz. He also wished staff and everyone a happy Thanksgiving Holiday.

Chairman Jeff R. Mathews announced the Joint Special Meeting of the City of Costa Mesa Parks & Recreation Commission and the City of Newport Beach Parks, Beaches & Recreation Commission scheduled for Wednesday, December 7, 2011, at 7:00 p.m.

Chairman Jeff R. Mathews wished everyone a Happy Thanksgiving, Happy Hanukkah, Merry Christmas, and a Happy New Year.

13. **Adjournment**

The meeting was adjourned at **9:04 p.m.** to the Joint Special Meeting of the City of Costa Mesa Parks & Recreation Commission and the City of Newport Beach Parks, Beaches & Recreation Commission scheduled for Wednesday, December 7, 2012, at 7:00 p.m. in the Council Chambers. Then to the next regular scheduled agenda review on Wednesday, January 25, 2012 at 5:15 p.m. in Conference Room 1A of City Hall, followed by the Commission meeting at 6:00 p.m. in the Council Chambers.

Submitted by:



ERNESTO MUNOZ
Interim Public Services Director