

**CITY OF COSTA MESA
PARKS AND RECREATION COMMISSION**

October 26, 2005

The Parks and Recreation Commission of the City of Costa Mesa met in regular session at 6:30 p.m. on October 26, 2005 at City Hall, 77 Fair Drive, Costa Mesa, California. The meeting was called to order by Vice Chair Leece, followed by the Pledge of Allegiance by Commissioner Graham.

ROLL CALL

Commissioners Present:

Wendy Leece, Vice Chair
Robert Graham, Commissioner
Mark Harris, Commissioner
David Stiller, Commissioner

Commissioner Absent:

Byron de Arakal, Chair

Also Present:

William J. Morris, Director of Public Services
Stephen N. Mandoki, Director of Administrative Services
Bruce Hartley, Maintenance Services Manager
Jana M. Ransom, Recreation Division Manager
Bart Mejia, Parks Project Manager
Peter Naghavi, Transportation Services Manager

MINUTES

Motion made by Commissioner Harris, seconded by Commissioner Stiller, and carried four to zero, with Chairman de Arakal being absent, to approve the minutes of August 24, 2005.

Motion made by Commissioner Stiller, seconded by Commissioner Harris, and carried four to zero, with Chairman de Arakal being absent, to approve the minutes of September 28, 2005.

ORAL COMMUNICATIONS

Mr. Martin Millard
2973 Harbor Blvd. #264
Costa Mesa, CA 92626

Mr. Millard requested that the Commission contact the Mesa North Community Association in order to make Paularino Park safe.

Discussion between Commissioner Graham and Mr. Millard ensued regarding a previously removed restroom and off street parking at Paularino Park.

CONSENT CALENDAR

No Items.

PUBLIC HEARING

No Items.

OLD BUSINESS

**NEWPORT BOULEVARD
STREETSCAPE IMPROVEMENTS
BETWEEN 17TH STREET AND 19TH
STREET**

Mr. Peter Naghavi made a power point presentation.

Discussion between Commissioner Harris and Mr. Naghavi took place regarding the “Carpinteria” pole and whether or not the City has a contract with Southern California Edison to maintain the power pole.

Discussion between Commissioner Stiller and Mr. Naghavi ensued on the total number of poles that will be replaced and on the light fixture wattage.

Discussion between Commissioner Graham and Mr. Naghavi occurred on whether or not there are shading options for the lights.

Discussion between Vice Chair Leece and Mr. Naghavi took place on the process for banners to be installed on a light pole and whether or not the poles would be adaptable for flower planters to be hung.

MOTION

Motion made by Commissioner Harris, seconded by Commissioner Stiller, and carried four to zero, with Chairman de Arakal being absent, to:

1. Recommend to the City Council the amendment of Section 7.0 of the Streetscape and Median Development Standards entitled “Streetscape Corridor Furniture Coordination,” to designate the proposed Section 7.0 and the streetscape plan for Newport Boulevard between 17th Street and 19th Street; and
2. Approve the removal of seven (7) Evergreen Pear trees and one (1) Queen Palm on the east side of Newport Boulevard between Broadway and East 18th Street, and one (1) Queen Palm at the NW corner of Newport Boulevard and 19th Street, to be replaced with 16’ Mexican Fan Palms at a 3:1 ratio.

NEW BUSINESS

**TREE REMOVAL REQUEST –
3333 HYLAND AVENUE**

Mr. Bruce Hartley made a power point presentation. Mr. Alan Tuntland, Development Consultant for South Coast Home Furnishings Centre, LLC, was present to answer questions by the Commission.

Discussion between Commissioner Graham and Mr. Hartley took place on the reason for the selection of the Carrotwood tree to be removed.

Discussion between Commissioner Harris and Mr. Hartley ensued on whether or not the reason for changing the ingress and egress was because of the flow of traffic.

Discussion between Vice Chair Leece and Mr. Hartley took place on whether or not the developer would pay for the removal cost of the Carrotwood tree.

Mr. Alan Tuntland stated that the developer agreed with staff's recommendations and asked that the Commission also approve staff's recommendations. Mr. Tuntland also commented that they would keep and maintain the current streetscape back to the existing wrought iron fence.

Discussion between Commissioner Graham and Mr. Tuntland occurred on the location for the sign advertising the project.

MOTION

Motion made by Commissioner Stiller, seconded by Commissioner Graham, and carried four to zero, with Chairman de Arakal being absent, to approve the request for the removal of seven (7) City-owned trees located in the public right-of-way at 3333 Hyland Avenue, with the following conditions:

1. The applicant shall replace five of the seven trees removed with one twenty-four inch box-size tree and two 15-gallon container-size trees for each of the City-owned trees removed;
2. The applicant shall transplant two pine trees, designated by the City, into thirty-six inch (36") box-size container and deliver them to the City of Costa Mesa;
3. The applicant shall not remove any City-owned parkway tree until all City permits are approved and all fees are paid; and
4. The applicant must complete the replanting/replacement requirements within one year from the date of approval, after which the tree removal approval expires.

TREE REMOVAL REQUEST – COSTA MESA SENIOR CENTER, 695 WEST 19TH STREET

Mr. Bruce Hartley made a power point presentation.

Discussion between Commissioner Graham and Mr. Hartley ensued on whether or not the tree could be saved.

Discussion between Commissioner Stiller and Mr. Hartley took place on whether or not the roots of the tree will eventually damage the sidewalk.

Discussion between Commissioner Graham and Mr. Hartley ensued on the length of time it took for the tree to grow to its current size.

Discussion between Vice Chair Leece and Mr. Hartley took place on the location for the replacement tree.

MOTION

Motion made by Commissioner Harris, seconded by Commissioner Stiller, and carried four to zero, with Chairman de Arakal being absent, to approve the request for the removal of one City-owned tree located on the grounds of the Costa Mesa Senior Center, 695 West 19th Street, with the requirement that the tree be replaced with one thirty-six inch (36") box-size tree to be planted on site near where the original tree was removed.

**CONSIDERATION OF CHANGE
TO REGULAR COMMISSION
MEETING DATE FOR
NOVEMBER 2005**

Mr. William Morris presented the report.

MOTION

Motion made by Commissioner Graham, seconded by Commissioner Stiller, and carried four to zero, with Chairman de Arakal being absent, to move the November 2005 regular Parks and Recreation Commission Meeting to Wednesday, November 30, 2005. The time and location for this adjusted meeting should remain unchanged, i.e. 5:15 p.m. Study Session in Conference Room 1A and Business Meeting at 6:30 p.m. in the Council Chambers.

**MAINTENANCE SERVICES
MANAGER'S REPORT**

Mr. Bruce Hartley made a power point presentation.

- Lions Park Airplane has been renovated with surfacing underneath it for handicap accessibility and for resilient/safety surface for falls.
- Estancia Park Adobe grounds were spruced up and new benches were added. The Costa Mesa Historical Society's request for a kiosk to be installed was included and approved in the City budget. Staff worked with the Historical Society on a design and the location for the kiosk, which was made of recycled material.
- Concrete Replacement Project in City parks has been budgeted for \$35,000, and staff is working on replacing deteriorated/damaged concrete.
- New tables were installed at Del Mesa Park.
- Painting and concrete sealing at several restrooms throughout City parks has been completed.
- A new roof was installed at the Lions Park building. Staff will be sand blasting and sealing the outside of the building. Staff also painted the inside of the building.
- Staff sealed the wood to its natural condition at Vista Park.
- Repairs were made to the restroom at Estancia Park. Staff painted the wood and the contractors will be painting the metal. The contractors will also fumigate the building for termites.
- Pictures of the Costa Mesa Senior Center were shown before the tree removal project begins.
- The pathway for model airplane flyers at Fairview Park was graded and a clear and smooth landing site has been created.
- Maintenance staff had purchased three natural gas powered trucks from grants.

Vice Chair Leece thanked Mr. Hartley for a good report summarizing City projects.

PARKS PROJECT MANAGER'S REPORT

Mr. Bart Mejia presented the report with overhead pictures.

- TeWinkle Park Athletic Field – rough grading of the site for the future parking lot and construction for a new building has begun. The new building will include restrooms, an electrical room, a concession area and an equipment room. The contractor is on schedule with the project.

Discussion between Commissioner Stiller and Mr. Mejia took place on the excavation for the footing of the new snack bar building and on the completion date for the entire complex project.

Discussion between Commissioner Stiller and Mr. Mejia ensued on the status of the transformers from Southern California Edison for the TeWinkle Park Lake Improvements project.

Commissioner Graham commented that he is impressed with the photos that were presented; however, he feels that the photos are compromised by the overhead power lines and hopes that the City Council will direct their attention to this issue because so many City trees have been trimmed or removed.

Discussion between Vice Chair Leece and Mr. Mejia occurred on the wrought iron fencing for the Joanne Street Bike Trail project and on the status of the Athletic Field Lighting project.

Commissioner Graham recommended that staff consider replacing the chain link fence with wrought iron fencing located on Adams Street behind Balearic School, which is on school property.

COMMISSIONER'S COMMENTS

Concerning negotiations with the School District on the Joint Use Agreement, Commissioner Stiller commented that there would be an adequate and a binding agreement with the School District and that, once an event has been permitted, the school district cannot request that the permit be rescinded, which should be clearly understood and irrevocably adhered to.

Commissioner Harris requested that staff notify the Park Rangers and the Police Department to patrol Shiffer Park in the afternoons and on the weekends to ensure the safety of the young children in the area. Commissioner Harris is also concerned about the handball courts area at Shiffer Park.

Commissioner Graham commented on the fantastic network of bike trails on the west side of the City, and that he has enjoyed them and hopes that the community will also enjoy them.

Commissioners agreed that Vice Chair Leece has done an outstanding job at this meeting.

Vice Chair Leece thanked fellow Commissioners for their help at the meeting. She also mentioned that the Lounge Chair

Theatre was a success with over 200 people in attendance and that an upcoming Walk in the Park event is scheduled for November 12, 2005.

Vice Chair Leece mentioned that the Commission would review and consider the Canyon Park Encroachment report from Mr. William Morris.

Vice Chair Leece stated that the City and the School District would be meeting quarterly. The next scheduled meeting is on January 24, 2006 at the School District Office at 8:30 a.m. Status on Measure "A," the progress of the Joint Use Agreement (JUA), Paularino School fields and the status on Measure "F" were discussed at the last meeting. Discussions relating to the JUA included the standards of field maintenance; field upgrade based on the usage; and on creating a field permit cancellation policy. The School District would investigate the placement and use of a gate on Paularino School fields. There was discussion on the status of Measure "F," which will be voted on November 8, 2005.

Commissioner Stiller stated that the quarterly meeting between the City and the School District is a public meeting, and if the community is interested in the field use issues or on other matters between the City and the School District, the community has the opportunity to attend the meetings and voice their concerns.

ADJOURNMENT:

The meeting was adjourned at **8:05 p.m.** to the Study Session on Wednesday, November 30, 2005 at 5:15 p.m. in Conference Room 1A, followed by the regular Commission meeting at 6:30 p.m. in the Council Chambers.

Submitted by:

WILLIAM J. MORRIS
Director of Public Services