

**AMENDMENT NUMBER FOUR
TO PROFESSIONAL SERVICES AGREEMENT
WITH
JEANELLE HEASTON DBA PERMIT MANAGEMENT SOLUTIONS**

This Amendment Number Four ("Amendment") is made and entered into as of the 30th day of September, 2020 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and JEANELLE HEASTON, an individual DBA PERMIT MANAGEMENT SOLUTIONS ("Consultant").

WHEREAS, City and Consultant entered into an agreement on September 5, 2017 for Consultant to provide plan check and permit processing services on an as-needed basis (the "Agreement"); and

WHEREAS, Section 4.1 of the Agreement provides for a term of one (1) year, with the option to extend the Agreement for four (4) additional one (1) year periods; and

WHEREAS, on April 17, 2018, City and Consultant amended the Scope of Services relating to plan check services provided to the Fire Department; and

WHEREAS, on September 1, 2018, City and Consultant amended Section 4.1 of the Agreement and extended the term through September 30, 2019; and

WHEREAS, on September 23, 2019, City and Consultant extended the term through September 30, 2020 and amended the fee schedule set forth in Section 2.1 of the Agreement; and

WHEREAS, City and Consultant now desire to extend the term through June 30, 2021 and to provide for the option to extend the term for one (1) additional one (1) year period.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The term of the Agreement shall be extended through June 30, 2021. Thereafter, the term of the Agreement may be extended for one (1) additional one (1) year period.
2. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
3. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.
4. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement. Counterpart written signatures may be transmitted by facsimile, email or other electronic means and have the same legal effect as if they were original signatures.

[Signatures appear on following page.]

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CITY OF COSTA MESA

Loni Amador H

City Manager

Date: 10/27/20

CONSULTANT

Jeanette S. Heaston

Signature

Jeanette S. Heaston - owner

Name and Title

Date: 10-5-20

ATTEST:

Brenda Green 10/28/20

City Clerk



APPROVED AS TO FORM:

[Signature]

City Attorney

Date: 10/27/2020

APPROVED AS TO INSURANCE:

[Signature]

Risk Management

Date: 10/19/2020

APPROVED AS TO CONTENT:

[Signature]

Project Manager

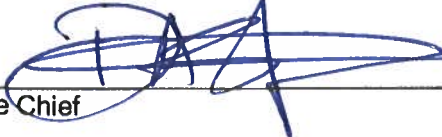
Date: 10/19/20

DEPARTMENTAL APPROVAL:



Economic and Development Services
Director

Date: 10/19/20



Fire Chief

Date: 10/20/2020

APPROVED AS TO PURCHASING:



Finance Director

Date: October 14, 2020