

**AMENDMENT NUMBER FOUR
TO PROFESSIONAL SERVICES AGREEMENT
WITH
INTERWEST CONSULTING GROUP INC.**

This Amendment Number Four ("Amendment") is made and entered into as of the 30th day of September, 2020 ("Effective Date"), by and between the CITY OF COSTA MESA, a municipal corporation ("City"), and INTERWEST CONSULTING GROUP INC., a Colorado corporation registered to do business in California ("Consultant").

WHEREAS, City and Consultant entered into an agreement on September 5, 2017 for Consultant to provide plan check and permit processing services on an as-needed basis (the "Agreement"); and

WHEREAS, Section 4.1 of the Agreement provides for a term of one (1) year, with the option to extend the Agreement for four (4) additional one (1) year periods; and

WHEREAS, on April 17, 2018, City and Consultant amended the Scope of Services relating to plan check services provided to the Fire Department; and

WHEREAS, on September 1, 2018, City and Consultant amended Section 4.1 of the Agreement and extended the term through September 30, 2019; and

WHEREAS, on September 23, 2019, City and Consultant extended the term through September 30, 2020 and amended the fee schedule set forth in Section 2.1 of the Agreement; and

WHEREAS, City and Consultant now desire to extend the term through June 30, 2021, to provide for the option to extend the term for one (1) additional one (1) year period, to amend the fee schedule set forth in Section 2.1 of the Agreement, and to amend Section 6.4 relating to Consultant's address for notice purposes.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The term of the Agreement shall be extended through June 30, 2021. Thereafter, the term of the Agreement may be extended for one (1) additional one (1) year period.
2. Section 2.1 of the Agreement shall be amended to reflect that Consultant shall be paid in accordance with the amended fee schedule set forth in Exhibit "A," attached hereto and incorporated herein, commencing October 1, 2020.
3. Section 6.4 of the Agreement shall be amended to revise Consultant's address for notice purposes as follows:

IF TO CONSULTANT:

Interwest Consulting Group Inc.
1 Jenner, Suite 160
Irvine, CA 92618
Attn: Jay Elbettar

4. All terms not defined herein shall have the same meaning and use as set forth in the Agreement.
5. All other terms, conditions, and provisions of the Agreement not in conflict with this Amendment shall remain in full force and effect.
6. This Amendment may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement. Counterpart written signatures may be transmitted by facsimile, email or other electronic means and have the same legal effect as if they were original signatures.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by and through their respective authorized officers, as of the date first written above.

CITY OF COSTA MESA

Don Amador H
 City Manager

Date: 11/5/20

CONSULTANT

Terry J. Rodriguez
 Signature
Terry J. Rodriguez, President
 Name and Title

Date: 10-6-20

ATTEST:

Brenda Green 11/5/2020
 City Clerk



APPROVED AS TO FORM:

[Signature] *ACA*
 City Attorney

Date: 11/5/2020

APPROVED AS TO INSURANCE:



Risk Management

Date: 10/19/2020

APPROVED AS TO CONTENT:



Project Manager

Date: 10/19/20

DEPARTMENTAL APPROVAL:



Economic and Development Services
Director


Date: 10/19/20



Fire Chief

Date: 10/26/2020

APPROVED AS TO PURCHASING:



Finance Director

Date: October 14, 2020

EXHIBIT A
AMENDED FEE SCHEDULE

September 8, 2020

City of Costa Mesa
Development Services Department
Silvia Kennerson,
Senior Management Analyst
77 Fair Drive
Costa Mesa, CA 92626



Re: Amendment to Agreement between the City of Costa Mesa and Interwest Consulting Group for Building Plan Check and Permit Processing Services

We have appreciated the opportunity to serve the City of Costa Mesa, providing On-Call Building Plan Check and Permit Processing Services. Please accept this letter as our formal request to renew our agreement for these services with the City. Because we understand the financial impact that the pandemic has had on our public agency clients, we have proposed a decrease in our current rates with the City, see attachment.

We'd also like to take this opportunity to ensure that the City has our most current contact information. We recently changed office locations and are no longer at the Huntington Beach address. Going forward, services provided to the City of Costa Mesa will come from the following office. Please update your records accordingly.

Interwest Consulting Group
Orange County Office
1 Jenner, Suite 160
Irvine, CA 92618
714.899.9039

I will continue to serve as Principal-in-Charge for the City, able to bind the firm to any amendments that may result from this letter proposal. Jay Elbettar, PE, CBO, LEED-AP, CASp will continue to act as the City's Project Manager and main point of contact with the firm.

Please do not hesitate to contact me at 949.613.5595 or rbeehler@interwestgrp.com should you have any questions. We look forward to continuing to provide the City of Costa Mesa with excellent service.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ron Beehler', written over a white background.

Ron Beehler, SE, CBO
Director, Building Safety Services

1 Jenner, Suite 160
Irvine, CA 92618
714.899.9039

Billing Rates

The rates displayed in the fee schedule below reflect Interwest's current fees. Hourly rates are typically reviewed yearly on July 1 and may be subject to revision unless under specific contract obligations.

CLASSIFICATION	HOURLY BILLING RATE	OVERTIME RATE
Building Department Services		
Plans Examiner	\$90	\$112.50
Plan Check Engineer	\$125	\$156.25
Chief Plans Examiner (Supervisor)	\$114	\$142.50
Permit Processing	\$52 - \$67	129% of proposed hourly rate
Permit Technician I and II	\$65 - \$70	129% of proposed hourly rate
Fire Plans Examiner	\$90	\$112.50