



# PLANNING COMMISSION AGENDA

November 23, 2020

Planning Commission Meeting begins at **6:00 PM**

In order to minimize the spread of the COVID-19 virus, Governor Newsom has issued Executive Orders that temporarily suspend requirements of the Brown Act which allows Planning Commission Members to attend Planning Commission meetings telephonically. Given the health risks associated with COVID-19, the City Council Chambers will be closed to the public until further notice.

If you would like to participate in this meeting, you can participate via the following options:

1. You are strongly encouraged to observe the Planning Commission meetings live on COSTA MESA TV (SPECTRUM CHANNEL 3 AND AT&T U-VERSE CHANNEL 99) AND ONLINE AT [youtube.com/costamesatv](https://www.youtube.com/costamesatv).
2. Zoom Webinar – November 23, 2020 **6:00 PM**  
Please click the link below to join the webinar:  
<https://zoom.us/j/96060379921?pwd=N2lvbzhJM2hWU3puZkk1T3VYTXhoQT09>

Or sign into Zoom.com and “Join a Meeting”  
Webinar ID: 960 6037 9921/ Passcode: 595958

- If Zoom is not already installed on your computer, click “Download & Run Zoom” on the launch page and press “Run” when prompted by your browser. If Zoom has previously been installed on your computer, please allow a few moments for the application to launch automatically.
- Select “Join Audio via Computer.”
- The virtual conference room will open. If you receive a message reading, “Please wait for the host to start this meeting,” simply remain in the room until the meeting begins.

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- During the Public Comment Period, use the “raise hand” function located in the participants’ window and wait for city staff to announce your name and unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

Participate via telephone: US: + 1 669 900 6833  
Webinar ID: 960 6037 9921/ Passcode: 595958

During the Public Comment Period, press \*9 to add yourself to the queue and wait for city staff to announce your name/phone number and press \*6 to unmute your line when it is your turn to speak. Comments are limited to 3 minutes, or as otherwise directed.

3. Members of the public who wish to make a comment on a specific agenda item may submit your comment via email to [PCPublicComments@costamesaca.gov](mailto:PCPublicComments@costamesaca.gov). Comments received by **12:00 PM** on the date of the meeting will be provided to the Planning Commission, made available to the public, and will be part of the meeting record.
4. Please know that it is important for the City to allow public participation at this meeting. If you are unable to participate in the meeting via the processes set forth above, please contact the City Clerk at 714-754-5225 or [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov) and we will attempt to accommodate you. While the City does not expect there to be any changes to the above process for participating in this meeting, if there is a change, the City will post the information as soon as possible to the City’s website.
5. The City of Costa Mesa’s goal is to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, we will attempt to accommodate you in every reasonable manner. Please contact the City Clerk’s office 24 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible 714-754-5225 or at [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov). El objetivo de la ciudad de Costa Mesa es cumplir con la ley de Estadounidenses con Discapacidades (ADA) en todos los aspectos. Si como asistente o participante en esta reunión, usted necesita asistencia especial, más allá de lo que normalmente se proporciona, intentaremos de complacer en todas las maneras. Favor de comunicarse a la oficina del Secretario de la Ciudad con 24 horas de anticipación para informarnos de sus necesidades y determinar si alojamiento es realizable al 714-754-5225 o [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov)

**The City of Costa Mesa thanks you in advance for taking all precautions to prevent spreading the COVID-19 virus.**

**NOVEMBER 23, 2020  
REGULAR MEETING – 6:00 PM**

**BYRON DE ARAKAL**  
Chair

**JEFFREY HARLAN**  
Vice Chair

**KEDARIOUS COLBERT**  
Planning Commissioner

**DIANNE RUSSELL**  
Planning Commissioner

**MARC PERKINS**  
Planning Commissioner

**JON ZICH**  
Planning Commissioner

**JENNA TOURJE**  
Planning Commissioner

**JENNIFER LE**  
Acting Director of Economic and  
Development Services

**TARQUIN PREZIOSI**  
Assistant City Attorney

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ROLL CALL**

**ANNOUNCEMENTS AND PRESENTATIONS**

Presentation recognizing Vice Chair Harlan for his service on the Planning Commission.

**PUBLIC COMMENTS – MATTERS NOT LISTED ON THE AGENDA**

**PLANNING COMMISSIONER COMMENTS AND SUGGESTIONS**

**CONSENT CALENDAR: None**

**PUBLIC HEARINGS:**

*PROCEDURE: Announcement of Public Hearing Item, Report of Ex Parte Communications, Staff Report Presentation, Commission Questions for Staff, Open Public Hearing, Close Public Hearing, Motion*

**1. [ZONING APPLICATION 20-17 FOR A MODIFIED PLANNED SIGNING PROGRAM FOR RANDY'S DONUTS AT 2930 HARBOR BOULEVARD](#)**

**Project Description:** Zoning Application 20-17 is a request for a Planned Signing Program for Randy's Donuts to allow for one roof mounted sign in the form of a donut with exterior illumination to be located at the front of the building. The sign will be

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approximately 433 square feet and total height is 39 feet 11 inches above finished grade. One illuminated wall sign mounted above the entrance to the restaurant on the south side of the building and one freestanding directional sign at the driveway entrance are also proposed. A previous iteration of the application was conditionally approved by the Planning Commission at the October 12, 2020 meeting.

**Environmental Determination:** The project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15311 (Class 11), Accessory Structures.

**Recommended Action:** Staff recommends that the Planning Commission adopt a Resolution to:

1. Find that the project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15311 (Class 11), Accessory Structures; and
2. Approve Zoning Application 20-17 with a modified design as presented, subject to conditions of approval.

[Click here for public correspondence received on this item](#)

#### **DEPARTMENTAL REPORTS:**

1. **Public Services Report**
2. **Development Services Report**

#### **CITY ATTORNEY'S OFFICE REPORT:**

1. **City Attorney**

#### **ADJOURNMENT**

Next Meeting: Planning Commission regular meeting, December 14, 2020, 6 PM

## **ADDITIONAL INFORMATION**

### **PLANNING COMMISSION MEETINGS:**

Costa Mesa Planning Commission meets the second and fourth Monday of each month at 6:00 PM.

### **PUBLIC COMMENTS – MATTERS LISTED ON THE AGENDA:**

1. Members of the public desiring to comment on a specific agenda item, please submit your comment via email at [PCPublicComments@costamesaca.gov](mailto:PCPublicComments@costamesaca.gov) or as otherwise described on Pages 1 and 2 of this agenda.
2. In accordance with City Council Policy 000-11, and among other requirements, any pictures, PowerPoints, and videos for display at a public meeting must have been previously reviewed by staff to verify appropriateness for general audiences. A copy of this policy is available at City Hall during normal office hours. Please email [PCPublicComments@costamesaca.gov](mailto:PCPublicComments@costamesaca.gov) **NO LATER THAN 12:00 NOON.**

### **AGENDA REPORTS:**

Reports may be obtained on the City's website at <https://www.costamesaca.gov/city-hall/commissions-and-committees/planning-commission/agendas-videos-minutes/2020-agendas-and-minutes>

### **Note regarding agenda-related documents provided to a majority of the Planning Commission after distribution of the Planning Commission agenda packet (GC §54957.5):**

Any related documents provided to a majority of the Planning Commission after distribution of the Planning Commission agenda packets will be made available to the public on the City's website at [www.costamesaca.gov](http://www.costamesaca.gov).

Please note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information.

### **APPEAL PROCEDURE:**

Unless otherwise indicated, the decision of the Planning Commission is final at 5:00 PM, seven (7) days following the action, unless an affected party files an appeal to the City Council, or a member of City Council requests a review of the action. Applications for appeals are available through the City Clerk's office; please call 714.754.5225 for additional information.

### **CONTACT CITY STAFF:**

77 Fair Drive, Costa Mesa, CA 92626  
Planning Division 714.754.5245  
Fax 714.754.4913  
[planninginfo@costamesaca.gov](mailto:planninginfo@costamesaca.gov)

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