

**ACTION REPORT  
CITY OF COSTA MESA  
REGULAR MEETING OF THE CITY COUNCIL AND SUCCESSOR  
AGENCY TO THE REDEVELOPMENT AGENCY\***

\*NOTE: ALL AGENCY MEMBERSHIPS ARE REFLECTED IN THE TITLE "COUNCIL MEMBER."

**TUESDAY, JULY 20, 2021**

**COUNCIL CHAMBERS AND VIRTUAL LOCATIONS  
77 FAIR DRIVE COSTA MESA, CALIFORNIA  
REGULAR MEETING 6:00 P.M.**

**JOHN STEPHENS**

Mayor

**MANUEL CHAVEZ**

Council Member - District 4

**ANDREA MARR**

Mayor Pro Tem - District 3

**JEFFREY HARLAN**

Council Member - District 6

**LOREN GAMEROS**

Council Member - District 2

**ARLIS REYNOLDS**

Council Member - District 5

**DON HARPER**

Council Member - District 1

City Attorney

**Kimberly Hall Barlow**

City Manager

**Lori Ann Farrell Harrison**

**CALL TO ORDER** - The Regular City Council and Successor Agency to the Redevelopment Agency meeting was called to order by Mayor Stephens at 6:00 p.m.

**ROLL CALL**

Present: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Absent: None.

**CONSENT CALENDAR: (Items 1-13)**

**MOVED/SECOND:** Council Member Harlan/Council Member Chavez

**MOTION:** Approve recommended actions for Consent Calendar Item Nos. 1 through 13 except for 7 and 11.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harlan, Council Member Harper, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None

Motion carried: 7-0

**For Informational Purposes Only**

**1. PROCEDURAL WAIVER: APPROVE THE READING BY TITLE ONLY OF ALL ORDINANCES AND RESOLUTIONS**

**ACTION:**

City Council and Agency Board approved the reading by title only and waived full reading of Ordinances and Resolutions.

**2. READING FOLDER**

Claims received by the City Clerk: John Irby, Arthur Lopez, Debora Medeiros, Leslie Murtaugh.

**ACTION:**

City Council received and filed.

**3. WARRANT RESOLUTION NO. 2663 – Finance Department**

**ACTION:**

City Council approved Warrant Resolution No. 2663 of the City Council of the City of Costa Mesa, California, allowing certain claims and demands, including Payroll Register Nos. 21-11 “A” for \$0.00, 21-12 for \$3,001,453.54, 21-12 “A” for -\$622.81, and 21-13 for \$3,959,723.40; and City operating expenses for \$6,113,769.71.

**4. MINUTES - City Manager’s Office/City Clerk’s Division**

**ACTION:**

City Council approved the Minutes of the Regular meeting of June 1, 2021, Study Session of June 8, 2021, and Special Closed Session of July 12, 2021.

**5. MONTHLY UPDATE OF STRATEGIC PLAN GOALS AND SIX MONTH OBJECTIVES - City Manager’s Office**

**ACTION:**

City Council approved the July update to the work plan for the 2021 Strategic Plan’s six-month objectives.

**6. 2020 ANNUAL REVIEW OF THE COSTA MESA 2015-2035 GENERAL PLAN Economic and Development Services Department/Planning Division**

**ACTION:**

City Council approved the 2020 Annual Review of the 2015-2035 Costa Mesa General Plan as its annual progress report for final submittal to the State Office of Planning and Research and the State Department of Housing and Community Development.

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**8. GRANT OF AVIGATION EASEMENT FOR BRIDGE SHELTER AT 3175 AIRWAY AVENUE - Economic and Development Services Department/Planning Division**

**ACTION:**

1. City Council approved the Grant of Avigation Easement.
2. Authorized the City Manager or her designee to sign the final document on the City's behalf.

**9. RENEWAL OF THE MICROSOFT ENTERPRISE AGREEMENT**

Information Technology Department

**ACTION:**

1. City Council approved a three-year renewal of the Enterprise Agreement ("EA") with Microsoft through SoftwareOne in the amount not-to-exceed \$289,729.80 (payable in three equal annual payments of \$96,576.60).
2. Authorized the City Manager to sign the agreement and any documents necessary to continue the City's participation in the program during the three-year term.

**10. AGREEMENT FOR UNLEADED FUEL SERVICES WITH PINNACLE PETROLEUM, INC. - Public Services Department/Maintenance Services Division**

**ACTION:**

1. City Council approved the Agreement with Pinnacle Petroleum, Inc., 16651 Gemini Lane, Huntington Beach, CA 92647 for the purchase and delivery of unleaded fuel in an annual amount of \$400,000, based upon pricing provided through a Cooperative Agreement with the County of Orange, Contract RCA-017-210100021, commencing on August 1, 2021 and continuing for a term of five (5) years from that date to June 30, 2026, unless otherwise terminated by the County of Orange.
2. Authorized the City Manager and the City Clerk to execute the agreements and future authorized amendments to the agreements.

**12. ORANGE COUNTY TRANSPORTATION AUTHORITY AGREEMENT (OCTA) FOR SENIOR MOBILITY PROGRAM (SMP)**

Parks and Community Services Department

**ACTION:**

1. Approved and authorized the City Manager and the City Clerk to execute a five (5) year Cooperative Agreement between Orange County Transportation Authority and the City of Costa Mesa for the Senior Mobility Program.
2. Authorized the City Manager and the City Clerk to renew the agreement for one (1) additional five-year term, upon mutual agreement of both parties.

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3. Authorized the City Manager and the City Clerk to execute future changes and amendments to the agreement.

**13. COVID-19 EMERGENCY PURCHASES OVER \$50,001 OR MORE**

Finance Department

**ACTION:**

Received and filed the report regarding emergency purchases of \$50,001 or more.

**ITEMS PULLED FROM THE CONSENT CALENDAR**

7. **SECOND READING AND ADOPTION OF AN ORDINANCE TO APPROVE REZONE R-20-01 TO REZONE A 15.23-ACRE SITE TO PLANNED DEVELOPMENT RESIDENTIAL-HIGH DENSITY (PDR-HD) AND ESTABLISH A SITE-SPECIFIC DENSITY OF 80 DWELLING UNITS PER ACRE, AN ORDINANCE TO APPROVE SPECIFIC PLAN SP-20-01, AND AN ORDINANCE TO APPROVE DEVELOPMENT AGREEMENT DA-20-02 BETWEEN THE CITY OF COSTA MESA AND INTERNATIONAL ASSET MANAGEMENT HOLDING GROUP, LLC FOR A MIXED-USE PROJECT LOCATED AT 1683 SUNFLOWER AVENUE (ONE METRO WEST)**

Economic and Development Services Department/Planning Division

**MOVED/SECOND:** Mayor Stephens/Mayor Pro Tem Marr

**MOTION:** Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: Council Member Harper

Absent: None

Abstain: Council Member Harlan

Motion carried: 5-1-1

**ACTION:**

City Council gave second reading to and adopted the following for the property located at 1683 Sunflower Avenue:

- Ordinance No. 2021-12 to approve Rezone R-20-01 to rezone the subject property from Industrial Park (MP) to Planned Development Residential-High Density (PDR-HD) and establish a site-specific density of 80 dwelling units per acre and maximum of 1,057 units.
- Ordinance No. 2021-13 to approve Specific Plan SP-20-01 to apply zoning standards for the subject property.
- Ordinance No. 2021-11 to approve Development Agreement DA-20-02 between the City of Costa Mesa and International Asset Management, LLC for the development terms, affordable housing, and off-site improvements at the subject property.

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**11. TRAFFIC SIGNAL INSTALLATION FOR BAKER STREET AND RANDOLPH AVENUE, CITY PROJECT NO. 21-01 – Public Services Department**

**MOVED/SECOND:** Council Member Reynolds/Council Member Chavez

**MOTION:** Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None

Abstain: None

Motion carried: 7-0

**ACTION:**

1. City Council adopted plans, specifications, and working details for the Traffic Signal Installation at Baker Street and Randolph Avenue, City Project No. 21-01 (370054).
2. Approved a budget adjustment, authorizing the use of the Citywide Traffic Signal Improvement Project Budget (370058) from the Measure “M2” Fairshare Fund in the amount of \$50,000 and appropriate said funds to the Traffic Signal Installation at Baker Street and Randolph Avenue Project.
3. Approved a budget adjustment, authorizing the use of Measure “M2” Fairshare Fund’s Undesignated Fund Balance in the amount of \$49,789 and appropriating said funds to the Traffic Signal Installation at Baker Street and Randolph Avenue Project.
4. Awarded a Public Works Agreement (PWA) to PTM General Engineering Services, Inc., 5942 Alcorn Street, Riverside, CA 92504, in the amount of \$363,036.
5. Authorized the City Manager and City Clerk to execute the PWA and future amendments to the agreement within Council authorized limits.
6. Authorized an additional ten percent (10%) contingency amount of \$36,304 as needed for unforeseen costs.

----- **END OF CONSENT CALENDAR** -----

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**PUBLIC HEARINGS:**

- 1. APPROVE CERTIFICATION OF SPECIAL ASSESSMENTS FOR THE COLLECTION OF DELINQUENT CIVIL CITATIONS FOR MUNICIPAL CODE VIOLATIONS IN RELATION TO ILLEGAL AND UNLICENSED CANNABIS BUSINESSES** – Finance Department

**MOVED/SECOND:** Council Member Chavez/Mayor Pro Tem Marr

**MOTION:** Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None

Abstain: None

Motion carried: 7-0

**ACTION:**

1. City Council held a Public Hearing.
2. Adopted Resolution No. 2021-29 approving the certification of special assessments for delinquent civil fines for municipal code violations in relation to illegal and unlicensed cannabis businesses.

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

- 1. INTRODUCTION AND FIRST READING OF ORDINANCE AMENDING RESIDENCY REQUIREMENT FOR MEMBERS OF THE PLANNING COMMISSION, AMENDMENT OF COUNCIL POLICY 000-2 AND REPEAL OF COUNCIL POLICY 000-2.5** – City Clerk’s Office

**MOVED/SECOND:** Council Member Reynolds/Mayor Pro Tem Marr

**MOTION:** Approve recommended actions with changes.

The motion carried by the following roll call vote:

Ayes: Council Member Gameros, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: Council Member Chavez and Council Member Harper.

Absent: None

Abstain: None

Motion carried: 5-2

## For Informational Purposes Only

### **ACTION:**

1. City Council introduced for first reading, by title only, Ordinance No. 2021-14 of the City Council of the City of Costa Mesa, California, amending Section 13-10 (Planning Commission) of Article 3 (Review Authorities) of Chapter I (In General) of Title 13 (Planning, Zoning and Development) of the Costa Mesa Municipal Code.
  2. Adopted revised Council Policy 000-2.
  3. Repealed Council Policy 000-2.5.
  4. Removed the requirement to be an elector of the city.
2. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, RATIFYING REGULATION NO. 6 ISSUED BY THE CITY MANAGER AS DIRECTOR OF EMERGENCY SERVICES REVISING REGULATION NO. 5 REGARDING TEMPORARY SUSPENSION OF ENFORCEMENT OF CERTAIN PARKING RESTRICTIONS IN RESIDENTIAL NEIGHBORHOODS** – City Manager’s Office

**MOVED/SECOND:** Mayor Pro Tem Marr/Council Member Harlan

**MOTION:** Approve recommended actions.

The motion carried by the following roll call vote:

Ayes: Council Member Chavez, Council Member Gameros, Council Member Harper, Council Member Harlan, Council Member Reynolds, Mayor Pro Tem Marr, and Mayor Stephens.

Nays: None

Absent: None

Abstain: None

Motion carried: 7-0

### **ACTION:**

City Council adopted Resolution No. 2021-28 ratifying Regulation No. 6 issued by the City Manager as Director of Emergency Services revising Regulation No. 5 regarding temporary suspension of enforcement of certain parking restrictions in residential neighborhoods.

**ADJOURNMENT** – Mayor Stephens adjourned the meeting at 8:51 p.m.