



Board Meeting Minutes

Date: *Tuesday, May 1, 2018*
 The Senior Center- 695 W 19th Street, Costa Mesa

Time of Opening of Meeting: *00:00 a.m or p.m.*

Board Members Present:

- Lisa Schultz
- Mary Fewel
- Dean Abernathy
- Lea Lowe
- Linda Tenno
- Mike Carey
- JoJo Crowley
- Nichole Scott
- Gerard Ladalardo
- Jesus Perez
- Ali Hayes
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Associate Board Members Present:

- Matt Vorona
- Karen Ursini
- Celia Rios
- Additional Board Member
- Additional Board Member
- Additional Board Member
- Additional Board Member

City Staff Present:

Jennifer Christ

Guests:

No Guests at tonight's meeting

Topic	<i>N/A</i>
Presenter	<i>Name of Board of Director</i>
Summary	<i>NO Guests tonight</i>
Proposal	<i>Proposal description.</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	No Decision required

Minutes:

Topic	<i>Approval of Minutes</i>
Presenter	<i>Gerard Ladalardo</i>
Summary	<i>Description of the topic as delivered by the presenter.</i>
Proposal	<i>Approve the Minutes of the March 6, 2018 meeting.</i>
Person to Make Motion	<i>Dean Abernathy</i>
Person to Second Motion	<i>Nichole Scott</i>
Board Approval	Unanimously Approved

Treasurer Report:

Topic	<i>Update Treasury Report</i>
Presenter	<i>Mary Fewel</i>
Summary	<i>February was close to January in amount in concert funds. Starting concert season with \$28,000+ (\$9,900+ in Grants)</i>
Proposal	<i>Proposal description.</i>
Person to Make Motion	<i>Dean Abernathy</i>
Person to Second Motion	<i>Mike Carey</i>
Board Approval	Unanimously Approved

Topic	<i>N/A</i>
Presenter	<i>Name of Board of Director</i>
Summary	<i>Description of the topic as delivered by the presenter.</i>
Proposal	<i>Proposal description.</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	<i>Choose decision of the Board if second motion is made.</i>

Topic	<i>N/A</i>
Presenter	<i>Name of Board of Director</i>
Summary	<i>Description of the topic as delivered by the presenter.</i>
Proposal	<i>Proposal description.</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	<i>Choose decision of the Board if second motion is made.</i>

New Business:

Topic	By Laws Reviews- Presented By Jennifer Christ (City of CM)
Presenter	<i>Name of Board of Director</i>
Proposal	CMF By laws
Summary	<i>Jennifer has original bylaws and one change a few years ago – nobody seems to know when. Removed bylaws changes to go in front of counsel. Make sure we are up to date on the bylaws. Lean mentioned she didn't remember discussing the bylaws changes. The Freedom committee money belongs to the Freedom Committee. They will take care of the memorial bricks at the cemetery (still in the works).</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	No Decision Required

Grants:

Topic	<i>Grants</i>
Presenter	<i>Karen Ursini</i>
Proposal	<i>Women's Journey Foundation</i>
Summary	<i>Presented copies of grant requests. We also are requiring a testimonial for grants (1) Women's Journey Foundation – board approved \$1,000 grant.</i>
Person to Make Motion	<i>Dean Abernathy</i>
Person to Second Motion	<i>Mike Carey</i>
Board Approval	Unanimously Approved

Topic	<i>Grants</i>
Presenter	<i>Karen Ursini</i>
Proposal	<i>Jon Peabody, Scoutmaster</i>
Summary	<i>Requested \$1,000 to \$1,500 for 20 young boys to help with the cost of summer camp. Board approved a \$1,000 grant</i>
Person to Make Motion	<i>Mary Fewel</i>
Person to Second Motion	<i>Nichole Scott</i>
Board Approval	Unanimously Approved

Topic	<i>Grants</i>
Presenter	<i>Karen Ursini</i>
Proposal	<i>Teacher at Tewinkle</i>
Summary	<i>Middle school music program requested \$1,000 to \$1,500 for laptop and ipad pro. Board approved grant for \$950</i>
Person to Make Motion	<i>Mike Carey</i>
Person to Second Motion	<i>Lea Lowe</i>
Board Approval	Unanimously Approved

Topic	<i>Grants</i>
Presenter	<i>Karen Ursini</i>
Proposal	<i>Tewinkle teacher student managed store</i>
Summary	<i>Requested \$1,000 for help with startup for student run store to redeem tickets for items they earn from positive actions. Board approved \$500 grant because school year is almost over.</i>
Person to Make Motion	<i>Dean Abernathy</i>
Person to Second Motion	<i>Mike Carey</i>
Board Approval	Unanimously Approved

Topic	<i>Grants</i>
Presenter	<i>Karen Ursini</i>
Proposal	<i>Teacher of Adaptive PE</i>
Summary	<i>Requested grant for \$755.94 to Purchase 5 roller racers and 1 ion rock blocker for use with students. Board approved \$756 grant.</i>
Person to Make Motion	<i>Ali Hayes</i>
Person to Second Motion	<i>Gerard Ladalardo</i>
Board Approval	Unanimously Approved

Topic	<i>Art of Leadership CMF Attendees</i>
Presenter	<i>Lisa Schultz</i>
Proposal	<i>Date is May 17th, 2018</i>
Summary	<i>Mayor has a dinner occasion for Art of Leadership at the Hilton in OC-hosted dinner honoring Karen and Fran Ursini, Charlene Ashendorf and Davis Snowden. Kiwanis are attending. Lisa, Nichole, Celia, Mike and Gerard are going. Karen and Fran are donating \$400 for 4 board members to attend.</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	No Decision Required

Concerts Update and Review:

Topic of Discussion #	1
Topic	<i>Sponsors and Advertisers</i>
Presenter	<i>Mary Fewel</i>
Proposal	<i>Looking for additional sponsors</i>
Summary	<i>Deadline is May 15th for sponsors logo and info for pamphlet. Discussed sponsors can't sell things at event. Expenses are higher than last year.</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	No Decision Required

Topic of Discussion #	2
Topic	<i>Park Set Up and Layout</i>
Presenter	<i>Dean Abernathy</i>
Proposal	.
Summary	<i>Dean met with the city and we are set for the event location. Jennifer discussed how the CM city employees integrate with CMF. Nichole needs the final map location for beer and wine permit. Need to confirm, Saturday, June 16, 2018 at 12 noon at Fairview Park to go coordinate with volunteer groups.</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	No Decision Required

Topic of Discussion #	3
Topic	<i>Bands and Park Regulation</i>
Presenter	<i>Mike Carey</i>
Proposal	<i>Proposal description.</i>
Summary	<i>Costa went up, all set with bands. Stage comes with a stage hand. Band contracts are out to get signed.</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	No Decision Required

Topic of Discussion #	4
Topic	<i>Beer & Wine Garden</i>
Presenter	<i>Nichole Scott</i>
Proposal	<i>Proposal description.</i>
Summary	<i>Pricing went up from last year. High times - gave us free jockey box and free delivery last year. Discussed using a jockey box for \$50 weekly if Evans Brewing Company supplies 2 donated kegs per week. Discussed raising the beer & wine prices – we decided to raise the beer and wine price by \$1 per cup to \$8 beer and \$6 wine.</i>
Person to Make Motion	<i>Dean Abernathy</i>
Person to Second Motion	<i>JoJo Crowley</i>
Board Approval	Unanimously Approved

Topic of Discussion #	5
Topic	<i>Children’s Activities – Jennifer and Lisa</i>
Presenter	<i>Name of Board of Director</i>
Proposal	<i>Proposal description.</i>
Summary	<i>City of CM will fully support the children’s activities</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	No Decision Required

Topic of Discussion #	6
Topic	<i>Event Parking- Jennifer Christ</i>
Presenter	<i>Name of Board of Director</i>
Proposal	<i>Proposal description.</i>
Summary	<i>Discussed getting 2 more radios for communication. City of CM already has 4 radios.</i>
Person to Make Motion	<i>Mary Fewel</i>
Person to Second Motion	<i>Ali Hayes</i>
Board Approval	Unanimously Approved

Topic of Discussion #	7
Topic	<i>Volunteer Teams</i>
Presenter	<i>Jesus Perez</i>
Proposal	<i>Proposal description.</i>
Summary	<i>Jesus has a circle K contact for volunteers. OCC is having their 70th anniversary special last concert.</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	No Decision Required

Topic of Discussion #	8
Topic	<i>Marketing & Social Media Updates</i>
Presenter	<i>Name of Board of Director</i>
Proposal	<i>Jojo and Ali to handle social media</i>
Summary	<i>Jojo and Ali to give us an update on social media next CMF meeting. Discussed mailing a check for the CMF website via WIX so CMF members don't have to reimburse.</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	No Decision Required

Topic of Discussion #	Old Business
Topic	<i>Website Review</i>
Presenter	<i>Jojo Crowley</i>
Proposal	<i>Proposal description.</i>
Summary	<i>Some members still need to complete their bio</i>
Person to Make Motion	<i>Name of Board of Director</i>
Person to Second Motion	<i>Name of Board of Director</i>
Board Approval	No Decision Required

Closing Statements: Got a beer sponsor this year!

Date of Next Meeting: *Tuesday, May 15, 2018*

Time of adjournment: *08:20 p.m.*