



## Board Meeting Minutes

Date *Tuesday, March 3, 2020*

Costa Mesa City Hall

**Time of Opening of Meeting:** 6:08 p.m.

**Board Members Present:**

- Alison Wright
- Celia Rios
- Dean Abernathy
- JoJo Crowley
- Linda Tenno
- Lisa Schultz
- Mary Fewel
- Mike Carey
- Nichole Scott
- Rosario Reyes
- Andrew Nielson

**Associate Board Members Present:**

- Gerard Ladalardo
- Karen Ursini
- Lea Lowe

**City Staff Present:**

- Jennifer King
- Yvette Aguilar
- Ashley Thomas

**Guests:**

None.

**Minutes:**

<b>Topic</b>	Approval of Minutes
<b>Presenter</b>	JoJo Crowley
<b>Summary</b>	The board has reviewed the minutes from last month's meeting in February.
<b>Proposal</b>	Approve the Minutes of the last meeting.
<b>Person to Make Motion</b>	Lisa Schultz
<b>Person to Second Motion</b>	Andrew Nielson
<b>Board Approval</b>	Unanimously Approved

**Treasury Report:**

<b>Topic</b>	Treasury Report
<b>Presenter</b>	Jennifer King
<b>Summary</b>	In February there was a donation of \$1,000 from a John Kirpatrick from Lair Norton Wealth Management.

**Grants:**

<b>Topic</b>	<b>Grant #1</b>
<b>Presenter</b>	Celia Rios
<b>Summary</b>	<i>Description of the topic as delivered by the presenter.</i>
<b>Proposal</b>	<i>Approve the Minutes of the last meeting.</i>
<b>Person to Make Motion</b>	<i>Name of Board of Director</i>
<b>Person to Second Motion</b>	<i>Name of Board of Director</i>
<b>Person to Make Friendly Amendment</b>	<i>Name of Board of Director</i>
<b>Person to Second Friendly Amendment</b>	<i>Name of Board of Director</i>
<b>Board Approval</b>	<i>Choose decision of the Board if second motion is made.</i>

<b>Topic</b>	<b>Grant #2 Trellis</b>
<b>Presenter</b>	Celia Rios
<b>Summary</b>	<i>Description of the topic as delivered by the presenter.</i>
<b>Proposal</b>	<i>Approve for \$1000.</i>
<b>Person to Make Motion</b>	Lisa Schultz
<b>Person to Second Motion</b>	Mike Carey
<b>Board Approval</b>	Unanimously Approved

<b>Topic</b>	<b>Grant #3 Soup Kitchen Mural</b>
<b>Presenter</b>	Celia Rios
<b>Summary</b>	<i>We were confused as to where the money was going. Fifteen people will explain 15 stories. The person in charge is charging \$25 an hour. The money they are asking for is for the paint. Dean proposes to give the soup kitchen \$500 rather than donate to the whole cause. The board does not feel comfortable giving a grant to fly the director from Michigan to Santa (roundtrip).</i>
<b>Proposal</b>	<i>Approve the Minutes of the last meeting.</i>
<b>Person to Make Motion</b>	Celia Rios
<b>Person to Second Motion</b>	Dean Abernathy
<b>Board Approval</b>	Unanimously Approved

<b>Topic</b>	<b>Grant #4 Southern California Hospice Foundation</b>
<b>Presenter</b>	Celia Rios
<b>Summary</b>	<i>The board is not interested in donating a grant to the Southern California Hospice Foundation.</i>
<b>Proposal</b>	<i>Motion to deny the grant for the Southern California Hospice Foundation.</i>
<b>Person to Make Motion</b>	Nichole Scott
<b>Person to Second Motion</b>	Celia Rios
<b>Board Approval</b>	Unanimously Approved

**Volunteers:**

<b>Topic</b>	Volunteers
<b>Presenter</b>	Rosario Reyes
<b>Summary</b>	Linda, Rosario, and Ali have been corresponding via email to brainstorm for volunteers for Concerts in the Park. Biggest problem is the liability form that needs to be signed by all that participate. Need to ask Mary if she has a liability form archived. Jennifer King to check if the city attorney can draft one for us. Should we branch out to get volunteers who are not in college/school? Beer and Wine Garden needs volunteers that are not students. Volunteer committee to search for volunteers from other organizations. Volunteers' age should not hinder them from being effective during the concerts. Rosario to find a solution to automate volunteer applications, preferably for free via Google applications. Rosario brings up the idea of having a sponsor bring food for our volunteers. Lisa suggests trading ad space in our program in exchange for catering services for the volunteers.

<b>Topic</b>	Motion to skip the scheduled agenda item to allow our guest to speak about the SCR-21 topic.
<b>Presenter</b>	Guest
<b>Summary</b>	Updates of Grants section on CMF website including grant form.
<b>Proposal</b>	Motion to skip the scheduled agenda item to allow our guest to speak about the SCR-21 topic.
<b>Person to Make Motion</b>	Mike Carey
<b>Person to Second Motion</b>	Alison Wright
<b>Board Approval</b>	Unanimously Approved

**Old Business:**

<b>Topic</b>	<b><i>Grant Progress</i></b>
<b>Presenter</b>	JoJo Crowley
<b>Summary</b>	<b><i>Updates of Grants section on CMF website including grant form.</i></b>

**New Business**

<b>Topic</b>	<b><i>Open a new fund SCR-21</i></b>
<b>Presenter</b>	<b><i>Dan Stefano</i></b>
<b>Summary</b>	<b><i>SCR-21 will provide an account for donations to go to the Costa Mesa Fire Captain Kreza Memorial highway. Senator Pat Bates and Morlock offered to help name a highway after their fire captain. They are asking to add their own grant button on our donation page. They are working with a time frame to get this project completed. Jennifer King proposes naming the account after Captain Kreza. Dan Stefano is the current fire chief. SCR-21 is the state's name. Fire Captain Michael Reza Memorial Fund.</i></b>
<b>Proposal</b>	<b><i>Motion to open an account for CM Fire and Rescue.</i></b>
<b>Person to Make Motion</b>	Mike Carey

<b>Person to Second Motion</b>	Lisa Schultz
<b>Board Approval</b>	Unanimously Approved

<b>Topic</b>	<b><i>Crying Session</i></b>
<b>Presenter</b>	Nichole Scott
<b>Summary</b>	<b><i>Jennifer Christ has moved on.... What it means for CMF? Jennifer King will send out all financials to the group? The city clerk will be sending out the agenda and other communications to the group. Kevin from the City is going to try to come to some of our meetings to help replace Jennifer Christ.</i></b>

<b>Topic</b>	Concerts in the Park
<b>Presenter</b>	Mike Carey
<b>Summary</b>	Concerts update, possible band line up. Kevin has been doing a great job. Red Neck Rodeo, The Finneons, Commonsense, Flashback Heart Attack will be our lineup for this year. We are coming in under relative to what we spent last year. We got approval to have a POD stationed at the park under the understanding that the city will not be responsible for theft of any kind. CR&R has aside company. We could find out if they would be willing to donate a container for 30 days. Mike to investigate getting a 20 foot long container versus a 30 foot or 40 foot one. The latter sizes are excessive and would block parking. Sean has given us four proposals for the CITP flyer. The board enjoy the yellow one and the paint splash one the most. We voted on the color splash one.

<b>Topic</b>	<b><i>Sponsor Acquisition</i></b>
<b>Presenter</b>	Lisa Schultz
<b>Summary</b>	<b><i>Sponsor team is now wanting to sell program space: \$250 for 1/3 page, \$400 for 2/3 page? DEADLINE FOR PRINTING IS MAY 31ST 2020. Please take last years programs for new sponsors. Our goal is to sell four pages of 1/3 ads. The sponsor is working on getting some big sponsors. The idea of having ad space conflicts with our purpose and the pricing of the ad space supersedes what you would get at all sponsorship levels. Tabled.</i></b>

<b>Topic</b>	<b><i>Google Drive</i></b>
<b>Presenter</b>	JoJo Crowley
<b>Summary</b>	<b><i>What is Google drive?????? Where does it go?</i></b>

**Date of Next Meeting:** *Tuesday, April 7, 2020*

**Time of adjournment:** *8:01 p.m.*