

UNOFFICIAL UNTIL APPROVED

**REGULAR MEETING OF THE REDEVELOPMENT AGENCY
APRIL 8, 2002**

The Redevelopment Agency of the City of Costa Mesa, California, met in a regular meeting on April 8, 2002, in Conference Room 1A of City Hall, 77 Fair Drive, Costa Mesa. The meeting was called to order at 6:30 p.m. by Chairperson Monahan, who led the Pledge of Allegiance to the Flag.

ROLL CALL Agency Members present: Chairperson Monahan
Vice Chairperson Dixon
Agency Member Cowan
Agency Member Robinson

Agency Member absent: Agency Member Steel

Officials present: City Manager Roeder
Executive Director Lamm
Planning & Redevelopment Mgr. Robinson
Agency Attorney Wood
Executive Secretary Thompson

POSTING The Redevelopment Agency meeting agenda was posted at the Council Chambers and Police Department on Thursday, April 4, 2002.

MINUTES On a motion by Agency Member Robinson, seconded by Vice Chairperson Dixon, and carried 3-0 (Chairperson Monahan abstained as he was not present at that meeting, and Agency Member Steel absent), the Minutes of the March 11, 2002 Redevelopment Agency meeting were approved as written.

OLD BUSINESS

Community Redevelopment Action Committee Status Report Planning and Redevelopment Manager Robinson reported the Community Redevelopment Action (CRA) Committee has a current membership of 65 members; however, five additional applications and/or letters of interest have been received. Staff recommended these individuals also be appointed, for a total of 70 members. A letter had been mailed to each giving details of an orientation CRA Committee meeting scheduled from 6:30 until 8:00 p.m. on April 30, 2002, at the Neighborhood Community Center. The meeting will provide an opportunity for members to meet, review the Facilitator selection process, etc., and develop a schedule of future meetings with the selected Facilitator.

On April 15, 2002, the Planning Commission will be conducting interviews of consultants applying for the Facilitator position, and will make recommendations at its meeting on April 22, 2002. Those recommendation will then be presented to the Redevelopment Agency at its meeting on May 13, 2002 for award of the contract.

Agency Member Cowan referred to applicants who have identified themselves as representing a homeowners association; some of those letters have been submitted by the individuals themselves while others have come as representatives of those organizations. She suggested the Redevelopment Agency request the association actually appoint the representative.

**MOTION
Approved
Carried**

On a motion by Agency Member Cowan, seconded by Vice Chairperson Dixon, and carried 4-0, (Agency Member Steel absent) staff recommendation 1 (receive and file status report); and 2, (appoint additional Committee members) were approved.

City Manager Roeder stated recently a series of liaison committee meetings were being set up, including with the Newport Mesa Unified School District (NMUSD). The NMUSD, one of the larger land owners on the Westside, has asked if the Redevelopment Agency would have an interest in having its representative on the CRA Committee.

Vice Chairperson Dixon said she had received telephone calls on the matter and fully supported having a representative from the NMUSD on the CRA Committee. Agency Member Cowan cautioned that person should be identified as either speaking on behalf of the District or as an individual. City Manager Roeder responded he would communicate the information to the NMUSD and expected a new appointee application at the Redevelopment Agency's May meeting.

Planning and Redevelopment Manager Robinson reported the Mesa Consolidated Water District had designated a representative on its behalf.

**Professional
Services
Agreement**

Planning and Redevelopment Manager Robinson referred to the Redevelopment Agency's February 1, 2002 meeting when a Feasibility Study was approved, and direction was given to expand the existing Downtown Redevelopment Project Area. Staff was also authorized to negotiate with Urban Futures, Inc. to develop a proposal for the Plan Amendment and Adoption Process. Formal action on the Professional Services Agreement was continued from March, 2002 to this evenings meeting, to allow preparation of a budget adjustment to fund both the Agreement and the Community Redevelopment Action Committee Public Participation Facilitator contract. Staff was requesting approval of Budget Adjustment Number 02-003 in the amount of \$140,215, and approval of a Professional Services Agreement for Redevelopment Advisory Services in the amount of \$279,000 to Urban Futures, Inc., and authorization for the Redevelopment Agency Chairperson to sign. He referenced a change to Section 2.1 Compensation, on Page 2 of the Professional Services Agreement where the following language is to be added: "Except to pay for time and materials and out of pocket expenses as may be necessary to complete the Scope of Work, as set forth on Page 18 of the attached proposal." The proposal currently does not include "out of pocket expenses".

**MOTION
Approved
Carried**

On a motion by Agency Member Cowan, seconded by Agency Member Robinson, and carried 4-0 (Agency Member Steel absent), the following recommendations were approved:

1. Budget Adjustment No. 02-300 in the amount of \$140,215.
2. The Redevelopment Agency Chairperson was authorized to sign a Professional Services Agreement with Urban Futures, Inc. for Redevelopment Advisory Services in the amount of \$279,000, with the additional wording concerning compensation included.

NEW BUSINESS

None.

REPORTS

Executive Director None.

Agency Attorney None.

WARRANT RESOLUTION CMRA-298 On a motion by Agency Member Cowan, seconded by Vice Chairperson Dixon, and carried 4-0 (Agency Member Steel absent), Warrant Resolution CMRA-298 was approved.

ORAL COMMUNICATION None.

AGENCY MEMBER COMMENTS AND SUGGESTIONS Agency Member Robinson asked if the Redevelopment Agency Members were invited to attend the April 30 CRA Committee meeting. Planning and Redevelopment Manager Robinson responded the meeting is open to the public and is basically to explain the overall process and get the CRA Committee together. Agency Member Cowan is planning to make some introductory comments.

ADJOURN There being no further business for discussion, Chairperson Monahan adjourned the meeting at 6:40 p.m.