

HOUSING AND PUBLIC SERVICES GRANT AD-HOC COMMITTEE

October 22, 2020

Meeting took Place via Zoom

6:00 PM

DRAFT MINUTES

CALL TO ORDER: Mike Linares called the meeting to order at 6:05 PM

ROLL CALL:

Damon Burris	Absent
Ofelia Claudio	Absent
Aaron Craddolph	Present
Christopher Cubeiro	Present
Dave Goodman	Absent
Michael Habitz	Absent
Michelle Murphy	Present
Yvonne Rowden	Present
Dianne Russell	Present

Alternate Member

Ted Ngo Absent

Also in Attendance Committee Liaison/City Staff:

Mike Linares, CDBG Consultant

Willa Bouwens-Killeen, Zoning Administrator

Amber Miranda, Office Specialist II

Julie Colgan, Administrative Secretary

COUNCIL LIAISONS:

Manuel Chavez, Councilmember, City Council Liaison

Arlis Reynolds, Councilmember, City Council Liaison

PUBLIC ATTENDEES: None

PUBLIC COMMENTS: None

OPENING REMARKS: Mike Linares opening comments gave directions to the committee regarding participation in the meeting via zoom. Mike announced there were not enough committee members present to have a quorum, so any matters needing a formal vote would be put off until the next committee meeting.

OLD BUSINESS: None

NEW BUSINESS: Mike Linares gave an overview of the 2019/2020 Consolidated Annual Performance and Evaluation (CAPER) Report. The Consolidated Annual Performance and Evaluation Report is the city's year-end report to City Council, to members of the public, and to US Department of Housing and Urban Development (HUD), on the city's use of Community Development Block Grant and Home Investment Partnership funds. The CAPER under is for Fiscal Year 2019-2020, which covers the time-period of July 1, 2019 through June 30, 2020. This is the fifth and final year of the 2015-2019 Consolidated Plan cycle. He informed the committee to take into consideration any additional public input regarding performance in the City and the CAPER report. The committee was asked to recommend the staff to submit the CAPER to HUD. The CAPER will be submitted to HUD by the end of the week, upon approval.

QUESTIONS/COMMENTS: Mike Linares addressed questions and/or concerns brought forth by the committee members.

Aaron Craddolph joined the meeting late. With Craddolph joining the meeting there were enough members for a quorum.

Mike Linares announced the taking of a voice vote for the recommendation from the committee to direct staff to submit the CAPER to HUD.

APPROVAL OF CAPER:

- Damon Burris Absent
- Aaron Craddolph Yes
- Christopher Cubeiro Yes
- Dave Goodman Absent
- Michael Habitz Absent
- Michelle Murphy Yes
- Yvonne Rowden Yes
- Dianne Russell Yes

APPROVAL OF MINUTES: With Craddolph's arrival to the meeting, the committee voted to approve the meeting minutes from the previous committee meeting on March 11, 2020.

- Damon Burris Absent
- Aaron Craddolph Yes
- Christopher Cubeiro Yes
- Dave Goodman Absent
- Michael Habitz Absent
- Michelle Murphy Yes
- Yvonne Rowden Yes
- Dianne Russell Yes

ADJOURN:

Mike Linares adjourned the meeting at 6:33 PM