

OCTOBER 28, 2021  
4:00 P.M. – OFFICIAL MINUTES

1. **CALL TO ORDER...**Chairperson Ashendorf at 4:01pm
2. **PLEDGE OF ALLEGIANCE** by Vice Commissioner Brown
3. **ROLL CALL**

= Present     = Absent

**Commissioners**

- Angely Andrade Vallarta
- Kelly Brown
- Elizabeth Dorn Parker
- Scott Glabb
- Cassius Rutherford, Vice Chair
- Charlene Ashendorf, Chair

**City Staff**

- Jason Minter, Parks & Community Services Director
- Raja Sethuramen, Public Services Director
- Seung Yang, City Engineer
- Monique Villasenor, Recreation Manager
- Robert Ryan, Maintenance Services Manager
- Laura Fautua, Executive Secretary

4. **APPROVAL OF THE MINUTES OF THE SEPTEMBER 23, 2021 MEETING**  
**MOTION/SECOND:** Commissioner Dorn-Parker made a motion to approve the minutes with Ms. Fautua’s correction of her name/Seconded by Commissioner Brown.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

**Nays:** None

**Absent:** None

**Motion Carried:** 6-0

5. **PUBLIC COMMENTS**

**Jenn Tanaka:** Asked for Harper Park to be considered for renovation. Wondered if there is a surplus of funds available for renovation. Inquired if there is a way to incorporate a dog park on the East side and for more inclusive play equipment for all.

**Jim:** Asked if more signage advertising this meeting where the public can place more input on play equipment for parks. Asked if the commission can look into more pickleball and zip lining equipment at parks.

**Bob Amerend:** Was asked to move his comments to the item section he wanted to discuss.

**Bruce Green:** Requested to speak for a later item and his hand raised was by accident.

6. **COMMISSIONER COMMENTS**

**Vice Chair Rutherford:** Thanked City staff on City events and encouraged the public to continue to have conversation with people who are unvaccinated to get vaccinated.

**Commissioner Glabb:** Attended the Barktoberfest and really enjoyed the event even though there was a drizzle.

**Commissioner Andrade Vallarta:** Attended the scarecrow festival and had a great time. Also went to the trains at the OCME lot in Fairview Park

**Commissioner Brown:** Also attended the Scarecrow event and is curious how we can implement more art within the parks. Asked to take a less traditional approach and hold sessions at coffee shops to spread city information. Announced the arts specialist position to her colleagues regarding hiring.

**Commissioner Dorn Parker:** Will continue to work with the community to increase the access and use of the parks. Requested for City Council to review the current bicycling rules and make amendments in regard to e-bikes.

**Chair Ashendorf:** Is looking forward to having the Art Specialist on board to support the arts in the City. She announced her attendance at the 21st Orange County Arts Awards at the Samueli Theater. She recognized Tom Titus as a strong advocate for the Civic Playhouse and a pillar in the community. As a member of the Steering Committee for the County of Orange and Charitable Ventures she announced there is funding for robotic pets, iPads, and technology training for seniors.

Mr. Minter congratulated Chair Ashendorf for her article about little free libraries and little free canvases being featured in the paper. Reminded the Commission they must be on camera during the duration of the meeting.

**7. CONSENT CALENDAR – None**

**8. OLD BUSINESS**

- a) Tree Removal Request - 1777 Oriole Drive Update  
Mr. Ryan presented to the Commission on what staff is doing regarding this tree review.

**9. NEW BUSINESS**

- a) Tree Removal Request - 3462 Wimbledon Way  
Mr. Ryan presented.

Public commenter, Mary Helen Frake-Minar had technical difficulties.

Chair Ashendorf inquired regarding the tree causing roof damage to a homeowner.

**MOTION/SECOND:** Commissioner Dorn-Parker made a motion to move this item to a later time so we can attempt to get the homeowner on/Seconded by Vice Chair Rutherford.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

**Nays:** None

**Absent:** None

**Motion Carried:** 6-0

*[Comments after 9b motion.]*

Mary Helen Frake-Minar: has provided many photos sent via mail. Pine needles cannot be moved with the lawn mowers because they are so thick. Rats use them for nesting. Pines clog gutters.

Commissioner Dorn Parker asked if there can be a movement to January's item for a better review.

**MOTION/SECOND:** Vice Chair Rutherford made a motion to move this item to a later time so we can attempt to get the homeowner on/Seconded by Chair Ashendorf.

Commissioner Dorn Park then made a substitute motion to move the item for a later date. Seconded by Commissioner Glabb.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb

**Nays:** Vice Chair Rutherford, Chair Ashendorf

**Absent:** None

**Motion Carried:** 4-2

Mr. Minter provided meeting assistance to Public Commenter Mr. Green and Commissioners regarding how motions work and public comment.

*[Moved to Item 9c.]*

- b) Tree Removal Request - 2722 Sandpiper Drive  
Mr. Ryan presented.

Public Comment:

**Bruce Green:** resident has concerns of the tree regarding the debris that contributes to allergies, regular maintenance and damage to cars, sidewalks and streets.

**MOTION/SECOND:** Chair Rutherford made a motion to approve staff's recommendation/Seconded by Commissioner Dorn-Parker.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Vice Chair Rutherford, Chair Ashendorf

**Nays:** Commissioner Glabb

**Absent:** None

**Motion Carried:** 5-1

*[Returned to item 9a.]*

- c) Design of Playground, Fitness Equipment, and Surface Replacement at Tanager Park  
Mr. Ryan presented and answered any questions commissioners had regarding the designs.

Commissioner Dorn-Parker requested how to turn physical spaces into other opportunities such as pickleball courts. Mr. Ryan mentions that Tanager Park is currently in a design phase to convert the basketball courts into pickleball courts.

Public Comment:

**Derek Weiss Bender:** has concerns about the updates and regarding less functional play space with equipment reduction.

Commissioner Brown asked if the item can be moved to a later meeting for a better outreach approach.

Mr. Ryan clarified the concerns for moving this to a later date since costs will increase throughout January and will likely to continue to increase as more time passes. Also clarified where sand will remain and where rubberized surfaces will be placed.

**MOTION/SECOND:** Chair Rutherford made a motion to approve staff's recommendation option 1/Seconded by Commissioner Dorn-Parker.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

**Nays:** None

**Absent:** None

**Motion Carried:** 6-0

- d) Design of Playground Equipment and Surface Replacement at Jordan Park  
Mr. Ryan presented.

Commissioner Dorn Parker is excited to see the new installation in her district. Many people from the public utilize this park space

Public Comment:

**Barbara:** Asked if there is a way to get a drinking fountain at this location

Mr. Ryan mentioned that we are looking to install fountains in the future at park locations without fountains.

**MOTION/SECOND:** Commissioner Dorn-Parker made a motion to approve staff's recommendation option one/Seconded by Commissioner Brown.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

**Nays:** None

**Absent:** None

**Motion Carried:** 6-0

- e) Donation of a Concrete Pad at the Mesa Verde Library  
[Supplemental received](#) – updated on 10/28 11:00am

Mr. Yang presented.

Public Comment:

**Bob Ooten:** Looking forward to having an ADA pad and looking forward to the several adult and youth programs that will be utilizing the space.

Vice Chair Rutherford thanked the friends of the library regarding a private fund to help push city development.

Chair Ashendorf encouraged the public to visit the library and check out the children's area.

**MOTION/SECOND:** Chair Ashendorf made a motion to approve staff's recommendation to approve the installation of a concrete pad at front patio area of the Mesa Verde Library/Seconded by Commissioner Dorn Parker.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

**Nays:** None

**Absent:** None

**Motion Carried:** 6-0

- f) Donation of Outdoor Musical Instrument Equipment at the Donald Dungan Library in Lions Park

[Supplemental received](#) – updated on 10/28 11:00am

Mr. Minter presented.

Public Comment:

**Donna Stapleton:** Requested that outdoor musical instruments be installed near the Donald Dungan library to help encourage musical creativity within the public.

**MOTION/SECOND:** Chair Ashendorf made a motion to approve staff's recommendation to approve the donation of the outdoor musical instrument equipment at the Donald Duncan Library. /Seconded by Commissioner Glabb.

The motion carried by the following roll call vote:

**Ayes:** Commissioner Andrade Vallarta, Commissioner Brown, Commissioner Dorn-Parker, Commissioner Glabb, Vice Chair Rutherford, Chair Ashendorf

**Nays:** None

**Absent:** None

**Motion Carried:** 6-0

- g) Commission Request for ride-alongs with the Costa Mesa Park Rangers  
Mr. Minter gave background for park ranger ride-alongs.

Commissioners selected their ride along dates for touring, from the dates in the report. There was a correction made.

Commissioners scheduled their ride along times with the exception of Commissioner Glabb and Vice Chair Rutherford.

**10. MONTHLY REPORTS**

- a) Park Ranger Report - September 2021  
[Supplemental received](#) – updated on 10/28 11:00am

Mr. Minter informed the Commission, patrols at the park have increased. More citations have been issued and will most likely show in the next meetings report. He recommends deferring to the Bikeway and Walkability Committee in regards to bike laws and e-bikes.

Commissioner Brown would like to see updates to the bike laws in regards to bike licensing. She also mentioned she conversed with David Martinez and acknowledges citations are happening primarily in the west side.

Commissioner Andrade Vallarta supports Commissioner Brown's Comment and would like to ask if there is a follow up to the camping citations in regards to providing social services.

Mr. Minter informed the Commission when it comes to the issue of homelessness they are potentially referred to the outreach program. He also mentioned the Police Department is exploring different opportunities for bike licensing. He can ask Lieutenant Watkins to present hard data and a breakdown of the citations.

Commissioner Dorn Parker mentioned the Bikeway and Walkability Committee has asked for the Commission's support in regards to bringing up bike licensing to Council.

Mr. Minter mentioned that the Police Department is working with the legal team to provide safer e-Bike laws and regulations and will look into what appropriate actions the commission can take.

- b) [Director's Report - September 2021](#)  
Mr. Minter presented. Ms. Villasenor provided a recap regarding the events that occurred.

**11. CORRESPONDENCE** None

**12. ADJOURNMENT** by Chair Ashendorf at 6:41pm

**NEXT REGULAR MEETING: JANUARY 27, 2022 AT 6:00P.M., VIA ZOOM WEBINAR**