



MINUTES OF THE SPECIAL MEETING OF THE ACTIVE TRANSPORTATION COMMITTEE

January 11, 2023

These meeting minutes represent an “action minute” format. The Active Transportation Committee of the City of Costa Mesa, California met in a special session at 4:00 p.m. on Wednesday, January 11, 2023.

1. CALL TO ORDER

Chair Ralph Taboada called the meeting to order at 4:00 p.m. via a City-organized virtual Zoom webinar.

2. ROLL CALL AND INTRODUCTIONS

Committee Members Present: Chair Ralph Taboada
Vice Chair Bridget Gleason
Member Andrew Barnes
Member Brian Estrada
Member Richard Huffman II
Member Flo Martin
Member David Martinez
Member Jimmy Vivar
Member Trace Yulie

Committee Members Absent: Member Jennifer Vavra

Alternate Committee Members: Robert Morse

City Council Liaison(s) Present: Council Member Arlis Reynolds

Newport-Mesa Unified School
District Liaison/Representative: Kerrie Torres

Chamber of Commerce Liaison: Not present

Staff Present: Raja Sethuraman, Public Works Director
Jennifer Rosales, Transportation Services Manager
Brett Atencio Thomas, Active Transportation Coordinator

3. PUBLIC COMMENTS

- a. None.

4. APPROVAL OF MINUTES

- a. Meeting on December 7, 2022
 - 1. Member Huffman proposed the following edits
 - i. Item 5b2: Member Huffman commented on limited resources available to implement Pedestrian Master Plan.
 - ii. Item 5b3: Cynthia McDonald expressed concern regarding the Pedestrian Master Plan scope.
 - 2. Member Martin proposed the following edits:
 - i. Item 8a: Member Martin commented on missing crosswalk legs throughout the City.
 - 3. Chair Taboada proposed the following edits:
 - i. Item 7b1: Vice Chair Gleason commented that the subcommittee would be updating the committee on pending new legislation.
 - ii. Item 7b2: Chair Taboada commented that the Subcommittee reviewed City ordinances concerning bicycling and walking.
 - iii. Item 7c1: Chair Taboada presented a concept for an outreach questionnaire.
 - iv. Item 8f : Chair Taboada thanked staff and Committee members. Mr. Taboada commented on his attendance at CicLAvia Heart of LA in Los Angeles with Member Yulie and Orange County Wheelmen assembling bikes for a giveaway.
 - 4. Member Huffman moved to approve the minutes with the proposed edits. Motion seconded by Member Martin.
 - 5. Motion passed (8 yes, 1 abstain).

5. OLD BUSINESS

- a. Active Transportation Projects – Oral Staff Update
 - 1. Transportation Services Manager Jennifer Rosales provided an update on the West 19th Street Improvements Project, Placentia Avenue Improvements Project, and Pedestrian Signal projects. The construction bid results for these projects were discussed.
 - 2. Discussion ensued with Chair Taboada and Member Martin commenting.
 - 3. Ms. Rosales announced that an ATP CIP update has been added to the Committee webpage.

6. NEW BUSINESS

- a. Newport Boulevard Improvements – Caltrans Project Presentation

1. Caltrans Project Manager Bob Bazargan presented on the OR320 Project and bicycle lane concept plans for Newport Boulevard from 17th Street to Broadway.
2. Discussion ensued with Member Martinez, Member Estrada, Member Barnes, Member Martin, Member Huffman, Member Yulie, and Council Member Reynolds making comments.
 - i. Members overall appreciated the effort to improve bike and pedestrian safety on the section of Newport Blvd. But given the high volume and posted speed limit members felt protected Class IV type lanes need to be installed instead of the unprotected Class II and III as proposed.
3. Public Works Director Sethuraman announced that a public meeting will be held January 19th.

7. FORMATION OF AD HOC SUBCOMMITTEES AND STANDING SUBCOMMITTEES

- a. Chair Taboada reviewed the Subcommittees information which was sent to Committee members prior to the meeting.
 1. Mr. Sethuraman commented that the formation of Ad Hoc and Standing Subcommittees as well as the members of those Subcommittees need to be voted on by the full committee. Mr. Sethuraman added that all Standing and Regular Subcommittee meetings will need to be held in person and open to the public beginning March 1, 2023.
 2. Discussion ensued with Chair Taboada, Member Barnes, Member Martinez, Member Martin, and Member Huffman making comments.
 3. Member Estrada made a motion to dissolve all 7 existing Subcommittees including: Active Transportation Plan Implementation; Economic Growth and Mobility Share; Government Regulatory/Grants; Open Streets; Pedestrian Master Plan Implementation; Presentation; and Public Outreach.
 - i. Member Huffman seconded motion.
 - ii. Discussion ensued with Member Barnes, Member Martin, Member Huffman and Chair Taboada making comments.
 - iii. Mr. Sethuraman clarified the difference between a Standing Subcommittee and Ad Hoc Subcommittee.
 - iv. Motion passed (7 yes, 1 no).
 4. Member Martin moved for the formation of a Pedestrian Master Plan Ad Hoc Subcommittee for the period of January 2023 through June 2023, with the goal of facilitating with the City Council and Planning Commission the approval of the ATC's letter recommending conditional approval of the PMP.
 - i. Motion seconded by Member Huffman.
 - ii. Motion passed (7 yes, 1 abstain).

5. Chair Taboada moved for the formation of an Open Streets Ad Hoc Subcommittee for the period of January 2023 through July 2023, with the goal of preliminary fact-finding and public outreach for an Open Streets event.
 - i. Member Estrada seconded motion with an amendment of the motion to extend the period to December 2023. Chair Taboada accepted the amendment.
 - ii. Motion passed unanimously.
6. Chair Taboada moved for the formation of an Active Transportation Projects Ad Hoc Subcommittee for the period of January 2023 through June 2023, and the task to review and recommend to City Council Active Transportation projects for inclusion in the FY 23-24 budget and 5 year forecast
 - i. Motion seconded by Member Barnes.
 - ii. Motion passed unanimously.
7. Member Barnes made a motion for the formation of an Economic Growth Ad Hoc Subcommittee for the period of January 2023 through June 2023, with the goal of developing proposals for bike and pedestrian programs intended to increase the economic vitality of Costa Mesa businesses.
 - i. Motion seconded by Member Martinez.
 - ii. Motion passed unanimously.
8. Mr. Sethuraman commented that City Council will be hosting a strategic planning workshop early this year in which City Council will develop goals for the coming fiscal year, and staff will focus on those goals along with completing current CIP projects.

8. AD HOC AND STANDING SUBCOMMITTEES – MEMBERSHIP

- a. Chair Taboada moved to nominate for Active Transportation Projects Ad Hoc Subcommittee: Chair Taboada, Member Martin, Member Martinez and Member Barnes.
 1. Motion seconded by Member Martin.
 2. Motion passed (7 yes, 1 abstain).
- b. Member Estrada moved to nominate for Open Streets Ad Hoc Subcommittee: Chair Taboada, Member Huffman, Member Estrada and Member Gleason.
 1. Motion seconded by Member Martin.
 2. Motion passed unanimously.
- c. Member Barnes moved to nominate for Pedestrian Master Plan Ad Hoc Subcommittee: Chair Taboada, Member Martin, Member Barnes and Member Martinez.
 1. Motion seconded by Member Martin.
 2. Motion passed (7 yes, 1 abstain).
- d. Member Barnes moved to nominate for Economic Growth Ad Hoc Subcommittee: Member Martinez, Member Vavra, Member Barnes and Member Vivar.
 1. Motion seconded by Member Martinez.
 2. Motion passed unanimously.

9. COMMITTEE MEMBER COMMENTS

- a. Member Martinez commented on filling the Committee vacancy, and announced Lillordag bike ride.
- b. Member Barnes commented on E-Bike education including future developments and upcoming public meetings.

10. CITY COUNCIL LIAISON COMMENTS

Council Member Reynolds thanked Committee members for their work and is excited about upcoming list of projects on Placentia Avenue and West 19th Street.

11. STAFF COMMENTS

- a. Public Works Director Sethuraman wished everyone a Happy New Year.
- b. Transportation Services Manager Jennifer Rosales encouraged attendance at Caltrans' January 19th meeting on Newport Boulevard.

12. NEXT MEETING

The next regular committee meeting is February 1, 2023.

13. ADJOURNMENT

The meeting adjourned at 6:13 p.m.

Submitted by:



Ralph Taboada, Chair