

HOUSING AND PUBLIC SERVICES GRANT AD-HOC COMMITTEE

March 23, 2022

Meeting took Place via Zoom

5:00 PM

FINAL MINUTES

CALL TO ORDER: Mikelle Daily called the meeting to order at 5:15 PM

ROLL CALL:

Ginny Walker	Present
Haley Horton	Present
Lisa Buchanan	Absent
Jenny Vavra	Present
Gabriel Godinez	Present
Cristy Martinez	Absent
Justin Fong	Present
Aaron (McCall) Craddolph	Present
Michelle Murphy	Present

Alternate Member

Christopher Cubeiro Present

Also in Attendance:

Mikelle Daily, Grant Administrator
Jennifer Le, Director of Economic and Development Services
Amber Miranda, Acting Management Aide
Susan Price, Assistant City Manager
Nate Robbins, Neighborhood Improvement Manager

COUNCIL LIAISONS:

Councilmember Manuel Chavez Present
Councilmember Don Harper Absent

PLANNING COMMISSION LIAISON:

Diane Russell, Commissioner Present

PUBLIC COMMENTS: None

APPROVAL OF MINUTES Ginny Walker motioned to approve the minutes; Motion Seconded by Aaron Craddolph. Motion carried. Eight Ayes. None Opposed.

Ginny Walker	- Yes
Haley Horton	- Yes
Jenny Vavra	- Yes
Gabriel Godinez	- Yes
Justin Fong	- Yes
Aaron Craddolph	- Yes
Michelle Murphy	- Yes
Chris Cubeiro	- Yes

OPENING REMARKS:

Mikelle Daily explained the responsibilities of the committee. In addition, she informed the Committee their funding recommendations should be based on the assumption that \$140,000 will be available to fund grants. Mikelle advised the committee that the \$20,000 allocated for Fair Housing will be funded with CDBG Admin funds this year.

OLD BUSINESS:

None

NEW BUSINESS:

Susan Price spoke in regards to the competitive process for the Public Service Grant funds and the importance of the City not competing with the Non-Profits for the CDBG funds; she also encouraged the committee to fund activities that do not have funding from other sources.

The Committee proceeded to interview applicants for FY 2022-2023 CDBG public service grants, and based on further discussions, developed a slate of funding recommendations for the City Council’s consideration.

Applicants for CDBG Public Service Grant for 2022-2023 were interviewed in the following order:

Applicant Name	Population to Serve	Requested Amount
Easterseals Diagnostics Clinic	Low/Mod	\$20,000
Community SeniorServ - Lunch Cafe	Seniors	\$15,000
Community SeniorServ – Home Delivered Meals	Seniors	\$15,000
Mercy House Bridge Shelter	Homeless	\$25,000
Families Forward	Homeless	\$25,000
Project Hope Alliance	Youth	\$30,000
Trellis International	Low/Mod	\$30,000
Youth Employment Services	Youth	\$25,000
	Total:	\$185,000
Fair Housing Admin		
Fair Housing Foundation	Low/Mod	\$20,000
Orange County Fair Housing Council	Low/Mod	\$18,500
	Total:	\$38,500

Committee’s Average Grant Application Ratings:

Applicant Name	Population to Serve	Avg. Rating Score
Easterseals Diagnostics Clinic	Disabled	59.0
Community SeniorServ - Lunch Cafe	Seniors	73.6
Community SeniorServ – Home Delivered Meals	Seniors	73.0
Mercy House Bridge Shelter	Homeless	97.4
Families Forward	Homeless	81.4

Project Hope Alliance	Youth	88.2
Trellis International	Low/Mod	62.8
Youth Employment Services	Youth	80.8
Fair Housing Foundation	Low/Mod	83.75
Orange County Fair Housing Council	Low/Mod	86.75

Committee’s City Council Funding Recommendations:

Applicant Name	Population to Serve		
		Amount Recommended	FY 21-22 Grant
Easterseals Diagnostics Clinic	Disabled	\$0	N/A
Community SeniorServ - Lunch Cafe	Seniors	\$15,000	\$15,000
Community SeniorServ – Home Delivered Meals	Seniors	\$15,000	\$15,000
Mercy House Bridge Shelter	Homeless	\$15,000	\$25,000
Families Forward	Homeless	\$25,000	\$35,000
Project Hope Alliance	Youth	\$30,000	\$20,000
Trellis International	Low/Mod	\$15,000	NA
Youth Employment Services	Youth	\$25,000	\$20,000
	Total	\$140,000	
Fair Housing Admin			
Fair Housing Foundation	Low/Mod	\$20,000	\$20,000
Orange County Fair Housing Council	Low/Mod	\$0	NA
	Total:	\$20,000	

SELECTION OF AD-HOC COMMITTEE SPOKES PERSON:

It was motioned that Michelle Murphy be assigned to attend the City Council meeting in May 2022 as the Committee’s representative. Motion Carried.

ADJOURN:

Motion made to adjourn and seconded. Motion carried.

Meeting Adjourned 7:45 p.m.