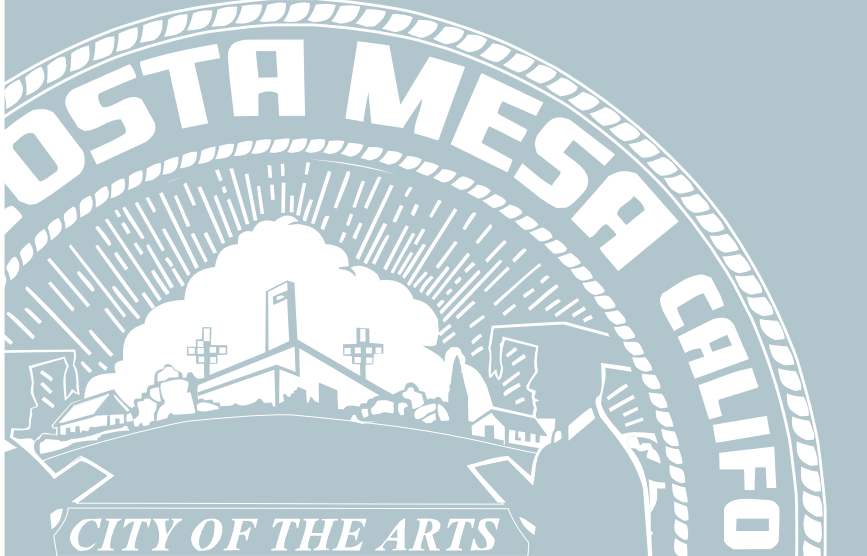


CITY OF COSTA MESA CALIFORNIA



PRELIMINARY OPERATING & CAPITAL IMPROVEMENT BUDGET



FISCAL YEAR 2010-2011

CITY OF COSTA MESA, CALIFORNIA
PRELIMINARY OPERATING AND
CAPITAL IMPROVEMENT BUDGET
FISCAL YEAR 2010-2011

CITY COUNCIL

Allan R. Mansoor
Mayor

Wendy B. Leece
Mayor Pro Tem

Eric R. Bever
Council Member

Katrina A. Foley
Council Member

Gary C. Monahan
Council Member

Allan L. Roeder
City Manager

Prepared by the Finance Department

Bobby R. Young
Budget & Research Officer



City Council



Wendy B. Leece
Mayor Pro Tem



Eric R. Bever
Council Member



Allan R. Mansoor
Mayor



Katrina A. Foley
Council Member



Gary C. Monahan
Council Member

California Society of Municipal Finance Officers

Certificate of Award
For

Excellence in Operating Budgeting

Fiscal Year 2009-2010

The California Society of Municipal Finance Officers (CSMFO) proudly presents this certificate to

City of Costa Mesa

For meeting the criteria established to achieve the EXCELLENCE AWARD in the OPERATING BUDGET CATEGORY.

February 18, 2010



Thomas Fil

Thomas Fil
CSMFO President

Pamela Arends-King

Pamela Arends-King, Chair
Budgeting & Financial Reporting



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Costa Mesa
California**

For the Fiscal Year Beginning

July 1, 2009

President

Executive Director

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CITY MANAGER'S BUDGET MESSAGE



May 4, 2010

Honorable Mayor, Members of the City Council, and Citizens of Costa Mesa:

I am pleased to submit for your consideration the preliminary FY 2010-11 Operating and Capital Budget. As proposed, this represents a budget for the coming fiscal year that provides the highest level of service feasible to the community within existing financial constraints. The City's management team and staff have put together an operating and capital expenditure plan that seeks to address the City Council's priorities within the financial constraints existent to fulfill the service requirements of the people who live, work, and play in our community.

Given the expectations of Costa Mesa residents, businesses, employees and the City Council, development of this coming year's budget has been particularly challenging. The gap between "expectations" and "financial reality" has gradually widened over the past several years. When coupled with what appears to be one of the more significant and far reaching economic downturns in United States history, the task at hand has been very difficult. However, from my professional experience in preparing twenty-three consecutive Operating and Capital budgets for consideration by current and prior City Councils, I would offer that sometimes adverse financial conditions can produce more efficient plans for managing public resources. While the proposed budget involves a number of actions I both professionally and personally would prefer not to have to recommend to you based on the public's interest and those of the City Council, I believe you will find the financial plan as proposed to be feasible within economic, legal and policy constraints.

The objectives used in developing the proposed budget were to submit a balanced budget to the City Council; to do the best job possible of maintaining levels of service to the community; to implement City Council's priorities as feasible; to be prudent in our revenue estimates and cautiously optimistic overall. Unlike in prior years where the focus has been on expanding programs & services, maintenance of existing public assets and a high level of customer service, the economic downturn, legal requirements, State mandates and policy direction dictate that all of these areas be scaled back for the coming year. The proposed budget before you has already been scrutinized closer at all levels of the organization more than any in the past 20 years. As proposed, it represents the largest single year reduction in operating costs in decades – much of it through reductions in staffing and operating budget cuts. Until financial conditions stabilize and begin to return to their historic averages and in the absence of City Council authorized and voter approved increases in existing tax proceeds, it will be necessary to operate in this mode.

IMPACT TO SERVICES PROVIDED BY THE CITY

It is impossible at this time to accurately identify each and every service impact to the residents and the community. A list of service reductions will be presented to City Council at the May 11, 2010 Study Session to begin the process of reducing General Fund appropriations.

As a quick overview, here is the preliminary budget for FY 10-11 for all funds:

<u>PRELIMINARY BUDGET - ALL FUNDS</u>				
Appropriations/ <u>All Funds</u>	Preliminary <u>FY 10-11</u>	Adopted <u>FY 09-10</u>	<u>Increase (Decrease)</u>	
			<u>Amount</u>	<u>Percent</u>
Operating Budget	\$ 110,715,911	\$ 111,853,766	(\$1,137,855)	(1.02%)
Transfers Out	2,076,064	1,543,000	533,064	34.55%
Capital Budget	3,771,477	4,864,020	(1,092,543)	(22.46%)
Total	\$ 116,563,452	\$ 118,260,786	(\$1,697,334)	(1.43%)

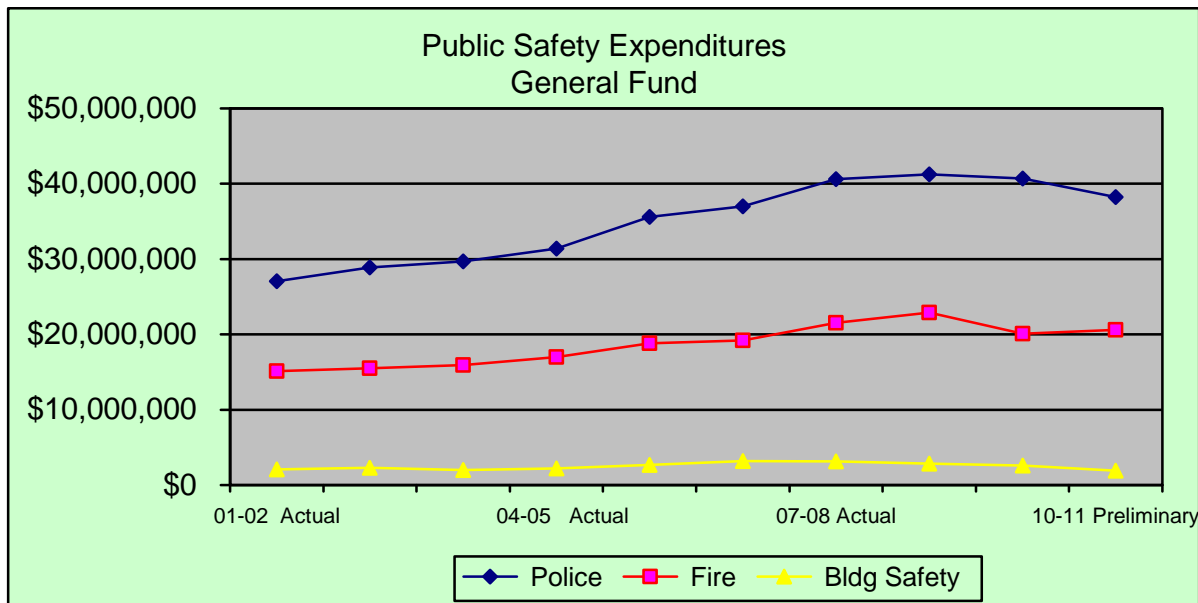
GENERAL FUND PRELIMINARY BUDGET

The General Fund provides 96.27% of the total operating budget for all governmental funds. The total preliminary budget is \$101.6 million, a decrease of \$808,000 or negative 0.79% from the adopted budget in FY 09-10. Table 1 is a summary of the total resources and requirements for FY 10-11:

Table 1

<u>PRELIMINARY BUDGET - GENERAL FUND</u>				
	Preliminary <u>FY 10-11</u>	Adopted <u>FY 09-10</u>	<u>Increase (Decrease)</u>	
			<u>Amount</u>	<u>Percent</u>
Estimated Revenues	\$ 83,187,650	\$ 96,962,588	(\$13,774,938)	(14.21%)
Transfers In	1,976,064	793,000	1,183,064	(149.19%)
Use of Fund Balance	16,435,878	4,652,629	11,783,249	(253.26%)
Total Resources	\$ 101,599,592	\$ 102,408,217	(\$ 808,625)	(0.79%)
Proposed				
Operating Budget	\$ 101,499,592	\$ 101,658,217	(\$ 158,625)	(0.16%)
Transfers Out	100,000	750,000	(650,000)	(86.66%)
Total Appropriations	\$ 101,599,592	\$ 102,408,217	(\$ 808,625)	(0.79%)

Public Safety overwhelmingly remains the largest component of the operating budget. The following graph illustrates public safety expenditures for ten (10) years compared to other governmental function expenditures.



General Fund reserves/use of fund balance: Fund balance is the excess of actual revenues and other financing sources over actual expenditures and other uses at year-end. In general terms, it represents the City’s accumulated “savings” from year to year, as any fund balance realized at year-end is added to (or deducted from if expenditures exceeded revenues for that particular year), the previous year’s fund balance. Fund balance is often referred to as “reserves”.

The preliminary budget calls for the use of these reserves to balance the budget in the amount of \$16.4 million, this is \$11.8 million more than was planned to be used in FY 09-10 when the budget for that year was adopted. At the beginning of the coming fiscal year, staff estimates the available General Fund undesignated fund balance at \$2.4 million. Therefore, this increase is only the preliminary amount and in my professional judgment cannot represent the actual amount when the budget is adopted.

Over the last three of fiscal years (including FY 09-10), staff estimates the City will have used approximately \$30.1 million of available fund balance. Continued use of fund balance at this level is unsustainable. The City currently maintains the \$14.125 million emergency general operating reserve, along with reserves for workers’ compensation, general liability claims, and compensated absences. However, maintaining these reserves will be virtually impossible as total fund balance decreases.

A schedule of estimated fund balances for all funds is found on pages 12-13.

CAPITAL IMPROVEMENT PROJECTS

The City is continuing its commitment to infrastructure improvements – although scaled back due to economic conditions - in the capital improvement program for FY 10-11. The preliminary capital budget allocates \$3.8 million including: \$1.97 million for street improvements and maintenance; \$500,000 for curbs and sidewalks; \$185,000 for traffic operations and planning; and \$672,889 for park improvements and repairs.

In reviewing the Capital Improvement budget, it is important to keep in mind that most projects are funded by restricted revenue sources or grants. Consequently, there will potentially be significant differences from year to year in both the numbers of projects adopted and the total dollars budgeted.

Approximately \$1.8 million or 47% of the total funding for capital projects comes from the Gas Tax Fund and another \$992,889 or 26% comes from the CDBG Fund. The Gas Tax Fund is earmarked for streets and/or transportation-related expenditures, while the CDBG Fund is earmarked for community related improvements in designated areas of the City. Other sources are the Air Quality Management District Fund, the Drainage Fees Fund, the Measure M Turnback Fund, and the Capital Improvement Fund (the original source of this fund is the General Fund).

The table below illustrates the type of capital projects planned for the coming year:

<u>CAPITAL IMPROVEMENT PROJECTS</u>	
<u>Program Category:</u>	<u>Preliminary FY 10-11</u>
Street Improvements & Maintenance	\$ 1,973,588
Storm Drain Improvements	440,000
Curbs & Sidewalks	500,000
Traffic Operations & Planning	185,000
Park Improvements	672,889
Total	<u>\$ 3,771,477</u>

BUDGETARY REPORTING AWARDS

The adopted budget will be prepared in accordance with local ordinances, state statutes, and best practices in budgeting recommended by the National Advisory Council on State and Local Budgeting (NACSLB). Additionally, this document will also be prepared to meet the Budget Awards Program criteria established by the Government Finance Officers Association (GFOA) of the United States and Canada and the California Society of Municipal Finance Officers (CSMFO).

The Government Finance Officers Association of the United States and Canada presented a Distinguished Budget Presentation Award to the City of Costa Mesa for its annual budget document for the fiscal year beginning July 1, 2009. This is the tenth consecutive year that the City has received this prestigious award. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This award is valid for one year only.

In addition, the California Society of Municipal Finance Officers presented the Excellence in Operational Budgeting, and the Excellence in Public Communications awards to the City of Costa Mesa for its FY 09-10 Adopted Budget.

Staff believes the upcoming FY 10-11 Adopted Operating & Capital Improvement Budget document will continue to conform to the award program requirements. The budget document will be submitted again to both GFOA and CSMFO to determine its' eligibility for another award.

FINANCIAL OUTLOOK

As a result of the slow down in the economy, most revenue sources are projected to decline slightly or remain flat, with only property tax increasing marginally from the prior year projection. However, the cost of services provided to the community is expected to continue to rise except in the area of contract construction costs. In particular, it should be noted that existing labor agreements with all employee associations continues to impact the cost of all City services. While the agreements were reached pursuant to State law and at a mid-point with the labor market consisting of neighboring communities, they nonetheless have increased both salary and benefit costs. The total increase in salary and benefit adjustments alone account for \$3.5 million of the increased costs from the prior year. In light of the continuing economic downturn management at the direction of the City Council has already initiated discussions with employee associations. Additionally, as with consumers and businesses alike, the City is facing higher fuel costs, utility costs, insurance premium costs and material costs. The combination of flat revenues and increasing costs of operation is cause for keeping a very close watch on budgetary performance over the course of the year.

While the passage of Proposition 1A has provided some fiscal stability to local agencies, the State's continuing budget dilemma has all Cities focused on the State's budget condition. The State of California's fiscal situation has been allowed to degrade over a number of years to the point where it is next to inconceivable that cities will not be required to "bail out" Sacramento in some fashion. An excellent, local example of this is the State's decision to sell the Orange County Fair and Exposition Center – a budget-related decision that has placed an enormous burden on the City. Of equal concern is the State's never ending appetite for intervening in the authority of local government along with endless layers of additional regulations & requirements. The combination of a revenue starved State and the Legislature's desire to "govern local government" should be of major concern to anyone who supports local control and self-determination. Given current circumstances, it is not inconceivable that local government will soon resemble K-12 public education in terms of State oversight if this pattern continues.

The City's cash flow position remains healthy. However, expansion of programs and services or increasing the City's commitment to capital improvements will necessitate additional revenues to fund those initiatives. The City cannot accomplish this expansion of programs and services strictly by economizing, cutting support personnel, contracting for services, use of reserves and utilizing other "right sizing" tools to cut costs in other areas. These tools have been in place for over 18 years and have become a "way of life" for City operations. However, they cannot support the continuous addition of more programs, more services and most especially the addition of more City personnel. An important caveat to the preceding would be a wholesale change in the current structure of employee compensation which is currently regulated under the Meyers Millias Brown Act is it pertains to employee relations.

SUMMARY

Due to current economic conditions, the preliminary budget does not fully support the overall high level of service that the citizens of Costa Mesa are accustomed to expect. It does represent a balanced financial plan, using a reduced level of available fund balance. Adequate reserves have been set aside for contingencies, including amounts to meet projected workers' compensation and general liability claims, and vehicle replacements. The circumstances outlined in the preceding are not unique to Costa Mesa but are being felt in every community in Orange County and throughout the State. The impacts of the recession and the steps required to address those impacts will be slightly different in each community based on their financial base and levels of service offered.

In submitting the proposed budget, I and the rest of the management team fully understand the sacrifices it poses for the community, the City Council and our employees. We take no pride in submitting a financial plan that relies on layoffs, service reduction and program elimination to balance the proposed budget. As I have shared with the City Council and the community on prior occasions, layoffs are not a budget strategy but a financial consequence. Since layoffs last occurred in the early 1990's, management has tried its best to meet increasing public demand for more programs and services without increasing taxes by being as efficient as possible in the expenditure of tax dollars. The overwhelming numbers of personnel added in that timeframe were the direct result of City Council and public demand for increased services or to maintain current service levels while serving a larger resident population. These additional personnel have almost exclusively been for front line service provision primarily in the areas of Public Safety. To limit the impact of these additional personnel expenditures, support personnel and management has been reduced by 25% over the same timeframe. Opportunities to further reduce support personnel are limited without a direct, adverse impact on front line service providers.

As the City has coped with the economic downturn of the past two years, there has been a substantial reliance on the use of reserves to avoid more significant cuts in programs, services and personnel. Reserve levels now stand at a point where they can no longer be safely accessed for on-going operating expenses. This is in no way intended to minimize the contributions of each City Department in reducing operating budgets and the concessions agreed to by the municipal employee associations in accepting reduced compensation by way of furloughs and other measures. But in the absence of stabilized revenues and continued increases in costs, the City is faced with the necessity of reducing programs and services which has a consequent impact on personnel.

The preliminary budget represents a very delicately balanced plan designed to ensure that Costa Mesa remains a great place to live, work and play. Furthermore, I believe this plan reflects as many of the City Council and Community priorities as can reasonably be supported under the current financial circumstances. However, should the City Council and the community desire additional/expanded programs and services or additional Capital Projects, it will be necessary to identify exactly what existing programs and services or Capital Projects funded in a similar fashion can be eliminated from the budget.

ACKNOWLEDGEMENT

The development of the annual budget takes an enormous amount of staff time and efforts, and has to be completed within a compressed timeline. I sincerely appreciate all department directors, division managers, and departmental budget liaisons for their contribution. Special recognition is extended to the Finance budget team and Central Services staff. I thank the City Council for their continued support in making Costa Mesa a financially stable and well-balanced community.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Allan L. Roeder', written in a cursive style.

Allan L. Roeder
City Manager



LISTING OF PUBLIC OFFICIALS

FISCAL YEAR 2010-2011

Allan L. Roeder
City Manager

Thomas R. Hatch
Assistant City Manager

Michael F. Morgan
Fire Chief

Christopher Shawkey
Police Chief

Stephen N. Mandoki
Administrative Services Director

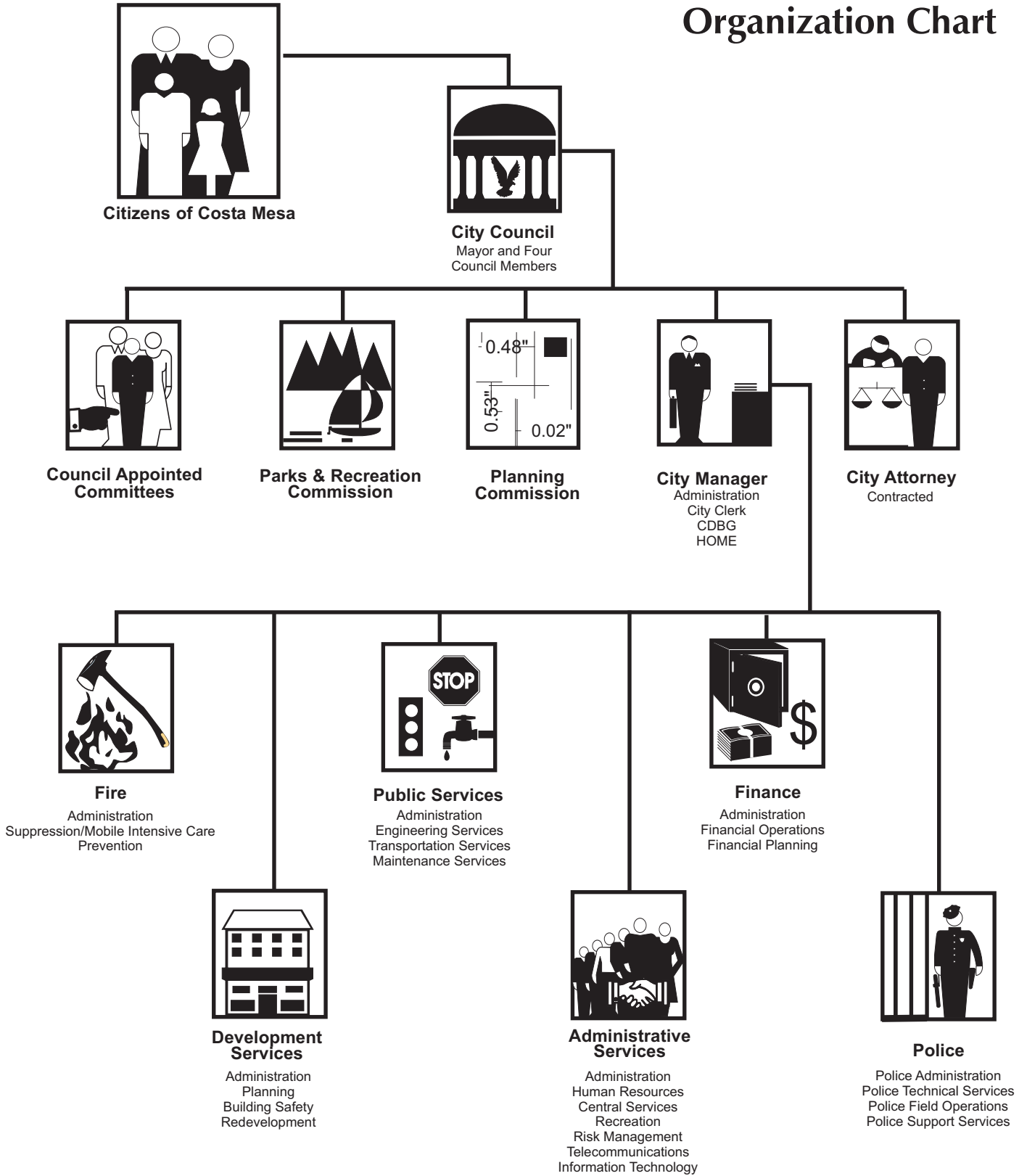
Kimberly Brandt
Acting Development Services Director

Peter Naghavi
Public Services Director

Kimberly Hall Barlow
City Attorney (Contract)

City of Costa Mesa, California

Organization Chart



Visit our Web site at www.ci.costa-mesa.ca.us

BUDGET GUIDE

The purpose of the City of Costa Mesa's budget is to serve as a "blueprint" for providing City services and as a working financial plan for the fiscal year. It also represents the official organizational plan by which, City policies, priorities, and programs are implemented. It provides the means to communicate to the residents, businesses, and employees how the City's financial sources are used to provide services to the community. The budget includes both the operating costs to manage the City and the capital improvement projects that the City plans to undertake during the fiscal year.

The budget is organized by fund, by department, by division, by program, and by account. A fund is defined as a fiscal accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and balances, which are segregated for the purpose of carrying on specific activities in accordance with special regulations, restrictions, or limitations. A department (e.g., Police Department) is an organizational unit with divisions (e.g., Police Support Services) and within each division is a specific program (e.g., Crime Investigation). "Line" accounts provide the details of the type of expenditure that each department/division/program spends – e.g., salaries, benefits, supplies, and so forth.

After the proposed budget is submitted by the City Manager to the City Council in May, a budget study session is held on the second Tuesday in June followed by community hearings and employee orientation. The intent is to adopt the budget by the second Council meeting in June.

Budget Message: This section includes the City Manager's transmittal letter to the City Council and describes what is in the budget, including budget issues and policies that lead to the development of the budget.

Budget Overview: This section provides a summarized narrative of the budget highlights; explanation on variances both on revenues and expenditures; and other pertinent data about the budget.

General Information: This section includes the Budget Guide; describes the budget process; and provides the description of each fund. The funds are listed by fund type: Governmental Funds (include the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds); and Proprietary Funds (include the Internal Service Funds).

Summaries of Financial Data: This section provides a variety of financial analyses such as the beginning and ending fund balances; pie charts of resources and appropriations; multi-year budget comparisons by fund/by expenditure/by category/by program; revenue details/narratives with historical trends; summary of personnel changes by department; a listing of approved fixed assets, new and replacement vehicles, and building modifications and maintenance projects for the fiscal year.

Departmental Details: This section divides the document by department. It starts with the City Council. The reader will find an organization chart; multi-year personnel summary; a narrative of the department describing each division and each program within that department; the accomplishments for the prior year; the objectives for the coming year; and measurements of how the department achieves its objectives from year to year. This section also provides the financial data of each department including multi-year comparisons of expenditures sorted in many ways – by division, by expenditure category, by funding source, by account, and by program. The last department is the "Non-Departmental" which is not an actual department with staff. It is merely a cost center to house expenditures such as debt service payments and transfers outs, which are not attributed to a specific department.

Capital Improvement Program: This section provides a summary of the capital improvement projects planned for the year including their descriptions, funding sources, and the estimated cost of each project. The reader will also find what is called a Capital Improvement Project form, which provides details about each project; and finally, a schedule of the Seven-Year Capital Improvement Program.

Redevelopment Agency: This section provides information regarding Costa Mesa's Redevelopment Agency (RDA), a separate legal entity but a component unit of the City. The RDA's budget is prepared in similar format as the City's budget. It is presented to the Agency Board usually in May before the City adopts its own budget. It is included in the City's budget document for informational purposes.

BUDGET PROCESS

The City's budget process begins in December with a kick-off meeting between Finance and departmental budget liaisons. The City Manager outlines the goals and directives for the development of the coming year's budget. Finance distributes the budget calendar, instructions, forms, and budget worksheets to the departments. Maintenance Services coordinates the departmental building modification and vehicle replacement requests. Engineering coordinates the capital improvement project requests.

After the departments have input their budget requests, Finance compiles the data and calculates the total amount requested including estimated revenues and projected fund balances. The City Manager holds departmental budget hearings. Subsequently, the City Manager makes his recommendations and Finance, along with Central Services, prepares the proposed budget document. The City Manager submits the proposed budget to City Council. The Council conducts a budget study session; sets a public hearing; and, adopts the budget prior to the beginning of the fiscal year.

After the budget is adopted, staff integrates the budgetary data into the City's accounting system and reconciles the labor distribution for actual payroll charges during the year. Staff issues the adopted budget document and submits it for both the national and the state budget awards program. Month-end reports are distributed to the departments to monitor budget performance throughout the year.

Capital Improvement Projects Budget Process: The City maintains a rolling Seven-Year Capital Improvement Program (CIP). In October-November each year, the Public Services Department solicits proposals from the other City departments for inclusion in the coming year's capital improvement projects budget. Around the same time, the Finance Department provides Public Services the estimated fund balances available for appropriation for CIP. These fund balances usually come from Special Revenues Funds and Capital Projects Funds. Both these fund types are earmarked for specific uses. If and when the General Fund provides funding for CIP, cash is transferred to the Capital Outlay Fund, where the project will reside.

Public Services staff then prepares the Capital Improvement Project form, which provides detailed information about the proposed capital improvement project. Typically, a project costing \$30,000 or more (with some exceptions depending on the type of project) is categorized as a capital improvement project. Others, costing less, could be included in what the City calls Building Modification projects. These are the routine maintenance and/or repairs of City buildings and facilities.

During the departmental budget hearings, the City Manager and staff conduct a "walkthrough" of the various proposed projects. After the City Manager's evaluation of what will be included in the proposed budget, the CIP is submitted to the Planning Commission to determine if the projects conform to the General Plan. The proposed CIPs relating to parks is also submitted to the Parks & Recreation Commission for comments and recommendations.

User Fees & Charges: As part of the budget cycle, the City updates its fees and charges, usually, after the budget is adopted. The City uses, to some extent, a cost allocation method for administrative and overhead charges as part of the calculation. Administrative costs are based on staff's salaries and benefits which are allocated on a pro-rata basis; overhead charges are for maintenance and operations costs which are also allocated in the same manner. Both these charges are added to the cost of personnel who are directly involved in the activity for which a fee is charged, which is determined by the time spent on that activity multiplied by the hourly rate for salaries and benefits. The City Council conducts a public hearing before adopting the new fees.

Budget amendments: Supplemental appropriations, when required during the fiscal year, require approval by the City Council. Budget changes within each department or between accounts are approved by the City Manager.

Basis of budgeting: The City uses the modified accrual basis in budgeting governmental funds. This means that obligations of the City, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures.

BUDGET PROCESS

The City does not have an enterprise fund. However, the City utilizes the internal service funds for its fleet services operations and for its self-insurance program. Under the internal service funds, the budget is prepared on a full accrual basis. This means expenses are recognized when incurred and revenues are recognized when due the City. Depreciation expense is not included in budgeting for internal service funds but the full purchase price of equipment is included in the budget.

Basis of accounting: The City uses the modified accrual basis of accounting for governmental funds. Revenues are recorded when measurable and available to fund current expenditures. Expenditures are recorded when the services are substantially performed or the goods have been received and the liabilities have been incurred. The City's internal service funds use the full accrual basis of accounting; revenues are recorded when earned and expenses are recorded when incurred.

Budgetary control is maintained at the department level within each fund. The City also maintains an encumbrance accounting system budgetary control. Estimated purchase amounts are encumbered prior to the release of purchase orders to vendors. At fiscal year end, all operating budget appropriations lapse. Open encumbrances are reported as reservations of fund balances at fiscal year-end.

Budgetary data: Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles, except for the following funds for which no budget is proposed for FY 10-11.

Special Revenue Funds:

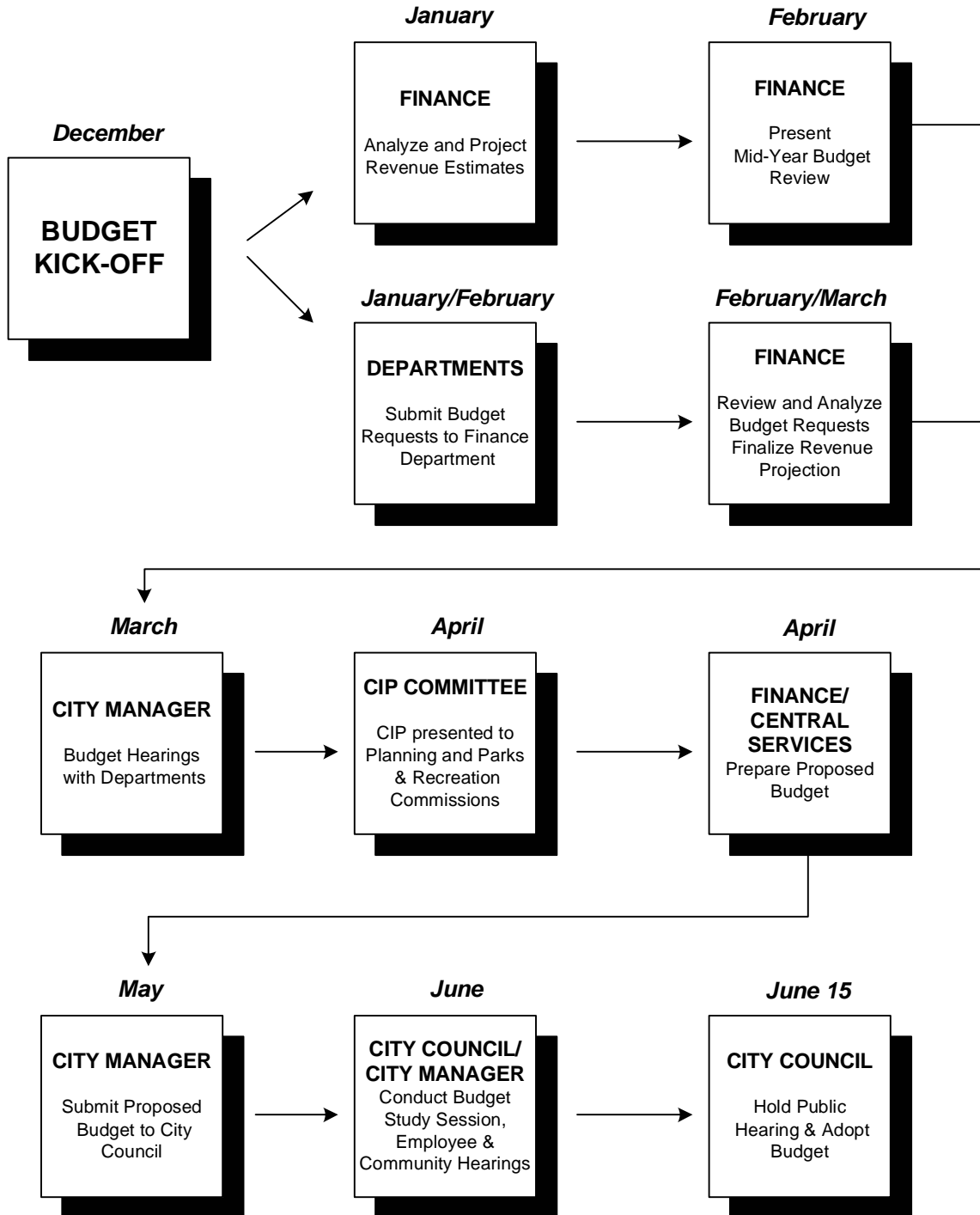
- | | |
|------------------------------------|-----------------------------------|
| Park Development Fees Fund | Traffic Impact Fees Fund |
| Rental Rehabilitation Program Fund | Fire System Development Fees Fund |

Capital Projects Funds:

- | | |
|----------------------------------|----------------------------------|
| Vehicle Parking District #1 Fund | Vehicle Parking District #2 Fund |
| Measure "M" Regional Fund | |

The following Flow Chart describes the City's annual budget process.

**CITY OF COSTA MESA
BUDGET PROCESS
FLOW CHART
FISCAL YEAR 2010-2011**



DESCRIPTION OF FUNDS & FUND TYPES

GOVERNMENTAL FUNDS

Governmental funds are used to account for most, if not all, of a government's tax-supported activities. The general fund, special revenues funds, debt service funds, and capital projects funds are considered governmental funds.

GENERAL FUND

GENERAL FUND - 101: The General Fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other fund are accounted for in this fund.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes.

AIR QUALITY IMPROVEMENT FUND (AQMD) - 203: Established to account for the City's share of funds received under Health & Safety Code Section 44223 (AB 2766) to finance mobile source air pollution reduction programs consistent with the California Clean Air Act of 1988.

COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG) - 207: This fund accounts for revenues received from the Department of Housing and Urban Development. These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight, benefit low and moderate income persons, or to meet certain urgent community development needs.

DRAINAGE FEES FUND - 209: Established to account for the construction and maintenance of the City's drainage system. Financing is provided by fees charged to residential and commercial developers.

FIRE SYSTEM DEVELOPMENT FEES FUND - 218: Established to account for the receipt and disbursement of the development impact fees established by Ordinance No 89-1 for future construction of fire protection facilities and equipment for north Costa Mesa.

GAS TAX FUND - 201: Established to account for the receipt and disbursement of funds used for construction and maintenance of the road network system of the City. Financing is provided by the City's share of State gasoline taxes.

HOME PROGRAM FUND - 205: Established to account for the receipt and disbursement of funds received under the Federal Home Investment Partnership Program of the Department of Housing and Urban Development. These revenues must be expended for acquisition, rehabilitation, and new construction of rental housing.

LOCAL LAW ENFORCEMENT BLOCK GRANT FUND (LLEBG) - 219: Established to account for Federal grant monies provided by the 1998 Appropriations Act, Public Law 105-119. Funds are restricted for projects utilized to reduce crime and improve public safety.

LOW AND MODERATE INCOME HOUSING FUND - 471: Established per Section 33334.3 of the Health and Safety Code to account for 20% of tax increment received by the Costa Mesa Redevelopment Agency which is to be expended for the purpose of increasing, improving, and preserving the low and moderate-income housing available at affordable housing costs to persons and families of low or moderate-income and to very low-income households.

NARCOTICS FORFEITURE FUND - 217: Established to account for receipt and disbursement of narcotic forfeitures received from County, State and Federal agencies pursuant to Section 11470 of State Health and Safety Code and Federal Statute 21USC Section 881.

DESCRIPTION OF FUNDS & FUND TYPES

PARK DEVELOPMENT FEES FUND - 208: Established to account for the development of new park site and playground facilities. Financing is provided by fees charged to residential and commercial developers.

PROPOSITION 172 FUND - 202: Established to account for the receipt and disbursement of voter-approved one-half cent permanent increase in the State sales tax in November 1993. These revenues must be expended for public safety purposes.

RENTAL REHABILITATION PROGRAM FUND - 216: Established to account for revenues received from the Department of Housing and Urban Development under Section 17 of the U.S. Housing Act of 1937. These revenues must be expended to provide assistance to rehabilitate primarily privately-owned residential rental property.

SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND (SLESF) - 213: Established to account for the receipt and disbursement of funds received under the State Citizen's Option for Public Safety (COPS) program allocated pursuant to Government Code Section 30061 enacted by AB 3229, Chapter 134 of the 1996 Statutes. These COPS/SLESF funds are allocated based on population and can only be spent for "front line municipal police services" as per Government Code Section 30061 (c) (2).

TRAFFIC IMPACT FEES FUND - 214: Established to account for the receipt and disbursement of funds for off-site transportation improvements Citywide. Financing is provided by fees charged to residential and commercial developers.

DEBT SERVICE FUNDS

Debt Service Funds are used to account for accumulation of resources for, and the payment of, general long-term debt including principal and interest.

FINANCING AUTHORITY DEBT SERVICE FUND - 380: To accumulate monies for payment of the Lease Revenue Bonds, the 1991 Local Agency Revenue Bonds and the 2003 Refunding Revenue Bonds of the Corporation. The 1990 Lease Revenue Bonds provided for the construction of a fire station and senior center, and the reconstruction of Victoria Street. The 1991 Local Agency Revenue Bonds provided monies for the purchase of the Costa Mesa Community Facilities 1991 Special Tax Bonds. The 2003 Refunding Revenue Bonds provided for the refunding of the Costa Mesa City Hall and Public Safety Facilities, Inc. 1966 and 1988 Lease Revenue Bond issues.

REDEVELOPMENT DEBT SERVICE FUND - 370: To accumulate monies for payment of the 1993 Tax Allocation Refunding Bonds, the promissory note due upon demand to the City of Costa Mesa and other developer loans. All tax increments received are placed in this fund and are used to retire debt (bonded or loans) in accordance with the Health and Safety Code.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

CAPITAL OUTLAY FUND - 401: Established to account for the construction of capital facilities financed by the City's General Fund and any grant not accounted for in a special revenue fund.

MEASURE "M" REGIONAL FUND - 403: Established to account for competitive regional grant monies provided by the April 1991 voter-approved one-half percent sales tax for local transportation improvements.

MEASURE "M" TURNBACK FUND - 414: Established to account for the expenditure of the April 1991 voter-approved one-half percent sales tax for local transportation improvements.

DESCRIPTION OF FUNDS & FUND TYPES

REDEVELOPMENT PROJECTS FUND - 470: Established to account for financial resources to be used for acquisition or construction of major capital facilities within the Redevelopment Project Areas of Costa Mesa. Financing is to be provided by the Costa Mesa Redevelopment Agency.

VEHICLE PARKING DISTRICTS FUND - 409/410: Established under the Vehicle Parking District Law of 1943 to provide vehicle facilities in the downtown area. Financing is provided through specific property tax levies.

PROPRIETARY FUNDS

Proprietary funds are used to account for a government's business-type activities. Enterprise funds and internal service funds are considered proprietary funds. The City does not have an enterprise fund.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

EQUIPMENT REPLACEMENT FUND - 601: Established to account for all motorized equipment used by City departments.

SELF-INSURANCE FUND - 602: Established to account for the receipt and disbursement of funds used to pay workers' compensation, general liability, and unemployment claims filed against the City.

THE CITY'S FLOW OF FUNDS STRUCTURE

REVENUE SOURCES:

Property Tax
Sales Tax
Transient Occupancy Tax
Other Taxes
Licenses & Permits
Fines & Forfeitures
Use of Money & Property
Fees & Charges
Revenues from Other Agencies

Gasoline Tax
Measure "M"
Park Development Fees
Drainage Assessment Fees
Traffic Impact Fees
Fire Protection System Dev. Fees
Grants

Internal Rent Charges
Workers' Compensation Charges
General Liability Charges
Unemployment Charges

CITY'S GENERAL FUND

CAPITAL FUNDS

OTHER FUNDS

USES OF FUNDS:

General Operating Expenditures
(including debt service obligations)

Infrastructure
Repairs/Maintenance/Improvements
Permanent facilities
Environmental facilities

Maintenance & replacement of City's fleet
Payments for workers' compensation,
general liability and unemployment claims
against the City



SUMMARIES OF FINANCIAL DATA

SUMMARIES OF FINANCIAL DATA

FISCAL YEAR 2010-2011

CALCULATION OF PROJECTED FUND BALANCES
for the Fiscal Year Ending June 30, 2011

Fund Description	Projected Balances 07/01/10	Estimated Revenues FY 10-11	Preliminary Operating Budget FY 10-11
General Fund*	\$ 2,445,175	\$ 83,187,650	\$ 101,499,592
Gas Tax Fund	3,892,739	2,989,805	-
Proposition 172 Fund	46,154	750,000	526,074
Air Quality Management District Fund (AQMD)	173,552	146,700	20,000
HOME Program Fund	-	771,888	771,888
Community Development Block Grant Fund (CDBG)	-	2,074,174	1,081,285
Park Development Fees Fund	-	25,000	-
Drainage Fees Fund	647,679	259,200	-
Supplemental Law Enforcement Services Fund	10,477	141,750	211,312
Traffic Impact Fees Fund	3,268,689	341,000	-
Rental Rehabilitation Program Fund	-	-	-
Narcotics Forfeiture Fund	172,114	179,000	108,000
Fire System Development Fees Fund	202,741	4,400	-
Subtotal Special Revenue Funds	\$ 8,414,145	\$ 7,682,917	\$ 2,718,559
Capital Improvement Fund	\$ 1,960,730	\$ 191,005	\$ -
Measure "M" Regional Fund	408,880	550,000	-
Measure "M" Turnback Fund	277,608	1,350,000	1,216,412
Vehicle Parking District 1&2 Funds	3,773	862	-
Subtotal Capital Projects Funds	\$ 2,650,991	\$ 2,091,867	\$ 1,216,412
Total Governmental Funds	\$ 13,510,311	\$ 92,962,434	\$ 105,434,563
Equipment Replacement Fund	\$ 7,309,292	\$ 85,000	\$ 2,115,163
Self Insurance Fund	6,420,421	3,327,349	3,166,185
Total Internal Service Funds	\$ 13,729,713	\$ 3,412,349	\$ 5,281,348
GRAND TOTAL	\$ 27,240,024	\$ 96,374,783	\$ 110,715,911

* Calculated projected balance 7/1/10 using: unreserved undesignated fund balance plus designated for FY 09-10 operating budget from FY 08-09 CAFR, then subtracted estimated use of fund balance amount as presented at mid-year budget review.

CITY OF COSTA MESA, CALIFORNIA

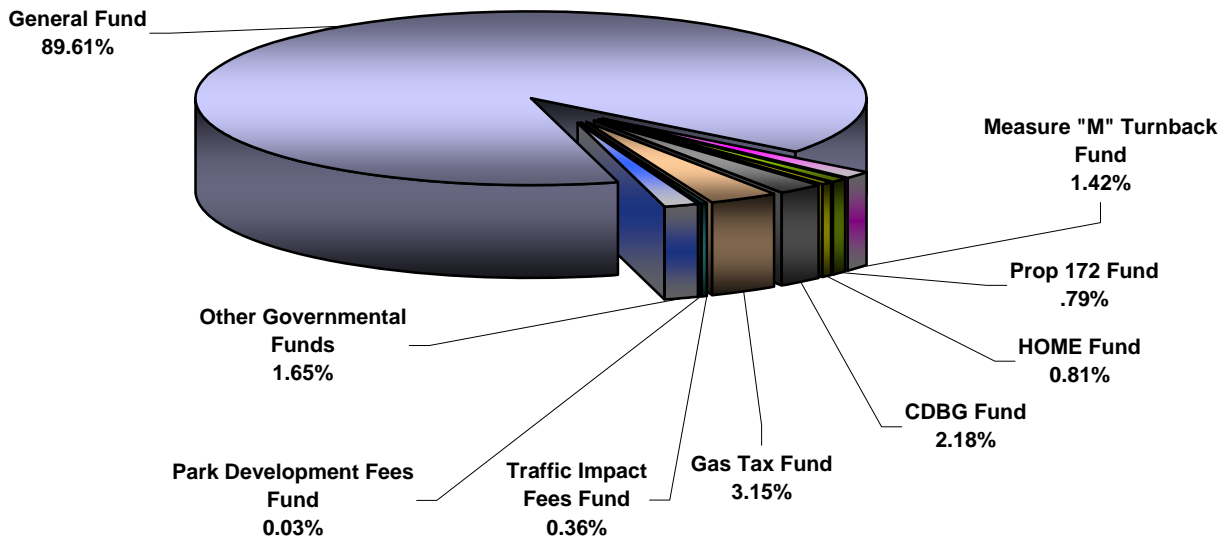
Requested Capital Budget FY 10-11	Total Preliminary Budget FY 10-11	Estimated Revenues Over (Under) Preliminary Budget	Transfers In	Transfers Out	Projected Balances 06/30/11
\$ -	\$ 101,499,592	\$ (18,311,942)	\$ 1,976,064	\$ 100,000	\$ (13,990,703)
1,800,000	1,800,000	1,189,805	-	-	5,082,544
-	526,074	223,926	-	-	270,080
28,995	48,995	97,705	-	-	271,257
-	771,888	-	-	-	-
992,889	2,074,174	-	-	-	-
-	-	25,000	-	-	25,000
440,000	440,000	(180,800)	-	-	466,879
-	211,312	(69,562)	100,000	-	40,915
-	-	341,000	-	-	3,609,689
-	-	-	-	-	-
-	108,000	71,000	-	200,000	43,114
-	-	4,400	-	-	207,141
\$ 3,261,884	\$ 5,980,443	\$ 1,702,474	\$ 100,000	\$ 200,000	\$ 10,016,619
\$ 226,005	\$ 226,005	\$ (35,000)	\$ -	\$ 1,591,064	\$ 334,666
-	-	550,000	-	-	958,880
283,588	1,500,000	(150,000)	-	-	127,608
-	-	862	-	-	4,635
\$ 509,593	\$ 1,726,005	\$ 365,862	\$ -	\$ 1,591,064	\$ 1,425,789
\$ 3,771,477	\$ 109,206,040	\$ (16,243,606)	\$ 2,076,064	\$ 1,891,064	\$ (2,548,295)
\$ -	\$ 2,115,163	\$ (2,030,163)	\$ -	\$ 75,000	\$ 5,204,129
-	3,166,185	161,164	-	110,000	6,471,585
\$ -	\$ 5,281,348	\$ (1,868,999)	\$ -	\$ 185,000	\$ 11,675,714
\$ 3,771,477	\$ 114,487,388	\$ (18,112,605)	\$ 2,076,064	\$ 2,076,064	\$ 9,127,419

TOTAL RESOURCES & APPROPRIATIONS - ALL GOVERNMENTAL FUNDS

FISCAL YEAR 2010-2011

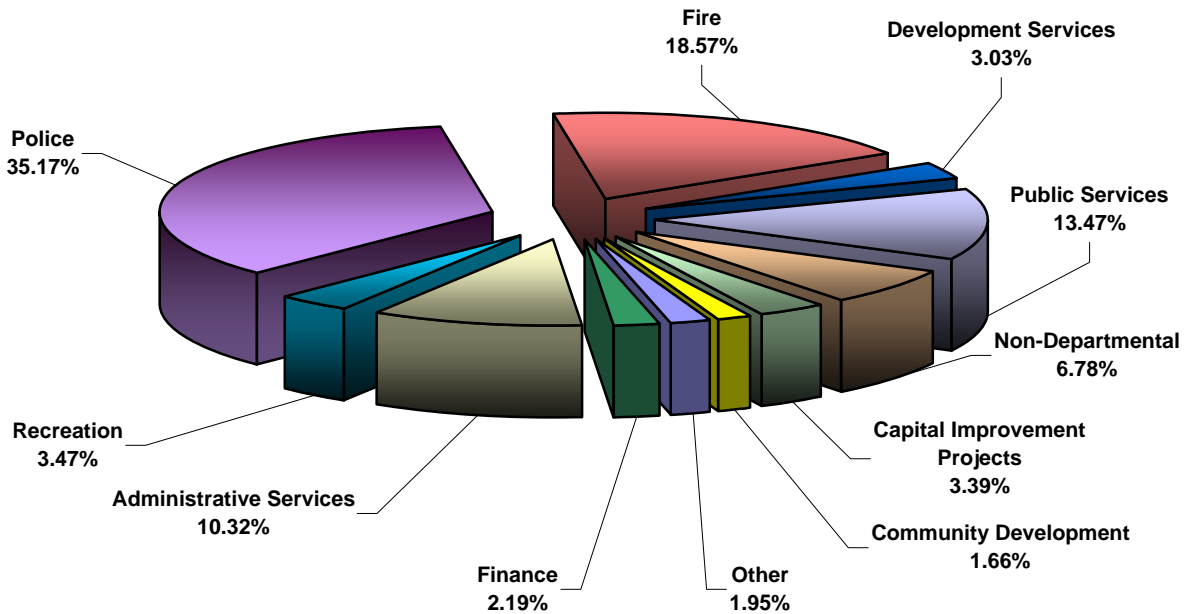
TOTAL RESOURCES - \$95,038,498

(Where Monies Come From)
(Including Transfers In)



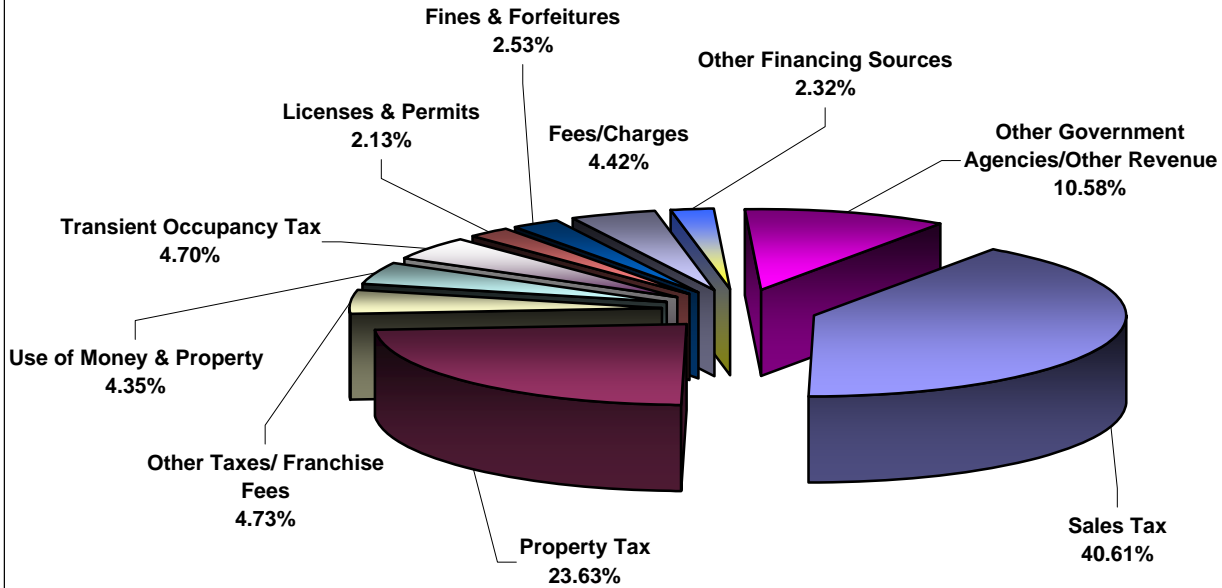
TOTAL APPROPRIATIONS - \$111,097,104

(Where Monies Go)
(Including Transfers Out)

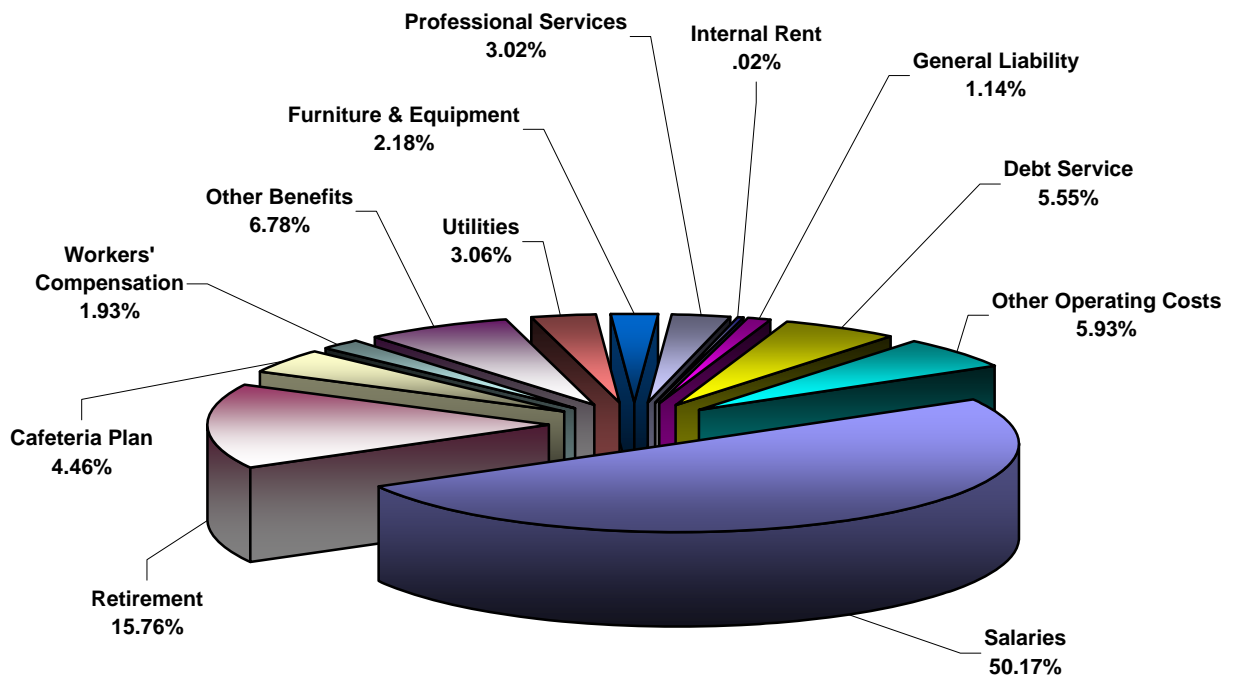


CITY OF COSTA MESA, CALIFORNIA
GENERAL FUND RESOURCES & APPROPRIATIONS
 FISCAL YEAR 2010-2011

GENERAL FUND RESOURCES - TOTAL \$85,163,714
 (Including Transfers In)



GENERAL FUND APPROPRIATIONS - TOTAL \$101,599,592



SCHEDULE OF INTERFUND TRANSFERS

FISCAL YEAR 2010-2011

<u>FUND</u>	<u>TRANSFERS IN</u>	<u>TRANSFERS OUT</u>
General Fund - 101	\$ 1,976,064	\$ 100,000 ¹
Prop 172 Fund - 202	-	-
Supplemental Law Enforcement Fund - 213	100,000	
Narcotics Forfeiture Fund - 217	-	200,000 ²
Capital Improvement Fund - 401	-	1,591,064 ³
Equipment Replacement Fund - 601	-	75,000 ⁴
Self-Insurance Fund - 602	-	110,000 ⁵
Total	<u>\$ 2,076,064</u>	<u>\$ 2,076,064</u>

¹ Funding of \$100,000 for support of Supplemental Law Enforcement Fund.

² Reimbursement transferred back to the General Fund for prior year advance.

³ Remaining funds from Police Facility Expansion Project transferred back to the General Fund.

⁴ Investment earnings transferred back to the General Fund.

⁵ Investment earnings transferred back to the General Fund.

REVENUE SUMMARIES

FISCAL YEAR 2010-2011

CITY OF COSTA MESA, CALIFORNIA

REVENUE & OTHER FINANCING SOURCES
 FROM FISCAL YEAR 2007-2008 THROUGH FISCAL YEAR 2010-2011

FUND/ACCT DESCRIPTION	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Revised	FY 10-11 Estimated
Fund 101 - General Fund					
Property Tax - Secured	\$ 18,402,026	\$ 19,318,327	\$ 20,250,000	\$ 20,250,000	\$ 18,500,000
Property Tax - Unsecured	823,861	844,473	800,000	800,000	750,000
Property Tax - Supplemental	713,310	358,708	400,000	400,000	250,000
Property Tax - Homeowners	175,676	173,626	170,000	170,000	170,000
Delinquent Tax - Penalties/Int	143,465	219,151	175,000	175,000	250,000
Property Transfer Tax	459,336	287,855	250,000	250,000	200,000
Sales & Use Tax	34,010,008	27,678,291	30,374,000	26,565,000	26,334,000
Sales Tax In-Lieu	11,980,420	10,980,964	9,500,000	7,250,000	8,250,000
Transient Occupancy Tax	5,791,003	4,719,158	5,200,000	4,060,000	4,000,000
Electric Franchise Fee	1,345,697	1,326,555	1,350,000	1,350,000	1,350,000
Cable TV Franchise Fee	843,845	955,649	850,000	850,000	900,000
PEG Cable Franchise Fee	167,942	182,624	160,000	160,000	175,000
Gas Franchise Fee	326,191	380,855	325,000	325,000	350,000
Solid Waste Hauler Franchise Fee	1,362,842	1,328,488	1,325,000	1,325,000	1,250,000
Business License	932,278	860,491	900,000	900,000	850,000
Total Taxes	\$ 77,477,900	\$ 69,615,215	\$ 72,029,000	\$ 64,830,000	\$ 63,579,000
Dog License	\$ 30,541	\$ 33,223	\$ 30,000	\$ 35,000	\$ 30,000
Fire Permits	78,371	68,771	170,000	70,000	80,000
Building Permits	684,865	419,983	480,000	500,000	480,000
Electrical Permits	158,100	65,225	95,000	70,000	70,000
Plumbing/Mechanical Permits	170,747	58,908	95,000	70,000	70,000
Street Permits	184,485	135,050	150,000	150,000	100,000
Special Business Permits	380	615	500	500	500
Home Occupation Permits	15,615	15,840	19,000	19,000	19,000
Operator's Permits	1,015	3,910	1,000	1,000	1,000
Other Permits	165,145	153,628	110,000	110,000	110,000
Total Licenses & Permits	\$ 1,489,264	\$ 955,153	\$ 1,150,500	\$ 1,025,500	\$ 960,500
Municipal Code Violations	\$ 96,210	\$ 131,628	\$ 100,000	\$ 100,000	\$ 100,000
Vehicle Code Violations	1,170,825	1,192,965	1,150,000	1,150,000	800,000
Parking Citations	1,059,149	1,116,362	1,000,000	1,100,000	1,000,000
Illegal Sign Removal	(20)	-	-	-	-
Shopping Cart Retrieval	17,910	14,565	14,000	14,000	5,000
Red Light Camera Violations	568,931	495,952	1,098,000	500,000	250,000
Total Fines & Forfeitures	\$ 2,913,005	\$ 2,951,472	\$ 3,362,000	\$ 2,864,000	\$ 2,155,000

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2007-2008 THROUGH FISCAL YEAR 2010-2011

FUND/ACCT DESCRIPTION	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Revised	FY 10-11 Estimated
Fund 101 - General Fund (continued)					
Investment Earnings	\$ 1,890,531	\$ (283,728)	\$ 1,322,000	\$ 822,000	\$ 175,000
GASB 31 Adjustment	216,334	565,579	-	-	-
Interest Earned - CMRA Note	948,435	920,333	890,000	890,000	857,000
Other Interest	178,916	27,180	90,000	30,000	50,000
Buildings/Grounds, Rental	132,178	191,389	130,000	130,000	200,000
Rental - Downtown Comm. Center	9,714	6,716	6,900	6,900	9,000
Rental - Balearic Center	38,918	30,115	19,000	19,000	25,000
Rental - Neighborhood Comm. Ctr.	210,468	152,849	184,000	144,000	140,000
Rental - Fields	116,758	124,960	112,500	162,500	120,000
Rental - Tennis	32,518	28,576	28,500	28,500	28,500
Rental - Golf Course Operations	2,178,624	2,222,675	2,312,500	2,212,500	2,000,000
Rental - Bus Shelter Ads	103,546	124,387	100,000	100,000	100,000
Total Use of Money & Property	\$ 6,056,940	\$ 4,111,031	\$ 5,195,400	\$ 4,545,400	\$ 3,704,500
Motor Vehicle In-Lieu Tax	\$ 504,441	\$ 389,159	\$ 300,000	\$ 200,000	200,000
Vehicle License Fee Swap - Property Tax	8,651,423	8,826,768	8,750,000	8,750,000	8,000,000
FEMA - Disaster Reimbursement	10,278	7,227	-	-	-
Other Federal Grants	171,093	124,299	-	36,526	-
POST Reimbursements	99,104	33,268	50,000	50,000	40,000
Custody Officers Training	975	-	5,500	-	-
Used Oil Recycling Grant	-	6,202	-	-	-
Beverage Container Program	30,067	33,902	-	-	-
SB 90 - State Mandated Costs	127,064	23,203	50,000	60,000	50,000
Other State Grants	11,748	383,247	61,388	61,388	-
OCTA - SAAV	33,111	48,418	25,000	25,000	25,000
Other County Grants	188,392	73,160	75,000	75,000	77,500
Reimbursement - ABLE	358,393	373,307	342,300	430,669	300,000
Total Other Govt. Agencies	\$ 10,186,089	\$ 10,322,160	\$ 9,659,188	\$ 9,688,583	\$ 8,692,500
Zoning/Variance/CUP Fees	\$ 155,626	\$ 108,675	\$ 130,000	\$ 75,000	\$ 60,000
Subdivision Map Fees	37,250	7,935	6,000	2,000	2,000
Environmental Impact Fees	5,402	1,570	2,750	2,750	2,750
Plan Checking Fee	387,691	212,972	200,000	250,000	200,000
Vacation/Abandonment of ROW	600	450	600	600	500

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2007-2008 THROUGH FISCAL YEAR 2010-2011

FUND/ACCT DESCRIPTION	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Revised	FY 10-11 Estimated
Fund 101 - General Fund (continued)					
Source Reduction/Recycling	\$ 8,190	\$ 7,930	\$ 8,700	\$ 8,700	\$ 8,700
Special Policing Fees	455,901	474,026	400,000	450,000	420,000
Vehicle Storage/Impound Fees	471,420	444,210	450,000	450,000	375,000
Repo Vehicle Release Fee	2,510	2,535	2,000	2,000	2,000
DUI/Emergency Response	65,989	70,599	110,000	110,000	100,000
Jail Booking Fees - City	312,709	(75,140)	210,000	210,000	210,000
Jail Booking Fees - County	911	-	-	-	-
Police False Alarms	292,785	385,642	367,000	367,000	300,000
Fingerprinting	42,770	38,445	43,000	43,000	40,000
Animal Pound Fees	383	125	100	100	100
Fire Inspections	4,700	7,095	81,500	6,500	11,000
Hazmat Disclosure Fee	71,700	73,030	153,900	103,900	100,000
EMS - First Responder Fee	-	226,210	460,920	410,920	300,000
Paramedic Fee - Advanced	182,920	33,085	-	50,000	50,000
Medical Supply Reimbursement	156,573	93,727	163,850	138,850	100,000
Fire False Alarms	19,693	22,075	21,000	21,000	20,000
Accident Cost Recovery			-	50,000	60,000
Dispatch/Phone Svc. in 911 Center	8,013	7,350	7,400	7,400	7,400
Park Permits	31,183	39,730	30,000	30,000	30,000
Park Improvements	6,694	5,781	6,000	6,000	-
Youth Sports - Basketball & Football	-	-	-	-	26,300
Recreation - Aquatics	69,779	75,919	86,000	86,000	75,000
Recreation - Day Camp	167,080	167,837	203,000	203,000	170,000
Playgrounds	669	2,089	2,400	4,400	3,000
Special Events	18,210	21,997	350	35,350	650
Recreation - Early Childhood	110,548	109,127	119,400	119,400	110,000
Instructional Classes	570,777	571,269	558,000	583,000	620,000
Recreation - Basketball	33,282	27,558	42,000	32,000	35,000
Recreation - Softball	121,392	128,482	112,000	132,000	130,000
Teen Camp	16,725	26,965	14,000	24,000	32,400
Family Night/Kids Night	2,991	4,034	5,100	5,100	-
Other Adult Sports	-	-	7,500	-	-
Adult Open Gym	6,393	5,104	-	-	-
Photocopies	2,577	2,343	670	2,670	2,000

CITY OF COSTA MESA, CALIFORNIA

REVENUE & OTHER FINANCING SOURCES
 FROM FISCAL YEAR 2007-2008 THROUGH FISCAL YEAR 2010-2011

FUND/ACCT DESCRIPTION	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Revised	FY 10-11 Estimated
Fund 101 - General Fund (continued)					
Police Reports	\$ 35,786	\$ 34,991	\$ 31,500	\$ 31,500	\$ 33,000
Police Clearance Letters	3,230	3,675	3,000	3,000	3,000
Sale - Maps & Publications	20,060	20,136	12,500	12,500	12,500
Sale - Miscellaneous Supplies	608	745	750	750	750
Central Services Reimb	117,368	101,654	125,000	125,000	100,000
Charges for Other Services	3,208	24,430	15,000	15,000	15,000
Special Assessments	-	12,737	-	-	-
Total Fees & Charges	\$ 4,022,296	\$ 3,529,149	\$ 4,192,890	\$ 4,210,390	\$ 3,768,050
Contributions	\$ 2,000	\$ 9,506	\$ 2,500	\$ 2,500	\$ 2,500
Sponsorship Naming Rights	33,480	33,480	30,000	30,000	30,000
Reimb. - Const. Permit Insp. Fees	94	-	500	300,000	500
Reimb. - Overtime Construction	-	-	100	100	100
Damage to City Property	(4,807)	57,387	30,000	55,000	30,000
Civil Subpoena Costs	5,527	13,783	3,500	10,500	10,000
Settlements	-	2,000	-	-	-
Other Reimbursements	392,770	1,383,566	1,252,010	200,000	200,000
Sale - Other Equipment	6,714	6,267	5,000	5,000	5,000
Other	740,019	543,695	50,000	50,000	50,000
Total Other Revenues	\$ 1,175,797	\$ 2,049,684	\$ 1,373,610	\$ 653,100	\$ 328,100
Total Revenues	\$ 103,321,291	\$ 93,533,864	\$ 96,962,588	\$ 87,816,973	\$ 83,187,650
Operating Transfers In	\$ 2,073,195	\$ 220,843	\$ 793,000	\$ 2,879,004	\$ 1,976,064
Total Other Financing Sources	\$ 2,073,195	\$ 220,843	\$ 793,000	\$ 2,879,004	\$ 1,976,064
Total Fund 101	\$ 105,394,486	\$ 93,754,707	\$ 97,755,588	\$ 90,695,977	\$ 85,163,714
Fund 201 - Gas Tax					
Investment Earnings	\$ 389,115	\$ (42,432)	\$ 245,000	\$ 245,000	\$ 70,000
Gas Tax - 2105	513,898	783,868	475,000	475,000	600,000
Gas Tax - 2106	316,409	491,707	275,000	275,000	375,000
Gas Tax - 2107.1	686,877	1,047,688	600,000	600,000	800,000
Gas Tax - 2107.5	10,000	10,000	10,000	10,000	10,000
Traffic Congestion Relief Fund	-	969,284	1,077,900	1,077,900	1,134,805
AHRP Grant	3,032,407	1,185,125	-	-	-
Total Fund 201	\$ 4,948,706	\$ 4,445,240	\$ 2,682,900	\$ 2,682,900	\$ 2,989,805

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2007-2008 THROUGH FISCAL YEAR 2010-2011

FUND/ACCT DESCRIPTION	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Revised	FY 10-11 Estimated
<u>Fund 202 - Prop 172</u>					
Sales Tax - Public Safety	\$ 927,417	\$ 829,159	\$ 850,000	\$ 850,000	\$ 750,000
Investment Earnings	(108)	1,051	-	-	-
Total Revenues	\$ 927,309	\$ 830,210	\$ 850,000	\$ 850,000	\$ 750,000
Operating Transfers In	\$ -	\$ 460,000	\$ 650,000	\$ 650,000	\$ -
Total Other Financing Sources	\$ -	\$ 460,000	\$ 650,000	\$ 650,000	\$ -
Total Fund 202	\$ 927,309	\$ 1,290,210	\$ 1,500,000	\$ 1,500,000	\$ 750,000
<u>Fund 203 - Air Quality</u>					
Investment Earnings	\$ 30,891	\$ (3,079)	\$ 25,700	\$ 25,700	\$ 6,700
AB 2766 - AQMD	135,924	133,271	140,000	140,000	140,000
Other Reimbursements	-	9,863	-	-	-
Total Fund 203	\$ 166,815	\$ 140,055	\$ 165,700	\$ 165,700	\$ 146,700
<u>Fund 205 - HOME</u>					
Investment Earnings	\$ -	\$ -	\$ -	\$ -	\$ -
Lien/Loan Repayment	-	78,949	-	-	-
HOME Invest/Partnership Grant	564,339	851,381	761,235	761,235	771,888
Total Fund 205	\$ 564,339	\$ 930,330	\$ 761,235	\$ 761,235	\$ 771,888
<u>Fund 207 - CDBG</u>					
Investment Earnings	\$ -	\$ 5,303	\$ -	\$ -	\$ -
Lien/Loan Repayment	22,218	18,055	-	-	-
Community Dev. Block Grant	1,198,398	1,561,385	1,361,264	1,361,264	2,074,174
Buildings/Grounds, Rental	-	-	-	-	-
Other Reimbursements	6,415	1,654	-	-	-
Total Revenues	\$ 1,227,031	\$ 1,586,397	\$ 1,361,264	\$ 1,361,264	\$ 2,074,174
Operating Transfers In	\$ 92,008	\$ 99,309	\$ -	\$ -	\$ -
Total Other Financing Sources	\$ 92,008	\$ 99,309	\$ -	\$ -	\$ -
Total Fund 207	\$ 1,319,039	\$ 1,685,706	\$ 1,361,264	\$ 1,361,264	\$ 2,074,174
<u>Fund 208 - Park Development</u>					
Investment Earnings	\$ 139,348	\$ (48,711)	\$ 105,500	\$ 105,500	\$ 25,000
Other State Grants	-	-	-	-	-
Park Development Fees	65,204	10,829	-	-	-
Total Fund 208	\$ 204,552	\$ (37,882)	\$ 105,500	\$ 105,500	\$ 25,000

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2007-2008 THROUGH FISCAL YEAR 2010-2011

FUND/ACCT DESCRIPTION	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Revised	FY 10-11 Estimated
<u>Fund 209 - Drainage Fees</u>					
Investment Earnings	\$ 28,923	\$ 39,031	\$ 25,500	\$ 25,500	\$ 9,200
Drainage Assessment Fees	289,337	212,488	250,000	250,000	250,000
Total Fund 209	\$ 318,260	\$ 251,519	\$ 275,500	\$ 275,500	\$ 259,200
<u>Fund 213 - SLESF</u>					
Investment Earnings	\$ 4,677	\$ (1,027)	\$ 2,600	\$ 2,600	\$ -
Citizens' Option for Public Safety (COPS)	218,840	109,171	100,000	100,000	141,750
Total Revenues	\$ 223,517	\$ 108,144	\$ 102,600	\$ 102,600	\$ 141,750
Operating Transfers In	\$ -	\$ 37,228	\$ -	\$ -	\$ 100,000
Total Other Financing Sources	\$ -	\$ 37,228	\$ -	\$ -	\$ 100,000
Total Fund 213	\$ 223,517	\$ 145,372	\$ 102,600	\$ 102,600	\$ 241,750
<u>Fund 214 - Traffic Impact Fees</u>					
Investment Earnings	\$ 357,935	\$ (125,105)	\$ 256,000	\$ 256,000	\$ 41,000
OCTA Regional Grant	-	204,393	-	-	-
Traffic Impact Fees	620,819	106,299	300,000	300,000	300,000
Other Reimbursements	-	-	-	-	-
Total Fund 214	\$ 978,754	\$ 185,587	\$ 556,000	\$ 556,000	\$ 341,000
<u>Fund 216 - Rental Rehab</u>					
Investment Earnings	\$ 2,509	\$ (374)	\$ 3,370	\$ 3,370	\$ -
Total Fund 216	\$ 2,509	\$ (374)	\$ 3,370	\$ 3,370	\$ -
<u>Fund 217 - Narcotic Seizure</u>					
Asset Forfeiture - DOJ	\$ 96,123	\$ 116,147	\$ -	\$ -	\$ 100,000
Asset Forfeiture - County/Other	57,225	43,344	70,000	70,000	70,000
Investment Earnings	10,846	(1,033)	6,150	6,150	4,000
Regional Narc Suppression Program	-	-	25,000	25,000	-
High Intensity Drug Trafficking	2,219	16,329	5,000	5,000	5,000
Total Fund 217	\$ 166,413	\$ 174,787	\$ 106,150	\$ 106,150	\$ 179,000
<u>Fund 218 - Fire System Dev.</u>					
Investment Earnings	\$ 19,188	\$ (952)	\$ 15,200	\$ 15,200	\$ 4,400
Fire Protection System Dev. Fees	-	-	-	-	-
Total Fund 218	\$ 19,188	\$ (952)	\$ 15,200	\$ 15,200	\$ 4,400

REVENUE & OTHER FINANCING SOURCES
FROM FISCAL YEAR 2007-2008 THROUGH FISCAL YEAR 2010-2011

FUND/ACCT DESCRIPTION	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Revised	FY 10-11 Estimated
<u>Fund 219 - LLEBG</u>					
Local Law Enforcement Block Grant	\$ -	\$ 15,342	\$ -	\$ -	\$ -
Total Fund 219	\$ -	\$ 15,342	\$ -	\$ -	\$ -
<u>Fund 401 - Capital Outlay</u>					
Lien/Loan Repayment	\$ -	\$ 26,008	\$ -	\$ -	\$ -
Investment Earnings	197,916	30,915	121,000	121,000	35,000
Other Federal Grants	-	-	-	-	156,005
State Park Bond Act Grant	1,034,800	-	-	-	-
Other State Grants	2,039,994	2,316,847	-	-	-
Other	211,158	190,943	-	-	-
Total Revenues	\$ 3,483,868	\$ 2,564,713	\$ 121,000	\$ 121,000	\$ 191,005
Operating Transfers In	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -
Total Fund 401	\$ 4,783,868	\$ 2,564,713	\$ 121,000	\$ 121,000	\$ 191,005
<u>Fund 403 - Measure M Regional</u>					
Investment Earnings	\$ 519,512	\$ (104,641)	\$ 402,700	\$ 402,700	\$ 50,000
Measure "M" Turnback	2,198,280	1,405,375	1,995,516	1,995,516	-
Measure "M" Regional Grant	4,263,029	4,774,372	250,000	250,000	500,000
OCTA Growth Mgmt. Area Grant	162,000	-	-	-	-
Other County Grants	116,735	-	-	-	-
Other Reimbursements	-	-	-	-	-
Other	-	-	-	-	-
Total Fund 403	\$ 7,259,556	\$ 6,075,106	\$ 2,648,216	\$ 2,648,216	\$ 550,000
<u>Fund 414 - Measure M Turnback</u>					
Investment Earnings	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Measure "M" Turnback	-	-	-	-	1,300,000
Total Fund 403	\$ -	\$ -	\$ -	\$ -	\$ 1,350,000
<u>Fund 409 - Veh Prkg Dist. 1</u>					
Property Tax - Secured	\$ 399	\$ 405	\$ 410	\$ 410	\$ 420
Property Tax - Unsecured	17	17	20	20	20
Property Tax - Supplemental	15	7	10	10	5
Property Tax - Homeowners	4	3	-	-	3
Delinquent Tax - Penalties/Int	3	5	-	-	3
Investment Earnings	578	(162)	245	245	15
Total Fund 409	\$ 1,016	\$ 275	\$ 685	\$ 685	\$ 466

CITY OF COSTA MESA, CALIFORNIA

REVENUE & OTHER FINANCING SOURCES
 FROM FISCAL YEAR 2007-2008 THROUGH FISCAL YEAR 2010-2011

FUND/ACCT DESCRIPTION	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 09-10 Revised	FY 10-11 Estimated
<u>Fund 410 - Veh Prkg Dist. 2</u>					
Property Tax - Secured	\$ 316	\$ 336	\$ 325	\$ 325	\$ 350
Property Tax - Unsecured	13	14	20	20	20
Property Tax - Supplemental	12	6	10	10	5
Property Tax - Homeowners	3	3	-	-	3
Delinquent Tax - Penalties/Int	3	4	-	-	3
Investment Earnings	98	6	50	50	15
Total Fund 410	\$ 445	\$ 369	\$ 405	\$ 405	\$ 396
<u>Fund 601 - Equipment Replacement</u>					
Investment Earnings	\$ 328,859	\$ 11,245	\$ 260,000	\$ 100,000	\$ 75,000
Rental of Automotive Equip	3,176,276	3,878,367	2,114,740	-	-
Damage to City Property	15,325	47,580	-	-	-
Sale of Automotive Equipment	50,960	107,589	10,000	10,000	10,000
Total Revenues	\$ 3,571,420	\$ 4,044,781	\$ 2,384,740	\$ 110,000	\$ 85,000
Operating Transfers In	\$ -	\$ 65,395	\$ -	\$ -	\$ -
Total Other Sources	\$ -	\$ 65,395	\$ -	\$ -	\$ -
Total Fund 601	\$ 3,571,420	\$ 4,110,176	\$ 2,384,740	\$ 110,000	\$ 85,000
<u>Fund 602 - Self Insurance</u>					
Investment Earnings	\$ 461,877	\$ (12,774)	\$ 333,000	\$ 333,000	\$ 110,000
General Liability Premiums	1,185,276	1,122,156	1,144,535	1,144,535	1,169,540
Workers' Comp. Premiums	2,085,913	2,102,163	2,272,511	2,272,511	2,001,356
Unemployment Premiums	45,154	45,774	48,815	48,815	46,453
Other Reimbursements	448,600	322,699	-	-	-
Total Fund 602	\$ 4,226,820	\$ 3,580,018	\$ 3,798,861	\$ 3,798,861	\$ 3,327,349
TOTAL REVENUES	\$ 131,611,809	\$ 118,427,529	\$ 112,901,914	\$ 101,481,559	\$ 96,374,783
TOTAL OTHER SOURCES	\$ 3,465,203	\$ 882,775	\$ 1,443,000	\$ 3,529,004	\$ 2,076,064
GRAND TOTAL ALL FUNDS	\$ 135,077,012	\$ 119,310,304	\$ 114,344,914	\$ 105,010,563	\$ 98,450,847

SALES & USE TAX

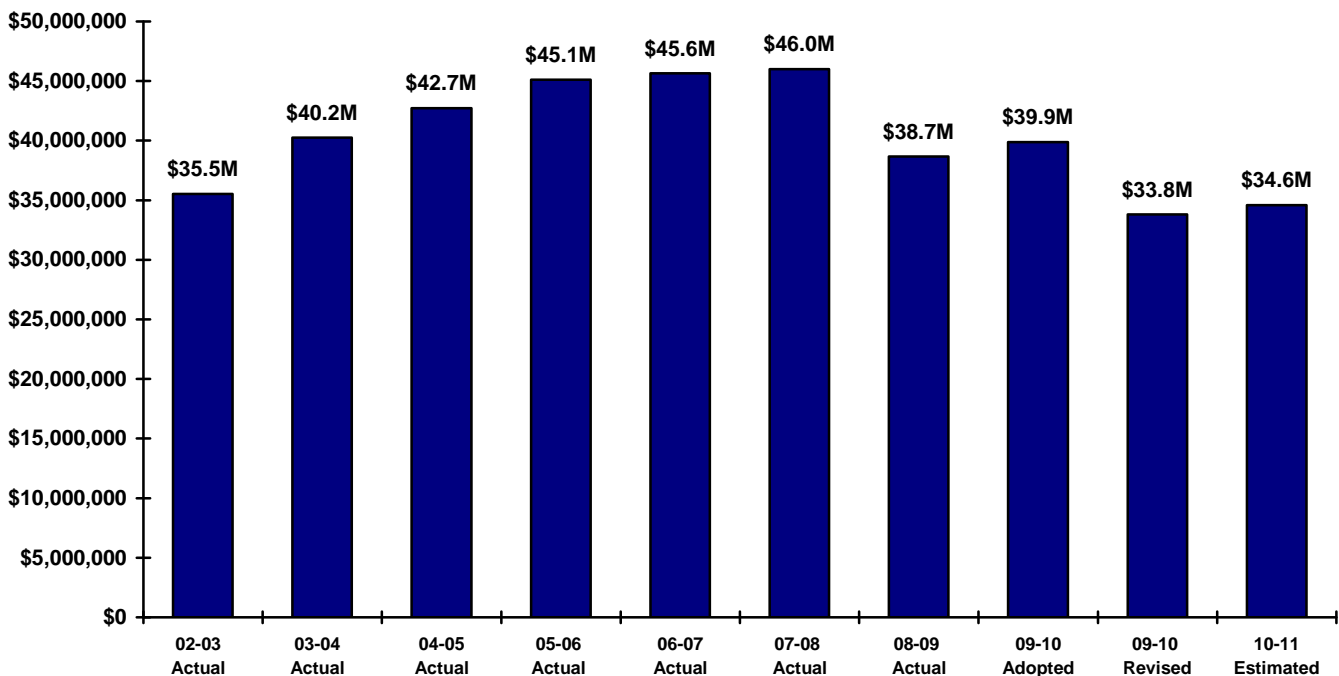
Sales Tax is imposed on retailers selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for Orange County is 8.75% and is broken down as follows:

State General Fund	6.00%
City/County Local Tax	1.00%
Countywide Transportation Tax	0.25%
County Mental Health	0.50%
Public Safety Augmentation Fund (Prop 172)	0.50%
County Transactions Tax (Measure M)	<u>0.50%</u>
Total Rate	<u>8.75%</u>

Sales & Use Tax represents Costa Mesa's single largest revenue source estimated at \$34.6 million or 41.57% of the total General Fund revenues projected for FY 10-11. This amount represents a decrease of \$5.3 million or 13.27% from the adopted estimate in FY 09-10, but an increase of \$769,000 or 2.27% from the mid-year revised estimate. This change in revenue is directly attributed to the continued down turn of the economy. The City is estimating Sales Tax revenue will begin leveling off when the economy begins to rebound.

Also, included as part of the \$34.6 million estimate is \$8.25 million backfill from the State in the form of property taxes (accounted for as Sales Tax In-Lieu). This backfill from the State is the result of the "triple flip", which was approved by the voters in 2004 under Proposition 57 to finance the State's Fiscal Recovery Bonds. Under this Proposition, the State took one fourth of the local agencies' sales tax and backfilled it with a like amount in property taxes from the Educational Revenue Augmentation Fund (ERAF). The State estimates the "triple flip" to continue for 13 years or until the bonds are paid off.

The State Board of Equalization administers the sales tax and remits to local governments: 30% for the first month of each quarter, another 30% the following month, and 40% at the end of the quarter with a "clean-up" payment. The backfill portion is remitted only twice a year, in January and May, and a final "clean-up" in January of the following fiscal year. Costa Mesa's sales tax base remains strong with South Coast Plaza; the Harbor Blvd. of Cars; a host of other retailers throughout the City; a variety of restaurants and hotels; and major businesses and industries located within the City.



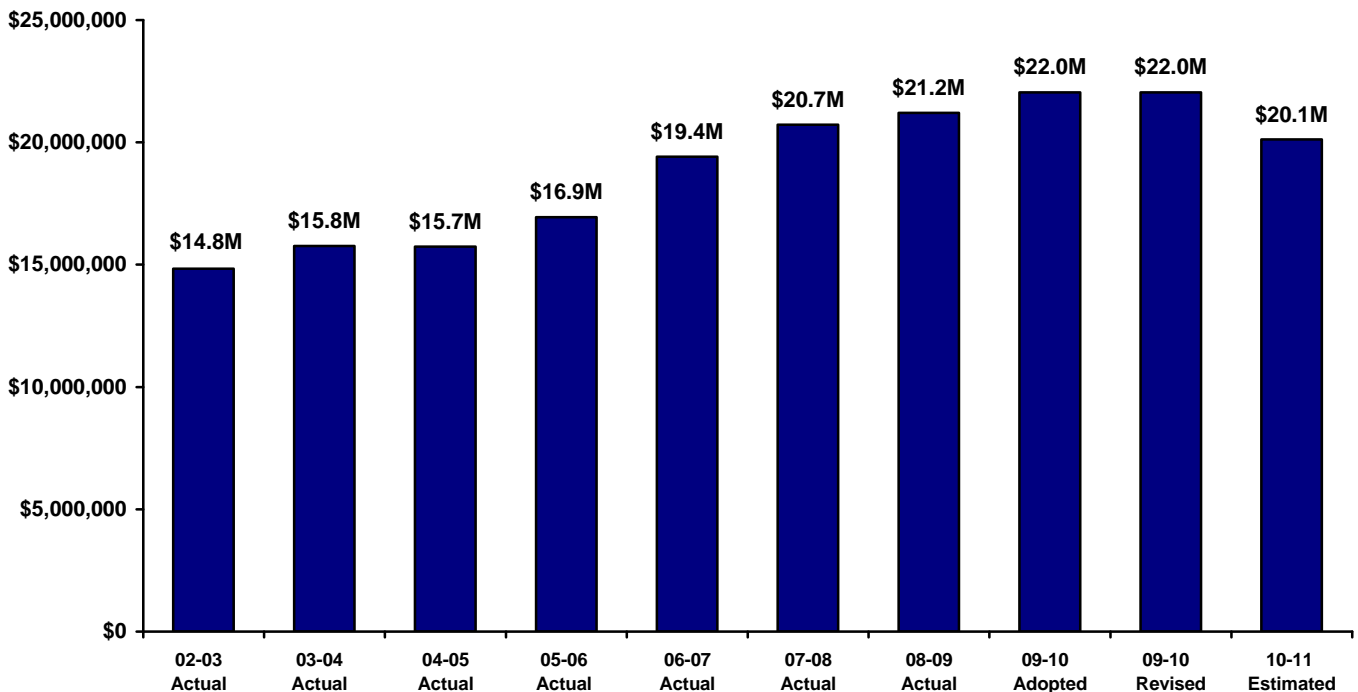
PROPERTY TAX

Property Tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) located within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax). Article XIII A of the State Constitution limits the real property tax rate to 1% of the property's assessed value plus rates imposed to fund indebtedness approved by the voters. The City of Costa Mesa's share of the 1% is equivalent to 15 cents for every \$1.00 collected by the County for property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% CPI increase each year when the CPI index exceeds 2%.

Costa Mesa's property tax base is made up of both residential and industrial properties. Many residential homes were built during the 1960's and 1970's, and include a large portion of long time residents. Because of this dynamic and the Prop 13 restriction to assessed values, the assessed value of many properties is still far less than market value. Over the past couple of years as market values have declined, the City has benefited from positive Prop 13 CPI adjustment factors to properties where the assessed value was still lower than the market value. These positive adjustments have balanced any reductions to properties previously assessed higher than the current market value.

For FY 10-11, estimated revenue from Property Taxes is \$20.1 million, which represents 24.19% of the total General Fund revenue, and a decrease of \$1.9 million or 8.73% under the adopted revenue in FY 09-10. The estimated decline is due to a negative .0237% Prop 13 CPI adjustment. This is the first time since Prop 13 was enacted (34 years ago) where there is a negative CPI adjustment factor. Because of this negative adjustment, the City is expecting only a little less revenue from properties where the assessed value will still be lower than market value, but a greater decline from properties where the previously assessed value is higher than the market value.

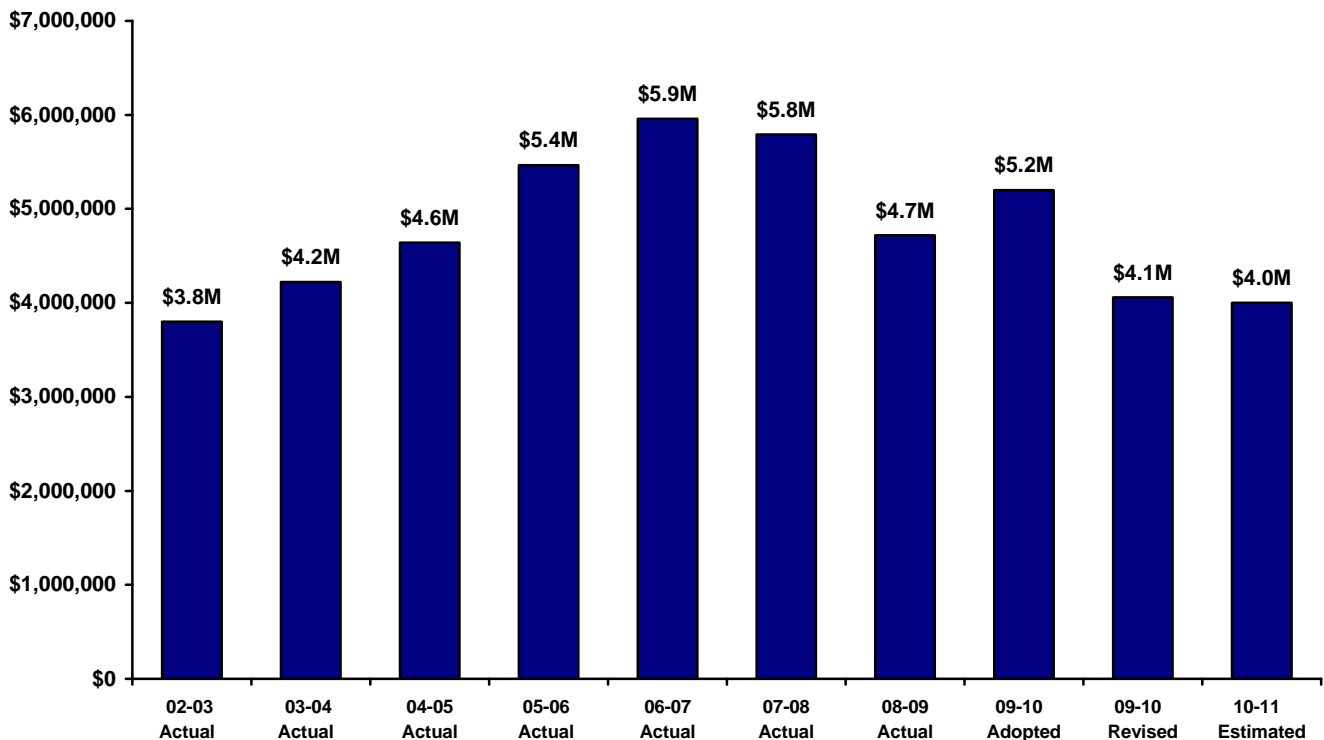
Included in the estimates are Supplemental Taxes at \$250,000; Homeowner's Exemption (\$7,000 of assessed value is exempt from property tax, which is made up by State subvention) at \$170,000; and \$200,000 derived from Property Transfers (assessed at 55 cents for every \$500 of market value at the time of transfer – half of this amount or 27.5 cents goes to the County).



TRANSIENT OCCUPANCY TAX

Transient Occupancy Tax (TOT) is imposed on persons staying 30 days or less in a hotel, inn, motel, tourist home or other lodging facilities. The City's current rate is 6%. The Business Improvement Area (BIA), comprised of ten hotels within the City, imposes an additional 2%. The amount collected from the additional 2% is remitted to the Costa Mesa Conference and Visitor's Bureau to promote travel and tourism throughout the City. Thirty-two hotels/lodging facilities are located within the City.

TOT is the City's third largest revenue source. For FY 10-11, estimated revenue from TOT is \$4.0 million, which represents 4.80% of the total General Fund revenue. The projected amount reflects a decrease of \$1.2 million or 23.08% from the adopted in FY 09-10, but only a decrease of \$60,000 or 1.15% from the mid-year revised estimate. This reduction is due to the continued slowdown of the economy and slowdown of travel. The City is estimating TOT revenue will be fairly consistent with FY 09-10.



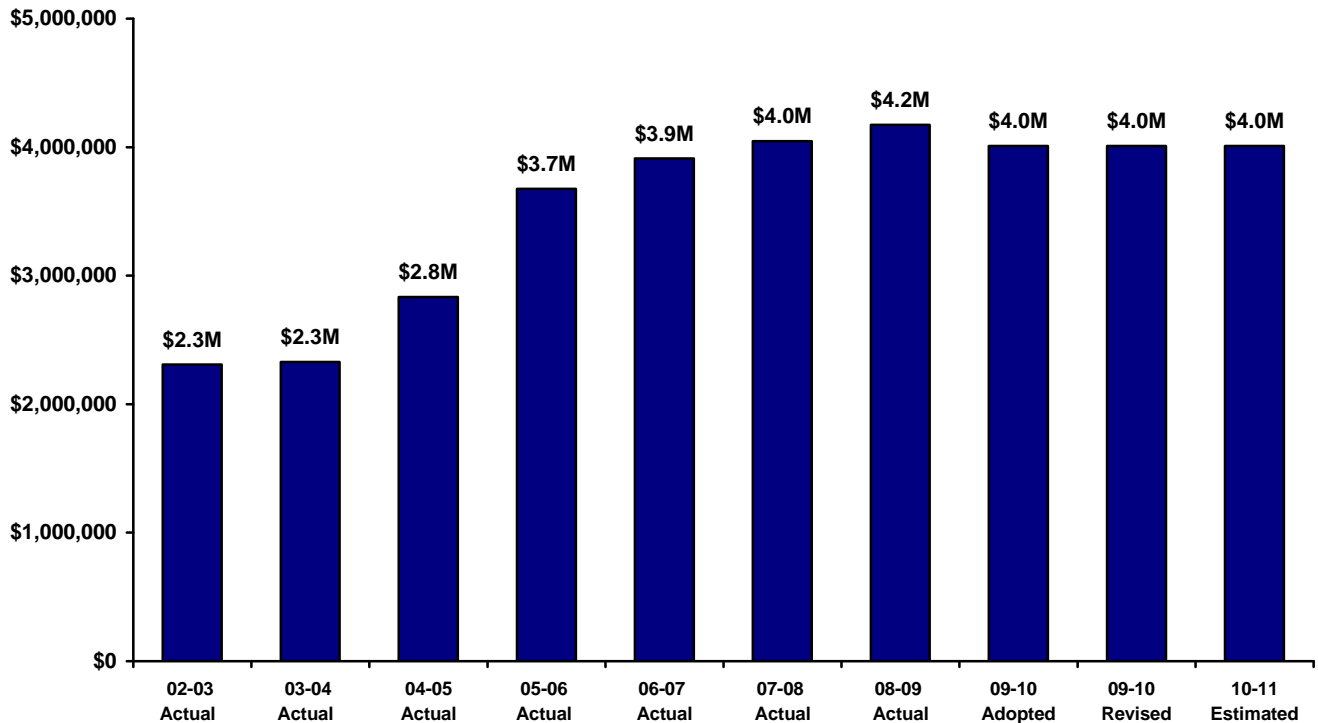
FRANCHISE FEES

The City grants a franchise to utility companies for the use of City streets and rights-of-way. Currently, the City collects electric franchise fees from Southern California Edison and gas franchise fees from Southern California Gas Company at the rate of 2% of gross receipts arising from use, operation or possession of the franchise; and, cable franchise fees from Time Warner at the rate of 5% of receipts, net of bad debt. The electric and gas franchise fees are paid annually while the cable franchise fees are paid on a quarterly basis. By authority of the Public Utility Commission (PUC), electric and gas franchise fees are limited to 2% and cable franchise fees are limited to 5% of gross receipts. Any growth in franchise revenues would be as a result of utility rate increases imposed by the electric, gas, and cable companies.

On November 15, 2004, the City Council adopted an ordinance to implement a Solid Waste Hauler's Franchise Fee to be effective January 1, 2005. So far, the City has granted non-exclusive franchises to 13 waste haulers. Currently, five franchise holders fall into Class "A" – those pay a \$10,000 minimum franchise fee; while the remaining eight franchisees fall into Class "B" – those pay a \$1,500 minimum franchise fee. The current franchise rate is 12% of gross receipts payable quarterly to the City.

For FY 10-11 estimated revenue from Franchise Fees is \$4.0 million, which represents 4.84% of the total General Fund revenue. The estimated revenue projections are essentially flat.

The City also receives approximately \$175,000 from a PEG (Public, Education and Government) fee paid by the cable franchisee. This amount is reserved in the General Fund to support the operating costs for cable television services provided by the City.

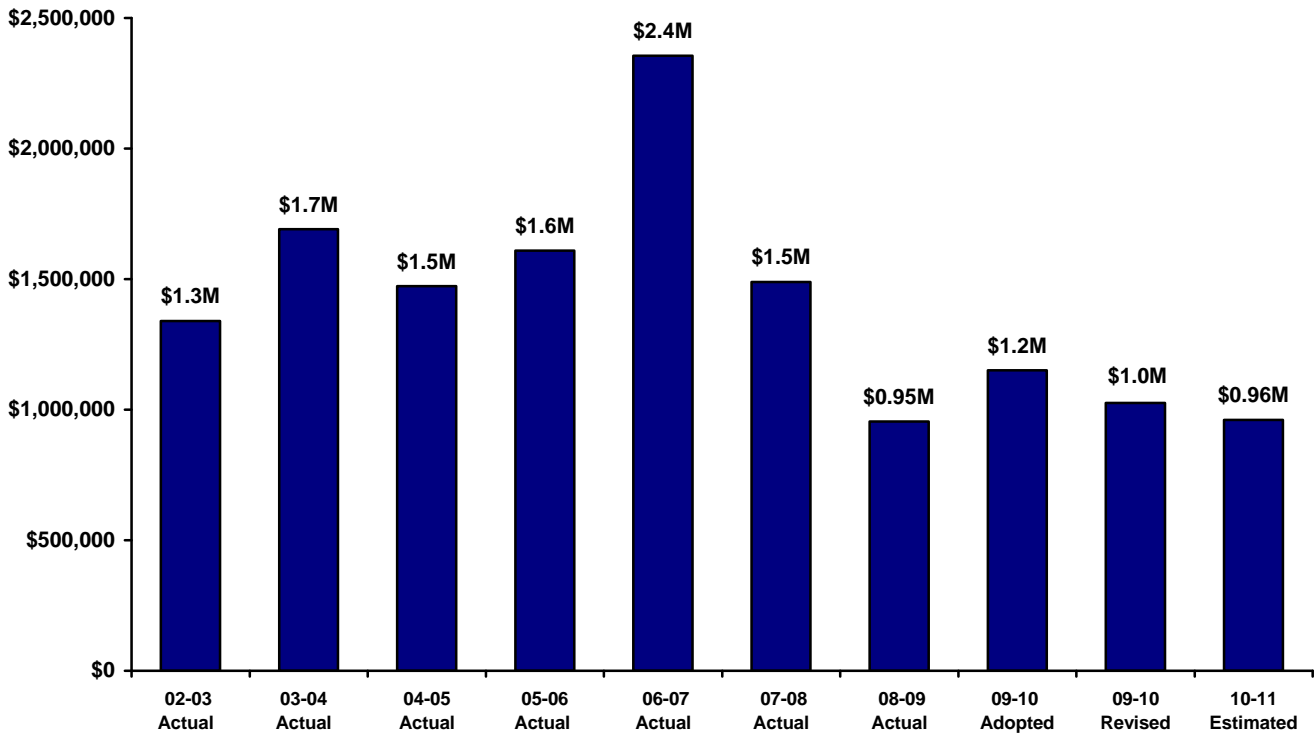


LICENSES & PERMITS

Licenses or permits are issued for either regulatory or cost recovery purposes, to applicants who conduct business activities within the City. This regulatory authority provides cities the means to protect the overall community interests.

Examples of licenses issued are animal and bicycle licenses. The types of permits issued include: temporary vendor permits; permits for signs and home occupation; and various building permits including electrical, plumbing, and mechanical. Building permits are set by the Uniform Building Code (UBC); electrical permits are set by the National Electrical Code (NEC); plumbing permits are set by the Uniform Plumbing Code (UPC); and the mechanical permits are set by the Uniform Mechanical Code (UMC).

For FY 10-11 estimated revenue from Licenses & Permits is \$960,500, which represents 1.15% of the total General Fund revenue. This estimate reflects a decrease of \$190,100 or 16.51% from the adopted revenue in FY 09-10. The largest component for this revenue source comes from building permits projected at \$480,000, which is expected to be the same as FY 09-10 since it is unknown at this time if building and development when begin to increase as the economy rebounds.

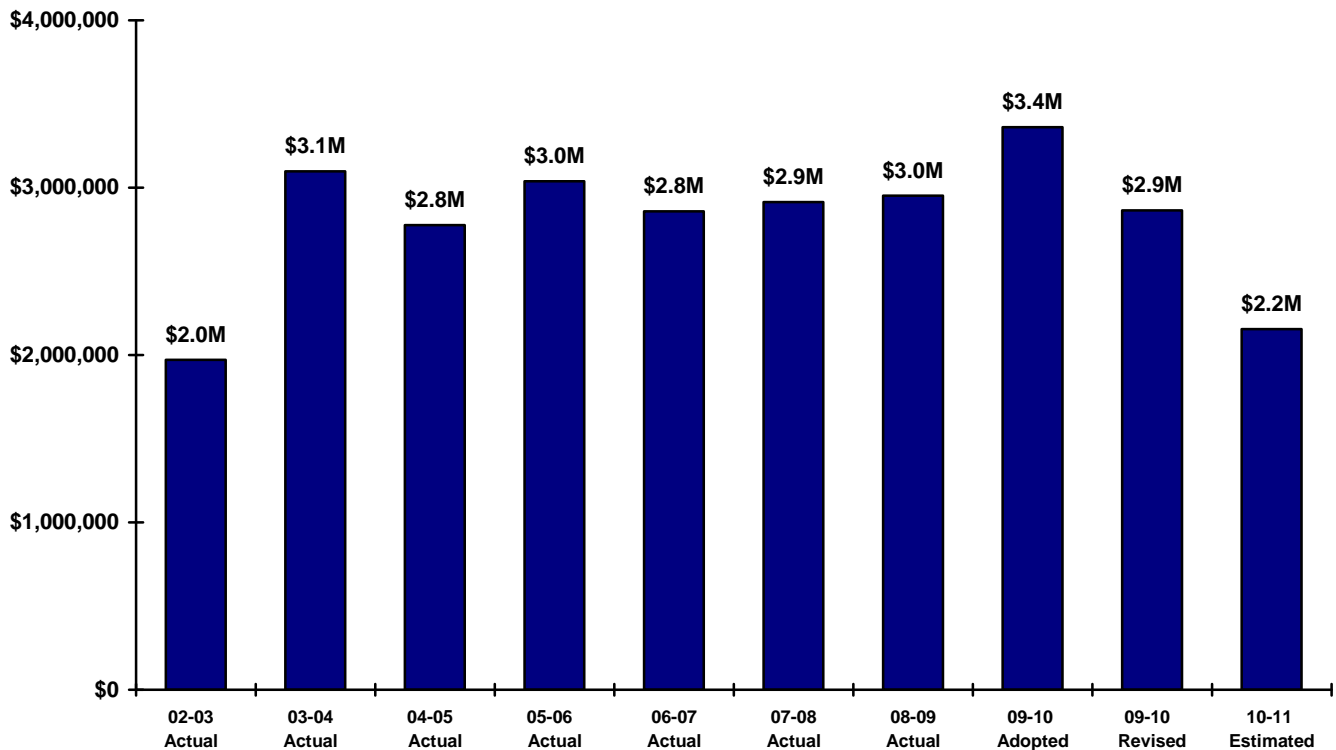


FINES & FORFEITURES

Fines & Forfeitures come from municipal code violations, motor vehicle code violations, parking fines and bail monies forfeited upon conviction of a misdemeanor or municipal infraction. Amounts paid by a defendant include the fine and various penalties, assessments, and restitution. Cities share the revenue from fines and forfeitures with the State and the County.

In 1993, the Legislature decriminalized parking violations and gave the responsibility for administering and collecting parking fines to cities and agencies that issue parking citations. Parking violations are generally violations of “no parking” ordinances. Fines vary depending on the type of violation.

For FY 10-11, estimated revenue from Fines & Forfeitures is \$2.2 million, which represents 2.59% of the total General Fund revenue. The estimated amount reflects a decrease of \$1.2 million or 35.90% from the adopted revenue in FY 09-10. The decrease is primarily attributed to the Red Light Camera Program revenue which decreased \$848,000 and Vehicle Code Violation revenue which decreased \$350,000.



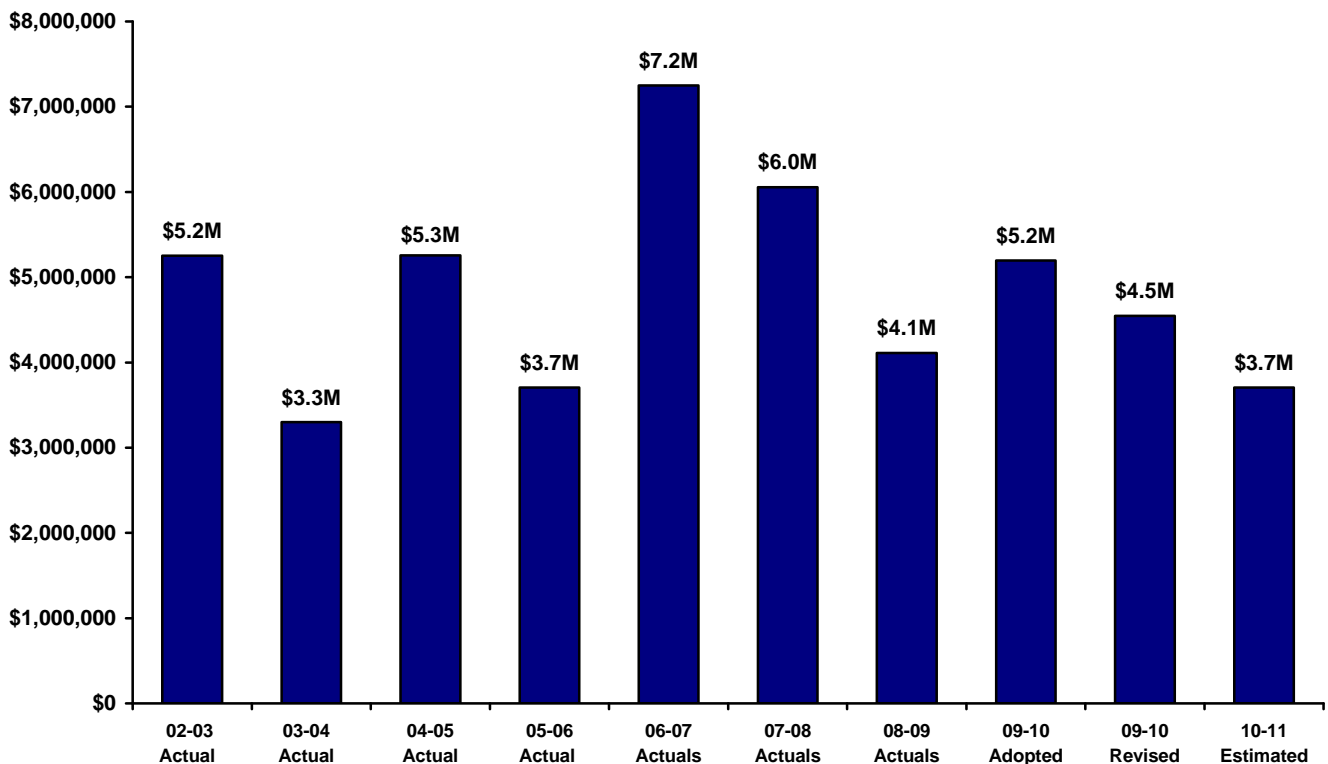
USE OF MONEY & PROPERTY

Revenues derived from the Use of Money & Property come from interest earned from investing the City's cash; interest on loans by the City to the Costa Mesa Redevelopment Agency; and rental from the golf course operations and other City facilities such as the Balearic Center, the Downtown Recreation Center, the Neighborhood Community Center, and the Placentia Street Fire Training Facility.

For FY 10-11, estimated revenue from Use of Money & Property is \$3.7 million or 4.45% of the total General Fund revenue. The FY 10-11 estimated revenues reflect a decrease of \$1.5 million or 28.70% from the adopted revenue in FY 09-10. The decrease is attributed to lower projected investment earnings based on a weighted average rate of return (ROR) of 1.00% (compared to the prior year's ROR of 3.50%) and lower overall cash balances to invest. The lower ROR reflects the continued reduction in the Federal Funds rate throughout the past year in an effort to stabilize the economy. This rate reduction reduces the rate of return on investment vehicles the City can purchase based on the City Investment Policy. Also, in recent years, the City's General Fund has been utilizing more its' Fund Balance to make up for declines in revenues. By doing so, the amount of available cash to invest has decreased, thereby decreasing overall investment earnings revenue.

Also included in the Use of Money & Property prior year actuals, is the Governmental Accounting Standards Board (GASB) 31 Adjustment. This requirement set forth by GASB is to adjust the City's investments from book value to market value at the end of the year. The City does not budget for this adjustment as it is difficult to estimate what the market value will be at the end of the year.

A private company manages the golf course operations on behalf of the City; in return, the City receives between 6% - 35% of gross receipts on green fees, food and beverages, banquet facilities and the pro shop. Rental revenue from golf course operations decreased \$312,500 to \$2.2 million because of the reduction in activity at the golf course, possibly due to the economy.



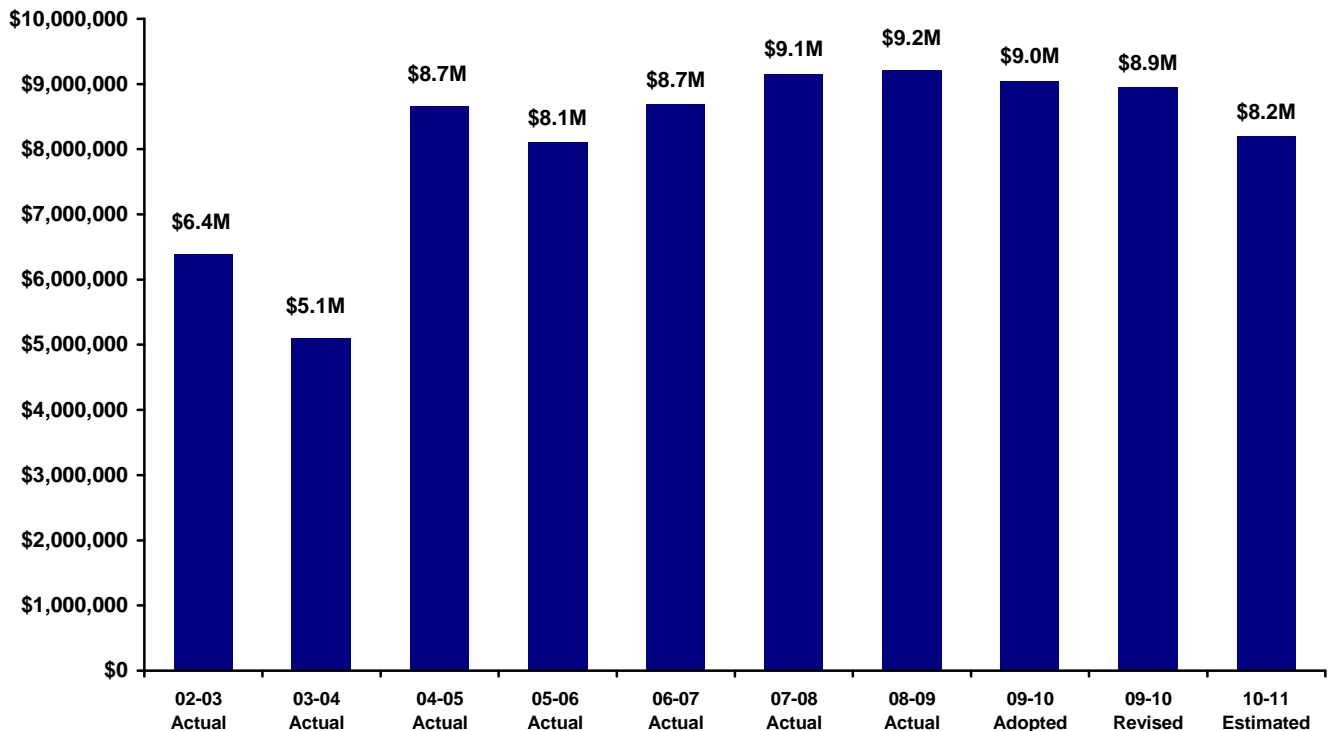
MOTOR VEHICLE LICENSE FEES

The Motor Vehicle License Fee (VLF) is a fee charged for operating the vehicle on public streets. This fee is collected by the State Department of Motor Vehicles and disbursed to governmental agencies by the State Controller. VLF is based on a fee equivalent to 2% of the market value (based on an 11-year depreciation schedule) of motor vehicles. Cities and counties received 81.25% of this revenue based on population.

In 1998, legislation was passed to reduce the VLF paid by the taxpayers by 25% and again by 35% in 2002. (Subsequently, the VLF rate was permanently reduced to its current rate of 0.65%.) As a result of these reductions, cities and counties would have experienced a significant revenue loss. However, legislation was also passed to provide a backfill from the State as long as the actual State General Fund revenues come within certain targets.

For FY 10-11, estimated revenue from VLF is \$8.2 million, which represents 9.85% of the total General Fund revenue. This estimate reflects a decrease of \$850,000 or 9.39% from the adopted revenue in FY 09-10. This estimated reduction is due to the State's continued budget problem and reduction in expected purchases of new vehicles. Recently, the State has begun collecting an administrative fee attributed to the VLF which has further reduced the City's revenue. It is anticipated this administrative fee will continue as the State tries to fix its' budget.

The total estimated revenue from VLF includes \$8 million from the VLF Swap. The VLF Swap is the result of the State's action in 2003 to permanently reduce the VLF from 2% to 0.65%. In the past, local government received its full share of the 2% rate. However, when Proposition 1A was passed in November 2004, the League of California Cities and the Governor reached an agreement that the backfill amount will be replaced with a like amount in the form of property taxes but still classified as VLF revenue. This backfill is tied directly to the growth or declines in property values. For FY 10-11, the estimate from the VLF Swap includes a decrease of \$750,000 because of the declines in assessed property values.



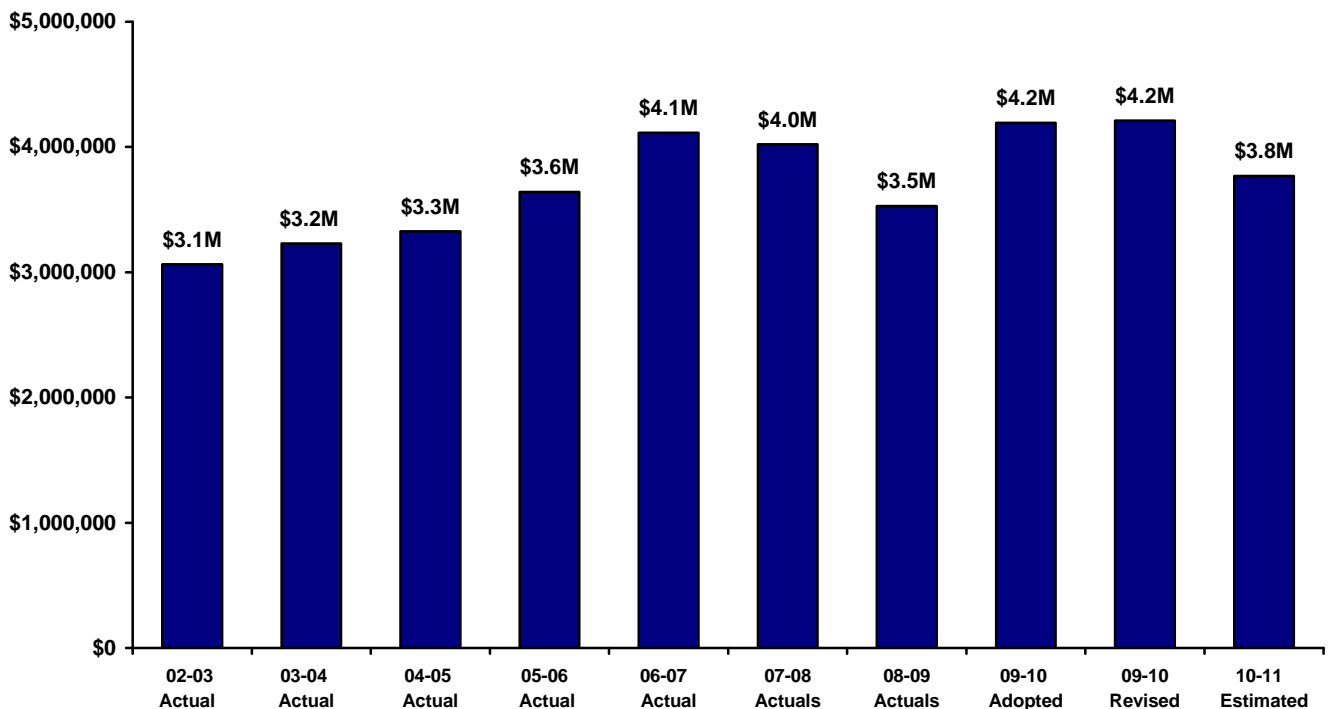
FEES & CHARGES FOR SERVICES

Cities have the general authority to impose fees or charges for services. Fees & Charges are distinguished from taxes in two principle ways: 1) that the amount of the fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged; and 2) that the service or facility for which the fee is charged bears a relationship to the person or entity paying the fee.

Costa Mesa's Fees & Charges include: user fees charged to a person or entity participating in the various Recreation classes offered by the City; plan check fees and other services provided by the Planning Division related to zoning and conditional use permits; fingerprinting, false alarms, police reports, jail booking fees for the Police Department; and, fire inspection, false alarms, paramedic, and hazardous materials disclosure fees for the Fire Department.

The City annually reviews its user fees and charges and submits any changes for Council approval. User fees and charges were revised effective January 1, 2009. For classes offered by the Recreation Division, fee changes are also reviewed and approved by the Parks & Recreation Commission.

For FY 10-11, estimated revenue from Fees & Charges for Services is \$3.8 million, which represents 4.53% of the total General Fund revenue. This amount reflects the trend in activities for the current year and some of the changes to fees approved by Council during FY 09-10. The FY 10-11 estimated revenue amount reflects a decrease of \$424,840 or 10.13% over the adopted revenue in FY 09-10. The most notable decreases are in the Plan Checking, Vehicle Impound Fees, Police False Alarm, and EMS First Responder Fee accounts.

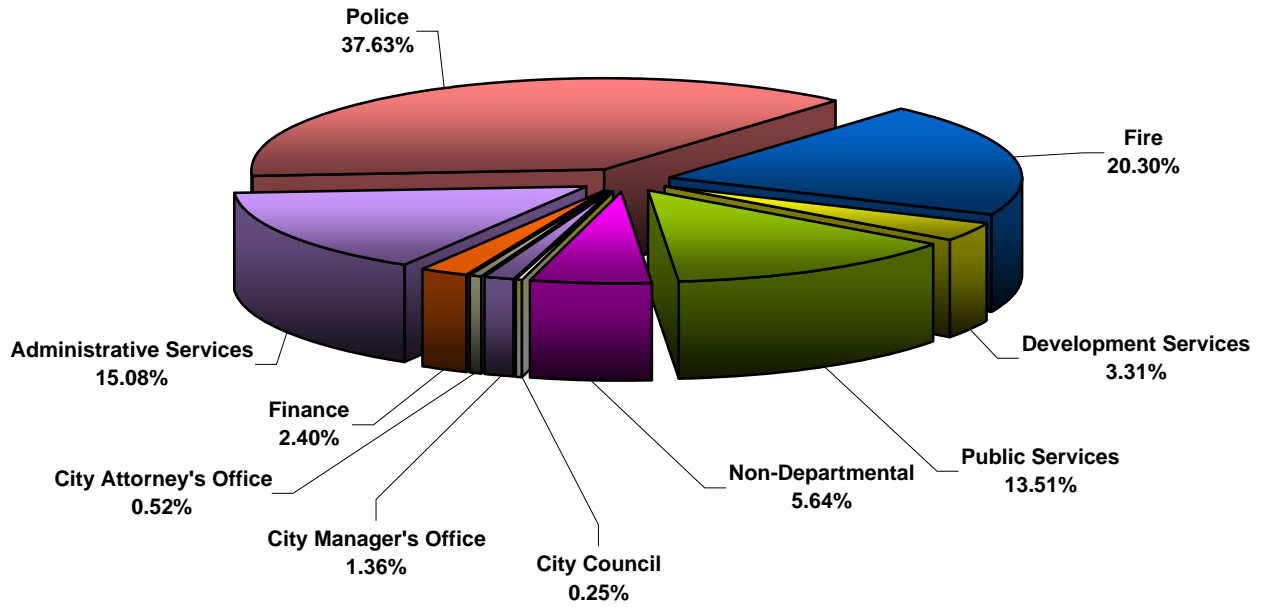


APPROPRIATIONS SUMMARIES

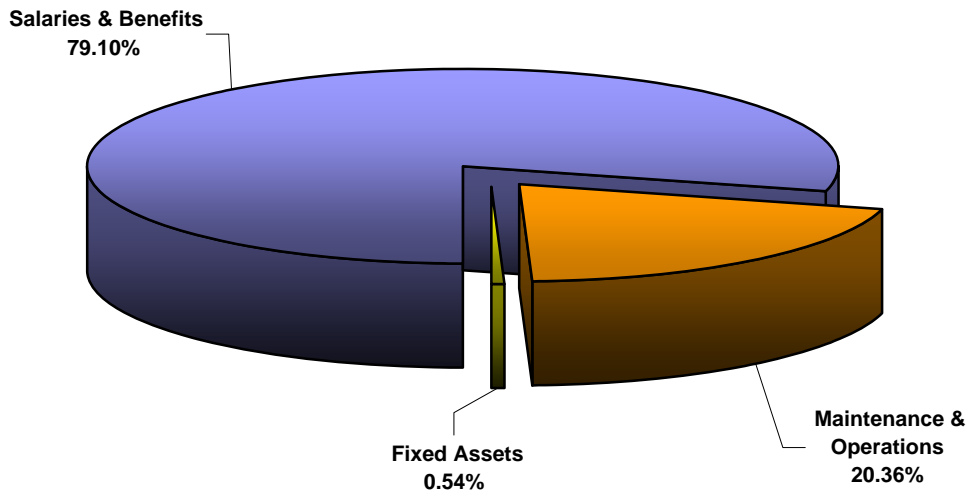
FISCAL YEAR 2010-2011

CITY OF COSTA MESA, CALIFORNIA
GENERAL FUND APPROPRIATIONS
 FISCAL YEAR 2010-2011

GENERAL FUND APPROPRIATIONS by DEPARTMENT
 Total \$101,599,592



GENERAL FUND APPROPRIATIONS by CATEGORY
 Total \$101,599,592



BUDGET COMPARISON BY FUND/BY DEPARTMENT

<u>Fund/Department</u>	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>
<u>General Fund (101)</u>				
City Council	\$ 269,435	\$ 270,545	\$ 252,196	\$ 256,009
City Manager's Office	1,453,201	1,630,488	1,469,899	1,376,990
City Attorney's Office	454,077	448,050	625,150	530,550
Finance	2,782,768	2,753,764	2,679,971	2,434,106
Administrative Services	14,983,855	15,222,449	13,477,422	15,322,419
Police	40,626,581	41,254,987	40,702,615	38,234,917
Fire	21,521,059	22,899,325	20,088,251	20,621,294
Development Services	4,887,320	4,519,390	4,283,752	3,362,888
Public Services	17,256,659	17,505,277	14,695,345	13,723,420
Non-Departmental	8,224,759	6,282,435	4,133,616	5,737,000
Subtotal Fund 101	<u>\$ 112,459,714</u>	<u>\$ 112,786,708</u>	<u>\$ 102,408,217</u>	<u>\$ 101,599,592</u>
<u>Gas Tax Fund (201)</u>				
Capital Improvement Projects	\$ 1,700,000	\$ 1,850,000	\$ 1,835,000	\$ 1,800,000
Subtotal Fund 201	<u>\$ 1,700,000</u>	<u>\$ 1,850,000</u>	<u>\$ 1,835,000</u>	<u>\$ 1,800,000</u>
<u>Prop 172 Fund (202)</u>				
Police	\$ 1,188,721	\$ 1,132,024	\$ 1,292,521	\$ 521,074
Fire	10,922	3,701	5,000	5,000
Non-Departmental	39,000	-	-	-
Subtotal Fund 202	<u>\$ 1,238,643</u>	<u>\$ 1,135,725</u>	<u>\$ 1,297,521</u>	<u>\$ 526,074</u>
<u>AQMD Fund (203)</u>				
Capital Improvement Projects	\$ 170,000	\$ 408,200	\$ 87,000	\$ 28,995
Public Services	10,868	11,497	20,000	20,000
Subtotal Fund 203	<u>\$ 180,868</u>	<u>\$ 419,697</u>	<u>\$ 107,000</u>	<u>\$ 48,995</u>
<u>HOME Fund (205)</u>				
City Manager's Office	\$ 962,127	\$ 1,016,211	\$ 781,039	\$ 771,888
Subtotal Fund 205	<u>\$ 962,127</u>	<u>\$ 1,016,211</u>	<u>\$ 781,039</u>	<u>\$ 771,888</u>
<u>CDBG Fund (207)</u>				
City Manager's Office	\$ 561,847	\$ 560,221	\$ 497,899	\$ 759,786
Development Services	282,121	289,113	301,053	321,499
Capital Improvement Projects	920,000	758,512	520,000	\$ 992,889
Subtotal Fund 207	<u>\$ 1,763,968</u>	<u>\$ 1,607,846</u>	<u>\$ 1,318,951</u>	<u>\$ 2,074,174</u>
<u>Park Dev Fees Fund (208)</u>				
Capital Improvement Projects	\$ 395,000	\$ 490,000	\$ -	\$ -
Non-Departmental	217,010	-	-	-
Subtotal Fund 208	<u>\$ 612,010</u>	<u>\$ 490,000</u>	<u>\$ -</u>	<u>\$ -</u>

**BUDGET COMPARISON
BY FUND/BY DEPARTMENT**

<u>Fund/Department</u>	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>
<u>Drainage Fees Fund (209)</u>				
Capital Improvement Projects	\$ 200,000	\$ 200,000	\$ 200,000	\$ 440,000
Subtotal Fund 209	\$ 200,000	\$ 200,000	\$ 200,000	\$ 440,000
<u>SLESF Fund (213)</u>				
Police	\$ 221,694	\$ 219,074	\$ 208,640	\$ 211,312
Subtotal Fund 213	\$ 221,694	\$ 219,074	\$ 208,640	\$ 211,312
<u>Traffic Impact Fees Fund (214)</u>				
Capital Improvement Projects	\$ -	\$ 140,200	\$ -	\$ -
Subtotal Fund 214	\$ -	\$ 140,200	\$ -	\$ -
<u>Narcotics Forfeiture Fund (217)</u>				
Police	\$ 82,970	\$ 61,215	\$ 73,000	\$ 108,000
Non-Departmental	60,000	-	100,000	200,000
Subtotal Fund 217	\$ 142,970	\$ 61,215	\$ 173,000	\$ 308,000
<u>Fire System Development Fund (218)</u>				
Capital Improvement Projects	\$ -	\$ 250,000	\$ -	\$ -
Subtotal Fund 218	\$ -	\$ 250,000	\$ -	\$ -
<u>Capital Outlay Fund (401)</u>				
Capital Improvement Projects	\$ 2,300,000	\$ 5,103,565	\$ 172,020	\$ 226,005
Non-Departmental	2,061,555	930,193	-	1,591,064
Subtotal Fund 401	\$ 4,361,555	\$ 6,033,758	\$ 172,020	\$ 1,817,069
<u>Measure M Fund (403)</u>				
Capital Improvement Projects	\$ 1,800,000	\$ 1,950,000	\$ 2,050,000	\$ -
Public Services	21,740	-	1,443,733	-
Non-Departmental	100,000	190,475	100,000	-
Subtotal 403 Fund	\$ 1,921,740	\$ 2,140,475	\$ 3,593,733	\$ -
<u>Vehicle Prk Dist 1 Fund (409)</u>				
Non-Departmental	\$ 803	\$ -	\$ -	\$ -
Subtotal Fund 409	\$ 803	\$ -	\$ -	\$ -
<u>Vehicle Prk Dist 2 Fund (410)</u>				
Non-Departmental	\$ 126	\$ 6	\$ -	\$ -
Subtotal Fund 410	\$ 126	\$ 6	\$ -	\$ -
<u>Measure M Turnback Fund (414)</u>				
Capital Improvement Projects	\$ -	\$ -	\$ -	\$ 283,588
Public Services	-	-	-	1,216,412
Subtotal Fund 414	\$ -	\$ -	\$ -	\$ 1,500,000

**BUDGET COMPARISON
BY FUND/BY DEPARTMENT**

<u>Fund/Department</u>	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>
<u>Vehicle Repl Fund (601)</u>				
Public Services	\$ 3,249,553	\$ 2,836,007	\$ 2,124,740	\$ 2,115,163
Non-Departmental	336,896	20,559	260,000	75,000
Subtotal Fund 601	<u>\$ 3,586,449</u>	<u>\$ 2,856,566</u>	<u>\$ 2,384,740</u>	<u>\$ 2,190,163</u>
<u>Self-Insurance Fund (602)</u>				
Administrative Services	\$ 6,785,216	\$ 3,910,655	\$ 3,447,925	\$ 3,166,185
Non-Departmental	482,370	9,923	333,000	110,000
Subtotal Fund 602	<u>\$ 7,267,586</u>	<u>\$ 3,920,578</u>	<u>\$ 3,780,925</u>	<u>\$ 3,276,185</u>
Grand Total	<u><u>\$136,620,253</u></u>	<u><u>\$135,128,061</u></u>	<u><u>\$118,260,787</u></u>	<u><u>\$116,563,452</u></u>

CITY OF COSTA MESA, CALIFORNIA
SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS

Description	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
Regular Salaries - Sworn	\$ 23,667,263	\$ 25,237,233	\$ 25,102,743	\$ 24,261,457
Regular Salaries - Non-Sworn	22,908,527	23,664,274	22,859,986	21,792,230
Regular Salaries - Part-Time	2,725,450	2,766,729	2,321,998	2,401,514
Overtime	6,705,019	5,857,868	3,452,950	4,911,768
Accrual Payoff - Excess Max.	909,183	548,945	252,719	253,864
Vacation/Comp. Time Cash Out	138,901	447,963	276,954	220,856
Holiday Allowance	700,321	1,004,804	907,673	875,645
Separation Pay-Off	365,109	295,748	-	1,444
Other Compensation	2,174,365	2,408,688	2,587,300	2,718,520
Cafeteria Plan	4,887,515	5,215,047	5,274,263	4,801,067
Medicare	711,921	748,214	707,705	756,977
Retirement	15,302,921	16,552,457	15,829,264	16,585,856
Longevity	27,596	12,054	5,448	2,304
Professional Development	538,777	359,475	294,916	311,768
Auto Allowance	18,985	26,033	21,000	10,800
Clothing Allowance	-	-	-	500
Unemployment	75,956	73,549	97,580	46,453
Workers' Compensation	3,552,762	3,486,491	4,173,323	3,733,192
Employer Contr.Retirees' Med.	1,662,992	1,761,086	2,155,750	1,834,966
Salaries & Benefits	\$ 87,073,563	\$ 90,466,659	\$ 86,321,573	\$ 85,521,181
Stationery and Office	\$ 182,410	\$ 164,069	\$ 171,250	\$ 165,600
Multi-Media, Promos, Subscript.	320,426	251,331	274,620	256,255
Small Tools and Equipment	571,316	395,122	316,978	338,868
Uniforms and Clothing	384,783	280,457	373,640	385,363
Safety and Health	420,689	359,558	454,650	431,878
Maintenance and Construction	1,140,590	1,166,173	968,326	880,005
Agriculture	96,241	70,251	77,400	84,000
Fuel	806,006	672,139	751,600	700,600
Electricity - Buildings & Fac.	542,227	585,114	584,400	591,200
Electricity - Power	201,283	203,263	192,000	219,500
Electricity - Street Lights	929,144	996,066	867,000	996,000
Gas	48,346	46,405	46,850	52,300
Water - Domestic	79,683	71,723	83,000	73,250
Water - Parks and Parkways	582,213	595,361	735,000	640,000
Waste Disposal	158,765	167,860	180,769	189,390
Janitorial and Housekeeping	351,939	357,110	357,200	346,750
Postage	100,700	97,520	111,200	104,065
Legal Advertising/Filing Fees	219,276	249,289	302,631	299,181
Advertising and Public Info.	67,742	60,724	26,855	26,405
Telephone/Radio/Communications	409,809	410,203	376,590	368,350
Meetings and Conferences	1,364	2,042	1,000	1,000
Mileage Reimbursement	4,967	6,528	6,870	5,320
Board Member Fees	28,940	29,400	28,500	27,000
Buildings and Structures	583,652	345,790	77,000	343,889
Landscaping and Sprinklers	1,114,807	1,169,516	1,094,908	1,176,688
Underground Lines	3,917	171	3,000	3,000
Automotive Equipment	121,483	133,097	125,000	125,000
Helicopter Equipment	-	-	-	-
Subtotal Maint. & Operations	\$ 9,472,720	\$ 8,886,281	\$ 8,588,237	\$ 8,830,857

CITY OF COSTA MESA, CALIFORNIA
SUMMARY OF APPROPRIATIONS
BY ACCOUNT - ALL FUNDS

Description	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
Office Furniture	\$ 5,202	\$ 7,554	\$ 3,450	\$ 2,900
Office Equipment	602,276	721,821	794,947	786,257
Other Equipment	974,252	816,733	902,239	883,143
Streets, Alleys and Sidewalks	162,292	256,862	136,617	211,617
Employment	136,086	27,707	38,735	26,500
Consulting	2,838,859	2,082,204	2,701,456	1,470,659
Legal	166,297	209,189	186,745	202,903
Engineering and Architectural	158,925	145,135	135,000	155,000
Financial & Information Svcs.	171,984	97,933	96,000	116,750
Medical and Health Inspection	160,018	147,188	195,270	195,195
Law Enforcement	1,420,499	1,468,517	1,460,436	961,867
Recreation	463,803	488,753	462,440	490,120
Sanitation	-	414	-	-
Principal Payments	4,905,332	3,778,322	2,639,343	3,890,904
Interest Payments	2,321,668	1,946,124	755,273	1,752,096
Internal Rent	-	-	-	75
External Rent	848,731	700,606	583,100	621,600
Grants, Loans and Subsidies	1,153,989	1,195,779	988,382	1,060,123
Depreciation	756,051	806,960	-	-
Central Services	114,889	99,557	134,940	122,981
Internal Rent - Maint. Charges	1,640,952	1,514,958	2,162,397	34,375
Internal Rent - Repl.Cost	1,535,661	2,363,409	-	21,951
General Liability	3,042,860	2,133,328	2,049,729	2,121,580
Special Liability	-	16,790	19,000	11,000
Physical Damage	23,062	-	-	-
Buildings & Personal Property	265,210	254,907	319,830	337,130
Faithful Performance Bonds	6,128	-	8,200	7,800
Taxes and Assessments	113,183	103,889	120,429	123,050
Contingency	2,988,935	1,053,031	-	-
Other Costs	2,966	1,937	-	-
Relocation	4,850	-	-	-
Operating Transfers Out	4,380,750	1,713,780	1,543,000	2,076,064
Loss on Disposal of Assets	145,004	-	-	-
Maintenance & Operations	\$ 40,983,434	\$ 33,039,666	\$ 27,025,195	\$ 26,514,497
Landscaping and Sprinklers	\$ -	\$ -	\$ -	\$ 7,000
Automotive Equipment	200,648	5,476	50,000	193,000
Office Furniture	54,838	-	-	31,000
Office Equipment	29,071	45,714	-	2,800
Other Equipment	894,650	420,069	-	522,497
Fixed Assets	\$ 1,179,207	\$ 471,258	\$ 50,000	\$ 756,297
Total Operating	\$129,236,205	\$123,977,584	\$113,396,768	\$112,791,975
Capital Improvements	\$ 7,485,000	\$ 11,150,477	\$ 4,864,020	\$ 3,771,477
Total Appropriations	\$136,721,205	\$135,128,061	\$118,260,788	\$116,563,452

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**PROTECTION OF PERSONS AND PROPERTY**

(Excludes CIP)

GOAL: To promote an environment in which the citizens of Costa Mesa can safely live and feel reasonably secure that they and their properties are protected from harm.

	FY 07-08	FY 08-09	FY 09-10	FY 10-11
	Actual	Actual	Adopted	Preliminary
Police Protection				
Police Administration - 50001	\$ 3,342,476	\$ 3,617,322	\$ 3,523,654	\$ 3,100,976
Field Area Policing - 10111	16,544,805	18,140,387	18,270,861	17,941,602
Helicopter Patrol - 10112	1,914,064	2,041,519	1,933,381	1,330,263
Traffic Enforcement - 10113	6,349,493	5,419,944	5,784,779	4,091,663
Contract & Special Event Policing - 10114	629,831	608,848	838,426	844,642
Crime Investigation - 10120	3,454,403	3,772,744	3,857,479	3,842,774
Vice and Narcotics - 10125	1,812,801	1,063,259	-	-
Records / Information Systems - 10131	1,971,216	2,080,609	2,148,998	2,208,332
Crime Scene Inv./Photographic Svcs - 10132	792,754	736,236	690,618	687,728
Training - 10133	615,001	654,363	1,015,992	882,032
Community Services - 10134	220,642	248,959	257,198	150,842
Youth Crime Intervention - 10135	1,710,948	1,676,196	1,643,125	1,662,907
Property and Evidence - 10136	345,005	363,268	403,702	411,576
Jail - 10137	1,230,401	1,275,282	1,335,027	1,374,833
Equipment Maintenance - 10138	79,789	56,758	51,405	36,330
Animal Control - 10139	620,648	545,326	474,558	468,534
RAID - 10143	180,296	36,607	47,573	40,269
Recruitment - 10146	305,396	329,673	-	-
Total Police Protection	\$ 42,119,969	\$ 42,667,300	\$ 42,276,777	\$ 39,075,303
Fire Protection				
Fire Administration - 50001	\$ 1,771,044	\$ 1,904,152	\$ 1,859,598	\$ 1,629,697
Response and Control - 10210	17,943,069	19,052,401	16,528,803	16,973,262
Fire Prevention - 10220	926,340	855,883	812,458	857,646
Emergency Medical Aid - 10230	891,528	1,090,589	892,392	1,165,690
Total Fire Protection	\$ 21,531,981	\$ 22,903,026	\$ 20,093,251	\$ 20,626,294
Other Public Safety Services				
Building Safety - 20410	\$ 2,257,023	\$ 1,978,815	\$ 1,730,395	\$ 1,334,160
Total Other Public Safety Services	\$ 2,257,023	\$ 1,978,815	\$ 1,730,395	\$ 1,334,160
Total Protection of Persons and Property	\$ 65,908,973	\$ 67,549,141	\$ 64,100,423	\$ 61,035,758

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**COMMUNITY HEALTH AND ENVIRONMENT****(Excludes CIP)**

GOAL: To promote, preserve and develop Costa Mesa's physical and social features in order to have a clean and attractive environment in which the citizens of Costa Mesa can live, work, and play.

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
Beautification				
Parkway and Median Maintenance - 20111	\$ 982,938	\$ 1,011,643	\$ 976,587	\$ 973,191
Street Cleaning - 20120	710,145	800,871	626,530	368,418
Graffiti Abatement - 20130	224,421	226,026	215,899	212,020
Park Maintenance - 40111	3,596,662	3,701,051	3,515,489	3,148,243
Park Development - 40112	320,836	348,506	341,500	299,208
Total Beautification	\$ 5,835,002	\$ 6,088,097	\$ 5,676,005	\$ 5,001,080
Sanitation				
Recycling - 20230	\$ 88,615	\$ 62,931	\$ 39,000	\$ 40,000
Water Quality - 20510	410,383	473,117	519,533	530,744
Total Sanitation	\$ 498,998	\$ 536,048	\$ 558,533	\$ 570,744
Planning				
Development Services Admin. - 50001	\$ 530,570	\$ 531,264	\$ 522,589	\$ 472,174
Current Planning - 20320	1,293,911	1,111,957	1,131,937	962,202
Code Enforcement - 20350	1,054,784	1,156,303	1,175,283	891,251
Planning Commission - 20360	33,152	30,163	24,600	24,600
Redevelopment Administration - 60100	-	-	-	-
Total Planning	\$ 2,912,417	\$ 2,829,687	\$ 2,854,410	\$ 2,350,227
Housing and Community Development				
Code Enforcement - 20350	\$ 19,547	\$ 20,522	\$ 21,458	\$ 19,225
Public Service Programs - 20421	193,509	208,558	204,189	350,375
Single Family Housing Rehabilitation - 20422	434,999	328,389	356,976	350,000
Neighborhood Improvement Program - 20425	448,830	613,276	213,910	215,728
Neighbors for Neighbors - 20426	90,724	86,501	-	95,537
CDBG Administration - 20427	258,066	244,640	272,252	294,649
HOME Program -20440	78,298	74,546	95,967	93,014
HOME Projects -20445	-	-	114,186	113,146
Total Housing & Community Dev	\$ 1,523,973	\$ 1,576,432	\$ 1,278,938	\$ 1,531,674
Total Community Health & Environment	\$ 10,770,390	\$ 11,030,264	\$ 10,367,886	\$ 9,453,726

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**TRANSPORTATION****(Excludes CIP)**

GOAL: To promote the safe, expeditious, and convenient movement of people and goods for the residents and businesses of Costa Mesa.

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
Administration				
Development - 30310	\$ -	\$ -	\$ -	\$ 98,644
Real Estate - 30320	-	-	-	111,881
Public Services Admin. - 50001	1,089,327	1,162,485	1,208,626	1,153,626
Construction Management - 50002	901,456	919,742	900,202	834,907
Total Administration	\$ 1,990,783	\$ 2,082,226	\$ 2,108,827	\$ 2,199,059
Traveled Ways				
Street Maintenance - 30111	\$ 1,470,913	\$ 1,519,924	\$ 1,196,796	\$ 923,916
Street Improvements - 30112	707,370	756,937	772,691	500,796
Storm Drain Maintenance - 30121	127,900	157,455	173,299	153,698
Storm Drain Improvements - 30122	412,254	427,532	433,491	276,444
Total Traveled Ways	\$ 2,718,437	\$ 2,861,848	\$ 2,576,277	\$ 1,854,854
Traffic Safety				
Traffic Planning - 30210	\$ 577,030	\$ 469,746	\$ 502,178	\$ 424,731
Traffic Operations - 30241	2,155,389	2,005,819	1,963,081	2,063,250
Signs and Markings - 30243	738,060	690,834	629,277	427,350
Total Traffic Safety	\$ 3,470,479	\$ 3,166,400	\$ 3,094,536	\$ 2,915,331
Total Transportation	\$ 8,179,699	\$ 8,110,474	\$ 7,779,640	\$ 6,969,244

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**LEISURE AND COMMUNITY SERVICES**

(Excludes CIP)

GOAL: To provide the citizens of Costa Mesa with a variety of year-round recreational activities and facilities for enjoyment, health, relaxation, and cultural enrichment.

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
Community Facilities				
Downtown Recreation Center - 40121	\$ 210,722	\$ 203,480	\$ 245,692	\$ 240,156
Balearic Community Center - 40122	186,796	195,661	193,556	193,391
Neighborhood Community Center - 40123	286,249	324,775	271,120	306,041
Total Community Facilities	\$ 683,767	\$ 723,916	\$ 710,368	\$ 739,588
Community Programs				
Recreation Administration - 50001	\$ 653,251	\$ 637,601	\$ 564,728	\$ 585,191
Aquatics - 40212	268,636	253,935	233,914	244,051
Tennis - 40213	3,040	1,796	15,750	28,050
Adult Sports Basketball and Volleyball - 40214	44,609	55,966	67,858	62,418
Adult Sports Softball - 40215	66,263	81,445	101,983	102,663
Adult Sports Misc/Field Ambassadors - 40216	421,908	385,642	367,231	358,041
Youth Sports Basketball/Cheerleading - 40218	37,956	46,484	38,809	37,549
Youth Sports Football/Cheer/Soccer- 40219	44,986	45,224	36,528	34,541
Senior Citizens - 40231	330,194	342,396	338,863	316,200
Day Camp - 40232	157,402	192,551	188,650	189,534
Playgrounds - 40233	368,797	389,044	387,775	418,451
Youth and Family Programs - 40235	14,288	9,973	-	-
Teen Programs - 40236	84,579	100,009	105,756	101,416
Concert Programs - 40237	29,921	25,934	-	-
Early Childhood - 40241	119,915	122,999	119,164	126,618
Adult Instructional Classes - 40242	94,309	99,933	91,117	106,144
Youth Instructional Classes - 40243	367,079	385,023	376,575	391,763
Special Recreation Events - 40244	28,260	36,069	-	-
Mobile Recreation - 40245	61,103	56,093	-	-
Total Community Programs	\$ 3,196,496	\$ 3,268,116	\$ 3,034,700	\$ 3,102,632
Total Leisure and Community Services	\$ 3,880,263	\$ 3,992,032	\$ 3,745,067	\$ 3,842,220

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**GENERAL GOVERNMENT SUPPORT**

(Excludes CIP)

GOAL: To formulate City policies and provide effective and efficient administrative support to all City programs.

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
Representation				
City Council - 50110	\$ 313,235	\$ 316,094	\$ 296,773	\$ 301,847
Elections - 50120	1,008	102,137	-	133,206
Parks & Recreation Comm. - 50125	9,533	8,559	5,100	3,650
Child Care and Youth Services - 50140	154	-	1,840	900
Fairview Pk Friend/Comm. - 50145	151	5	-	-
Cultural Arts Committee - 50190	5,537	9,405	4,800	3,750
Historic Resources Committee - 50191	3,357	3,935	7,500	3,520
Total Representation	\$ 332,975	\$ 440,136	\$ 316,013	\$ 446,873
Policy Formulation & Implementation				
City Manager - 50210	\$ 1,068,382	\$ 1,108,590	\$ 1,084,533	\$ 872,619
Nondepartmental - 50240	11,621,519	7,433,591	4,926,616	7,713,064
Total Policy Formulation & Implement	\$ 12,689,901	\$ 8,542,181	\$ 6,011,149	\$ 8,585,683
Legal Services				
General Legal Services - 50320	\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550
Total Legal Services	\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550
City Clerk				
City Council Meetings - 50410	\$ 258,332	\$ 233,325	\$ 263,174	\$ 246,094
Public Records - 50420	81,527	140,883	77,615	79,233
Total City Clerk	\$ 339,859	\$ 374,207	\$ 340,789	\$ 325,326
Financial Services				
Finance Administration - 50001	\$ 441,718	\$ 425,696	\$ 423,824	\$ 197,395
Accounting - 50510	896,932	865,823	841,993	892,418
Budget and Research - 50520	327,944	363,863	365,004	253,761
Purchasing - 50530	416,025	416,807	407,102	425,671
Treasury - 50540	700,150	681,575	642,048	664,861
Total Financial Services	\$ 2,782,769	\$ 2,753,764	\$ 2,679,971	\$ 2,434,106

SUMMARY OF APPROPRIATIONS BY FUNCTION/PROGRAM**GENERAL GOVERNMENT SUPPORT**

(Excludes CIP)

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>
Personnel Services				
Administrative Services Admin. - 50001	\$ 696,095	\$ 677,905	\$ 680,343	\$ 579,010
Human Resources Administration - 50610	903,170	820,739	705,097	718,634
Employee Benefit Administration - 50630	189,275	186,608	213,572	162,188
Post Employment Benefits - 50650	1,298,744	1,381,790	100,797	1,461,935
Insurance Administration - 50661	389,831	379,175	468,142	486,317
General Liability - 50662	5,017,465	2,077,193	1,116,300	1,152,825
Workers' Compensation- 50663	1,966,069	2,012,632	2,450,837	2,182,469
Total Personnel Services	<u>\$ 10,460,649</u>	<u>\$ 7,536,042</u>	<u>\$ 5,735,087</u>	<u>\$ 6,743,377</u>
Computer Services				
Computer Operations - 50710	\$ 1,699,016	\$ 1,720,922	\$ 1,671,773	\$ 1,821,710
Computer Systems Development - 50720	1,077,258	1,045,653	1,114,782	1,147,596
Total Computer Services	<u>\$ 2,776,274</u>	<u>\$ 2,766,575</u>	<u>\$ 2,786,555</u>	<u>\$ 2,969,305</u>
Central Services				
Printing and Graphics - 50810	\$ 363,260	\$ 347,119	\$ 350,877	\$ 318,567
Reprographics - 50820	188,868	192,153	183,436	177,582
Mailing and Delivery - 50840	95,927	111,889	108,785	105,360
Total Central Services	<u>\$ 648,055</u>	<u>\$ 651,161</u>	<u>\$ 643,097</u>	<u>\$ 601,509</u>
Maintenance Services				
Maintenance Services Admin. - 50001	\$ 270,766	\$ 286,329	\$ 274,360	\$ 304,964
Facility Maintenance - 50910	2,508,572	2,491,926	1,870,539	2,113,799
Fleet Services - 50920	3,245,784	2,839,908	2,124,740	2,115,163
Total Maintenance Services	<u>\$ 6,025,122</u>	<u>\$ 5,618,163</u>	<u>\$ 4,269,639</u>	<u>\$ 4,533,926</u>
Telecommunications				
Operations - 51010	\$ 2,986,839	\$ 3,132,285	\$ 2,954,493	\$ 3,246,582
Technical Support and Maintenance - 51020	512,790	499,055	546,907	563,757
Cable Television Services - 51030	292,072	347,498	302,208	313,332
Emergency Services - 51040	193,548	186,557	192,692	196,703
Total Telecommunications	<u>\$ 3,985,249</u>	<u>\$ 4,165,395</u>	<u>\$ 3,996,300</u>	<u>\$ 4,320,374</u>
Total General Government Support	<u>\$ 40,494,930</u>	<u>\$ 33,295,672</u>	<u>\$ 27,403,749</u>	<u>\$ 31,491,029</u>

FOUR-YEAR PERSONNEL SUMMARY BY DEPARTMENT

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>City Council</u>				
Council Member	5.00	5.00	5.00	5.00
Total City Council	5.00	5.00	5.00	5.00
<u>City Manager's Office</u>				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Executive Secretary	2.00	2.00	2.00	2.00
Executive Assistant to the City Manager	-	1.00	1.00	1.00
Legislative & Public Affairs Manager	1.00	1.00	1.00	1.00
Management Analyst	4.81	4.81	5.00	5.00
Neighborhood Improvement Manager	1.00	1.00	1.00	1.00
Office Specialist II	2.00	2.00	2.00	2.00
Secretary to the City Manager	1.00	-	-	-
Total City Manager's Office	15.81	15.81	16.00	16.00
<u>Finance Department</u>				
Director of Finance	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Accounting Specialist I	1.00	1.00	1.00	1.00
Accounting Specialist II	4.00	4.00	4.00	4.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Assistant Finance Director	1.00	1.00	1.00	1.00
Budget & Research Officer	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00
Budget Specialist	1.00	1.00	1.00	1.00
Business License Inspector	1.00	1.00	1.00	1.00
Buyer	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Grant Administrator	1.00	1.00	1.00	1.00
Payroll Coordinator	1.00	1.00	1.00	1.00
Permit Processing Specialist	1.00	1.00	1.00	1.00
Purchasing Supervisor	1.00	1.00	1.00	1.00
Revenue Investment Specialist	1.00	1.00	1.00	1.00
Revenue Supervisor	1.00	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00	1.00
Tax Auditing Specialist	1.00	1.00	1.00	1.00
Total Finance Department	23.00	23.00	23.00	23.00
<u>Administrative Services Department</u>				
Administrative Services Director	1.00	1.00	1.00	1.00
Administrative Secretary	3.00	3.00	3.00	3.00
Assistant Recreation Supervisor	2.00	2.00	2.00	2.00
Benefits Coordinator	1.00	1.00	1.00	1.00
Central Services Supervisor	1.00	1.00	1.00	1.00
Communications Installer	1.00	1.00	1.00	1.00
Communications Officer	15.00	15.00	15.00	15.00

**FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Administrative Services Department (continued)</u>				
Communications Supervisor	3.00	3.00	3.00	4.00
Computer Operations & Networking Sup.	1.00	1.00	1.00	1.00
Electronics Technician	1.00	1.00	1.00	1.00
Emergency Services Training Specialist	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Graphics Designer	2.00	2.00	2.00	2.00
Human Resources Administrator	2.00	2.00	2.00	2.00
Human Resources Analyst	3.00	3.00	3.00	3.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Office Specialist II	-	-	-	1.00
Human Resources Secretary	1.00	1.00	1.00	1.00
Information Technology Manager	-	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Management Information Services Manager	1.00	-	-	-
Messenger	1.00	1.00	1.00	1.00
Network Administrator	5.00	5.00	5.00	5.00
Office Specialist II	4.00	4.00	4.00	3.00
Offset Press Operator II	1.00	1.00	1.00	1.00
Principal Human Resources Analyst	1.00	1.00	1.00	1.00
Programmer Analyst I	1.00	1.00	1.00	1.00
Programmer Analyst II	2.00	2.00	2.00	2.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Manager	1.00	1.00	1.00	1.00
Recreation Specialist	1.00	1.00	1.00	1.00
Recreation Supervisor	2.00	2.00	2.00	2.00
Senior Communications Officer	3.00	3.00	3.00	2.00
Senior Communications Supervisor	1.00	1.00	1.00	1.00
Senior Programmer Analyst	3.00	3.00	3.00	3.00
Systems & Programming Supervisor	1.00	1.00	1.00	1.00
Telecommunications Manager	1.00	1.00	1.00	1.00
Video Production Coordinator	1.00	1.00	1.00	1.00
Video Production Specialist	1.00	1.00	1.00	1.00
Total Administrative Services Department	74.00	74.00	74.00	74.00
<u>Police Department</u>				
Police Chief	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Animal Control Officer	3.00	3.00	3.00	3.00
Civilian Investigator	2.00	2.00	2.00	2.00
Community Services Specialist	15.00	15.00	15.00	15.00
Corporal	10.00	9.00	2.00	2.00
Crime Analyst	1.00	1.00	1.00	1.00
Crime Prevention Specialist	2.00	2.00	2.00	2.00
Crime Scene Investigator Supervisor	1.00	1.00	1.00	1.00
Crime Scene Specialist	5.00	5.00	5.00	5.00
Custody Officer	11.00	11.00	11.00	11.00
Executive Secretary	1.00	1.00	1.00	1.00

FOUR-YEAR PERSONNEL SUMMARY BY DEPARTMENT

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Police Department (continued)</u>				
Management Analyst	1.00	1.00	1.00	1.00
Office Specialist II	4.00	4.00	4.00	4.00
Police Administrative Svcs Commander	1.00	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00	2.00
Police Helicopter Pilot	4.00	4.00	4.00	4.00
Police Helicopter Sergeant	1.00	1.00	1.00	1.00
Police Lieutenant	8.00	8.00	8.00	8.00
Police Officer	98.00	101.00	108.00	108.00
Police Records Administrator	1.00	1.00	1.00	1.00
Police Records Bureau Shift Supervisor	3.00	3.00	3.00	3.00
Police Records Bureau Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	24.00	25.00	25.00	25.00
Police Training Assistant	1.00	1.00	1.00	1.00
Police Training Administrator	1.00	1.00	1.00	1.00
Property Evidence Specialist	1.00	1.00	1.00	1.00
Property Evidence Supervisor	1.00	1.00	1.00	1.00
Range Master	1.00	1.00	1.00	1.00
Senior Police Officer	16.00	13.00	13.00	13.00
Senior Police Records Technician	18.00	18.00	18.00	18.00
Total Police Department	240.00	240.00	240.00	240.00
<u>Fire Department</u>				
Fire Chief	1.00	1.00	1.00	1.00
Battalion Chief	3.00	3.00	3.00	3.00
Deputy Fire Chief/Fire Marshal	-	1.00	1.00	1.00
Deputy Fire Chief/Operations	2.00	1.00	1.00	1.00
Emergency Medical Services Coordinator	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Fire Administrative Battalion Chief	-	1.00	1.00	1.00
Fire Captain	25.00	24.00	24.00	21.00
Fire Engineer	24.00	24.00	24.00	21.00
Fire Protection Analyst	2.00	2.00	2.00	2.00
Fire Protection Specialist	2.00	2.00	2.00	2.00
Firefighter	48.00	48.00	48.00	42.00
Management Analyst	1.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00
Total Fire Department	111.00	111.00	111.00	99.00
<u>Development Services Department</u>				
Dev Svcs Director - Deputy City Manager	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Assistant Development Services Director	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	2.00
Associate Planner	1.00	1.00	1.00	1.00
Building Inspector	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00
Building Technician	1.00	1.00	1.00	1.00

**FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Development Services Department (continued)</u>				
Building Technician II	1.00	1.00	1.00	1.00
Chief of Code Enforcement	1.00	1.00	1.00	1.00
Chief of Inspection	1.00	1.00	1.00	1.00
Chief Plans Examiner	1.00	1.00	1.00	1.00
Code Enforcement Officer	8.00	8.00	8.00	8.00
Combination Building Inspector	1.00	1.00	1.00	1.00
Combination Inspector***	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Office Coordinator	1.00	1.00	1.00	1.00
Office Specialist II	6.00	6.00	6.00	6.00
Permit Processing Specialist	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	2.00
Plan Checker	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	2.00	2.00
Senior Electrical Inspector	1.00	1.00	1.00	1.00
Senior Planner	2.00	2.00	2.00	2.00
Senior Plumbing/Mechanical Inspector	1.00	1.00	1.00	1.00
Total Development Services Department	43.00	43.00	43.00	43.00
<u>Public Services Department</u>				
Director of Public Services	1.00	1.00	1.00	1.00
Administrative Secretary	3.00	3.00	3.00	3.00
Assistant Engineer	6.00	6.00	6.00	6.00
Assistant Street Superintendent	1.00	1.00	1.00	1.00
Associate Engineer	3.00	3.00	3.00	3.00
Chief Construction Inspector	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Construction Inspector	2.00	2.00	2.00	2.00
Contract Administrator	-	-	-	1.00
Engineering Technician I	1.00	1.00	1.00	-
Engineering Technician II	5.00	5.00	5.00	5.00
Engineering Technician III	3.00	3.00	3.00	3.00
Equipment Mechanic II	3.00	3.00	3.00	3.00
Equipment Mechanic III	3.00	3.00	3.00	3.00
Executive Secretary	1.00	1.00	1.00	1.00
Facilities & Equipment Supervisor	1.00	1.00	1.00	1.00
Facility Maintenance Technician	3.00	3.00	3.00	3.00
Lead Equipment Mechanic	1.00	-	-	-
Lead Facilities Maintenance Technician	1.00	-	-	-
Lead Maintenance Worker	8.00	8.00	8.00	8.00
Maintenance Services Manager	1.00	1.00	1.00	1.00
Maintenance Supervisor	3.00	5.00	5.00	5.00
Maintenance Worker	19.00	19.00	19.00	19.00
Management Analyst	1.19	1.19	1.00	1.00
Office Specialist I	1.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00

**FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Public Services Department (continued)</u>				
Senior Engineer	3.00	3.00	3.00	3.00
Senior Maintenance Supervisor	1.00	1.00	1.00	1.00
Senior Maintenance Technician	1.00	1.00	1.00	1.00
Senior Maintenance Worker	19.00	19.00	19.00	19.00
Transportation Services Manager	1.00	1.00	1.00	1.00
Total Public Services Department	99.19	99.19	99.00	99.00
Total Full-time Employees	611.00	611.00	611.00	599.00
<u>Part-time Employees FTE's (Full-time Equivalents)</u>				
City Council	0.50	0.50	0.50	0.50
City Manager's Office	0.75	0.75	-	-
Finance Department	1.42	1.42	1.42	1.42
Administrative Services Department	50.66	52.21	42.68	42.30
Police Department	22.73	26.75	14.63	15.13
Fire Department	1.92	1.92	1.92	1.92
Development Services Department	2.00	2.00	1.50	1.50
Public Services Department	9.71	9.71	9.96	9.71
Total Part-time FTE's	89.69	95.26	72.61	72.48

SUMMARY OF REQUESTED REPLACEMENT VEHICLES
FISCAL YEAR 2010-2011

Unit	Current Vehicle	Description Requested Vehicle	Green Purchase Price
778	2001 Ford Taurus	Small Hybrid SUV	\$ 30,000
733	2002 Ford Taurus	Hybrid Sedan/SUV	30,000
743	2001 Ford Crown Victoria	Hybrid Sedan/SUV	30,000
699	2001 Ford Taurus	Hybrid Sedan/SUV	30,000
311	1980 GMC Service Truck (Sign truck)	Service Truck	73,000
Total Police Field Operations			\$ 193,000
Total Requested Replacement Vehicles			\$ 193,000

SUMMARY OF REQUESTED CAPITAL IMPROVEMENT PROJECTS
FISCAL YEAR 2010-2011

Improvement Category	Total
Street Improvement	
Citywide Street Improvements	\$ 1,483,588
CDBG Alley Improvement - Ford Road Alley	145,000
CDBG Alley Improvement - Bay Street Alley	145,000
Citywide Unimproved Alley - Coolidge Avenue	200,000
Storm Drain Improvement	
Mesa Verde Storm Drain Improvements	440,000
Curbs and Sidewalks	
New Sidewalk / Missing Link	100,000
Parkway Improvements	250,000
Priority Sidewalk Repair	50,000
Parkway Reforestation Project	100,000
Traffic Operations	
Victoria School Pedestrian and Bike Improvements	45,000
Broadway Safe Route to School Project	60,000
Citywide Bicycle Promotion Project	80,000
Park Improvements	
TeWinkle Park Lake Repairs	70,000
Joann Street Bike Trail Improvements	520,000
Smallwood Park Improvements	82,889
Total FY 10-11 Requested Capital Improvement Projects	\$ 3,771,477

SUMMARY OF REQUESTED MAINTENANCE PROJECTS
FISCAL YEAR 2010-2011

Facility	Requested Project Description	Cost
City Hall	Interface Simplex Fire alarm system with PD and Communications	\$ 12,000
	Rehab front ADA door	4,000
MIS	Replace power distribution for UPS systems	20,000
Police Department		
Jail	Replace failing Sally port roll up door	12,000
Fire Station #5	Fumigate building	8,000
	Replace A/C unit and duct work	29,000
Fire Station #6	Replace A/C unit	9,000
Del Mesa Park	Fumigate/repair termite damage in restroom building	4,500
Shiffer Park	Treat & repair termite damage in restroom building	3,000
	Replace failed doors	3,000
Wakeham Park	Fumigate and repair termite damage in restroom	4,500
	Paint roof trim & overhang	2,500
Wilson Park	Replace wood restroom doors w/steel	7,000
Various Locations	Parkway & median irrigation controller replacement (5)	7,500
	Replace deteriorated irrigation controller cabinets (5)	5,000
	Repair ADA approved playground equipment & surfaces	25,000
Total General Fund Requested Maintenance Projects		\$ 156,000
NCC	Upgrade AC unit	\$ 28,000
	Install ADA patron door access	10,000
DRC	Upgrade capacity of chlorine tank	1,600
	Install ADA patron door access	10,000
Senior Center	Install wrought iron fence and gates in exit alcove	18,000
	Multi-purpose room Upgrade movable wall system	20,000
	Upgrade multi purpose room floor and stage	10,500
Total CDBG Requested Maintenance Projects		\$ 98,100



CITY COUNCIL

The City Council is a General Government Support function. Each year, the Council Members elect the Mayor and the Mayor Pro-Tem. This department is comprised of one division with one program bearing the same title.

CITY COUNCIL

City Council - Program 50110

Enacts ordinances to promote the health, safety, and general welfare of the citizens of Costa Mesa within the limitations of the Government Code of the State of California; levies taxes for the support of municipal services; regulates the use of property through zoning laws; and appoints the City Manager, City Attorney, City Treasurer, various commissions, committees and boards.

BUDGET NARRATIVE

The FY 10-11 preliminary budget for the City Council is \$256,009, an increase of \$3,813 or 1.51% as compared to the adopted budget for FY 09-10. The increase is primarily attributed to increases in various maintenance and operation accounts.

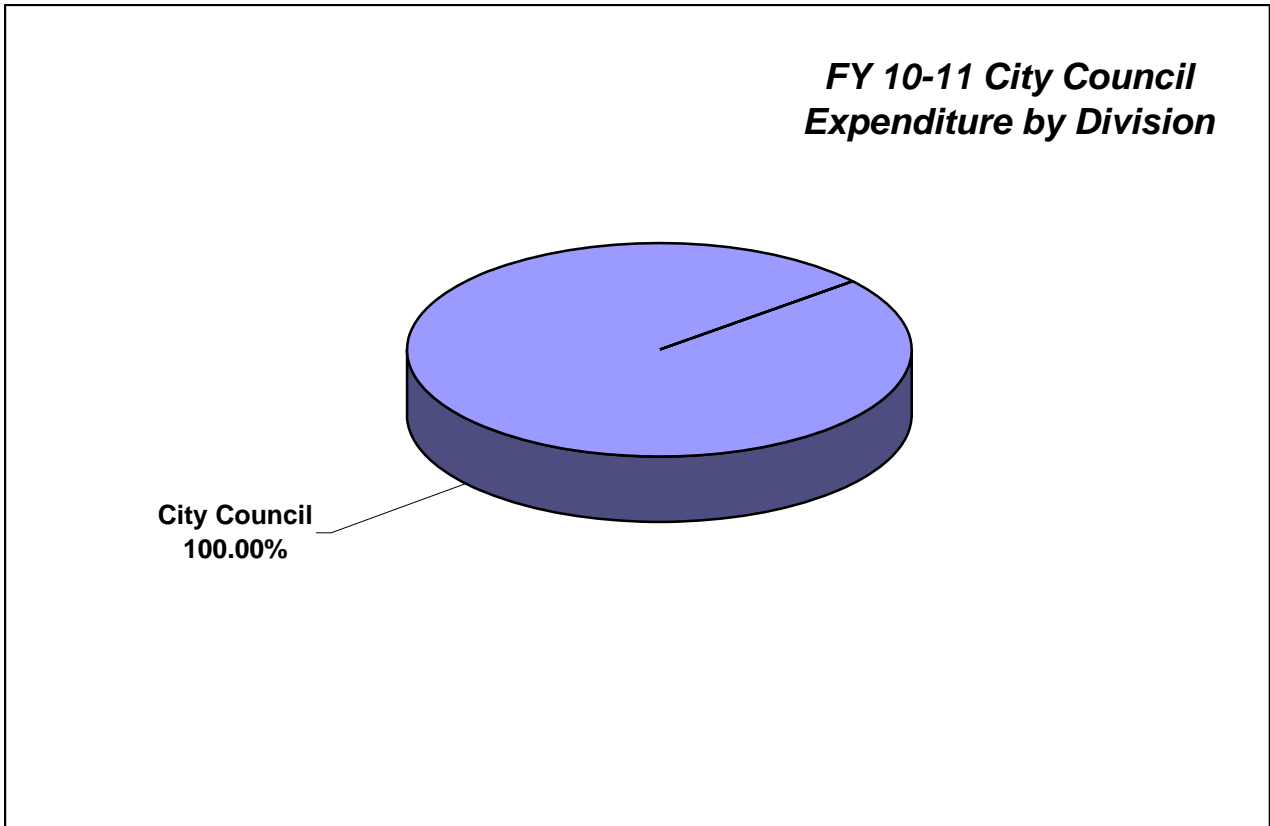


**CITY COUNCIL
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>City Council - 10100</u>				
Council Member	5.00	5.00	5.00	5.00
<i>Subtotal City Council - 50110</i>	5.00	5.00	5.00	5.00
Total Department Full-time Positions	5.00	5.00	5.00	5.00
Total Department Part-time Positions (in FTE's)	0.50	0.50	0.50	0.50
TOTAL DEPARTMENT	5.50	5.50	5.50	5.50

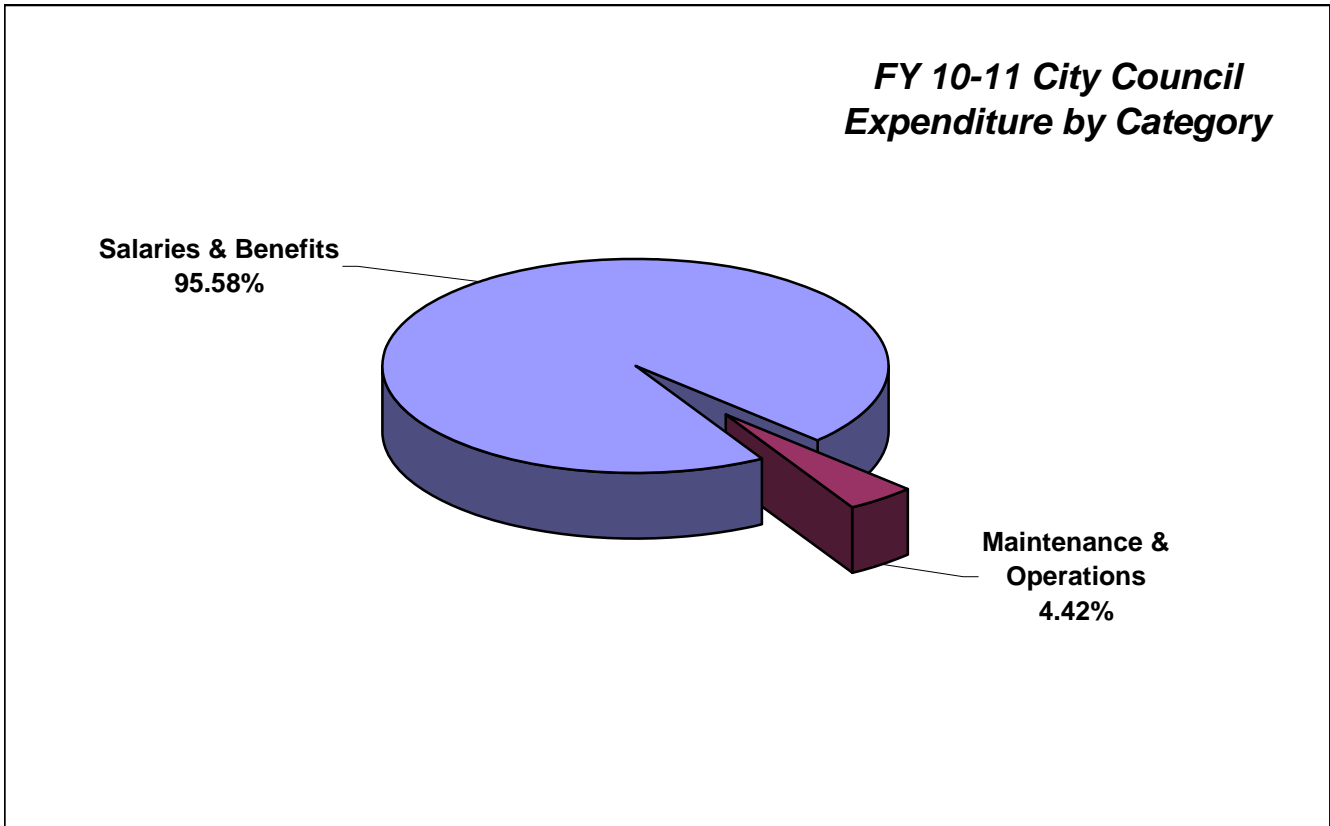
**CITY COUNCIL
EXPENDITURE SUMMARY BY DIVISION**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
<u>Expenditure by Division:</u>					
City Council - 10100	\$ 269,435	\$ 270,545	\$ 252,196	\$ 256,009	1.51%
Total Expenditures	\$ 269,435	\$ 270,545	\$ 252,196	\$ 256,009	1.51%



**CITY COUNCIL
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ 246,320	\$ 247,716	\$ 244,121	\$ 244,684	0.23%
Maintenance & Operations	23,115	22,829	8,075	11,325	40.25%
Fixed Assets	-	-	-	-	0.00%
Total Expenditures	\$ 269,435	\$ 270,545	\$ 252,196	\$ 256,009	1.51%



	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent of Total</u>
<u>Funding Sources:</u>					
General Fund - 101	\$ 269,435	\$ 270,545	\$ 252,196	\$ 256,009	100.00%
Total Funding Sources	\$ 269,435	\$ 270,545	\$ 252,196	\$ 256,009	100.00%

CITY OF COSTA MESA, CALIFORNIA

CITY COUNCIL
EXPENDITURE SUMMARY BY ACCOUNT

Account Description	Account #	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Chg
Regular Salaries - Non Sworn	501200	\$ 57,103	\$ 57,383	\$ 57,120	\$ 57,120	0%
Regular Salaries - Part time	501300	19,837	23,826	21,766	22,911	5%
Cafeteria Plan	505100	86,100	87,984	89,490	89,490	0%
Medicare	505200	2,062	2,211	1,144	1,160	1%
Retirement	505300	9,538	9,571	8,999	8,250	-8%
Professional Development	505500	71,681	66,741	65,602	65,752	0%
Subtotal Salaries & Benefits		\$ 246,320	\$ 247,716	\$ 244,121	\$ 244,684	0%
Stationery and Office	510100	\$ 809	\$ 634	\$ 1,250	\$ 1,250	0%
Multi-Media, Promotions and Subs	510200	1,524	2,610	2,900	1,875	-35%
Small Tools and Equipment	510300	3,395	2,113	500	2,000	300%
Uniform & Clothing	510400	53	347	1,000	1,600	60%
Postage	520100	508	385	600	600	0%
Advertising and Public Info.	520300	13,000	13,500	-	-	0%
Telephone/Radio/Communications	520400	1,781	1,474	500	1,500	200%
Board Member Fees	520800	540	600	-	-	0%
Office Equipment	525700	150	-	375	500	33%
External Rent	535400	-	-	-	500	0%
Central Services	535800	1,354	1,166	950	1,500	58%
Other Costs	540900	1	-	-	-	0%
Subtotal Maintenance & Operations		\$ 23,115	\$ 22,829	\$ 8,075	\$ 11,325	40%
Subtotal Fixed Assets		\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures		\$ 269,435	\$ 270,545	\$ 252,196	\$ 256,009	2%

**CITY COUNCIL
EXPENDITURE SUMMARY BY PROGRAM**

	<u>FY 07-08</u> <u>Actual</u>	<u>FY 08-09</u> <u>Actual</u>	<u>FY 09-10</u> <u>Adopted</u>	<u>FY 10-11</u> <u>Preliminary</u>	<u>Percent</u> <u>Change</u>
CITY COUNCIL - 10100					
<u>City Council - 50110</u>					
Salaries & Benefits	\$ 246,320	\$ 247,716	\$ 244,121	\$ 244,684	0%
Maintenance & Operations	23,115	22,829	8,075	11,325	40%
Fixed Assets	-	-	-	-	0%
<i>Subtotal City Council</i>	<u>\$ 269,435</u>	<u>\$ 270,545</u>	<u>\$ 252,196</u>	<u>\$ 256,009</u>	<u>2%</u>
Total Expenditures	<u>\$ 269,435</u>	<u>\$ 270,545</u>	<u>\$ 252,196</u>	<u>\$ 256,009</u>	<u>2%</u>





CITY MANAGER'S OFFICE

The City Manager's Office is a General Government Support function. The Department is comprised of three divisions, split into different programs. The three divisions are as follows:

- * ***Administration***
- * ***City Clerk***
- * ***Housing and Community Development***

ADMINISTRATION - 11100

City Manager - 50210

Coordinates and directs City's functions within the framework of policy established by the City Council; advises Council as to the financial condition and needs of the City and also provides information to the public.

City Council - 50110

Coordinates meetings, appointments, and conferences for City Council; oversees Council's correspondence and mail; orders supplies and other needs of Council Members; and performs clerical duties related to Council's business.

CITY CLERK - 11200

Council Meetings - 50410

Prepares agendas; records and prepares minutes of regular and special meetings of the City Council; prepares and publishes City legal notices and performs clerical duties related to Council's business.

Public Records - 50420

Maintains official records of the City; attests to the Mayor's signature and the signatures of other local officials on legal documents; arranges the recordation of legal documents; administers loyalty oaths of office for personnel and local officials; maintains legislative history and archived documents; and assists the public with information requests.

Elections - 50120

Administers the local General Municipal Election and special elections, and collaborates with the Orange County Registrar of Voters for the conduct of those elections. Processes the nomination papers of prospective candidates for City Council and oversees the filing requirements for the Political Reform Act.

HOUSING AND COMMUNITY DEVELOPMENT – 11310/11320

Code Enforcement - 20350

Enforces municipal codes related to land use, property maintenance, and signs. Such enforcement may be the result of complaints received from citizens, or may be initiated by code enforcement officers on a proactive basis.

Public Services Programs - 20421

Coordinates and implements public service grants allocated by the City Council and funded through the Community Development Block Grant (CDBG). Public service grants are awarded to non-profit agencies that provide services such as: homelessness prevention; youth and after-school programs; senior and disabled services; low or no cost medical and dental services; and other eligible uses.

CITY MANAGER'S OFFICE

Single-Family Housing Rehabilitation - 20422

Provides deferred, low-interest loans of up to \$40,000 to low-income, single-family homeowners for interior and exterior property improvements including code and building violations, lead-based paint hazards, and other repairs.

Neighborhood Improvement - 20425

Provides grants to very low-income, single-family homeowners for interior and exterior property improvements including code and building violations, lead-based paint hazards, and other repairs.

Neighbors for Neighbors - 20426

Coordinates and implements the City's two special community clean-up events. The events are intended to promote beautification of the community and are focused on low-income elderly and disabled, owner-occupied homes in the community, experiencing physical and/or economic decline.

CDBG Administration - 20427

Administers, coordinates and implements the City's federally-funded CDBG programs and capital improvement projects, as approved by the City Council.

HOME Administration - 20440

Administers, coordinates and implements the City's federally-funded HOME programs, as approved by the City Council.

HOME Projects - 20445

Administers the City's affordable housing projects funded with HOME grant funds, as approved by the City Council.

BUDGET NARRATIVE

The FY 10-11 preliminary budget for the City Manager's Office, including the City Clerk's Office, is \$2,908,664, an increase of \$159,827 or 5.81%, compared to the adopted budget for FY 09-10. Due to a municipal election in November 2010, increases in the City Clerk's Division consist of \$95,000 increase in consulting fees to be paid to the Registrar of Voters. The City Manager's Office is currently planning to leave vacant the positions of Legislative and Public Affairs Manager, and Management Analyst.

The City Manager's Office also oversees the Housing & Community Development (HCD) program. The proposed budget for HCD reflects the total Housing and Urban Development (HUD) entitlement of \$1,473,245 for CDBG and \$754,305 for the HOME programs. Both the CDBG and HOME funds have prior years' program income to support the additional program costs beyond the HUD entitlements. The CDBG entitlement will also fund several hundred thousand dollars of various capital improvement projects as listed in the Capital Improvement Section of the budget document.

CITY MANAGER'S OFFICE
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>City Manager - 11100</u>				
Executive Secretary	0.50	0.50	0.50	0.50
<i>Subtotal City Council - 50110</i>	0.50	0.50	0.50	0.50
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	0.88	0.88	0.88
Executive Secretary	0.50	0.50	0.50	0.50
Executive Assistant to the City Manager	1.00	1.00	1.00	1.00
Legislative & Public Affairs Manager	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.33	1.33	1.33
Secretary to the City Manager	-	-	-	-
<i>Subtotal City Manager - 50210</i>	5.50	5.71	5.71	5.71
Total City Manager Full-time Positions	6.00	6.21	6.21	6.21
Total City Manager Part-time Positions (in FTE's)	0.75	-	-	-
<u>City Clerk - 11200</u>				
City Clerk	0.10	-	-	0.10
Administrative Secretary	0.10	-	-	0.10
Office Specialist II	0.10	-	-	0.10
<i>Subtotal Elections - 50120</i>	0.30	-	-	0.30
City Clerk	0.70	0.80	0.80	0.70
Administrative Secretary	0.70	0.80	0.80	0.70
Office Specialist II	0.70	0.80	0.80	0.70
<i>Subtotal City Council Meetings - 50410</i>	2.10	2.40	2.40	2.10
City Clerk	0.20	0.20	0.20	0.20
Administrative Secretary	0.20	0.20	0.20	0.20
Office Specialist II	0.20	0.20	0.20	0.20
<i>Subtotal Public Records - 50420</i>	0.60	0.60	0.60	0.60
Total City Clerk Full-time Positions	3.00	3.00	3.00	3.00
<u>Housing & Community Development - 11310/11320</u>				
Executive Secretary	0.05	0.05	0.05	0.05
Office Specialist II	0.21	0.21	0.21	0.21
<i>Subtotal Code Enforcement - 20350</i>	0.26	0.26	0.26	0.26
Management Analyst	0.90	0.73	0.73	0.73
<i>Subtotal Neighborhood Improvement - 20425</i>	0.90	0.73	0.73	0.73
Assistant City Manager	-	0.03	0.03	0.03
Neighborhood Improvement Manager	0.05	0.05	0.05	0.05
Management Analyst	0.55	0.49	0.49	0.49
<i>Subtotal Neighbors for Neighbors - 20426</i>	0.60	0.57	0.57	0.57



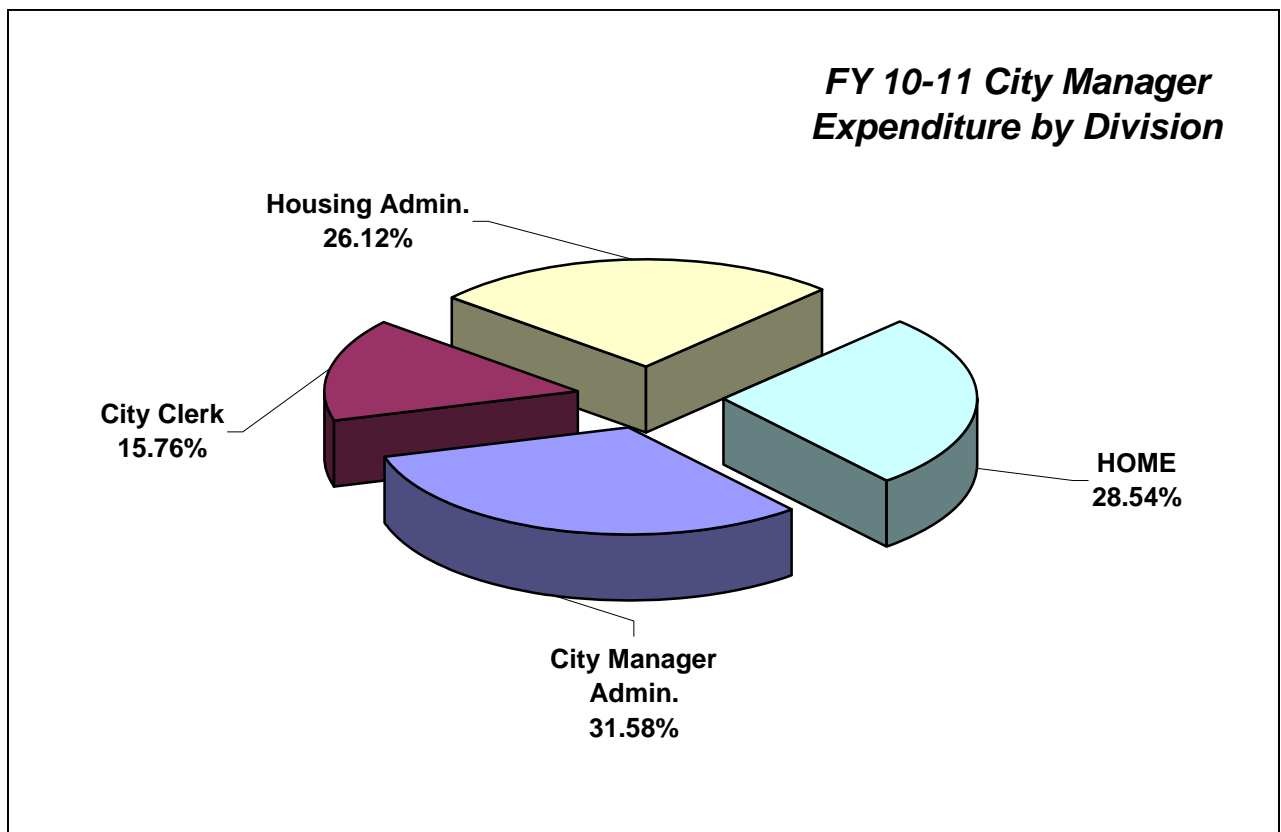
**CITY MANAGER'S OFFICE
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Housing & Community Development (continued)</u>				
Neighborhood Improvement Manager	0.25	0.25	0.25	0.25
Executive Secretary	0.15	0.15	0.15	0.15
Management Analyst	0.60	0.60	0.60	0.60
<i>Subtotal CDBG Administration - 20427</i>	1.00	1.00	1.00	1.00
Neighborhood Improvement Manager	0.25	0.25	0.25	0.25
Executive Secretary	0.05	-	-	-
Management Analyst	0.14	0.07	0.07	0.07
Office Specialist II	0.21	0.21	0.21	0.21
<i>Subtotal HOME Administration - 20440</i>	0.65	0.53	0.53	0.53
Development Services Director	-	-	-	0.25
Assistant City Manager	-	0.05	0.05	0.05
Neighborhood Improvement Manager	0.15	0.15	0.15	0.15
Executive Secretary	0.60	0.60	0.60	0.60
Management Analyst	0.15	0.15	0.15	0.60
<i>Subtotal Redevelopment Admin - 60100*</i>	0.90	0.95	0.95	1.65
Management Analyst	1.22	1.38	1.38	1.38
Office Specialist II	0.58	0.58	0.58	0.58
<i>Subtotal RDA Low/Mod Projects - 60300</i>	1.80	1.96	1.96	1.96
Assistant City Manager	-	0.04	0.04	0.04
Neighborhood Improvement Manager	0.30	0.30	0.30	0.30
Executive Secretary	0.15	0.20	0.20	0.20
Management Analyst	0.25	0.25	0.25	0.25
<i>Subtotal RDA Low/Mod Administration - 60500</i>	0.70	0.79	0.79	0.79
Total Housing & Comm Devel Full-time Positions	6.81	6.79	6.79	7.49
Total Department Full-time Positions	15.81	16.00	16.00	16.70
Total Department Part-time Positions (in FTE's)	0.75	-	-	-
TOTAL DEPARTMENT	16.56	16.00	16.00	16.70

*Additional personnel for this program are included in Development Services

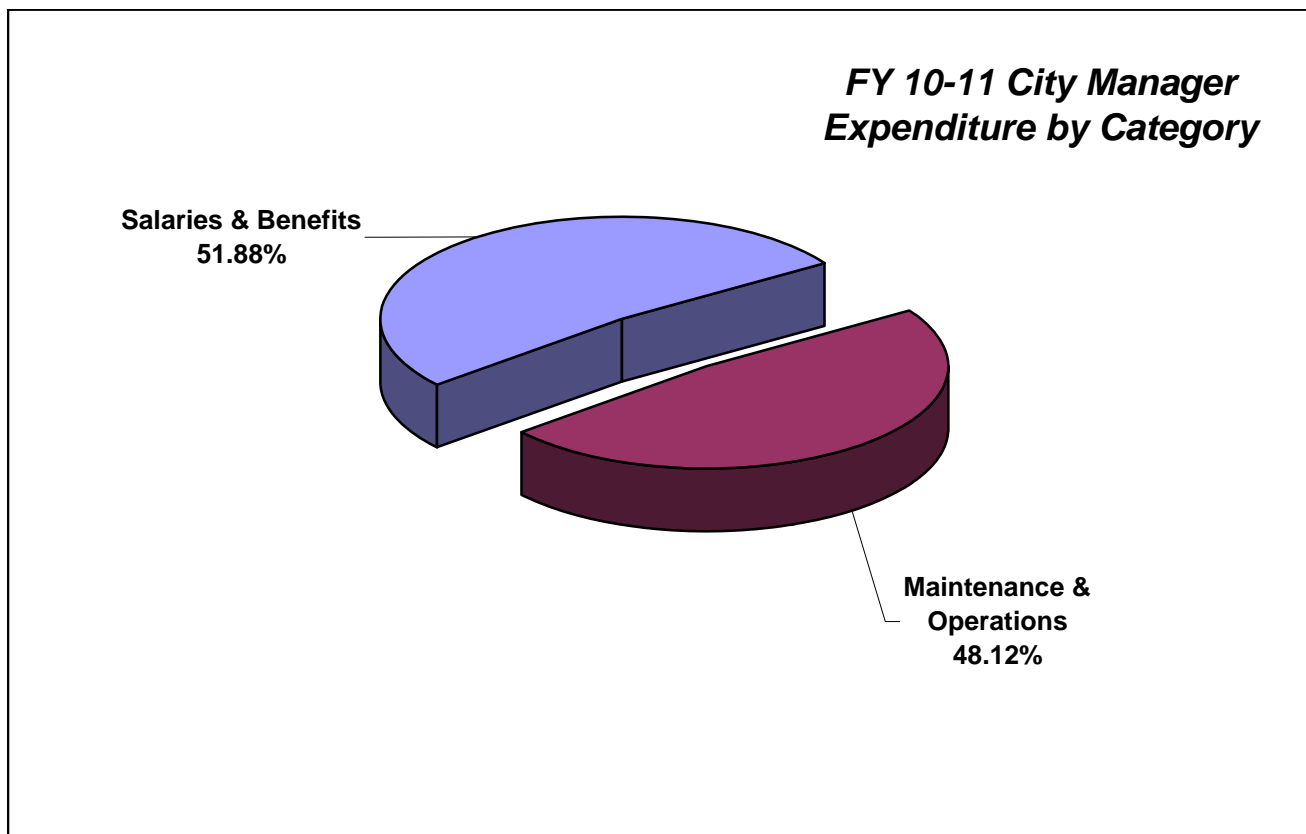
**CITY MANAGER'S OFFICE
EXPENDITURE SUMMARY BY DIVISION**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Expenditure by Division:</u>					
City Manager Admin. - 11100	\$ 1,112,333	\$ 1,154,144	\$ 1,129,110	\$ 918,457	-18.66%
City Clerk - 11200	340,867	476,344	340,790	458,533	34.55%
Housing Admin. - 11310	561,847	560,221	497,899	759,786	52.60%
HOME - 11320	962,127	1,016,211	781,039	771,888	-1.17%
Total Expenditures	\$ 2,977,175	\$ 3,206,920	\$ 2,748,837	\$ 2,908,664	5.81%



CITY MANAGER'S OFFICE
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ 1,667,035	\$ 1,767,042	\$ 1,654,305	\$ 1,509,039	-8.78%
Maintenance & Operations	1,310,140	1,388,630	1,094,532	1,399,625	27.87%
Fixed Assets	-	51,248	-	-	0.00%
Total Expenditures	\$ 2,977,175	\$ 3,206,920	\$ 2,748,837	\$ 2,908,664	5.81%



	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent of Total
<u>Funding Sources:</u>					
General Fund - 101	\$ 1,453,201	\$ 1,630,488	\$ 1,469,899	\$ 1,376,990	47.34%
HOME Fund - 205	962,127	1,016,211	781,039	771,888	26.55%
CDBG Fund - 207	561,847	560,221	497,899	759,786	26.12%
Total Funding Sources	\$ 2,977,175	\$ 3,206,920	\$ 2,748,837	\$ 2,908,664	100.00%

CITY OF COSTA MESA, CALIFORNIA

**CITY MANAGER'S OFFICE
EXPENDITURE SUMMARY BY ACCOUNT**

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Regular Salaries - Sworn	501100	-	-	-	-	0%
Regular Salaries - Non Sworn	501200	\$ 1,151,907	\$ 1,238,303	\$ 1,132,439	\$ 1,057,000	-7%
Regular Salaries - Part time	501300	22,281	12,926	-	-	0%
Overtime	501400	13,392	11,543	11,208	13,015	16%
Accrual Payoff - Excess Maximum	501500	6,032	6,480	7,200	2,400	-67%
Vacation/Comp. Time Cash Out	501600	3,923	-	-	-	0%
Holiday Allowance	501700	6,055	7,322	7,000	5,809	-17%
Separation Pay-Off	501800	59	-	-	-	0%
Other Compensation	501900	8,719	9,924	8,878	9,328	5%
Cafeteria Plan	505100	140,637	151,655	143,408	127,035	-11%
Medicare	505200	11,266	11,929	10,480	12,320	18%
Retirement	505300	235,185	250,504	217,960	217,721	0%
Professional Development	505500	15,700	10,784	15,807	12,031	-24%
Auto Allowance	505600	7,650	11,024	10,800	10,800	0%
Unemployment	505800	1,022	1,012	1,232	1,190	-3%
Workers' Compensation	505900	31,705	31,255	36,933	29,820	-19%
Employer Contr.Retirees' Med.	506100	11,504	12,381	50,960	10,570	-79%
Subtotal Salaries & Benefits		\$ 1,667,035	\$ 1,767,042	\$ 1,654,305	\$ 1,509,039	-9%
Stationery and Office	510100	\$ 5,236	\$ 4,816	\$ 5,400	\$ 5,700	6%
Multi-Media, Promotions and Subs	510200	7,123	5,804	7,125	7,675	8%
Small Tools and Equipment	510300	11,281	6,322	6,965	8,727	25%
Uniform & Clothing	510400	2,976	308	-	2,000	0%
Maintenance & Construction	510600	1,176	2,882	-	3,000	0%
Postage	520100	4,736	3,864	4,000	4,900	23%
Legal Advertising/Filing Fees	520200	18,785	11,957	8,600	10,650	24%
Advertising and Public Info.	520300	6,957	20,228	20,705	21,255	3%
Telephone/Radio/Communications	520400	2,100	2,192	2,500	3,300	32%
Mileage Reimbursement	520600	418	804	850	1,150	35%
Buildings and Structures	525100	-	-	-	129,389	0%
Office Furniture	525600	-	-	200	200	0%
Office Equipment	525700	339	39	1,000	1,000	0%
Employment	530100	5,995	662	1,000	1,000	0%
Consulting	530200	226,468	289,106	216,022	236,379	9%
Legal	530300	1,355	2,730	11,745	22,903	95%
External Rent	535400	5,215	3,894	2,415	5,615	133%
Grants, Loans and Subsidies	535500	918,989	955,779	731,183	820,123	12%
Central Services	535800	11,102	9,882	6,150	9,400	53%
General Liability	540100	79,887	67,329	68,672	105,259	53%
Other Costs	540900	4	30	-	-	0%
Subtotal Maintenance & Operations		\$ 1,310,140	\$ 1,388,630	\$ 1,094,532	\$ 1,399,625	28%
Office Equipment	590700	\$ -	\$ 37,337	\$ -	\$ -	0%
Other Equipment	590800	-	13,911	-	-	0%
Subtotal Fixed Assets		\$ -	\$ 51,248	\$ -	\$ -	0%
Total Expenditures		\$ 2,977,175	\$ 3,206,920	\$ 2,748,837	\$ 2,908,664	6%

CITY MANAGER'S OFFICE
EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
ADMINISTRATION - 11100					
<u>City Manager - 50210</u>					
Salaries & Benefits	\$ 990,733	\$ 1,025,456	\$ 1,001,657	\$ 757,344	-24%
Maintenance & Operations	77,649	83,134	82,876	115,275	39%
Fixed Assets	-	-	-	-	0%
Subtotal City Manager	\$ 1,068,382	\$ 1,108,590	\$ 1,084,533	\$ 872,619	-20%
<u>City Council - 50110</u>					
Salaries & Benefits	\$ 43,800	\$ 45,549	\$ 44,477	\$ 45,838	3%
Maintenance & Operations	-	-	100	-	-100%
Fixed Assets	-	-	-	-	0%
Subtotal City Council	\$ 43,800	\$ 45,549	\$ 44,577	\$ 45,838	3%
<u>Fairview Prk Friends Comm - 50145</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Maintenance & Operations	151	5	-	-	0%
Fixed Assets	-	-	-	-	0%
Subtotal Fairview Park Committee	\$ 151	\$ 5	\$ -	\$ -	0%
CITY CLERK - 11200					
<u>Elections - 50120</u>					
Salaries & Benefits	\$ 1,008	\$ 30,273	\$ -	\$ 32,506	0%
Maintenance & Operations	-	71,863	-	100,700	0%
Fixed Assets	-	-	-	-	0%
Subtotal Elections	\$ 1,008	\$ 102,137	\$ -	\$ 133,206	0%
<u>City Council Meetings - 50410</u>					
Salaries & Benefits	\$ 229,827	\$ 216,598	\$ 250,975	\$ 233,894	-7%
Maintenance & Operations	28,505	16,726	12,200	12,200	0%
Fixed Assets	-	-	-	-	0%
Subtotal City Council Meetings	\$ 258,332	\$ 233,325	\$ 263,175	\$ 246,094	-6%
<u>Public Records - 50420</u>					
Salaries & Benefits	\$ 65,288	\$ 67,143	\$ 65,575	\$ 67,743	3%
Maintenance & Operations	16,238	22,491	12,040	11,490	-5%
Fixed Assets	-	51,248	-	-	0%
Subtotal Public Records	\$ 81,527	\$ 140,883	\$ 77,615	\$ 79,233	2%

CITY MANAGER'S OFFICE
EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>HOUSING & COMMUNITY DEV - 11310/11320</u>					
<u>Code Enforcement - 20350</u>					
Salaries & Benefits	\$ 19,547	\$ 20,522	\$ 20,543	\$ 19,225	-6%
Maintenance & Operations	-	-	915	-	-100%
Fixed Assets	-	-	-	-	0%
Subtotal Code Enforcement	\$ 19,547	\$ 20,522	\$ 21,458	\$ 19,225	-10%
<u>Public Service Programs - 20421</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Maintenance & Operations	193,509	208,558	204,189	350,375	72%
Fixed Assets	-	-	-	-	0%
Subtotal Public Service Programs	\$ 193,509	\$ 208,558	\$ 204,189	\$ 350,375	72%
<u>Single Family Housing Rehab. - 20422</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Maintenance & Operations	434,999	328,389	356,976	350,000	-2%
Fixed Assets	-	-	-	-	0%
Subtotal Sgl. Fam. Housing Rehab.	\$ 434,999	\$ 328,389	\$ 356,976	\$ 350,000	-2%
<u>Neighborhood Imp. - 20425</u>					
Salaries & Benefits	\$ 65,565	\$ 104,168	\$ 86,078	\$ 84,737	-2%
Maintenance & Operations	383,265	509,108	127,832	130,991	2%
Fixed Assets	-	-	-	-	0%
Subtotal Neighborhood Imp.	\$ 448,830	\$ 613,276	\$ 213,910	\$ 215,728	1%
<u>Neighbors for Neighbors - 20426</u>					
Salaries & Benefits	\$ 68,867	\$ 72,384	\$ -	\$ 74,510	0%
Maintenance & Operations	21,858	14,117	-	21,027	0%
Fixed Assets	-	-	-	-	0%
Subtotal Neighbors for Neighbors	\$ 90,724	\$ 86,501	\$ -	\$ 95,537	0%
<u>CDBG Admin. - 20427</u>					
Salaries & Benefits	\$ 117,202	\$ 118,712	\$ 123,463	\$ 130,644	6%
Maintenance & Operations	140,864	125,927	148,789	164,005	10%
Fixed Assets	-	-	-	-	0%
Subtotal CDBG Admin.	\$ 258,066	\$ 244,640	\$ 272,252	\$ 294,649	8%
<u>HOME - 20440</u>					
Salaries & Benefits	\$ 65,197	\$ 66,235	\$ 61,538	\$ 62,598	2%
Maintenance & Operations	13,101	8,311	34,429	30,416	-12%
Fixed Assets	-	-	-	-	0%
Subtotal HOME	\$ 78,298	\$ 74,546	\$ 95,967	\$ 93,014	-3%

**CITY MANAGER'S OFFICE
EXPENDITURE SUMMARY BY PROGRAM**

	<u>FY 07-08</u> <u>Actual</u>	<u>FY 08-09</u> <u>Actual</u>	<u>FY 09-10</u> <u>Adopted</u>	<u>FY 10-11</u> <u>Preliminary</u>	<u>Percent</u> <u>Change</u>
<u>HOME Projects - 20445</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Maintenance & Operations	-	-	114,186	113,146	-1%
Fixed Assets	-	-	-	-	0%
<i>Subtotal HOME Projects</i>	\$ -	\$ -	\$ 114,186	\$ 113,146	-1%
Total Expenditures	\$ 2,977,175	\$ 3,206,920	\$ 2,748,837	\$ 2,908,664	6%





CITY ATTORNEY'S OFFICE

The City Attorney's Office is classified as a General Government Support function. The City Attorney is a contracted service with the legal firm of Jones & Mayer.

CITY ATTORNEY - 12100

Legal Services - Program 50320

Provides legal counsel and advice during official meetings and study sessions of the City Council and Planning Commission; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City with Risk Management.

BUDGET NARRATIVE

The FY 10-11 preliminary budget for the City Attorney's Office is \$530,550 which is a decrease of \$94,600 or -15.13% compared to the FY 09-10 adopted budget.

**CITY ATTORNEY'S OFFICE
EXPENDITURE SUMMARY BY DIVISION**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
<u>Expenditure by Division:</u>					
City Attorney - 12100	\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550	-15.13%
Total Expenditures	\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550	-15.13%

**CITY ATTORNEY'S OFFICE
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	-
Maintenance & Operations	454,077	448,050	625,150	530,550	-15.13%
Fixed Assets	-	-	-	-	-
Total Expenditures	\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550	-15.13%

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent of Total</u>
<u>Funding Sources:</u>					
General Fund - 101	\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550	100.00%
Self-Insurance Fund - 602	-	-	-	-	0.00%
Total Funding Sources	\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550	100.00%

**CITY ATTORNEY'S OFFICE
EXPENDITURE SUMMARY BY ACCOUNT**

Account Description	Account #	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Chg
Subtotal Salaries & Benefits		\$ -	\$ -	\$ -	\$ -	0%
Stationery and Office	510100	\$ 196	\$ -	\$ 500	\$ -	-100%
Multi-Media, Promotions and Subs	510200	2,581	3,107	3,000	3,500	17%
Postage	520100	6	-	50	50	0%
Meetings & Conferences	520500	911	550	1,000	1,000	0%
Office Equipment	525700	788	920	500	1,000	100%
Consulting	530200	313,722	300,022	495,000	400,000	-19%
Legal	530300	135,871	143,037	125,000	125,000	0%
Sanitation	530900	-	414	-	-	0%
Central Services	535800	-	-	100	-	-100%
Other Costs	540900	2	-	-	-	0%
Subtotal Maintenance & Operations		\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550	-15%
Subtotal Fixed Assets		\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures		\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550	-15%

**CITY ATTORNEY'S OFFICE
EXPENDITURE SUMMARY BY PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
CITY ATTORNEY'S OFFICE - 12100					
Legal Services - 50320					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Maintenance & Operations	454,077	448,050	625,150	530,550	-15%
Fixed Assets	-	-	-	-	0%
Subtotal Legal Services	\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550	-15%
Total Expenditures	\$ 454,077	\$ 448,050	\$ 625,150	\$ 530,550	-15%





FINANCE DEPARTMENT

The Finance Department is a General Government Support function. The Department is comprised of three divisions and each division is further split into different programs. The three divisions are as follows:

- * ***Finance Administration***
- * ***Financial Operations***
- * ***Financial Planning***

FINANCE ADMINISTRATION - 13100

Administration - 50001

Provides the Department's overall administrative direction and policy implementation; advises the City Manager and the City Council on financial issues; and reports to the Investment Oversight Committee regarding investment activities.

FINANCIAL OPERATIONS - 13200

Accounting - 50510

Maintains the accounting and fixed assets systems; provides payroll and accounts payable services to departments; reconciles monthly bank statements; coordinates annual financial audit; provides internal and external financial reports including publication of the Comprehensive Annual Financial Report (CAFR); provides accounting and budgeting for the Redevelopment Agency and Costa Mesa Community Foundation; coordinates applications and implementation of grants received by the City.

Treasury - 50540

Provides centralized cashing and collections; performs investment functions under direction of the Director of Finance; maintains records and accounts for Business Improvement District bonds; issues special events permits; administers the City's business license program; generates billings for various receivables; performs audits of Transient Occupancy Tax, golf course operations, and bus shelter franchises; and prepares the monthly Treasurer's Report.

FINANCIAL PLANNING - 13300

Budget & Research - 50520

Prepares and administers the City's annual budget; prepares and monitors revenue projections; prepares budget performance reports including the mid-year budget review; performs special research projects or surveys as assigned by the Director of Finance, City Manager, and/or City Council; analyzes requests for year-end carryover; coordinates State-mandated costs reimbursement claims (SB 90); and coordinates the annual update of User Fees & Charges.

Purchasing - 50530

Procures services, supplies, and equipment for City departments; coordinates bidding procedures; maintains warehouse inventory; tags and conducts inventory of fixed assets; and coordinates sale of surplus items no longer needed by the City.

FINANCE DEPARTMENT

BUDGET NARRATIVE

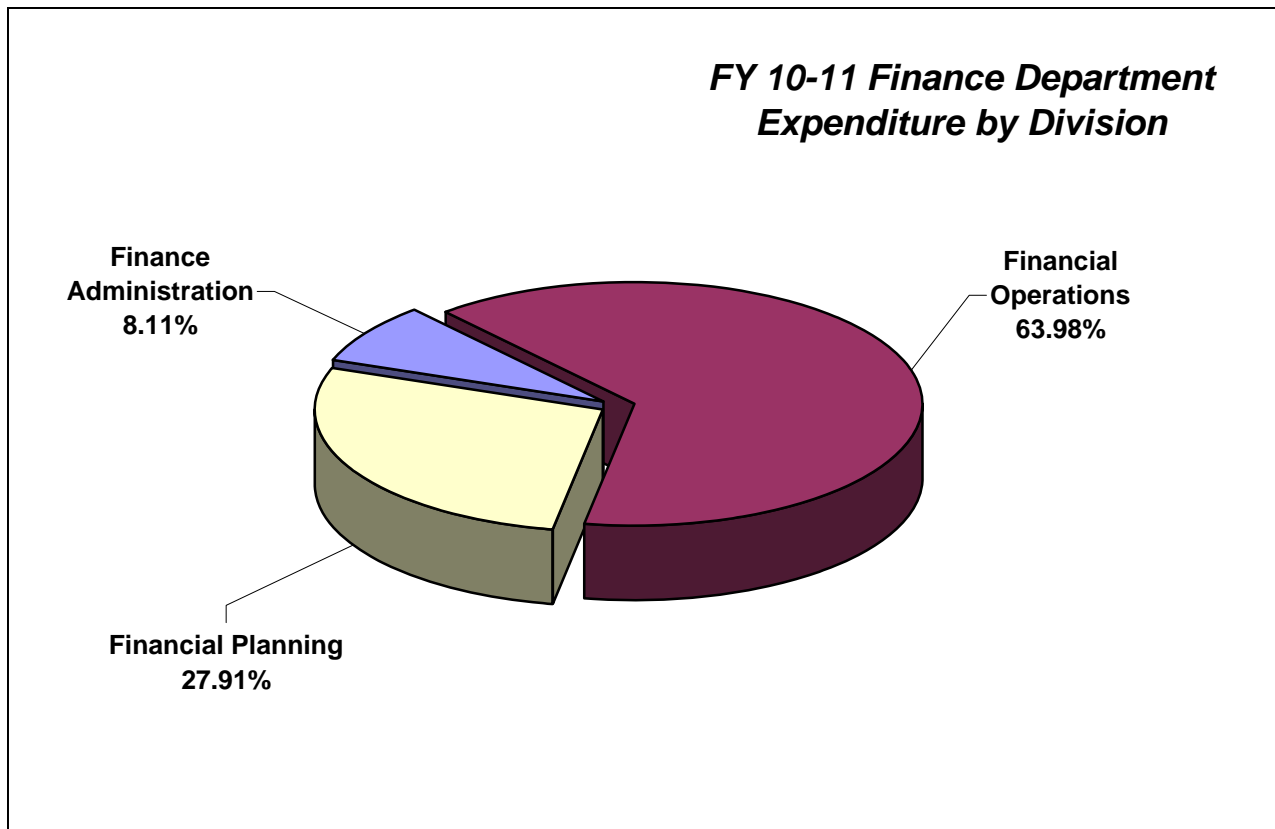
The FY 10-11 preliminary budget for the Finance Department is \$2.43 million, a decrease of \$245,865 or -9.17% compared to the adopted budget for FY 09-10. The Finance Department is currently planning to leave vacant the positions of Director of Finance and Budget Analyst. Other reductions include various professional development and miscellaneous maintenance and operations accounts.

**FINANCE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Finance Administration - 13100</u>				
Director of Finance	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
<i>Subtotal Administration - 50001</i>	2.00	2.00	2.00	2.00
Total Finance Administration Full-time Positions	2.00	2.00	2.00	2.00
<u>Financial Operations - 13200</u>				
Assistant Finance Director	0.60	0.65	0.65	0.65
Accountant	1.00	1.00	1.00	1.00
Accounting Specialist II	3.00	3.00	3.00	3.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Budget Specialist	0.20	0.10	-	-
Grant Administrator	1.00	1.00	1.00	1.00
Payroll Coordinator	1.00	1.00	1.00	1.00
Revenue Investment Specialist	-	-	0.10	0.10
<i>Subtotal Accounting - 50510</i>	7.80	7.75	7.75	7.75
Assistant Finance Director	0.40	0.35	0.35	0.35
Accounting Specialist I	1.00	1.00	1.00	1.00
Accounting Specialist II	1.00	1.00	1.00	1.00
Business License Inspector	1.00	1.00	1.00	1.00
Permit Processing Specialist	1.00	1.00	1.00	1.00
Revenue Investment Specialist	1.00	1.00	0.90	0.90
Revenue Supervisor	1.00	1.00	1.00	1.00
Tax Auditing Specialist	1.00	1.00	1.00	1.00
<i>Subtotal Treasury - 50540</i>	7.40	7.35	7.25	7.25
Total Financial Operations Full-time Positions	15.20	15.10	15.00	15.00
<u>Financial Planning - 13300</u>				
Budget & Research Officer	0.75	0.75	0.75	0.75
Budget Analyst	1.00	1.00	1.00	1.00
Budget Specialist	0.80	0.90	1.00	1.00
<i>Subtotal Budget & Research - 50520</i>	2.55	2.65	2.75	2.75
Budget & Research Officer	0.25	0.25	0.25	0.25
Buyer	1.00	1.00	1.00	1.00
Purchasing Supervisor	1.00	1.00	1.00	1.00
Storekeeper	1.00	1.00	1.00	1.00
<i>Subtotal Purchasing - 50530</i>	3.25	3.25	3.25	3.25
Total Financial Planning Full-time Positions	5.80	5.90	6.00	6.00
Total Fin Planning Part-time Positions (in FTE's)	1.42	1.42	1.42	1.42
Total Department Full-time Positions	23.00	23.00	23.00	23.00
Total Department Part-time Positions (in FTE's)	1.42	1.42	1.42	1.42
TOTAL DEPARTMENT	24.42	24.42	24.42	24.42

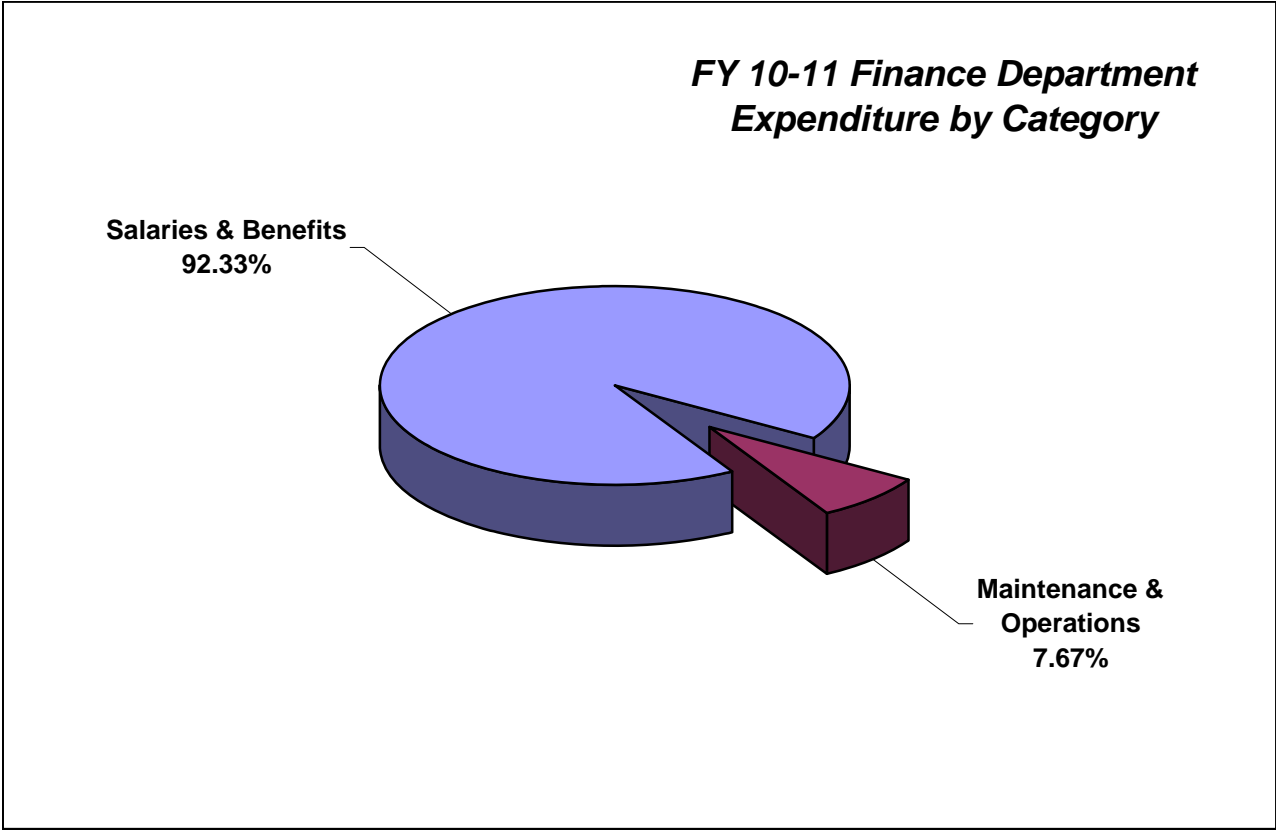
**FINANCE DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Expenditure by Division:</u>					
Finance Admin. - 13100	\$ 441,718	\$ 425,696	\$ 423,824	\$ 197,395	-53.43%
Financial Operations - 13200	1,597,082	1,547,398	1,484,042	1,557,279	4.93%
Financial Planning - 13300	743,969	780,670	772,106	679,431	-12.00%
Total Expenditures	\$ 2,782,768	\$ 2,753,764	\$ 2,679,971	\$ 2,434,106	-9.17%



**FINANCE DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ 2,510,461	\$ 2,578,561	\$ 2,495,495	\$ 2,247,289	-9.95%
Maintenance & Operations	237,472	175,203	184,476	186,817	1.27%
Fixed Assets	34,836	-	-	-	-
Total Expenditures	\$ 2,782,768	\$ 2,753,764	\$ 2,679,971	\$ 2,434,106	-9.17%



	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent of Total
<u>Funding Sources:</u>					
General Fund - 101	\$ 2,782,768	\$ 2,753,764	\$ 2,679,971	\$ 2,434,106	100.00%
Total Funding Sources	\$ 2,782,768	\$ 2,753,764	\$ 2,679,971	\$ 2,434,106	100.00%

CITY OF COSTA MESA, CALIFORNIA

FINANCE DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Chg
Regular Salaries - Non Sworn	501200	\$ 1,730,908	\$ 1,781,469	\$ 1,721,379	\$ 1,568,667	-9%
Regular Salaries - Part time	501300	66,547	52,409	53,723	58,454	9%
Overtime	501400	2,158	1,493	-	-	0%
Accrual Payoff - Excess Maximum	501500	9,004	7,017	-	-	0%
Vacation/Comp. Time Cash Out	501600	8,445	17,259	-	-	0%
Holiday Allowance	501700	4,349	5,185	-	-	0%
Separation Pay-Off	501800	3,593	7,771	-	-	0%
Other Compensation	501900	5,030	5,342	5,136	4,589	-11%
Cafeteria Plan	505100	216,076	224,232	225,666	198,180	-12%
Medicare	505200	24,454	26,208	25,813	23,660	-8%
Retirement	505300	362,295	371,758	333,069	325,750	-2%
Professional Development	505500	16,341	11,407	8,220	5,550	-32%
Auto Allowance	505600	4,050	5,668	-	-	0%
Unemployment	505800	1,529	1,547	1,848	1,721	-7%
Workers' Compensation	505900	38,381	42,049	43,178	45,031	4%
Employer Contr.Retirees' Med.	506100	17,300	17,748	77,462	15,687	-80%
Subtotal Salaries & Benefits		\$ 2,510,461	\$ 2,578,561	\$ 2,495,495	\$ 2,247,289	-10%
Stationery and Office	510100	\$ 17,669	\$ 8,268	\$ 19,600	\$ 16,000	-18%
Multi-Media, Promotions and Subs	510200	655	2,128	2,400	1,900	-21%
Small Tools and Equipment	510300	6,976	1,723	6,200	2,550	-59%
Uniform & Clothing	510400	-	327	400	400	0%
Maintenance & Construction	510600	9,369	7,560	-	-	0%
Waste Disposal	515700	-	312	750	500	-33%
Postage	520100	23,461	21,217	23,000	23,000	0%
Legal Advertising/Filing Fees	520200	466	622	1,000	1,000	0%
Mileage Reimbursement	520600	166	66	300	-	-100%
Office Equipment	525700	3,392	4,622	3,950	4,100	4%
Employment	530100	-	449	-	-	0%
Financial & Information Svcs	530500	138,820	92,760	94,750	115,350	22%
External Rent	535400	36	29	-	-	0%
Central Services	535800	12,672	10,593	15,000	15,000	0%
Internal Rent - Maint. Charges	536100	6,054	5,527	5,681	-	-100%
Internal Rent - Repl.Cost	536200	5,660	7,571	-	-	0%
General Liability	540100	11,853	11,222	11,445	7,017	-39%
Other Costs	540900	223	208	-	-	0%
Subtotal Maintenance & Operations		\$ 237,472	\$ 175,203	\$ 184,476	\$ 186,817	1%
Other Equipment	590800	\$ 34,836	\$ -	\$ -	\$ -	0%
Subtotal Fixed Assets		\$ 34,836	\$ -	\$ -	\$ -	0%
Total Expenditures		\$ 2,782,768	\$ 2,753,764	\$ 2,679,971	\$ 2,434,106	-9%

FINANCE DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
FINANCE ADMINISTRATION - 13100					
<u>Finance Admin - 50001</u>					
Salaries & Benefits	\$ 354,399	\$ 376,290	\$ 357,179	\$ 139,578	-61%
Maintenance & Operations	63,406	49,406	66,645	57,817	-13%
Fixed Assets	23,913	-	-	-	0%
Subtotal Finance Administration	\$ 441,718	\$ 425,696	\$ 423,824	\$ 197,395	-53%
FINANCIAL OPERATIONS - 13200					
<u>Acctg. & Financial Rprt. - 50510</u>					
Salaries & Benefits	\$ 773,970	\$ 787,939	\$ 761,043	\$ 792,868	4%
Maintenance & Operations	122,962	77,884	80,950	99,550	23%
Fixed Assets	-	-	-	-	0%
Subtotal Acct. & Financial Rprt.	\$ 896,932	\$ 865,823	\$ 841,993	\$ 892,418	6%
<u>Treasury - 50540</u>					
Salaries & Benefits	\$ 682,959	\$ 669,037	\$ 626,648	\$ 650,061	4%
Maintenance & Operations	17,191	12,538	15,400	14,800	-4%
Fixed Assets	-	-	-	-	0%
Subtotal Treasury	\$ 700,150	\$ 681,575	\$ 642,048	\$ 664,861	4%
FINANCIAL PLANNING - 13300					
<u>Budget & Research - 50520</u>					
Salaries & Benefits	\$ 316,094	\$ 351,623	\$ 352,704	\$ 241,961	-31%
Maintenance & Operations	11,850	12,240	12,300	11,800	-4%
Fixed Assets	-	-	-	-	0%
Subtotal Budget & Research	\$ 327,944	\$ 363,863	\$ 365,004	\$ 253,761	-30%
<u>Purchasing - 50530</u>					
Salaries & Benefits	\$ 383,039	\$ 393,672	\$ 397,921	\$ 422,821	6%
Maintenance & Operations	22,063	23,135	9,181	2,850	-69%
Fixed Assets	10,923	-	-	-	0%
Subtotal Purchasing	\$ 416,025	\$ 416,807	\$ 407,102	\$ 425,671	5%
Total Expenditures	\$2,782,768	\$2,753,764	\$2,679,971	\$2,434,106	-9%





ADMINISTRATIVE SERVICES DEPARTMENT

ADMINISTRATIVE SERVICES DEPARTMENT

The Administrative Services Department is a General Government Support function. This Department also includes the Recreation Division, which is a Leisure and Community Services function. It is comprised of seven divisions and each division is further split into different programs. The seven divisions are as follows:

- * ***Administration***
- * ***Human Resources***
- * ***Central Services***
- * ***Recreation***
- * ***Risk Management***
- * ***Telecommunications***
- * ***Information Technology Services***

The Administrative Services Department provides the citizens of Costa Mesa a diverse variety of high quality programs and services including: emergency 911 public safety dispatch; CMTV, the City cable TV station; operation of three community centers; award-winning facilities such as the Costa Mesa Tennis Center, Costa Mesa Golf Course and Volcom Skate Park; and community events such as the Circle of Service, which honors people who have made a significant contribution to the City.

The Department also supports other City departments by providing the following services: personnel recruitment, selection and training; mail services; computer support; reprographics; risk management; disaster preparedness training and information technology services.

ADMINISTRATION - 14050

Administration - 50001

Provides overall direction to the Department's seven divisions and program activities, based on Council policies; also provides support to the Parks & Recreation Commission; and coordinates the employee service awards presentation.

HUMAN RESOURCES - 14100

Human Resources Administration - 50610

Provides Human Resources support including recruitment and selection in accordance with personnel rules; recruits, screens, and tests applicants; establishes eligibility lists of qualified and screened candidates; insures that new employees are processed in accordance with job standards and the law; collaborates with departments to compose challenging promotional examinations; initiates studies related to, reviews and maintains the City's job classification and compensation system; initiates, conducts and monitors employee relations activities involving represented, unrepresented and confidential employees including labor contract (Memorandum of Understanding) administration; and coordinates training programs and insures compliance with mandated training under state and federal law.

ADMINISTRATIVE SERVICES DEPARTMENT

CENTRAL SERVICES - 14200

Printing and Graphics - 50810

Provides centralized offset printing services including bindery and finishing supporting the administrative needs of each department. Revises, creates and maintains master files and forms used for day-to-day operations. Services provided include design and layout of newsletters, brochures and periodicals, as well as, creating advertising and promotional materials for citywide special events and programs.

Reprographics - 50820

Provides centralized high volume photocopy projects including full service binding and finishing. Also provides both color and black and white high-speed copies for large projects and scan-to-file document preparation. Produces City Council, Planning Commission, and Parks and Recreation Commission reports and a wide range of other city publications.

Mail and Delivery - 50840

Provides centralized mail and delivery services for incoming and outgoing mail, as well as, internal and external communications for the City Council and Planning and Parks and Recreation Commissions. Responsible for the internal routing of courier shipments to off site City facilities including fire stations, police station, corporation yard, and recreation centers.

RECREATION - 14300

Recreation Administration - 50001

Serves as the administrator of recreation programs and activities. Provides staff support to the Parks and Recreation Commission, the Child Care and Youth Services Committee, the Cultural Arts Committee, the Historic Preservation Committee, the Costa Mesa Senior Center, and the Youth Sports Council.

Downtown Recreation Center (DRC) - 40121

Maintains and operates the Downtown Recreation Center located at 1860 Anaheim Avenue. This facility includes an indoor gymnasium, gymnastics room and 25 meter outdoor pool, a designated room and office for the Childs-Pace Inc. program as well as multi-purpose rooms equipped with a kitchen suitable for meetings. The City's Teen Program and ACT (Activity Club for Teens) takes place in this facility along with contracted classes and Adult Basketball and Volleyball programs.

Balearic Community Center (BCC) - 40122

Maintains and operates the Balearic Community Center located at 1975 Balearic Drive. This center includes two rental rooms available for meetings, receptions, etc., for up to 125 people, and the site of an after school playground program and the City's Early Childhood Program. Adjacent to the center is a fenced playground with play equipment, sandlot park playground, basketball courts, and a large athletic field for soccer, softball, and football.

Neighborhood Community Center (NCC) - 40123

Maintains and operates the Neighborhood Community Center located at 1845 Park Avenue. This center is a 24,000 square-foot rental facility complete with a large multi-purpose hall including stage, dance floor and full-service kitchen. Three other smaller meeting and conference rooms are available for community, business, educational meetings, and contract classes.

Aquatics - 40212

Provides swim instruction, lap swim, instructional water polo, senior aquatics, recreational swimming and water safety activities year round. In addition, this program provides American Red Cross-certified First Aid and Cardiopulmonary Resuscitation (CPR) training as well as Title 22 training to Recreation program staff.

ADMINISTRATIVE SERVICES DEPARTMENT

Tennis - 40213

Administers the contract for the Costa Mesa Tennis Center, located at TeWinkle Park, 880 Junipero Drive. The Center, open seven days a week, includes 12-lighted courts and a pro shop with professional tennis staff to assist the public. Programs include: lessons, tournaments, leagues and open play.

Adult Sports Basketball and Volleyball - 40214

Provides adult recreational basketball leagues and open gym volleyball and basketball play in the DRC gym.

Adult Sports Softball - 40215

Provides recreational softball league play for men, women, and co-ed teams at TeWinkle Park.

Fields/Field Ambassadors - 40216

Coordinates field reservations and scheduling of athletic fields for facilities owned by the City of Costa Mesa and the Newport-Mesa Unified School District (NMUSD), through the Joint Use Agreement, located within Costa Mesa for soccer, tackle football, baseball, softball and flag football, and other field games. Field ambassadors monitor field use, regulate light use (portable and permanent) and open and close athletic facilities. The field ambassadors also assist in resolving field disputes using the Field Use and Allocation Policy.

Golf Course Management - 40217

Administers the contract for the Costa Mesa Country Club, located at 1701 Golf Course Drive. This municipal golf course, open seven days a week, includes two 18-hole golf courses, a pro-shop, coffee shop, banquet facility, and driving range. Programs include youth and adult lessons, a Junior Golf program, men's and women's leagues and tournament play.

Youth Sports Basketball/Cheerleading - 40218

Provides clinics, practices, and league play for youth basketball; provides a cheerleading program; and encourages skill development, teamwork, healthy competition and sportsmanship.

Youth Sports Flag Football/Cheerleading/Spring Sports - 40219

Provides clinics, practices, and league play for youth flag football and spring kickball programs; provides recreational spring sports activities and play; provides a cheerleading program; and encourages skill development, teamwork, healthy competition and sportsmanship.

Senior Citizens Center - 40231

Administers the lease agreement for the Costa Mesa Senior Center, located at 695 West 19th Street. The Center, open six days a week, provides a facility for Costa Mesa seniors to gather and participate in social, recreational and personal development programs designed to encourage a healthy and active senior social lifestyle. It is also responsible for administering a Senior Mobility Transportation Program, a demand-driven transportation service for Costa Mesa seniors funded by a grant from the Orange County Transportation Authority (OCTA).

Day Camp - 40232

Provides day camp programs for children at Estancia Park (summer) and the Balearic Community Center (winter, Presidents week, and spring break). This program includes daily games, sports, arts and crafts, drama, songs and skits, community service, educational/historical classes, Character Counts activities, and weekly excursions that emphasize active and healthy lifestyles. Also provides specialty camp programs of shorter duration (1-2 weeks) that are half or full day activities.

Playgrounds - 40233

Provides after school and summer playground programs for children in grades one through six at 12 Newport-Mesa Unified School District (NMUSD) elementary schools and selected parks. This program focuses on four areas: educational activities, youth sports, recreation, and supervised self-directed free play as well as encourages academic enrichment activities and character education in a structured environment.

ADMINISTRATIVE SERVICES DEPARTMENT

Youth & Family - 40235

Offers programs, excursions and activities designed for youth, as well as their families, to encourage family togetherness. The programs are designed to be fun and affordable, and provide multiple activities in which the community may participate.

Teen Programs - 40236

Meets the recreational, physical, and social needs of youth ages 12-18 through the afterschool and school break Drop-In Teen Center and scheduled events and activities. Offers year round activities designed for teens as well as opportunities for the entire family to participate in together that are fun, affordable and help to provide for multiple recreational opportunities to the entire community. Program participants are available to assist and advise the City, City Council or the Parks and Recreation Commission with issues concerning Costa Mesa teens through the Activity Club for Teens (ACT) program.

Concerts - 40237

Provides free live summer concerts for the community at Fairview Park. Costs are offset by sponsorships.

Early Childhood Program - 40241

Encourages a positive, social experience through recreational activities such as directed play, games, arts/crafts, and music. Designed for children three to five years old and prepares participants for entrance into kindergarten.

Adult Instructional Classes - 40242

Provides quarterly recreational, social, and sports programs for adults on a participant fee basis.

Youth Instructional Classes - 40243

Provides quarterly recreational, social, and sports programs for youth on a participant fee basis.

Special Recreation Events - 40244

Provides special, one-time or Council-requested programs or events and is also used to launch new programs.

Mobile Recreation - 40245

Provides a mobile playground program by taking recreational activities directly to the community via the Mobile Recreation Van. Offers supervised recreation activities to children who do not attend community centers or other traditional recreational facilities. This drop-in program also encourages academic achievement activities and character education in a supervised environment.

Parks & Recreation Commission - 50125

Assists City Council and various City departments with parks and recreation-related issues.

Child Care and Youth Services Committee - 50140

Assists City Council regarding policy and other service concerns in the area of childcare and youth services. Creates and distributes childcare and teen activity directories. Provides training to child care providers.

Cultural Arts Committee - 50190

Maintains, educates, enriches, and promotes cultural arts programs and resources throughout the City.

Historical Preservation Committee - 50191

Maintains, educates, enriches, and promotes historical programs and resources throughout the City.

ADMINISTRATIVE SERVICES DEPARTMENT

RISK MANAGEMENT - 14400

Employee Benefits Administration - 50630

Administers group health and welfare benefits and retirement plans for active employees and retirees. Evaluates and makes recommendations on ways to improve benefits, such as utilizing wellness programs, flexible spending accounts and long-term disability insurance; oversees required/optional industrial medical examinations; and the Employee Assistance Program (EAP). Serve as staff/advisor to Benefits Review Committee consisting of labor and management representatives who meet to review and discuss relevant issues related to employee benefits/programs and appropriate cost-effective spending of benefit dollars.

Post-Employment Benefits - 50650

Serves as a cost center for the medical insurance premium benefits for retired employees.

Risk Management Administration - 50661

Procures and administers the City's comprehensive commercial insurance protection program. Includes property inspections and appraisals as a part of a comprehensive real and personal property insurance program; evaluate levels of coverage for appropriate protection of assets.

Liability - 50662

Evaluates and monitors the City's risk of loss, minimizing the financial impact of such risks to the lowest feasible level; and procures and administers the City's self-insured general liability and environmental insurance programs. Claims against the City are jointly handled with the City's third-party administrator or internally if appropriate. Includes loss control program that identifies areas of concerns and acts to mitigate future incidents. Serves as staff/advisors to the City's Safety Coordinating Committee consisting of joint labor-management representatives. Provides staff support to the City's Insurance Committee.

Workers' Compensation - 50663

Administers safety and wellness programs for employees as well as the self-insured Workers' Compensation and Occupational Injury/Illness Prevention Plans. Maintains oversight of the third-party workers' compensation claims administrator and consultants for workplace safety, ergonomics, and indoor air quality. Administers work-related physical and fitness-for-duty examinations and infection control program. Provides training to departments to assist in cost containment/appropriate use of this program.

TELECOMMUNICATIONS - 14500

Telecommunications Operations - 51010

Provides a centralized, computer-aided Communications Dispatch Center that receives citizen requests for emergency fire, paramedics and police services; provides medical pre-arrival instructions using Emergency Medical Dispatch procedures; provides a means of contact for emergency Public Services, Water District service and Orange Coast College Security outside of normal business hours.

Technical Support and Maintenance - 51020

Provides operational integrity of the City's telecommunications infrastructure for data and voice; provides systems and equipment installations and electronics maintenance; oversees inter-operation of telephone, radio, audio, fire alerting system and selected data and video assets in buildings and facilities, outside plant, and in automotive/mobile and portable configurations.

ADMINISTRATIVE SERVICES DEPARTMENT

Cable Television - 51030

Provides programming and coordination of playback for the City's Municipal Access Channel (CMTV 24), as well as lending audio/video production services support to City departments. Provides oversight of cable television franchise agreements.

Emergency Services - 51040

Serves as the office responsible for the City's disaster preparedness. Acts as liaison to other government agencies, private sector, schools and special districts, non-government and volunteer organizations on disaster preparedness. Conducts disaster planning meetings, training and exercises; maintains disaster supplies; the Emergency Operations Center (EOC), the Joint Information Center (JIC) and the City's Emergency Operations Plan, and ensures compliance with the National Incident Management System (NIMS), which includes contingency planning for flooding/dam failure, earthquakes, pandemics, hazardous materials, fires, Stage III energy failures, terrorism, aircraft incidents, nuclear accidents, and environmental contamination, etc.

INFORMATION TECHNOLOGY SERVICES - 14600

Computer Operations - 50710

Operates and monitors computer equipment in support of both Public Safety and general City services in a 7-day, 24-hour operation. Maintains data files and processes business applications and report distribution in a networked client-server environment.

Computer Systems Development - 50720

Supports and enhances applications for Public Safety and general City services. Coordinates systems implementations, maintenance, and processing solutions for ad hoc data processing requests in networked client-server and internet/intranet environments.

BUDGET NARRATIVE

The FY 10-11 preliminary budget for the Administrative Services Department is \$18.5 million, an increase of \$1.56 million or 9.24% compared to the FY 09-10 adopted budget. The increase is due to the exclusion of retiree medical costs in FY 09-10. It was expected these costs would not have to be recorded in the Administrative Service Department. However, it was determined during FY 09-10, future retiree medical costs would remain budgeted in the department. Reductions include many miscellaneous maintenance and operational accounts.

Funding for Administrative Services comes from the General Fund and the Self Insurance Fund.

**ADMINISTRATIVE SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Administrative Services Administration - 14050</u>				
Administrative Services Director	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
<i>Subtotal Administration - 50001</i>	2.00	2.00	2.00	2.00
Total Admin Svcs Admin Full-time Positions	2.00	2.00	2.00	2.00
<u>Human Resources - 14100</u>				
Human Resources Manager	0.60	0.60	0.60	0.60
Human Resources Administrator	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	1.00
Human Resources Secretary	0.70	0.70	0.70	0.70
Human Resources Office Specialist II	1.00	1.00	1.00	1.00
Principal Human Resources Analyst	1.00	1.00	1.00	1.00
<i>Subtotal Human Resources Admin - 50610</i>	5.30	5.30	5.30	5.30
Total Human Resources Full-Time Positions	5.30	5.30	5.30	5.30
<u>Central Services - 14200</u>				
Central Services Supervisor	0.25	0.25	0.25	0.25
Graphics Designer	2.00	2.00	2.00	2.00
Offset Press Operator II	1.00	1.00	1.00	1.00
<i>Subtotal Printing & Graphics - 50810</i>	3.25	3.25	3.25	3.25
Central Services Supervisor	0.50	0.50	0.50	0.50
Office Specialist II	1.00	1.00	1.00	1.00
<i>Subtotal Reprographics - 50820</i>	1.50	1.50	1.50	1.50
Central Services Supervisor	0.25	0.25	0.25	0.25
Messenger	1.00	1.00	1.00	1.00
<i>Subtotal Mail & Delivery - 50840</i>	1.25	1.25	1.25	1.25
Total Central Services Full-time Positions	6.00	6.00	6.00	6.00
Total Central Svcs Part-time Positions (in FTE's)	0.63	0.63	0.63	-
<u>Recreation - 14300</u>				
Recreation Manager	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00
Recreation Supervisor	2.00	2.00	2.00	2.00
<i>Subtotal Administration - 50001</i>	6.00	6.00	6.00	6.00
Assistant Recreation Supervisor	0.25	0.25	0.25	0.25
Recreation Coordinator	-	-	-	-
<i>Subtotal Downtown Recreation Center - 40121</i>	0.25	0.25	0.25	0.25
Recreation Coordinator	-	0.20	0.20	0.20
<i>Subtotal Balearic Community Center - 40122</i>	-	0.20	0.20	0.20



**ADMINISTRATIVE SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
Recreation (continued)				
Office Specialist II	1.00	1.00	1.00	1.00
Recreation Coordinator	0.40	0.40	0.40	0.50
<i>Subtotal Neighborhood Community Ctr - 40123</i>	1.40	1.40	1.40	1.50
Assistant Recreation Supervisor	0.35	0.25	0.25	0.25
Recreation Coordinator	-	-	-	-
Recreation Specialist	1.00	1.00	1.00	1.00
<i>Subtotal Aquatics - 40212</i>	1.35	1.25	1.25	1.25
Assistant Recreation Supervisor	0.15	0.25	0.25	0.25
Recreation Coordinator	-	-	-	-
<i>Subtotal Adult Basketball&Volleyball - 40214</i>	0.15	0.25	0.25	0.25
Assistant Recreation Supervisor	-	0.20	0.20	0.20
Recreation Coordinator	0.15	-	-	-
<i>Subtotal Adult Sports Softball - 40215</i>	0.15	0.20	0.20	0.20
Assistant Recreation Supervisor	-	0.60	0.60	0.60
Recreation Coordinator	0.85	-	-	-
<i>Subtotal Fields/Field Ambassadors - 40216</i>	0.85	0.60	0.60	0.60
Assistant Recreation Supervisor	0.15	0.10	0.10	0.10
Recreation Coordinator	-	-	-	-
<i>Subtotal Youth Basketball/Cheerleading - 40218</i>	0.15	0.10	0.10	0.10
Assistant Recreation Supervisor	0.15	0.10	0.10	0.10
Recreation Coordinator	-	-	-	-
<i>Subtotal Youth Football/Cheer/Soccer - 40219</i>	0.15	0.10	0.10	0.10
Recreation Coordinator	-	0.20	0.20	0.20
<i>Subtotal Day Camp - 40232</i>	-	0.20	0.20	0.20
Assistant Recreation Supervisor	0.50	-	-	-
Recreation Coordinator	-	0.40	0.40	0.40
<i>Subtotal Playgrounds - 40233</i>	0.50	0.40	0.40	0.40
Assistant Recreation Supervisor	0.25	0.25	0.25	0.25
Recreation Coordinator	-	-	-	-
<i>Subtotal Teen Programs - 40236</i>	0.25	0.25	0.25	0.25
Recreation Coordinator	0.10	0.10	0.10	-
<i>Subtotal Concerts - 40237</i>	0.10	0.10	0.10	-
Assistant Recreation Supervisor	0.20	-	-	-
Recreation Coordinator	-	0.20	0.20	0.20
<i>Subtotal Early Childhood - 40241</i>	0.20	0.20	0.20	0.20

**ADMINISTRATIVE SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

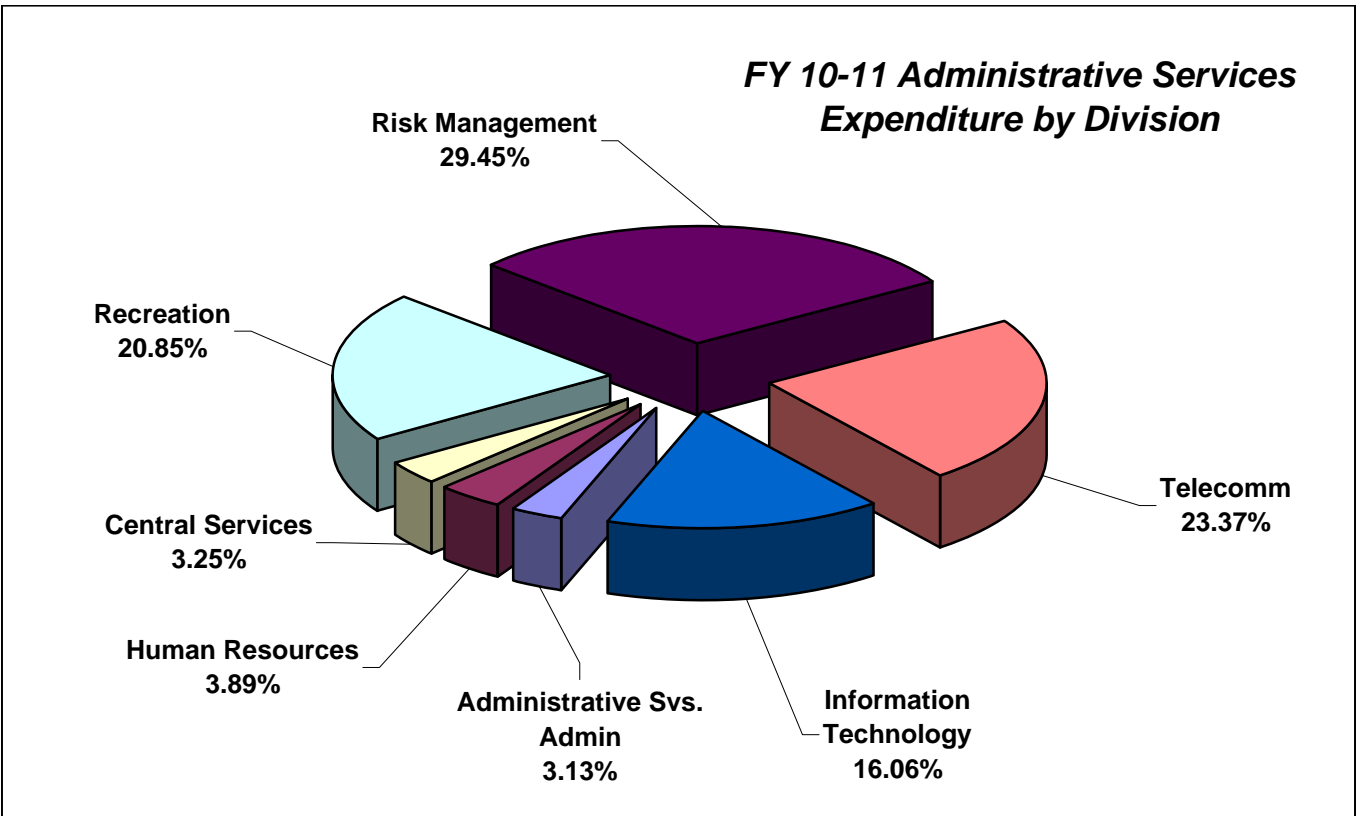
	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
Recreation (continued)				
Recreation Coordinator	0.25	0.25	0.25	0.25
<i>Subtotal Adult Instructional Classes - 40242</i>	0.25	0.25	0.25	0.25
Recreation Coordinator	0.25	0.25	0.25	0.25
<i>Subtotal Youth Instructional Classes - 40243</i>	0.25	0.25	0.25	0.25
Total Recreation Full-time Positions	12.00	12.00	12.00	12.00
Total Recreation Part-time Positions (in FTE's)	46.48	48.03	41.68	39.42
Risk Management - 14400				
Human Resources Manager	0.10	0.10	0.10	0.10
Human Resources Administrator	0.20	0.15	0.15	0.15
Human Resources Analyst	0.25	0.25	0.25	0.25
Benefits Coordinator	0.70	0.75	0.75	0.75
<i>Subtotal Employee Benefit Admin - 50630</i>	1.25	1.25	1.25	1.25
Human Resources Manager	0.10	0.05	0.05	0.05
Human Resources Administrator	0.30	0.35	0.35	0.35
Human Resources Analyst	0.25	0.25	0.25	0.25
Human Resources Secretary	0.30	0.30	0.30	0.30
Benefits Coordinator	0.15	0.15	0.15	0.15
Office Specialist II	-	-	-	-
<i>Subtotal Risk Management Admin - 50661</i>	1.10	1.10	1.10	1.10
Risk Management (continued)				
Human Resources Manager	0.10	0.15	0.15	0.15
Human Resources Administrator	0.25	0.10	0.10	0.10
Human Resources Analyst	0.75	0.75	0.75	0.75
<i>Subtotal Liability - 50662</i>	1.10	1.00	1.00	1.00
Human Resources Manager	0.10	0.10	0.10	0.10
Human Resources Administrator	0.25	0.40	0.40	0.40
Human Resources Analyst	0.75	0.75	0.75	0.75
Benefits Coordinator	0.15	0.10	0.10	0.10
<i>Subtotal Workers' Compensation - 50663</i>	1.25	1.35	1.35	1.35
Total Risk Management Full-time Positions	4.70	4.70	4.70	4.70
Telecommunications - 14500				
Telecommunications Manager	0.30	0.30	0.30	0.30
Communications Officer	15.00	15.00	15.00	15.00
Communications Supervisor	3.00	3.00	3.00	4.00
Administrative Secretary	0.50	0.50	0.50	0.50
Senior Communications Officer	3.00	3.00	3.00	2.00
Senior Communications Supervisor	0.80	0.80	0.80	0.80
<i>Subtotal Telecomm Operations - 51010</i>	22.60	22.60	22.60	22.60

**ADMINISTRATIVE SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
Telecommunications (continued)				
Telecommunications Manager	0.30	0.30	0.30	0.30
Communications Installer	1.00	1.00	1.00	1.00
Electronics Technician	1.00	1.00	1.00	1.00
Administrative Secretary	0.30	0.30	0.30	0.30
Senior Communications Supervisor	0.10	0.10	0.10	0.10
<i>Subtotal Technical Support/Maint - 51020</i>	<u>2.70</u>	<u>2.70</u>	<u>2.70</u>	<u>2.70</u>
Telecommunications Manager	0.10	0.10	0.10	0.10
Administrative Secretary	0.10	0.10	0.10	0.10
Video Production Coordinator	1.00	1.00	1.00	1.00
Video Production Specialist	1.00	1.00	1.00	1.00
<i>Subtotal Cable Television - 51030</i>	<u>2.20</u>	<u>2.20</u>	<u>2.20</u>	<u>2.20</u>
Telecommunications Manager	0.30	0.30	0.30	0.30
Emergency Services Training Specialist	1.00	1.00	1.00	1.00
Administrative Secretary	0.10	0.10	0.10	0.10
Senior Communications Supervisor	0.10	0.10	0.10	0.10
<i>Subtotal Emergency Services - 51040</i>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>	<u>1.50</u>
Total Telecommunications Full-time Positions	29.00	29.00	29.00	29.00
Total Telecomm Part-time Positions (in FTE's)	3.55	3.55	3.55	2.88
Information Technology - 14600				
Information Technology Manager	-	0.50	0.50	0.50
Management Information Services Manager	0.50	-	-	-
Administrative Secretary	0.50	0.50	0.50	0.50
Computer Operations & Networking Supervisor	1.00	1.00	1.00	1.00
Network Administrator	5.00	5.00	5.00	5.00
<i>Subtotal Computer Operations - 50710</i>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>
Information Technology Manager	-	0.50	0.50	0.50
Management Information Services Manager	0.50	-	-	-
Administrative Secretary	0.50	0.50	0.50	0.50
Programmer Analyst I	1.00	1.00	1.00	1.00
Programmer Analyst II	2.00	2.00	2.00	2.00
Senior Programmer Analyst	3.00	3.00	3.00	3.00
Systems & Programming Supervisor	1.00	1.00	1.00	1.00
<i>Subtotal Computer Systems Devel - 50720</i>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
Total Information Technology Full-time Positions	15.00	15.00	15.00	15.00
Total Department Full-time Positions	74.00	74.00	74.00	74.00
Total Department Part-time Positions (in FTE's)	50.66	52.21	45.86	42.30
TOTAL DEPARTMENT	<u>124.66</u>	<u>126.21</u>	<u>119.86</u>	<u>116.30</u>

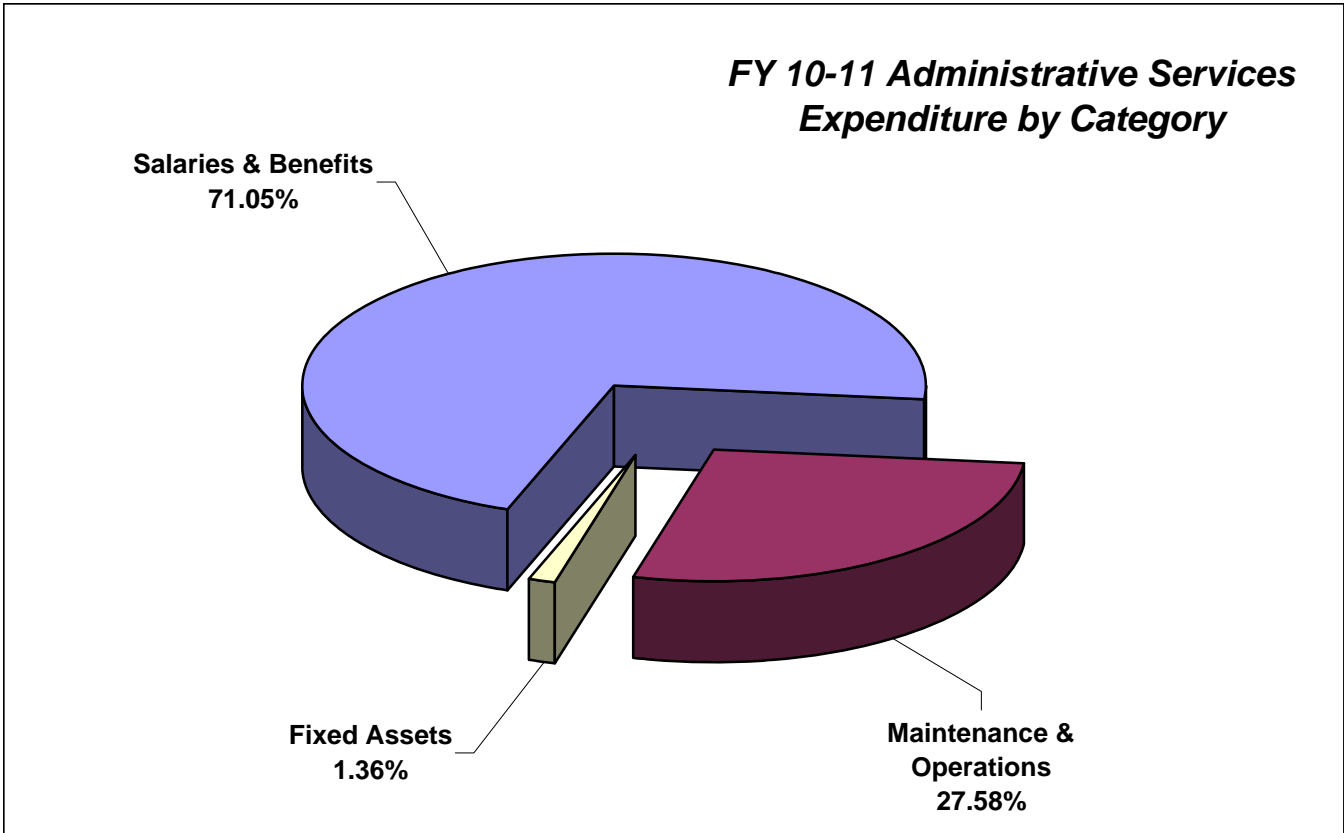
**ADMINISTRATIVE SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Expenditure by Division:</u>					
Administrative Svs. Admin. - 14050	\$ 696,095	\$ 677,905	\$ 680,343	\$ 579,010	-14.89%
Human Resources - 14100	903,170	820,739	705,097	718,634	1.92%
Central Services - 14200	648,055	651,161	643,097	601,509	-6.47%
Recreation - 14300	3,898,844	4,013,932	3,764,307	3,854,040	2.38%
Risk Management -14400	8,861,383	6,037,398	4,349,647	5,445,733	25.20%
Telecommunications -14500	3,985,250	4,165,395	3,996,300	4,320,374	8.11%
Information Technology - 14600	2,776,274	2,766,575	2,786,555	2,969,305	6.56%
Total Expenditures	\$ 21,769,070	\$ 19,133,105	\$ 16,925,347	\$ 18,488,604	9.24%



**ADMINISTRATIVE SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ 12,542,656	\$ 12,854,001	\$ 11,715,660	\$ 13,136,824	12.13%
Maintenance & Operations	9,080,486	6,197,314	5,209,687	5,099,491	-2.12%
Fixed Assets	145,928	81,790	-	252,289	0.00%
Total Expenditures	\$ 21,769,070	\$ 19,133,105	\$ 16,925,347	\$ 18,488,604	9.24%



	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent of Total</u>
<u>Funding Sources:</u>					
General Fund - 101	\$ 14,983,855	\$ 15,222,449	\$ 13,477,422	\$ 15,322,419	82.87%
Self-Insurance Fund - 602	6,785,216	3,910,655	3,447,925	3,166,185	17.13%
Total Funding Sources	\$ 21,769,070	\$ 19,133,105	\$ 16,925,347	\$ 18,488,604	100.00%

ADMINISTRATIVE SERVICES DEPARTMENT EXPENDITURE SUMMARY BY ACCOUNT

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Regular Salaries - Sworn	501100	\$ -	\$ -	\$ -	\$ -	0%
Regular Salaries - Non Sworn	501200	\$ 5,451,601	\$ 5,593,626	\$ 5,384,475	\$ 5,611,820	4%
Regular Salaries - Part time	501300	1,324,466	1,387,440	1,291,567	1,308,010	1%
Overtime	501400	398,642	457,999	274,378	384,604	40%
Accrual Payoff - Excess Maximum	501500	53,176	31,087	18,979	17,709	-7%
Vacation/Comp. Time Cash Out	501600	26,120	27,495	24,332	26,055	7%
Holiday Allowance	501700	22,002	28,956	19,825	20,261	2%
Separation Pay-Off	501800	19,410	34,979	-	1,444	0%
Other Compensation	501900	96,785	97,415	154,236	156,949	2%
Cafeteria Plan	505100	665,100	708,972	722,658	713,070	-1%
Medicare	505200	98,317	100,068	95,736	102,710	7%
Retirement	505300	1,342,640	1,373,119	1,247,261	1,381,399	11%
Professional Development	505500	71,210	44,709	34,402	26,507	-23%
Auto Allowance	505600	4,050	5,668	5,400	-	-100%
Unemployment	505800	36,752	33,629	54,440	5,384	-90%
Workers' Compensation	505900	1,684,410	1,598,777	2,145,670	1,949,784	-9%
Employer Contr.Retirees' Med.	506100	1,247,973	1,330,062	242,301	1,431,118	491%
Subtotal Salaries & Benefits		\$ 12,542,656	\$ 12,854,001	\$ 11,715,660	\$ 13,136,824	12%
Stationery and Office	510100	\$ 49,537	\$ 40,653	\$ 37,375	\$ 36,400	-3%
Multi-Media, Promotions and Subs	510200	137,732	130,999	116,370	113,115	-3%
Small Tools and Equipment	510300	194,220	159,598	111,902	124,360	11%
Uniform & Clothing	510400	34,170	32,139	34,130	32,051	-6%
Safety and Health	510500	24,226	23,870	22,975	23,300	1%
Maintenance & Construction	510600	20,448	25,523	44,350	50,250	13%
Electricity - Buildings & Fac.	515100	75,741	77,629	74,900	82,000	9%
Electricity - Power	515200	-	-	13,000	25,000	92%
Gas	515400	27,342	20,642	27,500	27,000	-2%
Water - Domestic	515500	14,834	15,885	15,500	16,000	3%
Waste Disposal	515700	823	1,257	2,000	2,000	0%
Janitorial and Housekeeping	515800	76,001	76,171	81,700	81,250	-1%
Postage	520100	31,555	38,422	42,515	37,965	-11%
Advertising and Public Info.	520300	13,028	2,048	5,500	4,500	-18%
Telephone/Radio/Communications	520400	301,019	313,548	280,500	280,500	0%
Mileage Reimbursement	520600	2,885	2,713	4,200	3,600	-14%
Board Member Fees	520800	4,400	4,800	4,500	3,000	-33%
Buildings and Structures	525100	1,449	134	1,250	1,250	0%
Office Furniture	525600	3,645	7,554	1,150	700	-39%
Office Equipment	525700	588,966	704,733	768,222	752,507	-2%
Other Equipment	525800	180,135	168,212	199,570	198,395	-1%
Employment	530100	43,967	23,379	18,735	18,000	-4%
Consulting	530200	476,092	385,413	501,600	359,020	-28%
Legal	530300	29,071	63,422	50,000	55,000	10%
Medical and Health Inspection	530600	62,294	53,912	80,170	83,595	4%
Law Enforcement	530700	95,351	49,448	47,046	43,194	-8%
Recreation	530800	462,828	488,753	462,440	490,120	6%
Principal Payments	535100	13,905	4,635	9,500	5,000	-47%
Interest Payments	535200	-	-	1,500	1,000	-33%
External Rent	535400	474,629	429,574	411,140	413,015	0%
Grants, Loans and Subsidies	535500	235,000	240,000	240,000	240,000	0%
Central Services	535800	26,508	22,701	33,940	28,030	-17%
Internal Rent - Maint. Charges	536100	40,906	58,217	59,379	-	-100%
Internal Rent - Repl.Cost	536200	54,267	54,065	-	-	0%

**ADMINISTRATIVE SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT**

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
General Liability	540100	1,981,564	1,123,388	1,019,648	1,068,994	5%
Special Liability	540200	-	16,790	19,000	11,000	-42%
Buildings & Personal Property	540500	265,210	254,907	319,830	337,130	5%
Faithful Performance Bonds	540600	6,128	-	8,200	7,800	-5%
Taxes & Assessments	540700	41,383	28,650	38,450	43,450	13%
Contingency	540800	2,988,935	1,053,031	-	-	0%
Other Costs	540900	292	500	-	-	0%
Subtotal Maintenance & Operations		\$ 9,080,486	\$ 6,197,314	\$ 5,209,687	\$ 5,099,491	-2%
Office Furniture	590600	\$ 48,581	\$ -	\$ -	\$ -	0%
Office Equipment	590700	10,971	-	-	-	0%
Other Equipment	590800	86,376	81,790	-	252,289	0%
Subtotal Fixed Assets		\$ 145,928	\$ 81,790	\$ -	\$ 252,289	0%
Total Expenditures		\$ 21,769,070	\$ 19,133,105	\$ 16,925,347	\$ 18,488,604	9%

ADMINISTRATIVE SERVICES DEPARTMENT EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
ADMINISTRATION - 14050					
<u>Administrative Svcs Admin - 50001</u>					
Salaries & Benefits	\$ 540,680	\$ 553,751	\$ 565,239	\$ 450,606	-20%
Maintenance & Operations	155,416	124,154	115,104	128,404	12%
Fixed Assets	-	-	-	-	0%
Subtotal Administrative Svcs Admin	\$ 696,095	\$ 677,905	\$ 680,343	\$ 579,010	-15%
HUMAN RESOURCES - 14100					
<u>Human Resources Administration - 50610</u>					
Salaries & Benefits	\$ 625,103	\$ 614,914	\$ 517,536	\$ 542,785	5%
Maintenance & Operations	270,660	205,825	187,561	175,849	-6%
Fixed Assets	7,407	-	-	-	0%
Subtotal Human Resources Admin	\$ 903,170	\$ 820,739	\$ 705,097	\$ 718,634	2%
CENTRAL SERVICES - 14200					
<u>Printing & Graphics - 50810</u>					
Salaries & Benefits	\$ 326,080	\$ 304,734	\$ 321,377	\$ 292,517	-9%
Maintenance & Operations	37,180	42,384	29,500	26,050	-12%
Fixed Assets	-	-	-	-	0%
Subtotal Printing & Graphics	\$ 363,260	\$ 347,119	\$ 350,877	\$ 318,567	-9%
<u>Reprographics - 50820</u>					
Salaries & Benefits	\$ 113,307	\$ 121,783	\$ 121,186	\$ 124,332	3%
Maintenance & Operations	75,561	70,370	62,250	53,250	-14%
Fixed Assets	-	-	-	-	0%
Subtotal Reprographics	\$ 188,868	\$ 192,153	\$ 183,436	\$ 177,582	-3%
<u>Mail & Delivery - 50840</u>					
Salaries & Benefits	\$ 83,142	\$ 98,337	\$ 97,301	\$ 100,210	3%
Maintenance & Operations	12,784	13,552	11,484	5,150	-55%
Fixed Assets	-	-	-	-	0%
Subtotal Mail & Delivery	\$ 95,927	\$ 111,889	\$ 108,785	\$ 105,360	-3%
RECREATION - 14300					
<u>Recreation Admin - 50001</u>					
Salaries & Benefits	\$ 606,347	\$ 598,183	\$ 525,028	\$ 546,841	4%
Maintenance & Operations	46,904	39,418	39,700	38,350	-3%
Fixed Assets	-	-	-	-	0%
Subtotal Administration	\$ 653,251	\$ 637,601	\$ 564,728	\$ 585,191	4%

ADMINISTRATIVE SERVICES DEPARTMENT EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Downtown Recreation Ctr - 40121</u>					
Salaries & Benefits	\$ 97,324	\$ 92,852	\$ 122,418	\$ 123,906	1%
Maintenance & Operations	113,399	110,628	123,274	116,250	-6%
Fixed Assets	-	-	-	-	0%
Subtotal Downtown Rec Ctr	\$ 210,722	\$ 203,480	\$ 245,692	\$ 240,156	-2%
<u>Balearic Community Ctr - 40122</u>					
Salaries & Benefits	\$ 71,954	\$ 92,455	\$ 82,016	\$ 91,291	11%
Maintenance & Operations	114,842	103,205	111,540	102,100	-8%
Fixed Assets	-	-	-	-	0%
Subtotal Balearic Community Ctr	\$ 186,796	\$ 195,661	\$ 193,556	\$ 193,391	0%
<u>Neighborhood Comm Ctr - 40123</u>					
Salaries & Benefits	\$ 197,120	\$ 214,475	\$ 188,821	\$ 211,604	12%
Maintenance & Operations	89,129	110,301	82,299	94,437	15%
Fixed Assets	-	-	-	-	0%
Subtotal Neighborhood Comm Ctr	\$ 286,249	\$ 324,775	\$ 271,120	\$ 306,041	13%
<u>Aquatics - 40212</u>					
Salaries & Benefits	\$ 259,372	\$ 246,453	\$ 225,539	\$ 228,426	1%
Maintenance & Operations	9,264	7,482	8,375	15,625	87%
Fixed Assets	-	-	-	-	0%
Subtotal Aquatics	\$ 268,636	\$ 253,935	\$ 233,914	\$ 244,051	4%
<u>Tennis - 40213</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Maintenance & Operations	3,040	1,796	15,750	28,050	78%
Fixed Assets	-	-	-	-	0%
Subtotal Tennis	\$ 3,040	\$ 1,796	\$ 15,750	\$ 28,050	78%
<u>Adult Sports Basketball/Volleyball - 40214</u>					
Salaries & Benefits	\$ 32,427	\$ 43,299	\$ 52,813	\$ 43,308	-18%
Maintenance & Operations	12,182	12,668	15,045	19,110	27%
Fixed Assets	-	-	-	-	0%
Subtotal Adult Basketball/Volleyball	\$ 44,609	\$ 55,966	\$ 67,858	\$ 62,418	-8%
<u>Adult Sports Softball - 40215</u>					
Salaries & Benefits	\$ 27,920	\$ 43,294	\$ 57,733	\$ 56,132	-3%
Maintenance & Operations	38,342	38,151	44,250	46,531	5%
Fixed Assets	-	-	-	-	0%
Subtotal Adult Sports Softball	\$ 66,263	\$ 81,445	\$ 101,983	\$ 102,663	1%

ADMINISTRATIVE SERVICES DEPARTMENT EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Fields/Field Ambassadors - 40216</u>					
Salaries & Benefits	\$ 123,821	\$ 150,846	\$ 153,977	\$ 159,416	4%
Maintenance & Operations	298,088	234,796	213,254	198,625	-7%
Fixed Assets	-	-	-	-	0%
Subtotal Fields/Field Ambassadors	\$ 421,908	\$ 385,642	\$ 367,231	\$ 358,041	-3%
<u>Youth Sports Basketball/Cheerleading - 40218</u>					
Salaries & Benefits	\$ 34,404	\$ 41,643	\$ 34,259	\$ 34,099	0%
Maintenance & Operations	3,553	4,840	4,550	3,450	-24%
Fixed Assets	-	-	-	-	0%
Subtotal Youth Basketball/Cheer	\$ 37,956	\$ 46,484	\$ 38,809	\$ 37,549	-3%
<u>Youth Sports Flag Football/Cheerleading/Soccer - 40219</u>					
Salaries & Benefits	\$ 41,331	\$ 41,495	\$ 32,578	\$ 31,491	-3%
Maintenance & Operations	3,655	3,729	3,950	3,050	-23%
Fixed Assets	-	-	-	-	0%
Subtotal Youth Sports FF/C/S	\$ 44,986	\$ 45,224	\$ 36,528	\$ 34,541	-5%
<u>Senior Citizens Center - 40231</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Maintenance & Operations	330,194	342,396	338,863	316,200	-7%
Fixed Assets	-	-	-	-	0%
Subtotal Senior Citizens Center	\$ 330,194	\$ 342,396	\$ 338,863	\$ 316,200	-7%
<u>Day Camp - 40232</u>					
Salaries & Benefits	\$ 92,080	\$ 111,165	\$ 112,300	\$ 117,414	5%
Maintenance & Operations	65,322	81,386	76,350	72,120	-6%
Fixed Assets	-	-	-	-	0%
Subtotal Day Camp	\$ 157,402	\$ 192,551	\$ 188,650	\$ 189,534	0%
<u>Playgrounds - 40233</u>					
Salaries & Benefits	\$ 347,237	\$ 368,809	\$ 367,325	\$ 399,901	9%
Maintenance & Operations	21,560	20,235	20,450	18,550	-9%
Fixed Assets	-	-	-	-	0%
Subtotal Playgrounds	\$ 368,797	\$ 389,044	\$ 387,775	\$ 418,451	8%

ADMINISTRATIVE SERVICES DEPARTMENT EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Youth & Family - 40235</u>					
Salaries & Benefits	\$ 9,227	\$ 6,600	\$ -	\$ -	-100%
Maintenance & Operations	5,061	3,373	-	-	-100%
Fixed Assets	-	-	-	-	0%
Subtotal Youth & Family	\$ 14,288	\$ 9,973	\$ -	\$ -	-100%
<u>Teen Programs - 40236</u>					
Salaries & Benefits	\$ 64,690	\$ 82,019	\$ 74,856	\$ 73,466	-2%
Maintenance & Operations	19,888	17,990	30,900	27,950	-10%
Fixed Assets	-	-	-	-	0%
Subtotal Teen Programs	\$ 84,579	\$ 100,009	\$ 105,756	\$ 101,416	-4%
<u>Concerts - 40237</u>					
Salaries & Benefits	\$ 11,450	\$ 11,724	\$ -	\$ -	0%
Maintenance & Operations	18,472	14,210	-	-	0%
Fixed Assets	-	-	-	-	0%
Subtotal Concerts	\$ 29,921	\$ 25,934	\$ -	\$ -	0%
<u>Early Childhood - 40241</u>					
Salaries & Benefits	\$ 113,086	\$ 115,681	\$ 109,864	\$ 118,768	8%
Maintenance & Operations	6,829	7,318	9,300	7,850	-16%
Fixed Assets	-	-	-	-	0%
Subtotal Early Childhood	\$ 119,915	\$ 122,999	\$ 119,164	\$ 126,618	6%
<u>Adult Instructional Classes - 40242</u>					
Salaries & Benefits	\$ 21,373	\$ 21,027	\$ 22,267	\$ 24,644	11%
Maintenance & Operations	72,936	78,906	68,850	81,500	18%
Fixed Assets	-	-	-	-	0%
Subtotal Adult Instructional	\$ 94,309	\$ 99,933	\$ 91,117	\$ 106,144	16%
<u>Youth Instructional Classes - 40243</u>					
Salaries & Benefits	\$ 34,422	\$ 38,113	\$ 37,000	\$ 42,663	15%
Maintenance & Operations	332,657	346,910	339,575	349,100	3%
Fixed Assets	-	-	-	-	0%
Subtotal Youth Instructional	\$ 367,079	\$ 385,023	\$ 376,575	\$ 391,763	4%
<u>Special Recreation Events - 40244</u>					
Salaries & Benefits	\$ 8,998	\$ 6,271	\$ -	\$ -	0%
Maintenance & Operations	19,261	29,798	-	-	0%
Fixed Assets	-	-	-	-	0%
Subtotal Special Recreation Events	\$ 28,260	\$ 36,069	\$ -	\$ -	0%

ADMINISTRATIVE SERVICES DEPARTMENT EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Mobile Recreation - 40245</u>					
Salaries & Benefits	\$ 50,170	\$ 41,465	\$ -	\$ -	0%
Maintenance & Operations	10,933	14,629	-	-	0%
Fixed Assets	-	-	-	-	0%
Subtotal Mobile Recreation	\$ 61,103	\$ 56,093	\$ -	\$ -	0%
<u>Parks & Recreation Commission - 50125</u>					
Salaries & Benefits	\$ 2,261	\$ 955	\$ 200	\$ 200	0%
Maintenance & Operations	7,271	7,604	4,900	3,450	-30%
Fixed Assets	-	-	-	-	0%
Subtotal Parks & Recreation Comm.	\$ 9,533	\$ 8,559	\$ 5,100	\$ 3,650	-28%
<u>Child Care/Youth Services Comm - 50140</u>					
Salaries & Benefits	\$ 154	\$ -	\$ 140	\$ -	-100%
Maintenance & Operations	-	-	1,700	900	-47%
Fixed Assets	-	-	-	-	0%
Subtotal Child Care/Youth Comm	\$ 154	\$ -	\$ 1,840	\$ 900	-51%
<u>Cultural Arts Committee - 50190</u>					
Salaries & Benefits	\$ 150	\$ 200	\$ 300	\$ 50	-83%
Maintenance & Operations	5,387	9,206	4,500	3,700	-18%
Fixed Assets	-	-	-	-	0%
Subtotal Cultural Arts Committee	\$ 5,537	\$ 9,405	\$ 4,800	\$ 3,750	-22%
<u>Historical Preservation Committee - 50191</u>					
Salaries & Benefits	\$ -	\$ 100	\$ -	\$ -	0%
Maintenance & Operations	3,357	3,835	7,500	3,520	-53%
Fixed Assets	-	-	-	-	0%
Subtotal Historic Resources Comm	\$ 3,357	\$ 3,935	\$ 7,500	\$ 3,520	-53%
<u>RISK MANAGEMENT - 14400</u>					
<u>Employee Benefit Admin - 50630</u>					
Salaries & Benefits	\$ 147,968	\$ 154,327	\$ 164,722	\$ 119,938	-27%
Maintenance & Operations	41,307	32,281	48,850	42,250	-14%
Fixed Assets	-	-	-	-	0%
Subtotal Employee Benefit Admin	\$ 189,275	\$ 186,608	\$ 213,572	\$ 162,188	-24%
<u>Post-Employment Benefits - 50650</u>					
Salaries & Benefits	\$ 1,297,994	\$ 1,378,790	\$ 99,297	\$ 1,460,735	1371%
Maintenance & Operations	750	3,000	1,500	1,200	-20%
Fixed Assets	-	-	-	-	0%
Subtotal Post Employment Benefits	\$ 1,298,744	\$ 1,381,790	\$ 100,797	\$ 1,461,935	1350%

ADMINISTRATIVE SERVICES DEPARTMENT EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Risk Mgmt Admin - 50661</u>					
Salaries & Benefits	\$ 106,640	\$ 118,540	\$ 110,702	\$ 116,977	6%
Maintenance & Operations	274,754	260,634	357,440	369,340	3%
Fixed Assets	8,437	-	-	-	0%
Subtotal Risk Mgmt Admin	\$ 389,831	\$ 379,175	\$ 468,142	\$ 486,317	4%
<u>Liability - 50662</u>					
Salaries & Benefits	\$ 100,113	\$ 107,643	\$ 90,906	\$ 97,645	7%
Maintenance & Operations	4,884,615	1,969,550	1,025,394	1,055,180	3%
Fixed Assets	32,737	-	-	-	0%
Subtotal Liability	\$ 5,017,465	\$ 2,077,193	\$ 1,116,300	\$ 1,152,825	3%
<u>Workers' Comp - 50663</u>					
Salaries & Benefits	\$ 1,623,650	\$ 1,550,620	\$ 2,056,587	\$ 1,890,599	-8%
Maintenance & Operations	342,418	462,012	394,250	291,870	-26%
Fixed Assets	-	-	-	-	0%
Subtotal Workers' Comp	\$ 1,966,069	\$ 2,012,632	\$ 2,450,837	\$ 2,182,469	-11%
<u>TELECOMMUNICATIONS - 14500</u>					
<u>Telecomm Operations - 51010</u>					
Salaries & Benefits	\$ 2,661,268	\$ 2,802,368	\$ 2,649,163	\$ 2,709,162	2%
Maintenance & Operations	325,571	329,916	305,330	297,420	-3%
Fixed Assets	-	-	-	240,000	0%
Subtotal Telecomm Operations	\$ 2,986,839	\$ 3,132,285	\$ 2,954,493	\$ 3,246,582	10%
<u>Technical Support/Maint - 51020</u>					
Salaries & Benefits	\$ 303,522	\$ 306,218	\$ 313,002	\$ 318,057	2%
Maintenance & Operations	209,268	192,837	233,905	245,700	5%
Fixed Assets	-	-	-	-	0%
Subtotal Tech Support/Maint	\$ 512,790	\$ 499,055	\$ 546,907	\$ 563,757	3%
<u>Cable Television - 51030</u>					
Salaries & Benefits	\$ 240,393	\$ 266,105	\$ 259,785	\$ 272,307	5%
Maintenance & Operations	34,019	54,680	42,423	41,025	-3%
Fixed Assets	17,660	26,713	-	-	0%
Subtotal Cable Television	\$ 292,072	\$ 347,498	\$ 302,208	\$ 313,332	4%
<u>Emergency Services - 51040</u>					
Salaries & Benefits	\$ 181,266	\$ 173,176	\$ 175,642	\$ 179,853	2%
Maintenance & Operations	12,282	13,380	17,050	16,850	-1%
Fixed Assets	-	-	-	-	0%
Subtotal Emergency Services	\$ 193,548	\$ 186,557	\$ 192,692	\$ 196,703	2%

**ADMINISTRATIVE SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

	<u>FY 07-08</u> <u>Actual</u>	<u>FY 08-09</u> <u>Actual</u>	<u>FY 09-10</u> <u>Adopted</u>	<u>FY 10-11</u> <u>Preliminary</u>	<u>Percent</u> <u>Change</u>
<i>INFORMATION TECHNOLOGY - 14600</i>					
<u>Computer Operations - 50710</u>					
Salaries & Benefits	\$ 866,952	\$ 900,946	\$ 859,103	\$ 1,009,886	18%
Maintenance & Operations	752,377	764,899	812,671	799,535	-2%
Fixed Assets	79,687	55,077	-	12,289	0%
<i>Subtotal Computer Operations</i>	<u>\$ 1,699,016</u>	<u>\$ 1,720,922</u>	<u>\$ 1,671,774</u>	<u>\$ 1,821,710</u>	<u>9%</u>
<u>Computer Systems Development - 50720</u>					
Salaries & Benefits	\$ 1,077,258	\$ 1,032,625	\$ 1,114,682	\$ 1,147,596	3%
Maintenance & Operations	-	13,027	100	-	-100%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Computer Systems Dev</i>	<u>\$ 1,077,258</u>	<u>\$ 1,045,653</u>	<u>\$ 1,114,782</u>	<u>\$ 1,147,596</u>	<u>3%</u>
Total Expenditures	<u>\$ 21,769,070</u>	<u>\$ 19,133,105</u>	<u>\$ 16,925,347</u>	<u>\$ 18,488,604</u>	<u>9%</u>



POLICE DEPARTMENT

The Police Department is tasked with protecting life and property while preserving the peace. The Department is comprised of four divisions and each division is further split into different programs. The four divisions are as follows:

- * ***Police Administration***
- * ***Police Technical Services***
- * ***Police Field Operations***
- * ***Police Support Services***

POLICE ADMINISTRATION - 15100

Police Administration - 50001

Provides the Department's overall direction and planning with input from other divisions; provides advice to the City Manager and City Council on public safety issues; manages the Department budget and financial planning; coordinates press information distribution to the local media; and provides internal investigation services through the Professional Standards Unit.

POLICE TECHNICAL SERVICES - 15200

Administration – 50001

Provides essential logistical support services to the Field Operations and Support Services Divisions including but not limited to the following:

- Records and Information Systems
- Crime Scene Investigations – Photographic Services
- Training, Planning and Research
- Property & Evidence
- Custody and Court Liaison Services
- Building Equipment and Maintenance
- Recruitment

This division is also responsible for computer-related activities associated with a 24-hour operation of the City's public safety computer system, and is responsible for the research and development of numerous programs, including safety equipment, new laws and regulations, and policy development.

Records/Information Systems - 10131

Responsible for the electronic and manual processing, storing, and reporting of all crime and arrest reports, citation processing, and ancillary report processing to meet the Department of Justice crime statistics reporting mandates.

Crime Scene Investigation/Photos - 10132

Provides for the collection and processing of evidence at the crime scene and laboratory and photographic support for evidentiary and non-evidentiary requests.

Training - 10133

Provides and coordinates training programs within the guidelines established by statutory and state-mandated Peace Officer Standard Training (P.O.S.T.) requirements and community needs for both sworn and civilian personnel; develops and evaluates daily in-service programs.

POLICE DEPARTMENT

Property & Evidence - 10136

Maintains records; stores, preserves, and disposes of property and evidence consistent with legal guidelines.

Jail - 10137

Provides for the processing and detention of arrested persons in a manner required by State and Federal laws; coordinates court appearances and related activities of subpoenaed officers and arrested persons; and transports arrestees from the jail to court.

Equipment Maintenance - 10138

Coordinates the maintenance/servicing of police vehicles and pool cars with Fleet Services.

Recruitment – 10146

Provides and coordinates the recruitment and selection of candidates for vacant positions within the department, adhering to guidelines established by statutory and state-mandated Peace Officer Standard Training (P.O.S.T.) requirements, for both sworn and civilian personnel.

POLICE FIELD OPERATIONS - 15300

Field Operations - 10111

Provides public safety services through patrol-related policing activity; coordinates community-oriented policing services; supervises the Police Reserve Program; provides public park security services through the Park Rangers Unit; and provides business-related services to the public via the front desk.

Community Services – 10134

Provides home and business crime prevention strategies and personal protection seminars; oversees the Department's Volunteer Program and Citizens' Academy; coordinates the Neighborhood Watch Program and the annual National Night Out and Santa Program events.

Youth Crime Intervention - 10135

Provides services to local schools; provides security to intermediate and high schools through the School Resource Officer Unit; gang suppression; and coordinates outreach intervention opportunities through the Gang Detail.

Animal Control - 10139

Regulates, controls, and prevents rabies in the wild and domesticated animal population in the City; impounds stray or unlicensed animals; and enforces those laws and ordinances applying to animals within the City.

POLICE SUPPORT SERVICES - 15400

Helicopter Patrol - 10112

Provides helicopter patrol through participation in Airborne Law Enforcement (A.B.L.E.).

Traffic Safety - 10113

Enforces State and City traffic laws; provides follow-up investigation and prosecution of traffic-related criminal cases; and coordinates personnel to respond to and investigate traffic collisions.

POLICE DEPARTMENT

Contract and Special Events - 10114

Provides special event security services and traffic management services requested by the community on a contract-for-pay basis.

Crime Investigation - 10120

Investigates criminal activities including: homicide, rape, robbery, and assault; larcenies, including grand theft, auto theft, and fraud; residential, commercial, and vehicle burglaries reported in the City; fraudulent checks and forgery cases reported, including identity theft, crimes against persons and property, and where the suspect or victim is a juvenile. The program objective is the investigation of Part I Crimes, case preparation, apprehension, prosecution, and conviction of perpetrators and recovery of stolen property.

Vice & Narcotics - 10125

Investigates persons involved in illegal narcotics with emphasis on traffickers, gambling, vice and prostitution; and provides a community resource for training on narcotic and drug abuse issues.

RAID – 10143

The Remove the Aggressive and Impaired Driver (RAID) program is designed to fund traffic safety related enforcement and education efforts to reduce alcohol related traffic collisions, address aggressive driving practices, particularly speed and red light/stop sign violations, and to increase the overall traffic safety in the City.

BUDGET NARRATIVE

The FY 10-11 preliminary budget for the Police Department totals \$39.1 million, which reflects a decrease of \$3.2 million or -7.57% compared to the FY 09-10 adopted budget. The Police Department is currently planning to leave vacant the positions of: two (2) Police Sergeants, eight (8) Police Officers, one (1) Police Helicopter Pilot, one (1) Crime Scene Specialist, one (1) Senior Police Records Technician, one (1) Police Training Administrator, one (1) Crime Prevention Specialist, one (1) Community Services Specialist, and one (1) Management Analyst. Other reductions include many miscellaneous maintenance and operational accounts.

Funding for public safety services comes from: the General Fund, Proposition 172 Fund, Narcotics Forfeiture Fund, Supplemental Law Enforcement Services Fund (SLESF), and other grant funds.



POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Police Administration - 15100</u>				
Police Chief	1.00	1.00	1.00	1.00
Police Lieutenant	-	1.00	1.00	1.00
Police Sergeant	1.00	2.00	2.00	2.00
Executive Secretary	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
Office Specialist II	1.00	-	-	-
<i>Subtotal Administration - 50001</i>	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Total Police Administration Full-time Positions	5.00	6.00	6.00	6.00
Total Police Admin Part-time Positions (in FTE's)	0.50	1.25	1.25	-
<u>Police Technical Services - 15200</u>				
Police Administrative Svcs Commander	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
<i>Subtotal Administration - 50001</i>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Police Records Bureau Supervisor	1.00	1.00	1.00	1.00
Police Records Administrator	1.00	1.00	1.00	1.00
Police Records Bureau Shift Supervisor	3.00	3.00	3.00	3.00
Senior Police Records Technician	18.00	18.00	18.00	18.00
<i>Subtotal Records/Info Systems - 10131</i>	<u>23.00</u>	<u>23.00</u>	<u>23.00</u>	<u>23.00</u>
Crime Scene Investigator Supervisor	1.00	1.00	1.00	1.00
Crime Scene Specialist	5.00	5.00	5.00	5.00
<i>Subtotal Crime Scene Invest/Photos - 10132</i>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Police Training Administrator	1.00	1.00	1.00	1.00
Police Training Assistant	1.00	1.00	1.00	1.00
Range Master	1.00	1.00	1.00	1.00
Police Sergeant	-	-	1.00	1.00
Police Officer	0.50	0.50	1.00	1.00
Office Specialist II	-	1.00	1.00	1.00
<i>Subtotal Training - 10133</i>	<u>3.50</u>	<u>4.50</u>	<u>6.00</u>	<u>6.00</u>
Property Evidence Supervisor	1.00	1.00	1.00	1.00
Property Evidence Specialist	1.00	1.00	1.00	1.00
<i>Subtotal Property & Evidence - 10136</i>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Police Sergeant	1.00	1.00	1.00	1.00
Custody Officer	11.00	11.00	11.00	11.00
<i>Subtotal Jail - 10137</i>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
Police Sergeant	1.50	1.00	-	-
Police Officer	1.00	0.50	-	-
<i>Subtotal Recruitment - 10146</i>	<u>2.50</u>	<u>1.50</u>	<u>-</u>	<u>-</u>
Total Police Technical Svcs Full-time Positions	52.00	52.00	52.00	52.00
Total Police Tech Svcs Part-time Positions (in FTE's)	7.50	7.00	5.13	5.13

**POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

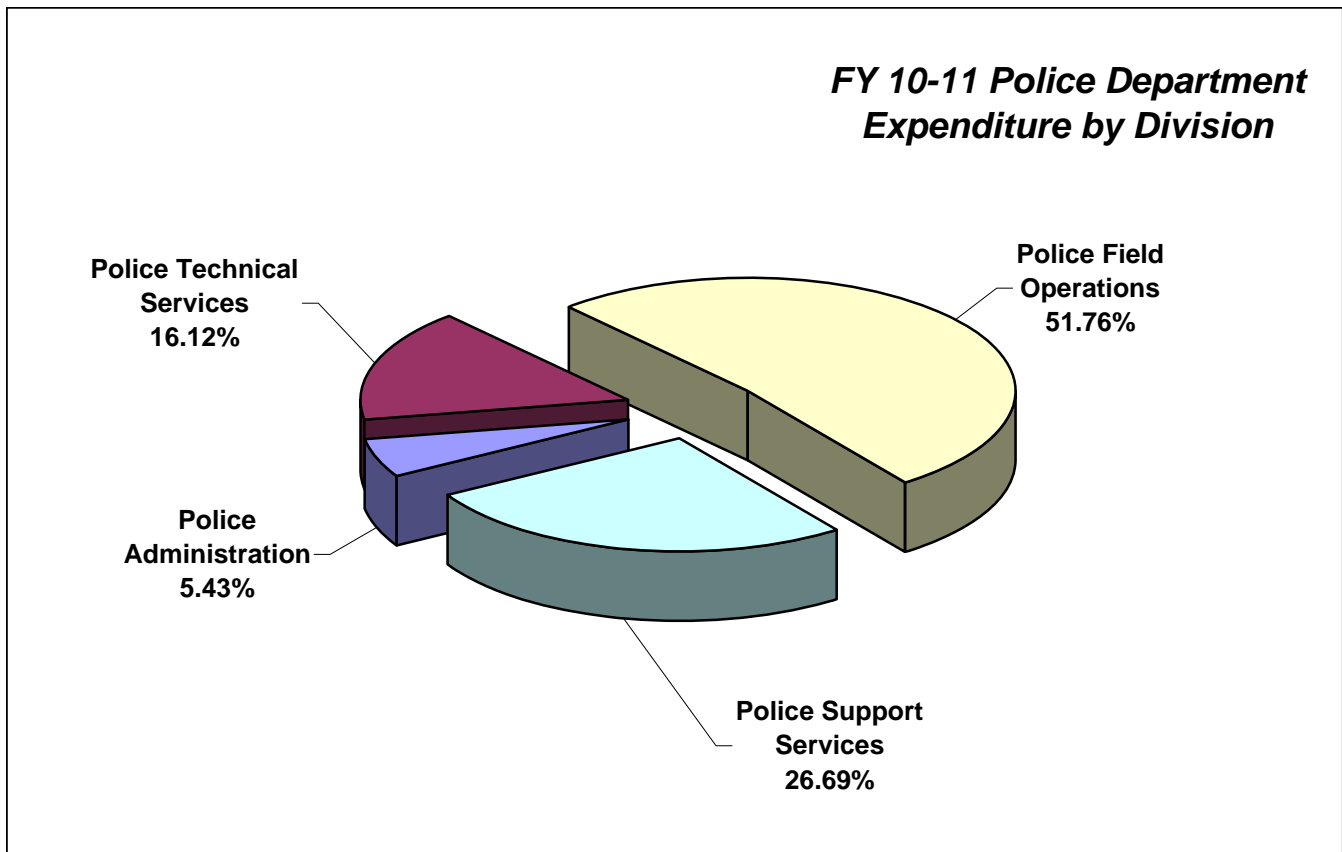
	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Police Field Operations - 15300</u>				
Police Captain	0.50	0.80	0.80	0.80
Community Services Specialist	3.00	3.00	4.00	4.00
Corporal	8.00	7.00	2.00	2.00
Police Lieutenant	4.00	4.00	4.00	4.00
Police Officer	57.00	62.00	73.00	73.00
Police Sergeant	12.00	14.00	15.00	15.00
Senior Police Officer	9.00	6.00	6.00	6.00
<i>Subtotal Field Area Policing - 10111</i>	93.50	96.80	104.80	104.80
Crime Prevention Specialist	2.00	2.00	2.00	2.00
<i>Subtotal Community Services - 10134</i>	2.00	2.00	2.00	2.00
Police Captain	0.10	0.20	0.20	0.20
Community Services Specialist	0.50	0.50	-	-
Office Specialist II	1.00	1.00	1.00	1.00
Police Officer	7.00	7.00	7.00	7.00
Police Sergeant	1.00	1.00	1.00	1.00
Senior Police Officer	1.00	1.00	1.00	1.00
<i>Subtotal Youth Crime Intervention - 10135</i>	10.60	10.70	10.20	10.20
Police Captain	0.10	-	-	-
Animal Control Officer	3.00	3.00	3.00	3.00
<i>Subtotal Animal Control - 10139</i>	3.10	3.00	3.00	3.00
Total Police Field Operations Full-time Positions	109.20	112.50	120.00	120.00
Total Police Fld Ops Part-time Positions (in FTE's)	12.75	13.00	2.00	3.75
<u>Police Support Services - 15400</u>				
Police Captain	1.00	1.00	1.00	1.00
Police Sergeant	1.00	-	-	-
Police Lieutenant	1.00	-	-	-
<i>Subtotal Administration - 50001</i>	3.00	1.00	1.00	1.00
Police Helicopter Sergeant	1.00	1.00	1.00	1.00
Police Helicopter Pilot	4.00	4.00	4.00	4.00
Police Sergeant	-	-	-	-
<i>Subtotal Helicopter Patrol - 10112</i>	5.00	5.00	5.00	5.00
Police Captain	0.25	-	-	-
Community Services Specialist	10.00	10.00	10.00	10.00
Corporal	2.00	2.00	-	-
Office Specialist II	1.00	1.00	1.00	1.00
Police Lieutenant	1.00	1.00	1.00	1.00
Police Officer	14.00	12.00	14.00	14.00
Police Sergeant	2.00	2.00	2.00	2.00
Senior Police Officer	2.00	2.00	2.00	2.00
<i>Subtotal Traffic Enforcement - 10113</i>	32.25	30.00	30.00	30.00

POLICE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Police Support Services - 15400</u> (continued)				
Police Captain	0.05	-	-	-
Police Sergeant	1.00	1.00	1.00	1.00
Senior Police Officer	-	-	-	1.00
Police Officer	1.00	1.00	1.00	-
<i>Subtotal Contract & Special Events - 10114</i>	2.05	2.00	2.00	2.00
Civilian Investigator	2.00	2.00	2.00	2.00
Community Services Specialist	0.50	0.50	1.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00
Office Specialist II	0.80	0.80	1.00	1.00
Police Lieutenant	0.80	0.80	1.00	1.00
Police Officer	11.00	11.00	12.00	12.00
Police Sergeant	2.00	2.00	2.00	2.00
Senior Police Officer	4.00	4.00	4.00	4.00
<i>Subtotal Crime Investigation - 10120</i>	22.10	22.10	24.00	24.00
Community Services Specialist	1.00	1.00	-	-
Office Specialist II	0.20	0.20	-	-
Police Lieutenant	0.20	0.20	-	-
Police Officer	7.00	7.00	-	-
Police Sergeant	1.00	1.00	-	-
<i>Subtotal Vice & Narcotics - 10125</i>	9.40	9.40	-	-
Total Police Support Services Full-time Positions	73.80	69.50	62.00	62.00
Total Police Supt Svcs Part-time Positions (in FTE's)	1.98	5.50	6.25	6.25
Total Department Full-time Positions	240.00	240.00	240.00	240.00
Total Department Part-time Positions (in FTE's)	22.73	26.75	14.63	15.13
TOTAL DEPARTMENT	262.73	266.75	254.63	255.13

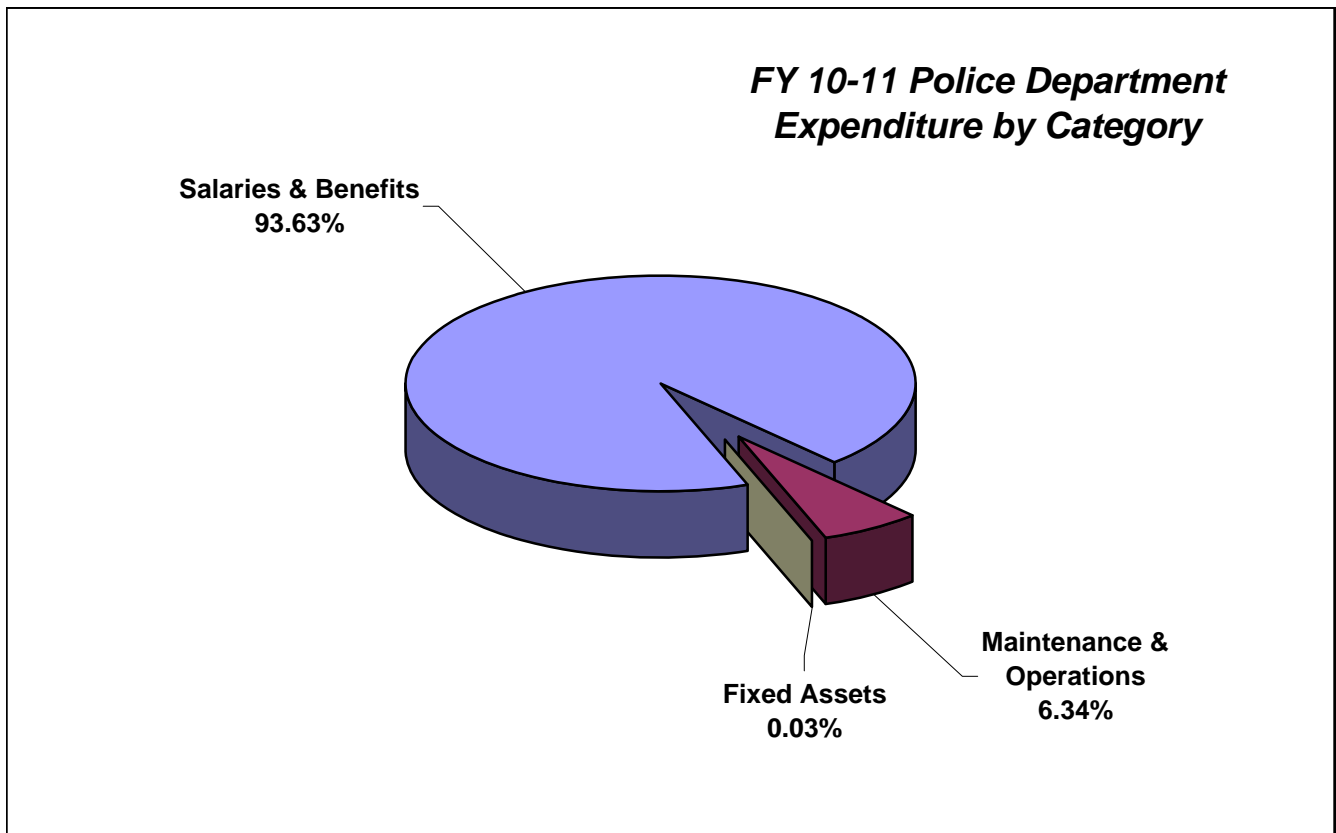
**POLICE DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
Expenditure by Division:					
Police Administration - 15100	\$ 2,033,756	\$ 2,618,471	\$ 2,567,018	\$ 2,124,166	-17.25%
Police Technical Services - 15200	5,963,847	6,176,570	6,314,057	6,297,819	-0.26%
Police Field Operations - 15300	19,097,043	20,610,867	20,645,742	20,223,885	-2.04%
Police Support Services - 15400	15,025,321	13,261,392	12,749,960	10,429,433	-18.20%
Total Expenditures	\$ 42,119,966	\$ 42,667,300	\$ 42,276,777	\$ 39,075,303	-7.57%



**POLICE DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ 35,947,777	\$ 37,819,401	\$ 37,259,902	\$ 36,585,015	-1.81%
Maintenance & Operations	5,501,201	4,704,361	5,016,875	2,478,288	-50.60%
Fixed Assets	670,988	143,538	-	12,000	0.00%
Total Expenditures	\$ 42,119,966	\$ 42,667,300	\$ 42,276,777	\$ 39,075,303	-7.57%



	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent of Total
<u>Funding Sources:</u>					
General Fund - 101	\$ 40,140,889	\$ 41,254,987	\$ 40,702,615	\$ 38,234,917	96.28%
Prop 172 Fund - 202	1,188,721	1,132,024	1,292,521	521,074	3.06%
SLESF Fund - 213	221,694	219,074	208,640	211,312	0.49%
Narcotics Forfeiture Fund - 217	82,970	61,215	73,000	108,000	0.17%
Total Funding Sources	\$ 41,634,275	\$ 42,667,300	\$ 42,276,777	\$ 39,075,303	100.00%

CITY OF COSTA MESA, CALIFORNIA

POLICE DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Regular Salaries - Sworn	501100	\$ 14,437,522	\$ 15,184,093	\$ 15,310,827	\$ 15,260,237	0%
Regular Salaries - Non Sworn	501200	4,376,034	4,756,048	4,691,807	4,592,421	-2%
Regular Salaries - Part time	501300	922,047	919,466	543,152	609,454	12%
Overtime	501400	2,674,445	2,209,625	1,936,379	1,861,015	-4%
Accrual Payoff - Excess Maximum	501500	687,455	400,133	127,699	165,075	29%
Vacation/Comp. Time Cash Out	501600	9,230	335,065	172,900	154,336	-11%
Holiday Allowance	501700	244,245	399,247	439,392	428,009	-3%
Separation Pay-Off	501800	202,205	96,293	-	-	0%
Other Compensation	501900	1,538,185	1,723,961	1,734,779	1,879,957	8%
Cafeteria Plan	505100	1,745,293	1,944,274	1,960,854	1,837,194	-6%
Medicare	505200	302,349	318,682	305,622	320,913	5%
Retirement	505300	7,498,480	8,286,533	7,979,469	8,256,269	3%
Professional Development	505500	192,445	80,859	100,374	103,599	3%
Unemployment	505800	18,227	18,770	20,264	20,002	-1%
Workers' Compensation	505900	913,213	946,099	1,036,265	898,008	-13%
Employer Contr.Retirees' Med.	506100	186,402	200,253	900,119	198,527	-78%
Subtotal Salaries & Benefits		\$ 35,947,777	\$ 37,819,401	\$ 37,259,902	\$ 36,585,015	-2%
Stationery and Office	510100	\$ 62,967	\$ 65,932	\$ 65,875	\$ 66,800	1%
Multi-Media, Promotions and Subs	510200	84,365	59,457	75,019	72,989	-3%
Small Tools and Equipment	510300	123,273	65,770	60,011	56,620	-6%
Uniform & Clothing	510400	167,246	116,491	166,710	161,410	-3%
Safety and Health	510500	229,882	189,502	278,320	251,198	-10%
Maintenance & Construction	510600	10,632	10,615	12,025	12,025	0%
Electricity - Buildings & Fac.	515100	-	-	8,000	8,000	0%
Gas	515400	296	269	350	300	-14%
Water - Domestic	515500	2,722	1,427	2,000	1,500	-25%
Waste Disposal	515700	894	1,393	3,250	3,500	8%
Janitorial and Housekeeping	515800	85,332	85,767	90,000	88,000	-2%
Postage	520100	19,423	18,373	18,285	18,300	0%
Legal Advertising/Filing Fees	520200	-	-	100	100	0%
Telephone/Radio/Communications	520400	62,808	44,827	50,000	45,000	-10%
Mileage Reimbursement	520600	460	-	50	50	0%
Buildings and Structures	525100	3,139	880	6,250	6,250	0%
Office Furniture	525600	493	3,331	250	250	0%
Office Equipment	525700	2,768	762	10,775	17,775	65%
Other Equipment	525800	25,304	15,130	24,580	26,119	6%
Consulting	530200	1,251,827	614,376	989,604	1,500	-100%
Financial & Information Svcs	530500	5,489	5,173	1,250	1,400	12%
Medical and Health Inspection	530600	97,694	93,276	115,100	111,600	-3%
Law Enforcement	530700	1,325,148	1,419,070	1,413,390	918,673	-35%
Internal Rent	535300	-	-	-	75	0%
External Rent	535400	359,688	255,752	159,795	195,720	22%
Central Services	535800	13,634	12,594	23,000	19,000	-17%
Internal Rent - Maint. Charges	536100	788,459	653,161	1,105,248	-	-100%
Internal Rent - Repl.Cost	536200	423,787	639,832	-	-	0%
General Liability	540100	348,115	331,036	337,638	394,134	17%
Other Costs	540900	505	164	-	-	0%
Relocation	545100	4,850	-	-	-	0%
Subtotal Maintenance & Operations		\$ 5,501,201	\$ 4,704,361	\$ 5,016,875	\$ 2,478,288	-51%

POLICE DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Automotive Equipment	590500	\$ 99,187	\$ -	\$ -	\$ -	0%
Office Equipment	590700	430	-	-	-	0%
Other Equipment	590800	571,371	143,538	-	12,000	0%
<i>Subtotal Fixed Assets</i>		\$ 670,988	\$ 143,538	\$ -	\$ 12,000	0%
Total Expenditures		\$ 42,119,966	\$ 42,667,300	\$ 42,276,777	\$ 39,075,303	-8%

POLICE DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<i>POLICE ADMINISTRATION - 15100</i>					
<u>Police Administration - 50001</u>					
Salaries & Benefits	\$ 1,588,206	\$ 2,112,777	\$ 2,144,822	\$ 1,656,882	-23%
Maintenance & Operations	445,550	406,137	422,196	467,284	11%
Fixed Assets	-	99,557	-	-	0%
<i>Subtotal Administration</i>	\$ 2,033,756	\$ 2,618,471	\$ 2,567,018	\$ 2,124,166	-17%
<i>POLICE TECHNICAL SERVICES - 15200</i>					
<u>Administration - 50001</u>					
Salaries & Benefits	\$ 526,328	\$ 555,451	\$ 543,494	\$ 576,390	6%
Maintenance & Operations	97,957	124,929	124,821	120,598	-3%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Administration</i>	\$ 624,286	\$ 680,381	\$ 668,315	\$ 696,988	4%
<u>Records/Information Systems - 10131</u>					
Salaries & Benefits	\$ 1,816,803	\$ 1,923,527	\$ 1,959,199	\$ 2,025,533	3%
Maintenance & Operations	154,413	157,082	189,799	182,799	-4%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Records/Info Systems</i>	\$ 1,971,216	\$ 2,080,609	\$ 2,148,998	\$ 2,208,332	3%
<u>Crime Scene Investigation/Photos - 10132</u>					
Salaries & Benefits	\$ 704,521	\$ 668,795	\$ 598,593	\$ 615,113	3%
Maintenance & Operations	88,233	67,441	92,025	72,615	-21%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Crime Scene Inv/Photos</i>	\$ 792,754	\$ 736,236	\$ 690,618	\$ 687,728	0%
<u>Training - 10133</u>					
Salaries & Benefits	\$ 508,896	\$ 557,445	\$ 867,302	\$ 749,554	-14%
Maintenance & Operations	106,105	96,918	148,690	132,478	-11%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Training</i>	\$ 615,001	\$ 654,363	\$ 1,015,992	\$ 882,032	-13%
<u>Property & Evidence - 10136</u>					
Salaries & Benefits	\$ 279,493	\$ 307,461	\$ 329,491	\$ 334,502	2%
Maintenance & Operations	65,512	55,807	74,211	65,074	-12%
Fixed Assets	-	-	-	12,000	0%
<i>Subtotal Property & Evidence</i>	\$ 345,005	\$ 363,268	\$ 403,702	\$ 411,576	2%
<u>Jail - 10137</u>					
Salaries & Benefits	\$ 1,178,797	\$ 1,226,276	\$ 1,279,800	\$ 1,324,233	3%
Maintenance & Operations	51,603	49,006	55,227	50,600	-8%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Jail</i>	\$ 1,230,401	\$ 1,275,282	\$ 1,335,027	\$ 1,374,833	3%

POLICE DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Equipment Maintenance - 10138</u>					
Salaries & Benefits	\$ 48,558	\$ 34,432	\$ 26,309	\$ 35,900	36%
Maintenance & Operations	31,230	22,326	25,096	430	-98%
Fixed Assets	-	-	-	-	0%
Subtotal Equipment Maintenance	\$ 79,789	\$ 56,758	\$ 51,405	\$ 36,330	-29%
<u>Recruitment - 10146</u>					
Salaries & Benefits	\$ 283,119	\$ 313,648	\$ -	\$ -	0%
Maintenance & Operations	22,277	16,026	-	-	0%
Fixed Assets	-	-	-	-	0%
Subtotal Recruitment	\$ 305,396	\$ 329,673	\$ -	\$ -	0%
<u>POLICE FIELD OPERATIONS - 15300</u>					
<u>Field Area Policing - 10111</u>					
Salaries & Benefits	\$ 15,128,381	\$ 17,268,568	\$ 17,333,676	\$ 17,658,812	2%
Maintenance & Operations	905,605	827,838	937,185	282,790	-70%
Fixed Assets	510,818	43,981	-	-	0%
Subtotal Field Area Policing	\$ 16,544,805	\$ 18,140,387	\$ 18,270,861	\$ 17,941,602	-2%
<u>Community Services - 10134</u>					
Salaries & Benefits	\$ 196,696	\$ 217,641	\$ 213,944	\$ 125,022	-42%
Maintenance & Operations	23,946	31,318	43,254	25,820	-40%
Fixed Assets	-	-	-	-	0%
Subtotal Community Services	\$ 220,642	\$ 248,959	\$ 257,198	\$ 150,842	-41%
<u>Youth Crime Intervention - 10135</u>					
Salaries & Benefits	\$ 1,548,396	\$ 1,641,690	\$ 1,623,774	\$ 1,658,007	2%
Maintenance & Operations	162,553	34,506	19,351	4,900	-75%
Fixed Assets	-	-	-	-	0%
Subtotal Youth Crime Intervention	\$ 1,710,948	\$ 1,676,196	\$ 1,643,125	\$ 1,662,907	1%
<u>Animal Control - 10139</u>					
Salaries & Benefits	\$ 358,050	\$ 364,172	\$ 357,786	\$ 378,284	6%
Maintenance & Operations	262,598	181,154	116,772	90,250	-23%
Fixed Assets	-	-	-	-	0%
Subtotal Animal Control	\$ 620,648	\$ 545,326	\$ 474,558	\$ 468,534	-1%

POLICE DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<i>POLICE SUPPORT SERVICES - 15400</i>					
<u>Administration - 50001</u>					
Salaries & Benefits	\$ 662,736	\$ 306,719	\$ 275,228	\$ 278,451	1%
Maintenance & Operations	21,698	11,751	13,093	1,370	-90%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Administration</i>	\$ 684,434	\$ 318,470	\$ 288,321	\$ 279,821	-3%
<u>Helicopter Patrol - 10112</u>					
Salaries & Benefits	\$ 1,005,055	\$ 1,061,009	\$ 952,871	\$ 840,008	-12%
Maintenance & Operations	909,009	980,510	980,510	490,255	-50%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Helicopter Patrol</i>	\$ 1,914,064	\$ 2,041,519	\$ 1,933,381	\$ 1,330,263	-31%
<u>Traffic Enforcement - 10113</u>					
Salaries & Benefits	\$ 4,560,310	\$ 4,129,473	\$ 4,146,671	\$ 3,671,663	-11%
Maintenance & Operations	1,789,183	1,290,472	1,638,108	420,000	-74%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Traffic Enforcement</i>	\$ 6,349,493	\$ 5,419,944	\$ 5,784,779	\$ 4,091,663	-29%
<u>Contract & Special Events - 10114</u>					
Salaries & Benefits	\$ 629,831	\$ 608,848	\$ 838,426	\$ 844,142	1%
Maintenance & Operations	-	-	-	500	0%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Contract & Special Events</i>	\$ 629,831	\$ 608,848	\$ 838,426	\$ 844,642	1%
<u>Crime Investigation - 10120</u>					
Salaries & Benefits	\$ 3,278,500	\$ 3,561,682	\$ 3,745,435	\$ 3,790,199	1%
Maintenance & Operations	175,903	211,062	112,044	52,575	-53%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Crime Investigation</i>	\$ 3,454,403	\$ 3,772,744	\$ 3,857,479	\$ 3,842,774	0%
<u>Vice & Narcotics - 10125</u>					
Salaries & Benefits	\$ 1,622,027	\$ 949,746	\$ -	\$ -	0%
Maintenance & Operations	167,626	113,513	-	-	0%
Fixed Assets	23,148	-	-	-	0%
<i>Subtotal Vice & Narcotics</i>	\$ 1,812,801	\$ 1,063,259	\$ -	\$ -	0%
<u>RAID - 10143</u>					
Salaries & Benefits	\$ 23,075	\$ 10,042	\$ 23,080	\$ 22,319	-3%
Maintenance & Operations	20,198	26,565	24,493	17,950	-27%
Fixed Assets	137,022	-	-	-	0%
<i>Subtotal RAID</i>	\$ 180,296	\$ 36,607	\$ 47,573	\$ 40,269	-15%
Total Expenditures	\$ 42,119,966	\$ 42,667,300	\$ 42,276,777	\$ 39,075,303	-8%



FIRE DEPARTMENT

The Costa Mesa Fire Department is a cohesive team of fire service professionals driven by strong organizational values and dedicated to protecting and enhancing the lives and well being of all who reside, conduct business, and visit the City of Costa Mesa, California. In cooperation with residents, business owners, city officials, and community volunteers, the Department aggressively identifies, prevents, mitigates, and corrects all forms of misfortune, large or small - natural or manmade, and rapidly responds to all requests for life and health, fire and rescue, and property or environmental protection locally and in support of the Southern California Region.

Three divisions are divided into specific areas of expertise or programs. The three divisions are as follows:

- * ***Fire Administration***
- * ***Fire Operations/EMS***
- * ***Fire Prevention***

FIRE ADMINISTRATION - 16100

Fire Administration - 50001

Provides direction for strategic and operational planning and establishes Department policies and procedures; coordinates internal functions of all divisions and programs and external functions with other City departments and community organizations; coordinates additional functions and performs duties as delegated by the City Manager or the City Council.

FIRE OPERATIONS/EMS - 16200

Operations - 10210

Manages the operations and training of eight fire companies, staffed on a 24-hour basis by three shifts of firefighter and firefighter-paramedic personnel. This division is responsible for the rapid response to all requests for life and health, fire and rescue, property or environmental protection, and fire cause and origin determination, as well as, the provision of fire prevention inspections for local businesses and life safety education for the community.

Emergency Medical Services - 10230

Provides pre-hospital care and associated training, equipment, and certifications in support of Basic Life Support (BLS) and Advanced Life Support (ALS) to the community.

FIRE PREVENTION - 16300

Fire Prevention - 10220

Develops and enforces local fire, life safety, and property/environmental protection standards. Enforces State adopted fire & life safety codes. Reviews building construction plans; conducts building construction & business inspections; investigates citizen complaints. Manage the city's hazardous materials disclosure program. Provides training to other department divisions in regard to fire & life safety codes, and assist professional trades with technical fire code requirements.

BUDGET NARRATIVE

The FY 10-11 preliminary budget for the Fire Department totals \$20.6 million, an increase of \$533,043 or 2.65%, compared to the FY 09-10 adopted budget. The increase is mostly due to an increase in budgeted overtime and retirement accounts. The Fire Department is currently planning to leave vacant the positions of: three (3) Fire Captains, (3) Fire Engineers and (6) Fire Fighter positions.

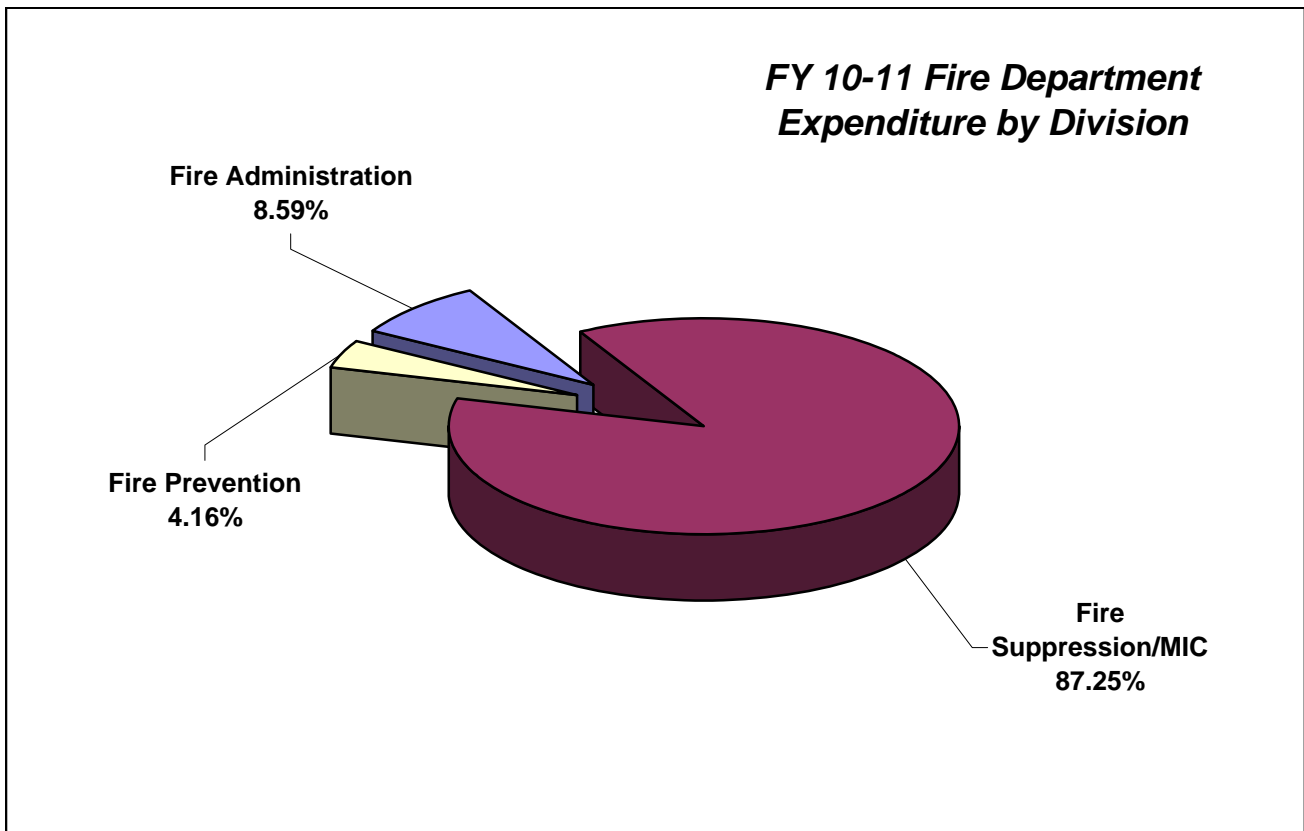


FIRE DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Fire Administration - 16100</u>				
Fire Chief	1.00	1.00	1.00	1.00
Deputy Fire Chief - Operations	1.00	1.00	1.00	1.00
Fire Administrative Battalion Chief	-	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Fire Administrative Captain	1.00	-	-	-
Fire Protection Specialist	-	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
<i>Subtotal Administration - 50001</i>	<u>5.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>
Emergency Medical Services Coordinator	1.00	1.00	1.00	1.00
<i>Subtotal Emergency Medical Services - 10230</i>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Fire Administration Full-time Positions	6.00	7.00	7.00	7.00
Total Fire Admin Part-time Positions (in FTE's)	0.96	0.96	0.96	0.96
<u>Fire Operations/EMS - 16200</u>				
Battalion Chief	3.00	3.00	3.00	3.00
Fire Captain	24.00	24.00	24.00	21.00
Fire Engineer	24.00	24.00	24.00	21.00
Firefighter	44.00	44.00	44.00	38.00
<i>Subtotal Operations - 10210</i>	<u>95.00</u>	<u>95.00</u>	<u>95.00</u>	<u>83.00</u>
Firefighter	4.00	4.00	4.00	4.00
<i>Subtotal Emergency Medical Services - 10230</i>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total Fire Operations/EMS Full-time Positions	99.00	99.00	99.00	87.00
<u>Fire Prevention - 16300</u>				
Deputy Fire Chief - Fire Marshal	1.00	1.00	1.00	1.00
Fire Protection Analyst	2.00	2.00	2.00	2.00
Fire Protection Specialist	2.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00
<i>Subtotal Fire Prevention - 10220</i>	<u>5.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total Fire Prevention Full-time Positions	6.00	5.00	5.00	5.00
Total Fire Prevention Part-time Positions (in FTE's)	0.96	0.96	0.96	0.96
Total Department Full-time Positions	111.00	111.00	111.00	99.00
Total Department Part-time Positions (in FTE's)	1.92	1.92	1.92	1.92
TOTAL DEPARTMENT	<u>112.92</u>	<u>112.92</u>	<u>112.92</u>	<u>100.92</u>

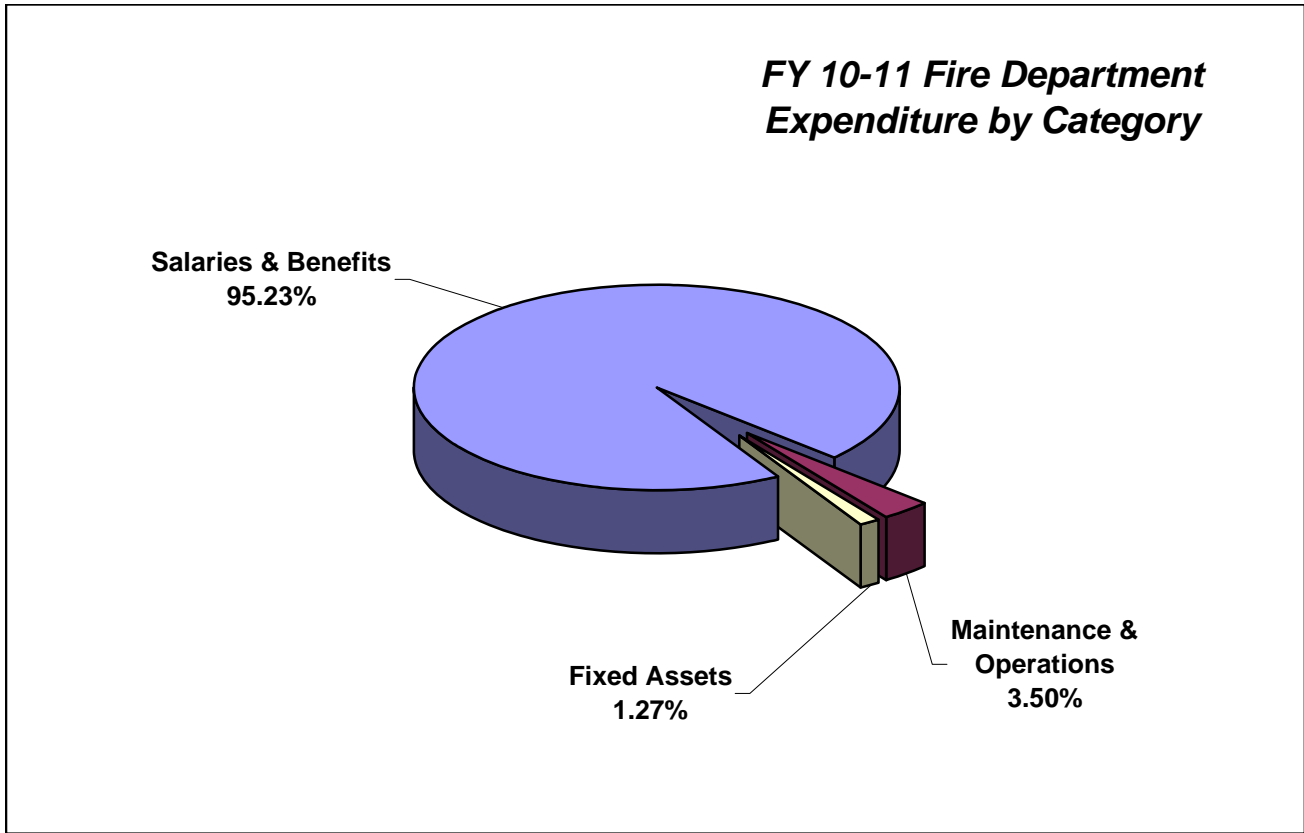
**FIRE DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Expenditure by Division:</u>					
Fire Administration - 16100	\$ 1,908,961	\$ 2,851,983	\$ 1,998,971	\$ 1,772,423	-11.33%
Fire Suppression/MIC - 16200	18,696,679	19,195,160	17,281,822	17,996,226	4.13%
Fire Prevention - 16300	926,340	855,883	812,458	857,646	5.56%
Total Expenditures	\$ 21,531,981	\$ 22,903,026	\$ 20,093,251	\$ 20,626,294	2.65%



**FIRE DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ 19,939,537	\$ 20,955,348	\$ 19,093,134	\$ 19,641,797	2.87%
Maintenance & Operations	1,521,524	1,845,596	1,000,117	721,557	-27.85%
Fixed Assets	70,919	102,082	-	262,940	0.00%
Total Expenditures	\$ 21,531,981	\$ 22,903,026	\$ 20,093,251	\$ 20,626,294	2.65%



	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent of Total</u>
<u>Funding Sources:</u>					
General Fund - 101	\$ 21,521,059	\$ 22,899,325	\$ 20,088,251	\$ 20,621,294	99.98%
Prop. 172 Fund - 202	10,922	3,701	5,000	5,000	0.02%
Total Funding Sources	\$ 21,531,981	\$ 22,903,026	\$ 20,093,251	\$ 20,626,294	100.00%

CITY OF COSTA MESA, CALIFORNIA

FIRE DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Regular Salaries - Sworn	501100	\$ 9,229,741	\$ 9,658,142	\$ 9,791,913	\$ 9,001,220	-8%
Regular Salaries - Non Sworn	501200	593,719	1,021,469	607,110	643,920	6%
Regular Salaries - Part time	501300	58,025	50,132	59,632	62,440	5%
Overtime	501400	3,456,500	3,092,050	1,171,873	2,615,234	123%
Accrual Payoff - Excess Maximum	501500	58,451	40,370	56,860	37,460	-34%
Vacation/Comp. Time Cash Out	501600	35,428	26,347	39,335	20,885	-47%
Holiday Allowance	501700	388,046	515,560	433,841	396,947	-9%
Separation Pay-Off	501800	86,580	36,286	-	-	0%
Other Compensation	501900	429,265	473,038	592,003	578,169	-2%
Cafeteria Plan	505100	791,839	819,154	829,746	743,010	-10%
Medicare	505200	157,158	170,919	153,848	182,557	19%
Retirement	505300	3,840,742	4,252,215	4,225,250	4,655,998	10%
Longevity	505400	27,596	12,054	5,448	2,304	-58%
Professional Development	505500	87,219	98,089	41,288	71,948	74%
Clothing Allowance	505700	-	-	-	500	0%
Unemployment	505800	9,960	10,037	10,271	10,399	1%
Workers' Compensation	505900	584,473	573,968	606,760	522,354	-14%
Employer Contr.Retirees' Med.	506100	104,797	105,515	467,956	96,451	-79%
Subtotal Salaries & Benefits		\$ 19,939,537	\$ 20,955,348	\$ 19,093,134	\$ 19,641,797	3%
Stationery and Office	510100	\$ 11,544	\$ 11,972	\$ 11,700	\$ 12,000	3%
Multi-Media, Promotions and Subs	510200	34,288	28,989	35,756	38,501	8%
Small Tools and Equipment	510300	92,016	101,710	59,700	82,660	38%
Uniform & Clothing	510400	155,733	109,108	148,000	165,302	12%
Safety and Health	510500	156,351	140,890	148,205	155,430	5%
Maintenance & Construction	510600	29,411	30,697	32,500	32,500	0%
Fuel	510800	274	245	1,600	600	-63%
Waste Disposal	515700	1,788	1,082	2,000	2,000	0%
Janitorial and Housekeeping	515800	6,607	8,118	6,500	6,500	0%
Postage	520100	2,058	1,614	2,450	2,450	0%
Advertising and Public Info.	520300	231	-	250	250	0%
Telephone/Radio/Communications	520400	16,723	22,951	18,040	17,500	-3%
Meetings & Conferences	520500	454	1,492	-	-	0%
Mileage Reimbursement	520600	827	2,583	-	-	0%
Buildings and Structures	525100	-	5,387	5,000	5,000	0%
Office Furniture	525600	-	-	-	1,000	0%
Office Equipment	525700	1,872	1,361	2,400	2,400	0%
Other Equipment	525800	11,040	15,629	19,200	13,540	-29%
Consulting	530200	126,477	118,870	119,000	119,760	1%
Medical and Health Inspection	530600	30	-	-	-	0%
Central Services	535800	6,216	8,346	14,800	14,800	0%
Internal Rent - Maint. Charges	536100	259,428	274,122	318,635	-	-100%
Internal Rent - Repl.Cost	536200	555,932	905,413	-	-	0%
General Liability	540100	42,670	44,886	45,781	39,764	-13%
Taxes & Assessments	540700	8,577	9,424	8,600	9,600	12%
Other Costs	540900	978	704	-	-	0%
Subtotal Maintenance & Operations		\$ 1,521,524	\$ 1,845,596	\$ 1,000,117	\$ 721,557	-28%
Office Furniture	590600	\$ -	\$ -	\$ -	\$ 31,000	0%
Office Equipment	590700	-	-	-	2,800	0%
Other Equipment	590800	70,919	102,082	-	229,140	0%
Subtotal Fixed Assets		\$ 70,919	\$ 102,082	\$ -	\$ 262,940	0%
Total Expenditures		\$ 21,531,981	\$ 22,903,026	\$ 20,093,251	\$ 20,626,294	3%

FIRE DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<i>FIRE ADMINISTRATION - 16100</i>					
<u>Administration - 50001</u>					
Salaries & Benefits	\$ 1,670,068	\$ 1,740,172	\$ 1,749,425	\$ 1,502,948	-14%
Maintenance & Operations	100,976	120,155	110,173	92,949	-16%
Fixed Assets	-	43,825	-	33,800	0%
<i>Subtotal Administration</i>	<u>\$ 1,771,044</u>	<u>\$ 1,904,152</u>	<u>\$ 1,859,598</u>	<u>\$ 1,629,697</u>	<u>-12%</u>
<u>Emergency Medical Aid - 10230</u>					
Salaries & Benefits	\$ 137,918	\$ 817,195	\$ 138,310	\$ 142,725	3%
Maintenance & Operations	-	130,636	1,063	-	-100%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Emergency Medical Aid</i>	<u>\$ 137,918</u>	<u>\$ 947,830</u>	<u>\$ 139,373</u>	<u>\$ 142,725</u>	<u>2%</u>
<i>FIRE SUPPRESSION/MIC - 16200</i>					
<u>Response & Control - 10210</u>					
Salaries & Benefits	\$ 16,727,867	\$ 17,549,096	\$ 15,893,105	\$ 16,571,080	4%
Maintenance & Operations	1,151,265	1,445,048	635,698	402,182	-37%
Fixed Assets	63,936	58,257	-	-	0%
<i>Subtotal Response & Control</i>	<u>\$ 17,943,069</u>	<u>\$ 19,052,401</u>	<u>\$ 16,528,803</u>	<u>\$ 16,973,262</u>	<u>3%</u>
<u>Emergency Medical Aid - 10230</u>					
Salaries & Benefits	\$ 629,414	\$ 142,759	\$ 627,073	\$ 683,443	9%
Maintenance & Operations	117,213	-	125,946	110,381	-12%
Fixed Assets	6,983	-	-	229,140	0%
<i>Subtotal Emergency Medical Aid</i>	<u>\$ 753,610</u>	<u>\$ 142,759</u>	<u>\$ 753,019</u>	<u>\$ 1,022,964</u>	<u>36%</u>
<i>FIRE PREVENTION - 16300</i>					
<u>Fire Prevention - 10220</u>					
Salaries & Benefits	\$ 774,270	\$ 706,127	\$ 685,221	\$ 741,601	8%
Maintenance & Operations	152,070	149,756	127,237	116,045	-9%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Fire Prevention</i>	<u>\$ 926,340</u>	<u>\$ 855,883</u>	<u>\$ 812,458</u>	<u>\$ 857,646</u>	<u>6%</u>
Total Expenditures	<u>\$ 21,531,981</u>	<u>\$ 22,903,026</u>	<u>\$ 20,093,251</u>	<u>\$ 20,626,294</u>	<u>3%</u>





DEVELOPMENT SERVICES DEPARTMENT

DEVELOPMENT SERVICES DEPARTMENT

The Development Services Department is a Community Health and Environment function. The Department is comprised of four divisions and each division is split into different programs. The four divisions are as follows:

- * ***Administration***
- * ***Planning***
- * ***Building Safety***
- * ***Redevelopment***

ADMINISTRATION - 18100

Development Services Administration - 50001

Directs and coordinates the Department's activities; provides support to the City Manager; and serves as a liaison to the City Council, Planning Commission, and Redevelopment Agency.

PLANNING - 18200

Planning - 20320

Provides a variety of information and advisory services to City decision-makers and the public related to the community's growth, development, and redevelopment; also provides staff support to City Council, Planning Commission, and Council-appointed committees.

The Planning Division includes two sections: Advance Planning and Current Planning. Advance Planning assists private citizens and City decision-makers in the formation of community development goals, objectives, and policies. Other responsibilities include ordinance preparation, environmental review, urban plan preparation, socio-economic data collection and analysis, and Federal Flood Insurance Program implementation.

Current Planning implements established public policy by information distribution and interpretation of City Council policies, the Zoning Code, and State and Federal requirements. This is accomplished by providing land use information to developers, property owners and citizens, and processing development applications and plans.

Planning Commission - 20360

Provides staff support to the Planning Commission, a five-member advisory board to the City Council on land use and community development issues and applications.

BUILDING SAFETY - 18300

Code Enforcement - 20350

Enforces the Costa Mesa Municipal Codes on private property related to land use, building construction, building occupancy, private property maintenance, and signage. Such enforcement may be the result of citizen complaints, or may be proactive/self-initiated by Code Enforcement Officers, while patrolling seven days a week.

Building Safety - 20410

Provides local enforcement of mandatory State building codes and standards, uniform codes; and municipal ordinances related to the construction, modification, use, and occupancy of private and public buildings and properties; enforces municipal codes relating to land use and property maintenance; provides a variety of daily services related to private or public buildings and structures including: plan check for new construction and modification of existing structures; inspection of building construction activities for compliance with applicable State and local codes; damage assessment; and evaluation and determination of building safety following a major disaster, such as an earthquake.

REDEVELOPMENT - 11400

Redevelopment Administration - 60100

Provides support to the Redevelopment Agency. The Agency's purpose is to improve the physical conditions of properties within the Downtown Redevelopment Project Area.

DEVELOPMENT SERVICES DEPARTMENT

BUDGET NARRATIVE

The FY 10-11 preliminary budget for the Development Services Department totals \$3.7 million, decrease of \$900,417 or -19.64% compared to the FY 09-10 adopted budget. The Development Services Department is currently planning to leave vacant the positions of: Assistant Development Services Director, Assistant Planner, Chief Code Enforcement Officer, two (2) Code Enforcement Officers, one (1) Combination Inspector, two (2) Building Inspectors, one (1) Office Specialist II, one (1) Building Technician, one (1) Plan Check Engineer and one (1) Permit Processing Specialist. Other reductions include many miscellaneous maintenance and operational accounts.

**DEVELOPMENT SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Development Svcs Admin - 18100</u>				
Dev Svcs Director - Deputy City Manager	0.80	0.75	0.75	0.75
Administrative Secretary	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
<i>Subtotal Administration - 50001</i>	<u>2.80</u>	<u>2.75</u>	<u>2.75</u>	<u>2.75</u>
Total Development Svcs Admin Full-time Positions	2.80	2.75	2.75	2.75
<u>Planning - 18200</u>				
Assistant Development Services Director	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	2.00
Associate Planner	1.00	1.00	1.00	1.00
Management Analyst	0.50	0.40	0.40	0.40
Office Specialist II	2.00	2.00	2.00	2.00
Principal Planner	2.00	2.00	2.00	2.00
Senior Planner	2.00	2.00	2.00	2.00
<i>Subtotal Planning - 20320</i>	<u>10.50</u>	<u>10.40</u>	<u>10.40</u>	<u>10.40</u>
Total Planning Full-time Positions	10.50	10.40	10.40	10.40
Total Planning Part-time Positions (in FTE's)	1.00	1.00	0.50	0.50
<u>Redevelopment - 11400</u>				
Dev Svcs Director - Deputy City Manager	0.20	0.25	0.25	0.25
Management Analyst	0.50	0.60	0.60	0.60
<i>Subtotal Redevelopment Admin - 60100</i>	<u>0.70</u>	<u>0.85</u>	<u>0.85</u>	<u>0.85</u>
Total Redevelopment Full-time Positions	0.70	0.85	0.85	0.85
<u>Building Safety - 18300</u>				
Chief of Code Enforcement	1.00	1.00	1.00	1.00
Code Enforcement Officer	8.00	8.00	8.00	8.00
Office Specialist II	3.00	3.00	3.00	3.00
<i>Subtotal Code Enforcement - 20350</i>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>
Building Official	1.00	1.00	1.00	1.00
Building Inspector	2.00	2.00	2.00	2.00
Building Technician	1.00	1.00	1.00	1.00
Building Technician II	1.00	1.00	1.00	1.00
Chief of Inspection	1.00	1.00	1.00	1.00
Chief Plans Examiner	1.00	1.00	1.00	1.00
Combination Inspector	2.00	2.00	2.00	2.00
Office Coordinator	1.00	1.00	1.00	1.00
Office Specialist II	1.00	1.00	1.00	1.00
Permit Processing Specialist	1.00	1.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	2.00

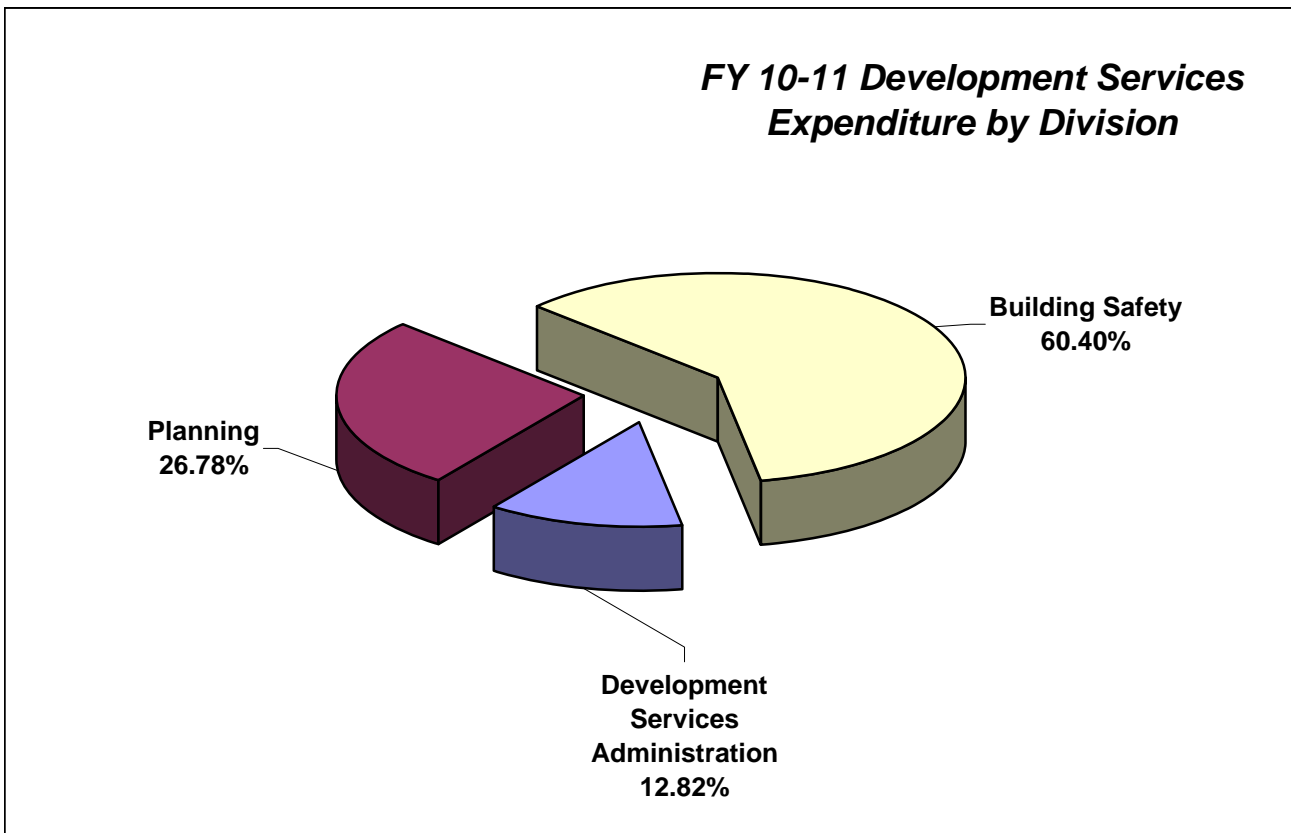


**DEVELOPMENT SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Building Safety - 18300</u> (continued):				
Plan Checker	1.00	1.00	1.00	1.00
Senior Electrical Inspector	1.00	1.00	1.00	1.00
Senior Plumbing/Mechanical Inspector	1.00	1.00	1.00	1.00
<i>Subtotal Building Safety - 20410</i>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>	<u>17.00</u>
Total Building Safety Full-time Positions	29.00	29.00	29.00	29.00
Total Building Safety Part-time Positions (in FTE's)	1.00	1.00	1.00	1.00
Total Department Full-time Positions	43.00	43.00	43.00	43.00
Total Department Part-time Positions (in FTE's)	2.00	2.00	1.50	1.50
TOTAL DEPARTMENT	<u>45.00</u>	<u>45.00</u>	<u>44.50</u>	<u>44.50</u>

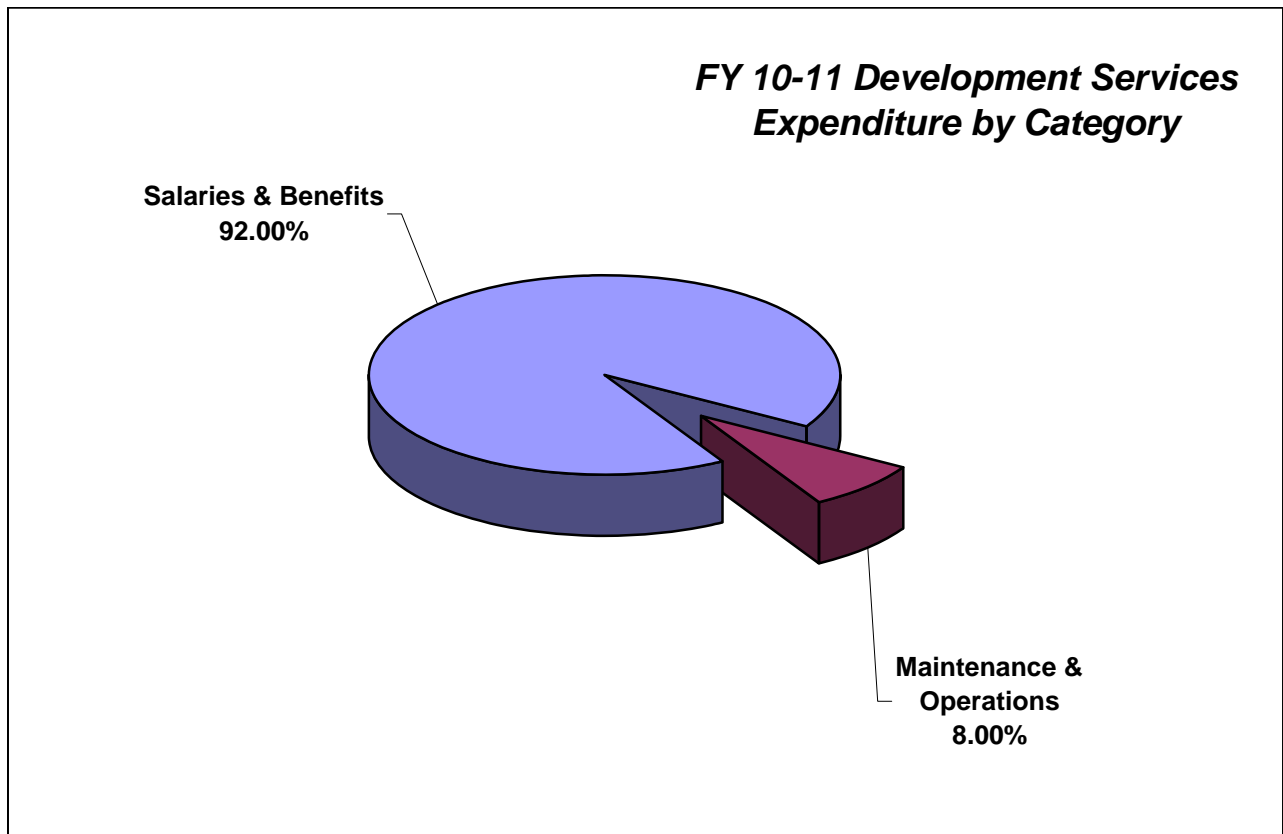
**DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Expenditure by Division:</u>					
Dev. Svcs. Admin. - 18100	\$ 530,570	\$ 531,264	\$ 522,589	\$ 472,174	-9.65%
Planning - 18200	1,327,063	1,142,120	1,156,537	986,802	-14.68%
Building Safety - 18300	3,311,808	3,135,118	2,905,678	2,225,411	-23.41%
Total Expenditures	\$ 5,169,441	\$ 4,808,502	\$ 4,584,805	\$ 3,684,388	-19.64%



**DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ 4,509,312	\$ 4,333,515	\$ 4,188,485	\$ 3,389,473	-19.08%
Maintenance & Operations	595,905	411,207	396,319	294,915	-25.59%
Fixed Assets	64,224	63,780	-	-	-
Total Expenditures	\$ 5,169,441	\$ 4,808,502	\$ 4,584,804	\$ 3,684,388	-19.64%



	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent of Total</u>
<u>Funding Sources:</u>					
General Fund - 101	\$ 4,887,320	\$ 4,519,390	\$ 4,283,751	\$ 3,362,888	91.27%
CDBG Fund - 207	282,121	289,113	301,053	321,499	8.73%
Total Funding Sources	\$ 5,169,441	\$ 4,808,502	\$ 4,584,804	\$ 3,684,388	100.00%

DEVELOPMENT SERVICES DEPARTMENT EXPENDITURE SUMMARY BY ACCOUNT

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Regular Salaries - Non Sworn	501200	\$ 3,020,851	\$ 2,970,879	\$ 2,872,370	\$ 2,364,440	-18%
Regular Salaries - Part time	501300	119,057	70,613	59,686	60,756	2%
Overtime	501400	52,641	20,522	22,500	2,750	-88%
Accrual Payoff - Excess Maximum	501500	28,276	12,578	1,500	1,500	0%
Vacation/Comp. Time Cash Out	501600	15,108	8,737	2,000	2,000	0%
Holiday Allowance	501700	6,890	12,584	600	800	33%
Separation Pay-Off	501800	26,732	48,425	-	-	0%
Other Compensation	501900	28,522	24,937	24,102	24,512	2%
Cafeteria Plan	505100	368,917	361,947	378,435	298,521	-21%
Medicare	505200	44,563	42,214	38,864	34,000	-13%
Retirement	505300	633,685	610,580	555,366	491,588	-11%
Professional Development	505500	48,269	29,812	11,652	8,040	-31%
Auto Allowance	505600	3,235	3,673	4,800	-	-100%
Unemployment	505800	2,736	2,759	3,271	2,873	-12%
Workers' Compensation	505900	79,682	84,098	84,083	74,050	-12%
Employer Contr.Retirees' Med.	506100	30,148	29,159	129,257	23,644	-82%
Subtotal Salaries & Benefits		\$ 4,509,312	\$ 4,333,515	\$ 4,188,486	\$ 3,389,473	-19%
Stationery and Office	510100	\$ 19,810	\$ 19,754	\$ 18,100	\$ 16,000	-12%
Multi-Media, Promotions and Subs	510200	45,782	11,461	21,300	9,050	-58%
Small Tools and Equipment	510300	17,118	7,998	16,150	9,000	-44%
Uniform & Clothing	510400	2,490	920	4,500	2,000	-56%
Postage	520100	10,610	7,330	11,000	8,000	-27%
Legal Advertising/Filing Fees	520200	5,247	4,327	9,500	4,000	-58%
Telephone/Radio/Communications	520400	12,666	12,093	12,500	7,500	-40%
Mileage Reimbursement	520600	212	140	1,350	400	-70%
Board Member Fees	520800	24,000	24,000	24,000	24,000	0%
Office Furniture	525600	-	-	1,100	-	-100%
Office Equipment	525700	78	2,827	1,600	200	-88%
Other Equipment	525800	3,703	524	100	-	-100%
Employment	530100	82,814	3,217	15,000	5,000	-67%
Consulting	530200	116,247	53,795	53,000	29,000	-45%
Engineering and Architectural	530400	101,190	114,301	76,000	100,000	32%
Grants, Loans and Subsidies	535500	-	-	17,199	-	-100%
Central Services	535800	24,391	18,807	30,000	25,000	-17%
Internal Rent - Maint. Charges	536100	45,945	48,180	61,029	16,270	-73%
Internal Rent - Repl.Cost	536200	39,744	59,076	-	21,951	0%
General Liability	540100	43,856	22,443	22,891	17,544	-23%
Other Costs	540900	3	13	-	-	0%
Subtotal Maintenance & Operations		\$ 595,905	\$ 411,207	\$ 396,319	\$ 294,915	-26%
Office Equipment	590700	\$ 2,960	\$ -	\$ -	\$ -	0%
Other Equipment	590800	61,264	63,780	-	-	0%
Subtotal Fixed Assets		\$ 64,224	\$ 63,780	\$ -	\$ -	0%
Total Expenditures		\$ 5,169,441	\$ 4,808,502	\$ 4,584,805	\$ 3,684,388	-20%

**DEVELOPMENT SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

	<u>FY 07-08</u> Actual	<u>FY 08-09</u> Actual	<u>FY 09-10</u> Adopted	<u>FY 10-11</u> Preliminary	<u>Percent</u> <u>Change</u>
<i>DEVELOPMENT SERVICES ADMINISTRATION - 18100</i>					
<i>Administration - 50001</i>					
Salaries & Benefits	\$ 444,158	\$ 477,409	\$ 441,570	\$ 416,773	-6%
Maintenance & Operations	86,412	53,855	81,019	55,401	-32%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Administration</i>	<i>\$ 530,570</i>	<i>\$ 531,264</i>	<i>\$ 522,589</i>	<i>\$ 472,174</i>	<i>-10%</i>
<i>PLANNING - 18200</i>					
<i>Planning - 20320</i>					
Salaries & Benefits	\$ 1,155,213	\$ 1,099,146	\$ 1,111,837	\$ 948,902	-15%
Maintenance & Operations	138,698	12,811	20,100	13,300	-34%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Planning</i>	<i>\$ 1,293,911</i>	<i>\$ 1,111,957</i>	<i>\$ 1,131,937</i>	<i>\$ 962,202</i>	<i>-15%</i>
<i>Planning Commission - 20360</i>					
Salaries & Benefits	\$ 9,152	\$ 6,163	\$ 600	\$ 600	0%
Maintenance & Operations	24,000	24,000	24,000	24,000	0%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Planning Commission</i>	<i>\$ 33,152</i>	<i>\$ 30,163</i>	<i>\$ 24,600</i>	<i>\$ 24,600</i>	<i>0%</i>
<i>BUILDING SAFETY - 18300</i>					
<i>Code Enforcement - 20350</i>					
Salaries & Benefits	\$ 1,008,048	\$ 1,098,790	\$ 1,120,098	\$ 850,037	-24%
Maintenance & Operations	46,736	57,513	55,185	41,214	-25%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Code Enforcement</i>	<i>\$ 1,054,784</i>	<i>\$ 1,156,303</i>	<i>\$ 1,175,283</i>	<i>\$ 891,251</i>	<i>-24%</i>
<i>Building Safety - 20410</i>					
Salaries & Benefits	\$ 1,892,740	\$ 1,652,007	\$ 1,514,380	\$ 1,173,160	-23%
Maintenance & Operations	300,059	263,028	216,015	161,000	-25%
Fixed Assets	64,224	63,780	-	-	0%
<i>Subtotal Building Safety</i>	<i>\$ 2,257,023</i>	<i>\$ 1,978,815</i>	<i>\$ 1,730,395</i>	<i>\$ 1,334,160</i>	<i>-23%</i>
Total Expenditures	<i>\$ 5,169,441</i>	<i>\$ 4,808,502</i>	<i>\$ 4,584,805</i>	<i>\$ 3,684,388</i>	<i>-20%</i>





Costa Mesa

PUBLIC SERVICES DEPARTMENT

PUBLIC SERVICES DEPARTMENT

The Public Services Department provides services related to transportation, engineering, street and park maintenance, public health, water quality, commercial waste and recycling.

The Department is comprised of four Divisions, which are structured by programs. The four Divisions are as follows:

- * ***Public Services Administration***
- * ***Engineering***
- * ***Transportation Services***
- * ***Maintenance Services***

PUBLIC SERVICES ADMINISTRATION - 19100

Public Services Administration - 50001

Public Services Administration provides the overall direction and coordination of the Department that includes four Divisions and 108 full and part time employees. Administrative management is responsible for developing the budget, managing personnel, securing and implementing grant programs and providing commercial waste and recycling services. Public Services Administration also oversees the operation and conduct of the Parks and Recreation Commission and manages the development of Fairview Park.

Recycling - 20230

Implements and monitors the City's compliance to the Integrated Waste Management Act of 1989 for the commercial and multi-family sectors of Costa Mesa. Administers the Franchise Permit Hauling Program and manages the City's recycling programs including the Used Oil Grant, Beverage Container Grant and AB 939 Sharps and Fluorescents Grant.

ENGINEERING - 19200

The Engineering Division is responsible for the design and construction of Capital Improvement Projects. The Division is also responsible for the procurements of Real Property and Public Right-of-Way, the design and development of all parks and open space facilities and the administration of Water Quality Regulations. The Engineering Division is organized in five programs.

Construction Management - 50002

Manages and inspects construction projects in the public right-of-way, City-owned buildings and facilities. Manages the construction of the City's Capital Improvement Program.

Water Quality - 20510

Implements and monitors the City's compliance to the National Pollutant Discharge Elimination System (NPDES). Coordinates and implements the Santa Ana Regional Water Quality Board directives for compliance with the Water Quality Act as it relates to City draining into the Santa Ana River and the Newport Bay.

Street Improvements - 30112

Designs, procures right-of-way, and constructs street improvement projects in the City; reviews and approves engineering submittals including improvement plans, specifications, material reports, utility work, engineering estimates, and ADA accessibility; issues permits for construction work within the public right-of-way; and manages leased or rented City-owned property.

PUBLIC SERVICES DEPARTMENT

Storm Drain Improvements - 30122

Designs and manages the construction of the City's storm drain system, which is approximately 42 miles of storm drain.

Development – 30310

Conducts development review of private development submittals. Permits work in the public right-of-way. Identifies development conditions for Planning Commission hearings. Administers Subdivision Map Act Requirements.

Real Estate – 30320

Responsible for land acquisition, vacation, and abandonment of right-of-way. Conducts acquisition negotiations and manages agreements. Responsible for preparing Real Property documents and administering consultant services related to the acquisition and relinquishment of Real Property.

Park Improvements - 40112

Acquires, develops, and renovates park facilities. Manages the design and construction of new park projects and renovation of existing park facilities.

TRANSPORTATION SERVICES - 19300

The Transportation Services Division is responsible for the operation and planning of transportation related tasks within the City. The Division administers programs and projects to promote the safe and efficient movement of people and goods throughout the City and manages the private contract for school crossing guards in order to enhance the safety of elementary school students walking to and from school. Transportation Services includes the following two programs:

Traffic Planning - 30210

Responsible for the Circulation Element of the City's General Plan. Studies and implements short and long range transportation improvements in accordance with the General Plan. Manages the City's traffic model. Participates and monitors development projects. Administers the City's Trip Fee Program.

Traffic Operations - 30241

Maintains, operates and updates the automated traffic controls, traffic signals, CCTV system, traffic control devices and streetlights in the City. Manages the overall traffic flow/movement within the City.

MAINTENANCE SERVICES - 19500

The Maintenance Services Division is responsible for the maintenance, repair, and alteration of the City's municipal facilities. This includes the maintenance of vehicles and equipment, parks and parkways, trees, traffic signs and markings, street sweeping, storm water systems, graffiti abatement, and roadways. Maintenance Services is structured in ten programs as listed below.

Maintenance Services Administration - 50001

Provides direction and coordination of the programs listed below. Provides staff support to the Parks & Recreation Commission.

Parkway & Median Maintenance - 20111

Maintains 22 acres of landscaped medians and parkways. Maintains over 22,800 trees.

PUBLIC SERVICES DEPARTMENT

Street Cleaning - 20120

Sweeps and cleans approximately 425 miles of curb lanes and 140 arterial lane miles in the City.

Graffiti Abatement - 20130

Removes graffiti in the public right-of-way, in public parks, in or on City-owned facilities, and on private structures where graffiti is visible from the public right-of-way.

Street Maintenance - 30111

Maintains approximately 525 lane miles of streets and adjacent sidewalks; 14 miles of City alleys, and miscellaneous easements.

Storm Drain Maintenance - 30121

Maintains the City's storm drain system and 1,165 catch basins.

Signs & Markings - 30243

Installs and maintains traffic signs and pavement markings in the City.

Park Maintenance - 40111

Maintains over 460 acres of landscape and site elements incorporated in the City's 30 parks, community centers, fire stations and other public facilities; that include athletic fields, tot lots, skate park, lakes and open space.

Facility Maintenance - 50910

Maintains, repairs and renovates 22 City-owned buildings; administers and supervises contract services required for maintaining City facilities.

Fleet Services - 50920

Maintains and repairs 315 City vehicles and equipment, including all public safety vehicles, off-the-road equipment and necessary fueling and alternative fueling infrastructure.

BUDGET NARRATIVE

The FY 2010-11 preliminary budget for the Public Services Department totals \$17.1 million, a decrease of \$1.2 million or -6.61% compared to the FY 09-10 adopted budget. The Public Services Department is currently planning to leave vacant the positions of: two (2) Assistant Engineers, one (1) Assistant Engineer, one (1) Engineering Technician III, Chief of Construction Inspection, five (5) Senior Maintenance Workers, one (1) Facility Maintenance Technician, one (1) Equipment Mechanic, in addition to the continued vacancies of one (1) Associate Engineer and five (5) Maintenance Worker positions from FY 09-10. Other reductions include many miscellaneous maintenance and operational accounts.



**PUBLIC SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Public Services Administration - 19100</u>				
Public Services Director	1.00	1.00	1.00	1.00
Executive Secretary	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00
<i>Subtotal Administration - 50001</i>	3.00	3.00	3.00	3.00
Total Public Svcs Admin Full-time Positions	3.00	3.00	3.00	3.00
<u>Engineering - 19200</u>				
City Engineer	0.34	0.34	0.34	0.34
Associate Engineer	1.00	1.00	1.00	1.00
<i>Subtotal Water Quality - 20510</i>	1.34	1.34	1.34	1.34
City Engineer	0.33	0.33	0.33	0.33
Assistant Engineer	1.75	1.75	1.75	1.75
Engineering Technician II	1.50	1.50	1.50	1.00
Engineering Technician III	1.50	1.50	1.50	1.50
Office Specialist I	0.50	0.50	0.50	0.50
Senior Engineer	0.50	0.50	0.50	0.50
<i>Subtotal Street Improvements - 30112</i>	6.08	6.08	6.08	5.58
City Engineer	0.33	0.33	0.33	0.33
Assistant Engineer	0.25	0.25	0.25	0.25
Engineering Technician II	0.50	0.50	0.50	-
Engineering Technician III	1.50	1.50	1.50	0.50
Senior Engineer	0.50	0.50	0.50	0.50
Office Specialist I	0.50	0.50	0.50	0.50
<i>Subtotal Storm Drain Improvements - 30122</i>	3.58	3.58	3.58	2.08
Engineering Technician II	-	-	-	1.00
<i>Subtotal Development - 30310</i>	-	-	-	1.00
Engineering Technician III	-	-	-	1.00
<i>Subtotal Real Property - 30320</i>	-	-	-	1.00
Contract Administrator	-	-	-	1.00
Engineering Technician I	1.00	1.00	1.00	-
Senior Engineer	1.00	1.00	1.00	1.00
<i>Subtotal Park Improvements - 40112</i>	2.00	2.00	2.00	2.00
Administrative Secretary	1.00	1.00	1.00	1.00
Associate Engineer	-	-	-	-
Assistant Engineer	2.00	2.00	2.00	2.00
Chief Construction Inspector	1.00	1.00	1.00	1.00
Construction Inspector	2.00	2.00	2.00	2.00
Engineering Technician II	1.00	1.00	1.00	1.00

**PUBLIC SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Engineering - 19200</u> (con't)				
Senior Engineer	1.00	1.00	1.00	1.00
<i>Subtotal Construction Management - 50002</i>	8.00	8.00	8.00	8.00
Total Engineering Full-time Positions	21.00	21.00	21.00	21.00
Total Engineering Part-time Positions (in FTE's)	3.50	3.50	3.75	3.50
<u>Transportation - 19300</u>				
Transportation Services Manager	0.75	0.75	0.75	0.75
Administrative Secretary	0.50	0.50	0.50	0.50
Assistant Engineer	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Engineering Technician II	1.00	1.00	1.00	1.00
<i>Subtotal Traffic Planning - 30210</i>	4.25	4.25	4.25	4.25
Transportation Services Manager	0.25	0.25	0.25	0.25
Administrative Secretary	0.50	0.50	0.50	0.50
Assistant Engineer	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Engineering Technician II	1.00	1.00	1.00	1.00
<i>Subtotal Traffic Operations - 30241</i>	3.75	3.75	3.75	3.75
Total Transportation Full-time Positions	8.00	8.00	8.00	8.00
Total Transportation Part-time Positions (in FTE's)	0.96	0.96	0.96	0.96
<u>Maintenance Services - 19500</u>				
Maintenance Services Manager	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00	1.00
<i>Subtotal Administration - 50001</i>	2.00	2.00	2.00	2.00
Senior Maintenance Supervisor	0.25	0.25	0.25	0.25
<i>Subtotal Pkwy & Median Maintenance - 20111</i>	0.25	0.25	0.25	0.25
Maintenance Supervisor	0.25	0.25	0.25	0.25
Lead Maintenance Worker	0.25	0.25	0.25	0.25
Maintenance Worker	1.00	-	-	-
Senior Maintenance Worker	4.25	4.25	4.25	4.25
<i>Subtotal Street Cleaning - 20120</i>	5.75	4.75	4.75	4.75
Maintenance Worker	1.00	1.00	-	-
Senior Maintenance Supervisor	0.25	0.25	0.25	0.25
Senior Maintenance Worker	1.00	1.00	1.00	1.00
<i>Subtotal Graffiti Abatement - 20130</i>	2.25	2.25	1.25	1.25
Assistant Street Superintendent	0.75	0.75	0.75	0.75
Lead Maintenance Worker	2.00	1.75	1.75	1.75
Maintenance Worker	0.25	0.25	0.25	0.25
Senior Maintenance Worker	4.25	4.25	4.25	4.25
<i>Subtotal Street Maintenance - 30111</i>	7.25	7.00	7.00	7.00

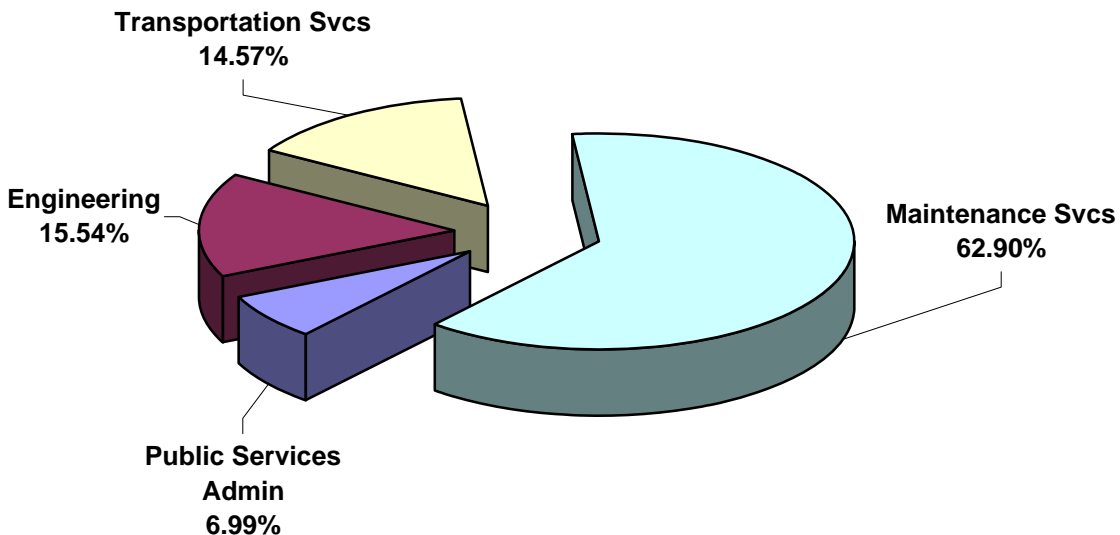
**PUBLIC SERVICES DEPARTMENT
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION/PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
Maintenance Services - 19500 (continued)				
Assistant Street Superintendent	0.25	0.25	0.25	0.25
Lead Maintenance Worker	-	0.25	0.25	0.25
Maintenance Worker	0.75	0.75	0.75	0.75
Senior Maintenance Worker	0.75	0.75	0.75	0.75
<i>Subtotal Storm Drain Maintenance - 30121</i>	1.75	2.00	2.00	2.00
Maintenance Supervisor	0.75	0.75	0.75	0.75
Lead Maintenance Worker	0.75	0.75	0.75	0.75
Maintenance Worker	1.00	2.00	2.00	2.00
Senior Maintenance Technician	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.75	1.75	1.75	1.75
<i>Subtotal Signs & Markings - 30243</i>	5.25	6.25	6.25	6.25
Senior Maintenance Supervisor	0.50	0.50	0.50	0.50
Lead Maintenance Worker	5.00	5.00	5.00	5.00
Maintenance Supervisor	2.00	2.00	2.00	2.00
Maintenance Worker	11.00	11.00	12.00	12.00
Management Analyst	0.19	0.19	-	-
Senior Maintenance Worker	7.00	7.00	7.00	7.00
<i>Subtotal Park Maintenance - 40111</i>	25.69	25.69	26.50	26.50
Facilities & Equipment Supervisor	0.50	0.50	0.50	0.50
Facility Maintenance Technician	3.00	3.00	3.00	3.00
Lead Facilities Maintenance Technician	1.00	-	-	-
Maintenance Supervisor	-	1.00	1.00	1.00
Maintenance Worker	4.00	4.00	4.00	4.00
Office Specialist II	0.25	0.25	0.25	0.25
<i>Subtotal Facility Maintenance - 50910</i>	8.75	8.75	8.75	8.75
Facilities & Equipment Supervisor	0.50	0.50	0.50	0.50
Maintenance Supervisor	-	1.00	1.00	1.00
Equipment Mechanic II	3.00	3.00	3.00	3.00
Equipment Mechanic III	3.00	3.00	3.00	3.00
Lead Equipment Mechanic	1.00	-	-	-
Office Specialist II	0.75	0.75	0.75	0.75
<i>Subtotal Equipment Maintenance - 50920</i>	8.25	8.25	8.25	8.25
Total Maintenance Services Full-time Positions	67.19	67.19	67.00	67.00
Total Maint Svcs Part-time Positions (in FTE's)	5.25	5.25	5.25	5.25
Total Department Full-time Positions	99.19	99.19	99.00	99.00
Total Department Part-time Positions (in FTE's)	9.71	9.71	9.96	9.71
TOTAL DEPARTMENT	108.90	108.90	108.96	108.71

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY DIVISION**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Expenditure by Division:					
Public Services Admin. - 19100	\$ 1,177,941	\$ 1,225,416	\$ 1,247,626	\$ 1,193,626	-4.33%
Engineering - 19200	2,752,299	2,925,834	2,967,417	2,652,625	-10.61%
Transportation Svcs - 19300	2,732,419	2,475,566	2,465,259	2,487,981	0.92%
Maintenance Svcs - 19500	13,876,160	13,725,967	11,603,517	10,740,763	-7.44%
Total Expenditures	\$ 20,538,820	\$ 20,352,782	\$ 18,283,818	\$ 17,074,994	-6.61%

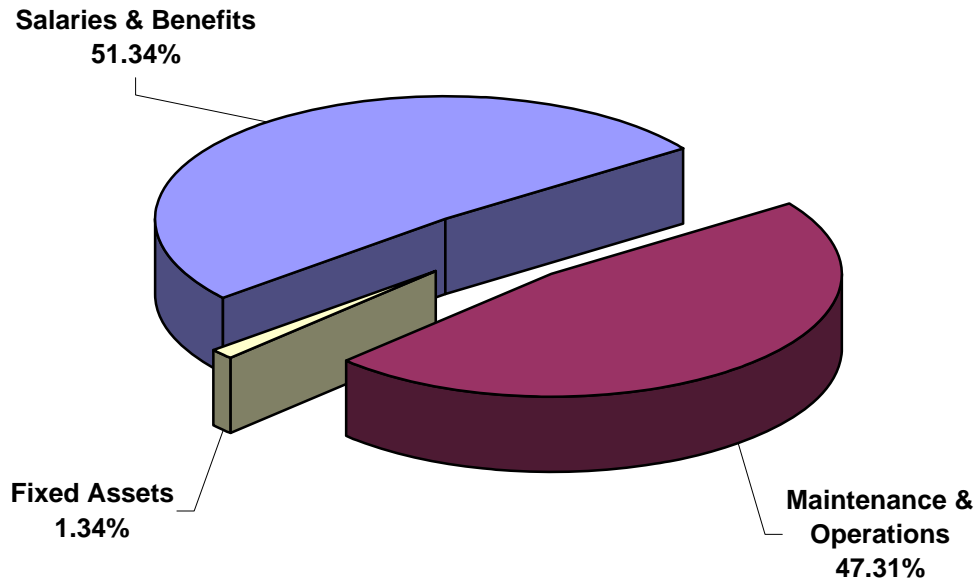
**FY 10-11 Public Services
Expenditure by Division**



**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ 9,708,533	\$ 9,911,076	\$ 9,670,470	\$ 8,767,061	-9.34%
Maintenance & Operations	10,637,976	10,412,887	8,563,348	8,078,865	-5.66%
Fixed Assets	192,311	28,820	50,000	229,068	358.14%
Total Expenditures	\$ 20,538,820	\$ 20,352,782	\$ 18,283,818	\$ 17,074,994	-6.61%

***FY 10-11 Public Services
Expenditure by Category***



	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent of Total
<u>Funding Sources:</u>					
General Fund - 101	\$ 17,256,659	\$ 17,505,277	\$ 14,695,345	\$ 13,723,420	80.37%
Gas Tax Fund - 201	-	-	-	-	0.00%
Air Quality Imp. Fund - 203	10,868	11,497	20,000	20,000	0.12%
Capital Improvmts Fund - 401	-	-	-	-	0.00%
Measure M Fund - 403	21,740	-	1,443,733	-	0.00%
Measure M Fund - 414	-	-	-	1,216,412	7.12%
Equipment Replacement - 601	3,249,553	2,836,007	2,124,740	2,115,163	12.39%
Total Funding Sources	\$ 20,538,820	\$ 20,352,782	\$ 18,283,818	\$ 17,074,994	100.00%

PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Regular Salaries - Non Sworn	501200	\$ 6,526,404	\$ 6,640,094	\$ 6,393,287	\$ 5,896,842	-8%
Regular Salaries - Part time	501300	193,190	249,918	292,472	279,489	-4%
Overtime	501400	106,890	64,636	36,612	35,150	-4%
Accrual Payoff - Excess Maximum	501500	66,789	51,279	40,481	29,720	-27%
Vacation/Comp. Time Cash Out	501600	40,645	33,059	38,387	17,580	-54%
Holiday Allowance	501700	28,734	35,950	7,015	23,819	240%
Separation Pay-Off	501800	26,529	71,994	-	-	0%
Other Compensation	501900	67,858	74,072	68,166	65,016	-5%
Cafeteria Plan	505100	873,554	916,831	924,006	794,568	-14%
Medicare	505200	71,753	75,983	76,197	79,657	5%
Retirement	505300	1,378,776	1,398,177	1,261,890	1,248,881	-1%
Professional Development	505500	35,912	17,074	17,571	18,341	4%
Unemployment	505800	5,730	5,795	6,254	4,884	-22%
Workers' Compensation	505900	220,898	210,245	220,434	214,145	-3%
Employer Contr.Retirees' Med.	506100	64,869	65,969	287,698	58,968	-80%
Subtotal Salaries & Benefits		\$ 9,708,533	\$ 9,911,076	\$ 9,670,470	\$ 8,767,061	-9%
Stationery and Office	510100	\$ 14,642	\$ 11,601	\$ 11,450	\$ 11,450	0%
Multi-Media, Promotions and Subs	510200	8,688	6,947	10,750	7,650	-29%
Small Tools and Equipment	510300	123,113	50,153	55,550	52,951	-5%
Uniform & Clothing	510400	22,041	20,816	18,900	20,600	9%
Safety and Health	510500	9,934	5,296	5,150	1,950	-62%
Maintenance & Construction	510600	1,069,554	1,084,701	879,451	782,230	-11%
Agriculture	510700	96,241	74,445	77,400	84,000	9%
Fuel	510800	805,732	671,894	750,000	700,000	-7%
Electricity - Buildings & Fac.	515100	466,487	507,485	501,500	501,200	0%
Electricity - Power	515200	201,283	203,263	179,000	194,500	9%
Electricity - Street Lights	515300	929,144	996,066	867,000	996,000	15%
Gas	515400	20,709	25,494	19,000	25,000	32%
Water - Domestic	515500	62,127	54,411	65,500	55,750	-15%
Water - Parks and Parkways	515600	582,213	595,361	735,000	640,000	-13%
Waste Disposal	515700	155,260	163,816	172,769	181,390	5%
Janitorial and Housekeeping	515800	184,000	187,053	179,000	171,000	-4%
Postage	520100	8,344	6,315	9,300	8,800	-5%
Legal Advertising/Filing Fees	520200	194,780	232,383	283,431	283,431	0%
Advertising and Public Info.	520300	32,508	24,513	400	400	0%
Telephone/Radio/Communications	520400	12,713	13,117	12,550	13,050	4%
Mileage Reimbursement	520600	-	222	120	120	0%
Buildings and Structures	525100	579,063	339,388	64,500	202,000	213%
Landscaping and Sprinklers	525200	1,114,807	1,169,516	1,094,908	1,176,688	7%
Underground Lines	525300	3,917	171	3,000	3,000	0%
Automotive Equipment	525400	121,483	133,097	125,000	125,000	0%
Office Furniture	525600	1,064	-	750	750	0%
Office Equipment	525700	3,923	3,226	6,125	6,775	11%
Other Equipment	525800	754,071	617,237	658,789	645,089	-2%
Streets, Alleys and Sidewalks	525900	162,292	256,862	136,617	211,617	55%
Employment	530100	4,285	-	4,000	2,500	-38%
Consulting	530200	328,007	320,622	327,230	325,000	-1%
Engineering and Architectural	530400	57,735	30,834	59,000	55,000	-7%
External Rent	535400	9,172	11,357	9,750	6,750	-31%
Depreciation	535600	756,051	806,960	-	-	0%
Central Services	535800	19,013	15,466	11,000	10,251	-7%
Internal Rent - Maint. Charges	536100	500,159	467,317	612,425	18,105	-97%

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY ACCOUNT**

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Internal Rent - Repl.Cost	536200	456,271	682,710	-	-	0%
General Liability	540100	534,916	556,200	543,654	488,868	-10%
Physical Damage	540400	23,062	-	-	-	0%
Taxes & Assessments	540700	63,222	65,815	73,379	70,000	-5%
Other Costs	540900	145,951	757	-	-	0%
Subtotal Maintenance & Operations		\$ 10,637,976	\$ 10,412,887	\$ 8,563,348	\$ 8,078,865	-6%
Landscaping and Sprinklers	590200	\$ -	\$ -	\$ -	\$ 7,000	0%
Automotive Equipment	590500	101,462	5,476	50,000	193,000	286%
Office Furniture	590600	6,257	-	-	-	0%
Office Equipment	590700	14,710	8,376	-	-	0%
Other Equipment	590800	69,882	14,968	-	29,068	0%
Subtotal Fixed Assets		\$ 192,311	\$ 28,820	\$ 50,000	\$ 229,068	358%
Total Expenditures		\$ 20,538,820	\$ 20,352,782	\$ 18,283,818	\$ 17,074,994	-7%

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<i>PUBLIC SERVICES ADMINISTRATION - 19100</i>					
<u>Administration - 50001</u>					
Salaries & Benefits	\$ 534,327	\$ 614,095	\$ 645,706	\$ 652,008	1%
Maintenance & Operations	555,000	548,390	562,920	501,618	-11%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Administration</i>	\$ 1,089,327	\$ 1,162,485	\$ 1,208,626	\$ 1,153,626	-5%
<u>Recycling - 20230</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Maintenance & Operations	79,308	62,931	39,000	40,000	3%
Fixed Assets	9,307	-	-	-	0%
<i>Subtotal Recycling</i>	\$ 88,615	\$ 62,931	\$ 39,000	\$ 40,000	3%
<i>ENGINEERING - 19200</i>					
<u>Construction Management - 50002</u>					
Salaries & Benefits	\$ 852,081	\$ 879,809	\$ 860,164	\$ 824,527	-4%
Maintenance & Operations	49,375	39,933	40,038	10,380	-74%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Construction Mgmt</i>	\$ 901,456	\$ 919,742	\$ 900,202	\$ 834,907	-7%
<u>Water Quality - 20510</u>					
Salaries & Benefits	\$ 179,746	\$ 191,317	\$ 192,052	\$ 204,513	6%
Maintenance & Operations	230,637	281,800	327,481	326,231	0%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Water Quality</i>	\$ 410,383	\$ 473,117	\$ 519,533	\$ 530,744	2%
<u>Street Improvements - 30112</u>					
Salaries & Benefits	\$ 684,803	\$ 727,028	\$ 753,283	\$ 488,995	-35%
Maintenance & Operations	22,566	21,533	19,408	11,801	-39%
Fixed Assets	-	8,376	-	-	0%
<i>Subtotal Street Improvements</i>	\$ 707,370	\$ 756,937	\$ 772,691	\$ 500,796	-35%
<u>Storm Drain Improvements - 30122</u>					
Salaries & Benefits	\$ 393,906	\$ 416,909	\$ 417,791	\$ 268,244	-36%
Maintenance & Operations	18,348	10,623	15,700	8,200	-48%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Storm Drain Imprvmnts</i>	\$ 412,254	\$ 427,532	\$ 433,491	\$ 276,444	-36%
<u>Development - 30310</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 96,794	0%
Maintenance & Operations	-	-	-	1,850	0%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Development</i>	\$ -	\$ -	\$ -	\$ 98,644	0%

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Real Property - 30320</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ 108,331	0%
Maintenance & Operations	-	-	-	3,550	0%
Fixed Assets	-	-	-	-	0%
Subtotal Real Property	\$ -	\$ -	\$ -	\$ 111,881	0%
<u>Park Development - 40112</u>					
Salaries & Benefits	\$ 311,077	\$ 341,952	\$ 333,450	\$ 296,108	-11%
Maintenance & Operations	9,759	6,554	8,050	3,100	-61%
Fixed Assets	-	-	-	-	0%
Subtotal Park Development	\$ 320,836	\$ 348,506	\$ 341,500	\$ 299,208	-12%
TRANSPORTATION SERVICES - 19300					
<u>Traffic Planning - 30210</u>					
Salaries & Benefits	\$ 533,321	\$ 437,585	\$ 436,647	\$ 364,221	-17%
Maintenance & Operations	43,709	32,161	65,531	60,510	-8%
Fixed Assets	-	-	-	-	0%
Subtotal Traffic Planning	\$ 577,030	\$ 469,746	\$ 502,178	\$ 424,731	-15%
<u>Traffic Operations - 30241</u>					
Salaries & Benefits	\$ 427,044	\$ 413,319	\$ 416,481	\$ 390,130	-6%
Maintenance & Operations	1,661,513	1,592,500	1,546,600	1,673,120	8%
Fixed Assets	66,832	-	-	-	0%
Subtotal Traffic Operations	\$ 2,155,389	\$ 2,005,819	\$ 1,963,081	\$ 2,063,250	5%
MAINTENANCE SERVICES - 19500					
<u>Administration - 50001</u>					
Salaries & Benefits	\$ 251,234	\$ 267,656	\$ 259,891	\$ 275,895	6%
Maintenance & Operations	19,532	18,673	14,469	14,501	0%
Fixed Assets	-	-	-	14,568	0%
Subtotal Administration	\$ 270,766	\$ 286,329	\$ 274,360	\$ 304,964	11%
<u>Parkway & Median Maint - 20111</u>					
Salaries & Benefits	\$ 31,325	\$ 32,744	\$ 31,487	\$ 32,859	4%
Maintenance & Operations	951,613	978,899	945,100	940,332	-1%
Fixed Assets	-	-	-	-	0%
Subtotal Pkwy & Median Maint	\$ 982,938	\$ 1,011,643	\$ 976,587	\$ 973,191	0%
<u>Street Cleaning - 20120</u>					
Salaries & Benefits	\$ 409,171	\$ 418,075	\$ 414,981	\$ 295,468	-29%
Maintenance & Operations	300,974	382,796	211,549	72,950	-66%
Fixed Assets	-	-	-	-	0%
Subtotal Street Cleaning	\$ 710,145	\$ 800,871	\$ 626,530	\$ 368,418	-41%

**PUBLIC SERVICES DEPARTMENT
EXPENDITURE SUMMARY BY PROGRAM**

	<u>FY 07-08</u> Actual	<u>FY 08-09</u> Actual	<u>FY 09-10</u> Adopted	<u>FY 10-11</u> Preliminary	<u>Percent</u> <u>Change</u>
<u>Graffiti Abatement - 20130</u>					
Salaries & Benefits	\$ 173,037	\$ 187,418	\$ 180,878	\$ 190,120	5%
Maintenance & Operations	36,674	37,463	35,021	14,900	-57%
Fixed Assets	14,710	1,145	-	7,000	0%
Subtotal Graffiti Abatement	\$ 224,421	\$ 226,026	\$ 215,899	\$ 212,020	-2%
<u>Street Maintenance - 30111</u>					
Salaries & Benefits	\$ 753,627	\$ 743,994	\$ 641,316	\$ 595,249	-7%
Maintenance & Operations	717,287	775,931	555,480	328,667	-41%
Fixed Assets	-	-	-	-	0%
Subtotal Street Maintenance	\$ 1,470,913	\$ 1,519,924	\$ 1,196,796	\$ 923,916	-23%
<u>Storm Drain Maint - 30121</u>					
Salaries & Benefits	\$ 96,814	\$ 125,845	\$ 168,698	\$ 153,698	-9%
Maintenance & Operations	31,086	31,610	4,601	-	-100%
Fixed Assets	-	-	-	-	0%
Subtotal Storm Drain Maint	\$ 127,900	\$ 157,455	\$ 173,299	\$ 153,698	-11%
<u>Signs & Markings - 30243</u>					
Salaries & Benefits	\$ 504,456	\$ 442,856	\$ 516,683	\$ 303,650	-41%
Maintenance & Operations	233,604	247,978	112,594	123,700	10%
Fixed Assets	-	-	-	-	0%
Subtotal Signs & Markings	\$ 738,060	\$ 690,834	\$ 629,277	\$ 427,350	-32%
<u>Park Maintenance - 40111</u>					
Salaries & Benefits	\$ 2,071,818	\$ 2,103,907	\$ 1,991,690	\$ 1,775,737	-11%
Maintenance & Operations	1,524,843	1,597,145	1,523,799	1,372,506	-10%
Fixed Assets	-	-	-	-	0%
Subtotal Park Maintenance	\$ 3,596,662	\$ 3,701,051	\$ 3,515,489	\$ 3,148,243	-10%
<u>Facility Maintenance - 50910</u>					
Salaries & Benefits	\$ 709,311	\$ 771,270	\$ 616,105	\$ 717,425	16%
Maintenance & Operations	1,799,261	1,706,834	1,254,434	1,396,374	11%
Fixed Assets	-	13,823	-	-	0%
Subtotal Facility Maintenance	\$ 2,508,572	\$ 2,491,926	\$ 1,870,539	\$ 2,113,799	13%
<u>Fleet Services - 50920</u>					
Salaries & Benefits	\$ 791,433	\$ 795,298	\$ 793,167	\$ 733,088	-8%
Maintenance & Operations	2,352,889	2,039,134	1,281,573	1,174,575	-8%
Fixed Assets	101,462	5,476	50,000	207,500	315%
Subtotal Fleet Services	\$ 3,245,784	\$ 2,839,908	\$ 2,124,740	\$ 2,115,163	0%
Total Expenditures	\$ 20,538,820	\$ 20,352,782	\$ 18,283,818	\$ 17,074,994	-7%



NON-DEPARTMENTAL

For accounting and budgeting purposes only, the Non-Departmental serves as a cost center to house charges and appropriations that are not assigned or chargeable to a specific department or function. It is categorized as a General Government Support function. A "Division 90000" and a "Program 50240" are assigned to this "department" bearing the same description as Non-Departmental.

Typically, this cost center reflects the budget for general salary adjustment for the coming year. After the budget is adopted and labor negotiations are completed, the appropriations for general salary adjustment are moved to each department, as appropriate. Hence, the "actual" columns for salaries and benefits account reflect a zero amount.

Included in the FY 2010-11 Non-Departmental preliminary budget are the debt service requirements and the interfund transfers that are planned for during the fiscal year.

For FY 10-11, the preliminary budget for Non-Departmental includes the following:

Debt Service:

Energy Retrofit Lease	\$ 84,098
1998 Revenue Bonds	1,279,402
2003 Refunding Certificates of Participation (COPs)	1,257,938
2005 TeWinkle Park Ball Fields Project	524,124
2006 Refunding Revenue Bonds	217,634
2007 Certificates of Participation – Police Facility Expansion	2,273,804
Total Debt Service	<u>\$ 5,637,000</u>

Interfund Transfers:

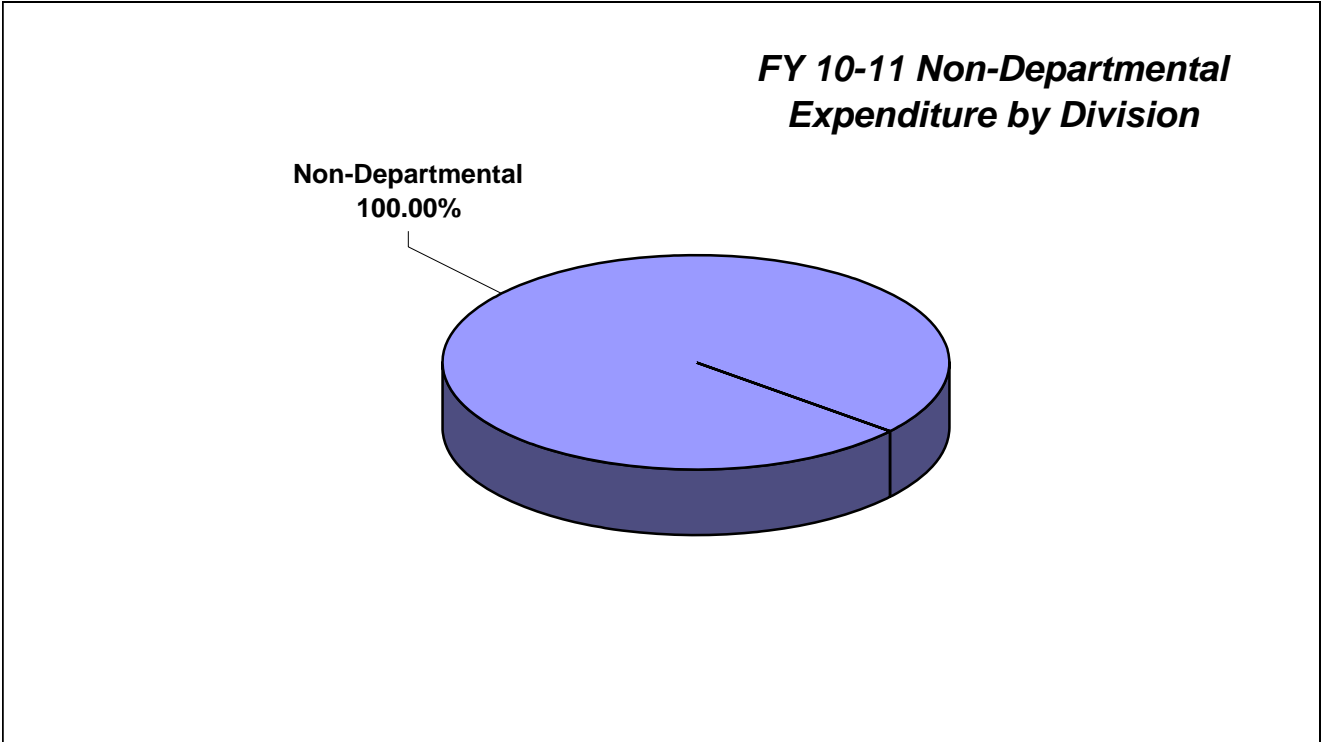
General Fund to the Supplemental Law Enforcement Fund	\$ 100,000
Narcotics Forfeiture Fund to the General Fund	200,000
Capital Improvement Fund to General Fund	1,591,064
Equipment Replacement Fund to General Fund - Investment Earnings	75,000
Self-Insurance Fund to General Fund - Investment Earnings	110,000
Total Transfers Out	<u>\$ 2,076,064</u>

Total Non-Department Adopted Budget **\$ 7,713,064**

A Schedule of Interfund Transfers is found on page 16.

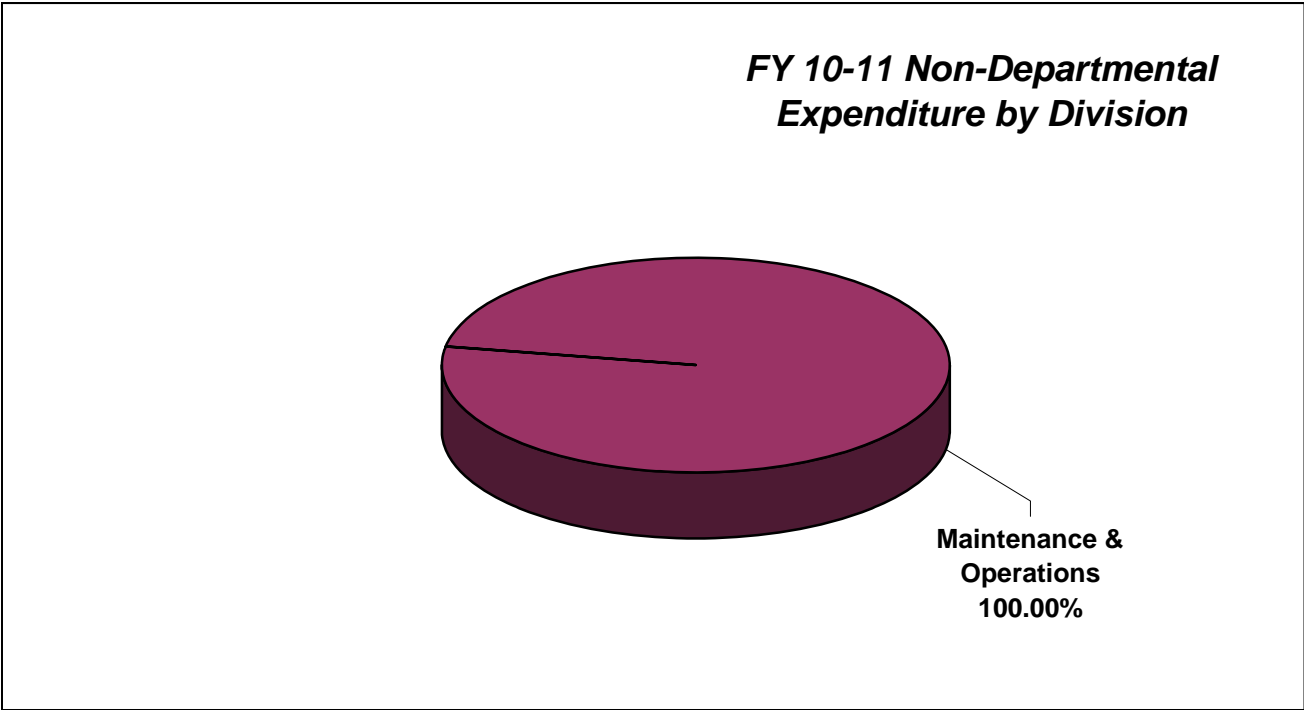
**NON-DEPARTMENTAL
EXPENDITURE SUMMARY BY DIVISION**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
<u>Expenditure by Division:</u>					
Non-Departmental - 90000	\$ 11,621,519	\$ 7,433,591	\$ 4,926,616	\$ 7,713,064	56.56%
Total Expenditures	\$ 11,621,519	\$ 7,433,591	\$ 4,926,616	\$ 7,713,064	56.56%



**NON-DEPARTMENTAL
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0.00%
Maintenance & Operations	11,621,519	7,433,591	4,926,616	7,713,064	56.56%
Fixed Assets	-	-	-	-	0.00%
Total Expenditures	\$11,621,519	\$ 7,433,591	\$ 4,926,616	\$ 7,713,064	56.56%



	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent of Total
<u>Funding Sources:</u>					
General Fund - 101	\$ 8,224,759	\$ 6,282,435	\$ 4,133,616	\$ 5,737,000	74.38%
Gas Tax Fund - 201	99,000	-	-	-	0.00%
Prop 172 Fund - 202	39,000	-	-	-	0.00%
Park Devel Fees Fund - 208	217,010	-	-	-	0.00%
Narcotic Forfeiture Fund - 217	60,000	-	100,000	200,000	2.59%
Capital Outlay Fund - 401	2,061,555	930,193	-	1,591,064	20.63%
Measure "M" Fund - 403	100,000	190,475	100,000	-	0.00%
Vehicle Prking. Dist. #1 - 409	803	-	-	-	0.00%
Vehicle Prking. Dist. #2 - 410	126	6	-	-	0.00%
Equip. Replacement Fund - 601	336,896	20,559	260,000	75,000	0.97%
Self-Insurance Fund - 602	482,370	9,923	333,000	110,000	1.43%
Total Funding Sources	\$11,621,519	\$ 7,433,591	\$ 4,926,616	\$ 7,713,064	100.00%

**NON-DEPARTMENTAL
EXPENDITURE SUMMARY BY ACCOUNT**

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Subtotal Salaries & Benefits		\$ -	\$ -	\$ -	\$ -	0%
Financial & Information Svcs	530500	\$ 27,674	\$ -	\$ -	\$ -	0%
Principal Payments	535100	4,891,427	3,773,687	2,629,843	3,885,904	48%
Interest Payments	535200	2,104,658	1,946,124	753,773	1,751,096	132%
Other Costs	540900	217,010	-	-	-	0%
Operating Transfers Out	595100	4,380,750	1,713,780	1,543,000	2,076,064	35%
Nonoperating Expenses Other	599400	-	-	-	-	0%
Subtotal Maintenance & Operations		\$11,621,519	\$ 7,433,591	\$ 4,926,616	\$ 7,713,064	57%
Subtotal Fixed Assets		\$ -	\$ -	\$ -	\$ -	0%
Total Expenditures		\$11,621,519	\$ 7,433,591	\$ 4,926,616	\$ 7,713,064	57%

**NON-DEPARTMENTAL
EXPENDITURE SUMMARY BY PROGRAM**

Account Description	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Non-Departmental - 50240					
Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	0%
Maintenance & Operations	11,621,519	7,433,591	4,926,616	7,713,064	57%
Fixed Assets	-	-	-	-	0%
Subtotal Non-Departmental					
	\$11,621,519	\$ 7,433,591	\$ 4,926,616	\$ 7,713,064	57%
Total Expenditures	\$11,621,519	\$ 7,433,591	\$ 4,926,616	\$ 7,713,064	57%



CAPITAL IMPROVEMENT PROGRAM

CAPITAL
IMPROVEMENT
PROGRAM
FISCAL YEAR 2010-2011

SUMMARY OF REQUESTED CAPITAL IMPROVEMENT PROJECTS

by Funding Source

FISCAL YEAR 2010-2011

Item Nbr	Program/Project Name	Gas Tax Fund 201	AQMD Fund 203	CDBG Fund 207	Drainage Fund 209
Street Improvement, Program #30112					
1	Citywide Street Improvements	\$ 1,200,000	-	-	-
2	CDBG Alley Improvement - Ford Road Alley	-	-	\$ 145,000	-
3	CDBG Alley Improvement - Bay Street Alley	-	-	145,000	-
4	Citywide Unimproved Alley - Coolidge Avenue	200,000	-	-	-
Storm Drain Improvement, Program #30122					
5	Mesa Verde Storm Drain Improvements	-	-	-	\$ 440,000
Curbs and Sidewalks, Program #30130					
6	New Sidewalk / Missing Link	100,000	-	-	-
7	Parkway Improvements	250,000	-	-	-
8	Priority Sidewalk Repair	50,000	-	-	-
9	Parkway Reforestation Project	-	-	100,000	-
Traffic Operations, Program #30241					
10	Victoria School Pedestrian and Bike Improvements	-	\$ 28,995	-	-
11	Broadway Safe Route to School Project	-	-	-	-
12	Citywide Bicycle Promotion Project	-	-	-	-
Park Improvements, Program #40112					
13	TeWinkle Park Lake Repairs	-	-	-	-
14	Joann Street Bike Trail Improvements	-	-	520,000	-
15	Smallwood Park Improvements	-	-	82,889	-
Total FY 10-11 Requested CIPs		\$ 1,800,000	\$ 28,995	\$ 992,889	\$ 440,000

* - Projects funded completely from grants

CITY OF COSTA MESA, CALIFORNIA

Item Nbr	Program/Project Name	Cap Imprv Fund 401	Measure M		Total
			Turnback Fund 414		
Street Improvement, Program #30112					
1	Citywide Street Improvements	-	\$ 283,588		1,483,588
2	CDBG Alley Improvement - Ford Road Alley	-	-		145,000
3	CDBG Alley Improvement - Bay Street Alley	-	-		145,000
4	Citywide Unimproved Alley - Coolidge Avenue	-	-		200,000
Storm Drain Improvement, Program #30122					
5	Mesa Verde Storm Drain Improvements	-	-		440,000
Curbs and Sidewalks, Program #30130					
6	New Sidewalk / Missing Link	-	-		100,000
7	Parkway Improvements	-	-		250,000
8	Priority Sidewalk Repair	-	-		50,000
9	Parkway Reforestation Project	-	-		100,000
Traffic Operations, Program #30241					
10	Victoria School Pedestrian and Bike Improvements	\$ 16,005 *	-		45,000
11	Broadway Safe Route to School Project	60,000 *	-		60,000
12	Citywide Bicycle Promotion Project	80,000 *	-		80,000
Park Improvements, Program #40112					
13	TeWinkle Park Lake Repairs	70,000	-		70,000
14	Joann Street Bike Trail Improvements	-	-		520,000
15	Smallwood Park Improvements	-	-		82,889
Total FY 10-11 Requested CIPs		\$ 226,005	\$ 283,588	\$ 3,771,477	

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Street Improvements, 30112		
PROJECT TITLE Citywide Street Improvements				PROJECT MANAGER Fariba Fazeli, x-5378		ITEM 1	
PROJECT ACCOUNT STRING:	Account 500000 500000	Fund 201 414	Org 19200 19200	Program 30112 30112	Project 400015 400015	Existing Project ▼	
Priority Classification:							
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.							
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures							
Architect Fees	-	-	-	-	-	-	-
Construction	\$ 1,283,588	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000	\$ 2,800,000
Engineering Fees	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Equipment	-	-	-	-	-	-	-
Inspection	-	-	-	-	-	-	-
Land Acquisition	-	-	-	-	-	-	-
Other Costs (please identify)	-	-	-	-	-	-	-
Total	\$ 1,483,588	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000
Description of Resources							
Gas Tax	\$ 1,200,000	-	-	-	-	-	-
Measure "M" Turnback	283,588	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total	\$ 1,483,588	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification					Operating Impact: \$ -		
<p>This program will provide major rehabilitation or reconstruction of City streets which are in immediate need of improvement. This program is implemented in accordance with the Pavement Management System and with recommendations from the Engineering Division. This program meets the City Council's Goal and Objective No.98-B9 "STREET REPAIRS NEED GREATER EFFORT".</p> <p>Operational Impact: temporary repairs will be required by the City crews until permanent improvements have been completed.</p>							
GENERAL PLAN CONSISTENCY	GOAL:		POLICY:		OBJECTIVE:		

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Alley Improvements, 30112			
PROJECT TITLE CDBG Street Improvement - Ford Road Alley				PROJECT MANAGER Fariba Fazeli, x-5378		ITEM 2		
PROJECT ACCOUNT STRING:		Account 500000	Fund 207	Org 19200	Program 30112	Project -	New Project ▼	
Priority Classification:								
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.								
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures								
Architect Fees		-	-	-	-	-	-	-
Construction		\$ 125,000	-	-	-	-	-	-
Engineering Fees		20,000	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Inspection		-	-	-	-	-	-	-
Land Acquisition		-	-	-	-	-	-	-
Other Costs (please identify)		-	-	-	-	-	-	-
Total		\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources								
CDBG		\$ 145,000	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total		\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact:		\$ -
<p>A comprehensive study was conducted Citywide to provide information about the existing condition of all alleys and their rehabilitation cost. The City Council approved the priorities and recommendations in the report and directed staff to implement alleys improvements in the order set on the adopted priority list. This program meets the City Council's Goals and Objective No. 98-B1 "ALLEYS".</p> <p>These funds will be allocated towards rehabilitation of Ford Road Alley (No. 041) from Parson Street to Ford Road.</p> <p>No Operational Impact.</p>								
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:		

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Alley Improvements, 30112			
PROJECT TITLE CDBG Street Improvement - Bay Street Alley				PROJECT MANAGER Fariba Fazeli, x-5378		ITEM 3		
PROJECT ACCOUNT STRING:		Account 500000	Fund 207	Org 19200	Program 30112	Project -	New Project ▼	
Priority Classification:								
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.								
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures								
Architect Fees		-	-	-	-	-	-	-
Construction		\$ 125,000	-	-	-	-	-	-
Engineering Fees		20,000	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Inspection		-	-	-	-	-	-	-
Land Acquisition		-	-	-	-	-	-	-
Other Costs (please identify)		-	-	-	-	-	-	-
Total		\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources								
CDBG		\$ 145,000	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total		\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact:		\$ -
<p>A comprehensive study was conducted Citywide to provide information about the existing condition of the alleys and their rehabilitation cost. The City Council approved a set of alley improvement priorities and recommendations and directed staff to implement alley improvements in the order set on the adopted priority list. This program meets the City Council's Goals and Objective No. 98-B1 "ALLEYS".</p> <p>These funds will be used towards rehabilitation of Bay Street Alley (No. 040) from Ford Road to Parson Street.</p> <p>No Operational Impact.</p>								
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:		

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Alley Improvements, 30112		
PROJECT TITLE Citywide Unimproved Alley - Coolidge Avenue				PROJECT MANAGER Fariba Fazeli, x-5378		ITEM 4	
PROJECT ACCOUNT STRING:		Account 500000	Fund 201	Org 19200	Program 30112	Project 400012	Existing Project ▼
Priority Classification:							
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.							
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures							
Architect Fees	-	-	-	-	-	-	-
Construction	\$ 200,000	-	-	-	-	-	-
Engineering Fees	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Inspection	-	-	-	-	-	-	-
Land Acquisition	-	-	-	-	-	-	-
Other Costs (please identify)	-	-	-	-	-	-	-
Total	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources							
Gas Tax	\$ 200,000	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact: \$ -	
<p>A comprehensive Citywide study was conducted to provide information about the existing conditions of the alleys and their rehabilitation costs. The City Council approved a set of alley improvement priorities and recommendations, and directed staff to implement alley improvements in order listed on the priority order. This program meets the City Council's Goals and Objective No. 98-B1 "ALLEYS".</p> <p>These funds will be used towards rehabilitation of Alley No. 047, Coolidge Ave Alley, between Coolidge Ave and Cleveland Ave, from Paularino Avenue to Baker Street. Design for this alley has already been completed.</p> <p>No Operational Impact.</p>							
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:	

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Storm Drain Imprv, 30122			
PROJECT TITLE Mesa Verde Storm Drain Improvements				PROJECT MANAGER Fariba Fazeli		ITEM 5		
PROJECT ACCOUNT STRING:		Account 500000	Fund 209	Org 19200	Program 30122	Project -	New Project ▼	
Priority Classification:								
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.								
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures								
Architect Fees		-	-	-	-	-	-	-
Construction		\$ 400,000	-	-	-	-	-	-
Engineering Fees		40,000	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Inspection		-	-	-	-	-	-	-
Land Acquisition		-	-	-	-	-	-	-
Other Costs (please identify)		-	-	-	-	-	-	-
Total		\$ 440,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources								
Drainage Fees		\$ 440,000	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total		\$ 440,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact:		\$ -
<p>A comprehensive study was conducted Citywide to provide information about the City's Storm Drain System, and the cost to upgrade and/or construct new underground facilities Citywide. The City Council approved a set of storm drain improvement project priorities and recommendations and directed staff to upgrade and/or construct storm drain systems as recommended.</p> <p>These funds will be used towards the design and construction cost for Mesa Verde Storm Drain Improvements from Ceylon Drive to Carri Lane.</p>								
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:		

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Curbs & Sidewalks, 30130		
PROJECT TITLE New Sidewalk / Missing Link Program				PROJECT MANAGER Fariba Fazeli, x-5378		ITEM 6	
PROJECT ACCOUNT STRING:		Account 500000	Fund 201	Org 19200	Program 30130	Project 500009	Existing Project ▼
Priority Classification:							
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.							
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures							
Architect Fees	-	-	-	-	-	-	-
Construction	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Engineering Fees	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Inspection	-	-	-	-	-	-	-
Land Acquisition	-	-	-	-	-	-	-
Other Costs (please identify)	-	-	-	-	-	-	-
Total	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Description of Resources							
Gas Tax	\$ 100,000	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact: \$ -	
<p>A comprehensive Citywide study was conducted in 1997 to provide information about missing sidewalk locations, and to supplement and update a previous study conducted by staff in 1995. City Council approved the priorities and recommendations in the report. New sidewalks will be constructed in the highest priority areas, such as around schools, hospitals, convalescent homes, public facilities, bus routes, and arterial highways. This program meets the City Council's Goal and Objective No.98-B7 "SIDEWALKS"</p> <p>No Operational Impact.</p>							
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:	

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Curbs & Sidewalks, 30130		
PROJECT TITLE Parkway Improvement Program				PROJECT MANAGER Fariba Fazeli, x-5378		ITEM 7	
PROJECT ACCOUNT STRING:		Account 500000	Fund 201	Org 19200	Program 30130	Project 500010	Existing Project ▼
Priority Classification:							
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.							
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures							
Architect Fees	-	-	-	-	-	-	-
Construction	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Engineering Fees	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Inspection	-	-	-	-	-	-	-
Land Acquisition	-	-	-	-	-	-	-
Other Costs (please identify)	-	-	-	-	-	-	-
Total	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Description of Resources							
Gas Tax	\$ 250,000	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact: \$ -	
<p>A Parkway Maintenance Program is essential to remove and replace damaged curb, gutter, and sidewalks and eliminate the City's liability associated with pedestrian accidents. This program is intended to provide funds to permanently repair the damaged concrete improvements within the City right-of-way.</p> <p>These funds will be used to perform the necessary parkway repairs in anticipation of the Residential Street Maintenance Program for the following year. Additionally, ADA accessibility ramps are also constructed as part of this program throughout the City.</p>							
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:	

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Curbs & Sidewalks, 30130		
PROJECT TITLE Priority Sidewalk Repair				PROJECT MANAGER Fariba Fazeli, x-5378		ITEM 8	
PROJECT ACCOUNT STRING:		Account 500000	Fund 201	Org 19200	Program 30130	Project 500017	Existing Project ▼
Priority Classification:							
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.							
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures							
Architect Fees	-	-	-	-	-	-	-
Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Engineering Fees	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Inspection	-	-	-	-	-	-	-
Land Acquisition	-	-	-	-	-	-	-
Other Costs (please identify)	-	-	-	-	-	-	-
Total	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Description of Resources							
Gas Tax	\$ 50,000	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact: \$ -	
<p>A Parkway Maintenance Program is essential to remove and replace damaged curb, gutter, and sidewalk which eliminates the City's liability associated with pedestrian accidents. This program is intended to provide funds to permanently repair the damaged concrete improvements within the City right-of-way.</p> <p>These funds will be used to perform the necessary parkway repairs where staff has been directed to remove trees by the Parks and Recreation Commission. Additionally, ADA accessibility ramps are also constructed as part of this program throughout the City.</p>							
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:	

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Curbs and Sidewalks, 30130		
PROJECT TITLE Parkway Reforestation Project				PROJECT MANAGER Bruce Hartley, x5164		ITEM 9	
PROJECT ACCOUNT STRING:		Account 500000	Fund 207	Org 19500	Program 30130	Project -	New Project ▼
Priority Classification:							
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.							
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16
Description of Expenditures							
Architect Fees		-	-	-	-	-	-
Construction		\$ 100,000	-	-	-	-	-
Engineering Fees		-	-	-	-	-	-
Equipment		-	-	-	-	-	-
Inspection		-	-	-	-	-	-
Land Acquisition		-	-	-	-	-	-
Other Costs (please identify)		-	-	-	-	-	-
Total		\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources							
CDBG Fund		\$ 100,000	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact: \$ 36,000	
<p>The project would include the planting of eight hundred (800) parkway trees in residential public parkways in CDBG qualifying areas. These trees would beautify neighborhoods; provide shading of parked vehicles; reduce urban heating and improve air quality.</p> <p>Operating impacts of \$36,000 including pruning of trees when mature.</p>							
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:	

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Transportation Services			PROGRAM Traffic Operations, 30241			
PROJECT TITLE Victoria School Pedestrian and Bicycle Improvements				PROJECT MANAGER Raja Sethuraman, x-5032		ITEM 10		
PROJECT ACCOUNT STRING:		Account 500000 500000	Fund 401 203	Org 19300 19300	Program 30241 30241	Project -	New Project ▼	
Priority Classification:								
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.								
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures								
Architect Fees		-	-	-	-	-	-	-
Construction		-	\$ 433,245	-	-	-	-	-
Engineering Fees		\$ 45,000	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Inspection		-	-	-	-	-	-	-
Land Acquisition		-	-	-	-	-	-	-
Other Costs (please identify)		-	-	-	-	-	-	-
Total		\$ 45,000	\$ 433,245	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources								
Capital Imprv (SRTS Grant)		\$ 16,005	\$ 433,245	-	-	-	-	-
AQMD		28,995	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total		\$ 45,000	\$ 433,245	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact:		\$ -
<p>This is a multifaceted project developed to maximize the potential for students to walk and bicycle to school. This comprehensive approach involves engineering and safety elements specially tailored for the Victoria School area including constructing sidewalks and handicap ramps, installing pedestrian count-down signal heads, ADA push buttons, new bike racks, and enhancing roadway striping and signing to reduce vehicle speeding.</p> <p>The project includes installation of enhanced crosswalks at 10 intersections, 22 pedestrian count-down signal heads, ADA push buttons at three intersections, in the vicinity of Victoria School.</p> <p>Funding for this project will come from a Safe Route To School grant in the amount of \$449,250 and Air Quality Management District funds in the amount of \$28,995.</p>								
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:		

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Transportation Services			PROGRAM Traffic Operations, 30241			
PROJECT TITLE Broadway Safe Route to School Project				PROJECT MANAGER Raja Sethuraman, x-5032		ITEM 11		
PROJECT ACCOUNT STRING:		Account 500000	Fund 401	Org 19300	Program 30241	Project -	New Project ▼	
Priority Classification:								
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.								
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures								
Architect Fees		-	-	-	-	-	-	-
Construction		-	\$ 939,600	-	-	-	-	-
Engineering Fees		\$ 60,000	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Inspection		-	-	-	-	-	-	-
Land Acquisition		-	-	-	-	-	-	-
Other Costs (please identify)		-	-	-	-	-	-	-
Total		\$ 60,000	\$ 939,600	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources								
SRTS Grant		\$ 60,000	\$ 939,600	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total		\$ 60,000	\$ 939,600	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact:		\$ -
<p>The segment of Broadway between Fullerton and Tustin Avenues has a street width of 50 feet curb-to-curb. Between Tustin and Irvine Avenues, the roadway narrows to 42 curb-to-curb width. The additional street width, especially between Fullerton and Tustin Avenues, allows for higher volume and speed of traffic, which is not desirable in a residential neighborhood. The project provides for construction of new curb and gutter to create a narrower roadway section on Broadway. Within the additional parkway area, off-street bicycle trail and landscape areas/sidewalks could be added. In addition, the project includes installation of other traffic calming measures such as chokers and medians. These features would be designed to function as additional "traffic calming" measures by further narrowing travel lanes.</p> <p>City has been working with representatives of neighborhood association in development of these measures over the past year and was successful in securing federal Safe Route to School (SRTS) grant in the amount of \$999,600 towards this project.</p>								
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:		

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Transportation Services			PROGRAM Traffic Operations, 30241			
PROJECT TITLE Citywide Bicycle Promotion Project				PROJECT MANAGER David Cho, x-5017		ITEM 12		
PROJECT ACCOUNT STRING:		Account 500000	Fund 401	Org 19300	Program 30241	Project -	New Project ▼	
Priority Classification:								
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.								
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures								
Architect Fees		-	-	-	-	-	-	-
Construction		-	-	-	-	-	-	-
Engineering Fees		\$ 80,000	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Inspection		-	-	-	-	-	-	-
Land Acquisition		-	-	-	-	-	-	-
Other Costs (please identify)		-	-	-	-	-	-	-
Total		\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources								
Capital Imprv (SRTS Grant)		\$ 80,000	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total		\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact:		\$ -
<p>The goal of the project is to promote bicycle usage among children and general public. The project will include the development of a Bicycle Safety Guide and Map that will provide key information regarding bicycle safety tips and regulations. An overall map will also be provided that will show all bike lanes, routes and trails, as well as schools and other points of interest in the City. The map will include current bus routes to assist in planning intra-city and regional trips within Costa Mesa and surrounding areas. The Bicycle Safety Guide and Map will be distributed to all schools as well as other public facilities such as City Hall, libraries, community and recreation centers. The Bicycle Safety Guide and Map will also compliment public outreach and safety programs currently taking place in Costa Mesa schools. The Newport-Mesa Unified School District has identified the need of repairs and upgrades of bicycle racks at Rea and Wilson Elementary School sites and this component is also part of this project.</p> <p>The City of Costa Mesa secured Safe Route to School (SRTS) grant in the amount of \$80,000 for this project.</p>								
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:		

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Maintenance Services			PROGRAM Park Maintenance, 40111			
PROJECT TITLE TeWinkle Park Lake - Repair Leaks in Pipelines/Filter				PROJECT MANAGER Dean Rodia, x-7492		ITEM 13		
PROJECT ACCOUNT STRING:		Account 500000	Fund 401	Org 19500	Program 40111	Project -	New Project ▼	
Priority Classification:								
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.								
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures								
Architect Fees		-	-	-	-	-	-	-
Construction		\$ 70,000	-	-	-	-	-	-
Engineering Fees		-	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Inspection		-	-	-	-	-	-	-
Land Acquisition		-	-	-	-	-	-	-
Other Costs (please identify)		-	-	-	-	-	-	-
Total		\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources								
Capital Improvement Fund		\$ 70,000	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total		\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact:		\$ -
Repair existing leaks in the main filter return line, circulation lines and clean the bio-filter. These repairs and cleaning will help restore the pumping and filter system back to proper operational conditions. The main filter return line break is located in the lower lake, within the gravel of the bio-filter. The lower lake would need to be drained to complete these repairs. This expenditure would include the cost for water to refill the lower lake.								
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:		

CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Park Improvements, 40112			
PROJECT TITLE Joann Street Bike Trail				PROJECT MANAGER Bart Mejia, x-5291		ITEM 14		
PROJECT ACCOUNT STRING:		Account 500000	Fund 207	Org 19500	Program 40112	Project 700049	Existing Project ▼	
Priority Classification:								
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input checked="" type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.								
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures								
Architect Fees		-	-	-	-	-	-	-
Construction		\$ 520,000	-	-	-	-	-	-
Engineering Fees		-	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Inspection		-	-	-	-	-	-	-
Land Acquisition		-	-	-	-	-	-	-
Other Costs (please identify)		-	-	-	-	-	-	-
Total		\$ 520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources								
CDBG Fund		\$ 520,000	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total		\$ 520,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact:		\$ -
<p>The Joann Street Bicycle Trail Project starts at the southwest corner of Harbor Boulevard and Fair Drive, just south of the entrance to Fairview Developmental Center. The project then continues south to 2299 Harbor Boulevard where it turns west to approximately 1,000 feet east of Placentia Avenue. The existing trail within the project limits is a 5,100 feet long, 8-foot wide, asphalt paved trail with 4-foot wide earthen planter areas on both sides of the trail.</p> <p>The proposed work is designed to enhance the appearance and safety of the Joann Street Bicycle Trail and consists of the removal and replacement of approximately 2,300 lineal feet of dilapidated fencing of various materials with a 6-foot high fencing, planting of drought tolerant landscaping with smart energy efficient irrigation, installation of new security lighting and rehabilitation of the existing bike trail. The estimated project cost is \$1.722 million. Funding from prior allocations, grants and this request are tabulated below.</p> <p>Park Development: \$ 109,000 AQMD: 271,000 TEA Grant: 500,000 Gas Tax: 322,000 CDBG: <u>520,000</u> Total: \$1,722,000</p> <p>This project is proposed by the Engineering Division</p>								
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:		



CITY OF COSTA MESA, CALIFORNIA
CAPITAL IMPROVEMENT PROJECT
 FISCAL YEAR 2010 - 2011

DEPARTMENT PUBLIC SERVICES		DIVISION Engineering			PROGRAM Park Improvements, 40112			
PROJECT TITLE Smallwood Park Improvements				PROJECT MANAGER Bart Mejia		ITEM 15		
PROJECT ACCOUNT STRING:		Account 500000	Fund 207	Org 19500	Program 40112	Project -	New Project ▼	
Priority Classification:								
<input type="checkbox"/> Class I Required by action of the City Council or legislation of another governmental agency. <input checked="" type="checkbox"/> Class II Eliminates a hazard to public health or safety. Replaces an obsolete facility or maintains or better utilizes an existing facility. Benefits the City's economic base. Results in reduced operating costs or better service. <input type="checkbox"/> Class III Prevents a substantial reduction in an existing standard of City service due to population growth. Eliminates potential hazard to health or safety, or eliminates nuisance conditions. <input type="checkbox"/> Class IV Provides a new facility or asset or improves an existing standard of service. Provides programs to increase public convenience or comfort or projects having primary social, cultural, historic or aesthetic value.								
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Description of Expenditures								
Architect Fees		-	-	-	-	-	-	-
Construction		-	-	-	-	-	-	-
Engineering Fees		\$ 82,889	-	-	-	-	-	-
Equipment		-	-	-	-	-	-	-
Inspection		-	-	-	-	-	-	-
Land Acquisition		-	-	-	-	-	-	-
Other Costs (please identify)		-	-	-	-	-	-	-
Total		\$ 82,889	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Description of Resources								
CDBG Fund		\$ 82,889	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
Total		\$ 82,889	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Justification						Operating Impact:		\$ -
<p>The proposed scope of work under this project includes the design and construction of improvements south of the ballfield and includes the rehabilitation of existing walkways, restroom facility, sports court and playground, and the construction of a new picnic shelter adjacent to the tot lot. All the new improvements will meet the Americans with Disabilities Act (ADA) requirements. The work is proposed to be implemented in phases as funding becomes available. The amount requested this fiscal year covers the first phase which includes the design of all the improvements, including topographic surveying and geotechnical investigation.</p>								
GENERAL PLAN CONSISTENCY		GOAL:		POLICY:		OBJECTIVE:		

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 10-11	FY 11-12	FY 12-13	FY 13-14
TRANSPORTATION				
Traveled Ways				
Street Improvements				
Anton / Sunflower Intersection Improvement	\$ -	\$ -	\$ -	\$ -
Baker St. / Bear St. Intersection Improvement	-	-	-	44,000
Bear St. / SR-73 N/B Ramp-2nd left-turn lane	-	-	-	-
Bristol St. / Baker St. Intersection Improvement	-	-	115,500	412,500
Bristol St. / Sunflower Ave. Intersection Improvement	-	-	115,500	522,500
Bristol St. Widening - I-405 to Baker St.	-	-	-	258,500
Citywide Bicycle Promotion Project	80,000	-	-	-
E. 17th St. / Irvine Avenue Intersection Improvement	-	-	300,000	1,100,000
E. 17th St. / Tustin Avenue Intersection Improvement	-	-	275,000	1,023,000
Fairview Rd. / Baker Street Intersection Widening	-	-	-	-
Fairview Rd. / South Coast Dr. Intersection Improvement	-	-	124,300	649,000
Fairview Rd. / Sunflower Ave. Intersection Improvement	-	-	-	117,700
Harbor Blvd. / Adams Ave. Intersection Improve. (SARX)	-	495,000	825,000	3,300,000
Harbor Blvd. / Gisler Ave. SB Harbor Rt-Turn Lane at Gisler	-	-	-	-
Harbor Blvd. / South Coast Dr. Intersection Improvement	-	-	-	-
Harbor Blvd. / Sunflower Ave. Intersection Improvement	-	-	-	103,400
Harbor Blvd. / Victoria St. E/B Right Turn	-	-	-	93,500
Harbor Blvd. / Wilson St. Intersection Improvement	-	-	48,400	361,900
Harbor Blvd. at Adams & MacArthur - Bus Turnouts	-	-	66,000	330,000
Hyland Ave. / I-405 NB Ramp & South Coast Drive	-	-	-	500,000
Hyland Ave. / MacArthur Bl. Intersection Improve. (SARX)	-	-	-	132,000
Main St. / Sunflower Avenue Intersection Improvement	-	-	-	-
Newport Blvd. Northbound at Del Mar	-	-	-	-
Newport Blvd. Southbound at Fair Drive	-	-	-	-
Placentia Ave. / Victoria St. E/B Right-Turn Lane	-	-	-	-
Red Hill Ave. / Baker St. Intersection Improvement	-	-	-	90,750
Red Hill Ave. / Paularino Ave. Intersection Improvement	-	-	-	83,600
SR-55 Frwy. Extension Downgrade Study	-	-	220,000	-
SR-55 Frwy. N/B / Baker St. Intersection Improvement	-	-	47,300	277,200
SR-55 Frwy. N/B / Paularino Ave. Intersection Improvement	-	-	-	83,600
SR-55 Frwy. S/B / Baker St. Intersection Improvement	-	-	-	62,700
SR-55 Frwy. S/B / Paularino Ave. Intersection Improvement	-	-	-	69,300
Victoria School Pedestrian and Bicycle Improvements	45,000	433,245	-	-
Wilson St. - SR-55 to Fairview Road	-	-	211,750	254,100
Subtotal Street Improvements	\$ 125,000	\$ 928,245	\$ 2,348,750	\$ 9,869,250
Street Maintenance				
CDBG Alley Improvement - Bay Street	\$ 145,000	\$ -	\$ -	\$ -
CDBG Alley Improvement - Ford Road	145,000	-	-	-
CDBG Alley Improvement - Park Drive	-	190,000	-	-
Citywide Street Improvement	1,483,588	3,000,000	3,000,000	3,000,000
Citywide Unimproved Alley - Coolidge Avenue	200,000	-	-	-
Adams Avenue - Fairview Road to Santa Ana River	-	-	-	2,500,000
Arlington Drive - Fairview Road to Newport Blvd.	-	-	-	2,700,000
Baker Street - Harbor Blvd. to Mesa Verde Drive	-	-	-	-
Baker Street - Newport Blvd. to Red Hill Ave.	-	-	-	1,150,000
Bristol Street - I-405 to Easterly City Limits	-	3,000,000	-	-
Bristol Street - Irvine Avenue to Santa Ana Avenue	-	-	-	1,233,000

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 14-15	FY 15-16	FY 16-17	Total
TRANSPORTATION				
Traveled Ways				
Street Improvements				
Anton / Sunflower Intersection Improvement	\$ -	\$ 38,500	\$ 220,000	\$ 258,500
Baker St. / Bear St. Intersection Improvement	52,800	346,500	-	443,300
Bear St. / SR-73 N/B Ramp-2nd left-turn lane	57,200	346,500	-	403,700
Bristol St. / Baker St. Intersection Improvement	550,000	-	-	1,078,000
Bristol St. / Sunflower Ave. Intersection Improvement	863,500	-	-	1,501,500
Bristol St. Widening - I-405 to Baker St.	60,500	2,145,000	-	2,464,000
Citywide Bicycle Promotion Project	-	-	-	80,000
E. 17th St. / Irvine Avenue Intersection Improvement	-	-	-	1,400,000
E. 17th St. / Tustin Avenue Intersection Improvement	-	-	-	1,298,000
Fairview Rd. / Baker Street Intersection Widening	82,500	137,500	515,900	735,900
Fairview Rd. / South Coast Dr. Intersection Improvement	462,000	-	-	1,235,300
Fairview Rd. / Sunflower Ave. Intersection Improvement	283,800	484,000	-	885,500
Harbor Blvd. / Adams Ave. Intersection Improve. (SARX)	-	-	-	4,620,000
Harbor Blvd. / Gisler Ave. SB Harbor Rt-Turn Lane at Gisler	60,500	90,200	380,600	531,300
Harbor Blvd. / South Coast Dr. Intersection Improvement	167,200	104,500	1,669,800	1,941,500
Harbor Blvd. / Sunflower Ave. Intersection Improvement	167,200	457,600	-	728,200
Harbor Blvd. / Victoria St. E/B Right Turn	200,200	495,000	-	788,700
Harbor Blvd. / Wilson St. Intersection Improvement	-	-	-	410,300
Harbor Blvd. at Adams & MacArthur - Bus Turnouts	-	-	-	396,000
Hyland Ave. / I-405 NB Ramp & South Coast Drive	-	-	-	500,000
Hyland Ave. / MacArthur Bl. Intersection Improve. (SARX)	495,000	-	-	627,000
Main St. / Sunflower Avenue Intersection Improvement	200,750	292,050	479,050	971,850
Newport Blvd. Northbound at Del Mar	33,550	207,900	-	241,450
Newport Blvd. Southbound at Fair Drive	68,750	28,050	667,700	764,500
Placentia Ave. / Victoria St. E/B Right-Turn Lane	55,550	83,600	347,050	486,200
Red Hill Ave. / Baker St. Intersection Improvement	694,100	-	-	784,850
Red Hill Ave. / Paularino Ave. Intersection Improvement	502,150	-	-	585,750
SR-55 Frwy. Extension Downgrade Study	-	-	-	220,000
SR-55 Frwy. N/B / Baker St. Intersection Improvement	-	-	-	324,500
SR-55 Frwy. N/B / Paularino Ave. Intersection Improvement	382,250	382,250	-	848,100
SR-55 Frwy. S/B / Baker St. Intersection Improvement	486,200	-	-	548,900
SR-55 Frwy. S/B / Paularino Ave. Intersection Improvement	305,800	-	-	375,100
Victoria School Pedestrian and Bicycle Improvements	-	-	-	478,245
Wilson St. - SR-55 to Fairview Road	1,633,500	-	-	2,099,350
Subtotal Street Improvements	\$ 7,865,000	\$ 5,639,150	\$ 4,280,100	\$ 31,055,495
Street Maintenance				
CDBG Alley Improvement - Bay Street	\$ -	\$ -	\$ -	\$ 145,000
CDBG Alley Improvement - Ford Road	-	-	-	145,000
CDBG Alley Improvement - Park Drive	-	-	-	190,000
Citywide Street Improvement	3,000,000	3,000,000	3,000,000	19,483,588
Citywide Unimproved Alley - Coolidge Avenue	-	-	-	200,000
Adams Avenue - Fairview Road to Santa Ana River	-	-	-	2,500,000
Arlington Drive - Fairview Road to Newport Blvd.	-	-	-	2,700,000
Baker Street - Harbor Blvd. to Mesa Verde Drive	1,392,000	-	-	1,392,000
Baker Street - Newport Blvd. to Red Hill Ave.	-	-	-	1,150,000
Bristol Street - I-405 to Easterly City Limits	-	-	-	3,000,000
Bristol Street - Irvine Avenue to Santa Ana Avenue	-	-	-	1,233,000

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Concrete Bus Pad Installation Citywide	-	50,000	50,000	50,000
Fairview Road - Baker Street to Sunflower Avenue	-	-	-	-
MacArthur Blvd. - 600' W/O Harbor Blvd. to Santa Ana River	-	-	1,000,000	-
Merrimac Way - Harbor Blvd. to Fairview Road	-	2,800,000	-	-
Mesa Verde Dr. - East and West	-	-	4,775,000	-
Newport Blvd. N/B Frontage Rd - 15th Street to 17th Street	-	475,000	-	-
Newport Blvd. S/B Frontage Rd - 16th St. to Industrial Wy	-	605,000	-	-
Paularino Avenue - Bear Street to Bristol Street	-	700,000	-	-
Placentia Ave. - Wilson Street to Adams Avenue	-	-	-	-
Pomona Ave. - 16th to 18th Streets	-	2,000,000	-	-
Red Hill Avenue - Bristol Street to Paularino Avenue	-	4,000,000	-	-
Victoria Street - Harbor Blvd to Santa Ana River	-	-	2,300,000	-
Victoria Street - SR 55 to Harbor Boulevard	-	-	-	-
Wilson St. - Harbor Blvd. to Fountain Way East	-	-	622,500	-
Subtotal Street Maintenance	\$ 1,973,588	\$ 16,820,000	\$ 14,470,000	\$ 10,633,000
Storm Drain Improvements				
Anaheim / Superior SD System Phase IV & V	\$ -	\$ 2,298,990	\$ -	\$ -
Brentwood Avenue Storm Drain System	-	-	793,040	-
Cherry Lake Storm Drain System Phase I, II & III	-	-	-	2,721,600
Cherry Lake Storm Drain System Phase IV & V	-	-	-	-
E. 17th St. Storm Drain System	-	-	-	-
Mesa Verde Storm Drain Improvements	440,000	-	-	-
W. 18th St. Storm Drain System	-	-	-	-
W. 19th St. Storm Drain System	-	-	-	-
Subtotal Storm Drain Improvements	\$ 440,000	\$ 2,298,990	\$ 793,040	\$ 2,721,600
Traffic Operations				
Adams Ave., Fairview Rd, Harbor Blvd. Signal Coord. (SARX)	\$ -	\$ 25,000	\$ 25,000	\$ 25,000
Bear Street Signals	-	-	261,250	-
Citywide Traffic Signal Improvements	-	-	425,000	425,000
Costa Mesa ITS Improvements	-	-	-	-
Fairview Rd / Baker St Signal Modifications (SARX)	-	-	25,000	-
Red Hill Avenue Signal Improvements	-	-	275,000	-
Traffic Signal Installation	-	-	-	180,000
Traffic Signal System Upgrade Project	-	500,000	500,000	500,000
W. Mesa Verde / Adams Ave Signal Modifications (SARX)	-	25,000	-	-
Subtotal Traffic Operations	\$ -	\$ 550,000	\$ 1,511,250	\$ 1,130,000
Curbs and Sidewalks				
New Sidewalks / Missing Link Sidewalks	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Parkway Improvements	250,000	250,000	250,000	250,000
Parkway Reforestation Project	100,000	-	-	-
Sidewalk Repair	50,000	50,000	50,000	50,000
Subtotal Curbs and Sidewalks	\$ 500,000	\$ 400,000	\$ 400,000	\$ 400,000
TOTAL TRANSPORTATION	\$ 3,038,588	\$ 20,997,235	\$ 19,523,040	\$ 24,753,850

COMMUNITY HEALTH & ENVIRONMENT**Beautification****Parkway and Median Improvements**

Arterial Wall Cost Share Program	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
Broadway Safe Route to School Project	60,000	939,600	-	-

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 14-15	FY 15-16	FY 16-17	Total
Concrete Bus Pad Installation Citywide	50,000	50,000	50,000	300,000
Fairview Road - Baker Street to Sunflower Avenue	2,397,000	-	-	2,397,000
MacArthur Blvd. - 600' W/O Harbor Blvd. to Santa Ana River	-	-	-	1,000,000
Merrimac Way - Harbor Blvd. to Fairview Road	-	-	-	2,800,000
Mesa Verde Dr. - East and West	-	-	-	4,775,000
Newport Blvd. N/B Frontage Rd - 15th Street to 17th Street	-	-	-	475,000
Newport Blvd. S/B Frontage Rd - 16th St. to Industrial Wy	-	-	-	605,000
Paularino Avenue - Bear Street to Bristol Street	-	-	-	700,000
Placentia Ave. - Wilson Street to Adams Avenue	-	2,656,000	-	2,656,000
Pomona Ave. - 16th to 18th Streets	-	-	-	2,000,000
Red Hill Avenue - Bristol Street to Paularino Avenue	-	-	-	4,000,000
Victoria Street - Harbor Blvd to Santa Ana River	-	-	-	2,300,000
Victoria Street - SR 55 to Harbor Boulevard	-	2,095,000	-	2,095,000
Wilson St. - Harbor Blvd. to Fountain Way East	-	-	-	622,500
Subtotal Street Maintenance	\$ 7,839,000	\$ 7,801,000	\$ 3,050,000	\$ 62,586,588
Storm Drain Improvements				
Anaheim / Superior SD System Phase IV & V	\$ -	\$ -	\$ -	\$ 2,298,990
Brentwood Avenue Storm Drain System	-	-	-	793,040
Cherry Lake Storm Drain System Phase I, II & III	-	-	-	2,721,600
Cherry Lake Storm Drain System Phase IV & V	2,009,360	-	-	2,009,360
E. 17th St. Storm Drain System	-	1,176,785	-	1,176,785
Mesa Verde Storm Drain Improvements	-	-	-	440,000
W. 18th St. Storm Drain System	-	653,490	-	653,490
W. 19th St. Storm Drain System	823,390	-	-	823,390
Subtotal Storm Drain Improvements	\$ 2,832,750	\$ 1,830,275	\$ -	\$ 10,916,655
Traffic Operations				
Adams Ave., Fairview Rd, Harbor Blvd. Signal Coord. (SARX)	\$ 25,000	\$ -	\$ -	\$ 100,000
Bear Street Signals	-	-	-	261,250
Citywide Traffic Signal Improvements	-	-	-	850,000
Costa Mesa ITS Improvements	-	1,530,000	-	1,530,000
Fairview Rd / Baker St Signal Modifications (SARX)	-	-	-	25,000
Red Hill Avenue Signal Improvements	-	-	-	275,000
Traffic Signal Installation	-	190,000	-	370,000
Traffic Signal System Upgrade Project	1,000,000	-	-	2,500,000
W. Mesa Verde / Adams Ave Signal Modifications (SARX)	-	-	-	25,000
Subtotal Traffic Operations	\$ 1,025,000	\$ 1,720,000	\$ -	\$ 5,936,250
Curbs and Sidewalks				
New Sidewalks / Missing Link Sidewalks	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
Parkway Improvements	250,000	250,000	250,000	1,500,000
Parkway Reforestation Project	-	-	-	100,000
Sidewalk Repair	50,000	50,000	50,000	300,000
Subtotal Curbs and Sidewalks	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,500,000
TOTAL TRANSPORTATION	\$ 19,961,750	\$ 17,390,425	\$ 7,730,100	\$ 113,394,988

COMMUNITY HEALTH & ENVIRONMENT**Beautification****Parkway and Median Improvements**

Arterial Wall Cost Share Program	\$ 15,000	\$ 15,000	\$ 15,000	\$ 90,000
Broadway Safe Route to School Project	-	-	-	999,600

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Gisler Avenue Bike Trail Landscape	-	-	165,000	-
Neighborhood Entryways	-	-	-	200,000
Harbor Blvd Landscape - 19th St to Gisler Ave	-	-	-	-
Newport Blvd. Landscape - 19th St. to Bristol St.	-	-	1,000,000	-
Street Median Improvement Projects	-	250,000	250,000	250,000
Subtotal Parkway & Median Improvements	\$ 60,000	\$ 1,204,600	\$ 1,430,000	\$ 465,000
Park Improvements				
Brentwood Park Master Plan Implementation	\$ -	\$ -	\$ 250,000	\$ 500,000
Canyon Park - New Restroom	-	-	-	650,000
Canyon Park - Slope Stability Implementation	-	-	250,000	250,000
City Entry Monument Sign - Harbor Boulevard	-	-	50,000	-
Costa Mesa HS Field Design	-	-	1,500,000	-
Davis School Field Design	-	-	500,000	-
Fairview Developmental Center Sports Complex Phase II	-	-	-	500,000
Fairview Park Amphitheater	-	-	-	450,000
Fairview Park Improvements	-	-	-	250,000
Fairview Park Riparian Habitat Phase I	-	-	500,000	-
Fairview Park Wetlands	-	-	-	3,000,000
Fairview Park - Placentia Ave Connector Trail	-	-	400,000	-
Fairview Park Downhill Trail Rehabilitation	-	-	50,000	400,000
Gisler Park - New Picnic Shelter	-	-	-	-
Harper Park - Expand Park	-	-	-	1,250,000
Heller Park - 2 New Lighted Basketball Courts	-	-	-	-
Joann Street Bike Trail Improvements	520,000	-	-	-
Lindbergh Park - 1 New Half Court Basketball Court	-	-	-	-
Lindbergh Park - Expand Park	-	-	-	-
Lions Park (Davis Field) Lighting	-	250,000	-	-
Lions Park Playground and Picnic Shelter	-	-	-	1,200,000
Marina View Park - 1 New Half Court Basketball Court	-	-	-	-
Moon Park - 1 New Half Court Basketball Court	-	-	-	-
Park Monument Signage	-	-	50,000	50,000
Park Security Lighting Replacement	-	-	400,000	400,000
Pinkley Park - 2 New Tennis Courts	-	-	-	-
Smallwood Park Playground and Sports Court	82,889	150,000	-	-
Smallwood Park Security Lighting	-	-	150,000	-
Tanager Park - 2 New Tennis Courts	-	-	-	-
TeWinkle & California Schools Field Design/Phase I Construction	-	-	1,200,000	-
TeWinkle Park - 2 New Half Court Basketball Courts	-	-	-	150,000
TeWinkle Park - 2 New Tennis Courts	-	-	-	-
TeWinkle Park - 2 Sand Volleyball Courts	-	-	-	-
TeWinkle Park - Drainage Swale - North Boundary	-	-	-	400,000
TeWinkle Park - Landscape Buffer North Boundary	-	-	-	300,000
TeWinkle Park - Landscape Median & Crosswalk @Junipero Dr.	-	-	-	250,000
TeWinkle Park - New Restroom - Lake Area	-	-	-	-
TeWinkle Park - New Tot Lot East of Junipero Dr.	-	-	-	-
TeWinkle Park - Presidio Square Restroom Demolition	-	-	-	-
Vista Park - Picnic Shelter	-	-	-	-
Wakeham Park - 2 New Tennis Courts	-	-	-	-
Subtotal Park Improvements	\$ 602,889	\$ 400,000	\$ 5,300,000	\$ 10,000,000

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 14-15	FY 15-16	FY 16-17	Total
Gisler Avenue Bike Trail Landscape	-	-	-	165,000
Neighborhood Entryways	150,000	150,000	150,000	650,000
Harbor Blvd Landscape - 19th St to Gisler Ave	100,000	100,000	100,000	300,000
Newport Blvd. Landscape - 19th St. to Bristol St.	-	-	-	1,000,000
Street Median Improvement Projects	250,000	-	-	1,000,000
Subtotal Parkway & Median Improvements	\$ 515,000	\$ 265,000	\$ 265,000	\$ 4,204,600
Park Improvements				
Brentwood Park Master Plan Implementation	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,250,000
Canyon Park - New Restroom	-	-	-	650,000
Canyon Park - Slope Stability Implementation	-	-	-	500,000
City Entry Monument Sign - Harbor Boulevard	-	-	-	50,000
Costa Mesa HS Field Design	18,000,000	-	-	19,500,000
Davis School Field Design	-	5,000,000	-	5,500,000
Fairview Developmental Center Sports Complex Phase II	2,000,000	2,000,000	1,000,000	5,500,000
Fairview Park Amphitheater	-	-	-	450,000
Fairview Park Improvements	250,000	250,000	250,000	1,000,000
Fairview Park Riparian Habitat Phase I	-	-	-	500,000
Fairview Park Wetlands	1,000,000	1,000,000	1,000,000	6,000,000
Fairview Park - Placentia Ave Connector Trail	-	-	-	400,000
Fairview Park Downhill Trail Rehabilitation	-	-	-	450,000
Gisler Park - New Picnic Shelter	185,000	-	-	185,000
Harper Park - Expand Park	-	-	-	1,250,000
Heller Park - 2 New Lighted Basketball Courts	275,000	-	-	275,000
Joann Street Bike Trail Improvements	-	-	-	520,000
Lindbergh Park - 1 New Half Court Basketball Court	75,000	-	-	75,000
Lindbergh Park - Expand Park	1,300,000	-	-	1,300,000
Lions Park (Davis Field) Lighting	-	-	-	250,000
Lions Park Playground and Picnic Shelter	-	-	-	1,200,000
Marina View Park - 1 New Half Court Basketball Court	-	80,000	-	80,000
Moon Park - 1 New Half Court Basketball Court	-	80,000	-	80,000
Park Monument Signage	50,000	-	-	150,000
Park Security Lighting Replacement	400,000	-	-	1,200,000
Pinkley Park - 2 New Tennis Courts	150,000	-	-	150,000
Smallwood Park Playground and Sports Court	-	-	-	232,889
Smallwood Park Security Lighting	-	-	-	150,000
Tanager Park - 2 New Tennis Courts	-	150,000	-	150,000
TeWinkle & California Schools Field Design/Phase I Construction	3,000,000	4,000,000	3,000,000	11,200,000
TeWinkle Park - 2 New Half Court Basketball Courts	-	-	-	150,000
TeWinkle Park - 2 New Tennis Courts	-	150,000	-	150,000
TeWinkle Park - 2 Sand Volleyball Courts	-	-	150,000	150,000
TeWinkle Park - Drainage Swale - North Boundary	-	-	-	400,000
TeWinkle Park - Landscape Buffer North Boundary	-	-	-	300,000
TeWinkle Park - Landscape Median & Crosswalk @Junipero Dr.	-	-	-	250,000
TeWinkle Park - New Restroom - Lake Area	-	650,000	-	650,000
TeWinkle Park - New Tot Lot East of Junipero Dr.	500,000	-	-	500,000
TeWinkle Park - Presidio Square Restroom Demolition	250,000	-	-	250,000
Vista Park - Picnic Shelter	-	165,000	-	165,000
Wakeham Park - 2 New Tennis Courts	150,000	-	-	150,000
Subtotal Park Improvements	\$ 28,085,000	\$ 14,025,000	\$ 5,900,000	\$ 64,312,889

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Park Maintenance				
Del Mesa Park - Replace Existing Shelter and Concrete	\$ -	\$ 65,000	\$ -	\$ -
Del Mesa Park - Replace Walkway Lights	-	-	45,000	-
Gisler Park - Replace Concrete Service Walkway	-	-	-	75,000
Gisler Park - Replace Existing Shelter	-	65,000	-	-
Heller Park - New Shelter Near Tot Lot	-	-	-	40,000
Heller Park - Replace Security Lighting	-	-	125,000	-
Lions Park - Shelter Replace Roof & Repair Water Damage	-	30,000	-	-
Lions Park - Shelter Replace Walkway Lighting	-	-	60,000	-
Pinkley Park - Tot Lot Improvements	-	-	-	80,000
Shiffer Park - Replace Concrete Sidewalk/Access Path to Cell Tower	-	-	40,000	-
TeWinkle Park - Lake Leak Repairs (Falls & Edges)	-	100,000	-	-
TeWinkle Park - Lake Leak Repairs (Pipelines/Filter)	70,000	-	-	-
Vista Park - New Shelter (Master Plan)	-	-	-	-
Wakeham Park - Remove and Construct Telephone Pole Perimeter	-	-	50,000	-
Wakeham Park - Replace ADA-Approved Surfacing	-	-	30,000	-
Wakeham Park - Replace Playground Equipment	-	-	110,000	-
Wilson Park - Replace Existing Restroom w/Pre-Fabricated	-	-	225,000	-
Wilson Park - Replace Existing Shelter and Concrete	-	75,000	-	-
Various Parks - Remove and Replace Damaged Concrete	-	50,000	50,000	50,000
Various Parks - Resurface Parking Lots	-	25,000	25,000	25,000
Subtotal Park Maintenance	\$ 70,000	\$ 410,000	\$ 760,000	\$ 270,000
Sanitation				
Water Quality				
NPDES Best Management Practices Implementation	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
Subtotal Water Quality	\$ -	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL COMMUNITY HEALTH & ENVIRONMENT	\$ 732,889	\$ 2,064,600	\$ 7,540,000	\$ 10,785,000
LEISURE & COMMUNITY SERVICES				
Community Programs				
Construct Soccer Field	\$ -	\$ -	\$ -	\$ -
Construct Youth Baseball Fields (2)	-	-	-	-
Recreation Use Concept Plans, Various Properties	-	-	50,000	50,000
Subtotal Community Programs	\$ -	\$ -	\$ 50,000	\$ 50,000
TOTAL LEISURE & COMMUNITY SERVICES	\$ -	\$ -	\$ 50,000	\$ 50,000
GENERAL GOVERNMENT SUPPORT				
Facilities Maintenance				
Balearic Center - ADA Upgrades	\$ -	\$ -	\$ 75,000	\$ -
Balearic Center - Electrical Service Distribution	-	45,000	-	-
Balearic Center - Exterior Doors	-	-	-	28,000
Balearic Center - Fire Protection Sprinklers	-	-	115,000	-
Balearic Center - HVAC Unit - Heating Furnace	-	-	-	175,000
Balearic Center - Plumbing Fixtures	-	-	70,000	-
City Hall - Centralized Clock System	-	-	75,000	-
City Hall - Domestic Water Distribution	-	-	-	81,179
City Hall - HVAC Cooling & Generating System	-	-	-	-
City Hall - Paint Exterior	-	-	-	-
City Hall - Plumbing Fixtures	-	-	-	-

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 14-15	FY 15-16	FY 16-17	Total
Park Maintenance				
Del Mesa Park - Replace Existing Shelter and Concrete	\$ -	\$ -	\$ -	\$ 65,000
Del Mesa Park - Replace Walkway Lights	-	-	-	45,000
Gisler Park - Replace Concrete Service Walkway	-	-	-	75,000
Gisler Park - Replace Existing Shelter	-	-	-	65,000
Heller Park - New Shelter Near Tot Lot	-	-	-	40,000
Heller Park - Replace Security Lighting	-	-	-	125,000
Lions Park - Shelter Replace Roof & Repair Water Damage	-	-	-	30,000
Lions Park - Shelter Replace Walkway Lighting	-	-	-	60,000
Pinkley Park - Tot Lot Improvements	-	-	-	80,000
Shiffer Park - Replace Concrete Sidewalk/Access Path to Cell Tower	-	-	-	40,000
TeWinkle Park - Lake Leak Repairs (Falls & Edges)	-	-	-	100,000
TeWinkle Park - Lake Leak Repairs (Pipelines/Filter)	-	-	-	70,000
Vista Park - New Shelter (Master Plan)	75,000	-	-	75,000
Wakeham Park - Remove and Construct Telephone Pole Perimeter	-	-	-	50,000
Wakeham Park - Replace ADA-Approved Surfacing	-	-	-	30,000
Wakeham Park - Replace Playground Equipment	-	-	-	110,000
Wilson Park - Replace Existing Restroom w/Pre-Fabricated	-	-	-	225,000
Wilson Park - Replace Existing Shelter and Concrete	-	-	-	75,000
Various Parks - Remove and Replace Damaged Concrete	50,000	-	-	200,000
Various Parks - Resurface Parking Lots	25,000	-	-	100,000
Subtotal Park Maintenance	\$ 150,000	\$ -	\$ -	\$ 1,660,000
Sanitation				
Water Quality				
NPDES Best Management Practices Implementation	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Subtotal Water Quality	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
TOTAL COMMUNITY HEALTH & ENVIRONMENT	\$ 28,800,000	\$ 14,340,000	\$ 6,215,000	\$ 70,477,489
LEISURE & COMMUNITY SERVICES				
Community Programs				
Construct Soccer Field	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000
Construct Youth Baseball Fields (2)	-	-	-	-
Recreation Use Concept Plans, Various Properties	50,000	-	-	150,000
Subtotal Community Programs	\$ 50,000	\$ -	\$ 1,000,000	\$ 1,150,000
TOTAL LEISURE & COMMUNITY SERVICES	\$ 50,000	\$ -	\$ 1,000,000	\$ 1,150,000
GENERAL GOVERNMENT SUPPORT				
Facilities Maintenance				
Balearic Center - ADA Upgrades	\$ -	\$ -	\$ -	\$ 75,000
Balearic Center - Electrical Service Distribution	-	-	-	45,000
Balearic Center - Exterior Doors	-	-	-	28,000
Balearic Center - Fire Protection Sprinklers	-	-	-	115,000
Balearic Center - HVAC Unit - Heating Furnace	-	-	-	175,000
Balearic Center - Plumbing Fixtures	-	-	-	70,000
City Hall - Centralized Clock System	-	-	-	75,000
City Hall - Domestic Water Distribution	-	-	-	81,179
City Hall - HVAC Cooling & Generating System	4,500,000	-	-	4,500,000
City Hall - Paint Exterior	200,000	-	-	200,000
City Hall - Plumbing Fixtures	-	260,099	-	260,099

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 10-11	FY 11-12	FY 12-13	FY 13-14
City Hall - Replace Roof	-	400,000	-	-
City Hall - Replace Roof on Exterior Walkway Canopy	-	-	95,000	-
City Hall - Wall Finishes / Carpet Finishes	-	-	-	564,000
Communications - Exterior Paint & Abatement	-	-	-	20,000
Communications - Floor Finishes	-	-	-	-
Corp Yard - Automate Front Gate/Security System	-	-	-	45,000
Corp Yard - HVAC Terminal and Package Units	-	40,000	-	-
Corp Yard - Wall Finishes	-	15,000	-	-
Corp Yard Fleet - CNG Fastfill	-	-	150,000	-
Corp Yard Fleet - Electrical Service Distribution	-	43,000	-	-
Corp Yard Fleet - Emergency Generator	-	-	-	90,000
Corp Yard Fleet - Remove 1-2 of 4 UST/Install Above-Ground Tanks	-	-	-	165,000
Corp Yard Fleet - Remove 3-4 of 4 UST/Install Above-Ground Tanks	-	-	-	-
Corp Yard Fleet - Replace Concrete Apron NPDES	-	-	40,000	-
Corp Yard Warehouse - Exterior Doors	-	-	25,000	-
Costa Mesa Tennis Center - Floor Finishes	-	-	-	30,000
Costa Mesa Tennis Center - Fumigate/Repair	-	-	-	30,000
Costa Mesa Tennis Center - Master Plan Improvements	-	30,000	-	-
Costa Mesa Tennis Center - Plumbing Fixtures	-	-	-	9,821
Costa Mesa Tennis Center - Replace Tennis Fencing	-	-	-	-
Costa Mesa Tennis Center - Replace Tennis Lighting	-	-	300,000	-
Downtown Recreation Center - Repair Pool Deck	-	50,000	-	-
Downtown Recreation Center - Repair Pool Plaster	-	100,000	-	-
Downtown Recreation Center - Wall Finishes	-	-	-	-
Fire Station #1 - Replace Backup Generator	-	40,000	-	-
Fire Station #2 - Communications and Security	-	-	-	-
Fire Station #2 - Electrical Service Distribution	-	-	-	-
Fire Station #2 - Interior Doors and Fittings	-	-	-	-
Fire Station #2 - Lighting and Branch Wiring	-	-	-	-
Fire Station #2 - Remove UST/Install Above-Ground Tank	-	-	-	100,000
Fire Station #3 - Fitting and Ceiling Finishes	-	-	-	-
Fire Station #3 - Remove UST/Install Above-Ground Tank	-	-	-	-
Fire Station #3 - Replace Roof	-	-	95,000	-
Fire Station #4 - Repair Concrete Damage at Fire Tower	-	-	85,000	-
Fire Station #4 - Replace/Relocate Stationary Generator	-	-	90,000	-
Fire Station #5 - Exterior Doors	-	-	-	-
Fire Station #6 - Remove UST/Install Above-Ground Tank	-	-	-	-
Mesa Verde Library - Floor Coverings	-	59,000	-	-
Mesa Verde Library - HVAC Replacement	-	25,000	-	-
Mesa Verde Library - Interior Paint/Wall Finishes	-	18,000	-	-
Mesa Verde Library - Plumbing Fixtures	-	28,000	-	-
Neighborhood Comm Ctr - Floor Finishes	-	-	50,000	-
Neighborhood Comm Ctr - Wall Finishes	-	-	-	90,000
Police Station - Domestic Water Distribution	-	-	-	51,574
Police Station - Electrical Services Distribution	-	-	-	-
Police Station - Exterior Painted Surfaces	-	-	-	-
Police Station - HVAC/Cooling Generator	-	-	-	-
Police Station - Lighting and Branch Wiring	-	-	-	2,204,232
Police Station - Other Electrical Systems	-	-	-	210,812
Police Station - Plumbing Fixtures	-	-	-	-

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 14-15	FY 15-16	FY 16-17	Total
City Hall - Replace Roof	-	-	-	400,000
City Hall - Replace Roof on Exterior Walkway Canopy	-	-	-	95,000
City Hall - Wall Finishes / Carpet Finishes	564,000	564,000	564,000	2,256,000
Communications - Exterior Paint & Abatement	-	-	-	20,000
Communications - Floor Finishes	50,000	-	-	50,000
Corp Yard - Automate Front Gate/Security System	-	-	-	45,000
Corp Yard - HVAC Terminal and Package Units	-	-	-	40,000
Corp Yard - Wall Finishes	-	-	-	15,000
Corp Yard Fleet - CNG Fastfill	-	-	-	150,000
Corp Yard Fleet - Electrical Service Distribution	-	-	-	43,000
Corp Yard Fleet - Emergency Generator	-	-	-	90,000
Corp Yard Fleet - Remove 1-2 of 4 UST/Install Above-Ground Tanks	-	-	-	165,000
Corp Yard Fleet - Remove 3-4 of 4 UST/Install Above-Ground Tanks	175,000	-	-	175,000
Corp Yard Fleet - Replace Concrete Apron NPDES	-	-	-	40,000
Corp Yard Warehouse - Exterior Doors	-	-	-	25,000
Costa Mesa Tennis Center - Floor Finishes	-	-	-	30,000
Costa Mesa Tennis Center - Fumigate/Repair	-	-	-	30,000
Costa Mesa Tennis Center - Master Plan Improvements	-	-	-	30,000
Costa Mesa Tennis Center - Plumbing Fixtures	-	-	-	9,821
Costa Mesa Tennis Center - Replace Tennis Fencing	115,000	-	-	115,000
Costa Mesa Tennis Center - Replace Tennis Lighting	-	-	-	300,000
Downtown Recreation Center - Repair Pool Deck	-	-	-	50,000
Downtown Recreation Center - Repair Pool Plaster	-	-	-	100,000
Downtown Recreation Center - Wall Finishes	75,000	-	-	75,000
Fire Station #1 - Replace Backup Generator	-	-	-	40,000
Fire Station #2 - Communications and Security	45,000	-	-	45,000
Fire Station #2 - Electrical Service Distribution	34,500	-	-	34,500
Fire Station #2 - Interior Doors and Fittings	29,000	-	-	29,000
Fire Station #2 - Lighting and Branch Wiring	120,000	-	-	120,000
Fire Station #2 - Remove UST/Install Above-Ground Tank	-	-	-	100,000
Fire Station #3 - Fitting and Ceiling Finishes	77,000	-	-	77,000
Fire Station #3 - Remove UST/Install Above-Ground Tank	135,000	-	-	135,000
Fire Station #3 - Replace Roof	-	-	-	95,000
Fire Station #4 - Repair Concrete Damage at Fire Tower	-	-	-	85,000
Fire Station #4 - Replace/Relocate Stationary Generator	-	-	-	90,000
Fire Station #5 - Exterior Doors	50,000	-	-	50,000
Fire Station #6 - Remove UST/Install Above-Ground Tank	-	150,000	-	150,000
Mesa Verde Library - Floor Coverings	-	-	-	59,000
Mesa Verde Library - HVAC Replacement	-	-	-	25,000
Mesa Verde Library - Interior Paint/Wall Finishes	-	-	-	18,000
Mesa Verde Library - Plumbing Fixtures	-	-	-	28,000
Neighborhood Comm Ctr - Floor Finishes	-	-	-	50,000
Neighborhood Comm Ctr - Wall Finishes	-	-	-	90,000
Police Station - Domestic Water Distribution	-	-	-	51,574
Police Station - Electrical Services Distribution	-	-	315,499	315,499
Police Station - Exterior Painted Surfaces	-	-	185,000	185,000
Police Station - HVAC/Cooling Generator	3,433,489	-	-	3,433,489
Police Station - Lighting and Branch Wiring	-	-	-	2,204,232
Police Station - Other Electrical Systems	-	-	-	210,812
Police Station - Plumbing Fixtures	-	306,754	-	306,754

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Police Station - Replace Backup Generator	-	-	600,000	-
Police Substation - ADA Upgrades	-	-	-	80,000
Police Substation - Wall and Floor Finishes	-	-	-	120,000
Vacant Tree Sites - 1 of 10 Installments of 8,743 Vacant Tree Locations	-	87,500	87,500	87,500
Various Locations - Remove and Replace Damaged Concrete	-	50,000	50,000	50,000
TOTAL GENERAL GOVERNMENT SUPPORT	\$ -	\$ 1,030,500	\$ 2,002,500	\$ 4,232,118
GRAND TOTAL	\$ 3,771,477	\$ 24,092,335	\$ 29,115,540	\$ 39,820,968

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

FISCAL YEAR 2010-2011 through FISCAL YEAR 2016-2017

MAJOR SERVICE CATEGORY

PROGRAM / Project Description	FY 14-15	FY 15-16	FY 16-17	Total
Police Station - Replace Backup Generator	-	-	-	600,000
Police Substation - ADA Upgrades	-	-	-	80,000
Police Substation - Wall and Floor Finishes	-	-	-	120,000
Vacant Tree Sites - 1 of 10 Installments of 8,743 Vacant Tree Locations	87,500	87,500	87,500	525,000
Various Locations - Remove and Replace Damaged Concrete	50,000	-	-	200,000
TOTAL GENERAL GOVERNMENT SUPPORT	\$ 9,740,489	\$ 1,368,353	\$ 1,151,999	\$ 19,525,959
GRAND TOTAL	\$ 58,552,239	\$ 33,098,778	\$ 16,097,099	\$ 204,548,436





COSTA MESA REDEVELOPMENT AGENCY

The Costa Mesa Redevelopment Agency (RDA) was established by Ordinance No. 72.2 of the Costa Mesa City Council and adopted on January 17, 1972, pursuant to the Community Redevelopment Law of California, as codified in Section 33000 of the California Health and Safety Code.

The principal objectives of the Agency are to prepare and carry out plans for the improvement, rehabilitation and development of blighted areas within the defined boundaries of the redevelopment area. The principal project of the Agency is known as the Downtown Redevelopment Project, which was approved by Ordinance No. 73-44 at the meeting of the Costa Mesa City Council on December 24, 1973. The plan was amended to add area No. 2 by Ordinance No. 77-27 approved on July 5, 1977. Ordinance No. 77-36 approved August 1, 1977, amended the plan to resolve inconsistencies between the plan and the City's General Plan and improve the procedures for processing combined Agency and City permits. Ordinance No. 80-22 approved on November 17, 1980, amended the plan to add area No. 3.

Although the Redevelopment Agency, on February 15, 2005, voted to discontinue the expansion of the Costa Mesa Downtown Project Area along West 19th Street, the City created Master Urban Plans for the Westside and south Bristol Street, which provide additional opportunities for private redevelopment to occur within the designed areas. With only five years remaining for the conclusion of the Downtown Project Area in 2014, the Agency may continue to collect tax increment funds through 2024 to amortize and pay off the remaining debt.

The FY 10-11 preliminary budget continues funding for most of the administrative functions at similar levels as the FY 09-10 budget. The Agency's Low/Mod Programs include the Single-Family Rehabilitation Loan and Grants Program and the Neighborhood Stabilization Program. Funds remaining, after the above existing programs are funded, are reserved for future affordable housing projects.



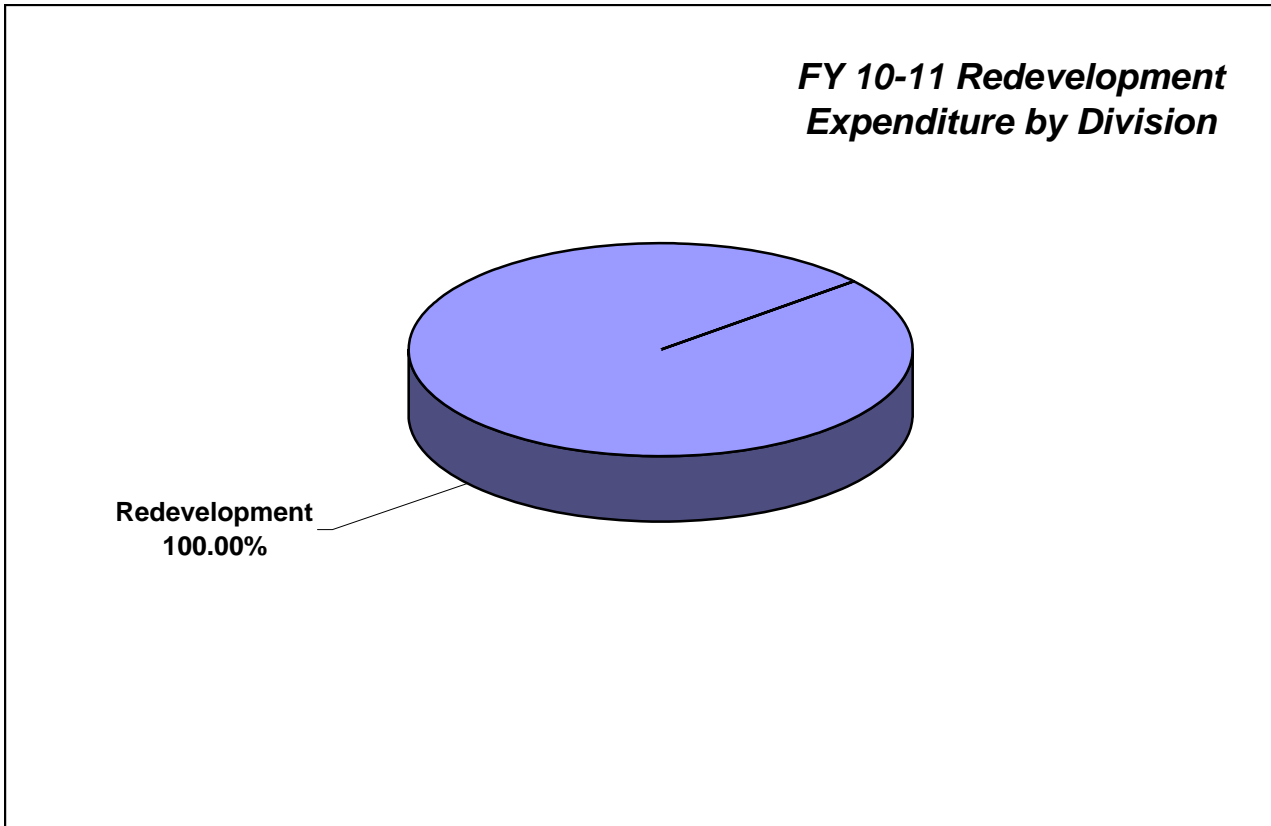
REDEVELOPMENT AGENCY
FOUR-YEAR PERSONNEL SUMMARY
BY DEPARTMENT/DIVISION, BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary
<u>Redevelopment - 11400</u>				
Assistant City Manager	-	-	0.05	0.05
Dev Svcs Director - Deputy City Manager	0.20	0.25	0.25	0.25
Neighborhood Improvement Manager	0.15	0.15	0.15	0.15
Management Analyst	0.65	0.75	0.75	0.75
Executive Secretary	0.60	0.60	0.60	0.60
<i>Subtotal Redevelopment Admin - 60100</i>	1.60	1.75	1.80	1.80
Management Analyst	2.12	1.22	1.38	1.38
Office Specialist II	0.58	0.58	0.58	0.58
<i>Subtotal RDA Low/Mod Projects - 60300</i>	2.70	1.80	1.96	1.96
Assistant City Manager	-	-	0.04	0.04
Neighborhood Improvement Manager	0.30	0.30	0.30	0.30
Management Analyst	0.25	0.25	0.25	0.25
Executive Secretary	0.15	0.15	0.20	0.20
<i>Subtotal RDA Low/Mod Admin - 60500</i>	0.70	0.70	0.79	0.79
TOTAL DEPARTMENT	5.00	4.25	4.55	4.55

Note: The positions shown here are housed in the City Manager's Office and Development Services. This schedule reflects those portions funded by RDA funds.

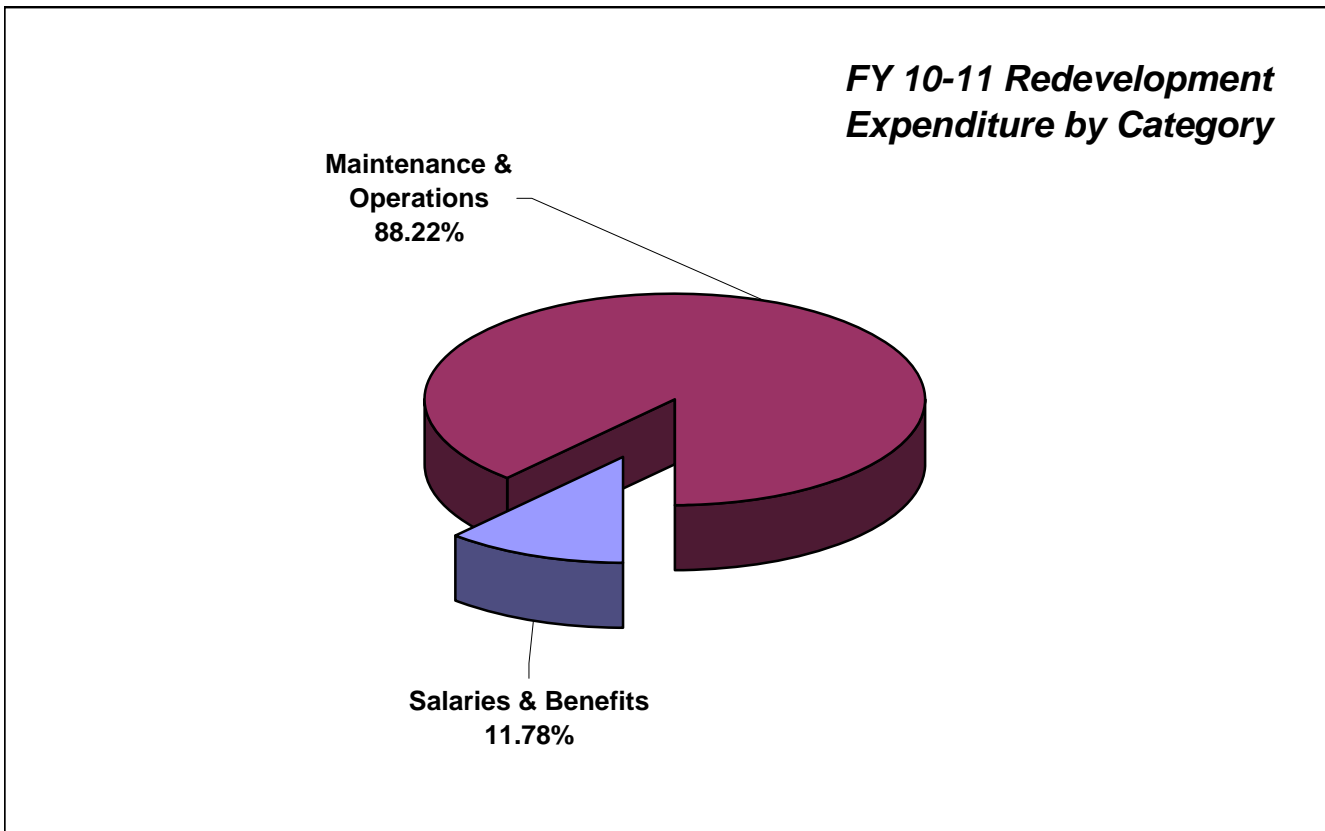
**REDEVELOPMENT AGENCY
EXPENDITURE SUMMARY BY DIVISION**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
<u>Expenditure by Division:</u>					
Redevelopment - 11400	\$ 2,894,636	\$ 4,020,781	\$ 4,846,820	\$ 4,526,696	-6.60%
Total Expenditures	\$ 2,894,636	\$ 4,020,781	\$ 4,846,820	\$ 4,526,696	-6.60%



**REDEVELOPMENT AGENCY
EXPENDITURE SUMMARY BY CATEGORY/FUNDING SOURCE**

	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent Change</u>
<u>Expenditure by Category:</u>					
Salaries & Benefits	\$ 441,784	\$ 505,442	\$ 556,362	\$ 533,329	-4.14%
Maintenance & Operations	2,452,852	3,515,339	4,290,458	3,993,367	-6.92%
Total Expenditures	\$ 2,894,636	\$ 4,020,781	\$ 4,846,820	\$ 4,526,696	-6.60%



	<u>FY 07-08 Actual</u>	<u>FY 08-09 Actual</u>	<u>FY 09-10 Adopted</u>	<u>FY 10-11 Preliminary</u>	<u>Percent of Total</u>
<u>Funding Sources:</u>					
RDA Debt Service Fund - 370	\$ 1,658,652	\$ 2,530,192	\$ 3,229,878	\$ 3,229,803	71.35%
RDA Low & Mod. Hsg. Fund - 471	928,943	1,129,420	1,151,316	864,611	19.10%
RDA Downtown Projects Fund - 472	307,041	361,168	465,626	432,282	9.55%
Total Funding Sources	\$ 2,894,636	\$ 4,020,781	\$ 4,846,820	\$ 4,526,696	100.00%

REDEVELOPMENT AGENCY
EXPENDITURE SUMMARY BY ACCOUNT

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Fund 370						
Subtotal Salaries & Benefits		\$ -	\$ -	\$ -	\$ -	0%
Financial & Information Svcs	530500	\$ 7,008	\$ 8,794	\$ 7,000	\$ 7,000	0%
Principal Payments	535100	475,000	485,000	909,769	957,698	5%
Interest Payments	535200	1,176,644	1,136,399	1,092,414	1,044,410	-4%
Operating Transfers Out	595100	-	900,000	1,220,695	1,220,695	0%
Subtotal Maintenance & Operations		\$ 1,658,652	\$ 2,530,192	\$ 3,229,878	\$ 3,229,803	0%
Subtotal Fixed Assets		\$ -	\$ -	\$ -	\$ -	0%
Total Fund 370 Expenditures		\$ 1,658,652	\$ 2,530,192	\$ 3,229,878	\$ 3,229,803	0%
Fund 471						
Regular Salaries - Non Sworn	501200	\$ 173,469	\$ 189,475	\$ 208,458	\$ 207,982	0%
Regular Salaries - Part time	501300	-	587	-	-	0%
Overtime	501400	994	556	700	1,200	71%
Vacation/Comp. Time Cash Out	501600	586	-	-	-	0%
Holiday Allowance	501700	457	467	350	350	0%
Separation Pay-Off	501800	336	-	-	-	0%
Other Compensation	501900	2,540	4,447	4,737	5,008	6%
Cafeteria Plan	505100	22,654	24,360	28,799	29,101	1%
Medicare	505200	2,632	2,687	3,102	3,106	0%
Retirement	505300	37,223	38,979	40,676	43,446	7%
Professional Development	505500	3,661	4,336	7,953	3,318	-58%
Employer Contr.Retirees' Med.	506100	1,736	1,892	9,380	955	-90%
Subtotal Salaries & Benefits		\$ 246,289	\$ 267,787	\$ 304,155	\$ 294,466	-3%
Stationery and Office	510100	\$ 2,668	\$ 1,481	\$ 2,300	\$ 2,300	0%
Multi-Media, Promotions and Subs	510200	-	-	500	-	-100%
Small Tools and Equipment	510300	606	77	1,350	1,350	0%
Postage	520100	876	1,596	1,650	1,600	-3%
Legal Advertising/Filing Fees	520200	-	-	500	2,000	300%
Advertising and Public Info.	520300	1,161	899	1,950	800	-59%
Mileage Reimbursement	520600	35	230	300	500	67%
Board Member Fees	520800	-	-	600	600	0%
Office Furniture	525600	-	-	250	250	0%
Office Equipment	525700	-	-	250	250	0%
Consulting	530200	20,689	36,548	87,519	73,990	-15%
Legal	530300	37,778	9,547	62,500	90,000	44%
Financial & Information Svcs	530500	4,805	4,165	20,000	6,000	-70%
Central Services	535800	5	462	1,000	550	-45%
Relocation	545100	-	-	20,000	15,000	-25%
Assistance	545300	614,031	806,630	646,492	374,955	-42%
Subtotal Maintenance & Operations		\$ 682,654	\$ 861,633	\$ 847,161	\$ 570,145	-33%
Subtotal Fixed Assets		\$ -	\$ -	\$ -	\$ -	0%
Total Fund 471 Expenditures		\$ 928,943	\$ 1,129,420	\$ 1,151,316	\$ 864,611	-25%

REDEVELOPMENT AGENCY
EXPENDITURE SUMMARY BY ACCOUNT

Account Description	Account Number	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
Fund 472						
Regular Salaries - Non Sworn	501200	\$ 137,899	\$ 161,469	\$ 173,532	\$ 169,431	-2%
Regular Salaries - Part time	501300	-	420	-	-	0%
Overtime	501400	457	343	-	-	0%
Accrual Payoff - Excess Maximum	501500	-	88	-	-	0%
Holiday Allowance	501700	366	561	-	-	0%
Separation Pay-Off	501800	-	8,960	-	-	0%
Other Compensation	501900	4,709	5,481	5,572	5,551	0%
Cafeteria Plan	505100	16,126	19,168	20,292	20,952	3%
Medicare	505200	2,051	2,484	2,597	2,537	-2%
Retirement	505300	28,549	33,756	34,152	35,674	4%
Professional Development	505500	3,146	2,087	8,253	3,023	-63%
Auto Allowance	505600	815	1,224	-	-	0%
Employer Contr.Retirees' Med.	506100	1,378	1,615	7,808	1,694	-78%
Subtotal Salaries & Benefits		\$ 195,495	\$ 237,655	\$ 252,207	\$ 238,863	-5%
Stationery and Office	510100	\$ -	\$ -	\$ 1,500	\$ 1,500	0%
Multi-Media, Promotions and Subs	510200	-	58	2,700	2,700	0%
Small Tools and Equipment	510300	-	-	750	750	0%
Postage	520100	124	50	300	300	0%
Legal Advertising/Filing Fees	520200	399	-	1,000	1,000	0%
Advertising and Public Info.	520300	2,942	-	1,000	1,000	0%
Mileage Reimbursement	520600	9	-	200	200	0%
Board Member Fees	520800	-	-	600	600	0%
Office Furniture	525600	-	-	500	500	0%
Office Equipment	525700	-	-	200	200	0%
Employment	530100	-	-	1,000	1,000	0%
Consulting	530200	685	12,240	50,000	25,000	-50%
Legal	530300	3,999	2,835	25,000	25,000	0%
Financial & Information Svcs	530500	11,221	8,659	15,000	15,000	0%
Central Services	535800	159	363	-	-	0%
Operating Transfers Out	595100	92,009	99,309	113,669	118,669	4%
Subtotal Maintenance & Operations		\$ 111,546	\$ 123,513	\$ 213,419	\$ 193,419	-9%
Subtotal Fixed Assets		\$ -	\$ -	\$ -	\$ -	0%
Total Fund 472 Expenditures		\$ 307,041	\$ 361,168	\$ 465,626	\$ 432,282	-7%
Total Expenditures		\$ 2,894,636	\$ 4,020,781	\$ 4,846,820	\$ 4,526,696	-7%

REDEVELOPMENT AGENCY
EXPENDITURE SUMMARY BY PROGRAM

	FY 07-08 Actual	FY 08-09 Actual	FY 09-10 Adopted	FY 10-11 Preliminary	Percent Change
<u>Redevelopment Admin - 60100</u>					
Salaries & Benefits	\$ 195,495	\$ 237,655	\$ 252,207	\$ 238,863	-5%
Maintenance & Operations	1,770,198	2,653,706	3,443,297	3,423,222	-1%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Redevelopment Admin</i>	\$ 1,965,693	\$ 2,891,360	\$ 3,695,504	\$ 3,662,085	-1%
<u>RDA Low/Mod Projects - 60300</u>					
Salaries & Benefits	\$ 167,658	\$ 166,173	\$ 192,228	\$ 186,081	-3%
Maintenance & Operations	637,910	826,613	695,742	438,305	-37%
Fixed Assets	-	-	-	-	0%
<i>Subtotal Low/Mod Projects</i>	\$ 805,568	\$ 992,787	\$ 887,970	\$ 624,386	-30%
<u>RDA Low/Mod Admin - 60500</u>					
Salaries & Benefits	\$ 78,631	\$ 101,614	\$ 111,927	\$ 108,385	-3%
Maintenance & Operations	44,744	35,020	151,419	131,840	-13%
Fixed Assets	-	-	-	-	0%
<i>Subtotal RDA Low/Mod Admin</i>	\$ 123,376	\$ 136,634	\$ 263,346	\$ 240,225	-9%
Total Expenditures	\$ 2,894,636	\$ 4,020,781	\$ 4,846,820	\$ 4,526,696	-7%

Thank you to the following staff members for their contribution in preparing the
Fiscal Year 2010-2011 Budget:

Budget Staff:

Sheri Sanders

Departmental Budget Liaisons:

Bryan Glass	Police
Barbara Marcosa	Fire
Alma Penalosa	Community Development
Carol Proctor	City Council/City Manager's Office
Jocelyn Schamber	Public Services
Donna Theriault	Administrative Services
Hilda Veturis	Development Services

Additional Assistance From:

John Aguilar	Maintenance Services
Victoria Barner	Information Technology
Dane Bora	Telecommunications/Cable TV
Willa Bouwens-Killeen	Planning
Thanh Bui	Information Technology
Anna Dolewski	Finance/Payroll
Julie Folcik	City Clerk's Office
Scheralee Ford	Police
Deborah Freeland	Maintenance Services
Les Gogerty	Police
Bruce Hartley	Maintenance Services
Cheryl Helwig	Public Services
Rick Kirkbride	Information Technology
Kasama Lee	Human Resources
Brad Long	Telecommunications/Cable TV
Doug Lovell	Maintenance Services
Lisa McPherson	Recreation
Ernesto Munoz	Engineering
Lance Nakamoto	Human Resources
Khanh Nguyen	Building Safety
Colleen O'Donoghue	Finance
Jana Ransom	Recreation
Steve Ridgway	Maintenance/Fleet Services
Kelly Shelton	City Manager's Office
Ron Smith	Police
Jennifer Sommers	Risk Management
Marian Stueve	Maintenance Services
Anna Tellez	Telecommunications
Kathy Ulrich	Finance Administration
Bill Verderber	Information Technology
Debra Yasui	Risk Management

Central Services (Printing & Graphics):

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