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**AGENDA  
CITY OF COSTA MESA  
MEETING OF THE ANIMAL SERVICES COMMITTEE**

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**MARCH 22, 2023  
IN-PERSON – CITY HALL, COMMUNITY ROOM  
5:30 P.M. MEETING**

Due to the Governor’s COVID State of Emergency, declaration ending on February 28, 2023, Committee meetings will return to being held in person at City Hall. If you would like to participate in this meeting, you can participate via the following options:

1. In-person at Costa Mesa City Hall – Community Room.
2. Members of the public who wish to make a comment on a specific agenda item, may submit your comment via email to Parks and Community Services Department staff at [Laura.Fautua@costamesaca.gov](mailto:Laura.Fautua@costamesaca.gov). Comments received by 12:00 p.m. on the date of the meeting will be provided to the Commission Members, made available to the public, and will part of the meeting record.
3. The City of Costa Mesa aims to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is currently provided, the Clerk’s office will attempt to accommodate in a reasonable manner. Please contact the City Clerk’s office 24 hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible 714-754-5225 or at [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov).

El objetivo de la Ciudad de Costa Mesa es cumplir con la ley de Estadounidenses con Discapacidades (ADA) en todos los aspectos. Si como asistente o participante en esta reunión, usted necesita asistencia especial, más allá de lo que actualmente se proporciona, la oficina del Secretario de la Ciudad intentara de complacer en una forma razonable. Favor de comunicarse con la oficina del Secretario de la Ciudad con 24 horas de anticipación para informarnos de sus necesidades y determinar si alojamiento es realizable al 714-754-5225 o [cityclerk@costamesaca.gov](mailto:cityclerk@costamesaca.gov).

**ANIMAL SERVICES COMMITTEE  
REGULAR MEETING  
City Hall, Community Room – 77 Fair Drive  
March 22, 2023 - 5:30 P.M.**

**VOTING MEMBERS:**

Diana Gardiner  
Lisa A. Harker  
Christina Poulos  
Angela Minjares  
Steve Parker  
Jennifer Tanaka  
Becca Walls

**CITY COUNCIL LIAISONS:**

Mayor John Stephens  
Councilmember Don Harper

**CITY STAFF LIAISONS:**

Jessica Torrejon, Recreation Coordinator  
Tracy Habiger, Assistant Recreation  
Supervisor

**ALTERNATE:**

Emily Cummings-Nelson  
Elise Gates

**AGENDA:**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS**

(Speakers will be limited to two minutes for items *not* on the agenda. The total time allotted for Public Comments will be ten minutes.)

**COMMITTEE MEMBER AND LIAISON COMMENTS**

(Accounts of what members have accomplished; offering a chance for the entire committee to be informed of related involvements of the members outside of the Committee work. Comments are limited to 3 minutes, or as otherwise directed.)

1. **APPROVAL OF THE January 25, 2023 MEETING MINUTES** (Please note: Committee members may legally approve minutes of meetings that took place before they were appointed, or on meetings, they did not attend.)
2. **OLD BUSINESS:** None
3. **NEW BUSINESS**
  - a. Costa Mesa Foundation Account Funds
  - b. Scope of Services Highlights for a Request for Proposals for Animal Services
4. **WORKING GROUP UPDATES**
  - a. Beekeeping Ordinance
  - b. Community Outreach
  - c. Events & Education
5. **MONTHLY REPORTS**
  - a. Animal Care Services Statistics
    - i. January 2023
    - ii. February 2023

**6. ADJOURNMENT**

**NEXT REGULAR MEETING: Next Meeting is May 24, 2023, 5:30pm**

Any writings or documents provided to a majority of the committee members regarding any item on this agenda will be made available for public inspection on the City's website at [www.costamesaca.gov](http://www.costamesaca.gov). In addition, such writings and documents may be posted, whenever possible, and as part of the agenda, on the City's website at [www.costamesaca.gov](http://www.costamesaca.gov). Please note that records submitted by the public will not be redacted in any way and will be posted online as submitted, including any personal contact information.