



MINUTES OF THE REGULAR MEETING OF THE ACTIVE TRANSPORTATION COMMITTEE

May 3, 2023

These meeting minutes represent an “action minute” format. The Active Transportation Committee of the City of Costa Mesa, California met in a regular session at 5:00 p.m. on Wednesday, May 3, 2023.

1. CALL TO ORDER

Committee Member David Martinez called the meeting to order at 5:09 p.m.

2. ROLL CALL

Committee Members Present: Vice Chair Bridget Gleason
Member Bryan Estrada
Member Richard Huffman II
Member David Martinez
Member Jennifer Vavra
Member Trace Yulie

Committee Members Not Present: Chair Ralph Taboada
Member Andrew Barnes
Member Flo Martin
Member Jimmy Vivar

Alternate Committee Members: Alternate Member Robert Morse (promoted to voting member at beginning of meeting for a quorum)

City Council Liaison(s) Present: Council Member Arlis Reynolds

Newport-Mesa Unified School District Liaison/Representative: Shelley Humphrey

Chamber of Commerce Liaison: Vacant

Staff Present: Raja Sethuraman, Public Works Director
Jennifer Rosales, Transportation Services Manager
Brett Atencio Thomas, Active Transportation Coordinator

3. PUBLIC COMMENTS

a. None.

4. APPROVAL OF MINUTES

a. Meeting on April 5, 2023

1. Alternate Member Morse moved to approve the April minutes. Motion seconded by Member Gleason.
2. Motion passed (4 yes, 2 abstain).

5. OLD BUSINESS

a. Active Transportation Projects – Oral Staff Update

1. Active Transportation Coordinator Brett Atencio Thomas provided an update on two bike racks installed. He indicated that Wilson Street striping was nearing completion and new sharrows installed on Tustin Avenue from 15th Street to 17th Street and on Royal Palm Drive from Adams Avenue to Baker Street. Mr. Thomas noted that sharrows will be installed on Golf Course Drive and provided an update on the Fairview Road Active Transportation Project. Mr. Thomas noted that pre-construction meetings for the Placentia Avenue and 19th Street Active Transportation Improvements were scheduled in May, along with pre-construction meetings for W 18th Street at Lions Park HAWK, Wilson Park HAWK, and 19th Street at Wallace Avenue pedestrian signal.
2. Bicycle Wayfinding Signage – Consultant Presentation
 - Ryan Johnson, Alta Planning, provided a presentation on the Bicycle Wayfinding Signage project which is nearing completion.
 - Discussion ensued.
 - i. Member Vavra expressed favor for signs along Placentia Avenue to direct riders towards the beach.
 - ii. Alternate Member Morse inquired about the potential for advertising on the back side of signs.
 - iii. Council Member Reynolds inquired about the future budget for additional signage.
 - iv. Member Estrada inquired about the selection process of wayfinding destinations and sign placement.
 - v. Council Member Reynolds expressed favor of Swan Drive as border between Mesa Verde and Fairview Park and noted that signs shouldn't be placed on Fairview Park off-street trails.
 - vi. Staff noted that the project is nearing completion and that the presentation would be provided to committee members and the sign locations and content matrix would be provided to committee members for review and any additional comments to be submitted within one week of receiving matrix.

b. Earth Day Event Summary

1. Mr. Thomas and event volunteers provided a recap of the April 22 Earth Day Festival.

2. Discussion ensued.
 - Member Vavra suggested a post card with an event map and city resource information for future events.
- c. 2023 Bike to School Day Events
 1. Mr. Thomas provided an update on the six Bike to School Day events held on May 3, along with the seven additional events planned for May 10.
 2. Committee Members who volunteered provided updates on the events.
 3. Discussion ensued.
 - Vice Chair Gleason discussed the need for bike parking at schools.
 - NMUSD Liaison Shelly Humphrey indicated that bike parking could be implemented by NMUSD Facilities Maintenance. She requested increased communication with NMUSD for future Bike to School events.
 - Public Works Director Raja Sethuraman indicated that the meet-up location for Paularino School could be modified to encourage increased participation. Member Huffman suggested a potential open streets-like format for Paularino School events.

6. NEW BUSINESS

- a. None.

7. AD HOC SUBCOMMITTEE REPORTS

- a. Active Transportation Projects Ad Hoc Subcommittee
 1. No updates.
- b. Economic Growth Ad Hoc Subcommittee
 1. No updates.
- c. Education and Safety Training Ad Hoc Subcommittee
 1. Council Member Reynolds provided an update on the bicycle festival to provide bike safety skills training at Estancia High School on May 27.
 2. Jenny Vivar volunteered to host a booth at the event.
- d. Open Streets Ad Hoc Subcommittee
 1. Vice Chair Gleason provided an update on meeting with City staff to discuss the outreach process.
- e. Pedestrian Master Plan Ad Hoc Subcommittee
 1. None.

8. COMMITTEE MEMBER COMMENTS

- a. Member Yulie discussed League of American Cyclists training and league materials.
- b. Member Martinez announced the upcoming May 21 CicLAvia Mini in Watts and spoke in favor of updates to bicycle infrastructure on Wilson Street.
- c. Vice Chair Gleason noted that the easiest routes to take by bicycle vary.

9. CITY COUNCIL LIAISON COMMENTS (3 MINUTES EACH)

Council Member Reynolds requested continued educational videos development by the City. Ms. Reynolds announced an upcoming meeting with Caltrans and City Staff on Newport Boulevard and a potential future site walk. She spoke in favor of the Berkeley SafeTrec Street Stories as a feedback survey tool.

10. STAFF COMMENTS


- a. Public Works Director Raja Sethuraman noted upcoming federal grant opportunities through OCTA and potential applications for Adams Avenue Active Transportation Improvements from Harbor Boulevard to Fairview Road and potential active transportation improvements to the Fairview Bridge over SR-55.
- b. Transportation Services Manager Jennifer Rosales provided updates on the Clean Mobility Options Grant for an on-demand electric shuttle service.
- c. Active Transportation Coordinator Brett Atencio Thomas provided an update on Safe Routes to School Action Plan Grant.

11. NEXT MEETING – June 7, 2023

12. ADJOURNMENT

The meeting adjourned at 6:52 p.m.

Submitted by:



Bridget Gleason, Vice Chair