



## MINUTES OF THE REGULAR MEETING OF THE ACTIVE TRANSPORTATION COMMITTEE

June 7, 2023

These meeting minutes represent an “action minute” format. The Active Transportation Committee of the City of Costa Mesa, California met in a regular session at 5:00 p.m. on Wednesday, June 7, 2023.

### 1. CALL TO ORDER

Chair Taboada called the meeting to order at 5:00 p.m.

### 2. ROLL CALL

Committee Members Present: Chair Ralph Taboada  
Vice Chair Bridget Gleason  
Member Andrew Barnes  
Member Bryan Estrada  
Member Richard Huffman II  
Member Flo Martin  
Member David Martinez  
Member Jimmy Vivar  
Member Trace Yulie

Committee Members Not Present: Member Jennifer Vavra

Alternate Committee Members Present: Alternate Member Robert Morse

City Council Liaison(s) Present: Council Member Arlis Reynolds

Newport-Mesa Unified School  
District Liaison/Representative: Shelley Humphrey (not present)

Chamber of Commerce Liaison: Vacant

Staff Present: Raja Sethuraman, Public Works Director  
Jennifer Rosales, Transportation Services Manager  
Brett Atencio Thomas, Active Transportation Coordinator

### 3. PUBLIC COMMENTS

a. None.

#### 4. APPROVAL OF MINUTES

##### a. Meeting on May 3, 2023

1. Member Martinez moved to approve the May minutes. Motion seconded by Member Vivar.
2. Motion passed (5 yes, 3 abstain).

#### 5. OLD BUSINESS

##### a. Fairview Road Active Transportation Improvements – Consultant Presentation

1. The consultant team from Toole Design Group was introduced:
  - Daniel David, Project Manager, Adam Vest, Principal in Charge, and Trevor Lien, Engagement Lead.
2. Toole Design presented the concept design plans for the Fairview Road Active Transportation Improvements Project.
  - Discussion ensued.
    - i. Member Estrada inquired about the Master Plan of Arterial Highways (MPAH) process with the Orange County Transportation Authority.
    - ii. Member Estrada noted the connection between Fairview Road and the Class I facility on the north side of the intersection with Fair Drive. Mr. Estrada inquired about the location of the bike lane at right turn pockets.
      - Mr. Vest discussed MUTCD standards.
    - iii. Member Huffman noted the existing conditions of bicycle facilities at Fairview Road and Fair Drive.
    - iv. Member Estrada inquired about the proposed auxiliary space.
      - Mr. David noted the benefits of the proposed auxiliary space.
    - v. Member Estrada inquired about the bus boarding islands.
      - Active Transportation Coordinator Brett Atencio Thomas noted the benefits of bus boarding islands.
    - vi. Member Martinez expressed interest in Dutch style intersections, bulb outs, and bus boarding islands. Mr. Martinez inquired about the connection from Fairview Road to Newport Blvd.
      - Staff noted that the conceptual plans will tie into the design for Newport Boulevard improvements.
    - vii. Member Yulie spoke in favor for lowering speeds along the corridor.
    - viii. Vice Chair Gleason inquired about the proposed removal of the median at Avocado Street.
      - Mr. David noted the pinch point in the roadway and the existing median limiting a bicycle facility improvement.

- ix. Member Vivar inquired about the materials at the proposed pedestrian refuge and the inclusion of LPIs at crossing points.
    - Staff noted proposed design and operations at intersections.
  - x. Council Member Reynolds inquired about speed limits and crossing at Wake Forest Road.
    - Staff commented on speed limits and process for locating signalized crossings on the corridor.
  - xi. Member Huffman spoke in favor of a pedestrian push button in the refuge island.
  - xii. Member Huffman inquired about high visibility crosswalks along the corridor and the potential of a two-way cycle track.
    - Mr. Vest noted details regarding crosswalks and the complications of two-way separated bike along this corridor.
  - xiii. Ms. Rosales provided information about the next steps and the public outreach meeting scheduled for June 28.
- b. 2023 Bike to School Day Events
1. Mr. Thomas and Committee members who volunteered discussed the six Bike to School Day events held on May 10.
  2. Discussion ensued with various comments on bicycle helmets, students walking with the group, and the locations of meeting points.

## **6. NEW BUSINESS**

- c. Active Transportation Education and Engagement
1. Mr. Thomas provided an update on active transportation education and engagement initiatives planned and underway throughout the city as well as background on the Request for Proposals (RFP) for the Bicycle Safety Education at Twenty Schools CIP Project.
  2. Discussion ensued with comments on the evergreen nature of the Bicycle Safety Education Program and accounting for technological advancements in biking.

## **7. AD HOC SUBCOMMITTEE REPORTS**

- a. Education and Safety Training Ad Hoc Subcommittee
1. Council Member Reynolds provided updates on the Walk and Roll festival.

## **8. CITY COUNCIL LIAISON COMMENTS (3 MINUTES EACH)**

Council Member Reynolds yielded her time based on her comments for the Active Transportation Projects Ad Hoc Subcommittee.

## **9. NEXT MEETING – August 2, 2023 (August meeting was cancelled).**

**10. ADJOURNMENT**

The meeting adjourned at 7:02 p.m.

**Submitted by:**

  
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RALPH TABOADA, CHAIR  
ACTIVE TRANSPORTATION COMMITTEE