



## MINUTES OF THE REGULAR MEETING OF THE ACTIVE TRANSPORTATION COMMITTEE

April 5, 2023

These meeting minutes represent an “action minute” format. The Active Transportation Committee of the City of Costa Mesa, California met in a regular session at 5:04 p.m. on Wednesday, April 5, 2023.

### 1. CALL TO ORDER

Chair Ralph Taboada called the meeting to order at 5:01 p.m.

### 2. ROLL CALL

Committee Members Present: Chair Ralph Taboada  
Vice Chair Bridget Gleason  
Member Andrew Barnes  
Member Richard Huffman II  
Member Flo Martin  
Member Jennifer Vavra  
Member Jimmy Vivar  
Member Trace Yulie

Committee Members Not Present: Member Bryan Estrada  
Member David Martinez

Alternate Committee Members: Alternate Member Robert Morse

City Council Liaison(s) Present: Council Member Arlis Reynolds

Newport-Mesa Unified School District Liaison/Representative: Shelley Humphrey (not present)

Chamber of Commerce Liaison: Brent Stoll (not present)

Staff Present: Raja Sethuraman, Public Works Director  
Jennifer Rosales, Transportation Services Manager  
Brett Atencio Thomas, Active Transportation Coordinator

### 3. PUBLIC COMMENTS

1. Community Member Tom Arnold thanked staff and Committee members for their time and commitment.

#### **4. APPROVAL OF MINUTES**

- a. Meeting on March 1, 2023
  - 1. Flo Martin moved to approve the March minutes. Motion seconded by Vice Chair Gleason.
  - 2. Motion passed (7 yes, 1 abstain).

#### **5. OLD BUSINESS**

- a. Active Transportation Projects – Oral Staff Update
  - 1. Transportation Services Manager Jennifer Rosales announced the Outstanding Transportation Project Award to be awarded to the Randolph Avenue Parking and Multi-Modal Improvements Project from the Orange County Chapter of the American Society of Civil Engineers.
  - 2. Ms. Rosales provided an update on the Request a Bike Rack Webpage launched on March 15. Ms. Rosales summarized the Citywide Bicycle Wayfinding public outreach meeting and next steps.
  - 3. Ms. Rosales provided an update on the Baker-Placentia-Victoria-19th TSSP Project including two new LPIs installed at both signalized Estancia High School intersections, and 24 remaining LPIs, 19 video detection cameras and 6 Emergency Vehicle Preemption units set for installation.
  - 4. Additional updates were provided on West 19<sup>th</sup> Street, Placentia Avenue, and Pedestrian/HAWK signal projects entering the construction phase.
  - 5. An update was provided on the Adams Avenue/Pinecreek Intersection Improvements: 100% design completed and submitted to Caltrans for review.
    - Public Works Director Raja Sethuraman provided updates on Adams Avenue/Pinecreek construction costs and the Wilson Street paving and striping timeline.
  - 6. Council Member Reynolds inquired about how the Committee can assist in the large number of projects entering the construction phase. Ms. Rosales suggested outreach support from Committee members via talking to community members about the value of the projects when they are out in the community.
- b. FY 23-24 Active Transportation Improvement Projects
  - 1. Chair Taboada reviewed the letter and list of ATP CIP FY 23-24 projects recommended by the Active Transportation Plan Ad Hoc Subcommittee that was sent to the Committee with the meeting agenda packet.
  - 2. Discussion ensued about timing.

#### **6. NEW BUSINESS**

- a. 2023 Bike to School Day Events
  - 1. Active Transportation Coordinator Brett Atencio Thomas provided an update on Bike to School Day Events scheduled for May 3 and May 10.
  - 2. Mr. Thomas announced the 11 confirmed schools participating and requested volunteers.

b. 2023 Earth Day Event

1. Mr. Thomas provided an update on the second annual Costa Mesa Earth Day Event scheduled for Saturday, April 22 from 10:00 a.m. to 2:00 p.m. and requested volunteers.

**7. AD HOC SUBCOMMITTEE REPORTS (3 MINUTES EACH)**

- a. Active Transportation Projects Ad Hoc Subcommittee
  1. No updates beyond what was presented in Item 5.b.
- b. Economic Growth Ad Hoc Subcommittee
  1. No updates.
- c. Education and Safety Training Ad Hoc Subcommittee
  1. Member Barnes provided an update on the upcoming bicycle festival to provide bike safety skills training at Estancia High School on May 27.
- d. Open Streets Ad Hoc Subcommittee
  1. Chair Taboada discussed plans to meet with City staff before Open Streets outreach is initiated.
- e. Pedestrian Master Plan Ad Hoc Subcommittee
  1. Member Martin commented about recent reflections from the PMP review.
  2. Member Martin discussed the elements of the Long Beach Public Health Department Pedestrian Master Plan.

**8. COMMITTEE MEMBER COMMENTS (3 MINUTES EACH)**

- a. Member Gleason thanked Committee Members for their participation in Council meetings.
- b. Member Barnes discussed the new stop sign at Oak and National.
- c. Member Vavra thanked Member Barnes and Member Martin for their work.
- d. Member Vivar thanked Committee members and staff for their hard work.
- e. Member Martin reviewed OTS collision statistics.
- f. Chair Taboada thanked staff and Committee members for their work. Mr. Taboada requested comments from Committee members on the Bicycle Wayfinding Signage project and provided a review of the SOY Bike Rodeo event held on March 25.

**9. CITY COUNCIL LIAISON COMMENTS (3 MINUTES EACH)**

Council Member Reynolds thanked the Committee for their presentation to the City Council. She appreciates the alignment between the Committee and staff on FY 23-24 Capital Improvement Projects. She mentioned a desire for the development of a Capital Improvement Tracking tool.

**10. STAFF COMMENTS (3 MINUTES EACH)**

- a. Public Works Director Raja Sethuraman thanked the Committee for their continued hard work.

- b. Transportation Services Manager Jennifer Rosales announced that Active Transportation Projects updates have been uploaded to the Committee website, and requested bicycle wayfinding signage comments by April 15.
- c. Active Transportation Coordinator Brett Atencio Thomas thanked everyone for their service and commitment to the City and mentioned the continued expansion of pedestrian infrastructure throughout the City.

**11. NEXT MEETING**

- a. May 3, 2023

**12. ADJOURNMENT**

The meeting adjourned at 6:52 p.m.

Submitted by:

  
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Ralph Taboada, Chair