

**HOUSING AND PUBLIC SERVICES GRANT AD-HOC COMMITTEE
March 15, 2023**

City Hall-Community Room
77 Fair Drive
Costa Mesa, CA 92626

6:00 PM

FINAL APPROVED MINUTES

CALL TO ORDER: Mikelle Daily called the meeting to order at 06:00 PM

ROLL CALL:

Lisa Buchanan	Present
Aaron Craddolph	Absent
Justin Fong	Absent
Gabriel Godinez	Absent
Cristy Martinez	Absent
Michelle Murphy	Present
Christian Sotelo	Present
Michael Tou	Present
Ginny Walker	Present

Alternate Member

Jenny Vavra Absent

Also in Attendance:

Mikelle Daily, Grant Administrator
Amber Miranda, Acting Management Aide

COUNCIL LIAISONS:

Manuel Chavez, Councilmember
Don Harper, Councilmember

PLANNING COMMISSION LIAISON:

PUBLIC COMMENTS: None

APPROVAL OF MINUTES Lisa Buchanan motioned to approve the minutes; Motion Seconded by Ginny Walker. Motion carried. Five Ayes. None Opposed.

- Lisa Buchanan - Yes
- Ginny Walker - Yes
- Michelle Murphy - Yes
- Christian Sotelo - Yes
- Michael Tou - Yes

OPENING REMARKS:

Mikelle Daily explained the responsibilities of the committee. In addition, she informed the Committee their funding recommendations should be based on the assumption that \$121,575 will be available to fund grants. Mikelle advised the committee that the \$20,000 allocated for Fair Housing will be funded with CDBG Admin funds this year.

OLD BUSINESS:

None

NEW BUSINESS:

Mikelle Daily spoke in regards to the competitive process for the Public Service Grant funds and she encouraged the committee to fund activities that do not have funding from other sources.

The Committee proceeded to interview applicants for FY 2023-2024 CDBG public service grants, and based on further discussions, developed a slate of funding recommendations for the City Council's consideration.

Applicants for CDBG Public Service Grant for 2023-2024 were interviewed in the following order:

Applicant Name	Population to Serve	Requested Amount
Fair Housing Foundation	Low/Mod	\$20,000
City Net	Homeless	\$20,000
Community SeniorServ – Home Delivered Meals	Seniors	\$20,000
Community SeniorServ –Lunch Cafe	Seniors	\$20,000
Dance 4 Joy Ministries	Seniors	\$15,000
Families Forward	Homeless	\$30,000
Mercy House	Homeless	\$25,000
Project Hope Alliance	Youth	\$30,000
Stand Up For Kids OC	Youth	\$30,000
Trellis International	Seniors	\$30,000
Youth Employment Services	Youth	\$25,000
	Total:	\$264,000
Fair Housing Admin		
Fair Housing Foundation	Low/Mod	\$20,000
	Total:	\$20,000

Committee’s Average Grant Application Ratings:

Applicant Name	Population to Serve	Avg. Rating Score
City Net	Homeless	82.0
Community SeniorServ – Home Delivered Meals	Seniors	67.7
Community SeniorServ –Lunch Cafe	Seniors	79.2
Dance 4 Joy Ministries	Seniors	69.8
Families Forward	Homeless	77.5
Mercy House	Homeless	85.3
Project Hope Alliance	Youth	84.5
Stand Up For Kids OC	Youth	73.2
Trellis International	Seniors	77.0
Youth Employment Services	Youth	75.7

Committee’s City Council Funding Recommendations:

Applicant Name	Population to Serve		
		Amount Recommended	FY 21-22 Grant
City Net	Homeless	\$0	N/A
Community SeniorServ – Home Delivered Meals	Seniors	\$15,000	\$15,000
Community SeniorServ – Lunch Cafe	Seniors	\$20,000	\$15,000
Dance 4 Joy Ministries	Seniors	\$0	\$25,000
Families Forward	Homeless	\$15,000	\$23,270
Mercy House	Homeless	\$0	\$13,962
Project Hope Alliance	Youth	\$25,000	\$27,924
Stand Up For Kids OC	Youth	\$15,000	N/A
Trellis International	Seniors	\$15,000	\$13,962
Youth Employment Services	Youth	\$16,575	\$23,270
	Total	\$121,575	
Fair Housing Admin			
Fair Housing Foundation	Low/Mod	\$20,000	\$20,000
	Total:	\$20,000	

SELECTION OF AD-HOC COMMITTEE SPOKES PERSON:

It was motioned that Michael Tou be assigned to attend the City Council meeting in May 2023 as the Committee’s representative. Motion Carried.

ADJOURN:

Motion made to adjourn and seconded. Motion carried.

Meeting Adjourned 8:55 p.m.