

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF CODES AND STANDARDS**

9342 Tech Center Drive, Suite 500, Sacramento, CA 95826  
P.O. Box 277820, Sacramento, CA 95827-7820  
(800) 952-8356 / TTY (800) 735-2929 / FAX (916) 854-2564  
[HCD Website: www.hcd.ca.gov](http://www.hcd.ca.gov)



April 1, 2024

**INFORMATION BULLETIN 2024-02 (MP, SOP, EH, MH)**

**TO:** City and County Building Officials  
Local Enforcement Agencies  
Mobilehome Park Operators and Residents  
Special Occupancy Park Operators and Residents  
Manufactured Home Manufacturers and Dealers  
Employee Housing Facility Operators  
Interested Parties

**FROM:** Kyle Krause, Deputy Director  
Division of Codes and Standards

**SUBJECT:** **Regulatory Fee Amendments—Employee Housing,  
Mobilehome Parks, Special Occupancy Parks, and  
Manufactured Housing**

This Information Bulletin (IB) provides notice of California Department of Housing and Community Development (HCD) fee amendments impacting the California Code of Regulations (CCR), title 25, division 1, chapters 1, 2, 2.2, and 3. These amendments become **effective April 1, 2024**, and impact the following HCD programs:

- Employee Housing Program
- Mobilehome Parks Program
- Special Occupancy Parks Program
- Manufactured Housing Program

The following summary includes the primary fee increases; however, the details of the entire rulemaking are located in the table beginning on page two of this IB.

1. HCD fees with an original base cost of \$196 have increased to \$238, with each subsequent whole hour increasing from \$82 to \$102, and each 30 minutes or fraction thereof from \$41 to \$51.
2. HCD fees with an original base cost of \$178 have increased to \$223, with each subsequent whole hour increasing from \$82 to \$102, and each 30 minutes or fraction thereof from \$41 to \$51.

3. HCD fees with an original base cost of \$203 have increased to \$223.

This IB also serves as notice to local enforcement agencies (LEAs) of HCD fees impacting their local LEA programs. LEAs have the responsibility to modify their fees not to exceed those established in HCD’s laws and regulations.

For reference, the following table provides the regulatory sections that have been amended and the amount of the current and new fees.

<b>CCR, Title 25 Section(s)</b>	<b>Fee Type</b>	<b>Current Fee</b>	<b>New Fee, Effective April 1, 2024</b>
644	Employee Housing Reinspection	\$178	\$223
645	Employee Housing Technical Inspections	\$196	\$238
1004.5 / 2004.5	Complaint Reinspections	\$196	\$238
1008 / 2008	State Fee	N/A	\$7 per lot
1016/2016	Alternate Approval	\$203	\$223
1017	Technical Service Parks	\$196	\$238
1020.1	Mobilehome/Manufactured Housing Installation Initial Inspection	\$196	\$238
1020.1	Mobilehome/Manufactured Housing Installation Reinspection	\$178	\$223
1020.4	Mobilehome/Mobilehome Parks Initial Inspection	\$196	\$238
1020.4	Mobilehome/Mobilehome Parks Reinspection	\$178	\$223
1020.4	Mobilehome/Mobilehome Park Utility	\$196	\$238
1020.4	Mobilehome/Mobilehome Park Utility—Lots	\$178	\$223
1020.4	Accessory Structures Initial Inspection	\$196	\$238
1020.4	Accessory Structure Reinspection	\$178	\$223
1020.7 / 2020.7	Park Plan Check	\$203	\$223
1020.9 / 2020.9	Park Standard Plan Approval	\$203	\$223
1020.9 / 2020.9	Park Standard Plan Renewal	\$203	\$223
1025	Earthquake Bracing Systems Inspection	\$196	\$238
1025	Earthquake Bracing Systems Reinspection	\$178	\$223
2020.4	Special Occupancy Park Initial Inspection	\$196	\$238
2020.4	Special Occupancy Park Reinspection	\$178	\$238
4044	Commercial Modular Plan Check	\$203	\$223
4044	Commercial Modular Insignia Inspection	\$196	\$238
4044	Mobilehome/Manufactured Housing Other Initial Inspection	\$196	\$238

<b>CCR, Title 25 Section(s)</b>	<b>Fee Type</b>	<b>Current Fee</b>	<b>New Fee, Effective April 1, 2024</b>
4044	Mobilehome/Manufactured Housing Other Reinspection	\$196	\$238
4044	Mobilehome/Manufactured Housing Plan Check	\$203	\$223
4044	Mobilehome/Manufactured Housing Insignia Inspection	\$196	\$238
4044	Commercial Modular Initial Inspection	\$196	\$238
4044	Commercial Modular Reinspection	\$196	\$238
4044	Special Purpose Commercial Modular Initial Inspection	\$196	\$238
4044	Special Purpose Commercial Modular Reinspection	\$196	\$238
4044	Mobilehome/Manufactured Housing Utility	\$196	\$238
4044	Mobilehome/Manufactured Housing Utility— MH Units	\$196	\$238

For questions regarding this IB or HCD's amended regulations, contact the Northern Area Office at [NAOstaff@hcd.ca.gov](mailto:NAOstaff@hcd.ca.gov) or the Southern Area Office at [SAOstaff@hcd.ca.gov](mailto:SAOstaff@hcd.ca.gov) or call (800) 952-8356.