

**RESOLUTION NO. 19-33**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ADJUSTING THE RATES OF PAY FOR PART-TIME CLASSIFICATIONS**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City Council has not adjusted the rates of compensation for part-time, at-will City employees since 2009; and

WHEREAS, the City Council desires to adjust the rates of compensation for part-time, at-will City employees as set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. The City Council hereby reduces the number of pay steps on the Part-Time Pay Schedule from seven (7) pay steps to five (5) pay steps as set forth herein. Current part-time employees will have a step correction so that their current rates of pay correspond to the new pay steps. For example, a current employee at Step 7 of the Police Aide job classification that currently receives \$12.44 per hour will now be at Step 1. The step correction will not increase or decrease an employee's current rate of pay. Notwithstanding the foregoing, if an employee is currently below the lowest pay step on the new five-step pay schedule, the employee will be moved to the Step 1.

SECTION 2. The following job classifications are considered to be at-will and are hereby placed under the Part-Time Pay Schedule, at the rates of pay specified, effective June 23, 2019. Except as set forth herein, current part-time employees shall receive their current rates of pay.

Class Code	Class Title	Grade	1	2	3	4	5	
504	Community Services Leader II *	580	<del>\$12.00</del>	<del>\$12.60</del>	<del>\$13.23</del>	<del>\$13.89</del>	<del>\$14.58</del>	Hourly
507	Community Services Leader III *	461	<del>\$12.46</del>	<del>\$13.08</del>	<del>\$13.73</del>	<del>\$14.42</del>	<del>\$15.14</del>	Hourly
506	Senior Community Services Leader *	497	<del>\$13.95</del>	<del>\$14.65</del>	<del>\$15.38</del>	<del>\$16.15</del>	<del>\$16.95</del>	Hourly
512	Lifeguard *	421	<del>\$12.00</del>	<del>\$12.60</del>	<del>\$13.23</del>	<del>\$13.89</del>	<del>\$14.58</del>	Hourly
513	Instructor Guard *	455	<del>\$12.83</del>	<del>\$13.47</del>	<del>\$14.14</del>	<del>\$14.85</del>	<del>\$15.59</del>	Hourly

505	Senior Lifeguard *	477	<del>\$13.81</del>	<del>\$14.50</del>	<del>\$15.22</del>	<del>\$15.99</del>	<del>\$16.79</del>	Hourly
601	Intern See Revised Intern & Graduate Intern	462	<del>\$12.61</del>	<del>\$13.24</del>	<del>\$13.91</del>	<del>\$14.60</del>	<del>\$15.33</del>	Hourly
540	Video Production Aide	581	\$13.26	\$13.92	\$14.62	\$15.35	\$16.11	Hourly
702	Police Aide See Police Cadet	420	<del>\$12.44</del>	<del>\$13.06</del>	<del>\$13.71</del>	<del>\$14.40</del>	<del>\$15.12</del>	Hourly
709	<del>Police Recruit</del> See Police Recruit Resolution	575					<del>\$30.00</del>	Hourly
707	Police Trainee	707	\$16.46	\$17.28	\$18.15	\$19.05	\$20.01	Hourly
704	Police Support Services Reserve	479	\$13.26	\$13.92	\$14.62	\$15.35	\$16.11	Hourly
701	<del>Police Reserve Officer</del> See Revised	579					<del>\$38.00</del>	Hourly

\*See revised

**SECTION 3.** The benefits set forth in this Resolution shall apply to part-time employees working in the classifications identified above as well as part-time employees working in classifications listed in the Basic Salary Schedule.

**SECTION 4. General Leave.** General leave is defined as leave accrued based on the amount of part-time hours worked. Once eligible, a part-time employee will accrue general leave as set forth below:

<u>Hours Worked/Years of Service</u>	<u>General Leave Hours Accrued per Hour Worked</u>
First 520 hours	0.034 hours
521 hours to 3.99 years of service	0.042 hours
4.00 to 8.99 years of service	0.084 hours
9.00 + years of service	0.168 hours

General leave can be used in lieu of regularly scheduled work hours for sick, vacation, or holiday time. Part-time employees may also “cash-out” a portion of said general leave. Payoff, cash-out and accrual will be subject to the limitations outlined in Administrative Regulation 2.36, the Part-Time Employees General Leave Program.

**SECTION 5. Retirement.** Part-time employees participate in either the Public Agency Retirement System (PARS) or the California Public Employees Retirement System (CalPERS) based on eligibility. To the extent permitted by CalPERS, PARS and Internal Revenue Service (IRS) regulations, retirement contributions shall be implemented through payroll deductions on a pre-tax basis. Employees enrolled in PARS contribute 3.75% of salary with a matching City contribution. Employees enrolled in CalPERS shall contribute as follows:

(a) CalPERS – Classic Miscellaneous Members

Miscellaneous employees covered by this resolution who do not meet the definition of “new member” under the California Public Employees’ Pension Reform Act of 2013 (PEPRA) (those unit members shall be referred to as “classic members”) are enrolled in either the CalPERS retirement plan provided for by Government Code § 21354.4, and commonly referred to as the 2.5% at age 55 retirement plan, or by Government Code § 21353, and commonly referred to as the 2% at age 60 retirement plan.

The total contribution for 2.5% @ 55 unit members will be 10.469% of compensation earnable. The total contribution for 2% @ 60 unit members will be 7% of compensation earnable.

(b) CalPERS – Classic Safety Members

Safety employees covered by this resolution who do not meet the definition of “new member” under the California Public Employees’ Pension Reform Act of 2013 (PEPRA) (those unit members shall be referred to as “classic members”) are enrolled in the CalPERS retirement plan provided for by Government Code § 21362.2, and commonly referred to as the 3% at age 50 retirement plan.

The total contribution for 3% @ 50 unit members will be 14% of compensation earnable.

(c) CalPERS – New Members

Under the California Public Employees’ Pension Reform Act of 2013 (PEPRA), members hired on and after January 1, 2013, deemed to be a “new member” as defined in Government Code § 7522.04, are enrolled in the CalPERS retirement plan provided for by Government Code § 7522.20 and commonly referred to as the 2% at age 62 retirement plan for miscellaneous employees, or by Government Code § 7522.25(d) and commonly referred to as the 2.7% at age 57 retirement plan for safety employees.

The total contribution for 2.7% @ 57 and 2% @ 62 “new members” is fifty percent (50%) of the total normal cost rate of the Defined Benefit Plan in which the “new member” is enrolled, rounded to the nearest quarter of one percent (1%). The amount of the normal cost rate will be as determined by CalPERS.

SECTION 6. Annual Incentive Bonus for Routine Vehicle Operation. Parks and Community Services Department employees assigned to positions requiring routine

operation of a vehicle requiring a valid California Commercial Driver's License shall receive an annual \$500 incentive bonus, subject to the following criteria:

(a) Eligibility

The employee must meet all of the following in order to be eligible for the annual bonus incentive:

- (i) Employee must be assigned to a position requiring routine operation of a vehicle requiring a valid California Commercial Driver's License.
- (ii) As a condition of employment, employee must obtain and maintain the required California Commercial Driver's License and passenger endorsement ("P"). Employee must ensure a current copy of the driver's license is on file with the City.
- (iii) Employee must have a rating of "meets standards" or higher on the employee's most recent annual performance evaluation.
- (iv) Employee must have successfully passed the California Department of Motor Vehicles (DMV) medical examination. Employee must ensure a current copy of the DMV medical certification is on file with the City.

(b) Payment of Annual Incentive

Eligible employees will receive this annual incentive bonus on their respective anniversary date. This pay is special compensation and shall be reported as such pursuant to Section 571 of Title 2 of the California Code of Regulations.

(c) Lapse of License

Any eligible employee assigned to a position requiring routine operation of a vehicle requiring a valid California Commercial Driver's License who allows his/her California Commercial Driver's License to lapse may be subject to discipline up to and including termination. Any annual incentive bonus to be paid on the employee's next anniversary date will be reduced on a prorated basis to reflect the period during which the license lapsed.

(d) DOT Drug and Alcohol Testing Regulations

Eligible employees assigned to positions requiring routine operation of a vehicle requiring a valid California Commercial Driver's License will be subject to the DOT Drug and Alcohol Testing Regulations and the City's Drug & Alcohol Policy adopted pursuant to the DOT Regulations.

(e) DMV Physical Fees


The cost of the DMV physical/medical examination will be scheduled and paid by the City, provided such exam is performed by the City's designated provider/physician.

SECTION 7. Employees with Emergency Medical Dispatch Certification.

Telecommunications Bureau employees trained, designated and certified to utilize Emergency Medical Dispatch techniques shall receive five percent (5%) above their assigned rate of pay. This pay is special compensation and shall be reported as such pursuant to Section 571 of Title 2 of the California Code of Regulations.

SECTION 8. Minimum Wage. The City is subject to local, state and federal minimum wage laws. As the minimum wage rate increases, part-time employees will be paid at either the minimum wage rate, or placed at the salary step closest to but higher than minimum wage, whichever is greater.

**PASSED AND ADOPTED this 18th day of June, 2019.**

  
\_\_\_\_\_  
Katrina Foley, Mayor

ATTEST:

  
\_\_\_\_\_  
Brenda Green, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE )       ss  
CITY OF COSTA MESA )

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 19-33 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 18<sup>th</sup> day of June, 2019, by the following roll call vote, to wit:

AYES:           COUNCIL MEMBERS: CHAVEZ, REYNOLDS, MARR, STEPHENS, FOLEY

NOES:           COUNCIL MEMBERS: MANSOOR, GENIS

ABSENT:        COUNCIL MEMBERS: NONE

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 19<sup>th</sup> day of June, 2019.



\_\_\_\_\_  
Brenda Green, City Clerk

**RESOLUTION NO. 2021-52**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, REVISING THE RATES OF PAY FOR PART-TIME CLASSIFICATIONS.**

The City Council of the City of Costa Mesa does hereby resolve, determine and order as follows:

SECTION 1. The Part-Time Pay Schedule was passed and adopted by the City Council of the City of Costa Mesa on June 18, 2019 as Resolution No. 19-33 and sets forth terms and conditions of employment for covered classifications.

SECTION 3. Resolution No. 19-33, is further amended as to salary ranges in the following respects only:

Effective on December 19, 2021, the salary ranges for the Community Services Leader and Lifeguard series shall be as follows:

SEE REVISED

Class Code	Title	Grade	1	2	3	4	5	
504	Community Services Leader II	580	15.50	16.27	17.09	17.94	18.84	Hourly
507	Community Services Leader III	461	16.27	17.09	17.94	18.84	19.78	Hourly
506	Sr Community Services Leader	497	17.94	18.84	19.78	20.77	21.81	Hourly
512	Lifeguard	421	15.50	16.27	17.09	17.94	18.84	Hourly
513	Instructor Guard	455	16.27	17.09	17.94	18.84	19.78	Hourly
505	Senior Lifeguard	477	17.94	18.84	19.78	20.77	21.81	Hourly

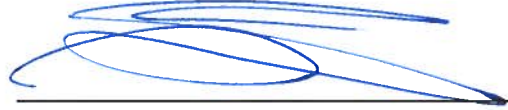
SECTION 4. Employees in the listed classifications, who are employed by the City as of December 18, 2021 will be placed on a step within the salary range as follows:

- Less than 5 years of service: Step 1
- More than 5 years of service: Step 2

Employees hired into the listed classifications as of December 19, 2021 may be placed on any step within the range based on a review of their experience and qualifications.

SECTION 5. Except as expressly provided herein, the terms of Resolution No. 19-33 shall remain in full force and effect as provided therein.

**PASSED AND ADOPTED this 7<sup>th</sup> day of December 2021.**



John Stephens, Mayor

ATTEST:

  
Brenda Green, City Clerk

APPROVED AS TO FORM:

  
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )

I, Brenda Green, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2021- 52 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 7<sup>th</sup> day of December, 2021, by the following roll call vote, to wit:

AYES: COUNCILMEMBERS: CHAVEZ, GAMEROS, HARLAN, HARPER, REYNOLDS, MARR,  
AND STEPHENS

NOES: COUNCILMEMBERS: NONE

ABSENT: COUNCILMEMBERS: NONE

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 8<sup>th</sup> day of December, 2021.

  
BRENDA GREEN, CITY CLERK



**RESOLUTION NO. 2023-16**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, REVISING THE RATES OF PAY FOR PART-TIME CLASSIFICATIONS.**

The City Council of the City of Costa Mesa does hereby resolve, determine and order as follows:

SECTION 1. The Part-Time Pay Schedule was passed and adopted by the City Council of the City of Costa Mesa on June 18, 2019 as Resolution No. 19-33 and sets forth terms and conditions of employment for covered classifications.

SECTION 2. Resolution No. 2021-52 amended salary ranges in the Community Services Leader and Lifeguard series.

SECTION 3. Resolution No. 2021-52 is hereby repealed and replaced to amend salary ranges in the following respects only:

Effective on March 26, 2023, the salary ranges for the Community Services Leader and Lifeguard series shall be as follows:

Class Code	Title	Grade	1	2	3	4	5	
507	Community Services Leader	461	\$20.00	\$21.00	\$22.05	\$23.15	\$24.31	Hourly
506	Sr Community Services Leader	497	\$23.00	\$24.15	\$25.36	\$26.63	\$27.96	Hourly
513	Instructor Lifeguard	455	\$20.00	\$21.00	\$22.05	\$23.15	\$24.31	Hourly
505	Senior Lifeguard	477	\$23.00	\$24.15	\$25.36	\$26.63	\$27.96	Hourly

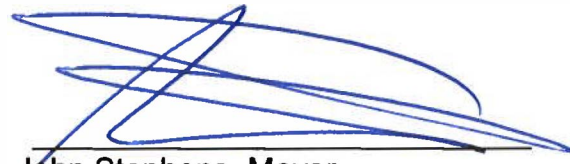
SECTION 4. Employees in the listed classifications, who are employed by the City as of March 25, 2023 will be placed on a step within the salary range as follows:

Community Services Leader II:	Community Services Leader Step 1
Community Services Leader III:	Community Services Leader Step 2
Sr. Community Services Leader Step 1 & 2:	Sr. Community Services Leader Step 1
Sr. Community Services Leader Step 3 – 5:	Sr. Community Services Leader Step 2
Lifeguard:	Instructor Lifeguard Step 1
Instructor Guard:	Instructor Lifeguard Step 2
Sr. Lifeguard Step 1 & 2:	Senior Lifeguard Step 1
Sr. Lifeguard Step 3-5:	Senior Lifeguard Step 2

Employees hired into the listed classifications as of March 26, 2023 may be placed on any step within the range based on a review of their experience and qualifications.

**SECTION 5.** Except as expressly provided herein, the remaining terms of Resolution No. 19-33 shall remain in full force and effect as provided therein.

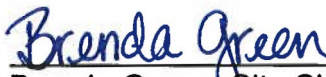
**PASSED AND ADOPTED this 21<sup>st</sup> day of March 2023.**



John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

  
Brenda Green, City Clerk  
STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )

  
Kimberly Hall Barlow, City Attorney

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2023-16 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 21<sup>st</sup> day of March, 2023, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: CHAVEZ, GAMEROS, HARPER, MARR, REYNOLDS, HARLAN, AND STEPHENS.

NOES: COUNCIL MEMBERS: NONE.

ABSENT: COUNCIL MEMBERS: NONE.

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 22<sup>nd</sup> day of March 2023.

  
BRENDA GREEN, CITY CLERK

**RESOLUTION NO. 2023-48**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTIONS NO. 19-33 TO REVISE THE PAY RANGES FOR DESIGNATED PART TIME CLASSIFICATIONS.**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on June 18, 2019, the City Council adopted Resolution No. 19-33 revising the pay ranges for part-time job classifications; and

WEHREAS, on December 7, 2021, the City Council adopted Resolution No. 2021-52 revising salary ranges in the Community Services Leader and Lifeguard series; and

WHEREAS, on March 21, 2023, the City Council repealed and replaced Resolution No. 2021-52 with Resolution 2023-16 further revising salary ranges in the Community Services Leader and Lifeguard series; and

WHEREAS, the City Council desires to rename the existing "Police Aide" as the "Police Cadet" classification; and

WHEREAS, the City Council desires to amend Resolution No. 19-33 to revise the pay ranges for the classifications specified herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. The existing "Police Aide" classification is hereby renamed as the "Police Cadet" classification.


SECTION 2. The following pay ranges and hourly rates of pay for the identified job classifications are hereby established and placed under the Part Time Salary Schedule effective the pay period that includes September 24, 2023. The hourly rate of pay may also be in increments between the hourly minimum and maximum pay step.

Class Code	Class Title	Grade	1	2	3	4	5	
702	Police Cadet	420	\$20.00	\$21.00	\$22.05	\$23.15	\$24.31	Hourly

SECTION 3. Employees in the listed classification, who are employed by the City as of September 23, 2023 will be placed at Step 1 within the salary range. Employees hired into the listed classifications as of September 24, 2023 may be placed on any step within the range based on a review of their experience and qualifications.

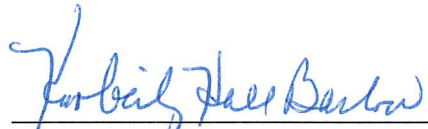
SECTION 4. Except as modified by this Resolution, Resolutions No. 19-33 and 2023-16 shall remain in full force and effect.

**PASSED AND ADOPTED this 19<sup>th</sup> day of September, 2023.**

  
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John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Brenda Green, City Clerk  
\_\_\_\_\_  
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )


I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2023-48 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 19<sup>th</sup> day of September, 2023, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: CHAVEZ, GAMEROS, REYNOLDS, HARLAN, AND STEPHENS.

NOES: COUNCIL MEMBERS: NONE.

ABSENT: COUNCIL MEMBERS: HARPER AND MARR.

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 20<sup>th</sup> day of September, 2023.

  
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Brenda Green, City Clerk

**RESOLUTION NO. 2024-12**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA REVISING THE RATES OF PAY FOR PART-TIME CLASSIFICATIONS.**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on June 18, 2019, the City Council adopted Resolution No. 19-33 revising the pay ranges for part-time job classifications; and

WHEREAS, on December 7, 2021, the City Council adopted Resolution No. 2021-52 revising pay ranges in the Community Services Leader and Lifeguard series; and

WHEREAS, on March 21, 2023, the City Council repealed and replaced Resolution No. 2021-52 with Resolution 2023-16 further revising pay ranges in the Community Services Leader and Lifeguard series; and

WHEREAS, on September 19, 2023, the City Council adopted Resolution No. 2023-48 revising pay ranges for and renaming the existing "Police Aide" as the "Police Cadet" classification; and

WHEREAS, the City Council desires to amend Resolution No. 19-33 to establish the new classification of Graduate Intern and establish the pay ranges for the new classification; and

WHEREAS, the City Council desires to amend Resolution No. 19-33 to revise the pay ranges for the classifications specified herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. Section 1 of Resolution No. 19-33 is hereby amended to establish the new job classification of Graduate Intern and to establish the pay ranges for the new job classification as set forth herein.

SECTION 2. The following pay ranges and hourly rates of pay for the identified job classifications are hereby established and placed under the Part-Time Salary Schedule effective the pay period that includes April 7, 2024. The hourly rate of pay may also be in increments between the hourly minimum and maximum pay step.

Class Code	Class Title	Grade	Step					
			1	2	3	4	5	
0601	Intern	462	\$23.00	\$24.15	\$25.36	\$26.63	\$27.96	Hourly
0603	Graduate Intern	329	\$25.00	\$26.25	\$27.56	\$28.94	\$30.39	Hourly

SECTION 3. Except as modified by this Resolution, Resolutions No. 19-33, 2023-16 and 2023-48 shall remain in full force and effect.

**PASSED AND ADOPTED this 16<sup>th</sup> day of April, 2024.**



John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:



Brenda Green, City Clerk



Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2024-12 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 16<sup>th</sup> day of April, 2024, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: CHAVEZ, GAMEROS, REYNOLDS, HARLAN, AND STEPHENS

NOES: COUNCIL MEMBERS: NONE.

ABSENT: COUNCIL MEMBERS: MARR AND HARPER.

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 17<sup>th</sup> day of April, 2024.



Brenda Green, City Clerk

**RESOLUTION NO. 2024-39**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA REVISING THE RATES OF PAY FOR PART-TIME CLASSIFICATIONS.**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on June 18, 2019, the City Council adopted Resolution No. 19-33 revising the pay ranges for part-time job classifications; and

WHEREAS, on December 7, 2021, the City Council adopted Resolution No. 2021-52 revising pay ranges in the Community Services Leader and Lifeguard series; and

WHEREAS, on March 21, 2023, the City Council repealed and replaced Resolution No. 2021-52 with Resolution 2023-16 further revising pay ranges in the Community Services Leader and Lifeguard series; and

WHEREAS, on September 19, 2023, the City Council adopted Resolution No. 2023-48 revising pay ranges for and renaming the existing "Police Aide" as the "Police Cadet" classification; and

WHEREAS, on April 16, 2024, the City Council adopted Resolution No. 2024-12 revising pay ranges for Interns and establishing the new classification of Graduate Intern; and

WHEREAS, the City Council desires to amend Resolution No. 19-33 to revise the pay ranges for the classifications specified herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. The following pay rate for the identified job classifications is hereby established and placed under the Part-Time Salary Schedule effective August 11, 2024. The hourly rate of pay may also be in increments between the hourly minimum and maximum pay step.

Class Code	Class Title	Grade	Step	
701	Police Reserve Officer	579	\$42.50	Hourly

SECTION 3. Except as modified by this Resolution, Resolutions No. 19-33, 2023-16, 2023-48 and 2024-12 shall remain in full force and effect.



PASSED AND ADOPTED this 6<sup>th</sup> day of August, 2024.

  
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John Stephens, Mayor

ATTEST:

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Brenda Green, City Clerk

  
\_\_\_\_\_  
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2024-39 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 6<sup>th</sup> day of August, 2024, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: CHAVEZ, GAMEROS, HARPER, MARR, REYNOLDS, HARLAN, AND STEPHENS.

NOES: COUNCIL MEMBERS: NONE.

ABSENT: COUNCIL MEMBERS: NONE.

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 7<sup>th</sup> day of August, 2024.

  
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Brenda Green, City Clerk

**RESOLUTION NO. 2024-42**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA REVISING THE RATES OF PAY FOR PART-TIME CLASSIFICATIONS.**

THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA HEREBY FINDS, DETERMINES, AND DECLARES AS FOLLOWS:

WHEREAS, on June 18, 2019, the City Council adopted Resolution No. 19-33 revising the pay ranges for part-time job classifications; and

WHEREAS, on December 7, 2021, the City Council adopted Resolution No. 2021-52 revising pay ranges in the Community Services Leader and Lifeguard series; and

WHEREAS, on March 21, 2023, the City Council repealed and replaced Resolution No. 2021-52 with Resolution 2023-16 further revising pay ranges in the Community Services Leader and Lifeguard series; and

WHEREAS, on September 19, 2023, the City Council adopted Resolution No. 2023-48 revising pay ranges for and renaming the existing "Police Aide" as the "Police Cadet" classification; and

WHEREAS, on April 16, 2024, the City Council adopted Resolution No. 2024-12 revising pay ranges for Intern and establishing the new classification of Graduate Intern; and

WHEREAS, the City Council desires to amend Resolution No. 19-33 to establish the new classification of Reserve Senior Public Safety Dispatcher and establish the pay ranges for the new classification; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Costa Mesa as follows:

SECTION 1. Section 1 of Resolution No. 19-33 is hereby amended to establish the new job classification of Reserve Senior Public Safety Dispatcher and to establish the pay ranges for the new job classification as set forth herein.

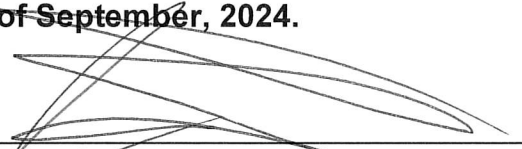
SECTION 2. The following pay ranges and hourly rates of pay for the identified job classifications are hereby established and placed under the Part-Time Salary Schedule effective the pay period that includes September 22, 2024. The hourly rate of pay may also be in increments between the hourly minimum and maximum pay step.

Class Code	Class Title	Grade	Step							
			1	2	3	4	5	6	7	
0230	Reserve Senior Public Safety Dispatcher	528	\$35.71	\$37.50	\$39.38	\$41.35	\$43.42	\$45.59	\$47.87	Hourly

SECTION 3. The Telecommunications Bureau will establish standards and a selection process to select and designate employees as Public Safety Dispatch Training Officers. The City will pay selected employees Public Safety Dispatch Training Officer assignment pay (12.5% of base salary) on an as needed basis. However, training assignments are routine and consistent. This assignment pay will be paid only for those hours worked while the employee is assigned and scheduled to provide training.

SECTION 4. Except as modified by this Resolution, Resolutions No. 19-33, 2023-16, 2023-48, 2024-12 shall remain in full force and effect.

**PASSED AND ADOPTED this 17<sup>th</sup> day of ~~September~~, 2024.**



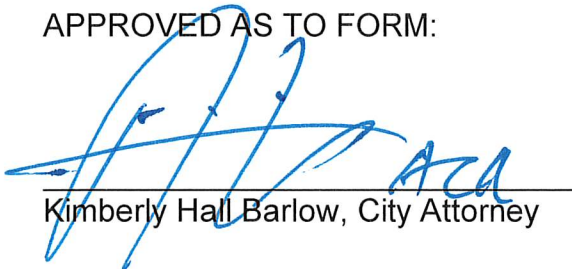
\_\_\_\_\_  
John Stephens, Mayor

ATTEST:



\_\_\_\_\_  
Brenda Green, City Clerk

APPROVED AS TO FORM:



\_\_\_\_\_  
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) ss  
CITY OF COSTA MESA )

I, **BRENDA GREEN**, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 2024-42 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 17<sup>th</sup> day of September, 2024, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: CHAVEZ, GAMEROS, MARR, REYNOLDS, HARLAN,  
AND STEPHENS.

NOES: COUNCIL MEMBERS: NONE.

ABSENT: COUNCIL MEMBERS: HARPER.

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 18<sup>th</sup> day of September, 2024.

  
\_\_\_\_\_  
Brenda Green, City Clerk