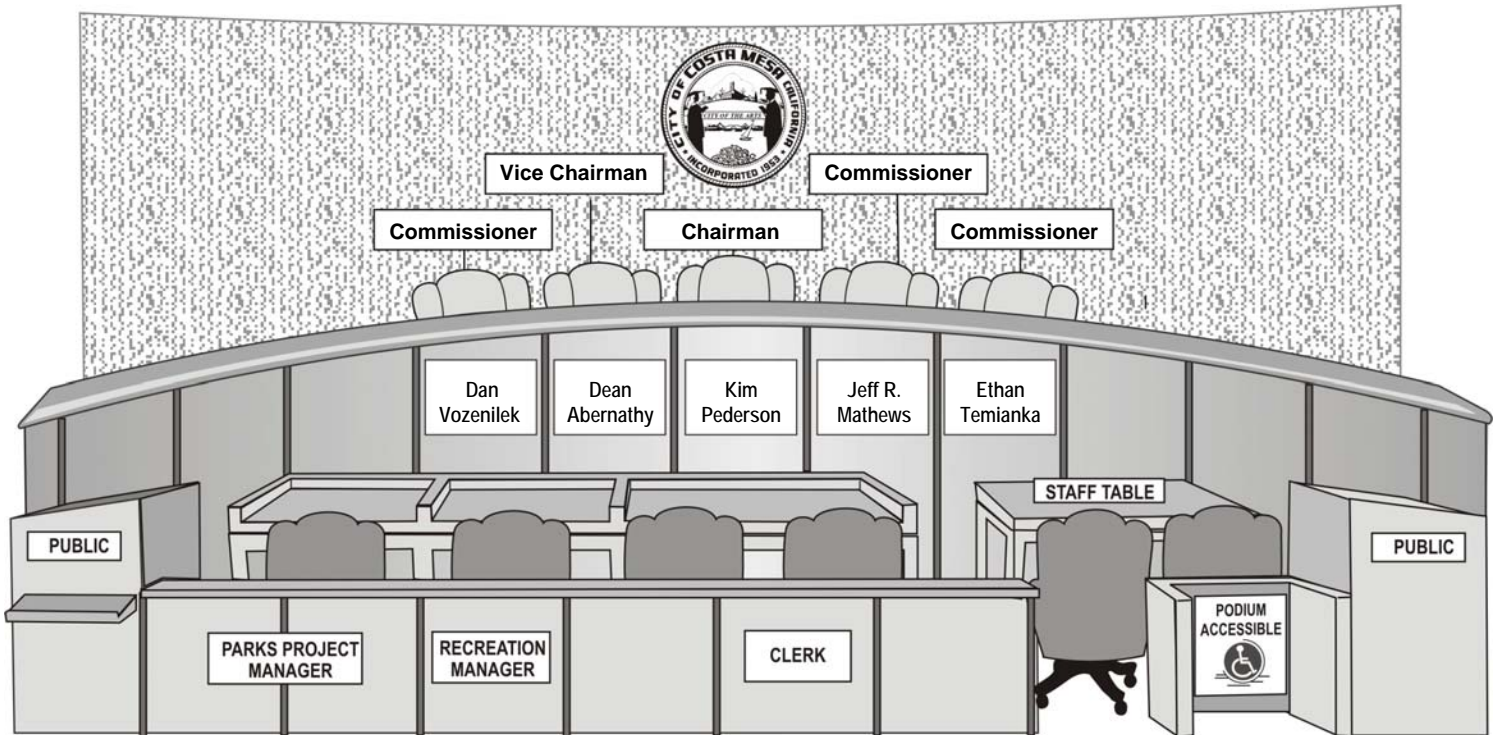


**PARKS AND RECREATION COMMISSION
ACTION AGENDA
MEETING OF: JULY 25, 2012**



WELCOME TO THE COSTA MESA PARKS AND RECREATION COMMISSION

FOR YOUR INFORMATION:

Commission Meetings

The Costa Mesa Parks and Recreation Commission meets on the fourth Wednesday of odd months at 6:00 p.m. in the Council Chambers at City Hall, 77 Fair Drive. All Parks and Recreation Commission meetings are open to the public.

Commission Membership

The Parks and Recreation Commission consist of five Costa Mesa residents appointed by the City Council. The Chairperson and Vice Chairperson are elected by the Parks and Recreation Commission.

Agenda Reports

Written reports are available for all items on this agenda. Reports may be obtained in the office of the Public Services Department – Recreation Services Division, on the third floor of City Hall, 77 Fair Drive, Costa Mesa. For further information regarding items on this agenda, please call (714) 754-5009.

Appeals Procedure

A decision of the Commission will become final seven days following the action, unless there is an appeal. Applications for appeals or re-hearings are available in the City Clerk's office. For further information, please call (714) 754-5221.

Parks and Recreation Commission

The Parks and Recreation Commission functions as an advisory body to the City Council and is authorized by Ordinance 90-13 to make such studies, investigations and hold public hearings as it may deem necessary for the formulation of policies or to determine the wisdom and efficiency of existing policies, plans and procedures, or to determine an action program to pursue the implementation of the City of Costa Mesa open space plan and report its finding and recommendations to the City Council, the Chief Executive Officer, or the Public Services Director.

The Commission recommends to the City Council the acceptance or rejection of offers or donations of money, personal property, or real estate to be used for various programs; to solicit the cooperation of school authorities and other public and private agencies concerned with the parks, recreation facilities and parkways of the City; and to recommend and make findings to the City Council on the necessity for removal of parkway trees as provided in Title 15, Chapter 1, Section 15-11 (2) of this Code, and the necessity for terms and conditions for retention of trees as provided in Title 15, Chapter 1, Section 15-11 (3)(c) of this Code.

Public Hearing Process

For each item on the agenda, staff will present a brief description and a recommendation. The Commissioners will then have the opportunity to question staff regarding the Staff Report and the recommendation. The applicant or authorized agent will then be invited to make a presentation and to respond to any questions from the Commission. Members of the audience wishing to speak regarding the issue will then be invited by the Chairman to provide testimony. At the conclusion of the public testimony, the Chairman will close the public hearing and the Commission will discuss and take action on the recommendation. No additional testimony may be given after the public hearing is closed.

Those wishing to speak on an item are asked to come forward to the podiums on either side of the Chambers, speak into the microphone, state your name and city in which you reside for the taped record. The Chairman may establish time limits for speakers on those items for which a large number of people are anticipated to provide testimony.

Members of the audience who wish to speak on any item NOT on the agenda will be invited to come forward during the "Oral Communications" portion of the agenda.

It is the intention of the City of Costa Mesa to comply with California Government Code Section 54961 and the Americans with Disabilities Act ("ADA") in all respects. If as an attendee or participant at the meeting, you will need special assistance beyond what is normally provided, the City of Costa Mesa will attempt to accommodate you in every reasonable manner. Please contact Julie Folcik, City Clerk, at (714) 754-5221; TDD (714) 754-5244, at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at the time you will need accommodations to attend or participate in meetings on a regular basis.

**PARKS AND RECREATION COMMISSION
COUNCIL CHAMBERS, 77 FAIR DRIVE
JULY 25, 2012
5:15 P.M. AGENDA REVIEW
6:00 P.M. MEETING**

ACTION AGENDA

1. **Call to Order** . . . Chairman Kim Pederson

2. **Pledge of Allegiance** . . . Vice Chairman Dean Abernathy

3. **Roll Call**

4. **Approval of the Minutes of the May 23, 2012 Meeting**

5. **Presentation**
 - a. Chairperson's Award – Lou De Sandro
 - b. Chairperson's Award – Phillip Mansour
 - c. Landscape/Streetscape Beautification Award – Rapp Family

6. **Oral Communications** – To ensure fair and equal treatment of all who appear before the Parks and Recreation Commission, and to expedite City business, speakers will be limited to three (3) minutes during Oral Communications. The three-minute per speaker time limit may be extended for good cause by the Chairman, or by majority vote of the Commission. Please fill out a blue speaker card and state your name and the city, in which you reside, for the record.

7. **Consent Calendar** – All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion in the form listed below. There will be no separate discussion of these items prior to the time the Commission votes on the motion, unless members of the Commission, staff, or the public request specific items to be removed from the Consent Calendar. These items will be discussed and voted upon immediately following Commission action on the remainder of the Consent Calendar.

Upon invitation by the Chairman, members of the public who wish to discuss Consent Calendar items should come forward to the microphone, state your name and the city in which you reside, and the item number.

STAFF RECOMMENDATION

No items

STAFF RECOMMENDATION

8. Public Hearing

- a. Request for Portable Light Units on Harper School Fields Provide direction to staff

MOTION made by Chairman Kim Pederson, seconded by Commissioner Jeff R. Mathews and carried four to zero, with Commissioner Ethan Temianka being absent, to allow Costa Mesa AYSO Region 97 the use of six (6) portable light units on Harper School fields from October 2012 through March 2013, for one (1) season, until 7:30 p.m. from Monday to Thursday, with the condition that AYSO Region 97 bears the cost for the fuel and donation of the generators.

Also, for staff to bring this agenda item back to the Commission for review at the May 2013 meeting.

9. Old Business

- a. Park Tours

Vice Chairman Dean Abernathy and Chairman Kim Pederson volunteered for the next park tour of Section 3-Mesa Verde on Saturday, August 25, 2012.

- b. Tree Removal Request – 1601 Ponderosa Street Deny

MOTION made by Commissioner Jeff R. Mathews, seconded by Chairman Kim Pederson and carried three to one, with Vice Chairman Dean Abernathy voting, "No" and Commissioner Ethan Temianka being absent, to authorize the removal and replacement of the tree, per the Streetscape and Median Development Standards, Section 4.0.3 - Discretionary Removals, which would require the replacement of the tree with one (1) twenty-four inch box-size tree and two (2) fifteen gallon-size trees to be planted elsewhere on City property. The applicant would pay all removal and replacement costs.

The tree must be removed and mitigation trees provided to the City within one year from the date of final approval, after which the approval expires.

10. New Business

- a. Active Net Registration System Convenience Fee Provide direction to staff

MOTION made by Commissioner Jeff R. Mathews, seconded by Chairman Kim Pederson and carried four to zero, with Commissioner Ethan Temianka being absent, to receive and file the report.

STAFF RECOMMENDATION

- b. Tree Removal Request – 164 Flower Street Approve with conditions

MOTION made by Vice Chairman Dean Abernathy, seconded by Chairman Kim Pederson and carried four to zero, with Commissioner Ethan Temianka being absent, to approve the removal of two trees growing in the public right-of-way at 164 Flower Street, waiving the 3:1 replacement requirement; with the following conditions:

- 1. Applicant shall pay all City removal costs or complete the tree removal at no cost to the City.**
- 2. The Applicant shall pay the City an 'in lieu fee' of \$764.20 to provide the monetary equivalent of the three (3) required mitigation trees for each tree removed.**
- 3. The trees shall not be removed prior to the issuance of building permits and payment of 'in lieu fees'.**
- 4. Trees must be removed within one year from the date of Commission approval, after which the approval expires.**

- c. Request to Place an Interpretive Sign on the Approve
Eastside of Fairview Park by the Orange County
Model Engineers Train Station

MOTION made by Commissioner Jeff R. Mathews, seconded by Vice Chairman Dean Abernathy and carried four to zero, with Commissioner Ethan Temianka being absent, to approve the request to place an interpretive sign on the Eastside of Fairview Park by the Orange County Model Engineers train station.

- d. Bicycle Racks in City Parks Approve

MOTION made by Chairman Kim Pederson, seconded by Vice Chairman Dean Abernathy and carried four to zero, with Commissioner Ethan Temianka being absent, to approve the following styles of bicycle racks to be placed in City parks and recreational facilities:

- Newport Bike Rack**
- Roller Coaster Bike Rack**
- Arch Bike Rack**

11. Recreation Division Report

12. Commissioner's Comments

13. Adjournment

The next regular Commission meeting is on September 26, 2012

NOTE: Agenda related writings or documents provided to a majority of the Parks & Recreation Commission members after distribution of the Commission Agenda Packet (GC 54957.5):

Any writings or documents provided to a majority of the Parks & Recreation Commission members regarding any item on this agenda will be made available for public inspection at the Public Services Department – Recreation Division Counter on the 3rd floor of City Hall located at 77 Fair Drive, Costa Mesa, during normal business hours. In addition, such writings and documents may be posted, whenever possible, on the City's website at www.costamesaca.gov as part of the subject agenda.